

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

April 7, 2022

8:30 a.m.

Convening of the Meeting – The Regular Meeting of the Dallas Fort Worth International Airport Board was duly convened and held in the Board Room of the DFW Airport Headquarters building at 8:30 a.m., on Thursday, April 7, 2022, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Gloria M. Tarpley, Vice Chair
Vernon Evans, Secretary
Councilmember Michael Crain¹
Matrice Ellis-Kirk

William Meadows
Raj Narayanan
Mario Quintanilla
Rick Stopfer²

Board Staff in Attendance:

Sean Donohue, John Ackerman, Ken Buchanan, Maruchy Cantu, Chris McLaughlin, Khaled Naja, Chris Poinatte, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, Dee Baker Amos, Zenola Campbell, Bruce Collins, Ron Duncan, Catrina Gilbert, Tammy Huddleston, Tamela Lee, James Mauldin, Abel Palacios, Bobby Rodriguez, Michael Youngs, Donna Schnell.

AGENDA

- A. The invocation was given by Chaplain DD Hayes.
- B. The Pledge of Allegiance was recited.
- C. Announcements by Gloria M. Tarpley, Vice Chair:
 - Councilmember Michael Crain from the City of Fort Worth was welcomed.Announcements by Sean Donohue, CEO:
 - DFW was recognized as Corporation of the Year by Women’s Business Council for the third time.
 - DFW hosted advocacy partner organizations in March as part of our annual celebration of partnership and collaboration.
- D. The Financial Report was presented by Chris Poinatte, Executive Vice President Finance and Information Technology Services.
- E. The minutes of the Regular Board Meeting of March 3, 2022 were approved.

¹ Designated voting representative from the City of Fort Worth

² Non-voting representative from the City of Irving

OPERATIONS COMMITTEE

Operations Committee Chair William Meadows reported that the Committee met on Tuesday, April 5, 2022, at 12:31 p.m. and recommended approval of the following:

1. The minutes of the Operations Committee Meeting of March 1, 2022 were approved during the Committee Meeting of April 5, 2022.

Consent Item for Consideration

2. The Airport Board unanimously adopted Resolution No. 2022-04-077 to approve a decrease to Contract No. 8005299, for the Security Master Plan, with Burns Engineering, Inc., of Philadelphia, Pennsylvania, in an amount not less than (\$60,664.20), for a revised not to exceed Contract amount of \$926,877.80.

Action Items for Consideration

3. The Airport Board unanimously adopted Resolution No. 2022-04-078 to approve ratification to Reimbursement Agreement No. 5001015, for Relocation of Frontier Communications Telecom Utilities for the Northeast End Around Taxiway, with Frontier Communications, of Irving Texas, in an amount not to exceed \$110,223.82, for the 30-calendar day term of the Contract.
4. The Airport Board unanimously adopted Resolution No. 2022-04-079 to approve execution of Contract No. 9500745, for Rehabilitate Open Channels, with Reyes Group, Ltd., of Grand Prairie, Texas, in an amount not to exceed \$6,567,583.00, for the 330-calendar day term of the Contract.
5. The Airport Board unanimously adopted Resolution No. 2022-04-080 to approve execution of Contract No. 7007205, for Firefighting Personal Protective Equipment, with Delta Fire & Safety, Inc. dba Delta Industrial Service & Supply, of Port Neches, Texas, in an amount not to exceed \$300,000.00, for the one-year term of the Contract.
6. The Airport Board unanimously adopted Resolution No. 2022-04-081 to approve ratification of an increase and renewal of Contract No. 7006542, for Guard Services and Gate Attendant Services with Prosegur Services Group, Inc., of Herndon, Virginia, in an amount not to exceed \$4,290,000.00, for a revised not to exceed Contract amount of \$22,228,960.85.

Discussion Items

7. There were no Construction and Professional Services Contract increase(s) approved by authorized staff for this reporting period.
8. There were no decrease(s)/increase(s) in Scope of Work approved by authorized staff for this reporting period.

FINANCE/AUDIT COMMITTEE

Finance/Audit Committee Chair Gloria M. Tarpley reported the Committee met on Tuesday, April 5, 2022 at 12:38 p.m. and recommended approval of the following:

9. The minutes of the Finance/Audit Committee Meeting of March 1, 2022 were approved during the Committee Meeting of April 5, 2022.
10. The Financial Report was presented by Abel Palacios, VP Finance, during the Committee Meeting of April 5, 2022.

Consent Item for Consideration

11. The Airport Board unanimously adopted Resolution No. 2022-04-082 to approve an increase to Contract No. 8004843 for Employee Relations and Training Facilitator, with Mirarchi Management Group, of Plano, Texas, in an amount not to exceed \$3,022.12, for a revised not to exceed Contract amount of \$119,022.12.
12. The Airport Board unanimously adopted Resolution No. 2022-04-083 to approve an increase to Legal Services Contract No. 8005259 with the firm of Littler Mendelson LP of Dallas, Texas, in an amount not to exceed \$20,000 for a revised contract amount not to exceed \$69,000.00.
13. The Airport Board unanimously adopted Resolution No. 2022-04-084 to approve an increase to Legal Services Contract No. 8005421 with Hunton Andrews Kurth LLP in an amount not to exceed \$50,000.00, for a revised contract amount not to exceed \$98,000.00.
14. The Airport Board unanimously adopted Resolution No. 2022-04-085 to approve an increase to Legal Services Contract No. 8004980 with Farrow Gillespie Heath Witter LLP, in the amount not to exceed \$50,000.00, for a revised contract amount not to exceed \$247,500.00.
15. The Airport Board adopted Resolution No. 2022-04-086 to approve an increase to Legal Services Contract No. 8005262 with Kelly Hart & Hallman, LLP in the amount of \$100,000.00 for a revised amount not to exceed \$148,750.00. Board Member William Meadows recused himself for the voting of this item.
16. The Airport Board unanimously adopted Resolution No. 2022-04-087 to approve execution of Contract No. 8005471, for Consulting Services: P25 System Dynamic Distributed Redundancy, with Trott Communications Group, Inc., of Irving, Texas, in an amount not to exceed \$140,800.00, for the initial one-year term of the Contract, with annual renewals.

Action Items for Consideration

17. The Airport Board unanimously adopted Resolution No. 2022-04-088 to approve an increase to Contract No. 8005447 for Employee Absence Management and Administrative Services with TRISTAR Claims Management Services, Inc., of Long Beach, California, in an amount not to exceed \$150,000.00, for a revised not to exceed Contract amount of \$304,000.00.

18. The Airport Board unanimously adopted Resolution No. 2022-04-089 to approve execution of Contract No.7007200, for Activu Maintenance and Support Services, with Activu Corporation, of Rockaway, New Jersey, in an amount not to exceed \$305,300.79, for the initial one-year term of the Contract with annual one-year renewal options.
19. The Airport Board unanimously adopted Resolution No. 2022-04-090 to approve execute Contract No. 7007199, for Autodesk Build Software and Maintenance, with, DLT Solutions, LLC, of Herndon, Virginia, in an amount not to exceed \$396,727.11, for the initial one-year term of the Contract, with annual one-year renewal options.

Discussion Item

20. The Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
21. Purchase Orders/Contracts and Professional Service Contracts approved by authorized staff were distributed to the Board.

CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE

Concessions/Commercial Development Committee Vice Chair Vernon Evans reported that the Committee met on Tuesday, April 5, 2022, at 12:49 p.m. and recommended approval of the following:

22. The minutes of the Concessions/Commercial Development Committee Meeting of March 1, 2022 were approved during the Committee Meeting of April 5, 2022.

Consent Items for Consideration

23. The Airport Board unanimously adopted Resolution No. 2022-04-091 to approve execution of Contract No. 8005454, for Parking Citation Management Services with Passport Labs, Inc., of Charlotte, North Carolina, in an amount not to exceed \$141,912.00, for the initial three-year term of the Contract, with options to renew for two additional one-year periods.
24. The Airport Board unanimously adopted Resolution No. 2022-04-092 to approve amendment to Lease No. 010353 by and between Latrelle's Galley, LP and the Dallas Fort Worth International Board.

Action Item for Consideration

25. The Airport Board unanimously adopted Resolution No. 2022-04-093 to approve a decrease to Contract No. 8005463, for COVID-19 Testing Services, with Collinson Assistant Services, Inc., of Plano, Texas, in an amount not less than (\$535,000.00), for a revised Contract amount not to exceed \$115,000.00.

Discussion Item

26. Permit Issued by Concessions was distributed to the Board.

FULL BOARD

CLOSED SESSION

27. In accordance with the provisions of the Texas Government Code, Section 551.076 and Section 418.183(f), a closed session was held to discuss:
 - a) The deployment, or specific occasions for implementation, of security personnel or devices; and
 - b) Information relating to preventing, detecting, responding to, investigating and managing emergencies and disasters, including those caused by terrorism or related criminal activity.

OPEN SESSION

28. There were no registered speakers.
29. Next Committee meetings – May 10, 2022
Next Regular Board meeting – May 12, 2022