

AGENDA
DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
October 5, 2023
8:30 a.m.

**MEETING PLACE
2400 AVIATION DRIVE
BOARD ROOM – DFW AIRPORT HEADQUARTERS BUILDING
DFW AIRPORT, TX 75261**

This meeting location is accessible. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting by contacting Alicia Green at (972) 973-4755, or T.D. 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

For DFW Airport Board Meeting Information or to register to speak at a Board Meeting, please call (972) 973-4755 by 5:00 p.m. the day before the meeting.

Consent Agenda – all items under this heading are a part of the Consent Agenda and require little or no deliberation by the Board. Approval of the Consent Agenda authorizes the Chief Executive Officer or his designee to implement each item in accordance with staff recommendation.

A closed executive session may be held with respect to a posted agenda item if the discussion concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the Board's Legal Counsel. Texas Government Code Section 551.071.
2. Discussion concerning sale or lease of real property, or negotiated Contracts for donations to the Board, when such discussions would have a detrimental effect on the negotiating position of the Board. Texas Government Code Section 551.072.
3. Personnel matters involving discussions of the qualifications or performance of identifiable individuals already employed or being considered for employment by the Board. Texas Government Code Section 551.074.
4. The deployment, or specific occasions for implementation, of security personnel or devices. Texas Government Code Section 551.076.

AGENDA

- A. Invocation – Chaplain DD Hayes
- B. Pledge of Allegiance
- C. Announcements
- D. Financial Report – Chris Poinsette
- E. Innovation Update – Paul Puopolo & Jodie Brinkerhoff
- F. Approve Minutes of the Regular Board Meeting of September 7, 2023

OPERATIONS COMMITTEE

1. Approve Minutes of the Operations Committee Meeting of September 5, 2023.

Consent Items for Consideration

- | | |
|-----------------|---|
| Robert Horton | 2. Approve Purchase Order No. DFW1275, for Watershed Modernization Parts, with YSI, Inc., of Yellow Springs, Ohio, in the amount of \$143,434. |
| Bobby Rodriguez | 3. Approve ratification of Purchase Order No. DFW1179, for Engine Rebuild of Aircraft Rescue Fire Fighting Truck, with Holt Cat, of Dallas, Texas, in the amount of \$91,158.04. |
| | 4. Approve ratification of Contract No. PA1085, for Skylink Guideway Resurfacing, with Alstom Transport USA, Inc., of Pittsburgh, Pennsylvania, in an amount not to exceed \$400,000, for the two-month term of the Contract. |

Action Items for Consideration

- | | |
|----------------------|---|
| Tammy Huddleston | 5. Approve execution of Contract No. 8500419, for International Parkway Right Quality Assurance Services, with Dikita/Russell, Joint Venture, of Dallas, Texas, in an amount not to exceed \$8,500,000, for the 1,149 calendar-day term of the contract. |
| Smitha Radhakrishnan | 6. Approve execution of Contract No. 7007421, for Fabrication & Installation of Signage for Facilities, with Synergy Signs & Services, LLC, of Fort Worth, Texas, for the four-year term of the contract in an amount not to exceed \$6,865,400. |
| | 7. Approve execution of Contract No. 7007430, for Roadway Signage Fabrication & Installation Services, with Synergy Signs & Services, LLC, of Fort Worth, Texas, in an amount not to exceed \$7,103,520 for the four-year term of the contract. |
| Bobby Rodriguez | 8. Approve Purchase Order No. DFW1353, for Stripe Hog SH8000, with Skidabrader Group LLC., of San Diego, California, in the amount of \$868,300.96. |
| | 9. Approve ratification of the extension and increase to Contract No. 7006640, for Non-Terminal Facilities Mechanical, Electrical, Plumbing, and Structural Services, with John Bean Technologies Corp. dba JBT Aerotech of Ogden, Utah, in an amount not to exceed \$1,800,000, for a revised contract amount \$17,629,255.78. |

- 10. Approve execution of Contract No. 8500418, for Indefinite Delivery of Commissioning Services, with Burns & McDonnell Engineering Company, Inc., of Fort Worth, Texas, in an amount not to exceed \$5,000,000, for the five-year term of the contract.

Dan White

- 11. Approve execution of Contract No. 7007402, for Medical Supplies, with Life-Assist, Inc., of Rancho Cordova, California, for the initial one-year contract amount of \$126,485.96, and four, one-year options in the amount of \$505,943.84, for a total estimated contract of \$632,429.80; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

FINANCE, AUDIT and IT COMMITTEE

- 12. Approve Minutes of the Finance/Audit Committee Meeting of September 5, 2023.

Abel Palacios

- 13. Financial Report.

Aaron Munoz

- 14. Fiscal Year 2023 External Audit Process.

Consent Items for Consideration

Bruce Collins

- 15. Approve ratification of Purchase Order No. DFW1352, for leased Automated Access Control System Operations Vehicles, with Commercial Vehicle Leasing, LLC dba D&M Leasing Commercial, of Fort Worth, Texas, in the amount of \$115,350.32.

Cindy Demers

- 16. Approve authorization to take all necessary actions to prepare, submit and accept any federal, state or other grant applications or agreements available during Fiscal Year 2024, including all understandings and grant assurances included within those applications, and subsequently have the authority to administer any grant awarded, including the authority to close grants, as required.

Catrina Gilbert

- 17. Approve execution of Contract No. PA1108, for Rental Safety Mats and Service, with Cintas Corporation of Coppell, Texas, for the initial one-year contract amount of \$100,000, and two, one-year options in the amount of \$200,000 for a total estimated contract of \$300,000; and the and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

Donnell Harvey

- 18. Approve execution of a lease amendment with Ameriflight, LLC to add a second hangar to support Ameriflight's growing operation at that Airport.

Michael Youngs

- 19. Approve to increase and extend contract no. 7006242, MasFlight Web Application Services, with Anuvu Operations, LLC, of Santa Ana, California, in an amount not to exceed \$81,417, for a revised not to exceed contract amount of \$567,368.

- 20. Approve to increase and extend contract no. 7006440, for Project Portfolio Management Software, with Sciforma Corporation, of Los Gatos, California, in an amount not to exceed \$358,097, for a revised not to exceed contract amount of \$1,303,764.73.

Michael Youngs
John Brookby

- 21. Approve execute contract no. 7007437, for Property Lease Management Reporting Software with Yardi Systems, Inc, of Santa Barbara, California, for the initial one-year contract amount of \$93,866.82 and five, one-year options in the amount of \$174,600 for a total estimated contract amount of \$268,466.82; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

Discussion Items

Tamela Lee

- 22. Monthly D/S/M/WBE Expenditure Report.

CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE

- 23. Approve the minutes of the Concessions/Commercial Development Committee Meeting of September 5, 2023.

Consent Item for Consideration

Zenola Campbell

- 24. Approve to increase the minimum annual guarantee and square footage of Lease No. 010375.
- 25. Approve to amend Concession Leases to suspend the Minimum Annual Guarantee for leases in Terminal E-Satellite from October 1, 2023 to March 31, 2024.

Action Items for Consideration

Sharon McCloskey

- 26. Approve execution of Contract No. 8005577, for Holiday Decoration Design, Preparation and Storage Services, with SYDH Dallas Inc. dba Certified Christmas Lights of Dallas, Texas, for the initial one-year contract amount of \$200,000, and four, one-year options in the amount of \$800,000, for a total estimated contract of \$1,000,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

FULL BOARD

- 27. Registered Speakers (items unrelated to agenda items)
- 28. Next Committee meetings – October 31, 2023
Next Regular Board meeting – November 2, 2023

AGENDA
OPERATIONS COMMITTEE MEETING
Tuesday, October 3, 2023
12:30 p.m.

OPERATIONS COMMITTEE

1. Approve Minutes of the Operations Committee Meeting of September 5, 2023.

Consent Items for Consideration

- | | |
|-----------------|---|
| Robert Horton | 2. Approve Purchase Order No. DFW1275, for Watershed Modernization Parts, with YSI, Inc., of Yellow Springs, Ohio, in the amount of \$143,434. |
| Bobby Rodriguez | 3. Approve ratification of Purchase Order No. DFW1179, for Engine Rebuild of Aircraft Rescue Fire Fighting Truck, with Holt Cat, of Dallas, Texas, in the amount of \$91,158.04. |
| | 4. Approve raification of Contract No. PA1085, for Skylink Guideway Resurfacing, with Alstom Transport USA Inc., of Pittsburgh, Pennsylvania, in an amount not to exceed \$400,000, for the two-month term of the Contract. |

Action Items for Consideration

- | | |
|-------------------------|---|
| Tammy Huddleston | 5. Approve execution of Contract No. 8500419, for International Parkway Right Quality Assurance Services, with Dikita/Russell, Joint Venture, of Dallas, Texas, in an amount not to exceed \$8,500,000, for the 1,149 calendar-day term of the contract. |
| Smitha
Radhakrishnan | 6. Approve execution of Contract No. 7007421, for Fabrication & Installation of Signage for Facilities, with Synergy Signs & Services, LLC, of Fort Worth, Texas, for the four-year term of the contract in an amount not to exceed \$6,865,400. |
| | 7. Approve execution of Contract No. 7007430, for Roadway Signage Fabrication & Installation Services, with Synergy Signs & Services, LLC, of Fort Worth, Texas, in an amount not to exceed \$7,103,520 for the four-year term of the contract. |
| Bobby Rodriguez | 8. Approve Purchase Order No. DFW1353, for Stripe Hog SH8000, with Skidabrader Group LLC., of San Diego, California, in the amount of \$868,300.96. |
| | 9. Approve ratification of the extension and increase to Contract No. 7006640, for Non-Terminal Facilities Mechanical, Electrical, Plumbing, and Structural Services, with John Bean Technologies Corp. dba JBT Aerotech of Ogden, Utah, in an amount not to exceed \$1,800,000, for a revised contract amount \$17,629,255.78. |

10. Approve execution of Contract No. 8500418, for Indefinite Delivery of Commissioning Services, with Burns & McDonnell Engineering Company, Inc., of Fort Worth, Texas, in an amount not to exceed \$5,000,000, for the five-year term of the contract.

Dan White

11. Approve execution of Contract No. 7007402, for Medical Supplies, with Life-Assist, Inc., of Rancho Cordova, California, for the initial one-year contract amount of \$126,485.96, and four, one-year options in the amount of \$505,943.84, for a total estimated contract of \$632,429.80; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Operations	Subject Watershed Modernization Parts	Resolution #
Action That the Chief Executive Officer or designee be authorized to issue purchase order no. DFW1275, for Watershed Modernization Parts, with YSI, Inc., of Yellow Springs, Ohio, in the amount of \$143,434.			
Description <ul style="list-style-type: none"> • Issue a purchase order for parts regarding the Watershed Modernization project in support of the Airport's Environmental Affairs Department. 			
Justification <ul style="list-style-type: none"> • This action authorizes the purchase of specialized equipment from YSI, Inc., to support the Airport's Watershed Modernization priorities to install and operate more advanced water quality monitoring devices and instrumentation at critical locations along various Airport waterbodies. • Support the Airport's Digital Transformation strategy by developing proactive tools to improve situational awareness of water quality issues. The modernized instrumentation allows the Airport to quickly identify and mitigate environmental releases, flood hazards, or other high-risk conditions and evaluate real-time water quality conditions in critical areas. • Replace and reposition non-functional flow meters at individually permitted outfalls to support regulatory obligations and improve data quality. 			
D/S/M/WBE Information <ul style="list-style-type: none"> • The annual goal for the M/WBE Program is 31%. • N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products) 			
Schedule/Term <ul style="list-style-type: none"> • Purchase date: October 2023 			
Contract #	Agreement #	Purchase Order # DFW1275	Action Amount \$143,434
			Revised Amount \$0
For Information contact Robert Horton 3-5563 Melissa Turner 3-5632	Fund DFW Capital Acct	Project # 2711201	External Funding Source Amount \$143,434

Additional Information

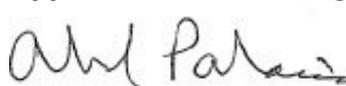
- One bid, not from a M/WBE firm, was received on or before the due date of September 5, 2023.
- YSI, Inc., of Yellow Springs, Ohio, is the lowest responsive, responsible bidder.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to issue purchase order no. DFW1275, for Watershed Modernization Parts, with YSI, Inc., of Yellow Springs, Ohio, in the amount of \$143,434.

Approved as to Form by

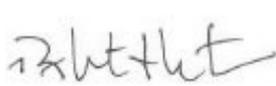

Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 8:39 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:16 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:07 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Environmental Affairs
Sep 20, 2023 12:01 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Operations	Subject Engine Rebuild of Aircraft Rescue Fire Fighting Truck	Resolution #
Action That the Airport Board ratify purchase order no. DFW1179, for Engine Rebuild of Aircraft Rescue Fire Fighting Truck, with Holt Cat, of Dallas, Texas, in the amount of \$91,158.04.			
Description <ul style="list-style-type: none"> • Ratify a purchase order for Engine Rebuild of Aircraft Rescue Fire Fighting (ARFF) Truck in support of the Airport's Energy, Transportation & Asset Management Department. 			
Justification <ul style="list-style-type: none"> • The Fire Emergency Operations Division of the Department of Public Safety maintains a fleet of fire apparatus in a state of readiness to respond to the emergency needs of the Airport community. The ARFF apparatus are used to respond to Aircraft Rescue Firefighting calls and industrial fires per the requirements of FAA Part 139. • The engine rebuild was required to ensure continued reliability of fire apparatus responsible for emergency response within the airport boundaries. • The effective date of this action will be prior to the Board action date. 			
D/S/M/WBE Information <ul style="list-style-type: none"> • The annual goal for the M/WBE Program is 31%. • N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Emergency Purchase for the Public Health & Safety) 			
Schedule/Term <ul style="list-style-type: none"> • Purchase Date: August 2023 			
Contract #	Agreement #	Purchase Order #	Action Amount
		DFW1179	\$91,158.04
			\$0
For Information contact	Fund	Project #	External Funding Source
Robert Rodriguez 3-1783 Melissa Turner 3-5632	Operating Fund		Amount \$91,158.04

Additional Information

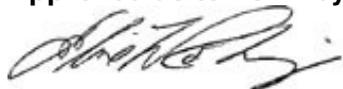
- This purchase is exempt from public procurement in accordance to Local Government Code 252.223, as it is a procurement necessary to preserve or protect the public health and safety of the Airport's traveling public, tenants and employees.

Additional Attachments: **N**

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

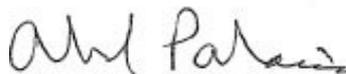
That the Airport Board ratify purchase order no. DFW1179, for Engine Rebuild of Aircraft Rescue Fire Fighting Truck, with Holt Cat, of Dallas, Texas, in the amount of \$91,158.04.

Approved as to Form by



Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 8:40 am

Approved as to Funding by



Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:17 pm

Approved as to M/WBE by



Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:07 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by



Department Head
Energy & Transportation Mgmt
Sep 20, 2023 12:34 pm

Chief Executive Officer

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Operations	Subject Skylink Guideway Resurfacing	Resolution #
Action That the Airport Board ratify contract no. PA1085, for Skylink Guideway Resurfacing, with Alstom Transport USA, Inc., of Pittsburgh, Pennsylvania, in an amount not to exceed \$400,000, for the two-month term of the Contract.			
Description <ul style="list-style-type: none"> • Ratify the contract for Skylink Guideway Resurfacing in support of the Airport's Energy, Transportation & Asset Management Department. Justification <ul style="list-style-type: none"> • Specific areas in the Skylink system require the introduction of friction prior to the winter weather season. • Retexturing the surface of the guideway will mitigate loss of train communication due to precipitation and ice accumulation and support the safe and secure operation of the Skylink system. • The effective date of this action will be prior to the Board action date. 			
D/S/M/WBE Information <ul style="list-style-type: none"> • The annual goal for the M/WBE Program is 31%. • N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Emergency Purchase for the Public Health & Safety) 			
Schedule/Term <ul style="list-style-type: none"> • Start Date: September 2023 • Contract Term: Two months 			
Contract # PA1085	Agreement #	Purchase Order #	Action Amount NTE \$400,000
		Revised Amount \$	
For Information contact Robert Rodriguez 3-1783 Peggy Watkins 3-5619	Fund Operating Fund	Project #	External Funding Source Amount \$400,000

Additional Information

- The contract is exempt from public procurement in accordance to Local Government Code 252.223, as it is a procurement necessary to preserve or protect the public health and safety of the Airport's traveling public, tenants and employees.

Additional Attachments: **N**

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Airport Board ratify contract no. PA1085, for Skylink Guideway Resurfacing, with Alstom Transport USA, Inc., of Pittsburgh, Pennsylvania, in an amount not to exceed \$400,000, for the two-month term of the Contract.

Approved as to Form by



Rodriguez, Elaine
Legal Counsel
Sep 22, 2023 1:13 pm

Approved as to Funding by



Miyashita, Glenn
Assistant Vice President Capital
Planning
Finance
Sep 22, 2023 3:41 pm

Approved as to M/WBE by



Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 21, 2023 2:34 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by



Department Head
Energy & Transportation Mgmt
Sep 20, 2023 12:34 pm

Chief Executive Officer

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Operations	Subject International Parkway Right Quality Assurance Services - Civil (Federal)	Resolution #
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Action

That the Chief Executive Officer or designee be authorized to execute contract no. 8500419, for International Parkway Right Quality Assurance Services, with Dikita/Russell, Joint Venture, of Dallas, Texas, in an amount not to exceed \$8,500,000, for the 1,149 calendar-day term of the contract.

Description

- Award a contract for International Parkway Right Quality Assurance Services.

Justification

- This contract will provide quality assurance inspection services for the International Parkway Bridges and High Mast Light Poles Replacement Phase 2 construction project.
- Due to the size and scope of this project, it was determined that a dedicated quality assurance inspection services contract is needed.
- A Federal grant in the amount of \$5,000,000 will be used to assist in funding this contract.

D/S/M/WBE Information

- The annual goal for the DBE Program is 20%.
- In accordance with the Board's DBE Program, the DBE goal for this contract is 30%.
- Dikita/Russell, Joint Venture is comprised of Dikita Enterprises, Inc. (DBE: BM-C) and H.J. Russell and Company, Inc.(BM-C).
- Dikita/Russell, Joint Venture has committed to achieving 45% DBE participation including 40% self-performance by Dikita Enterprises, Inc. and Paragon Project Resources, Inc. (HM-C: 5%).

Schedule/Term

- Start Date: October 2023
- Contract Term: 1,149 calendar days

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8500419			NTE \$8,500,000	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Tammy Huddleston 3-6132	Joint Capital Acct	26579-02		\$7,650,000
Elton McKelvy 3-1991	Joint Capital Acct	26625-03		\$850,000

Additional Information

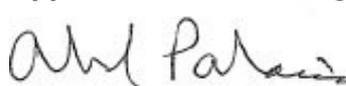
- Five Statements of Qualifications, all M/WBE certified through the North Central Texas Certification Agency, were received on or before the due date of May 1, 2023:
 - ◆ Dikita/Russell, Joint Venture, of Dallas, Texas
 - ◆ Keville Enterprises, Inc., of Irving, Texas
 - ◆ Raba Kistner, Inc., of Dallas, Texas
 - ◆ SAM-Construction Services, LLC (SAM-CS), of Dallas, Texas
 - ◆ VRX, Inc., of Plano, Texas
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the contract to Dikita/Russell, Joint Venture, of Dallas, Texas.
- The contract will be executed under the new Fusion contract no. PA1020.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 8500419, for International Parkway Right Quality Assurance Services, with Dikita/Russell, Joint Venture, of Dallas, Texas, in an amount not to exceed \$8,500,000, for the 1,149 calendar-day term of the contract.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 8:41 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:17 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:08 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Sep 20, 2023 8:59 am

Chief Executive Officer

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Operations	Subject Fabrication & Installation of Signage for Facilities			Resolution #
Action That the Chief Executive Officer or designee be authorized to execute contract no. 7007421, for Fabrication & Installation of Signage for Facilities, with Synergy Signs & Services, LLC, of Fort Worth, Texas, for the four-year term of the contract in an amount not to exceed \$6,865,400.					
Description <ul style="list-style-type: none"> • Award a contract for Fabrication & Installation of Signage for Facilities in support of the Airport's Planning Department. Justification <ul style="list-style-type: none"> • Replaces an existing Contract that has been in place for three years. • This contract will allow the Airport to have increased capacity for various facilities related signage applications that support customer experience, wayfinding, branding, construction and concessions. • Facilities signage is a critical and dynamic piece of the Airport's overall wayfinding system. • Items will be ordered on an as needed basis and the Airport will have no obligation to purchase any quantity under the contract. 					
D/S/M/WBE Information <ul style="list-style-type: none"> • The annual goal for the M/WBE Program is 31%. • In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 25%. • Synergy Signs & Services LLC has committed to achieving 25% M/WBE participation utilizing Tito's Manufacturing (HM-C :12.5%) and Honor Industries, LLC (BM-C :12.5%). 					
Schedule/Term <ul style="list-style-type: none"> • Start Date: October 2023 • Contract Term: Four years 					
Contract # 7007421	Agreement #	Purchase Order #	Action Amount NTE \$6,865,400	Revised Amount \$0	
For Information contact Smitha Radhakrishnan 3-6378 Steven Rathers 3-6378		Fund Various	Project #	External Funding Source	Amount \$6,865,400

Additional Information

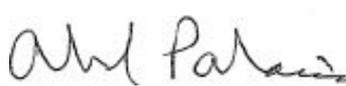
- Four bids, one M/WBE firm, were received on or before the due date of August 15, 2023.
- Bid tabulation attached.
- The bids submitted by Color-Ad, Inc., Manassas, Virginia and SSC Signs & Lighting, LLC, of Lewisville, Texas, were determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- Signage for Facilities, with Synergy Signs & Services, LLC, of Fort Worth, Texas, is the lowest responsive, responsible bidder and is the incumbent.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 7007421, for Fabrication & Installation of Signage for Facilities, with Synergy Signs & Services, LLC, of Fort Worth, Texas, for the four-year term of the contract in an amount not to exceed \$6,865,400.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 8:41 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:17 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:08 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**

Department Head
Planning
Sep 19, 2023 9:46 am

Pending

Chief Executive Officer

Date

Contract No. 7007421
Fabrication & Installation of Signage for Facilities
Bid Tabulation

Bidders	Bid Amount
Synergy Signs & Services, LLC Fort Worth, Texas	\$6,865,400
Aim & N Graphic Solutions LLC dba Red Elephant ^{N1N2} Lewisville, Texas	\$10,998,805.46
Note: 1. M/WBE certified through the Women's Business Council - Southwest 2. The price variance is primarily due to the cost related to overhead directional and applied vinyl signage and installation.	

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Operations	Subject Roadway Signage Fabrication & Installation Services	Resolution #
Action That the Chief Executive Officer or designee be authorized to execute contract no. 7007430, for Roadway Signage Fabrication & Installation Services, with Synergy Signs & Services, LLC, of Fort Worth, Texas, in an amount not to exceed \$7,103,520 for the four-year term of the contract.			
Description <ul style="list-style-type: none"> • Award a contract for Roadway Signage Fabrication & Installation Services in support of the Airport's Planning Department. Justification <ul style="list-style-type: none"> • Replaces an existing contract that has been in place for four years. • It will provide Civil Roadway signage fabrication and implementation in support of stakeholder departments across the Airport campus. • This contract allows for expeditious implementation of individual signage requests on an as-needed basis, and the Airport will have no obligation to purchase any quantity under the contract. • Civil Roadways Signage plays a crucial role in customer navigation and experience along Airport roadways. 			
D/S/M/WBE Information <ul style="list-style-type: none"> • The annual goal for the M/WBE Program is 31%. • In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 30%. • Synergy Signs & Services, LLC has committed to achieving 30% M/WBE participation utilizing Titos Manufacturing (HM-C:15%) and Honor Industries (BM-C:15%). 			
Schedule/Term <ul style="list-style-type: none"> • Start Date: October 2023 • Contract Term: Four Years 			
Contract # 7007430	Agreement #	Purchase Order #	Action Amount NTE \$7,103,520
			Revised Amount \$0
For Information contact Smitha Radhakrishnan 3-4646 Steven Rathers 3-6378	Fund Operating Fund	Project #	External Funding Source Amount \$7,103,520

Additional Information

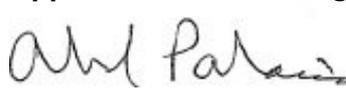
- One bid, not from a M/WBE firm, was received on or before the due date of August 29, 2023.
- Synergy Signs & Services, LLC of Fort Worth, Texas, is the lowest responsive, responsible bidder and is the incumbent.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 7007430, for Roadway Signage Fabrication & Installation Services, with Synergy Signs & Services, LLC, of Fort Worth, Texas, in an amount not to exceed \$7,103,520 for the four-year term of the contract.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 8:42 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:17 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:09 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**

Department Head
Planning
Sep 19, 2023 5:55 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Operations	Subject Airfield Marking Removal Equipment	Resolution #
Action That the Chief Executive Officer or designee be authorized to issue purchase order no. DFW1353, for Stripe Hog SH8000, with Skidabrader Group LLC., of San Diego, California, in the amount of \$868,300.96.			
Description <ul style="list-style-type: none"> • Issue a purchase order for one Stripe Hog SH8000 in support of the Airport's Energy, Transportation & Asset Management Department. 			
Justification <ul style="list-style-type: none"> • This purchase of a Stripe Hog vehicle is an addition to the fleet and is for the department's use in the performance of daily job functions. • This vehicle will be used in Airfield markings removal, which is required to remain in compliance with FAA Part 139 pavement markings regulations. • Electric vehicles were reviewed for this acquisition however, none were identified that met the operational needs of the stakeholder. • All vehicles fully comply with the Airport's Clean Fleet Vehicle Policy. 			
D/S/M/WBE Information <ul style="list-style-type: none"> • N/A - Not subject to the goal per the Board M/WBE Policy due to the nature of the procurement. (Goods/Finished Products) 			
Schedule/Term <ul style="list-style-type: none"> • Delivery Date: October 2023 			
Contract #	Agreement #	Purchase Order #	Action Amount
		DFW1353	\$868,300.96
			\$0
For Information contact	Fund	Project #	External Funding Source
Robert Rodriguez 3-1783	DFW Capital Acct	2712101	
Melissa Turner 3-5632			\$868,300.96

Additional Information

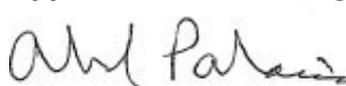
- This purchase will be made through Sourcewell contract no. 111522-WTB, which is available to local government agencies, and was approved by Resolution No. 2023-08-187, dated August 10, 2023.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to issue purchase order no. DFW1353, for Stripe Hog SH8000, with Skidabrader Group LLC., of San Diego, California, in the amount of \$868,300.96.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 8:44 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:18 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:29 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Energy & Transportation Mgmt
Sep 20, 2023 12:34 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Operations	Subject Non-Terminal Facilities Maintenance Services	Resolution #
Action That the Airport Board ratify the extension and increase to contract No. 7006640, for Non-Terminal Facilities Mechanical, Electrical, Plumbing, and Structural Services, with John Bean Technologies Corp. dba JBT Aerotech of Ogden, Utah, in an amount not to exceed \$1,800,000, for a revised contract amount \$17,629,255.78.			
Description <ul style="list-style-type: none"> • Ratify a six-month contract extension for Non-Terminal Facilities Mechanical, Electrical, Plumbing, and Structural Services in support to the Airport's Energy, Transportation & Asset Management Department. 			
Justification <ul style="list-style-type: none"> • This is an extension of the current contract that has been in place for five years. • The action allows for time to rebid and award a replacement contract. • The effective date of this action will be prior to the Board action date. 			
D/S/M/WBE Information <ul style="list-style-type: none"> • The annual goal for the historical SBE Program is 20%. • In accordance with the Board's historical SBE Program, the SBE goal for this contract is 35%. • John Bean Technologies Corp. dba JBT Aerotech committed to achieving 35.87% SBE participation on this contract and is currently achieving 44.65%. • John Bean Technologies Corp. dba JBT Aerotech has committed to achieving the original 35.87% SBE commitment inclusive of this Board Action. 			
Schedule/Term <ul style="list-style-type: none"> • Current contract completion date: September 30, 2023 • Revised contract completion date: March 29, 2024 			
Contract # 7006640	Agreement #	Purchase Order #	Action Amount NTE \$1,800,000
			Revised Amount \$17,629,255.78
For Information contact Robert Rodriguez 3-4740 Peggy Watkins 3-5619	Fund Operating Fund	Project #	External Funding Source Amount \$1,800,000

Additional Information

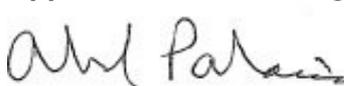
- On June 7, 2018, by Resolution No. 2018-06-120, the Airport awarded contract no. 7006640, for Non-Terminal Facilities Mechanical, Electrical, Plumbing, and Structural Maintenance Services, with John Bean Technologies Corp. dba JBT Aerotech of Ogden, Utah.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board ratify the extension and increase to contract No. 7006640, for Non-Terminal Facilities Mechanical, Electrical, Plumbing, and Structural Services, with John Bean Technologies Corp. dba JBT Aerotech of Ogden, Utah, in an amount not to exceed \$1,800,000, for a revised contract amount \$17,629,255.78.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 8:44 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:18 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:13 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Energy & Transportation Mgmt
Sep 20, 2023 12:34 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Operations	Subject Indefinite Delivery of Commissioning Services (Non-Federal)			Resolution #
Action That the Chief Executive Officer or designee be authorized to execute contract no. 8500418, for Indefinite Delivery of Commissioning Services, with Burns & McDonnell Engineering Company, Inc., of Fort Worth, Texas, in an amount not to exceed \$5,000,000, for the five-year term of the contract.					
Description <ul style="list-style-type: none"> Award a contract for Indefinite Delivery of Commissioning Services in support of the Airport's Energy, Transportation & Asset Management Department. Justification <ul style="list-style-type: none"> Replaces an existing contract that has been in place for three years. Provides Commissioning Services for various construction projects and existing systems/facilities in accordance with DFW International Airport Board Policy and Procedure, as well as Airport Design Guidelines for Commissioning Services. The services will be provided under the direction of the Energy Transportation & Asset Management Commissioning Authority. Services under this Contract comprise an essential element of an effective infrastructure asset management program which coordinates the safe, secure and environmentally sound lifecycle management of physical assets. Services will be ordered on an as-needed basis and the Airport is not obligated to purchase any quantity under the contract. 					
D/S/M/WBE Information <ul style="list-style-type: none"> The annual goal for the M/WBE Program is 31%. In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 30%. Burns & McDonnell Engineering Company, Inc. has committed to achieving 30% M/WBE participation utilizing the attached list of M/WBE subcontractors 					
Schedule/Term <ul style="list-style-type: none"> Start Date: September 2023 Contract Term: Five years 					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
8500418			NTE \$5,000,000	\$0	
For Information contact		Fund	Project #	External Funding Source	Amount
Robert Rodriguez 3-1783 Suzanne DeVasher 3-1749		Various			\$5,000,000

Additional Information

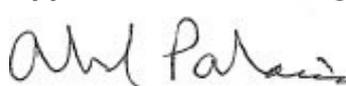
- Seven Statements of Qualifications, none from M/WBE firms, were received on or before the due date of March 31, 2023.
 - ◆ Bernhard TME, LLC, of Irving, Texas
 - ◆ Burns & McDonnell Engineering Company, Inc., of Fort Worth, Texas
 - ◆ Command Commissioning, LLC, of Irving, Texas
 - ◆ Farnsworth Group, Inc., of Frisco, Texas
 - ◆ McKinstry Essention, LLC, of Dallas, Texas
 - ◆ Sebesta, Inc. dba NV5, of Austin, Texas
 - ◆ Smith Seckman Reid, Inc., of Fort Worth, Texas
- The Statements of Qualifications received from Bernhard TME, LLC, of Irving, Texas; and Smith Seckman Reid, Inc., of Fort Worth, Texas, were determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the contract to Burns & McDonnell Engineering Company, Inc., of Fort Worth, Texas, and is the incumbent.
- The contract will be executed under the new Fusion contract no. PA1018.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 8500418, for Indefinite Delivery of Commissioning Services, with Burns & McDonnell Engineering Company, Inc., of Fort Worth, Texas, in an amount not to exceed \$5,000,000, for the five-year term of the contract.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 9:20 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:19 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:14 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Energy & Transportation Mgmt
Sep 20, 2023 12:34 pm

Chief Executive Officer

Pending

Date

Indefinite Delivery of Commissioning Services (Non-Federal)
 Minority Subcontractor List

PRIME: Burns & McDonnell Engineering Company, Inc.
M/WBE Subcontractors

Vic Thompson Company dba VTC	WBE	WF-C	1.00%
		Subtotal	1.00%
Restl Engineers Tx, LLC	WBE	PF-C	6.00%
		Subtotal	6.00%
Campos Engineering, Inc.	MBE	HM-C	10.00%
Meza Engineering, Inc.	MBE	HM-C	5.00%
		Subtotal	15.00%
CMTS, LLC	MBE	BM-C	2.00%
		Subtotal	2.00%
Lina T. Ramey and Associates, Inc.	WBE	IF-C	1.00%
		Subtotal	1.00%
Branch Pattern, Inc.	MBE	IM-C	5.00%
		Subtotal	5.00%
		Total	30.00%
		Overall M/WBE Total	30%

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Operations	Subject Medical Supplies	Resolution #
Action That the Chief Executive Officer or designee be authorized to execute contract no. 7007402, for Medical Supplies, with Life-Assist, Inc., of Rancho Cordova, California, for the initial one-year contract amount of \$126,485.96, and four, one-year options in the amount of \$505,943.84, for a total estimated contract of \$632,429.80; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.			
Description <ul style="list-style-type: none"> • Award a contract for Medical Supplies in support of the Airport's Department of Public Safety. Justification <ul style="list-style-type: none"> • Replaces an existing contract that has been in place for four years. • This contract provides stock items used in Airport-owned ambulances. • Items will be purchased on an as-needed basis and the Airport will have no obligation to purchase any quantity under the contract. 			
D/S/M/WBE Information <ul style="list-style-type: none"> • The annual goal for the M/WBE Program is 31%. • N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products) 			
Schedule/Term <ul style="list-style-type: none"> • Start Date: October 2023 • Contract Term: One year with four, one-year options 			
Contract # 7007402	Agreement #	Purchase Order #	Action Amount NTE \$632,429.80
		Revised Amount \$0	
For Information contact Daniel White 3-3578 Steven Rathers 3-6378	Fund Operating Fund	Project #	External Funding Source Amount \$632,429.80

Additional Information

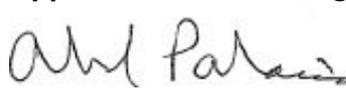
- Nine bids, including two from M/WBE firms, were received on or before the due date of August 22, 2023.
- Bid Tabulation attached.
- The bids from Agni Enterprises, LLC dba Head to Heels Safety Supplies, of Miami Lake, Florida and B&E Medial Supply and Equipment LLC of San Antonio, Texas, were determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- Life-Assist, Inc., of Rancho Cordova, California is the lowest responsive, responsible bidder and is the incumbent.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 7007402, for Medical Supplies, with Life-Assist, Inc., of Rancho Cordova, California, for the initial one-year contract amount of \$126,485.96, and four, one-year options in the amount of \$505,943.84, for a total estimated contract of \$632,429.80; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 9:22 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:19 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:15 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**

Department Head
Public Safety
Sep 20, 2023 10:33 am

Pending

Chief Executive Officer

Date

**Contract No. 7007402
Medical Supplies
Bid Tabulation**

Bidders	Bid Amount
Life-Assist, Inc. Rancho Cordova, California	\$632,429.80
1 st Medical Needs of Washington, DC	\$1,047,880.65
M-Pak, Inc. ^{N1 N3} Aledo, Texas	\$1,313,841.45
Medline Industries, LP ^{N2} Northfield, Illinois	\$121,163.42 (partial bid)
QuadMed, Inc. ^{N2} Jacksonville, Florida	\$93,815.44 (partial bid)
Henry Schein, Inc. ^{N2} Melville, New York	\$90,954.61 (partial bid)
Bound Tree Medical, LLC ^{N2} Dublin, Ohio	\$46,282.51 (partial bid)
Note:	
<ol style="list-style-type: none"> 1. M/WBE certified through the North Central Texas Regional Certification Agency 2. The solicitation was a line-item contract with a minimum of 80% of items required for submission. 3. The price variance is primarily based on cost related to intravenous fluid delivery products, catheters, nasal cannula, electrodes, video laryngoscope and emergency mobile stretchers. 	



AGENDA
FINANCE, AUDIT, and IT COMMITTEE MEETING
Tuesday, October 3, 2023
12:35 p.m.

FINANCE, AUDIT, and IT COMMITTEE

- | | | |
|---------------|-----|--|
| | 12. | Approve Minutes of the Finance/Audit Committee Meeting of September 5, 2023. |
| Abel Palacios | 13. | Financial Report. |
| Aaron Munoz | 14. | Fiscal Year 2023 External Audit Process. |

Consent Items for Consideration

- | | | |
|-----------------|-----|---|
| Bruce Collins | 15. | Approve ratification of Purchase Order No. DFW1352, for leased Automated Access Control System Operations Vehicles, with Commercial Vehicle Leasing, LLC dba D&M Leasing Commercial, of Fort Worth, Texas, in the amount of \$115,350.32. |
| Cindy Demers | 16. | Approve authorization to take all necessary actions to prepare, submit and accept any federal, state or other grant applications or agreements available during Fiscal Year 2024, including all understandings and grant assurances included within those applications, and subsequently have the authority to administer any grant awarded, including the authority to close grants, as required. |
| Catrina Gilbert | 17. | Approve execution of Contract No. PA1108, for Rental Safety Mats and Service, with Cintas Corporation of Coppell, Texas, for the initial one-year contract amount of \$100,000, and two, one-year options in the amount of \$200,000 for a total estimated contract of \$300,000; and the and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion. |
| Donnell Harvey | 18. | Approve execution of a lease amendment with Ameriflight, LLC to add a second hangar to support Ameriflight's growing operation at that Airport. |
| Michael Youngs | 19. | Approve to increase and extend contract no. 7006242, MasFlight Web Application Services, with Anuvu Operations, LLC, of Santa Ana, California, in an amount not to exceed \$81,417, for a revised not to exceed contract amount of \$567,368. |
| | 20. | Approve to increase and extend contract no. 7006440, for Project Portfolio Management Software, with Sciforma Corporation, of Los Gatos, California, in an amount not to exceed \$358,097, for a revised not to exceed contract amount of \$1,303,764.73. |

Michael Youngs
John Brookby

21. Approve execute contract no. 7007437, for Property Lease Management Reporting Software with Yardi Systems, Inc, of Santa Barbara, California, for the initial one-year contract amount of \$93,866.82 and five, one-year options in the amount of \$174,600 for a total estimated contract amount of \$268,466.82; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

Discussion Items

Tamela Lee

22. Monthly D/S/M/WBE Expenditure Report.



KPIs and Financial Report – FY 2023

Eleven months ending August 31, 2023 - Unaudited

Key Performance Indicator Scorecard

Eleven months ending August 31, 2023 – Unaudited

(\$ in millions)

Key Performance Indicator	Year-To-Date				FY 2023 Annual Budget
	FY 2022 Actuals	FY 2023 Actuals	FY 2023 Budget	Actuals vs. Budget Increase/(Decrease)	
DFWCC Total Revenues	\$395.9	\$463.7	\$436.7	\$27.0 6.2% ■	\$476.5
Total Expenditure Budget	\$921.7	\$1,033.5	\$1,046.7	(\$13.2) (1.3%) ■	\$1,173.3
Total Passengers (Ms)	65.9	72.9	72.0	0.9 1.3% ■	78.3
Total Landed Weights (Bs)	41.3	44.3	44.6	(0.2) (0.6%) ■	48.6

Results Status Bar

- Improved/Constant
- Worse

DFW Cost Center

Eleven months ending August 31, 2023 – Unaudited

(in millions)	Year-To-Date					FY 2023	
	FY 2022 Actuals	FY2023 Actuals	FY 2023 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget	
Revenues							
Parking	1	\$172.6	\$198.0	\$185.3	\$12.6	6.8%	\$202.1
Concessions	2	90.9	106.0	99.2	6.9	6.9%	108.2
Rental Car	3	37.6	41.7	43.9	(2.2)	(5.0%)	47.5
Commercial Development	4	60.2	68.2	65.7	2.5	3.9%	71.7
Other Revenues	5	34.6	49.8	42.6	7.2	16.9%	47.0
Total Revenues before FRP		395.9	463.7	436.7	27.0	6.2%	476.5
DFW CC Expenditures							
Operating Expenditures		117.5	131.9	138.1	(6.2)	(4.5%)	155.0
Debt Service, net		43.3	42.3	43.0	(0.6)	(1.5%)	47.7
Total Expenditures		160.8	174.2	181.1	(6.9)	(3.8%)	202.8
Gross Margin - DFW Cost Center		235.1	289.5	255.6	33.9	13.3%	273.7
Less Transfers and Skylink							
DFW Terminal Contribution		2.6	5.4	5.7	(0.3)	(5.4%)	6.2
Skylink Costs		45.6	49.1	51.2	(2.1)	(4.1%)	57.4
Net Revenues		\$187.0	\$235.0	\$198.7	\$36.3	18.3%	\$210.1



Airfield and Terminal Cost Centers

Eleven months ending August 31, 2023 – Unaudited

(in millions)		Year-To-Date				FY 2023	
		FY 2022 Actuals	FY2023 Actuals	FY 2023 Budget	Actuals vs. Budget Increase/(Decrease)	Annual Budget	
Revenues							
	6	\$83.7	\$58.6	\$73.3	(\$14.6) (20.0%)	\$79.4	
	7	14.0	13.9	13.2	0.7 5.7%	14.6	
	8	85.5	121.5	94.3	27.2 28.9%	97.8	
		Total Airfield Revenue	183.2	194.0	180.7	13.3 7.4%	191.8
		Terminal Leases	299.3	315.0	312.6	2.4 0.8%	341.4
	9	FIS Fees	23.5	34.9	31.9	3.0 9.3%	34.7
	10	Turn Fees	22.2	33.1	33.8	(0.7) (2.2%)	36.9
	11	Other Terminal	23.0	27.1	25.7	1.4 5.6%	28.3
		Total Terminal Revenues	367.9	410.0	404.0	6.0 1.5%	441.3
		DFW Terminal Contributions	2.6	5.4	5.7	(0.3) (5.4%)	6.2
		Total Revenues before FRP	553.8	609.4	590.3	19.0 3.2%	639.3
Expenditures							
		Operating Expenditures	326.5	371.4	364.4	6.9 1.9%	412.4
		Debt Service, net	252.5	287.9	294.8	(6.9) (2.3%)	326.9
		Total Expenditures	579.0	659.3	659.2	0.0 0.0%	739.3
		Net Income/(Loss) before FRP	(25.3)	(49.9)	(68.9)	19.0 (27.6%)	(100.0)
		Federal Relief Proceeds (FRP)	54.4	82.7	82.7	0.0 0.0%	100.0
		Net Income/(Loss)	\$29.1	\$32.8	\$13.8	\$19.0 137.8%	\$0.0

Operating Fund – Total Expenditures

Eleven months ending August 31, 2023 – Unaudited

(in millions)	Year-To-Date				FY 2023	
	FY 2022 Actuals	FY2023 Actuals	FY 2023 Budget	Actuals vs. Budget Increase/(Decrease)	Annual Budget	
Operating Expenditures						
Salaries and Wages	\$141.9	\$151.6	\$152.3	(\$0.7)	(0.5%)	\$171.0
Benefits	12 63.8	68.5	72.1	(3.6)	(5.0%)	79.1
Facility Maintenance Contracts	13 91.4	110.7	103.5	7.2	7.0%	113.7
Other Contract Services	113.9	129.0	133.6	(4.7)	(3.5%)	150.1
Utilities	26.0	28.8	28.2	0.6	2.2%	30.9
Equipment and Other Supplies	14 17.4	23.8	21.1	2.7	12.9%	24.7
Insurance	15 10.3	11.3	12.6	(1.3)	(10.1%)	14.1
Fuels	16 3.8	3.7	4.7	(1.0)	(21.1%)	5.1
General, Administrative, and Other	17 5.0	6.4	7.1	(0.7)	(9.8%)	16.9
Change in Operating Reserves	12.6	12.8	12.8	(0.0)	(0.0%)	12.8
Total Operating Expenditures	486.2	546.6	548.0	(1.4)	(0.3%)	618.4
Debt Service, gross	18 435.6	486.9	498.7	(11.8)	(2.4%)	554.8
Total Operating Fund Expenditures	\$921.7	\$1,033.5	\$1,046.7	(\$13.2)	(1.3%)	\$1,173.3

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Finance/Audit/IT	Subject Automated Access Control System Operation Vehicles (Lease)	Resolution #
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Action
That the Airport Board ratify purchase order no. DFW1352, for leased Automated Access Control System Operations Vehicles, with Commercial Vehicle Leasing, LLC dba D&M Leasing Commercial, of Fort Worth, Texas, in the amount of \$115,350.32.

Description

- Ratify a purchase order to extend the current lease agreement for twelve months to support the Automated Access Control System (AACS) Operations Vehicle needs for the Airport's technology program.

Justification

- Due to the continued vehicle shortages, this is a temporary solution until the vehicle purchases can be built and delivered.
- These vehicles are deployed to directly support the AACS systems in the Terminal areas, AOA, and other Airport facilities.
- These vehicles are necessary equipment for personnel to be able to accomplish their assigned duties of maintaining the AACS.
- The Airport has the option to terminate the lease when purchased vehicles are received and accepted.

D/S/M/WBE Information

- The annual goal for the M/WBE Program is 31%.
- N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Ratification)

Schedule/Term

- Revised lease agreement term: September 14, 2024

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
		DFW1352	\$115,350.32	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Bruce D. Collins 3-5610 Melissa Turner 3-5632	Operating Fund			\$115,350.32

Additional Information

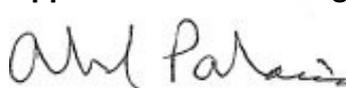
- On October 13, 2022, by Resolution No. 2022-10-243, the Airport issued purchase order no. 279275 for Automated Access Control System Operations Vehicles to Commercial Vehicle Leasing, LLC dba D&M Leasing Commercial, of Fort Worth, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board ratify purchase order no. DFW1352, for leased Automated Access Control System Operations Vehicles, with Commercial Vehicle Leasing, LLC dba D&M Leasing Commercial, of Fort Worth, Texas, in the amount of \$115,350.32

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 9:24 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:19 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:15 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Procurement & Materials Mgmt
Sep 20, 2023 5:00 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

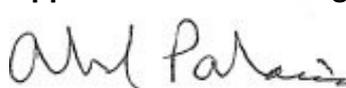
Date 10/05/2023	Committee Finance/Audit/IT	Subject Authority to Accept and Administer Grants for FY 2024		Resolution #
Action That the Chief Executive Officer or designee be authorized to take all necessary actions to prepare, submit and accept any federal, state or other grant applications or agreements available during Fiscal Year 2024, including all understandings and grant assurances included within those applications, and subsequently have the authority to administer any grant awarded, including the authority to close grants, as required.				
Description <ul style="list-style-type: none"> • This action authorizes the Chief Executive Officer or designee to prepare, file, accept and administer all federal, state and other grant applications and agreements available to the Airport during Fiscal Year 2024, on behalf of the Airport Board. 				
Justification <ul style="list-style-type: none"> • This action satisfies the requirement that the DFW Board has authorized the filing of grant applications, including all understandings and assurances contained in the applications and has appointed and authorized official to act in connection with the applications and provide all information as required by the grant applications. 				
D/S/M/WBE Information <ul style="list-style-type: none"> • Not Applicable 				
Contract #	Agreement #	Purchase Order #	Action Amount \$0	Revised Amount \$0
For Information contact Cindy Demers 3-5447	Fund	Project #	External Funding Source	Amount \$0

Additional InformationAdditional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to take all necessary actions to prepare, submit and accept any federal, state or other grant applications or agreements available during Fiscal Year 2024, including all understandings and grant assurances included within those applications, and subsequently have the authority to administer any grant awarded, including the authority to close grants, as required.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 9:28 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:20 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:16 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Sep 20, 2023 10:13 am

Chief Executive Officer

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Finance/Audit/IT	Subject Rental Safety Mats and Service		Resolution #
<p>Action That the Chief Executive Officer or designee be authorized to execute contract no. PA1108, for Rental Safety Mats and Service, with Cintas Corporation of Coppell, Texas, for the initial one-year contract amount of \$100,000, and two, one-year options in the amount of \$200,000 for a total estimated contract of \$300,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.</p>				
<p>Description</p> <ul style="list-style-type: none"> • Award a contract for Rental Safety Mats and Service in support of the Airport's Risk Management Department. <p>Justification</p> <ul style="list-style-type: none"> • Replaces an existing contract that has been in place for five years. • After completing a thorough safety floor mat risk assessment, the department identified a need to increase the number of safety mats for current Airport employee occupied buildings. • The department is also factoring in the need for safety floor mats for future construction of Airport employee occupied buildings. • The proposed contract includes bi-weekly services. 				
<p>D/S/M/WBE Information</p> <ul style="list-style-type: none"> • The annual goal for the M/WBE Program is 31%. • In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to no availability of M/WBE firms that perform this service. 				
<p>Schedule/Term</p> <ul style="list-style-type: none"> • Start Date: October 2023 • Contract Term: One year with two, one-year options 				
Contract # PA1108	Agreement #	Purchase Order #	Action Amount NTE \$300,000	Revised Amount \$0
<p>For Information contact Catrina Gilbert 3-5535 David Foster 3-2988</p>	<p>Fund Operating Fund</p>	<p>Project #</p>	<p>External Funding Source</p>	<p>Amount \$300,000</p>

Additional Information

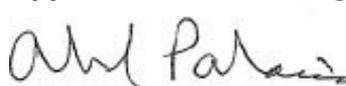
- This contract will be made through the Omnia Partners contract no. 222886, which is available to local Government agencies, and which was approved by the Board, by Resolution No. 2003-01-22, dated January 9, 2003.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. PA1108, for Rental Safety Mats and Service, with Cintas Corporation of Coppell, Texas, for the initial one-year contract amount of \$100,000, and two, one-year options in the amount of \$200,000 for a total estimated contract of \$300,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

Approved as to Form by

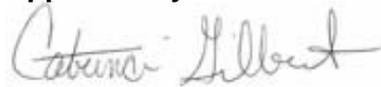

Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 9:36 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:20 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:17 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Sep 20, 2023 9:34 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Finance/Audit/IT	Subject Ameriflight, LLC Lease Amendment to add Second Hangar			Resolution #
Action That the Chief Executive Officer or designee be authorized to execute a lease amendment with Ameriflight, LLC to add a second hangar to support Ameriflight's growing operation at the Airport.					
Description <ul style="list-style-type: none"> • Ameriflight currently leases a hangar located at 1515 West 20th Street consisting of approximately 40,154 square feet of hangar and office space on 3.216 acres. • To support its growth, Ameriflight added 74,400 square feet of apron space on a temporary permit to park additional aircraft. That apron space is needed within the next few months for Phase I of the Cargo Redevelopment Project. • To accommodate Ameriflight's increased operations at DFW an adjacent hangar consisting of 12,760 square feet on 2.708 acres will be added to Ameriflight's existing lease. • Adjacent hangar lease term will be coterminous with existing hangar lease term which expires September 30, 2027. • Ameriflight's additional rent for the adjacent hangar will be \$296,161.02 in Year 1 with annual CPI increases thereafter. 					
Justification <ul style="list-style-type: none"> • Additional space is needed to support Ameriflight's operations at the Airport. 					
D/S/M/WBE Information <ul style="list-style-type: none"> • Not Applicable 					
Schedule/Term <ul style="list-style-type: none"> • Effective November 1, 2023 through September 30, 2027 (3 years, 11 months) 					
Contract #	Agreement #	Purchase Order #	Action Amount \$0	Revised Amount \$0	
For Information contact Donnell Harvey 3-4640	Fund	Project #	External Funding Source	Amount \$0	

Additional Information

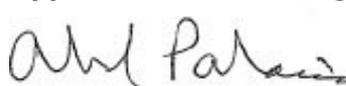
- Ameriflight, LLC is an American cargo airline with headquarters at the Dallas/Fort Worth International Airport. Ameriflight averages 525 daily departures with over 100,000 combined flight hours annually and a 99.5% on-time performance. Ameriflight employs over 700 people (225 pilots, 140 mechanics).

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute a lease amendment with Ameriflight, LLC to add a second hangar to support Ameriflight's growing operation at the Airport.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 11:05 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:20 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:18 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Sep 20, 2023 10:31 am

Pending

Chief Executive Officer

Date

Additional Information

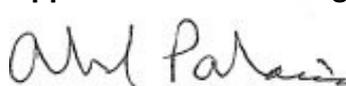
- In June 2015, Airport staff awarded contract no. 7006242, MasFlight Web App Services with Anuvu Operations, LLC, of Santa Ana, California.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase and extend contract no. 7006242, MasFlight Web Application Services, with Anuvu Operations, LLC, of Santa Ana, California, in an amount not to exceed \$81,417, for a revised not to exceed contract amount of \$567,368.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 11:05 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:20 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:19 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Information Technology Svcs
Sep 20, 2023 9:28 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Finance/Audit/IT	Subject Property Lease Management Reporting Software		Resolution #
Action That the Chief Executive Officer or designee be authorized to execute contract no. 7007437, for Property Lease Management Reporting Software with Yardi Systems, Inc, of Santa Barbara, California, for the initial one-year contract amount of \$93,866.82 and five, one-year options in the amount of \$174,600 for a total estimated contract amount of \$268,466.82; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.				
Description <ul style="list-style-type: none"> • Award a contract for Property Lease Management Software in support of the Airport's Commercial Development Department. 				
Justification <ul style="list-style-type: none"> • DFW Airport Commercial Development's Ground Rent Revenue has increased 6.4% annually from \$34M in 2013 to \$66M in 2022. Leased acreage has grown from 1,840 in 2013 to 3,218 in 2022. • This action will implement a new software solution for managing leases, licenses, and construction reimbursements for Commercial Development. • The contract provides an analysis of leases and expiration dates, as well as assists in the coordination of mandatory inspections of properties at specific timelines in the lease cycle. 				
D/S/M/WBE Information <ul style="list-style-type: none"> • The annual goal for the M/WBE Program is 31%. • N/A -Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Licensing Agreements) 				
Schedule/Term <ul style="list-style-type: none"> • Start Date: October 2023 • Contract Term: One year with five, one-year options 				
Contract # 7007437	Agreement #	Purchase Order #	Action Amount NTE \$268,466.82	Revised Amount \$0
For Information contact Michael Youngs 3-5350 Casey Daniels 3-1132	Fund DFW Capital Acct Operating Budget	Project # 27139-01	External Funding Source	Amount \$93,866.82 \$174,600

Additional Information

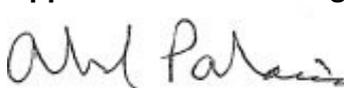
- This contract will be made through General Services Administration (GSA), contract no. GS-35F-0731P, which is available to local government agencies, and was approved by the Resolution No. 94-08-215, dated August 4, 1994.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 7007437, for Property Lease Management That the Chief Executive Officer or designee be authorized to execute contract no. 7007437, for Property Lease Management Reporting Software with Yardi Systems, Inc, of Santa Barbara, California, for the initial one-year contract amount of \$93,866.82 and five, one-year options in the amount of \$174,600 for a total estimated contract amount of \$268,466.82; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

Approved as to Form by

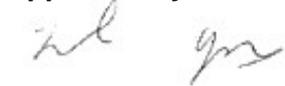

Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 11:06 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:20 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:20 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Information Technology Svcs
Sep 20, 2023 11:15 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Finance/Audit/IT	Subject Project Portfolio Management Software		Resolution #
Action That the Chief Executive Officer or designee be authorized to increase and extend contract no. 7006440, for Project Portfolio Management Software, with Sciforma Corporation, of Los Gatos, California, in an amount not to exceed \$358,097, for a revised not to exceed contract amount of \$1,303,764.73.				
Description <ul style="list-style-type: none"> • Increase and extend the contract for Project Portfolio Management Software in support of the Airport's technology program. 				
Justification <ul style="list-style-type: none"> • Provide a portfolio program and project management system to manage the Airport's technology investments, including greater project transparency, progress of projects in process, financial tracking and management practices and scheduling of technology resources. • This software solution will address the following task management functions: Project Initiation; Scheduling and Execution; Tracking, Portfolio Analysis; Dashboard Review Tool and Reporting Capability; Technology Resource Time Management; Integration with Oracle Fusion for Capital Project Cost Reconciliation; Interactive module for Digital Strategy Management; Enterprise User Licensing; and Customized Project Management Reports • This software has the capability to interface with various existing Airport software systems to support performance and decision management. • Additionally, this action provides Visual Collaboration access to the software program. 				
D/S/M/WBE Information <ul style="list-style-type: none"> • The annual goal for the historical SBE Program is 20%. • N/A - Not subject to the goal per the Boards's historical SBE Policy due to the nature of the procurement (Government Code Exemption). 				
Schedule/Term <ul style="list-style-type: none"> • Current contract completion date: November 20, 2023 • Revised contract completion date: November 20, 2024 				
Contract # 7006440	Agreement #	Purchase Order #	Action Amount NTE \$358,097	Revised Amount \$1,303,764.73
For Information contact Michael Youngs 3-5350 Helen Chaney 3-2523	Fund Operating Fund	Project #	External Funding Source	Amount \$358,097

Additional Information

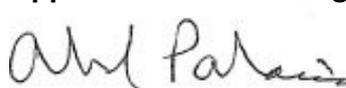
- On November 3, 2016, by Resolution No. 2016-11-261, the Airport awarded contract no. 7006440, for Project Portfolio Management Software, with Sciforma Corporation, of Los Gatos, California.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase and extend contract no. 7006440, for Project Portfolio Management Software, with Sciforma Corporation, of Los Gatos, California, in an amount not to exceed \$358,097, for a revised not to exceed contract amount of \$1,303,764.73.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 11:07 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:21 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:21 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Information Technology Svcs
Sep 20, 2023 9:29 am

Pending

Chief Executive Officer

Date

AGENDA
CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE
Tuesday, October 3, 2023
12:40 p.m.

CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE

23. Approve the minutes of the Concessions/Commercial Development Meeting of September 5, 2023.

Consent Item for Consideration

- Zenola Campbell 24. Approve to increase the minimum annual guarantee and square footage of Lease No. 010375.
25. Approve to amend Concession Leases to suspend the Minimum Annual Guarantee for leases in Terminal E-Satellite from October 1, 2023 to March 31, 2024.

Action Items for Consideration

- Sharon McCloskey 26. Approve execution of Contract No. 8005577, for Holiday Decoration Design, Preparation and Storage Services, with SYDH Dallas Inc. dba Certified Christmas Lights of Dallas, Texas, for the initial one-year contract amount of \$200,000, and four, one-year options in the amount of \$800,000, for a total estimated contract of \$1,000,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Concessions/Comm Dev	Subject Minimum Annual Guarantee and Square Footage increase of Lease No. 010375	Resolution #
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Action
That the Chief Executive Officer or designee be authorized to increase the minimum annual guarantee and square footage of Lease No. 010375.

Description

- This action would authorize staff to amend Lease No. 010375, The Club at DFW, located in Terminal D Gate 27, as follows:
 - ◆ The square footage will increase from 2,338 to approximately 4,038.
 - ◆ The minimum annual guarantee shall increase from \$378,000 to \$600,000.
- All other terms and conditions defined in the Lease Agreement shall remain in effect.

Justification

- The additional square footage will be acquired by absorbing the vacant Code 3 Urgent Care location.
- This action will allow additional seating and service for day pass and club members.
- This action supports the Board's Concession Policy to provide and improve the shopping, dining, and service experience at DFW International Airport.

D/S/M/WBE Information

- The existing ACDBE and M/WBE commitments will continue to apply to the lease term.

Contract #	Agreement #	Purchase Order #	Action Amount \$0	Revised Amount \$0
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For Information contact Zenola Campbell 3-4830	Fund	Project #	External Funding Source	Amount \$0
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Additional Information

Additional Attachments: **N**

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

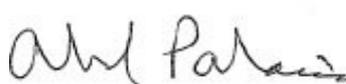
That the Chief Executive Officer or designee be authorized to increase the minimum annual guarantee and square footage of Lease No. 010375.

Approved as to Form by



Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 11:08 am

Approved as to Funding by



Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:21 pm

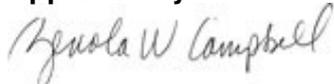
Approved as to M/WBE by



Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:23 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by



Department Head

Sep 20, 2023 9:59 am

Chief Executive Officer

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Concessions/Comm Dev	Subject Minimum Annual Guarantee Suspension for Terminal E-Satellite	Resolution #
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Action

That the Chief Executive Officer or designee be authorized to amend Concession Leases to suspend the Minimum Annual Guarantee for leases in Terminal E-Satellite from October 1, 2023 to March 31, 2024.

Description

- Resolution 2023-04-090, approved April 4, 2023, approved a suspension of the minimum annual guarantee for Terminal E satellite locations from April 6, 2023 to September 30, 2023.
- This action would authorize staff to amend the following Concession Lease Agreements, to suspend the minimum annual guarantee from October 1, 2023 to March 31, 2024.
- The minimum annual guarantee shall be extended to affect the following locations:
 - ◆ Lease No. 010607, dba Freshens / Boar's Head Deli, Location ID E-1-ES2-A01
 - ◆ Lease No. 010584, dba CNBC News, Location ID E-2-ES1-A01
 - ◆ Lease No. 010604, dba AV8 Bar, Location ID E-2-ES2-A01
 - ◆ Lease No. 010593, dba Whataburger, Location ID E-2-ES3-A01
 - ◆ Lease No. 010613, dba Dickey's, Location ID E-2-ES4-A01
 - ◆ Lease No. 010594, dba Starbucks, Location ID E-2-ES5-A01
- The Chief Executive Officer has the authority to extend relief beyond March 31, 2024, as deemed necessary.

Justification

- This action is necessary to provide financial relief to Concessionaires as a result of the decrease in regional flight operations.

D/S/M/WBE Information

- The existing ACDBE and M/WBE commitments will continue to apply to each lease term.

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Zenola Campbell 3-4830				\$0

Additional Information

Additional Attachments: **N**

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

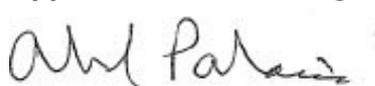
That the Chief Executive Officer or designee be authorized to amend Concession Leases to suspend the Minimum Annual Guarantee for leases in Terminal E-Satellite from October 1, 2023 to March 31, 2024.

Approved as to Form by



Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 11:07 am

Approved as to Funding by



Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:21 pm

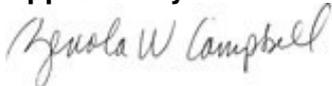
Approved as to M/WBE by



Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:22 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by



Department Head

Sep 20, 2023 9:59 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 10/05/2023	Committee Concessions/Comm Dev	Subject Holiday Decoration Design, Preparation and Storage Services	Resolution #
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Action
That the Chief Executive Officer or designee be authorized to execute contract no. 8005577, for Holiday Decoration Design, Preparation and Storage Services, with SYDH Dallas Inc. dba Certified Christmas Lights of Dallas, Texas, for the initial one-year contract amount of \$200,000, and four, one-year options in the amount of \$800,000, for a total estimated contract of \$1,000,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

Description

- Award a contract for Holiday Decoration Design, Preparation and Storage Services in support of the Customer Experience Department.

Justification

- Replaces an existing contract that has been in place for six years.
- This contract will provide planning, design, creation, implementation, storage, and maintenance of holiday decorations from Thanksgiving through New Year's for the Airport.
- These holiday decoration services will contribute to the Airport's overall strategic priority of delivering a high level of customer experience, specifically during the holiday travel timeframe.
- Through the prior contract, the Airport has made an investment in more than 100 holiday decorations that the Airport owns. This contractor will manage the existing inventory as well as provide creative ideas for new holiday decorations to replace aging items and add decor to the terminals each holiday season.

D/S/M/WBE Information

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to the limited availability of M/WBE firms that perform this service.

Schedule/Term

- Start Date: October 2023
- Contract Term: One year with four, one-year options

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8005577			NTE \$1,000,000	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Sharon McCloskey 3-4620 Jeremy Jones 3-2166	Operating Fund			\$1,000,000

Additional Information

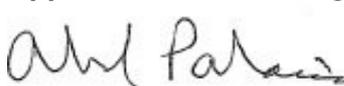
- Four proposals, none from M/WBE firms, were received on or before the due date of August 17, 2023:
 - ◆ Christmas Lights 4 U, LLC of Tool, Texas
 - ◆ Decor IQ of San Antonio, Texas
 - ◆ Displays LLC of Arlington, Texas
 - ◆ SYDH Dallas Inc. dba Certified Christmas Lights of Dallas, Texas
- Based on evaluations of the Proposals, the evaluation committee recommends award of the contract to SYDH Dallas Inc. dba Certified Christmas Lights of Dallas, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 8005577, for Holiday Decoration Design, Preparation and Storage Services, with SYDH Dallas Inc. dba Certified Christmas Lights of Dallas, Texas, for the initial one-year contract amount of \$200,000, and four, one-year options in the amount of \$800,000, for a total estimated contract of \$1,000,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

Approved as to Form by

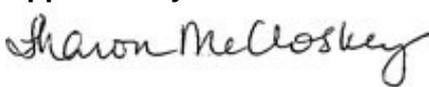

Rodriguez, Elaine
Legal Counsel
Sep 21, 2023 11:09 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Sep 20, 2023 5:21 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Sep 20, 2023 7:24 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Customer Service
Sep 19, 2023 11:22 am

Pending

Chief Executive Officer

Date