

**MINUTES**  
**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**  
**Tuesday, September 3, 2024**  
**1:33 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Concessions/Commercial Development Committee of the Dallas Fort Worth International Airport Board, was duly convened and held in the Board Room of the DFW Airport Headquarters building at 1:33 p.m., on Tuesday, September 3, 2024, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Vernon Evans, Vice Chair  
Angela Hunt  
Joel Burns

**Other Board Members in attendance:**

Henry Borbolla III  
Vincent Hall  
Mario Quintanilla  
Gloria M. Tarpley  
DeMetris Sampson

**Board Staff in Attendance:**

Ken Buchanan, Mohamed Charkas, Chris McLaughlin, Chris Poinsette, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, James W. Baker III

**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

42. The minutes of the Concessions/Commercial Development Meeting of July 30, 2024, were approved.

**Consent Items for Consideration**

43. The Committee recommended that the Board approve to amend Lease Number 008571 dba Cantina Laredo.
44. The Committee recommended that the Board approve to execute contract no. PA1504, for Volunteer Management Tracking Software, with SHI Government Solutions, Inc of Austin, Texas, for the initial two-year contract amount of \$76,065, and three one-year renewal year options in the amount of \$118,935, for a total estimated contract amount of \$195,000, with a start date of September 2024; and that the Chief Executive Office or designee is authorized to exercise options years at the Airport's discretion and execute said contract.

### **Action Items for Consideration**

45. The Committee recommended that the Board approve to enter into a Lease Agreement with Premium Port Dallas Fort Worth LLC dba Premium Port Other Airline Lounge; and that the Chief Executive Officer or designee is authorized to execute said lease.
46. The Committee recommended that the Board approve to enter into a Lease Agreement with Trip Hospitality Dallas, LLC dba Capital One Lounge.
47. The Committee recommended that the Board approve to execute contract no. PA1436, for Restroom Paper Supply Products, with Torrez Paper Company of Dallas, Texas, for the initial two-year contract amount of \$7,012,000, and three, one-year options in the amount of \$10,518,000, for a total estimated contract of \$17,530,000 with a start date of September 2024; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion and execute said contract.
48. The Committee voted to table consideration of this item and defer it to the full Board, to execute contract no. PA1319, for Terminal A Custodial Services, with Diverse Facility Solutions Global of Irving, Texas, for the initial three-year contract amount of \$36,495,972.19, and two, one-year options in the amount of \$27,077,814.05, for a total estimated contract amount of \$63,573,095.60, with a start date of October 2024; and the Chief Executive Officer or designee is authorized to execute said contract. Each renewal option will be brought back to the Board for approval.
49. The Committee voted to table consideration of this item and defer it to the full Board, to execute contract no. PA1320, for Terminal C Custodial Services, with Marsden South, LLC of Houston, Texas, for the initial three-year contract amount of \$33,564,910.36, and four, one-year options in the amount of \$51,768,724.64, for a total estimated contract amount of \$86,133,635, with a start date of November 2024; and that the Chief Executive Officer or designee be authorized to execute said contract. Each renewal option will be brought back to the Board for approval.