

MINUTES
FINANCE, AUDIT, and IT COMMITTEE MEETING
Tuesday, October 3, 2023
12:42 p.m.

Convening of the Meeting – The Regular Meeting of the Finance, Audit, and IT Committee of the Dallas Fort Worth International Airport Board, was duly convened and held in the Board Room of the DFW Airport Headquarters building at 12:42 p.m., on Tuesday, October 3, 2023, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Gloria Tarpley, Chair
Vernon Evans, Vice Chair
Vincent Hall
Mario Quintanilla

Other Board Members in attendance:

Henry Borbolla III
Joel Burns
Ben Leal
Raj Narayanan
DeMetris Sampson

Board Staff in Attendance:

Sean Donohue, John Ackerman, Ken Buchanan, Maruchy Cantu, Mohamed Charkas, Chris McLaughlin, Chris Poinatte, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, Dean Ahmad, Jodie Brinkerhoff, John Brookby, Zenola Campbell, Bruce Collins, Cindy Demers, Catrina Gilbert, Donnell Harvey, Robert Horton, Tammy Huddleston, Tamela Lee, Sharon McCloskey, Heath Montgomery, Abel Palacios, Cyril Puthoff, Smitha Radhakrishnan, Bobby Rodriguez, Ron Traw, Michael Youngs, Alicia Green

FINANCE, AUDIT, and IT COMMITTEE

12. The minutes of the Finance/Audit Committee Meeting of September 5, 2023, were approved.
13. The Financial Report was presented by Abel Palacios, VP Finance.
14. The Fiscal Year 2023 External Audit Process was presented by Pamela Hill, Ali Hijazi and Veronica Tuazon, Plante Moran.

Consent Items for Consideration

15. The Committee recommended to the Board to approve ratification of Purchase Order No. DFW1352, for leased Automated Access Control System Operations Vehicles, with Commercial Vehicle Leasing, LLC dba D&M Leasing Commercial, of Fort Worth, Texas, in the amount of \$115,350.32.

16. The Committee recommended to the Board to approve authorization to take all necessary actions to prepare, submit and accept any federal, state or other grant applications or agreements available during Fiscal Year 2024, including all understandings and grant assurances included within those applications, and subsequently have the authority to administer any grant awarded, including the authority to close grants, as required.
17. The Committee recommended to the Board to approve execution of Contract No. PA1108, for Rental Safety Mats and Service, with Cintas Corporation of Coppell, Texas, for the initial one-year contract amount of \$100,000, and two, one-year options in the amount of \$200,000 for a total estimated contract of \$300,000; and the and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
18. The Committee recommended to the Board to approve execution of a lease amendment with Ameriflight, LLC to add a second hangar to support Ameriflight's growing operation at that Airport.
19. The Committee recommended to the Board to approve to increase and extend contract no. 7006242, MasFlight Web Application Services, with Anuvu Operations, LLC, of Santa Ana, California, in an amount not to exceed \$81,417, for a revised not to exceed contract amount of \$567,368.
20. The Committee recommended to the Board to approve to increase and extend contract no. 7006440, for Project Portfolio Management Software, with Sciforma Corporation, of Los Gatos, California, in an amount not to exceed \$358,097, for a revised not to exceed contract amount of \$1,303,764.73.
21. The Committee recommended to the Board to approve execute contract no. 7007437, for Property Lease Management Reporting Software with Yardi Systems, Inc, of Santa Barbara, California, for the initial one-year contract amount of \$93,866.82 and five, one-year options in the amount of \$174,600 for a total estimated contract amount of \$268,466.82; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

Discussion Items

22. The Monthly D/S/M/WBE Expenditure Report was distributed to the Board.