

AGENDA
DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
November 3, 2022
8:30 a.m.

MEETING PLACE
2400 AVIATION DRIVE
BOARD ROOM – DFW AIRPORT HEADQUARTERS BUILDING
DFW AIRPORT, TX 75261

This meeting location is accessible. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting by contacting Donna Schnell at 972-973-5752, or T.D. 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

For DFW Airport Board Meeting Information or to register to speak at a Board Meeting, please call 972-973-5752 by 5:00 p.m. the day before the meeting.

Consent Agenda – all items under this heading are a part of the Consent Agenda and require little or no deliberation by the Board. Approval of the Consent Agenda authorizes the Chief Executive Officer or his designee to implement each item in accordance with staff recommendation.

A closed executive session may be held with respect to a posted agenda item if the discussion concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the Board's Legal Counsel. Texas Government Code Section 551.071.
2. Discussion concerning sale or lease of real property, or negotiated contracts for donations to the Board, when such discussions would have a detrimental effect on the negotiating position of the Board. Texas Government Code Section 551.072.
3. Personnel matters involving discussions of the qualifications or performance of identifiable individuals already employed or being considered for employment by the Board. Texas Government Code Section 551.074.
4. The deployment, or specific occasions for implementation, of security personnel or devices. Texas Government Code Section 551.076.

AGENDA

- A. Invocation – Chaplain DD Hayes
- B. Pledge of Allegiance
- C. Announcements
- D. Information Technology Update – Michael Youngs
- E. Financial Report – Chris Poinsette
- F. Approve Minutes of the Regular Board Meeting of October 13, 2022.

OPERATIONS COMMITTEE

1. Approve the minutes of the Operations Committee Meeting of October 11, 2022.

Consent Items for Consideration

- | | |
|-----------------|---|
| Bobby Rodriguez | 2. Approve ratification of Purchase Order No. 279293, for Emergency Soil and Underground Pipe Separation, with Tri Dal Utilities, LTD, of Southlake Texas, in the amount of \$75,000. |
| | 3. Approve execution of Contract No. 7007282, for the Supply of Auto Parts, with Mi-Sher Auto Supply, Inc., of Grapevine, Texas, in an amount not to exceed \$177,710.22, for the initial one-year term of the Contract, with option to renew for one additional one-year period. |

Action Items for Consideration

- | | |
|------------------|---|
| Tammy Huddleston | 4. Approve an increase to Contract No. 9500779, for Airfield Ramp Efficiencies and NE Airfield Lighting Vault Relocation, with Reyes Group, Ltd., of Grand Prairie, Texas, in an amount not to exceed \$1,700,000, for a revised not to exceed Contract amount of \$96,465,846.42. |
| | 5. Approve an increase to Contract No. 9500780, for Airfield Ramp Efficiencies Terminal C-North (Infield 2) and Terminal B-North (Infield 5), with Austin Bridge & Road, LP, of Irving, Texas, in an amount not to exceed \$3,600,000, for a revised not to exceed Contract amount of \$36,070,000. |
| Bobby Rodriguez | 6. Approve execution of Contract No. 7007291, for Runway Rubber Removal, Pavement Marking Removal and Paint Removal Services, with Hi-Lite Airfield Services, LLC, of Watertown, New York, in an amount not to exceed \$1,598,530, for the initial two-year term of the Contract, with options to renew for one additional one-year period. |
| | 7. Approve an increase to Contract No 7006561, for Airside Snow Removal Services, with Aero Snow Removal, LLC, of Westbury, New York, in an amount not to exceed \$2,020,386.70, for a revised Contract not to exceed amount of \$18,604,396.43. |
| | 8. Approve execution of Contract No. 7007308, for Airport Non-Terminal Roofing and Waterproofing Maintenance Services, with Supreme Systems, Inc., of Dallas, Texas, in an amount not to exceed \$7,923,435.04, for the five-year term of the Contract. |

9. Approve execution of Contract No. 7007307, for Airport Terminals Roofing and Waterproofing Maintenance Services, with Supreme Systems, Inc., of Dallas, Texas, in an amount not to exceed \$18,488,568.64, for the five-year term of the Contract.

Discussion Items

- | | |
|------------------|--|
| Tammy Huddleston | 10. There are no Construction and Professional Services Contract increase(s) approved by authorized staff for this reporting period. |
| | 11. There are no decrease(s)/increase(s) in Scope of Work approved by authorized staff for this reporting period. |

FINANCE/AUDIT COMMITTEE

12. Approve Minutes of the Finance/Audit Committee Meeting of August October 11, 2022.
13. Financial Report

Consent Items for Consideration

- | | |
|------------------|--|
| Milton De la Paz | 14. Approve amendment to the Lease Agreement between DFW Airport and dnata Aviation Services US Inc. to extend the monthly lease payment due to DFW Airport and continue with a 2% annual increase for years six through ten and allow for dnata Aviation Services US Inc. to purchase all or a portion of the equipment at Fair Market Value at any time before year ten. |
| Bruce Collins | 15. Approve authorization to exercise options for multi-year Contracts for the second quarter of Fiscal Year 2023. |
| Cyril Puthoff | 16. Approve an increase to Contract No. 8005152, for Employee Benefit Services - Vision, with HM Life Insurance Company d.b.a. Davis Vision, Inc., of San Antonio, Texas, in an amount not to exceed \$45,000, for a revised not to exceed Contract amount of \$1,366,365. |
| | 17. Approve execution of Contract No. 8005526, for Lean Six Sigma Deployment, with the University of Texas at Arlington, of Arlington, Texas, in an amount not to exceed \$200,000, for the one-year term of the Contract, with three additional one-year options. |
| Michael Youngs | 18. Approve execution of Contract No. 7007332, for Privileged Access Management Software, with Freeit Data Solutions, Inc., of Austin, Texas, in an amount not to exceed \$139,040.05, for the initial one-year term of the Contract, with annual one-year renewal options. |

Action Items for Consideration

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| Milton De la Paz | 19. | Approve authorization to revise the Air Service Incentives Program (ASIP) to help attract new air service to DFW Airport. |
| Aaron Muñoz | 20. | Approve the Department of Audit Services' Charter. |
| Michael Youngs | 21. | Approve Purchase Order No. 279302, for Paging Station Replacement, with Ford Audio-Video Systems, LLC, of Irving, Texas, in the amount of \$1,953,917. |

Discussion Items

- | | | |
|---------------|-----|---|
| Aaron Muñoz | 22. | Department of Audit Services' Quarterly Audit Update. |
| Tamela Lee | 23. | Monthly D/S/M/WBE Expenditure Report. |
| Bruce Collins | 24. | Purchase Orders/Contracts and Professional Services Contracts approved by authorized staff. |

CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE

- | | | |
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| | 25. | Approve the minutes of the Concessions/Commercial Development Committee Meeting of October 11, 2022. |
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Action Item for Consideration

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| Sharon McCloskey | 26. | Approve execution of Contract No. 7007213, for Custodial Services - Non-Terminal, with Marsden South, LLC, of Houston, Texas, in an amount not to exceed \$13,553,850.43, for the initial three-year term of the Contract, with options to renew for two additional one-year periods. |
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FULL BOARD

- | | | |
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| | 27. | Registered Speakers (items unrelated to agenda items) |
| | 28. | Next Committee meetings – December 6, 2022
Next Regular Board meeting – December 8, 2022 |

AGENDA
OPERATIONS COMMITTEE MEETING
Tuesday, November 1, 2022
12:30 p.m.

OPERATIONS COMMITTEE

1. Approve Minutes of the Operations Committee Meeting of October 11, 2022.

Consent Item for Consideration

- | | |
|-----------------|---|
| Bobby Rodriguez | 2. Approve ratification of Purchase Order No. 279293, for Emergency Soil and Underground Pipe Separation, with Tri Dal Utilities, LTD, of Southlake Texas, in the amount of \$75,000. |
| | 3. Approve execution of Contract No. 7007282, for the Supply of Auto Parts, with Mi-Sher Auto Supply, Inc., of Grapevine, Texas, in an amount not to exceed \$177,710.22, for the initial one-year term of the Contract, with option to renew for one additional one-year period. |

Action Items for Consideration

- | | |
|------------------|---|
| Tammy Huddleston | 4. Approve an increase to Contract No. 9500779, for Airfield Ramp Efficiencies and NE Airfield Lighting Vault Relocation, with Reyes Group, Ltd., of Grand Prairie, Texas, in an amount not to exceed \$1,700,000, for a revised not to exceed Contract amount of \$96,465,846.42. |
| | 5. Approve an increase to Contract No. 9500780, for Airfield Ramp Efficiencies Terminal C-North (Infield 2) and Terminal B-North (Infield 5), with Austin Bridge & Road, LP, of Irving, Texas, in an amount not to exceed \$3,600,000, for a revised not to exceed Contract amount of \$36,070,000. |
| Bobby Rodriguez | 6. Approve execution of Contract No. 7007291, for Runway Rubber Removal, Pavement Marking Removal and Paint Removal Services, with Hi-Lite Airfield Services, LLC, of Watertown, New York, in an amount not to exceed \$1,598,530, for the initial two-year term of the Contract, with options to renew for one additional one-year period. |
| | 7. Approve an increase to Contract No 7006561, for Airside Snow Removal Services, with Aero Snow Removal, LLC, of Westbury, New York, in an amount not to exceed \$2,020,386.70, for a revised Contract not to exceed amount of \$18,604,396.43. |

8. Approve execution of Contract No. 7007308, for Airport Non-Terminal Roofing and Waterproofing Maintenance Services, with Supreme Systems, Inc., of Dallas, Texas, in an amount not to exceed \$7,923,435.04, for the five-year term of the Contract.
9. Approve execution of Contract No. 7007307, for Airport Terminals Roofing and Waterproofing Maintenance Services, with Supreme Systems, Inc., of Dallas, Texas, in an amount not to exceed \$18,488,568.64, for the five-year term of the Contract.

Discussion Items

- | | |
|------------------|--|
| Tammy Huddleston | <ol style="list-style-type: none">10. There are no Construction and Professional Services Contract increase(s) approved by authorized staff for this reporting period.11. There are no decrease(s)/increase(s) in Scope of Work approved by authorized staff for this reporting period. |
|------------------|--|

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
11/03/2022	Operations	Emergency Soil and Underground Pipe Separation			
Action That the Airport Board ratify Purchase Order No. 279293, for Emergency Soil and Underground Pipe Separation, with Tri Dal Utilities, LTD, of Southlake, Texas, in the amount of \$75,000.					
Description <ul style="list-style-type: none">• Ratify a Contract for Emergency Soil and Underground Pipe Separation Repairs in support the Airport's Energy, Transportation & Asset Management Department.					
Justification <ul style="list-style-type: none">• The effective date of this action will be prior to the Board action date.• Repair of a failed underground wastewater pipeline at the Stormwater Treatment Plant, which developed during the rain event of August 22, 2022.• Failure was caused by joint separation due to soil shifting.• The failure created a collapsed soil site adjacent to critical infrastructure and required immediate repair.					
D/S/M/WBE Information <ul style="list-style-type: none">• The annual goal for the M/WBE Program is 31%.• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Emergency Purchase for the Public Health & Safety)					
Schedule/Term <ul style="list-style-type: none">• Work was completed on October 3, 2022					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
		279293	NTE \$75,000	\$0	
For Information contact		Fund	Project #	External Funding Source	Amount
Robert Rodriguez 3-1783		Operating Fund			\$75,000
Melissa Turner 3-5632					

Additional Information

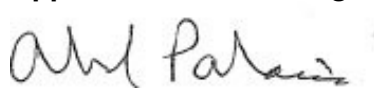
- This Contract is exempt from competitive bidding in accordance with Local Government Code 252.022, as it is necessary to protect the public health and safety of the Airport's traveling public, tenants and employees.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board ratify Purchase Order No. 279293, for Emergency Soil and Underground Pipe Separation, with Tri Dal Utilities, LTD, of Southlake, Texas, in the amount of \$75,000.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Oct 20, 2022 9:24 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 20, 2022 9:28 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 19, 2022 8:00 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Energy & Transportation Mgmt
Oct 19, 2022 4:42 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
11/03/2022	Operations	Supply of Auto Parts			
Action That the Chief Executive Officer or designee be authorized to execute Contract No. 7007282, for the Supply of Auto Parts, with Mi-Sher Auto Supply, Inc., of Grapevine, Texas, in an amount not to exceed \$177,710.22, for the initial one-year term of the Contract, with option to renew for one additional one-year period.					
Description <ul style="list-style-type: none">Award a Contract for the Supply of Auto Parts in support of the Airport's Energy, Transportation & Asset Management. Justification <ul style="list-style-type: none">Replaces an existing Contract that has been in place for four years.Fleet Maintenance will utilize these parts on approximately 500 vehicles.This Contract will provide over 200 different automotive parts for service, maintenance and repair of Airport Fleet vehicles.Auto parts will be ordered on an as-needed basis.					
D/S/M/WBE Information <ul style="list-style-type: none">The annual goal for the M/WBE Program is 31%.N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products).					
Schedule/Term <ul style="list-style-type: none">Start date: January 2023Contract Term: One year with option to renew for one additional one-year period					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
7007282			NTE \$177,710.22	\$0	
For Information contact Robert Rodriguez 3-1783 Julian Cano 3-5076		Fund Operating Fund	Project #	External Funding Source	Amount \$177,710.22

Additional Information

- Three bids, none from M/WBE firms, were received on or before the due date of September 15, 2022.
- Bid Tabulation attached
- The Bid submitted by All Battery Centers, Inc., of Euless, Texas, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- Mi-Sher Auto Supply, Inc., of Grapevine, Texas, is the lowest responsive, responsible Bidder.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007282, for the Supply of Auto Parts, with Mi-Sher Auto Supply, Inc. of Grapevine, Texas, in an amount not to exceed \$177,710.22, for the initial one-year term of the Contract, with option to renew for one additional one-year period.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Oct 20, 2022 9:24 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 20, 2022 9:28 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 19, 2022 8:01 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Energy & Transportation Mgmt
Oct 19, 2022 4:41 pm

Pending

Chief Executive Officer

Date

Contract No. 7007282
Supply of Auto Parts
Bid Tabulation

Bidders	Bid Amount
Mi-Sher Auto Supply, Inc. Grapevine, Texas	\$177,710.22
IEH Auto Parts LLC dba Auto Plus Auto Parts Kennesaw, Georgia	\$192,879.89

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
11/03/2022	Operations	Airfield Ramp Efficiencies and NE Airfield Lighting Vault Relocation		
Action That the Chief Executive Officer or designee be authorized to increase Contract No. 9500779, for Airfield Ramp Efficiencies and NE Airfield Lighting Vault Relocation, with Reyes Group, Ltd., of Grand Prairie, Texas, in an amount not to exceed \$1,700,000, for a revised not to exceed Contract amount of \$96,465,846.42.				
Description <ul style="list-style-type: none">• Increase the Contract for Airfield Ramp Efficiencies and NE Airfield Lighting Vault Relocation. Justification <ul style="list-style-type: none">• The original Issue for Bid (IFB) / Issue for Construction (IFC) documents indicated the removal, realignment, and reconstruction of Taxiway JY was to be completed under a complete closure of Taxiway JY in 200 calendar days and in 3 phases.• A complete closure of Taxiway JY would restrict access to Terminal A gates; more specifically Gates A8 thru A14.• American Airlines has requested a redesign to phase the construction of Taxiway JY in order to maintain a throughfare for air traffic to utilize the taxiway during construction.• This action would approve a change order to reconstruct Taxiway JY in 5-phases.				
D/S/M/WBE Information <ul style="list-style-type: none">• The annual goal for the M/WBE Program is 31%.• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 31%.• Reyes Group, Ltd., a certified Minority Business Enterprise (HM-C), has committed to achieving 31% inclusive of this Board Action. No payments have been made to date for this contract therefore no diversity participation can be reported.				
Schedule/Term <ul style="list-style-type: none">• The current Contract completion date is not affected by this action.				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
9500779			\$1,700,000	\$96,465,846.42
For Information contact	Fund	Project #	External Funding Source	Amount
Tammy Huddleston 3-6132 Esmeralda Ramirez 3-1743	Joint Capital Acct	26908-11		\$1,700,000

Additional Information

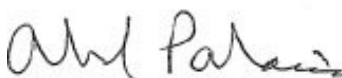
- On August 4, 2022, by Resolution No. 2022-08-156, the Airport awarded Contract No. 9500779, for Airfield Ramp Efficiencies and NE Airfield Lighting Vault Relocation, with Reyes Group, Ltd., of Grand Prairie, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract No. 9500779, for Airfield Ramp Efficiencies and NE Airfield Lighting Vault Relocation, with Reyes Group, Ltd., of Grand Prairie, Texas, in an amount not to exceed \$1,700,000, for a revised not to exceed Contract amount of \$96,465,846.42.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Oct 21, 2022 10:07 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 21, 2022 8:53 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 20, 2022 7:41 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Oct 20, 2022 9:02 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
11/03/2022	Operations	Airfield Ramp Efficiencies Terminal C-North (Infield 2) and Terminal B-North (Infield 5)		
Action That the Chief Executive Officer or designee be authorized to increase Contract No. 9500780, for Airfield Ramp Efficiencies Terminal C-North (Infield 2) and Terminal B-North (Infield 5), with Austin Bridge & Road, LP, of Irving, Texas, in an amount not to exceed \$3,600,000, for a revised not to exceed Contract amount of \$36,070,000.				
Description <ul style="list-style-type: none">Airfield Ramp Efficiencies Terminal C-North (Infield 2) and Terminal B-North (Infield 5).				
Justification <ul style="list-style-type: none">This action will design and construct a Temporary Air Operations Area (AOA) Construction Gate for ingress / egress of construction traffic to the airfield as part of the overall Central Terminal Area (CTA) Program.This temporary AOA gate was originally programmed to be constructed as part of the 17R construction project. Due to the re-phasing of 17R, the AOA gate now needs to be constructed by this project.This project was originally approved at the September Board and the decision to re-phase the 17R project was also in September, therefore, there was no opportunity to incorporate this scope in this project.				
D/S/M/WBE Information <ul style="list-style-type: none">The annual goal for the M/WBE Program is 31%.In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 39%.Austin Bridge & Road, LP has committed to achieving 39.38% M/WBE participation utilizing Big D Concrete, Inc. (WF-C: 3.22%), KLP Construction Supply (NF-C: 1.86%), McRyan Hauling (WF-C: 6.60%), Renaissance Contractors, Inc. (HF-C: 12.14%), Straight Line Sawing & Sealing (BM-C: 1.36%), Obra Ramos Construction (HM-C: 10.63%), SurvWest, LLC (HM-C: 0.52%), TX Environmental Management (WF-C: 0.43%), Freight Operation Services, LLC (HM-C: 1.23%) and Terradyne Engineering, Inc. (IM-C: 1.39%).				
Schedule/Term <ul style="list-style-type: none">The current Contract completion date is not affected by this action.				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
9500780			NTE \$3,600,000	\$36,070,000
For Information contact	Fund	Project #	External Funding Source	Amount
Tammy Huddleston 3-6132 Katherine Jones 3-2709	Joint Capital Acct	26908-10		\$3,600,000

Additional Information

- On September 1, 2022, by Resolution No. 2022-09-213, the Airport awarded Contract No. 9500780, for Airfield Ramp Efficiencies Terminal C-North (Infield 2) and Terminal B-North (Infield 5), with Austin Bridge & Road, LP, of Irving, Texas.
- The Contract title is being revised to Airfield Ramp Efficiencies Terminal C-North (Infield 2) and Terminal B-North (Infield 5), as a result of an addendum issued.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract No. 9500780, for Airfield Ramp Efficiencies Terminal C-North (Infield 2) and Terminal B-North (Infield 5), with Austin Bridge & Road, LP, of Irving, Texas, in an amount not to exceed \$3,600,000, for a revised not to exceed Contract amount of \$36,070,000.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Oct 21, 2022 10:07 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 21, 2022 8:53 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 21, 2022 10:30 am

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Oct 20, 2022 9:03 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 11/03/2022	Committee Operations	Subject Runway Rubber, Pavement Marking, and Paint Removal Services	Resolution #
Action That the Chief Executive Officer or designee be authorized to execute Contract No. 7007291, for Runway Rubber Removal, Pavement Marking Removal and Paint Removal Services, with Hi-Lite Airfield Services, LLC, of Watertown, New York, in an amount not to exceed \$1,598,530, for the initial two-year term of the Contract, with options to renew for one additional one-year period.			
Description <ul style="list-style-type: none"> Award a Contract for Runway Rubber Removal, Pavement Making Removal and Paint Removal Services in support of the Airport's Energy Transportation & Asset Management Department. Justification <ul style="list-style-type: none"> Replaces an existing Contract that has been in place for five years. This Contract will help ensure the safety of aircraft operations by maintaining pavement friction and surface painted markings to Federal Aviation Administration (FAA) standards. Services include the removal of rubber buildup on runways that reduces friction in wet weather, and the removal of excessive paint build-up and obsolete markings due to changes in FAA regulations. Services will be ordered and used on an as-needed basis. 			
D/S/M/WBE Information <ul style="list-style-type: none"> The annual goal for the M/WBE Program is 31%. In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 15%. Hi-Lite Airfield Services, LLC has committed to achieving 15% M/WBE participation utilizing Sub Green Planet, Inc. (WF-C). 			
Schedule/Term <ul style="list-style-type: none"> Start Date: November 2022 Contract Term: Two years with one additional one-year period 			
Contract # 7007291	Agreement #	Purchase Order #	Action Amount NTE \$1,598,530 Revised Amount \$0
For Information contact Robert Rodriguez 3-1783 Peggy Watkins 3-5619	Fund Operating Fund	Project #	External Funding Source Amount \$1,598,530

Additional Information

- Three Bids, none from M/WBE firms, were received on or before the due date of September 9, 2022.
- Bid Tabulation attached
- The Bid submitted by Texas Power Wash, of McKinney, Texas, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- Hi-Lite Airfield Services, LLC, of Watertown, New York, is the lowest responsive, responsible Bidder.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007291, for Runway Rubber Removal, Pavement Marking Removal and Paint Removal Services, with Hi-Lite Airfield Services, LLC, of Watertown, New York, in an amount not to exceed \$1,598,530, for the initial two-year term of the Contract, with options to renew for one additional one-year period.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Oct 20, 2022 9:25 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 20, 2022 9:28 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 19, 2022 8:01 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Energy & Transportation Mgmt
Oct 19, 2022 4:41 pm

Pending

Chief Executive Officer

Date

Contract No. 7007291
Runway Rubber, Pavement Marking and Paint Removal Services
Bid Tabulation

Bidders	Bid Amount
Hi-Lite Airfield Services, LLC ^{N1} Watertown, New York	\$1,598,530
Total Highway Maintenance, LLC ^{N2} Cedar Hill, Texas	\$6,589,880
Note: 1. The low bid was within a reasonable range based upon the Airport's estimate. 2. The primary difference is related to the cost of mobilization, rubber removal, runway test strips and disposal services.	

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
11/03/2022	Operations	Airside Snow Removal Services		
Action That the Chief Executive Officer or designee be authorized to increase Contract No 7006561, for Airside Snow Removal Services, with Aero Snow Removal, LLC, of Westbury, New York, in an amount not to exceed \$2,020,386.70, for a revised Contract not to exceed amount of \$18,604,396.43.				
Description <ul style="list-style-type: none">• Increase the Contract for Airside Snow Removal Services, in support of the Airport's Energy, Transportation & Asset Management Department				
Justification <ul style="list-style-type: none">• In order to maximize response to severe weather events, it was determined that a change in response equipment was necessary.• The revised equipment list will enable the Airport to address Ramp areas formerly inaccessible due to the size and mobility of the equipment currently in the Contract.• This Change Order will increase the total amount of equipment available in response to a severe weather event.• There will be a corresponding increase in the number of drivers to operate the equipment, that are provided by the service provider.				
D/S/M/WBE Information <ul style="list-style-type: none">• The annual goal for the historical SBE Program is 20%.• In accordance with the Board's historical SBE Program, no SBE goal was set for this Contract due to no availability of SBE firms that perform this Service.				
Schedule/Term <ul style="list-style-type: none">• The current Contract completion date of July 29, 2028 is not affected by this action.				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7006561			NTE \$2,020,386.70	\$18,604,396.43
For Information contact		Fund	Project #	External Funding Source
Robert Rodriguez 3-1783 Peggy Watkins 3-5619		Operating		Amount
				\$2,020,386.70

Additional Information

- On May 3, 2018, by Resolution No. 2018-05-084, the Board awarded Contract No. 7006561, for Airside Snow Removal Services, with Aero Snow Removal, LLC, of Westbury, New York.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract No 7006561, for Airside Snow Removal Services, with Aero Snow Removal, LLC, of Westbury, New York, in an amount not to exceed \$2,020,386.70, for a revised Contract not to exceed amount of \$18,604,396.43.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Oct 20, 2022 9:26 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 20, 2022 9:29 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 19, 2022 8:02 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Energy & Transportation Mgmt
Oct 19, 2022 4:42 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
11/03/2022	Operations	Airport Non-Terminal Roofing and Waterproofing Maintenance Services		
Action That the Chief Executive Officer or designee be authorized to execute Contract No. 7007308, for Airport Non-Terminal Roofing and Waterproofing Maintenance Services, with Supreme Systems, Inc., of Dallas, Texas, in an amount not to exceed \$7,923,435.04, for the five-year term of the Contract.				
Description <ul style="list-style-type: none">• Award a Contract for Airport Non-Terminal Roofing and Waterproofing Maintenance Services, in support of the Airport's Energy, Transportation & Asset Management Department. Justification <ul style="list-style-type: none">• Replaces an existing Contract that has been in place for four years.• This Contract supports roofing and waterproofing programs for the Airport's non-terminal facilities (2.5 million square feet of roofing surface).• This Contract will provide essential services on an as-needed basis:<ul style="list-style-type: none">◆ Preventive maintenance and inspections◆ Leak response and repairs◆ Repair of roofing and waterproofing system damage◆ Replacement of in-kind roofing systems• Funding will be identified, and work requested through individual delivery orders at the time services are needed.				
D/S/M/WBE Information <ul style="list-style-type: none">• The annual goal for the M/WBE Program is 31%.• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 10%.• Supreme Systems, Inc. has committed to achieving 12.02% M/WBE participation utilizing Brettco Roofing (WF-C).				
Schedule/Term <ul style="list-style-type: none">• Start Date: February 2023• Contract Term: Five years				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007308			NTE \$7,923,435.04	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Robert Rodriguez 3-1783 Julian Cano 3-5076	Various			\$7,923,435.04

Additional Information

- Four Best Value Bids, including two from M/WBE firms, were received on or before the due date of September 28, 2022:
 - ◆ Castro Roofing of Texas, LLC, of Dallas, Texas
 - ◆ K Post Company of Dallas, Texas
 - ◆ Shielder Ventures, LLC dba D&G Quality Roofing of Burleson, Texas
 - ◆ Supreme Systems, Inc., of Dallas, Texas
- The Airport's Energy, Transportation & Asset Management Department evaluated and recommends that the Contract be awarded to Supreme Systems, Inc., of Dallas, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007308, for Airport Non-Terminal Roofing and Waterproofing Maintenance Services, with Supreme Systems, Inc., of Dallas, Texas, in an amount not to exceed \$7,923,435.04, for the five-year term of the Contract.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Oct 20, 2022 9:28 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 20, 2022 9:29 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 19, 2022 8:02 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Energy & Transportation Mgmt
Oct 19, 2022 4:42 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 11/03/2022	Committee Operations	Subject Airport Terminal Roofing and Waterproofing Maintenance Services	Resolution #
Action That the Chief Executive Officer or designee be authorized to execute Contract No. 7007307, for Airport Terminals Roofing and Waterproofing Maintenance Services, with Supreme Systems, Inc., of Dallas, Texas, in an amount not to exceed \$18,488,568.64, for the five-year term of the Contract.			
Description <ul style="list-style-type: none"> Award a Contract for Airport Terminals Roofing and Waterproofing Maintenance Services, in support of the Airport's Energy Transportation & Asset Management Department. Justification <ul style="list-style-type: none"> Replaces an existing Contract that has been in place for four years. This Contract supports roofing and waterproofing programs for the Airport's passenger terminal area facilities (3.5 million square feet of roofing surface). This project will provide essential services on an as-needed basis: <ul style="list-style-type: none"> Preventative maintenance and inspections Leak response and repairs Repair of roofing and waterproofing system damage Replacement of in-kind roofing systems Funding will be identified and work requested through individual delivery orders at the time services are needed. 			
D/S/M/WBE Information <ul style="list-style-type: none"> The annual goal for the M/WBE Program is 31%. In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 10%. Supreme Systems, Inc. has committed to achieving 13.38% M/WBE participation utilizing Brettco Roofing, (WF-C). 			
Schedule/Term <ul style="list-style-type: none"> Start Date: January 2023 Contract Term: Five years 			
Contract # 7007307	Agreement #	Purchase Order #	Action Amount NTE \$18,488,568.64 Revised Amount \$0
For Information contact Robert Rodriguez 3-1783 Julian Cano 3-5076	Fund Various	Project #	External Funding Source Amount \$18,488,568.64

Additional Information


- Two Best Value Bids, including one from a M/WBE firm, were received on or before the due date of September 28, 2022:
 - ◆ Castro Roofing of Texas, LLC, of Dallas, Texas
 - ◆ Supreme Systems, Inc., of Dallas, Texas
- The Airport's Energy, Transportation & Asset Management Department evaluated and recommends that the Contract be awarded to Supreme Systems, Inc., of Dallas, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007307, for Airport Terminals Roofing and Waterproofing Maintenance Services, with Supreme Systems, Inc., of Dallas, Texas, in an amount not to exceed \$18,488,568.64, for the five-year term of the Contract.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Oct 20, 2022 9:32 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 20, 2022 9:29 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 19, 2022 8:15 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Energy & Transportation Mgmt
Oct 19, 2022 4:42 pm

Pending

Chief Executive Officer

Date

AGENDA
FINANCE/AUDIT COMMITTEE MEETING
Tuesday, November 1, 2022
12:40 p.m.

FINANCE/AUDIT COMMITTEE

- | | | |
|---------------|-----|---|
| | 12. | Approve Minutes of the Finance/Audit Committee Meeting of October 11, 2022. |
| Abel Palacios | 13. | Financial Report. |

Consent Items for Consideration

- | | | |
|------------------|-----|--|
| Milton De la Paz | 14. | Approve amendment to the Lease Agreement between DFW Airport and dnata Aviation Services US Inc. to extend the monthly lease payment due to DFW Airport and continue with a 2% annual increase for years six through ten and allow for dnata Aviation Services US Inc. to purchase all or a portion of the equipment at Fair Market Value at any time before year ten. |
| Bruce Collins | 15. | Approve authorization to exercise options for multi-year Contracts for the second quarter of Fiscal Year 2023. |
| Cyril Puthoff | 16. | Approve an increase to Contract No. 8005152, for Employee Benefit Services - Vision, with HM Life Insurance Company d.b.a. Davis Vision, Inc., of San Antonio, Texas, in an amount not to exceed \$45,000, for a revised not to exceed Contract amount of \$1,366,365. |
| | 17. | Approve execution of Contract No. 8005526, for Lean Six Sigma Deployment, with the University of Texas at Arlington, of Arlington, Texas, in an amount not to exceed \$200,000, for the one-year term of the Contract, with three additional one-year options. |
| Michael Youngs | 18. | Approve execution of Contract No. 7007332, for Privileged Access Management Software, with Freeit Data Solutions, Inc., of Austin, Texas, in an amount not to exceed \$139,040.05, for the initial one-year term of the Contract, with annual one-year renewal options. |

Action Items for Consideration

- | | | |
|------------------|-----|---|
| Milton De la Paz | 19. | Approve authorization to revise the Air Service Incentives Program (ASIP) to help attract new air service to DFW Airport. |
| Aaron Muñoz | 20. | Approve the Department of Audit Services' Charter. |

- | | | |
|----------------|-----|--|
| Michael Youngs | 21. | Approve Purchase Order No. 279302, for Paging Station Replacement, with Ford Audio-Video Systems, LLC, of Irving, Texas, in the amount of \$1,953,917. |
|----------------|-----|--|

Discussion Items

- | | | |
|---------------|-----|---|
| Aaron Muñoz | 22. | Department of Audit Services' Quarterly Audit Update. |
| Tamela Lee | 23. | Monthly D/S/M/WBE Expenditure Report. |
| Bruce Collins | 24. | Purchase Orders/Contracts and Professional Services Contracts approved by authorized staff. |

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 11/03/2022	Committee Finance/Audit	Subject Amendment To Cold Chain Facility Equipment Lease Agreement	Resolution #	
Action That the Chief Executive Officer or designee be authorized to amend the Lease Agreement between DFW Airport and dnata Aviation Services US Inc. to extend the monthly lease payment due to DFW Airport and continue with a 2% annual increase for years six through ten and allow for dnata Aviation Services US Inc. to purchase all or a portion of the equipment at Fair Market Value at any time before year ten.				
Description Monthly lease payments may be adjusted upwards to cover the cost of ancillary items and services, such as maintenance, insurance and other items necessary to establish the cold chain facility. Updated lease schedule: <ul style="list-style-type: none">the amendment continues with the 2% annual increase for years six through ten and allows the ability for dnata Aviation Services US Inc., to purchase all or a portion of the equipment at FMV at any time before year ten.				
Justification <ul style="list-style-type: none">The dnata operated facility is the only airside cold chain facility on the airport's west cargo area. The extension of this lease ensures the continued operation of an airside cold chain facility until new airside cargo buildings are erected and supports the airport's perishables and pharma growth strategy as well as the Asia-Latin America strategy to connect transit perishable freight.				
D/S/M/WBE Information <ul style="list-style-type: none">Not Applicable				
Contract #	Agreement #	Purchase Order #	Action Amount \$0	Revised Amount \$0
For Information contact John Ackerman 3-3522	Fund	Project #	External Funding Source	Amount \$0

Additional InformationAdditional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to amend the Lease Agreement between DFW Airport and dnata Aviation Services US Inc. to extend the monthly lease payment due to DFW Airport and continue with a 2% annual increase for years six through ten and allow for dnata Aviation Services US Inc. to purchase all or a portion of the equipment at Fair Market Value at any time before year ten.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Oct 20, 2022 9:32 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 20, 2022 9:30 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 19, 2022 8:16 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Oct 19, 2022 4:06 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

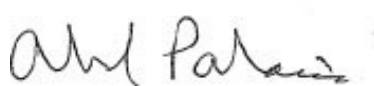
Date 11/03/2022	Committee Finance/Audit	Subject Contract Renewal List for the Second Quarter of Fiscal Year 2023	Resolution #				
Action That the Chief Executive Officer or designee be authorized to exercise options for multi-year Contracts for the second quarter of Fiscal Year 2023.							
Description <ul style="list-style-type: none">Exercise Contract Options in the amounts set forth on the attached information sheet pending performance and D/S/M/WBE contractual compliance.							
Justification <ul style="list-style-type: none">To ensure continuity of contracted services in accordance with the terms and conditions of the Contracts listed on the attached information sheet.Approval to exercise future Contract Options not listed herein will be brought forth separately as required.							
D/S/M/WBE Information							
Contract #	Agreement #	Purchase Order #	<table style="width: 100%;"><tr><td style="text-align: right;">Action Amount</td><td style="text-align: right;">Revised Amount</td></tr><tr><td style="text-align: right;">\$0</td><td style="text-align: right;">\$0</td></tr></table>	Action Amount	Revised Amount	\$0	\$0
Action Amount	Revised Amount						
\$0	\$0						
For Information contact Bruce Collins 3-5610	Fund	Project #	<table style="width: 100%;"><tr><td style="text-align: right;">External Funding Source</td><td style="text-align: right;">Amount</td></tr><tr><td style="text-align: right;"></td><td style="text-align: right;">\$0</td></tr></table>	External Funding Source	Amount		\$0
External Funding Source	Amount						
	\$0						

Additional InformationAdditional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to exercise options for multi-year Contracts for the second quarter of Fiscal Year 2023.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Oct 21, 2022 11:03 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 21, 2022 10:38 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 20, 2022 7:41 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**

Department Head
Procurement & Materials Mgmt
Oct 20, 2022 5:27 pm

Pending

Chief Executive Officer

Date

Seq	N	Contract #	Contractor Name	Contract Title	CA	User Depart. / Stakeholder	Start Date	Term End Date	Terms Options	Final Ending Date	Request for Renewal Amount	Original Award Amount	# of Previous Renewals	Contract Amount	Amount of Previous Renewals	Other Contract Amount Changes	Amount of Previous Renewals & Additions	Total Paid to Date	Projected Total Contract Value with All Renewals	MWBE Code	MWBE Commit %	MWBE Achieved %
1		7006219	SP + TRANSPORTATION, AN OPERATING DIVISION OF SP PLUS CORPORATION	BUS OPERATIONS AND MAINTENANCE SVCS: EXPRESS PARKING	TUIDER, JOY	Parking	3/1/2016	2/28/2023	3 YR/3-2 YR OPT	2/28/2025	\$ 21,794,266.00	\$ 21,794,266.00	2	\$ 53,094,441.00	\$ 31,300,175.00	\$ -	\$ 31,300,175.00	\$ 42,786,257.01	\$ 74,888,707.00	WM	15.00%	17.28%
2	N4	7006823	DIVERSE FACILITY SOLUTIONS (DFS) GLOBAL	TERMINALS A & C CUSTODIAL SERVICES - PUBLIC	WATKINS, PEGGY	Customer Experience	9/5/2019	12/5/2022	2 YRS/3-1 YR	9/4/2024	\$ 17,115,731.06	\$ 16,664,554.43	1	\$ 31,689,812.93	\$ 12,000,000.00	\$ 3,025,258.50	\$ 15,025,258.50	\$ 25,717,272.56	\$ 48,805,543.99	BM-C	30.00%	28.40%
3	N2	7006895	TORREZ PAPER COMPANY	PASSENGER TERMINAL TOILET TISSUE PAPER	GROSE, EMILY	Procurement & Materials Management Department	2/14/2020	2/13/2023	2 YR/3-1YR OPT	2/13/2025	\$ 3,771,811.25	\$ 3,017,449.00	1	\$ 3,017,449.00	\$ -	\$ -	\$ -	\$ 1,972,560.87	\$ 7,543,622.50	NF-C	0.00%	100.00%
4		7007157	JBa LAND MANAGEMENT LLC	GROUNDS MAINTENANCE SERVICES	WATKINS, PEGGY	ETAM - Energy,Transporta tion & Asset Management	1/1/2022	1/10/2023	1 YR/ 4-1YR OPT	1/10/2027	\$ 3,447,870.29	\$ 3,347,446.88	0	\$ 3,347,446.88	\$ -	\$ -	\$ -	\$ 1,541,016.87	\$ 4,830,488.75	BM - C	25.00%	100.00%
5	N1	7006841	MARSDEN SOUTH LLC	RENTAL CAR CENTER CUSTODIAL SERVICES	WATKINS, PEGGY	Customer Experience	1/16/2020	1/15/2023	3 YR/2-1 YR OPT	1/15/2025	\$ 2,030,161.66	\$ 6,986,619.28	0	\$ 6,995,669.28	\$ -	\$ 9,050.00	\$ 9,050.00	\$ 5,359,613.80	\$ 9,581,266.86	WM	32.50%	34.43%
6		7007142	NACHURS ALPINE SOLUTIONS INDUSTRIAL A DIV. OF NACHURS ALPINE SOLUTIONS LLC	RUNWAY DEICING PRODUCTS	Cano Varon, Julian	ETAM - Energy,Transporta tion & Asset Management	1/10/2022	1/9/2023	1 YR/ 4-1YR OPT	1/9/2027	\$ 1,558,207.50	\$ 1,246,566.00	0	\$ 1,246,566.00	\$ -	\$ -	\$ -	\$ 1,031,700.48	\$ 6,544,471.50	WM	0.00%	0.00%
7		7006850	TOTAL HIGHWAY MAINTENANCE, LLC	ROADSIDE MARKING SERVICES	WATKINS, PEGGY	ETAM - Energy,Transporta tion & Asset Management	1/30/2020	1/29/2023	3 YRS/2-1 YR OPT	1/29/2025	\$ 1,303,567.01	\$ 35,678,773.73	0	\$ 3,567,877.73	\$ -	\$ -	\$ -	\$ 775,287.20	\$ 5,946,462.88	WM	20.00%	100.00%
8	N2	8005314	VOXAI SOLUTIONS, INC.	ENHANCED CALL CENTER SYSTEM	SEYMOUR, MIRIAM	Information Technology Services Department	2/12/2020	2/11/2023	3 YRS/2-1 YR OPTS	2/11/2025	\$ 1,200,882.86	\$ 2,999,116.00	0	\$ 3,728,193.96	\$ -	\$ 729,077.96	\$ 729,077.96	\$ 2,312,265.93	\$ 4,929,076.82	IM - C	0.00%	100.00%
9		7005371	PRESIDIO NETWORKED SOLUTIONS GROUP, LLC	REMOTE MONITORING & ALERT SVCS / SMART-NET WARRANTY	TUIDER, JOY	Information Technology Services Department	12/16/2011	1/30/2023	45 DYS +36 MOS/YR-YR OPT	1/30/2022	\$ 990,317.60	\$ 990,317.60	8	\$ 7,034,517.36	\$ 5,564,797.28	\$ 479,403.08	\$ 6,044,200.36	\$ 6,809,849.73	\$ 8,024,834.96	WF	0.00%	0.00%
10		7006717	MATERA PAPER COMPANY, INC., DBA FERGUSON FACILITIES SUPPLY	JANITORIAL PAPER PRODUCTS	RATHERS, STEVEN	Customer Experience	1/1/2019	12/31/2022	1 YR/4-1 YR OPT	12/31/2023	\$ 761,350.96	\$ 761,350.96	3	\$ 2,284,052.88	\$ 1,522,701.92	\$ -	\$ 1,522,701.92	\$ 1,619,894.51	\$ 3,806,754.80	WM	0.00%	0.00%
11		7007178	HARRELL'S LLC	SUPPLY OF HERBICIDES	Cano Varon, Julian	ETAM - Energy,Transporta tion & Asset Management	3/15/2022	3/14/2023	1 YR/ 4-1YR OPT	3/14/2027	\$ 700,000.00	\$ 736,607.38	0	\$ 736,607.38	\$ -	\$ -	\$ -	\$ 190,723.16	\$ 3,683,036.90	WM	0.00%	0.00%
12		7005885	TEXAS DEPARTMENT OF INFORMATION RESOURCES	INTERNET SERVICE	Ashraf, Mubina	Information Technology Services Department	3/1/2013	2/28/2023	YR-YR	2/28/2023	\$ 700,000.00	\$ 250,000.00	8	\$ 3,602,646.04	\$ 3,352,646.04	\$ -	\$ 3,352,646.04	\$ 3,573,515.47	\$ 4,302,646.04	WM	0.00%	0.00%
13		7006572	INDECT USA CORP	PARKING GUIDANCE SYSTEM MAINTENANCE SVCS	TUIDER, JOY	Parking	1/15/2018	1/14/2023	3 YRS/YR-YR OPT	1/14/2023	\$ 660,000.00	\$ 660,000.00	2	\$ 1,260,000.00	\$ 600,000.00	\$ -	\$ 600,000.00	\$ 1,184,925.00	\$ 1,860,000.00	WM	0.00%	0.00%
14	N1	7006644	THE RICHEY COMPANY	BRANDED APPAREL	GROSE, EMILY	Procurement & Materials Management Department	1/14/2019	1/13/2023	2 YR/3-1 YR OPT	1/13/2024	\$ 531,033.07	\$ 708,026.45	2	\$ 1,416,039.68	\$ 708,013.23	\$ -	\$ 708,013.23	\$ 1,044,397.13	\$ 1,947,072.75	WF-C	10.00%	100.00%
15	N1	8005324	INTEGRATED ENVIRONMENTAL SOLUTIONS, LLC	ENVIRONMENTAL CONSULTING SERVICES FOR NEPA DOCUMENTATION AND RELATED STUDIES	CHANEY, HELEN	Environmental Affairs Department	3/3/2020	3/2/2023	2 YR/3-1 YR OPTS	3/2/2025	\$ 520,511.46	\$ 973,603.32	1	\$ 973,603.32	\$ -	\$ -	\$ -	\$ 359,455.83	\$ 2,014,626.24	WF-C	15.00%	100.00%
16		8005348	CONSTRUCTION EDUCATION FOUNDATION	CRAFT TRAINING PROGRAM	CHANEY, HELEN	Business Diversity and Development Department	5/1/2020	12/31/2022	2 YR/3-1 YR OPT	4/30/2025	\$ 500,000.00	\$ 1,000,000.00		\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ 1,000,000.00	\$ 2,500,000.00	WM	0.00%	0.00%
17		7006568	SIDDONS MARTIN EMERGENCY GROUP, LLC	OSHKOSH WEATHER EQUIPMENT REPLACEMENT PARTS	Cano Varon, Julian	ETAM - Energy,Transporta tion & Asset Management	2/20/2018	2/19/2023	1 YR/4-1 YR OPT	2/19/2023	\$ 500,000.00	\$ 500,000.00	4	\$ 1,500,000.00	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ 795,228.63	\$ 2,500,000.00	WM	0.00%	0.00%
18		7007173	SOUTHWEST ENVIROTECH PARTNERS , LLC	PAVEMENT DEICING MATERIAL	Cano Varon, Julian	ETAM - Energy,Transporta tion & Asset Management	2/28/2022	2/27/2023	1 YR/ 4-1YR OPT	2/27/2027	\$ 500,000.00	\$ 200,000.00	0	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 17,595.90	\$ 700,000.00	WM	0.00%	0.00%
19		8002066	KRONOS INCORPORATED	TIME AND ATTENDANCE SYSTEM SOFTWARE MAINTENANCE & SUPPORT	Ashraf, Mubina	Information Technology Services Department	2/2/2006	2/1/2023	1 YR/YR-YR OPT	2/1/2023	\$ 400,000.00	\$ 55,000.00	16	\$ 3,375,749.98	\$ 2,890,395.38	\$ 430,354.60	\$ 3,320,749.98	\$ 3,287,643.66	\$ 3,775,749.98	WM	0.00%	0.00%
20		7007177	THE WILLAMETTE VALLEY COMPANY LLC	SUPPLY OF JOINT SEALANT MATERIALS	Cano Varon, Julian	ETAM - Energy,Transporta tion & Asset Management	3/15/2022	3/14/2023	1 YR/ 4- 1YR OPT	3/14/2027	\$ 400,000.00	\$ 481,450.00	0	\$ 481,450.00	\$ -	\$ -	\$ -	\$ -	\$ 2,407,250.00	WM	0.00%	0.00%
21		8005184	FOUR WINDS INTERACTIVE	DIGITAL SIGNAGE LICENSE & EVIDS MIGRATION	Ashraf, Mubina	Information Technology Services Department	3/23/2018	3/22/2023	5 YRS/YR-YR OPT	3/22/2024	\$ 370,000.00	\$ 3,749,290.00	0	\$ 3,766,245.00		\$ 16,955.00	\$ 16,955.00	\$ 2,800,934.26	\$ 4,136,245.00	WM	0.00%	0.00%
22		7006851	ARINC, INCORPORATED, A PART OF COLLINS AEROSPACE	COMMON USE SYSTEM EQUIPMENT AND SOFTWARE UPGRADE	Ashraf, Mubina	Information Technology Services Department	3/1/2020	2/28/2023	3 YR/2-1 YR OPTS	2/28/2025	\$ 338,255.00	\$ 3,114,282.45	1	\$ 3,320,922.22	\$ 234,420.00	\$ 41,450.23	\$ 275,870.23	\$ 2,645,366.66	\$ 3,659,177.22	WM	0.00%	0.00%
23		7006444	TRANSACTION NETWORK SERVICES INC	PARKING ONLINE BOOKING & YEILD MGMT SYSTEM	TUIDER, JOY	Aviation Strategy & Enterprise Analytics	2/2/2017	2/1/2023	3 YR/YR-YR OPT	2/1/2023	\$ 315,093.00	\$ 315,093.00	2	\$ 1,299,575.00	\$ 700,000.00	\$ 284,482.00	\$ 984,482.00	\$ 834,139.33	\$ 1,614,668.00	WM	0.00%	0.00%
24	N5	8005442	MODSQUAD, INC.	SOCIAL MEDIA MODERATION SERVICES	TUIDER, JOY	Commercial Development Department	11/1/2021	10/31/2022	1 YR/4-1 YR OPT	10/31/2026	\$ 309,671.64	\$ 300,699.36	0	\$ 300,699.36	\$ -	\$ 48,750.00	\$ 48,750.00	\$ 292,165.13	\$ 292,165.13	WF	6.00%	0.00%
25		8005323	TYLER TECHNOLOGIES, INC.	PERMIT AND INSPECTION MANAGEMENT SYSTEM	TUIDER, JOY	Design, Code, & Construction	3/10/2020	3/9/2023	1 YR/4-1 YR OPT	3/9/2025	\$ 300,000.00	\$ 300,000.00	2	\$ 878,550.00	\$ 550,000.00	\$ 28,550.00	\$ 578,550.00	\$ 768,631.73	\$ 1,478,550.00	WM	0.00%	0.00%

Seq	N	Contract #	Contractor Name	Contract Title	CA	User Depart. / Stakeholder	Start Date	Term End Date	Terms Options	Final Ending Date	Request for Renewal Amount	Original Award Amount	# of Previous Renewals	Contract Amount	Amount of Previous Renewals	Other Contract Amount Changes	Amount of Previous Renewals & Additions	Total Paid to Date	Projected Total Contract Value with All Renewals	MWBE Code	MWBE Commit %	MWBE Achieved %
26		7003808	MICROSOFT CORPORATION	MICROSOFT PREMIER SUPPORT SVCS	Ashraf, Mubina	Information Technology Services Department	3/23/2006	3/22/2023	1YR/YR-YR OPT +2 YR, 2 MO	3/22/2023	\$ 250,000.00	\$ 47,600.00	15	\$ 2,063,722.00	\$ 1,887,882.00	\$ 128,240.00	\$ 2,016,122.00	\$ 1,944,673.11	\$ 2,361,322.00	WM	0.00%	0.00%
27		7006112	L3HARRIS TECHNOLOGIES, INC.	FLIGHT IDENTIFICATION & TRACKING SYSTEM (FITS) SVCS	CHANEY, HELEN	Environmental Affairs Department	2/1/2015	1/31/2023	3 YRS/7-1 YR OPT	1/31/2025	\$ 213,534.00	\$ 951,000.00	5	\$ 1,879,273.49	\$ 871,170.00	\$ 57,103.49	\$ 928,273.49	\$ 1,639,166.71	\$ 2,306,341.49	WM	0.00%	0.00%
28		7006588	PASSUR AEROSPACE, INC.	ROUTE DIVERSION SOFTWARE	WATKINS, PEGGY	Integrated Operations Center	1/5/2018	3/4/2023	14 MO/YR-YR OPT	3/4/2023	\$ 202,591.61	\$ 180,000.00	4	\$ 944,014.92	\$ 765,014.92	\$ -	\$ 765,014.92	\$ 895,280.46	\$ 961,705.84	WM	0.00%	0.00%
29		7006852	NALLIAN NV	CARGO COMMUNITY SUBSCRIPTION SYSTEM	CHANEY, HELEN	EVP Global Strategy Department	1/8/2020	1/7/2023	2 YR/3-1 YR OPT	1/7/2025	\$ 200,000.00	\$ 447,430.00	1	\$ 667,430.00	\$ 193,600.00	\$ 26,400.00	\$ 220,000.00	\$ 609,430.00	\$ 1,067,430.00	WM	0.00%	0.00%
30		7006738	SATELLITE SYSTEMS & SERVICE, INC.	MATV/SMATV MAINTENANCE SVCS	CRUZ, PAMELA	Information Technology Services Department	4/1/2019	3/31/2023	1 YR/4-1 YR OPT	3/31/2024	\$ 188,680.00	\$ 188,680.00	3	\$ 337,680.00	\$ 100,000.00	\$ 49,000.00	\$ 149,000.00	\$ 285,231.50	\$ 943,400.00	WM	0.00%	0.00%
31		7005875	KAPLOGIC CORPORATION	AEGIS2 SOFTWARE SUPPORT & MAINT	Ashraf, Mubina	Information Technology Services Department	3/4/2013	3/3/2023	1 YR/1-4 YR/YR-YR OPT	3/3/2023	\$ 167,433.00	\$ 133,282.00	9	\$ 1,248,093.37	\$ 1,114,811.37	\$ -	\$ 1,114,811.37	\$ 1,247,913.37	\$ 1,415,526.37	WM	0.00%	0.00%
32		7007152	AIRLINE FABRICARE SYSTEMS, LLC	TRASH RECEPTACLES AND PODIUM MAINTENANCE SERVICES	WATKINS, PEGGY	Customer Experience	2/1/2022	1/31/2023	1 YR/ 4-1 YR OPT	1/31/2027	\$ 154,340.00	\$ 149,780.00	0	\$ 149,780.00	\$ -	\$ -	\$ -	\$ -	\$ 304,120.00	WM	70.00%	0.00%
33		8005325	SABRE GLBL, INC.	ROUTE FORECAST SOFTWARE AND SUPPORT	Ramirez, Sara	Airline Relations	1/23/2020	1/22/2023	1 YR/4-1 YR OPT	1/22/2025	\$ 150,000.00	\$ 232,000.00	2	\$ 509,000.00	\$ 277,000.00	\$ -	\$ 277,000.00	\$ 472,806.48	\$ 659,000.00	WM	0.00%	0.00%
34		7006610	UNIVERSITY OF MASSACHUSETTS	COLLABORATION AGREEMENT: X-BAND RADAR	CHANEY, HELEN	Environmental Affairs Department	12/21/2017	1/20/2023	1 YR/YR-YR OPT	1/20/2023	\$ 150,000.00	\$ 40,026.00	5	\$ 398,844.42	\$ 358,818.42	\$ -	\$ 358,818.42	\$ 307,889.80	\$ 548,844.42	WM	0.00%	0.00%
35		7006366	PAYMENT EXPRESS, INC.	CREDIT CARD PROCESSING GATEWAY SVCS	Ramirez, Sara	Finance Department	9/20/2016	9/19/2022	1 YR/4-1 YR OPT/Yr-Yr Opt	7/19/2022	\$ 134,000.00	\$ 81,000.00	6	\$ 768,000.00	\$ 687,000.00	\$ 5,000.00	\$ 692,000.00	\$ 717,855.79	\$ 902,000.00	WM	0.00%	0.00%
36		7007116	LAVI INDUSTRIES	CROWD CONTROL STANCHIONS, BELTS, AND MAINTENAMCE	RATHERS, STEVEN	Customer Experience	2/11/2022	2/10/2023	1 YR/ 4-1YR OPT	2/10/2027	\$ 132,472.50	\$ 105,978.00	0	\$ 105,978.00	\$ -	\$ -	\$ -	\$ 25,770.35	\$ 529,890.00	WM	0.00%	0.00%
37		7005888	ATLAS UTILITY SUPPLY COMPANY, INC	BADGER WATER METERS & SUPPLIES	Cano Varon, Julian	ETAM - Energy,Transporta tion & Asset Management	3/21/2013	3/20/2023	3 YR/2-1 YR OPT/YR-YR OPT	3/20/2023	\$ 100,000.00	\$ 300,000.00	6	\$ 725,000.00	\$ 425,000.00	\$ -	\$ 425,000.00	\$ 530,883.76	\$ 825,000.00	WM	0.00%	0.00%
38		8005269	ERNST & YOUNG LLP	FOREIGN TRADE ZONE CONSULTING SERVICES	TUIDER, JOY	Commercial Development Department	2/1/2019	1/30/2023	1 YR/4-1 YR OPT	1/31/2024	\$ 100,000.00	\$ 100,000.00	3	\$ 262,350.00	\$ 162,350.00	\$ -	\$ 162,350.00	\$ 175,127.00	\$ 362,350.00	WM	0.00%	0.00%
39		7007005	DATAIKU, INC.	YIELD MANAGEMENT DATA SCIENCE TOOL	CHANEY, HELEN	EVP Global Strategy Department	2/2/2021	2/1/2023	1 YR/3-1 YR OPT	2/1/2025	\$ 95,340.00	\$ 30,000.00	1	\$ 109,530.00	\$ 60,780.00	\$ 18,750.00	\$ 79,530.00	\$ 109,530.00	\$ 300,210.00	WM	0.00%	0.00%
40		8005280	CB INFORMATION SERVICES INC	GLOBAL INVESTMENT TREND & DATA ANALYSIS	CHANEY, HELEN	EVP Innovation and Transformation	3/28/2019	3/27/2023	1 YR/YR-YR OPT	3/27/2023	\$ 90,000.00	\$ 99,600.00	3	\$ 338,650.00	\$ 239,050.00	\$ -	\$ 239,050.00	\$ 338,650.00	\$ 428,650.00	WM	0.00%	0.00%
41		7006881	SMARTGROUP SYSTEMS	TONER CARTRIDGES	GROSE, EMILY	Procurement & Materials Management Department	3/1/2020	2/28/2023	1 YR/4-1 YR OPTS	2/28/2025	\$ 79,086.42	\$ 79,086.42	2	\$ 198,172.84	\$ 79,086.42	\$ 40,000.00	\$ 119,086.42	\$ 93,780.67	\$ 395,432.10	PM	0.00%	0.00%
42		8005281	FORESIGHT FACTORY INTERNATIONAL INC	GLOBAL INVESTMENT TREND AND DATA ANALYSIS	Ramirez, Sara	Innovation and Transformation	3/1/2019	2/28/2023	1 YR/YR-YR OPT	2/28/2023	\$ 70,000.00	\$ 60,000.00	3	\$ 242,000.00	\$ 182,000.00	\$ -	\$ 182,000.00	\$ 242,000.00	\$ 312,000.00	WM	0.00%	0.00%
43	N2	8005350	CM2 GROUP LLC DBA THE BERGERAC GROUP	POWER TALK TRAINING	Ramirez, Sara	Human Resources Department	4/1/2020	3/31/2023	1 YR/YR-YR OPT	3/31/2023	\$ 60,000.00	\$ 25,000.00	2	\$ 140,625.00	\$ 61,895.00	\$ 53,730.00	\$ 115,625.00	\$ 89,975.00	\$ 200,625.00	WF	0.00%	100.00%
44		7006242	GLOBAL EAGLE ENTERTAINMENT OPERATIONS SOLUTIONS	MASFLIGHT WEB APP SVCS	CHANEY, HELEN	Airport Operations Department	7/1/2015	3/4/2023	1 YR (+247 DY)/YR-YR OPT	3/4/2023	\$ 60,000.00	\$ 16,800.00	7	\$ 441,352.00	\$ 402,152.00	\$ 22,400.00	\$ 424,552.00	\$ 439,879.00	\$ 501,352.00	WM	0.00%	0.00%
45		7006775	NEOLOGY INC	MAINTENANCE & REMOTE TECHNICAL SUPPORT: PARKING CONTROL SYS READERS	Ashraf, Mubina	Information Technology Services Department	3/21/2019	3/20/2023	3 YR/2-1 YR OPT	3/20/2024	\$ 56,000.00	\$ 257,000.00	1	\$ 310,000.00	\$ 53,000.00	\$ -	\$ 53,000.00	\$ 302,000.00	\$ 366,000.00	WM	0.00%	0.00%
46		7007045	COMPASS GROUP USA, INC., BY AND THROUGH ITS CANTEN DIVISION	BEVI FLAVORED WATER DISPENSER	GROSE, EMILY	Procurement & Materials Management Department	2/1/2021	1/31/2023	1 YR/YR - YR OPT	1/31/2023	\$ 52,960.00	\$ 9,240.00	1	\$ 55,440.00	\$ 27,720.00	\$ 43,720.00	\$ 71,440.00	\$ 30,499.30	\$ 133,640.00	WM	0.00%	0.00%
47		8004833	SABRE GLBL, INC.	CONSULTING SVCS: AVIATION INDUSTRY	Ramirez, Sara	Airline Relations	1/2/2014	1/1/2023	3 YR/2-1 YR OPT; YR TO YR	1/1/2023	\$ 52,000.00	\$ 400,000.00	9	\$ 492,733.00	\$ 92,733.00	\$ -	\$ 92,733.00	\$ 392,365.24	\$ 544,733.00	WM	0.00%	0.00%
48		7007186	DALLAS MORNING NEWS	LEGAL ADS	Ramirez, Sara	Procurement & Materials Management Department	1/15/2022	1/14/2023	1 YR/ YR TO YR	1/14/2023	\$ 50,000.00	\$ 40,000.00	0	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 25,240.00	\$ 90,000.00	WM	0.00%	0.00%
49	NS	7006870	OTT HYDROMET CORP	MAINTENANCE AND MONITORING OF RUNWAY TEMPERATURE SENSORS	WATKINS, PEGGY	ETAM - Energy,Transporta tion & Asset Management	2/14/2020	2/2/2023	1 YR/YR-YR OPT	2/2/2023	\$ 50,000.00	\$ 16,885.00	1	\$ 48,573.70	\$ 24,803.70	\$ 6,885.00	\$ 31,688.70	\$ 47,990.54	\$ 98,573.00	WM	0.00%	0.00%
50	NS	8005449	GALLUP, INC.	STRENGTH FINDERS TRAINING	RAMIREZ, SARA	HUMAN RESOURCES	7/26/2021	7/27/2023	1 YR/YR TO YR	7/27/2023	\$ 46,000.00	\$ 47,000.00	1	\$ 47,315.00	\$ 315.00	\$ -	\$ 315.00	\$ 47,315.00	\$ 72,315.00	WM	0.00%	0.00%

Seq	N	Contract #	Contractor Name	Contract Title	CA	User Depart. / Stakeholder	Start Date	Term End Date	Terms Options	Final Ending Date	Request for Renewal Amount	Original Award Amount	# of Previous Renewals	Contract Amount	Amount of Previous Renewals	Other Contract Amount Changes	Amount of Previous Renewals & Additions	Total Paid to Date	Projected Total Contract Value with All Renewals	MWBE Code	MWBE Commit %	MWBE Achieved %
51		8004994	ACC CONSULTING, LLC	CONSULTING SVCS: CONCESSIONS JV AGREEMENTS	CHANEY, HELEN	Business Diversity and Development Department	2/16/2015	2/15/2023	1 YR/YR TO YR	2/15/2023	\$ 45,000.00	\$ 15,000.00	7	\$ 238,000.00	\$ 184,500.00	\$ 38,500.00	\$ 223,000.00	\$ 199,697.15	\$ 283,000.00	WF	0.00%	0.00%
52		8005199	AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES (AAAE)	ACE TRUSTED AGENT TRAINING	Ramirez, Sara	Department of Public Safety	2/26/2018	2/25/2023	1 YR/YR-YR OPT	2/25/2023	\$ 45,000.00	\$ 39,430.00	3	\$ 75,620.00	\$ 29,800.00	\$ 6,390.00	\$ 36,190.00	\$ 70,010.00	\$ 120,620.00	WM	0.00%	0.00%
53		7007180	INSIDEOUT DEVELOPMENT LLC	INSIDEOUT COACHING AND DEVELOPMENT SOLUTIONS	Ramirez, Sara	Human Resources Department	2/28/2022	2/27/2023	1 YR/ YR-YR OPT	2/27/2023	\$ 41,000.00	\$ 33,000.00	0	\$ 33,000.00	\$ -	\$ -	\$ -	\$ 22,624.00	\$ 74,000.00	WM	0.00%	0.00%
54		7006533	REED BUSINESS INFORMATION, INC.	AVIATION DATA SUBSCRIPTION	TUIDER, JOY	Aviation Strategy & Enterprise Analytics	3/1/2017	2/28/2023	1 YR/YR-YR OPT	2/28/2023	\$ 40,000.00	\$ 40,000.00	5	\$ 243,682.00	\$ 203,682.00	\$ -	\$ 203,682.00	\$ 230,700.85	\$ 283,682.00	WM	0.00%	0.00%
55		8005266	BRINK'S, INCORPORATED	ARMORED CAR SERVICES	Ramirez, Sara	Treasury	2/1/2019	1/31/2023	1 YR/4-1 YR OPT	1/31/2024	\$ 35,000.00	\$ 45,000.00	3	\$ 180,000.00	\$ 135,000.00	\$ -	\$ 135,000.00	\$ 93,768.24	\$ 215,000.00	WM	0.00%	0.00%
56		8005341	GATEKEEPER SYSTEMS, INC.	GATEKEEPER SYSTEMS TNC/OPS SUBSCRIPTION	TUIDER, JOY	Parking	2/5/2020	2/4/2023	1 YR/YR-YR OPT	2/4/2023	\$ 31,200.00	\$ 31,200.00	2	\$ 81,125.00	\$ 49,925.00	\$ -	\$ 49,925.00	\$ 68,650.00	\$ 112,325.00	WM	0.00%	0.00%
57		7007176	UDEMY INC	ON DEMAND TECHNICAL TRAINING	CHANEY, HELEN	Information Technology Services Department	1/7/2022	1/6/2023	1 YR/ YR TO YR	1/6/2023	\$ 29,023.75	\$ 21,700.00	0	\$ 25,809.25	\$ -	\$ 4,109.25	\$ 4,109.25	\$ 25,809.25	\$ 54,833.00	WM	0.00%	0.00%
58		7007179	FRANKLIN COVEY CLIENT SALES, INC	TRAINING MATERIALS - LEADING AT THE SPEED OF TRUST	CHANEY, HELEN	Human Resources Department	2/4/2022	2/3/2023	1 YR/ YR TO YR	2/3/2023	\$ 26,400.00	\$ 29,783.65	0	\$ 29,873.65	\$ -	\$ 90.00	\$ 90.00	\$ 29,909.04	\$ 56,273.65	WM	0.00%	0.00%
59		8005321	CARENOW	PHYSICAL EXAMINATION SERVICES HR	Ramirez, Sara	Human Resources Department	1/1/2020	12/31/2022	1 YR/4-1 YR OPTS	12/31/2025	\$ 25,000.00	\$ 33,175.00	2	\$ 48,175.00	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 46,325.00	\$ 73,175.00	WM	0.00%	0.00%
59		7006999	UNIFIED SUPPLY	BAGGAGE HANDLING SYSTEM PARTS	RATHERS, STEVEN	ETAM - Energy, Transportation & Asset Management	11/1/2020	10/31/2022	2-YR 3-1 YR OPT	10/31/2025	\$ 23,190.55	\$ 46,381.10	0	\$ 49,881.00	\$ -	\$ 3,500.00	\$ -	\$ 49,472.75	\$ 115,952.75	WM	0.00%	0.00%
61		7006750	CINTAS CORPORATION	FIRST AID KITS	Foster, David	Risk Management	3/1/2019	2/28/2023	2 YR/3-1 YR OPT	2/28/2024	\$ 21,000.00	\$ 42,000.00	2	\$ 84,000.00	\$ 42,000.00	\$ -	\$ 42,000.00	\$ 56,024.64	\$ 105,000.00	WM	0.00%	0.00%
62		7006496	CARAHSOFT TECHNOLOGY CORP.	TRAVEL AND EXPENSE MGMT SOFTWARE SYSTEM	Ashraf, Mubina	Information Technology Services Department	8/7/2017	1/7/2023	1 YR/YR-YR OPT	1/7/2023	\$ 10,000.00	\$ 23,290.40	4	\$ 61,382.61	\$ 16,100.21	\$ 29,097.26	\$ 45,197.47	\$ 60,914.61	\$ 71,382.61	WM	0.00%	0.00%
	NS	Sole Source or Specified Sources																				
	N1	Prime Contractor is a certified D/S/M/WBE therefore their self-performance Counts towards the D/S/M/WBE Commitment.																				
	N2	Prime Contractor is a certified D/S/M/WBE therefore their self-performance Counts towards the D/S/M/WBE Goal.																				
	N3	Prime Contractor committed to achieving 37.50% SBE participation through Self performance and 8.7% subcontractor utilization and is currently achieving 14.19% subcontractor utilization in addition to its Self performance.																				
	N4	Prime Contractor is currently achieving 28.42% subcontractor participation and is committed to achieving the original 30% SBE commitment inclusive of this Board Action.																				
	N5	Prime has committed to achieving the original D/S/M/WBE commitment inclusive of this Board Action & BDDD is in receipt of their compliance plan.																				

Summary of Contract Renewals for the 2nd Quarter of FY2023 (November 2022 Board)

Items on Renewal List:

1. Contract No. 7006219 to SP+ Transportation, an Operating Division of SP Plus Corporation, for Bus Operations and Maintenance Services for Express Parking:

Start Date: 03/01/2016 Term End Date: 02/28/2023 Renewal Amt: \$21,794,266.00

This Contract provides bussing operations, personnel and vehicle maintenance services to transport customers using Express Parking services.

2. Contract No. 7006823 to Diverse Facility Solutions Global, Inc., for Terminals A&C Custodial Services – Public

Start Date: 09/05/2019 Term End Date: 12/05/2022 Renewal Amt: \$17,115,731.06

This Contract provides custodial services for Terminals A and C public areas and includes restroom cleaning, concessions trash services, gate lounge and second and third floor cleaning.

3. Contract No. 7006895 to Torrez Paper Company, for Passenger Terminal Toilet Tissue Paper

Start Date: 02/14/2020 Term End Date: 02/13/2023 Renewal Amt: \$3,771,881.25

This Contract provides jumbo rolls of toilet tissue paper for use in the terminals.

4. Contract No. 7007157 to JBa Land Management for Grounds Maintenance Services

Start Date: 01/11/2022 Term End Date: 01/10/2023 Renewal Amt: \$3,447,8701.29

This Contract provides all manpower, supervision, materials, supplies and equipment necessary to perform all Grounds Maintenance Service work.

5. Contract No. 7006841 to Marsden South LLC dba HBS National for Airport Headquarters, Rental Car Center and Corporate Aviation Custodial Services

Start Date: 01/16/2022 Term End Date: 01/15/2023 Revised Amt: \$2,585,597.58

This Contract provides custodial services for the Airport Headquarters, Rental Car Center and Corporate Aviation.

6. Contract No. 7007142 to Nachurs Alpine Solutions Industrial a Div. of Nachurs Alpine Solutions, LLC, for Runway Deicing Products

Start Date: 01/10/2022 Term End Date: 01/09/2023 Renewal Amt: \$1,558,207.50

This Contract provides an annual supply of runway deicing products in support of the operation and maintenance of the Airport.

7. Contract No. 7006850 to Total Highway Maintenance, LLC, for Roadside Marking Services

Start Date: 01/30/2020 Term End Date: 1/29/2023 Renewal Amt: \$1,303,567.01

This Contract provides roadside marking services including removal and application of pavement markings and reflective markers. All work complies with the Texas Department of Transportation requirements for pavement marking.

8. Contract No. 8005314 to Voxia Solutions, Inc., for Enhanced Call Center System

Start Date: 02/12/2020 Term End Date: 02/11/2023 Renewal Amt: \$1,200,882.86

This Contract provides provide a consolidated call center system that will combine all call-taking activities of the current Airport Operations Center (AOC), Experience Hub, and additional numbers into a single point of contact and a single phone number.

9. Contract No. 7005371 to Presidio Networked Solutions Group, LLC, for Remote Monitoring & Alert Services/ Smart-net Warranty

Start Date: 12/16/2011 Term End Date: 01/30/2023 Renewal Amt: \$990,317.60

This Contract provides remote monitoring and alert services to support early notification to the Airport's security network when emergency situations arise.

10. Contract No. 7006717 to Matera Paper Company, Inc., dba Ferguson Facilities Supply for Janitorial Paper Products

Start Date: 01/01/2019 Term End Date: 12/31/2022 Renewal Amt: \$761,350.96

This Contract provides paper supplies for customers and employees to utilize within restrooms throughout the Airport campus.

11. Contract No. 7005885 to Texas Department of Information Resources, for Internet Services

Start Date: 03/01/2013 Term End Date: 02/28/2023 Renewal Amt: \$700,000.00

This Contract provides for internet services for Airport use.

12. Contract No. 7007178 to Harrells LLC, for Supply of Herbicides

Start Date: 03/15/2022 Term End Date: 03/14/2023 Renewal Amt: \$700,000.00

This Contract provides an annual supply of herbicides in support of the operation and maintenance of the Airport.

13. Contract No. 7006572 to Indect USA Corp, for Parking Guidance System Maintenance Services

Start Date: 01/15/2018 Term End Date: 01/14/2023 Renewal Amt: \$660,000.00

This Contract provides maintenance and support services to ensure the parking guidance system is operational for Airport patrons utilizing parking facilities.

14. Contract No. 7006644 to The Richey Company for Branded Apparel

Start Date: 01/14/2019 Term End Date: 01/13/2022 Renewal Amt: \$531,033.07

This Contract provides branded uniforms utilized by Airport departments that interface with internal and external customers. Uniform items include branded dress shirts, blouses, polo shirts, sweaters, jackets, winter accessories, safety apparel and similar apparel items. These uniforms provide visual recognition for all customers service in our daily operations.

15. Contract No. 8005324 to Integrated Environmental Solutions, Inc., for Environmental Consulting Services for NEPA Documentation and Related Services.

Start Date: 03/03/2020 Term End Date: 03/02/2023 Renewal Amt: \$520,511.46

This Contract provides services of a qualified environmental consultant, as required by federal and state regulations.

16. Contract No. 7006568 to Siddons-Martin Emergency Group for Oshkosh Weather Equipment Replacement Parts

Start Date: 02/20/2018 Term End Date: 02/19/2023 Renewal Amt: \$500,000.00

This Contract provides use of original equipment manufacturer (OEM) parts for maintenance or repair of equipment required to maintain manufacturer warranty coverage, and various consumable and repair parts available solely through the OEM.

17. Contract No. 7007173 to Southwest Envirotech Partners LP dba Envirotex, for Pavement Deicing Material

Start Date: 02/28/2022 Term End Date: 02/27/2023 Renewal Amt: \$500,000.00

This Contract provides an annual supply of pavement deicing material in support of the operation and maintenance of the Airport.

18. Contract No. 8005348 to Construction Education Foundation for Craft Training Program

Start Date: 05/01/2020 Term End Date: 12/31/2022 Renewal Amt: 500,000.00

This Contract provides training curriculum for construction-related skill led workers in craft professional positions and administrative services. Craft Training includes, but is not limited to, trades such as carpentry, electrical, plumbing, HVAC and, fire protection.

19. Contract No. 8002066 to Kronos Incorporated, for Time and Attendance System Software Maintenance and Support

Start Date: 02/02/2006 Term End Date: 02/01/2023 Renewal Amt: \$400,000.00

This Contract provides maintenance and support of the Board's existing time and attendance program software. Services include on-site telephone and website support and all upgrades, updates and patches issued by Kronos.

20. Contract No. 7007177 to The Willamette Valley Company, for Supply of Joint Sealant Materials

Start Date: 03/15/2022 Term End Date: 03/14/2023 Renewal Amt: \$400,000.00

This Contract provides an annual supply of joint sealant materials in support of the operation and maintenance of the Airport.

21. Contract No. 8005184 to Four Winds Interactive for Digital Signage License & EVIDS Migration

Start Date: 03/23/2018 Term End Date: 03/22/2023 Renewal Amt: \$370,000.00

This Contract will provide for additional licensing and professional services to migrate the existing flight information displays to the Four Winds platform. The current ARINC system is at end-of-life status with hardware and software that can no longer be supported and is at risk of failure.

22. Contract No. 7006851 to ARINC Incorporated for Common use System Equipment & Software Upgrade

Start Date: 03/01/2020 Term End Date: 02/28/2023 Renewal Amt: \$338,255.00

This Contract provides Common Use technologies allowing airlines to share computer equipment and space for kiosks, check in counters, and boarding gates.

23. Contract No. 7006444 to ADVAM UK, Ltd., for Parking Online Booking & Yield Management System

Start Date: 02/02/2017 Term End Date: 02/01/2023 Renewal Amt: \$315,093.00

This Contract provide the traveling public using the Airport's parking facilities with a simple, customer-friendly system that will permit customers to book parking online and to receive parking availability and promotional information that enhances their travel planning and parking experience.

24. Contract No. 8005442 to ModSquad, Inc., for Social Media Moderation Services

Start Date: 01/01/2021 Term End Date: 10/31/2022 Renewal Amt: \$309,671.64

This Contract provides direct responses to Airport customer inquiries via social media on behalf of the Airport outside of regular business hours, including nights, weekends and holidays, it also includes responsibility for engaging customers, monitoring multiple social media networks for content, and escalating issues as needed.

25. Contract No. 8005323 to Tyler Technologies, Inc., for Permit and Inspection Management Systems

Start Date: 03/10/2020 Term End Date: 03/09/2023 Renewal Amt: \$300,000.00

This Contract provides a cloud-based business solution for permitting, inspection and approvals of construction projects under the Airport's building codes. The system supports issuance, monitoring and approval of construction-related building permits and certificates of occupancy.

26. Contract No. 7003808 to Microsoft Corporation, for Microsoft Premier Support Services

Start Date: 03/23/2006 Term End Date: 03/22/2023 Renewal Amt: \$250,000.00

This Contract provides software maintenance and support services for Microsoft Exchange Email License applications.

27. Contract No. 7006112 to L3Harris Technologies, Inc., for Flight Identification and Tracking Systems

Start Date: 02/01/2015 Term End Date: 01/31/2023 Renewal Amt: \$213,534.00

This Contract provides software to identify, monitor and track aircraft in the controlled airspace and on Airport surfaces for noise complaint response, community education and engagement related to aircraft noise, operations and airspace functions in accordance with FAA requirements.

28. Contract No. 7006588 to PASSUR Aerospace, Inc., for Route Diversion Software

Start Date: 01/05/2018 Term End Date: 03/04/2023 Renewal Amt: \$202,591.61

This Contract provides an interactive, web-based software system to track flights diverted from the Airport to regional airports during severe weather events or during other instances of irregular flight operations.

29. Contract No. 7006852 to Nallain NV, for Cargo Community Subscription System

Start Date: 01/08/2020 Term End Date: 01/07/2023 Renewal Amt: \$200,000.00

This Contract provides for digitization of cargo-related transactions; efficient use of available dock time for cargo partners; capability to monitor and improve performance by cargo partners; and is adaptable to business changes with the future airline, freight forwarder and Airport partners.

30. Contract No. 7006738 to Satellite Systems & Service, Inc., for MATV/SMATV Maintenance Services

Start Date: 04/01/2019 Term End Date: 03/31/2023 Renewal Amt: \$188,680.00

This Contract will provide design, installation, and maintenance of MATV/SMATV systems in support of the Airport's objectives. The increase in contract capacity will enable upgrades and enhancements for Terminal C as needed.

31. Contract No. 7005875 to KapLogic Corporation, for AEGIS2 Software Support and Maintenance

Start Date: 03/04/2013 Term End Date: 03/03/2023 Renewal Amt: \$167,433.00

This Contract provides maintenance and software support that integrates alarm and video information to a graphical user interface for the DPS security, command and control system used for security monitoring and alarm response.

32. Contract No. 7007152 to Airline Fabricare Systems, LLC, for Trash Receptacles and Podium Maintenance Services

Start Date: 02/01/2022 Term End Date: 01/31/2023 Renewal Amt: \$154,340.00

This Contract provides comprehensive maintenance of customer-facing terminal trash receptacles and Ambassador Program volunteer podiums throughout the Airport's terminals.

33. Contract No. 7006610 to the University of Massachusetts, for Collaboration Agreement: X-Band Radar

Start Date: 12/21/2017 Term End Date: 01/20/2023 Renewal Amt: \$150,000.00

This Contract provides a multi-sector partnership among academia, industry and governments to gain and share access to an array of Doppler radars throughout the DFW Metroplex managed by the University.

34. Contract No. 8005325 to Sabre GBL, Inc., for Route Forecast Software and Support Services

Start Date: 01/23/2020 Term End Date: 01/22/2023 Renewal Amt: \$150,000.00

This Contract provides a software system for research and analytical data to support air service development efforts by building comprehensive business cases to support prospective airline sales and marketing efforts.

35. Contract No. 7006366 to Payment Express, Inc., for Credit Card Processing Gateway Services

Start Date: 09/20/2016 Term End Date: 09/19/2022 Renewal Amt: \$134,000.00

This Contract provides Credit Card Payment Processing Gateway Services that will securely transmit encrypted credit card transactions from the Airport's Parking Control System (PCS) to the Airport's Credit Card Processor (Chase Paymentech).

36. Contract No. 7007116 to Lavi Industries for Crowd Control Stanchions, Belts, and Maintenance

Start Date: 02/11/2022 Term End Date: 02/10/2023 Renewal Amt: \$132,472.50

37. Contract No. 7005888 to Atlas Utility Supply Company, Inc., for Badger Water Meters & Supplies

Start Date: 03/21/2013 Term End Date: 03/20/2023 Renewal Amt: \$100,000.00

This Contract provides water meters and supplies to replace aging and/or worn meters.

38. Contract No. 8005269 to Ernst & Young LLP, for Foreign Trade Zone Consulting Services

Start Date: 02/01/2019 Term End Date: 01/30/2023 Renewal Amt: \$100,000.00

This Contract provides for consulting services with the foreign trade zone field to assist potential tenants and/or users of the DFW Foreign Trade Zone No. 39 in the development of plans, specifications and applications to ensure compliance with foreign trade zone regulations regarding the establishment of zones.

39. Contract No. 7007005 to Dataiku, Inc., for Yield Management Data Science Tool

Start Date: 02/02/2021 Term End Date: 02/01/2023 Renewal Amt: \$95,340.00

This Contract provides a data science tool to perform parking transaction forecasting demand; analyze customer churn and predict factors that influence churn to park at the Airport and purchase pre-paid parking.

40. Contract No. 8005280 to CB Information Services Inc, for Global Investment and Trend Analysis

Start Date: 03/28/2019 Term End Date: 03/27/2023 Renewal Amt: \$90,000.00

This Contract provides forward looking trends on emerging technologies, investment trends. Global trend data across sectors, audiences and markets to benchmark peers, companies, partners and opportunities.

41. Contract No. 7006881 to SmartGroup Systems, for Toner Cartridges

Start Date: 03/01/2020 Term End Date: 02/28/2023 Renewal Amt: \$79,086.42

This Contract provides printer toner cartridges, as needed, throughout the Airport locations.

42. Contract No. 8005281 to Foresight Factory International Inc, for Global Investment Trend and Data Analysis

Start Date: 03/01/2019 Term End Date: 02/28/2023 Renewal Amt: \$70,000.00

This Contract provides global trend analysis across sectors on emerging technologies, investment, audiences and markets to benchmark peers, companies, partners and opportunities using proprietary data sets, models, algorithms and scoring methodologies used to provide data-driven comprehensive analysis.

43. Contract No. 7006242 to Global Eagle Entertainment Operations Solutions, for MasFlight Web App Services

Start Date: 07/01/2015 Term End Date: 03/04/2023 Renewal Amt: \$60,000.00

This Contract provides global aviation data and analytics by consolidating data acquisition, validation, cloud hosting, integration and query applications into a single web app for subscribers.

44. Contract No. 8005350 to CM2 Group LLC dba The Bergerac Group for Power Talk Training

Start Date: 04/01/2020 Term End Date: 03/31/2023 Renewal Amt: \$60,000.00

This Contract provides the proprietary PowerTalk presentation program and related materials to support PowerTalk Training to assigned Airport employees. PowerTalk develops participant's communication, presentation and message-development skills to ensure the verbal information is effectively delivered and received.

45. Contract No. 7006775 to Neology Inc, for Maintenance and Remote Technical Work: Parking SYS Readers

Start Date: 03/21/2019 Term End Date: 03/20/2023 Renewal Amt: \$56,000.00

This Contract provides on-site annual maintenance, remote technical support and firmware upgrades to cover all existing Radio Frequency Identification (RFID) systems at the Airport.

46. Contract No. 7007045 to Compass Canteen Group USA Inc., for BEVI Flavored Water Dispenser

Start Date: 02/01/2021 Term End Date: 01/31/2023 Renewal Amt: \$52,960.00

This Contract provides an annual supply of BEVI water dispensers and flavored bags at Airport facilities.

47. Contract No. 8004833 to Saber GBLB, Inc., for Consulting Services: Aviation Industry
Start Date: 01/02/2014 Term End Date: 01/01/2023 Renewal Amt: \$52,000.00

This Contract provides access to Sabre, Inc.'s proprietary raw data through the Global Distribution System (GDS), which processes market information data, adjusting for airports, and markets the data to airports. The data provides information on air travel market sizes, air fares, and market demand by point of origin/point of sale.

48. Contract No. 7007186 to Dallas Morning News for Legal Ads

Start Date: 01/15/2022 Term End Date: 01/14/2023 Renewal Amt: \$50,000.00

This Contract provides publication of required legal ads.

49. Contract No. 7006870 to OTT Hydromet Corp., for Maintenance and Monitoring of Runway Temperature Sensors

Start Date: 02/14/2020 Term End Date: 02/02/2023 Renewal Amt: \$50,000.00

This Contract provides annual preventative maintenance on the three weather stations at two locations.

50. Contract No, 8005449 to Gallup, Inc., for Strength Finders Training

Start Date: 07/26/2021 Term End Date: 07/27/2023 Renewal Amt: \$46,000

This Contract provides learning and development to support managers and their teams in fulfilling an airport leader competency of assessing the strengths of employees. It includes a combination of CliftonStrengths Assessments for each member of a team as well as a team workshop to analyze the results of the assessments.

51. Contract No. 8004994 to Airport Concession Consultants, Inc., for Consulting Services: Concessions JV Agreements

Start Date: 02/16/2015 Term End Date: 02/15/2023 Renewal Amt: \$45,000.00

This Contract provides consulting services related to joint venture agreements and documentation as assigned by Airport Staff for compliance with U.S. Department of Transportation regulations and FAA Joint Venture Guidance. Services include review for issues or potential issues, clarifications and responses to assigned joint venture agreements.

52. Contract No. 8005199 to American Association of Airport Executives for ACE Trusted Agent Training

Start Date: 02/26/2018 Term End Date: 02/25/2023 Renewal Amt: \$45,000.00

This Contract provides professional certified training and testing for the Airport's Trusted Certified Agent positions.

53. Contract No. 7007180 to InsideOut Development LLC for InsideOut Coaching and Development Solutions

Start Date: 02/28/2022 Term End Date: 02/27/2023 Renewal Amt: \$41,000.00

This Contract provides training materials for manager training that has been part of the training curriculum since 2014. InsideOut Coaching and InsideOut Breakthroughs are structured around a management growth model, mission alignment and feedback.

54. Contract No. 7006533 to Reed Business Information, Inc., for Aviation Data Subscription

Start Date: 03/01/2017 Term End Date: 02/28/2023 Renewal Amt: \$40,000.00

This Contract provides access to select airline/airport industry data sources, including the U.S. Department of Transportation data, airline schedule data, Global O&D Market Size data provided in one interface. The company is authorized to sell combined Airlines Reporting Corporation and International Air Transport Association data within North America to assist DFW Airport in air travel planning and strategies.

55. Contract No. 8005266 to Brink's, Incorporated, for Armored Car Services

Start Date: 02/01/2019 Term End Date: 01/31/2023 Renewal Amt: \$35,000.00

This Contract provides armored vehicle transportation services for retrieving cash receipts from various departments and deposit the cash at the Airport's depository bank.

56. Contract No. 8005341 to Gatekeeper Systems Inc., for Gatekeeping Systems TNC/ OPS Subscription

Start Date: 02/05/2020 Term End Date: 02/04/2023 Renewal Amt: \$31,200.00

This Contract provides subscription and implementation of the TNC-Ops software for commercial vehicle management.

57. Contract No. 7007176 to Udemy, Inc., for On Demand Technical Training

Start Date: 01/07/2022 Term End Date: 01/06/2023 Renewal Amt: \$29,023.75

This Contract provides an online, on-demand training platform with over 180,000 technical training courses that expand IT related knowledge on currently trending technical tracks and topics.

58. Contract No. 7007179 to Franklin Covey Client Sales, Inc. for Training Materials – Leading at the Speed of Trust

Start Date: 02/04/2022 Term End Date: 02/03/2023 Renewal Amt: \$26,400.00

This Contract provides training materials for "Leading at the Speed of Trust" leading managers cohort program that includes the "Five Waves of Trust" and the thirteen behaviors that support each level. The objectives of the workshops are to help leaders develop, restore, and extend trust in working relationships.

59. Contract No. 8005321 to CareNow for Physical Examination Services

Start Date: 01/01/2020 Term End Date: 12/31/2022 Renewal Amt: \$25,000.00

This Contract provides offsite physical examinations to Airport Staff, when required by the job description, to ensure employees meet physical capabilities for each job type.

60. Contract No. 7006999 to Unified Supply for Baggage Handling System Parts

Start Date: 11/01/2020 Term End Date: 10/31/2022 Renewal Amt: \$23,190.55

This Contract provides critical parts to perform maintenance and repair of the Baggage Handling System.

61. Contract No. 7006750 to Cintas Corporation, for First Aid Kits

Start Date: 03/01/2019 Term End Date: 02/28/2023 Renewal Amt: \$21,000.00

This Contract provides for the supply of first aid cabinets and replenishment of first aid products for deployment at Airport facilities and use by Airport employee and visitors.

62. Contract No. 7006496 to Carahsoft Technology Corp for Travel and Expense Management Software System

Start Date: 08/07/2017 Term End Date: 01/07/2022 Renewal Amt: \$10,000.00

This Contract provides software and maintenance for a travel and expense management system suitable for pre-approving business travel requests, approving business expense reimbursements, settling travel advances and accounting for reimbursements to employees, reconciling corporate card charges to corresponding trips/non-travel expense reports for both employees and non-employees.

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
11/03/2022	Finance/Audit	Employee Benefit Services - Vision			
Action That the Chief Executive Officer or designee be authorized to increase Contract No. 8005152, for Employee Benefit Services - Vision, with HM Life Insurance Company d.b.a. Davis Vision, Inc., of San Antonio, Texas, in an amount not to exceed \$45,000, for a revised not to exceed Contract amount of \$1,366,365.					
Description <ul style="list-style-type: none">• Increase the Contract for Employee Benefit Services - Vision, in support of the Airport's employees. Justification <ul style="list-style-type: none">• Vision benefits are a part of the Airport's overall employee benefits program to enhance employee recruitment and retention efforts.• This action will allow additional capacity through the end of the current Contract term.• Services supported under this Contract have already been replaced through a separate Contract.					
D/S/M/WBE Information <ul style="list-style-type: none">• The annual goal for the historical SBE Program is 20%.• In accordance with the Board's historical SBE program, no SBE goal was set for this Contract due to no availability of SBE firms that perform this service.					
Schedule/Term <ul style="list-style-type: none">• The current Contract completion date of December 31, 2022, is not affected by this action.					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
8005152			NTE \$45,000	\$1,366,365	
For Information contact		Fund	Project #	External Funding Source	Amount
Cyril Puthoff 3-3400 Sara Ramirez 3-2995		Operating Fund			\$45,000

Additional Information

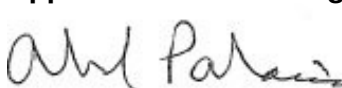
- On September 7, 2017, by Resolution No. 2017-09-210, the Airport awarded Contract No. 8005152, for Employee Vision Benefit Services to HM Life Insurance Company d.b.a. Davis Vision, Inc., of San Antonio, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract No. 8005152, for Employee Benefit Services - Vision, with HM Life Insurance Company d.b.a. Davis Vision, Inc., of San Antonio, Texas, in an amount not to exceed \$45,000, for a revised not to exceed Contract amount of \$1,366,365.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Oct 20, 2022 9:33 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 20, 2022 9:31 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 19, 2022 8:16 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**

Department Head
Human Resources
Oct 19, 2022 1:23 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
11/03/2022	Finance/Audit	Lean Six Sigma Deployment		
Action That the Chief Executive Officer or designee be authorized to execute Contract No. 8005526, for Lean Six Sigma Deployment, with the University of Texas at Arlington, of Arlington, Texas, in an amount not to exceed \$200,000, for the one-year term of the Contract, with three additional one-year options.				
Description <ul style="list-style-type: none">Award a Contract for Lean Six Sigma Deployment in support of key roles at the Airport. Justification <ul style="list-style-type: none">The primary objective of this project is for TMAC, a major research center at University of Texas at Arlington, to deploy a new Lean Six Sigma (LSS) Program.The deliverables include: Lean Six Sigma Yellow Belt; LSS Green Belt; Project Coaching for Green Belts.Lean Six Sigma program provides a structured, data-based approach to solving the Airport's most challenging business problems and serves as a platform to enhance the skillset of Airport employees.				
D/S/M/WBE Information <ul style="list-style-type: none">The annual goal for the M/WBE Program is 31%.N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Interlocal/Interagency Agreement)				
Schedule/Term <ul style="list-style-type: none">Start Date: January 2023Contract Term: One year with three additional one-year options				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8005526			NTE \$200,000	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Cyril Puthoff 3-3400 Helen Chaney 3-2523	Operating Fund			\$200,000

Additional Information

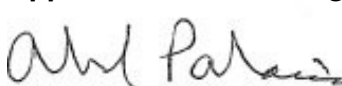
- This Contract will be through the University of Texas at Arlington, Texas, Contract No. 7006510, which is available to local government agencies, and which was approved by the Board by Resolution No. 2017-05-098, dated May 4, 2017.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005526, for Lean Six Sigma Deployment, with the University of Texas at Arlington, of Arlington, Texas, in an amount not to exceed \$200,000, for the one-year term of the Contract, with three additional one-year options.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Oct 21, 2022 10:07 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 21, 2022 8:53 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 20, 2022 7:42 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**

Department Head
Human Resources
Oct 20, 2022 11:34 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

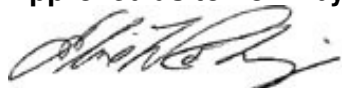
Date	Committee	Subject	Resolution #	
11/03/2022	Finance/Audit	Privileged Access Management Software		
Action That the Chief Executive Officer or designee be authorized to execute Contract No. 7007332, for Privileged Access Management Software, with Freeit Data Solutions, Inc., of Austin, Texas, in an amount not to exceed \$139,040.05, for the initial one-year term of the Contract, with annual one-year renewal options.				
Description <ul style="list-style-type: none">Award a Contract for Privileged Access Management (PAM) Software in support of the Airport's Cybersecurity program. Justification <ul style="list-style-type: none">Replaces an existing Contract.PAM provides on-boarding and off-boarding of privileged accounts to all Airport enterprise-wide servers and applications.PAM provides security and monitoring of access to enterprise-wide servers and applications.The PAM platform solution satisfies many IT security controls as part of the Deloitte Cybersecurity Assessment in 2020.The new Contract reflects a reduction in licenses to reflect actual utilization of privileged access user accounts.				
D/S/M/WBE Information <ul style="list-style-type: none">The annual goal for the M/WBE Program is 31%N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Interlocal/Interagency agreements)				
Schedule/Term <ul style="list-style-type: none">Start Date: December 2022Contract Term: One year with annual one-year renewal options				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007332			NTE \$139,040.05	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Michael Youngs 3-5350 Mubina Ashraf 3-5458	Operating Fund			\$139,040.05

Additional Information

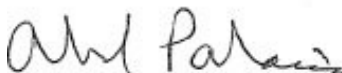
- This Contract is being recommended for award through the Texas Department of Information Resources DIR-CPO-4795, which is available to government entities, and approved by Board Resolution No. 1997-01-24, dated January 9, 1997.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007332, for Privileged Access Management Software, with Freeit Data Solutions, Inc., of Austin, Texas, in an amount not to exceed \$139,040.05, for the initial one-year term of the Contract, with annual one-year renewal options.

Approved as to Form by


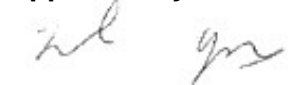
Rodriguez, Elaine
Legal Counsel
Oct 20, 2022 9:34 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 20, 2022 9:31 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 19, 2022 8:16 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Information Technology Svcs
Oct 19, 2022 4:01 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

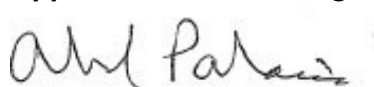
Date	Committee	Subject	Resolution #	
11/03/2022	Finance/Audit	Air Service Incentive Program (ASIP)		
Action That the Chief Executive Officer or designee be authorized to revise the Air Service Incentives Program (ASIP) to help attract new air service to DFW Airport.				
Description <ul style="list-style-type: none">• Approve an updated Air Service Incentive Program, last amended in October 2020, due to the pandemic.				
Justification <ul style="list-style-type: none">• The revised ASIP policy is designed to attract new service to unserved markets while not incentivizing service to markets already served, minimizing the impact to incumbent airlines.• Removes all language related to Covid-19 recovery incentives.• The revised ASIP policy supports incumbent carriers by incentivizing increased service through added frequencies and increasing seasonal service to year-round service.• Over the past two years, the Airport has grown international passenger destinations to 71 and has expanded international seat capacity.• The ASIP was a contributor to this growth, but the risk level for airlines remains high in the current environment due to labor shortages, continued shutdowns in Asia, and recessionary pressure.• DFW competes against airports around the world for new air service, many of which have incentive programs.• The revised Air Service Incentive Program will allow DFW to retain its competitive position vis-a-vis other airports and provide a powerful marketing tool to aid in air service development.• The annual cost of the program is dependent on actual air service gains, and in the four years prior to the pandemic averaged approximately \$2.5M per year.				
D/S/M/WBE Information <ul style="list-style-type: none">• The ASIP includes guidelines and program requirements for Minority and/or Women-owned Business Enterprise (M/WBE) participation.				
Schedule/Term This plan will be effective November 1, 2022				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
John Ackerman 3-5227	DFW Capital Acct			\$0

Additional InformationAdditional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to to approve a new Air Service Incentives Program (ASIP) to replace the current Air Service Incentives Program.

Approved as to Form by

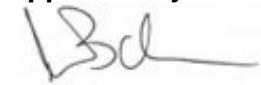

Rodriguez, Elaine
Legal Counsel
Oct 20, 2022 9:34 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 20, 2022 9:47 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 19, 2022 8:16 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Oct 19, 2022 4:02 pm

Pending

Chief Executive Officer

Date

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD'S AIR SERVICE INCENTIVE PROGRAM

This revised Air Service Incentive Program replaces the existing Air Service Incentive Program which commenced on October 1, 2020.

OBJECTIVE

The DFW Airport Board is committed to growing the depth and breadth of the Airport's passenger and cargo networks. Air service development efforts support the Airport's strategic objective of connecting Asia and Latin America, while also connecting the North Texas region to key global business and leisure markets. DFW provides service to more than 260 total destinations, including more than 65 international markets, making it one of the most connected airports in the world. DFW Airport uses the Air Service Incentive Program (ASIP) to provide incentives for air carriers to develop new markets and trade lanes and further develop underserved markets. The ASIP program is designed to provide incentives commensurate with the risks taken by air carriers when developing these markets

TERM and FUNDING

This Air Service Incentive Program (ASIP) shall begin on November 1, 2022. An applicant carrier commencing new air service pursuant to the ASIP on or after October 1, 2022 shall be afforded the benefits of the ASIP for the applicable time period set forth herein. The Airport Board reserves the right to amend, modify, alter or terminate the ASIP at any time without notice, and if the ASIP is so amended, modified, altered, or terminated, no qualifying airline shall have any property right or other vested interest in the ASIP in force prior to such amendment, modification, alteration, or termination. The ASIP will be funded solely through the DFW Capital Account. As a result, any incentive received by a qualifying airline will be revenue neutral to all other tenant airlines.

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PASSENGER AIR SERVICE

New Service/Increase in Service

Eligibility Requirements

Any Airline meeting all of the following criteria shall be eligible for the incentives listed below:

1. Adding new roundtrip non-stop passenger service at DFW Airport to Unserved or Under-served international markets (city) at least one (1) time per week, which may include service with a Blind Sector or Technical Stop; or
2. An increase in passenger air service resulting from any one of the following:
 - a. Frequency increase for incumbent carrier in an international market with less than daily service, or
 - b. Seasonal service increase to year-round service for incumbent carrier in an international market.
3. For both 1 and 2 above, the new or increased services will need to be scheduled, published for sale, and operated for at least 1) a consecutive twelve (12) month period for year-round international service; or 2) a consecutive three (3) month period for seasonal service.

For unserved markets, ASIP benefits will be eligible only for the first carrier to commence qualifying service, unless one of the following exceptions applies:

- 1) It is an Eligible Under-served Market, as outlined in the ASIP Supplement, or
- 2) other eligible carriers commence service within 90 days of the first carrier's service start date.

In order to qualify for unserved and/or Under-served market incentives, neither the Applicant Carrier nor an Affiliate Airline should have served the market from DFW Airport within the past twenty-four (24) months.

Incentives

Total Eligible Amount	The Airline will receive incentive benefits based on a dollar rate per average, daily, one-way incremental Available Seat Mile (ASM) as outlined in the ASIP Supplement.
DFW Promotion fund	An additional 5% of the Total Eligible Amount.
Off-peak operation incentive	An additional 10% of the total eligible base amount for new international service, not to exceed \$100,000, will be provided to carriers that schedule arrivals and departures during off-peak hours as designated in the ASIP supplement. -.

Note:

Target Markets will receive a premium per ASM, as outlined in the ASIP Supplement.

If the frequency level or aircraft type changes during the term of the incentive, the new average daily ASMs will be used to determine the new eligible prorated amount.

The Carrier will be offered the flexibility to allocate the total eligible amount of incentive funds exclusive of the DFW Promotion fund, towards rebates (Landing fees, FIS fees, Turn Charges, Terminal Rents, and other airport charges) or marketing activities at the Carrier's discretion, provided no more than 70% is allocated towards either one.

For the calculation of ASMs, the Airport Board will use the average number of seats on the aircraft assigned by the Carrier to operate the route, and the distance in statute miles. To avoid paying an illegal subsidy, all incentives other than promotional reimbursement are capped at the total amount of landing fees and terminal rents or fees, or charges paid on those flights to which the incentives apply.

The ASIP Supplement applies to all categories mentioned above.

INTERNATIONAL AIR CARGO SERVICE

Eligibility Requirements

Any Airline, meeting all of the following criteria shall be eligible for the incentives listed below:

1. Adding new International Air Cargo Service at DFW Airport (note: a route change or interim stop to the same final destination does not constitute new International Air Cargo Service),
2. Operated for at least a consecutive twelve (12) month period,
3. Scheduled to operate a minimum of one (1) weekly frequency on (average during the incentive period) and
4. Neither the Applicant Carrier nor an Affiliate Airline has served the market from DFW Airport within the past twelve (12) months.

Incentives

Landing Fees	Rebate of Landing Fees paid in Year 1; or Rebate of Landing Fees paid in Year 1 and Year 2 for service to Cargo Target Markets specified in the ASIP Supplement.
Carrier Route Promotion	Up to \$200,000 for daily service, but not to exceed \$200,000 per destination per Carrier. Incentives will be prorated for less than daily service. Cargo Target Markets specified in the ASIP Supplement are eligible for the full incentive without proration, and can apply the funds towards airport rents, fees and charges, in addition to marketing.

Note: If frequency level changes during the term of the incentive, an average weekly frequency will be used to determine the new prorated amount of all promotional incentives.

PROGRAM GUIDELINES

A. GUIDELINES FOR REBATED FEES AND CHARGES

A Qualifying Airline must meet the specific guidelines and program requirements outlined below to receive ASIP incentives related to rebated rents, fees, and charges:

1. Each Applicant Carrier shall submit an application to the Chief Executive Officer or his/her designee specifying and committing to levels of service and the markets to be served, as well as accepting the terms and conditions of the ASIP and agreeing to comply with them as a condition of participation.
2. An Applicant Carrier shall also include in the application:
 - a. The days of the week on which the service is to be operated and the starting date for such new service,
 - b. The aircraft to be operated,
 - c. The number of seats on the aircraft if passenger service is proposed,
 - d. The allocation of cargo capacity for DFW on the route.
 - e. The percentage of the total eligible amount the carrier would like designated towards marketing activities and operational costs.
 - f. Contact information for a person representing the Applicant Carrier.
3. The Chief Executive Officer or his/her designee may request additional information as may be deemed necessary for the proper, non-discriminatory application of the ASIP Policy. The Application must be approved by the Chief Executive Officer or his/her designee.
4. All rebates shall be made by reimbursement to a Qualifying Airline of fees actually paid after completion of the sixth (6th) month of the new air service, twelfth (12th) month of the new air service, and, where applicable, the eighteenth (18th) month of the new air service, and twenty-fourth (24th) month of the new air service, pursuant to the ASIP. Rebates shall apply only to those Turn Charges, Terminal Rents, FIS Fees, and Landing Fees, or other qualifying fees and charges associated with the Qualifying Airline's new air service pursuant to the ASIP.

An Airline shall not constitute a Qualifying Airline if it is not actually operating the aircraft and providing the new air service that would otherwise qualify for the financial incentives provided under the ASIP, unless the Applicant Airline submits an Affiliate Permit, approved by the Airport staff, designating the Operating Carrier as an Affiliate Airline operating on their behalf. An Airline shall not constitute a Qualifying Airline if it is designated as the "Marketing Carrier" in a codeshare arrangement with the Operating Carrier, or as the "Marketing Carrier" in a Joint Business Agreement where the partner airline is the Operating Carrier.

B. GUIDELINES FOR CARRIER PROMOTIONAL INCENTIVES

A Qualifying Airline must meet the specific guidelines and program requirements outlined below to receive ASIP incentives related to promotional activities:

1. In addition to the ASIP Application submitted to the Chief Executive Officer or his/her designee, an Applicant Carrier must submit a promotional plan that shall identify:
 - a. The service to be promoted,
 - b. The proposed timeline of planned promotional activities,
 - c. The medium to be used in the promotion (note requirement in point 5 below),
 - d. The proposed budget for the promotion,
 - e. Contact information for a person representing the Applicant Carrier, and
 - f. A plan for seeking Small, Minority and/or Women-Owned Business Enterprise (S/M/WBE) media participation only for North Texas radio and print.

In order to credit the participation of small, minority and woman-owned businesses, the Airport requires that the small, minority and woman-owned businesses be certified as S/M/WBEs by an approved certification agency, or deemed small/minority/woman-owned per the Federal Communications Commission ("FCC"), <http://www.fcc.gov/ownership/data.html>. The approved certification agencies are the following:

- North Central Texas Regional Certification Agency ("NCTRCA")
<http://www.nctrca.org>
- DFW Minority Supplier Development Council ("DFWMSDC")
<http://www.dfwmsdc.org/>
-
- Women's Business Council Southwest ("WBCS")
<http://www.wbcswest.org/>

It may be necessary for Qualifying Airlines to contact the North Texas radio or print media outlets individually to inquire as to each outlet's S/M/WBE certification status with one of the above agencies. A current certification document should be submitted.

2. The Chief Executive Officer or his/her designee may request additional information as may be necessary for the proper, non-discriminatory application of the ASIP Policy. The promotional plan must be approved by the Chief Executive Officer or his/her designee.
3. Promotional activities that may be supported under the ASIP include, but are not limited to:
 - a. Promotional events,

- b. Print advertisements, collateral materials, direct mail and other forms of promotional materials,
 - c. Multimedia advertising, such as TV, radio and interactive,
 - d. Banners and signage, and
 - e. Global Strategy and Development missions and International Marketing and Public Relations efforts.
- 4. When print or radio media placed with an agency located within the Dallas Fort Worth Metropolitan Statistical Area is included as part of the promotion plan, a minimum of twenty percent (20%) of the print and radio insertions must be placed in certified small, minority or women-owned media outlets. This requirement is waived if proof is submitted that the media outlet does not include the Qualifying Airline's target audience.
- 5. Activities eligible for incentives hereunder shall prominently promote service between DFW Airport and a specific market.
- 6. To be eligible hereunder, all promotional materials and activities must include DFW Airport in the content. This inclusion of DFW Airport in the content must be consistent with the Airport's current branding and reputation management strategies, as determined by the Chief Executive Officer or his/her designee. The content of all eligible promotional materials and activities shall be subject to the prior written approval of the Chief Executive Officer or his/her designee. Use of DFW Airport trademarks shall be subject to approval by the Chief Executive Officer or his/her designee.
- 7. All promotional materials and activities eligible for participation must display or include the DFW Airport logo. Creative elements must display the DFW logo for each instance in which a Qualifying Airline's logo appears. Logo size, placement and dimensions shall be subject to the prior written approval of the Chief Executive Officer or his/her designee and shall follow the DFW Airport branding guidelines.
- 8. Approved promotional incentives requested by the Carrier will be funded on a cooperative basis with the Qualifying Airline funding the program and the Airport reimbursing the program after its execution, not to exceed the amounts specified in the ASIP.
- 9. All creative material shall be furnished at the sole cost of the Qualifying Airline (subject to reimbursement of eligible costs) and comply with the specifications of the Airport. The Airport will review all creative material prior to approval, installation, placement, or use in order to ensure compliance with the terms of the ASIP. The creative material must be consistent with the Airport's current branding and reputation management strategies, as determined by the Chief Executive Officer or his/her designee.

10. The Chief Executive Officer or his/her designee must have reviewed and approved all promotional materials and expenditures before they will be qualified for reimbursement or inclusion under the ASIP. To be reimbursed for eligible promotional expenses, the Qualifying Airline must claim reimbursement and provide proof of expenditures satisfactory to the Airport under the ASIP within one hundred and eighty (180) calendar days after the end of the promotional campaign or activity.
11. The Airport Board will reimburse a Qualifying Airline for its eligible and Board approved promotional expenses only after the completion of the promotional effort. Any expenses that were incurred without Airport staff approval prior to the expenditure will be ineligible for reimbursement. Reimbursement for Carrier Route Promotion will not exceed the Qualifying Airline's actual out of pocket cost of eligible promotional expenditures, as documented to the satisfaction of the Chief Executive Officer or his/her designee. Under no circumstances shall a Qualifying Airline be entitled to reimbursement above the amounts specified in the ASIP Policy. The Airport shall have the right, at any time during a Qualifying Airline's reasonable business hours, to audit all incentives reimbursed to the Qualifying Airline under this ASIP. By accepting any such reimbursement from the Airport, a Qualifying Airline agrees to cooperate with the Airport Board and its representatives in the performance of this audit, and to make all of the Qualifying Airline's books and records available to the Airport Board and its representatives either at DFW Airport or at the Qualifying Airline's location where such books and records are maintained in the ordinary course of the Qualifying Airline's business.
12. Each Applicant Carrier shall be responsible for obtaining all necessary permits, licenses, leases, and/or approvals relating to its use and/or occupancy of DFW Airport and the service sought to be promoted before ASIP permission is granted.
13. The ASIP incentives are intended to support the launch phase of new services. Upon or after receiving prior written approval of the Airport, the supported promotional activity may precede and/or follow the commencement of the new qualified service but shall in no event continue more than twenty-four (24) months following commencement of the service.

C. PROGRAM REQUIREMENTS

1. Each Applicant Carrier must complete and submit an application.
2. Each Qualifying Airline must meet all ASIP guidelines.
3. Should an Applicant Carrier that was determined to be a Qualifying Airline fail to satisfy the eligibility requirements set forth above or otherwise fail to comply fully with all the terms, conditions, and requirements of the ASIP, the Carrier may be required to reimburse the Airport Board for all financial incentives received under

the ASIP and the Airport Board shall no longer be obligated to provide any incentives to the Carrier under the ASIP.

4. Each Applicant Carrier must be current in all its financial and other obligations with and to the Airport Board to be considered a Qualifying Airline and be eligible for ASIP incentives, and each Qualifying Airline must continue for the full term of its eligibility under the ASIP to perform and meet all of its obligations pursuant to any agreements that such Qualifying Airline may have with the Airport Board and/or under the Airport's Schedule of Charges and/or Rules and Regulations, including, but not limited to, paying all rates, fees, and charges in a timely manner. At any time, a Qualifying Airline fails to stay current in its obligations with or to the Airport Board, such Carrier will be determined to no longer be a Qualifying Airline and the Airport Board shall not be obligated to provide any incentives to said Carrier under the ASIP unless and until such Carrier cures such failure within a period of forty-five (45) days after notice of such failure. If such formerly Qualifying Airline fails to cure such failure within forty-five days after notice of such failure, such Carrier shall no longer be a Qualifying Airline and such Carrier shall repay to the Airport Board promptly the full amount of all financial incentives received by said Carrier under the ASIP.

All terms and conditions set forth herein must be approved by the Chief Executive Officer or his/her designee. Pursuant to Airport Board approval of the ASIP, the Chief Executive Officer or his/her designee has the authority to amend, revise, or terminate all or in part, the terms and conditions of the ASIP Supplement. The eligible amounts referenced in the policy reflect the maximum amount of funding available under the Program. This is not a guaranteed amount and is subject to approval by the Chief Executive Officer or his/her designee, which approval will not be granted or withheld in an unjustly discriminatory manner.

DEFINITIONS

Affiliate Airline

Any corporation or other entity that is (1) a parent or wholly owned subsidiary of an Airline or is under common ownership and control with an Airline, or (2) operating at DFW Airport under another Airline's trade name.

Airline or Carrier

A certified air transportation company engaged in the commercial business of transporting persons, cargo, mail, and/or other property by air.

DFW Airport Board, the Airport Board or the Board

The Dallas Fort Worth International Airport Board, the governing body that oversees and operates the Dallas Fort Worth International Airport.

Air Cargo Service

Air service for the sole purpose of transporting freight and mail by air.

Applicant Carrier

An Airline applying for ASIP incentives.

ASIP Supplement

The supplement document attached to this policy, which outlines the dollar rate per ASM, as well as target markets for passenger and cargo service.

Available Seat Mile (ASM)

An airline industry calculation that reflects the number of seats on an aircraft multiplied by the stage length of the route.

Blind Sector

A domestic sector inside the United States operated by a foreign flag Airline linking DFW Airport with a gateway airport inside the United States. Additional passengers may board at the gateway airport, but the Airline may not sell the domestic sector as a local flight.

Cargo Target Markets

A list of cargo markets eligible for additional incentives for new/increased service, outlined in the ASIP supplement.

Carrier Route Promotion

Promotional efforts by an incumbent or new carrier to promote its new service at DFW Airport. (The carrier conducts its own promotional campaign or activity and then gets reimbursed by DFW Airport.)

DFW Airport or the Airport

The Dallas / Fort Worth International Airport.

DFW Promotion Fund

DFW contributes 5% to the total average ASM incentive amount. DFW Airport directly uses the available funds to promote and support the new route.

Domestic Passenger Service

Air service for the purpose of transporting travelers to a market within the United States (consisting of all fifty (50) states, the District of Columbia and Puerto Rico).

FIS Fees

Federal Inspection Service (FIS) charge as specified in the annual DFW Airport Schedule of Charges.

Incumbent

An airline that has served DFW Airport anytime during the prior twelve (12) months.

International Passenger Air Service

Air service to a market outside the United States (i.e., other than all fifty (50) states, the District of Columbia and Puerto Rico).

Landing Fees

Landing Fees as specified in the annual DFW Airport Schedule of Charges.

Market

A Market includes all airports within a particular metropolitan or geographic area.

Marketing Carrier

An Airline that markets air service provided by the Operating Carrier, by attaching its code to the latter. When an Airline markets air service on its own operating aircraft, the Marketing Carrier is the same as the Operating Carrier.

Operating Carrier

An Airline that actually operates the route and provides the air service.

Qualifying Airline

An Airline that meets the ASIP eligibility requirements as set forth in this Policy.

Schedule of Charges

The DFW Airport Schedule of Charges, as may be changed, modified or amended from time to time. Go to: [Schedule of Charges](#)

Technical Stop

A stop between DFW Airport and the market served to re-fuel or service the aircraft.

Terminal Rents

Actual terminal rent payments made by an Airline for leased or permitted space in the terminal(s).

Target Markets

A list of passenger markets eligible for additional incentives for new or increased service, outlined in the ASIP Supplement.

Turn Charge

Terminal Use charges as specified in the annual DFW Airport Schedule of Charges.

Under-served Market

A market that the Chief Executive Officer or his/her designee deems as not being adequately served, based on underlying market dynamics, despite having some level of non-stop service.

Unserved Market

A market that does not have non-stop service.

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
11/03/2022	Finance/Audit	Department of Audit Services' Charter		
Action That the Board of Directors approves the Department of Audit Services' Charter.				
Description <ul style="list-style-type: none">• In 2012, the Board passed Resolution 2012-05-159 authorizing Audit Services' departmental charter (see attached).• The FY 2023 Audit Plan was approved by the Board in September 2022. As part of this plan, Audit Services will be transitioning from following the <i>U.S. Government Accountability Office's Auditing Standards</i> to the <i>Institute of Internal Auditor's Professional Practices Framework</i> as guidance when conducting our work.• This transition requires an update of our charter that is in alignment with the new requirements.• The proposed audit charter (see attached) includes the following key revisions<ul style="list-style-type: none">◆ Updated mission statement - Updates define the purpose of Audit Services as a value-added member of the Airport.◆ Change in our "standards" compliance - The internal audit activity will govern itself by adherence to The Institute of Internal Auditors' <i>International Professional Practices Framework</i>.◆ Streamline authority description - Specifies Audit Services' place with the Airport's organizational structure.◆ Defined work structure - Identifies Audit Services' requirements for independence and objectivity in our work.◆ Establishment of a quality assurance and improvement program - Audit Services will perform a self-evaluation annual in compliance with the "standards" and report the results to the Board.				
Justification <ul style="list-style-type: none">• According to the Institute of Internal Auditors: <i>The internal audit charter is a formal document that defines the internal audit activity's purpose, authority, and responsibility. The internal audit charter establishes the internal audit activity's position within the organization, including the nature of the chief audit executive's functional reporting relationship with the board; authorizes access to records, personnel, and physical properties relevant to the performance of engagements; and defines the scope of internal audit activities. Final approval of the internal audit charter resides with the board.</i>				
D/S/M/WBE Information <ul style="list-style-type: none">• Not Applicable				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Aaron Munoz 3-4654				\$0

Additional InformationAdditional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Board of Directors approves the Department of Audit Services' Charter.

Approved as to Form byRodriguez, Elaine
Legal Counsel
Oct 21, 2022 10:08 am**Approved as to Funding by**Palacios, Abel
Vice President Finance
Finance
Oct 21, 2022 8:54 am**Approved as to M/WBE by**Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 20, 2022 7:42 pm**SIGNATURE REQUIRED FOR APPROVAL****Approved by**Department Head
Audit Services
Oct 19, 2022 8:18 pm

Pending

Chief Executive Officer

Date

Department of Audit Services

Audit Charter

Introduction

Internal Auditing is an independent and objective assurance and consulting activity that is guided by a philosophy of adding value to improve the operations of the DFW International Airport Board (DFW). It assists The Board of Directors and management in accomplishing its objectives by bringing a systematic and disciplined approach to evaluate and improve the effectiveness of the organization's governance, risk management, and internal control.

Mission

The mission of the Department of Audit Services is to enhance and protect the organizational value of DFW by providing risk-based and objective assurance, advice, and insight. Audit Services' purpose within the organization is to offer independent, objective audit and consulting services designed to add value and improve DFW operations.

Standards of Audit Practice

Audit Services will govern itself by adherence to The Institute of Internal Auditors' Mandatory Guidance, which includes the Core Principles for the Professional Practice of Internal Auditing, the Code of Ethics, the *International Standards for the Professional Practice of Internal Auditing*, and the Definition of Internal Auditing. The IIA's Mandatory Guidance incorporates the fundamental requirements for the professional practice of internal auditing and the principles against which to evaluate the effectiveness of the internal audit activity's performance.

Authority

The Board of Directors has established the Department of Audit Services as an independent appraisal function providing services to the Board and management. The chief audit executive (CAE) reports to the Board of Directors through the Finance/Audit Committee and is organizationally independent of management.

The Board of Directors ensures Audit Services has sufficient authority to fulfill its duties by:

- Periodically reviewing and approving Audit Services' charter.
- Approving Audit Services' annual, risk-based, internal audit plan.
- Approving Audit Services' annual budget.
- Receiving regular communications from the CAE on performance relative to the annual internal audit plan achievements.
- Actively participating in discussions about and ultimately approving decisions regarding the appointment and removal of the CAE.
- Allowing the CAE unrestricted access to communicate and interact directly with the Board without management present.

- Allowing the CAE and Audit Services staff free and unrestricted access to all functions, records, property, and personnel pertinent to carrying out any engagement, subject to accountability for confidentiality and the safeguarding of records and information.
- Allowing the CAE and Audit Services staff unrestricted access to the records, systems, activities, property, and personnel of other entities through appropriate audit and records clauses in contracts, leases, and other agreements executed on behalf of the Board.
- Allowing the CAE and Audit Services staff to work with all departments with contracting authority to ensure that adequate audit and records clauses are included in contracts, leases, and other agreements executed on behalf of the Board.
- Approve the remuneration of the CAE.

Independence, Objectivity, Scope of Work

To maintain its independence, Audit Services does not have the authority, other than within Audit Services, to establish policies, procedures, or controls; select contractors, concessionaires, or employees; prepare records; approve documents, payments, data access privileges, or other transactions; or otherwise, direct or manage operations. While Audit Services provides recommendations and advice as a service to management, the decision to act on the recommendations and advice remains with management.

The CAE will ensure that Audit Services remains free of conditions that threaten the ability of the office to carry out its activities in an unbiased manner. If independence and objectivity is impaired the CAE will disclose the impairment to the appropriate parties. In the event a request is made of Audit Services to assume a role or responsibility that falls outside of normal audit activities, safeguards will be established to limit impairments of independence and objectivity.

Audit Services activities encompass, but are not limited to, objective examinations of evidence for the purpose of providing independent assessments on the adequacy and effectiveness of governance, risk management, and control processes. Audit Services may perform advisory and related client service/consulting activities, the nature and scope of which will be agreed with the client, provided Audit Services does not assume management responsibility.

Responsibilities

Audit Services is responsible for performing the following:

- Perform an annual risk assessment of the organization, which will be used to develop the universe of potential audit subjects and the annual audit plan.
- Submit an annual, risk-based, audit plan for review and approval by the Board of Directors.
- Manage activities that ensure completion of the annually approved plan.
- Develop internal processes that ensure compliance with the Institute of Internal Auditors' *International Standards for the Professional Practice of Internal Auditing*.
- Administer the third-party DFW Ethics Line.

- Work with the General Counsel and an Executive Staff representative to develop action plans which will properly respond to each incident report received.
- Report to the Board of Directors and those members of management who should be informed, or who should take corrective action, the results of each audit and any recommendations made.
- Follow-up on significant open audit recommendations.
- Report quarterly to the Board:
 - Audit Services' activities during the previous quarter.
 - The status of significant open audit recommendations.
 - DFW Ethics Line activity.
 - Any unwarranted restriction on Audit Services' activities.
- Coordinate all solicitations for the Board of Director's external audits (e.g., the annual audit of the Board's financial statements, audits of the retirement plans, and audits of the actuarial valuations of the retirement plans). The Finance/Audit Committee shall interview and select the external audit firm that will conduct the annual audit of the Board's financial statements.
- Employ and maintain a professional audit staff with sufficient knowledge, skills, experience, and professional certifications to achieve Audit Services mission and purpose.
- Annually review this charter to determine whether it continues to adequately define Audit Services' purpose, authority, and responsibilities and enable Audit Services to accomplish those objectives and propose to the Board any necessary revisions.
- Annually confirm to the Board the organizational independence of the internal audit activity.

Quality Assurance and Improvement Program

Audit Services will maintain a quality assurance and improvement program that covers all aspects of audit activities including an evaluation of conformance to the Institute of Internal Auditors' *International Standard for the Professional Practice of Internal Auditing*. The CAE will annually report to the Board of Directors results of the quality assurance and improvement program and obtain an external assessment of the activity at least once every five years.

Department of Audit Services Audit Charter

Introduction

Internal Auditing is an independent and objective assurance and consulting activity that is guided by a philosophy of adding value to improve the operations of the DFW International Airport Board (DFW). It assists The Board of Directors and management in accomplishing its objectives by bringing a systematic and disciplined approach to evaluate and improve the effectiveness of the organization's governance, risk management, and internal control.

Mission

The mission of the Department of Audit Services is to enhance and protect the organizational value of DFW by providing risk-based and objective assurance, advice, and insight. Audit Services' purpose within the organization is to offer independent, objective audit and consulting services designed to add value and improve DFW operations.

Standards of Audit Practice

Audit Services will govern itself by adherence to The Institute of Internal Auditors' Mandatory Guidance, which includes the Core Principles for the Professional Practice of Internal Auditing, the Code of Ethics, the *International Standards for the Professional Practice of Internal Auditing*, and the Definition of Internal Auditing. The IIA's Mandatory Guidance incorporates the fundamental requirements for the professional practice of internal auditing and the principles against which to evaluate the effectiveness of the internal audit activity's performance.

Authority

The Board of Directors has established the Department of Audit Services as an independent appraisal function providing services to the Board and management. The chief audit executive (CAE) reports to the Board of Directors through the Finance/Audit Committee and is organizationally independent of management.

Mission

~~The mission~~Board of Directors ensures ~~Audit Services is~~has sufficient authority to assist the
~~Board of Directors and management fulfill its duties by independently;~~

~~Periodically reviewing programs and activities and providing recommendations and advice to promote effectiveness, efficiency, and accountability throughout the organization and approving~~

Authority

- ~~• Audit Services' employees and its authorized consultants shall have full, free, charter.~~
- Approving Audit Services' annual, risk-based, internal audit plan.
- Approving Audit Services' annual budget.

- Receiving regular communications from the CAE on performance relative to the annual internal audit plan achievements.
- Actively participating in discussions about and ultimately approving decisions regarding the appointment and removal of the CAE.
- Allowing the CAE unrestricted, and timely access to communicate and interact directly with the Board without management present.
- Allowing the CAE and Audit Services staff free and unrestricted access to all functions, records, systems, activities, property, and personnel (including cooperation by pertinent to carrying out any engagement, subject to accountability for confidentiality and the safeguarding of records and assistance from personnel) which is reasonably necessary to perform the responsibilities listed below. This authority shall extend information.
- Allowing the CAE and Audit Services staff unrestricted access to the records, systems, activities, property, and personnel of other entities through appropriate audit and records clauses in contracts, leases, and other agreements executed on behalf of the Board. ~~All~~
- Allowing the CAE and Audit Services staff to work with all departments with contracting authority ~~shall work with Audit Services~~ to ensure that adequate audit and records clauses are included in contracts, leases, and other agreements executed on behalf of the Board.
- Approve the remuneration of the CAE.

Independence, Objectivity, Scope of Work

To maintain its independence, Audit Services does not have the authority ~~with respect to departments,~~ other than within Audit Services ~~—,~~ to establish policies, procedures, or controls; select contractors, concessionaires, or employees; prepare records; approve documents, payments, data access privileges, or other transactions; or otherwise direct or manage operations. While Audit Services provides recommendations and advice as a service to management, the decision to act on the recommendations and advice remains with management.

The CAE will ensure that Audit Services remains free of conditions that threaten the ability of the office to carry out its activities in an unbiased manner. If independence and objectivity is impaired the CAE will disclose the impairment to the appropriate parties. In the event a request is made of Audit Services to assume a role or responsibility that falls outside of normal audit activities, safeguards will be established to limit impairments of independence and objectivity.

Audit Services activities encompass, but are not limited to, objective examinations of evidence for the purpose of providing independent assessments on the adequacy and effectiveness of governance, risk management, and control processes. Audit Services may perform advisory and related client service/consulting activities, the nature and scope of which will be agreed with the client, provided Audit Services does not assume management responsibility.

Responsibilities

~~Identify risks that may prevent the organization from achieving its strategic business objectives—including the objectives stated in management's strategic plan—or that may diminish the~~

organization's reputation. To that end, Audit Services ~~shall perform~~is responsible for performing
the following:

4. • Perform an annual risk assessment of the organization, which ~~shall~~will be used to develop the universe of potential audit subjects and the annual audit plan. ~~—Risk factor examples include the management and control environment; laws, regulations, and other mandates; business or system complexity; significant change; previous deficiencies; dollar materiality; asset liquidity; and the potential for lost opportunities or reputational damage.~~

2. ~~Prepare and submit a risk-based, annual audit plan for review and approval by the Board. The annual audit plan shall consider the annual risk assessment, as well as input from the Board, Executive Staff, Audit Services' staff, and the Board's external audit firm. Throughout the year, Audit Services shall re-evaluate risks and, if necessary, propose mid-year audit plan modifications to the Board for its review and approval.~~

~~Conduct audits and other~~

- ~~• Submit an annual, risk-based, audit plan for review and approval by the Board of Directors.~~

3. ~~• Manage activities authorized by that ensure completion of the annual audit annually approved plan, including:~~

- a. ~~Conducting performance audits to assess program effectiveness, economy, and efficiency; Develop internal control; and compliance.~~

~~processes that ensure~~

- ~~i. Audit objectives that focus on program effectiveness typically measure the extent to which a program is achieving its goals and objectives. Audit objectives that focus on economy and efficiency address the costs and resources used to achieve program results.~~
- ~~ii. Internal control audit objectives relate to assessing components of the organization's system of internal control that is designed to provide reasonable assurance of achieving effective and efficient operations (including effective data and information security), reliable financial and performance reporting, or compliance with applicable laws and regulations the Institute of Internal Auditors' International Standards for the Professional Practice of Internal Auditing.~~

~~Compliance audit objectives relate to assessing compliance~~

- ~~• Administer the third-party DFW Ethics Line.~~

- iii. ~~Work with criteria established by laws, regulations, contracts, leases, grant agreements, policies, or other requirements.~~

b. ~~Providing nonaudit services. For example:~~

- ~~i. Reviewing the General Counsel and monitoring major system design, acquisition/development, modification, testing, security, and implementation efforts.~~
- ~~ii. Reviewing and monitoring major construction projects.~~
- ~~iii. Using data analytics to continuously monitor selected transactions and activities.~~
- ~~iv. Investigating allegations of unethical business activities.~~
- ~~v. Advising management with respect to internal control, security, policy, concessions, procurement, and other matters.~~
- ~~vi. Reviewing monthly financial statements and upcoming Official Board Actions.~~
- ~~vii. Responding to Board member and an Executive Staff requests for information and assistance that are consistent with Audit Services' responsibilities, independence, and available resources representative to develop action plans which will properly respond to each incident report received.~~

4. ~~• Report to the Board of Directors and those members of management who should be informed, or who should take corrective action, the results of each audit and any~~

recommendations made. ~~The chief audit executive or designee shall include in the audit report the auditee's response and corrective action taken, or to be taken, with respect to the specific findings and recommendations. Management's response shall include a timetable for completing the action. If management deems the identified risk to be acceptable, then management may accept the risk and such acceptance shall be communicated to the Board through the final audit report or a follow-up communication.~~

~~5. Follow-up on significant open audit recommendations until adequate corrective action has been taken, or until management accepts the associated risk and the acceptance is communicated to the Board.~~

~~6. Report quarterly to the Board:~~

~~a. Audit Services' activities during the previous quarter.~~

~~b. The status of significant open audit recommendations.~~

~~c. DFW Ethics Line activity.~~

~~d. Any unwarranted restriction on Audit Services' staffing or other resources, or on timely access to records, systems, activities, property, and personnel (including cooperation by and assistance from personnel) activities.~~

~~7. Coordinate all solicitations for the Board's Board of Director's external audits (e.g., the annual audit of the Board's financial statements, audits of the retirement plans, and audits of the actuarial valuations of the retirement plans). The Finance/Audit Committee shall interview and select the external audit firm that will conduct the annual audit of the Board's financial statements. Audit Services' staff shall review and approve audit contract payments. Audit Services shall coordinate its work with that of the external audit firms to avoid duplication.~~

~~8. Administer the third-party DFW Ethics Line and work with the General Counsel and an Executive Staff representative to develop an action plan to properly respond to each incident report received.~~

~~9. Employ and maintain a professional audit staff with sufficient knowledge, skills, experience, and professional certifications to meet the requirements of this charter, and use outside services, as authorized and necessary, to obtain specialized expertise that is not available internally achieve Audit Services mission and purpose.~~

~~10. Annually review this charter to determine whether it continues to adequately define Audit Services' purpose, authority, and responsibilities and enable Audit Services to accomplish those objectives, and propose to the Board any necessary revisions.~~

Notifications by Management

~~To enable Audit Services to timely evaluate and respond to emerging risks, Management shall, within two business days, notify the chief audit executive or designee with respect to:~~

~~1. The theft, loss, or disappearance of:~~

~~a. Any cash or cash equivalent of \$100 or more.~~

~~b. Any computer, laptop, tablet, or other data storage device.~~

~~c. Any other Airport Board property with a market value of \$500 or more.~~

~~2. Any information system security breach or the unauthorized disclosure of customer, contractor/vendor/concessionaire, or employee data.~~

- Any alleged violation of the Code of Business Ethics. Annually confirm to the Board the organizational independence of the internal audit activity.

Quality Assurance and Improvement Program

3. Audit Services will maintain a quality assurance and improvement program that covers all aspects of audit activities including an evaluation of conformance to the Institute of Internal Auditors' *International Standard for the Professional Practice of Internal Auditing*. The CAE will annually report to the Board of Directors results of the quality assurance and improvement program and obtain an external assessment of the activity at least once every five years.

Department of Audit Services

Audit Charter

Introduction

The Board of Directors has established the Department of Audit Services as an independent appraisal function providing services to the Board and management. The chief audit executive reports to the Board through the Finance/Audit Committee and is organizationally independent of management.

Mission

The mission of Audit Services is to assist the Board of Directors and management by independently reviewing programs and activities and providing recommendations and advice to promote effectiveness, efficiency, and accountability throughout the organization.

Authority

Audit Services' employees and its authorized consultants shall have full, free, unrestricted, and timely access to all records, systems, activities, property, and personnel (including cooperation by and assistance from personnel) which is reasonably necessary to perform the responsibilities listed below. This authority shall extend to the records, systems, activities, property, and personnel of other entities through appropriate audit and records clauses in contracts, leases, and other agreements executed on behalf of the Board. All departments with contracting authority shall work with Audit Services to ensure that adequate audit and records clauses are included in contracts, leases, and other agreements executed on behalf of the Board.

To maintain its independence, Audit Services does not have the authority—with respect to departments other than Audit Services—to establish policies, procedures, or controls; select contractors, concessionaires, or employees; prepare records; approve documents, payments, data access privileges, or other transactions; or otherwise direct or manage operations. While Audit Services provides recommendations and advice as a service to management, the decision to act on the recommendations and advice remains with management.

Responsibilities

1. Identify risks that may prevent the organization from achieving its strategic business objectives—including the objectives stated in management's strategic plan—or that may diminish the organization's reputation. To that end, Audit Services shall perform an annual risk assessment of the organization, which shall be used to develop the universe of potential audit subjects and the annual audit plan. Risk factor examples include the management and control environment; laws, regulations, and other mandates; business or system complexity; significant change; previous deficiencies; dollar materiality; asset liquidity; and the potential for lost opportunities or reputational damage.

2. Prepare and submit a risk-based, annual audit plan for review and approval by the Board. The annual audit plan shall consider the annual risk assessment, as well as input from the Board, Executive Staff, Audit Services' staff, and the Board's external audit firm. Throughout the year, Audit Services shall re-evaluate risks and, if necessary, propose mid-year audit plan modifications to the Board for its review and approval.
3. Conduct audits and other activities authorized by the annual audit plan, including:
 - a. Conducting performance audits to assess program effectiveness, economy, and efficiency; internal control; and compliance.
 - i. Audit objectives that focus on program effectiveness typically measure the extent to which a program is achieving its goals and objectives. Audit objectives that focus on economy and efficiency address the costs and resources used to achieve program results.
 - ii. Internal control audit objectives relate to assessing components of the organization's system of internal control that is designed to provide reasonable assurance of achieving effective and efficient operations (including effective data and information security), reliable financial and performance reporting, or compliance with applicable laws and regulations.
 - iii. Compliance audit objectives relate to assessing compliance with criteria established by laws, regulations, contracts, leases, grant agreements, policies, or other requirements.
 - b. Providing nonaudit services. For example:
 - i. Reviewing and monitoring major system design, acquisition/development, modification, testing, security, and implementation efforts.
 - ii. Reviewing and monitoring major construction projects.
 - iii. Using data analytics to continuously monitor selected transactions and activities.
 - iv. Investigating allegations of unethical business activities.
 - v. Advising management with respect to internal control, security, policy, concessions, procurement, and other matters.
 - vi. Reviewing monthly financial statements and upcoming Official Board Actions.
 - vii. Responding to Board member and Executive Staff requests for information and assistance that are consistent with Audit Services' responsibilities, independence, and available resources.
4. Report to the Board and those members of management who should be informed, or who should take corrective action, the results of each audit and any recommendations made. The chief audit executive or designee shall include in the audit report the auditee's response and corrective action taken, or to be taken, with respect to the specific findings and recommendations. Management's response shall include a timetable for completing the action. If management deems the identified risk to be acceptable, then management may accept the risk and such acceptance shall be communicated to the Board through the final audit report or a follow-up communication.

5. Follow up on significant open audit recommendations until adequate corrective action has been taken, or until management accepts the associated risk and the acceptance is communicated to the Board.
6. Report quarterly to the Board:
 - a. Audit Services' activities during the previous quarter.
 - b. The status of significant open audit recommendations.
 - c. DFW Ethics Line activity.
 - d. Any unwarranted restriction on Audit Services' staffing or other resources, or on timely access to records, systems, activities, property, and personnel (including cooperation by and assistance from personnel).
7. Coordinate all solicitations for the Board's external audits (e.g., the annual audit of the Board's financial statements, audits of the retirement plans, and audits of the actuarial valuations of the retirement plans). The Finance/Audit Committee shall interview and select the external audit firm that will conduct the annual audit of the Board's financial statements. Audit Services' staff shall review and approve audit contract payments. Audit Services shall coordinate its work with that of the external audit firms to avoid duplication.
8. Administer the third-party DFW Ethics Line and work with the General Counsel and an Executive Staff representative to develop an action plan to properly respond to each incident report received.
9. Employ and maintain a professional audit staff with sufficient knowledge, skills, experience, and professional certifications to meet the requirements of this charter, and use outside services, as authorized and necessary, to obtain specialized expertise that is not available internally.
10. Annually review this charter to determine whether it continues to adequately define Audit Services' purpose, authority, and responsibilities and enable Audit Services to accomplish those objectives, and propose to the Board any necessary revisions.

Notifications by Management

To enable Audit Services to timely evaluate and respond to emerging risks, Management shall, within two business days, notify the chief audit executive or designee with respect to:

1. The theft, loss, or disappearance of:
 - a. Any cash or cash equivalent of \$100 or more.
 - b. Any computer, laptop, tablet, or other data storage device.
 - c. Any other Airport Board property with a market value of \$500 or more.
2. Any information system security breach or the unauthorized disclosure of customer, contractor/vendor/concessionaire, or employee data.
3. Any alleged violation of the Code of Business Ethics.

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
11/03/2022	Finance/Audit	Paging Station Replacement			
Action That the Chief Executive Officer or designee be authorized to issue Purchase Order No. 279302, for Paging Station Replacement, with Ford Audio-Video Systems, LLC, of Irving, Texas, in the amount of \$1,953,917.					
Description <ul style="list-style-type: none">• Issue a Purchase Order for Paging Station Replacement in support of the Airport's Emergency Preparedness and Customer Experience Programs.					
Justification <ul style="list-style-type: none">• Purchase new paging stations to replace existing stations that have been in place for more than 10 years through the Airport.• Paging stations are used by Emergency Management, TSA, Airline gate agents to communicate with customers during normal and emergency operations and could also be used by the DFW Fire to initiate an emergency evacuation.• The Paging stations have reached end of service life and will no longer be supported by the vendor• The new stations have a touchscreen with additional features for enhanced usability.					
D/S/M/WBE Information <ul style="list-style-type: none">• The annual goal for the M/WBE Program is 31%• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Government Code Exemption)• Ford AV is a certified Women Business Enterprise (WF-C) and will be counted towards the Board's overall M/WBE Program goal.					
Schedule/Term <ul style="list-style-type: none">• Purchase Date: November 2022					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
		279302	\$1,953,917	\$0	
For Information contact		Fund	Project #	External Funding Source	Amount
Michael Youngs 3-5350		Joint Capital Acct - Bonds	27062-01		\$1,953,917
Melissa Turner 3-5632					

Additional Information

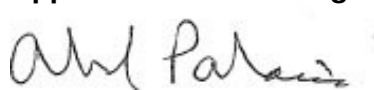
- This Contract is a Sole Source.
- This Contract is exempt from competitive bidding, in accordance with Local Government Code 252.022 as it is available from only one source.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to issue Purchase Order No. 279302, for Paging Station Replacement, with Ford Audio-Video Systems, LLC, of Irving, Texas, in the amount of \$1,953,917.

Approved as to Form by

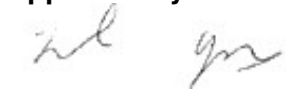

Rodriguez, Elaine
Legal Counsel
Oct 20, 2022 9:36 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 20, 2022 9:36 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 19, 2022 8:17 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Information Technology Svcs
Oct 19, 2022 4:01 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
COMMITTEE DISCUSSION ITEM**

Meeting Date 11/03/2022	Subject Monthly Report	Committee Finance/Audit
Item For Discussion Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00, and Contracts Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of September 2022.		
Description <ul style="list-style-type: none">• Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00, and Contracts Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of September 2022.		

PURCHASE ORDERS BETWEEN \$25,000.00 AND \$50,000.00 (SEPTEMBER 2022)

VENDOR/LOCATION	PO/ CONTRACT NO.	DESCRIPTION	DEPARTMENT	AMOUNT
Coach Specialties of Texas 2, Inc. Plano, Texas	278696	Replace Roof Mount A/C Unit and Right-Side Canopy on Explosive Ordnance Disposal Robot	Energy, Transportation & Asset Management	NTE \$29,104.40 Paid to Date: \$29,104.40
		<ul style="list-style-type: none">Requisition No. 281180		
GTS Technology Solutions, Inc. ^{N1} Dallas, Texas	279271	Panasonic Toughbooks and Accessories	Information Technology Services	NTE \$26,678.35 Paid to Date: \$0.00
		<ul style="list-style-type: none">Requisition No. 282825		
SHI Government Solutions, Inc. ^{N2} Austin, Texas	279299	Microsoft Vaccination Registration and Administration Solution Licenses Renewal	Information Technology Services	NTE \$48,391.68 Paid to Date: \$0.00
		<ul style="list-style-type: none">Requisition No. 282132		
Note: 1. M/WBE certified through the North Central Texas Regional Certification Agency 2. M/WBE certified through the Dallas/Fort Worth Minority Supplier Development Council				
TOTAL				\$104,174.43

CONTRACT/PURCHASE ORDER INCREASES/DECREASES (\$25,000 OR GREATER)
(APPROVED BY BOARD STAFF UNDER THEIR DELEGATED AUTHORITY – SEPTEMBER 2022)

VENDOR/LOCATION	PO/ CONTRACT NO.	DESCRIPTION	DEPARTMENT	CONTRACT DATA	
Compass Group USA, Inc., by and through its Canteen Division Dallas, Texas	7007045	Bevi Flavored Water Dispenser	Procurement & Materials Management	Contract Value:	\$55,440.00
				This Action:	\$25,240.00
				Revised Contract Value:	\$80,680.00
				Paid to Date:	\$33,127.29
TOTAL				\$25,240.00	

AGENDA
CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE
Tuesday, November 1, 2022
12:50 p.m.

CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE

25. Approve the minutes of the Concessions/Commercial Development Meeting of October 11, 2022.

Action Items for Consideration

- Sharon McCloskey 26. Approve execution of Contract No. 7007213, for Custodial Services - Non-Terminal, with Marsden South, LLC, of Houston, Texas, in an amount not to exceed \$13,553,850.43, for the initial three-year term of the Contract, with options to renew for two additional one-year periods.

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
11/03/2022	Concessions/Commercial Development	Custodial Services - Non-Terminal		
Action That the Chief Executive Officer or designee be authorized to execute Contract No. 7007213, for Custodial Services - Non-Terminal, with Marsden South, LLC, of Houston, Texas, in an amount not to exceed \$13,553,850.43, for the initial three-year term of the Contract, with options to renew for two additional one-year periods.				
Description <ul style="list-style-type: none">Award a Contract for Non-Public Facilities Custodial Services in support of the Airport's Customer Experience Department. Justification <ul style="list-style-type: none">Replaces three existing contracts that have been in place for four years. The Contract consolidation is estimated to save approximately \$470,000 annually.This Contract provides custodial services for non-terminal Airport facilities including the Airport Headquarters, DPS Headquarters, Fire/Police Stations, IOC, LiveWell, Central Utility Plant, Tex-Rail station and other key buildings and structures around the Airport.Custodial services will be provided 24-hours per day, seven days a week, in order to maintain the level of cleanliness necessary to meet the standards established by the Airport for the 80+ facilities and structures.				
D/S/M/WBE Information <ul style="list-style-type: none">The annual goal for the M/WBE Program is 31%.In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 30%.Marsden South, LLC. has committed to achieving 30% M/WBE participation utilizing Sub Cleaning Masters, LLC (PM-C: 30%).				
Schedule/Term <ul style="list-style-type: none">Start Date: December 2022Contract Term: Three years with options to renew for two additional one-year periods				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007213			NTE \$13,553,850.43	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Sharon McCloskey 3-4620 Peggy Watkins 3-5619	Operating			\$13,553,850.43

Additional Information


- Nine Proposals, including four from M/WBE firms, were received on or before the due date of August 15, 2022.
 - ◆ ABM Aviation, Inc., of Atlanta, Georgia
 - ◆ Ambassador Services, LLC, of Houston, Texas
 - ◆ Kleen-Tech Services, LLC, of Denver, Colorado
 - ◆ LGC Global Energy FM, LLC, of Dallas, Texas
 - ◆ Marsden South, LLC, of Houston, Texas
 - ◆ RAS Services, Inc., of Dallas, Texas
 - ◆ RNA Facilities Management, of Hurst, Texas
 - ◆ UBM Enterprise, Inc., of Dallas, Texas
 - ◆ UNICA Enterprises LLC, of Dallas, Texas
- Based on evaluation of the Proposals submitted, the Evaluation Committee, consisting of representatives from the Airport's Customer Experience, Department of Public Safety, Business Diversity and Development, recommends award of the Contract to Marsden South, L.L.C. of Houston, Texas.
- Custodial services for the Airport Headquarters and Corporate Aviation are moving from Contract 7006841 to this newly awarded Contract.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007213, for Custodial Services - Non-Terminal, with Marsden South, LLLC, of Houston, Texas, in an amount not to exceed \$13,553,850.43, for the initial three-year term of the Contract, with options to renew for two additional one-year periods.

Approved as to Form by

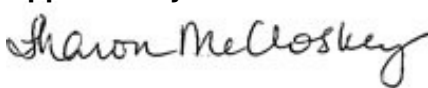

Rodriguez, Elaine
Legal Counsel
Oct 20, 2022 9:36 am

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Oct 20, 2022 9:37 am

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Oct 19, 2022 8:17 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Customer Service
Oct 19, 2022 3:20 pm

Pending

Chief Executive Officer

Date