

**MINUTES**  
**FINANCE/AUDIT COMMITTEE MEETING**  
**Tuesday, June 6, 2023**  
**1:28 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Finance/Audit Committee of the Dallas Fort Worth International Airport Board, was duly convened and held in the Board Room of the DFW Airport Headquarters building at 1:28 p.m., on Tuesday, June 6, 2023, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Vernon Evans, Vice Chair  
Vincent Hall  
Mario Quintanilla

**Other Board Members in attendance:**

Henry Borbolla III  
Ben Leal  
William Meadows  
Raj Narayanan  
DeMetris Sampson

**Board Staff in Attendance:**

Sean Donohue, John Ackerman, Maruchy Cantu, Mohamed Charkas, Chris McLaughlin, Chris Poinatte, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, Dean Ahmad, Jodie Brinkerhoff, Zenola Campbell, Bruce Collins, Cindy Demers, Catrina Gilbert, Donnell Harvey, Robert Horton, Tammy Huddleston, Tamela Lee, Sharon McCloskey, Heath Montgomery, Abel Palacios, Cyril Puthoff, Bobby Rodriguez, JT Taylor, Bryan Hedrick, Pritpal Roopra, Kelly Tuggle, Alicia Green

**FINANCE/AUDIT COMMITTEE**

43. The minutes of the Finance/Audit Committee Meeting of May 2, 2023, were approved.
44. The Financial Report was presented by Abel Palacios, VP Finance.
45. The FY 2024 Budget Preview was presented by Chris Poinatte, EVP, Finance and Information Technology.

**Consent Items for Consideration**

46. The Committee recommended to the Board to approve execution of amendments to existing leases with American Airlines, Inc., for their parts distribution facility and new flight kitchen amending certain funding and financing terms and conditions while remaining within the existing total combined approved amount for the projects.

47. The Committee recommended to the Board to approve an increase to Contract No. 8005414, for Airline Use and Lease Agreement consulting services, with AvAirPros, Inc. of Naples, Florida in an amount not to exceed \$130,000 for a revised not to exceed contract amount of \$880,000.
48. The Committee recommended to the Board to approve an increase to Legal Services Contract No. 8005484 with the firm Carter Arnett PLLC of Dallas, Texas, in the amount of \$300,000 for a revised amount not to exceed \$471,750.
49. The Committee recommended to the Board to approve an increase to Legal Services Contract No. 8005262 with Kelly Hart & Hallman, LLP in the amount of \$500,000 for a revised amount not to exceed \$1,088,750.
50. The Committee recommended to the Board to approve execution of Contract No. 8005551, for Cybersecurity Maturity & Risk Assessment, with Deloitte Transactions and Business Analytics LLP, of Dallas, Texas, in an amount not to exceed \$401,389.09, for the one-year term of the Contract.
51. The Committee recommended to the Board to approve an increase and extension to Contract No. 7006099, for Baggage Reconciliation/Tracking System Maintenance and Support with ARINC, Incorporated, a part of Collins Aerospace, of Annapolis, Maryland, in an amount not to exceed \$285,326.48, for a revised not to exceed Contract amount of \$1,606,231.64.

#### **Action Items for Consideration**

52. The Committee recommended to the Board to approve execution of two Interlocal Agreements: Contract No. 7007406, between the Board and Trinity Metro, of Fort Worth, Texas; Contract No. 7007407, between the Board and Dallas Area Rapid Transit, of Dallas, Texas; and issue Purchase Order No. 279743, with Trinity Metro in the amount of \$36,000; Purchase Order No. 279744, with Dallas Area Rapid Transit in the amount of \$36,000, to purchase test pilot Commuter-Rail Passes. Total amount of this action is \$72,000.
53. The Committee recommended to the Board to approve delegation of authority to the Vice President, Procurement & Materials Management to determine when Personal Property of the Airport is surplus to the needs of the Airport, dispose of same by sale or other legal means, and report such disposals to the Finance/Audit Committee.
54. The Committee recommended to the Board to approve the attached resolution, approving the form of the Preliminary Official Statement (POS) prepared in connection with the sale of the Dallas Fort Worth International Airport Joint Revenue Bonds issued under the 65th Supplemental Bond Ordinance and authorizes the Authorized Officers to take any necessary actions in connection with the sale of the Bonds.
55. The Committee recommended to the Board to approve the attached resolution, expressing official intent to reimburse project costs with bond proceeds with the sale of the Dallas Fort Worth International Airport Joint Revenue Bonds issued under the 65th Supplemental Bond Ordinance and authorizes the Authorized Officers to take any necessary actions in connection with the sale of the Bonds.

56. The Committee recommended to the Board to approve execution of Contract 8005540, for Insurance Broker of Record Services, Marsh USA, LLC, of Dallas, Texas, for the initial one-year Contract amount of \$155,000, and four, one-year options in the amount of \$680,885.29, for a total Contract amount of \$835,885.29, subject to funding availability; and the Chief Executive Office or designee is authorized to exercise option years at the Airport's discretion.
57. The Committee recommended to the Board to approve execution of a Reimbursement Agreement with American Airlines, Inc for the replacement of the Terminal A escalator at Pappadeux's in an amount not to exceed. \$2,203,239.
58. The Committee recommended to the Board to approve execution of a Reimbursement Agreement with American Airlines, Inc. (AA) for the Design Services for the Terminal C Phase 1 Fit Out and A & C Piers Ramp Level Space as a part of the CTA Redevelopment Program in an amount not to exceed \$10,283,747.00.
59. The Committee recommended to the Board to approve execution of a Reimbursement Agreement with American Airlines, Inc. for the relocation of the West Warehouse in an amount not to exceed \$20,763,428.44.
60. The Committee recommended to the Board to approve execution of a Reimbursement Agreement with American Airlines, Inc. (AA) for the Terminal B Mainline Conversion Package 1 and Terminal E Satellite Upgauge project in an amount not to exceed \$36,701,415.50.
61. The Committee recommended to the Board to approve execution of Contract No. 7007311, for Information Technology Staffing Professional Services, with Intratek Computer of Irvine, California, in an amount not to exceed \$4,000,000; Contract No. 7007424 with California Creative Solutions, Inc., of Poway, California, in an amount not to exceed \$4,000,000; Contract No. 7007425 with Infojini, Inc., of Columbia, Maryland, in an amount not to exceed \$4,000,000; and Contract No. 7007426 with The Evolvers Group LP, of Flower Mound, Texas, in an amount not to exceed \$4,000,000; for a total Contract amount of \$16,000,000, for the initial one-year Contract, with options to renew for four one-year options. Total action amount is \$16,000,000.
62. The Committee recommended to the Board to approve the appointment of Mohamed Charkas to the Board of Directors of the Dallas/Fort Worth International Airport Public Facilities Improvement Corporation.
63. The Committee recommended to the Board to approve an increase and extension to Contract No. 8004991, for DFW Mobile Application, with M2Mobi B.V. of Amsterdam, The Netherlands, in an amount not to exceed \$1,200,000, for a revised not to exceed Contract amount of \$5,575,197.78.
64. The Committee recommended to the Board to approve execution of Contract 7007432, for Parking Network Refresh, with Presidio Networked Solutions Group, LLC, of Irving, Texas, in an amount not to exceed \$3,533,609, for the two-year term of the Contract.

65. The Committee recommended to the Board to approve execution of Contract No. 8005467, for Automated Taxi Queue, with IBI Group Professional Services, Inc., of Pompano Beach, Florida, for the initial three-year Contract amount of \$1,248,689.52, and one, two-year option in the amount of \$1,099,085.08, for a total estimated Contract of \$2,347,774.60; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Discussion Item**

66. The Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
67. The Solicitation Rejection Report was distributed to the Board.