

**MINUTES**  
**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**  
**Tuesday, October 3, 2023**  
**1:03 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Concessions/Commercial Development Committee of the Dallas Fort Worth International Airport Board, was duly convened and held in the Board Room of the DFW Airport Headquarters building at 1:03 p.m., on Tuesday, October 3, 2023, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Ben Leal, Chair  
Vernon Evans, Vice Chair  
Raj Narayanan  
DeMetris Sampson

**Other Board Members in attendance:**

Henry Borbolla III  
Joel Burns  
Gloria Tarpley  
Vincent Hall  
Mario Quintanilla

**Board Staff in Attendance:**

Sean Donohue, John Ackerman, Ken Buchanan, Maruchy Cantu, Mohamed Charkas, Chris McLaughlin, Chris Poinsette, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, Dean Ahmad, Jodie Brinkerhoff, John Brookby, Zenola Campbell, Bruce Collins, Cindy Demers, Catrina Gilbert, Donnell Harvey, Robert Horton, Tammy Huddleston, Tamela Lee, Sharon McCloskey, Heath Montgomery, Abel Palacios, Cyril Puthoff, Smitha Radhakrishnan, Bobby Rodriguez, Ron Traw, Michael Youngs, Alicia Green

**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

23. Approve the minutes of the Concessions/Commercial Development Meeting of September 5, 2023.

**Consent Item for Consideration**

24. The Committee recommended to the Board to approve to increase the minimum annual guarantee and square footage of Lease No. 010375.
25. The Committee recommended to the Board to approve to amend Concession Leases to suspend the Minimum Annual Guarantee for leases in Terminal E-Satellite from October 1, 2023 to March 31, 2024.

**Action Items for Consideration**

26. The Committee recommended to the Board to approve execution of Contract No. 8005577, for Holiday Decoration Design, Preparation and Storage Services, with SYDH Dallas Inc. dba Certified Christmas Lights of Dallas, Texas, for the initial one-year contract amount of \$200,000, and four, one-year options in the amount of \$800,000, for a total estimated contract of \$1,000,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.