

**MINUTES**  
**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**  
**Thursday, April 4, 2024**  
**8:30 a.m.**

**Convening of the Meeting** – The Regular Meeting of the Dallas Fort Worth International Airport Board was duly convened and held in the Board Room of the DFW Airport Headquarters building at 8:30 a.m., on Thursday, April 4, 2024, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

DeMetris Sampson, Chair	Joel Burns
Vernon Evans, Vice Chair	Vincent Hall
Ben Leal, Secretary	Angela Hunt
Mayor Eric Johnson	Mario Quintanilla
Mayor Pro Tem Gyna M. Bivens <sup>1</sup>	Gloria M. Tarpley
Henry Borbolla III	Mayor Linda Martin <sup>2</sup>

**Board Staff in Attendance:**

Sean Donohue, Ken Buchanan, Maruchy Cantu, Mohamed Charkas, Chris McLaughlin, Chris Poinatte, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, James W. Baker III

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**AGENDA**

- A. The invocation was given by Chaplain Andrew Jackson.
- B. The Pledge of Allegiance was recited.
- C. Announcements
  - Announcements by Sean Donohue, CEO:
    - The FY2023 Environmental, Social, and Governance report was announced and distributed to board members.
    - DFW was named back-to-back winners of Airport Council International (ACI) World's Best Large Airport in North America for customer service.
    - On March 21, Air Force One landed, for the first time in over a decade, at DFW Airport. Tarekegne Shibo was recognized for his leadership in assisting with the arrival of Air Force One.
    - On March 21, DFW's Women's Initiative Network held its signature event in celebration of Women's History Month.
    - Tom Lyon was announced as the new Senior Vice President of Airport Development.
    - On March 27, DFW's Infrastructure and Development Division hosted their Business Opportunity Forum with over 1,100 attendees, representing 660 separate companies.
- D. The Financial Report was presented by Chris Poinatte, EVP Finance and Information Technology.

<sup>1</sup> Designated voting representatives from the City of Fort Worth

<sup>2</sup> Non-voting representative from the City of Euless

E. The Business Diversity and Development Department Update was presented by Tamela Lee, Vice President of Business Diversity and Development.

F. The minutes of the Regular Board Meeting of March 7, 2024, were approved.

### **OPERATIONS COMMITTEE**

Operations Committee Chair Joel Burns reported that the Committee met on Tuesday, April 2, 2024, at 12:30 p.m. and recommended approval of the following:

1. The minutes of the Operations Committee Meeting of March 5, 2024, were approved.

### **Consent Items for Consideration**

2. The Airport Board unanimously adopted Resolution 2024-04-085, to execute contract no. PA1372, for Airfield Marking Audit Services with Sightline, Inc., of Warrenton, Virginia, in an amount not to exceed \$123,500, for the one-year term of the contract.
3. The Airport Board unanimously adopted Resolution 2024-04-086, to execute contract no. PA1253, for the Methacrylate Crack Sealer, with Landmark Paint and Supply, Co., of Carrollton, Texas, for the initial three-year contract amount of \$137,970, and the two, one-year options in the amount of \$91,980, for a total estimated contract amount of \$229,950; and that the Chief Executive Office or designee is authorized to exercise options years at the Airport's discretion.
4. The Airport Board unanimously adopted Resolution 2024-04-087, to execute contract no. PA1273, for Polymeric and Epoxy Concrete, with The D.S. Brown Company of North Baltimore, Ohio, for the initial three-year contract amount of \$263,700, and the two, one-year options in the amount of \$175,800, for a total estimated contract amount of \$439,500; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
5. The Airport Board unanimously adopted Resolution 2024-04-088, to execute contract no. PA1276, for Sensors and Monitoring Services with Mechanical Materials, of Grapevine, Texas, for the initial three-year contract amount of \$140,325, and the two, one-year options in the amount of \$93,550, for a total estimated contract amount of \$235,875; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
6. The Airport Board unanimously adopted Resolution 2024-04-089, to accept funding in the amount of \$100,000, from the FY23 UASI Bomb Squad Enhanced Capabilities Grant, Grant No. #4898501; and will be operated through the DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor Funds, Board assures that the funds will be returned to the Office of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and issue purchase order nos. DFW2898, in the amount of \$66,273.85; and DFW3478 in the amount of \$58,503.73, for Bomb Squad Enhancements, with Sericore Technologies of Glen Burnie, Maryland; and Persistent Systems, LLC of New York, New York. Total action amount of \$124,777.58.

### **Action Items for Consideration**

7. The Airport Board unanimously adopted Resolution 2024-04-090, to increase contract no. 9500781, for Passenger Boarding Bridges Program #1, with Oversys, LLC of Irving, Texas, in an amount not to exceed \$180,576.01, for a revised not to exceed contract amount of \$4,682,999.01.
8. The Airport Board unanimously adopted Resolution 2024-04-091, to increase contract no. 9500805, for International Parkway Digital Signage, with Synergy Signs & Services, LLC, of Fort Worth, Texas, in an amount not to exceed \$181,501.70, for a revised not to exceed contract amount of \$3,030,501.70.
9. The Airport Board unanimously adopted Resolution 2024-04-092, to execute contract no. PA1012, for Cellular DAS Headend Move to 5E, with CMC Development & Construction LLC of Dallas, Texas, in an amount not to exceed \$1,564,500, for the 240 calendar-day term of the contract; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$120,000, for a total action amount of \$1,684,500.
10. The Airport Board unanimously adopted Resolution 2024-04-093, to increase contract no. 7006411, for Enterprise Baggage Handling System Program, with Vanderlande Industries, Inc., of Marietta, Georgia, in an amount not to exceed \$2,204,701.44, for a revised not to exceed contract amount of \$81,749,504.77.
11. The Airport Board unanimously adopted Resolution 2024-04-094, to execute contract no. PA1249 for Rapid Setting & Hybrid Polymer Concrete, with Western Materials & Design, LLC, of Lees Summit, Missouri, for the initial three-year contract amount of \$1,953,462, and the two, one-year options in the amount of \$1,302,308, for a total estimated contract amount of \$3,255,770; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
12. The Airport Board unanimously adopted Resolution 2024-04-095, to execute contract no. PA1067, for Polyurethane Foam Injection Services with Uretek USA, Inc., of Tomball, Texas, in an amount not to exceed \$8,490,600, for the five-year term of the contract.
13. The Airport Board unanimously adopted Resolution 2024-04-096, to execute contract no. PA1271 for Pierce and Oshkosh Branded Fire Truck OEM Parts and Repairs, with Siddons-Martin Emergency Group, LLC of Denton, Texas, for the initial three-year contract amount of \$1,373,850, and the two, one-year options in the amount of \$2,186,302.50, for a total estimated contract amount of \$3,560,152.50; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

### **FINANCE, AUDIT, and IT COMMITTEE**

Finance, Audit, and IT Committee Chair Mario Quintanilla reported that the Committee met on Tuesday, April 2, 2024, at 12:54 p.m. and recommended approval of the following:

14. The minutes of the Finance, Audit, and IT Committee Meeting of March 5, 2024, were approved.
15. The Financial Report was presented by Abel Palacios, VP Finance.

### **Consent Items for Consideration**

16. The Airport Board unanimously adopted Resolution 2024-04-097, to approve expenses for hosting the Skift Global Forum, in an amount not to exceed \$425,000, for conferences in 2024 and 2025.

### **Action Items for Consideration**

17. The Airport Board unanimously adopted Resolution 2024-04-098, to execute contract no. PA1257, for Disaster Response Services with BMS CAT, Inc., of Haltom City, Texas, for the initial one-year contract amount of \$400,000, and three, one-year options in the amount of \$1,200,000, for a total estimated contract amount of \$1,600,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
18. The Airport Board unanimously adopted Resolution 2024-04-099, to execute a Reimbursement Agreement with American Airlines, Inc. (AA) for the Terminal B Mainline Conversion Package 2 and Terminal E-Satellite Upgauge Project in an amount not to exceed \$8,525,314.20.
19. The Airport Board unanimously adopted Resolution 2024-04-100, to execute a Reimbursement Agreement with American Airlines, Inc. (AA) for the DFW Baggage Handling System (BHS) Improvements Program in an amount not to exceed \$16,194,286.90.
20. The Airport Board unanimously adopted Resolution 2024-04-101, to execute a Reimbursement Agreement with American Airlines, Inc. (AA) for the Terminals A&C Piers BHS Extensions in an amount not to exceed \$149,955,145.
21. The Airport Board unanimously adopted Resolution 2024-04-102, to execute contract no. PA1275, for Collaborative Work Management Tool, with SHI Government Solutions of Austin, Texas, for the initial one-year contract amount of \$180,153.90, and four, one-year options in the amount of \$686,400.00, for a total estimated contract amount of \$866,553.90, and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
22. The Airport Board unanimously adopted Resolution 2024-04-103, to increase and extend contract no. 7006038, for Microsoft Enterprise License Agreement with SHI Government Solutions, Inc., of Austin, Texas, in an amount not to exceed \$11,666,055.95, for a revised not to exceed contract amount of \$25,900,468.54.
23. The Airport Board unanimously adopted Resolution 2024-04-104, to execute contract no. PA1341, for Fire Alarm System Maintenance Services with Honeywell International Inc. through its Honeywell Building Solutions Business Unit of Richardson, Texas, in an amount not to exceed \$15,288,908, for the five-year term of the contract.

### **CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

Concessions/Commercial Development Committee Chair Ben Leal reported that the Committee met on Tuesday, April 2, 2024, at 1:11 p.m. and recommended approval of the following:

24. The minutes of the Concessions/Commercial Development Meeting of March 5, 2024, were approved.

### **Consent Items for Consideration**

25. The Airport Board unanimously adopted Resolution 2024-04-105, to execute contract no. PA1224 for Vehicle Decals and Hangtags, with Dri-Stick Decal Corporation dba Rydin Decal, of Streamwood, Illinois, for the initial two-year contract amount of \$117,379.20, and three, one-year options in the amount of \$176,068.80, for a total estimated contract amount of \$293,448; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
26. The Airport Board unanimously adopted Resolution 2024-04-106, to execute contract no. PA1315, for Tex-Rail Employee Commuter Rail Project, with Trinity Metro of Fort Worth Texas, for the initial one-year contract amount of \$72,000, and four, one-year options of \$360,000; for a total estimated contract amount of \$432,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
27. The Airport Board unanimously adopted Resolution 2024-04-107, to execute contract no. PA1234, for Foreign Trade Zone Consulting Services, with Charter Brokerage LLC of Katy, Texas, for the initial one-year contract amount of \$44,400.00, and the four, one-year options in the amount of \$191,325.63, for a total estimated contract amount of \$235,725.63; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
28. The Airport Board unanimously adopted Resolution 2024-04-108, to amend Lease Number 009426 with HDS & Partners at DFW, LLC and the Dallas Fort Worth International Board.

**Action Items for Consideration**

29. The Airport Board unanimously adopted Resolution 2024-04-109, to enter into a Reimbursement Agreement with Customs and Border Protection for reimbursement of certain costs related to the equipment required for the performance of the Federal Inspection Services (FIS) facility located in Terminal D, for the initial not to exceed amount of \$120,676.93, and annual maintenance costs totaling \$776,313.02, for a total not to exceed action amount of \$896,989.95.

**FULL BOARD**

**OPEN SESSION**

30. Registered Speakers  
None
31. Next Committee meetings – April 30, 2024  
Next Regular Board meeting – May 2, 2024

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DeMetris Sampson  
Chair

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Ben Leal  
Secretary