

**MINUTES**  
**FINANCE/AUDIT COMMITTEE MEETING**  
**Tuesday, May 2, 2023**  
**1:06 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Finance/Audit Committee of the Dallas Fort Worth International Airport Board was duly convened and held in the Board Room of the DFW Airport Headquarters building at 1:06 p.m., on Tuesday, May 2, 2023, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Gloria Tarpley, Chair  
Vernon Evans, Vice Chair  
Vincent Hall  
Mario Quintanilla

**Other Board Members in Attendance:**

Henry Borbolla III  
William Meadows  
Raj Narayanan  
DeMetris Sampson

**Board Staff in Attendance:**

Sean Donohue, John Ackerman, Ken Buchanan, Maruchy Cantu, Mohamed Charkas, Chris McLaughlin, Chris Poinatte, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, Jodie Brinkerhoff, John Brookby, Zenola Campbell, Bruce Collins, Cindy Demers, William Grozdanich, Donnell Harvey, Robert Horton, Tammy Huddleston, Tamela Lee, Sharon McCloskey, Heath Montgomery, Abel Palacios, Cyril Puthoff, Smitha Radhakrishnan, Bobby Rodriguez, Michael Youngs, Dan White, Alicia Green

**FINANCE/AUDIT COMMITTEE**

22. The Minutes of the following Finance/Audit Committee Meetings were approved:
  - Regular Meeting Tuesday, April 4, 2023
  - Special Meeting Tuesday, April 4, 2023
  - Special Meeting Thursday, April 6, 2023
23. The Financial Report and FY23 Outlook was presented by Chris Poinatte, EVP, Finance and Information Technology.

**Consent Items for Consideration**

24. The Committee recommended to the Board to approve to bind and procure renewal on the Excess Cyber Liability and Technology Errors and Omissions Liability Insurance Policy with Coalition Inc., in the amount of \$299,036, for the policy year effective June 3, 2023.
25. The Committee recommended to the Board to approve to bind and procure renewal on the Cyber Liability and Technology Errors and Omissions (E&O) Liability Insurance Policy with Munich Re Syndicate 457 at Lloyds Limited in the amount of \$373,559.23, for the policy year effective June 3, 2023.

26. The Committee recommended to the Board to approve to increase and extend Contract No. 8005224, for Onsite Medical Clinic Services, with Concentra Health Services, Inc., of Addison, Texas, in an amount not to exceed \$300,000, for a revised not to exceed Contract amount of \$2,364,840.
27. The Committee recommended to the Board to approve the execution of Contract No. 8005469, for Employee Service Awards and Recognition Program, with MTM Recognition Corp. of Oklahoma City, Oklahoma, for the initial two-year Contract amount of \$193,621.68, and three, one-year options in the amount of \$96,810.84, for a total estimated Contract of \$484,054.20; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
28. The Committee recommended to the Board to approve an increase to Legal Services Contract No. 8005218 with the firm of Eversheds Sutherland of Austin, Texas, in the amount of \$30,000.00 for a revised contract amount not to exceed \$65,000.00.
29. The Committee recommended to the Board to approve an increase to Legal Services Contract No. 8005064 with the firm of Kaplan Kirsch Rockwell of Denver, Colorado, in the amount of \$50,000.00 for a revised amount not to exceed \$171,750.00.
30. The Committee recommended to the Board to approve an increase to Legal Services Contract No. 8005485 with the firm Pham Harrison LLP, Fort Worth, Texas in an amount not to exceed \$75,000.00 for a revised contract not to exceed \$124,000.00.
31. The Committee recommended to the Board to approve the execution of Contract No. 7007396, for Email Security Platform, with Freeit Data Solutions, Inc., of Austin, Texas, for the initial one-year Contact amount of \$98,210.70 and one, one-year option in the amount of \$146,285.70 for a total estimated Contract amount of \$244,496.40; and that the Chief Executive Officer or designee is authorized to exercise option year at the Airport's discretion.

#### **Action Items for Consideration**

32. The Committee recommended to the Board to approve the execution of Contract No. 8005520, for Advertising Services, with TRUth of Plano, Texas, for the initial one-year Contract amount of \$1,900,000 and four, one-year options in the total amount of \$8,000,000 for a total estimated Contract of \$9,900,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
33. The Committee recommended to the Board to approve the execution of Contract No. 8005542, for External Audit Services, with Plante & Moran, PLLC, of Detroit, Michigan, for the initial one-year Contract amount of \$325,850, and four, one-year options in the amount of \$2,620,844.13, for a total estimated Contract of \$2,946,694.13; and that the Chief Executive Officer or designee is authorized to exercise options years at the Airport's discretion.
34. The Committee recommended to the Board to approve the execution of a revenue sharing agreement with Willow Technology Operations Pty Ltd ("Willow") of Sydney, Australia.
35. The Committee recommended to the Board to approve delegation of authority to the Chief Executive Officer or his Designee to approve renewals of the Contracts listed on the Exhibit attached hereto, provided that the total initial term plus renewal(s) for each contract is below \$10 million dollars.

36. The Committee recommended to the Board to approve the execution of Contract No. 7007362, for Catering Truck Services, with Street Bites LLC of Lewisville, Texas, for the initial one-year Contract amount of \$300,000, and three, one-year options in the amount of \$900,000, for a total estimated Contract of \$1,200,000; as a part of the employee recognition program and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
37. The Committee recommended to the Board to approve an increase to Temporary Staffing Services, Contract No. 7007276, with AllTex Staffing and Consulting LLC dba ABBA Staffing and Consulting, of Bedford, Texas, in an amount not to exceed \$5,625,000 for a revised not to exceed Contract amount of \$10,125,000.
38. The Committee recommended to the Board to approve the execution of Contract No. 8005527, for a Comprehensive Wireless Platform, with AT&T Corp., of Dallas, Texas, for the initial five-year Contract amount of \$8,900,914 and one, one-year option in the amount of \$1,306,700, for a total estimated Contract of \$10,207,614.

### **CLOSED SESSION**

39. In accordance with the provisions of the Texas Government Code, Section 551.072, a closed session will be held to discuss the purchase, exchange, lease or value of real property when such discussions would have a detrimental effect on the negotiating position of the Board, to wit:

a) Use and Lease Agreement Negotiations

\*\* Closed Session was not held, deferred until the Thursday, May 4, 2023, Board Meeting\*\*

### **OPEN SESSION**

40. Approve execution of the DFW Use and Lease Agreement, and any related documents, with airlines; and, further, that the Chief Executive Officer or designee be authorized to execute future amendments to add or remove leased square footage reflected in an airline's Leased Premises exhibit, so long as the removal of square footage (i) is related to the subsequent lease of a majority of such space to another tenant, (ii) is related to or in support of a construction project or relocation at the Airport, or (iii) represents an adjustment to the airline's Lease Premises exhibit that is non-material with respect to the total terminal leased square footage all airlines.

\*\* Item deferred until the Thursday, May 4, 2023, Board Meeting\*\*

### **Discussion Items**

41. The Department of Audit Services' Quarterly Update was distributed to the Board.
42. The Monthly D/S/M/WBE Expenditure Report was distributed to the Board.