

**MINUTES**  
**FINANCE/AUDIT COMMITTEE MEETING**  
**Tuesday, October 11, 2022**  
**12:49 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Finance/Audit Committee of the Dallas Fort Worth International Airport Board, was duly convened and held in the Board Room of the DFW Airport Headquarters building at 12:49 p.m., on Tuesday, October 11, 2022, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Gloria M Tarpley, Chair  
Vernon Evans Vice, Chair  
William Meadows  
Mario Quintanilla

**Other Board Members in attendance:**

Henry Borbolla III  
Matrice Ellis-Kirk  
Vincent Hall  
Ben Leal  
Raj Narayanan

**Board Staff in Attendance:**

Sean Donohue, John Ackerman, Ken Buchanan, Maruchy Cantu, Chris McLaughlin, Khaled Naja, Chris Poinsette, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, Zenola Campbell, Bruce Collins, Catrina Gilbert, Tammy Huddleston, Tamela Lee, James Mauldin, Abel Palacios, Bobby Rodriguez, JT Taylor, Michael Youngs, Donna Schnell

**FINANCE/AUDIT COMMITTEE**

28. The minutes of the Finance/Audit Committee Meeting of August 30, 2022 were approved.
29. The Financial Report was presented by Abel Palacios, VP Finance.
30. Fiscal Year 2022 External Audit Process was presented by Blake Rodgers, Lead Audit & Assurance Partner, Deloitte.

**Consent Items for Consideration**

31. The Committee recommended to the Board to approve execution of Contract No. 7007255, for Promotional Items, with Big Hit Productions, Inc. dba Big Hit Creative Group, of Garland, Texas, in an amount not to exceed \$335,420.50, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

32. The Committee recommended to the Board to approve authorization to bind and procure Environmental Pollution Liability Coverage with Great American E&S Insurance Company, effective October 15, 2022, in the amount of \$87,122.00.
33. The Committee recommended to the Board to approve authorization to take all necessary actions to prepare, submit and accept any federal, state or other grant applications or agreements available during Fiscal Year 2023, including all understandings and grant assurances included within those applications, and subsequently have the authority to administer any grant awarded, including the authority to close grants, as required.
34. The Committee recommended to the Board to approve an increase to Contract No. 8005476, Business Acumen Training, with Acumen Learning, LLC, of Orem, Utah, in an amount not to exceed \$77,600, for a revised not to exceed Contract amount of \$97,100.
35. The Committee recommended to the Board to approve an increase to Legal Services Contract No. 8005494, with Anderson & Kreiger LLP., in an amount not to exceed \$75,000.00 for a revised not to exceed Contract amount of \$123,000.00.
36. The Committee recommended to the Board to approve an increase to Contract No. 8005466, Oracle Cloud Services, with Oracle America, Inc., of Redwood Shores, California, in an amount not to exceed \$123,360, for a revised not to exceed Contract amount of \$6,378,360.

#### **Action Items for Consideration**

37. The Committee recommended to the Board to approve Amendment 2 for expenses for hosting the Skift Global Forum, in an amount not to exceed \$185,000, for conferences in November 2022 and 2023, for a revised not to exceed amount of \$985,000.
38. The Committee recommended to the Board to approve an increase and extension to Contract No. 8005414, for Airline Lease and Use Agreement Consulting Services, with AvAirPros, Inc., of Naples, Florida, in an amount not to exceed \$250,000, for a revised not to exceed Contract amount of \$750,000.
39. The Committee recommended to the Board to approve execution of a Reimbursement Agreement with American Airlines, Inc. (AA) for Issue for Construction design package and construction of certain improvements for the Baggage Handling System (BHS) Improvements, in an amount not to exceed \$42,408,545.30.
40. The Committee recommended to the Board to approve an increase and extension to Contract No. 8005129, for Holiday Preparation Services, with Alpine Artisan Studios, of Westminster, Colorado, in an amount not to exceed \$250,000, for a revised not to exceed Contract amount of \$1,207,536.06.
41. The Committee recommended to the Board to approve authorization to request the Cities of Dallas and Fort Worth to approve an amendment to Dallas Fort Worth International Airport's Code of Rules and Regulations to require the international symbol on disabled veteran license plates and parking placards.

42. The Committee recommended to the Board to approve execution of Contract No. 7007310, for Networks Threat Prevention and Support, with Carahsoft Technology Corp., of Reston, Virginia, in an amount not to exceed \$895,116.14, for the initial one-year term of the Contract, with annual one-year renewal options.
43. The Committee recommended to the Board to approve execution of Contract No. 8005528, for Cellular / Distributed Antenna System Industry and Technical Consulting Services, with Cell Site Capital LLC, of Columbus, Ohio, in an amount not to exceed \$1,750,000, for the two-year term of the Contract.

### **Discussion Items**

44. The Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
45. Purchase Orders/Contracts and Professional Services Contracts approved by authorized staff was distributed to the Board.