

**MINUTES**  
**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**  
**Tuesday, April 5, 2022**  
**12:49 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Concessions/Commercial Development Committee of the Dallas Fort Worth International Airport Board was duly convened and held in the Board Room of the DFW Airport Headquarters building at 12:49 p.m., on Tuesday, April 5, 2022, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Vernon Evans, Vice Chair  
Gloria M. Tarpley (fulfilled quorum requirement)  
Raj Narayanan

**Oher Board Members in Attendance:**

Matrice Ellis-Kirk  
William Meadows  
Mario Quintanilla

**Board Staff in Attendance:**

Sean Donohue, John Ackerman, Ken Buchanan, Maruchy Cantu, Chris McLaughlin, Khaled Naja, Chris Poinatte, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, Dee Baker Amos, Zenola Campbell, Bruce Collins, Ron Duncan, Catrina Gilbert, Robert Horton, Tammy Huddleston, Tamela Lee, Abel Palacios, Bobby Rodriguez, Michael Youngs, Donna Schnell.

**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

22. The minutes of the Concessions/Commercial Development Meeting of March 1, 2022 were approved.

**Consent Items for Consideration**

23. The Committee recommended to the Board to approve execution of Contract No. 8005454, for Parking Citation Management Services with Passport Labs, Inc., of Charlotte, North Carolina, in an amount not to exceed \$141,912.00, for the initial three-year term of the Contract, with options to renew for two additional one-year periods.
24. The Committee recommended to the Board to approve amendment to Lease No. 010353 by and between Latrelle's Galley, LP and the Dallas Fort Worth International Board.

### **Action Items for Consideration**

25. The Committee recommended to the Board to approve a decrease to Contract No. 8005463, for COVID-19 Testing Services, with Collinson Assistant Services, Inc., of Plano, Texas, in an amount not less than (\$535,000.00), for a revised Contract amount not to exceed \$115,000.00.

### **Discussion Item**

26. Permit issued by Concessions was distributed to the Board.