

**DALLAS FORT WORTH INTERNATIONAL AIRPORT  
Committee Meetings  
January 4, 2022**

**Operations Committee - 12:30 p.m.  
Concessions/Commercial Development Committee – 12:35 p.m.  
Finance/Audit Committee – 12:45 p.m.**

**Meeting Place  
2400 Aviation Drive  
Board Room – DFW Headquarters Building  
DFW Airport, Texas 75261**

Please be aware that due to COVID-19 restrictions, seating will be limited in the Airport Board Room. An overflow room will be set up. A face mask must be worn at all times. Please also observe social distancing while in the building. Should you wish to attend virtually, please follow the instructions below:

**Public Listening:**

**To enable video:**

1. On your computer or tablet device, open the following link:  
<https://e-meetings.verizonbusiness.com/nc/join.php?i=PWXW2559463&p=1158861&t=c>
2. It is best if you use Google Chrome or download the WebEx Software to your device.
3. Google Chrome may ask you to install a WebEx extension, please do install it.
4. Until the meeting begins, you may not see any video or may see a blank screen.

**To enable audio:**

1. On your phone please dial **800-779-1640**.
2. When prompted, enter the code **1158861#**.
3. You will then hear the audio of the meeting. Please note that it may be silent until the meeting begins.

This meeting location is accessible. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting by contacting Donna Schnell at 972 973-5752 or [BoardSecretary@dfwairport.com](mailto:BoardSecretary@dfwairport.com) or T.D. 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

For DFW Airport Board Meeting information or to register to speak at a Board Meeting please call the board secretary at 972 973-5752 by 5:00 p.m. the day before the meeting.

Consent Agenda – all items under this heading are a part of the Consent Agenda and require little or no deliberation by the Board. Approval of the Consent Agenda authorizes the Chief Executive Officer or his designee to implement each item in accordance with staff recommendation.

A closed executive session may be held with respect to a posted agenda item if the discussion concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the Board's Legal Counsel. Texas Government Code Section 551.071.
2. Discussion concerning sale or lease of real property, or negotiated contracts for donations to the Board, when such discussions would have a detrimental effect on the negotiating position of the Board. Texas Government Code Section 551.072.
3. Personnel matters involving discussions of the qualifications or performance of identifiable individuals already employed or being considered for employment by the Board. Texas Government Code Section 551.074.
4. The deployment, or specific occasions for implementation, of security personnel or devices. Texas Government Code Section 551.076.

**AGENDA  
OPERATIONS COMMITTEE MEETING  
Tuesday, January 4, 2022  
12:30 p.m.**

**OPERATIONS COMMITTEE**

1. Approve Minutes of the Operations Committee Meeting of November 30, 2021.

**Consent Items for Consideration**

- |                 |   |
|-----------------|---|
| Bobby Rodriguez | <ol style="list-style-type: none"><li>2. Approve execution of Contract No. 7007173, for Pavement Deicing Material, with Southwest Envirotx Partners, LLC, of Austin, Texas, in an amount not to exceed \$200,000.00, for the initial one-year term of the Contract, with options for four additional one-year periods.</li><li>3. Approve execution of Contract No. 7007171, for Rental of Heavy Equipment, with Herc Rentals Inc., of Bonita Springs, Florida, in an amount not to exceed \$250,000.00, for the initial two-year term of the Contract, with annual renewal options.</li></ol>  |
| Jon Taylor      | <ol style="list-style-type: none"><li>4. Approve acceptance and administration of funding from FY 2019 Urban Area Security Initiative Grant #4396901; that the Board agrees that the 2019 UASI - DFW Airport - EOD Training will be operated through DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor funds, Board assures that the funds will be returned to the Office of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2019 UASI - DFW Airport - EOD Training to the Office of the Governor.</li><li>5. Approve execution of Contract No. 8005458, for Police Training, with WMDTech of Boise, Idaho, in an amount not to exceed \$57,426.27, for the Contract term of one month.</li><li>6. Approve execution of Purchase No. 278460, for Ammunition, to ProForce Marketing Inc., dba ProForce Law Enforcement, of Prescott, Arizona, in the amount of \$102,158.40.</li></ol> |

### **Action Items for Consideration**

- |                  |  |
|------------------|--|
| Tammy Huddleston | 7. Approve execution of Contract No. 9500759, for Terminal Electrical Systems Upgrade, with Real Network Services, Inc., of Dallas, Texas, in an amount not to exceed \$537,997.00, for the 221-calendar day term of the Contract.   |
|                  | 8. Approve ratification of the increase and extension for Contract No. 9500771, DFW 30-inch W4 Watermain Repair, with North Texas Contracting, Inc., of Fort Worth, Texas, in an amount not to exceed \$3,000,000.00, for a not to exceed revised Contract amount of \$6,300,000.00.         |
| Bobby Rodriguez  | 9. Approve execution of Contract No. 7007157, for Grounds Maintenance Services, with JBa Land Management LLC, of Dallas, Texas, in an amount not to exceed \$3,347,446.88, for the initial one-year period term of the Contract, with options to renew for four additional one-year periods. |

### **Discussion Items**

- |                  |   |
|------------------|---|
| Tammy Huddleston | 10. There are no Construction and Professional Services Contract increase(s) approved by authorized staff for tis reporting period. |
|                  | 11. Decrease(s)/increase(s) in Scope of Work approved by authorized staff.  |

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Operations	Pavement Deicing Material		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007173, for Pavement Deicing Material, with Southwest Envirotx Partners, LLC, of Austin, Texas, in an amount not to exceed \$200,000.00, for the initial one-year term of the Contract, with options for four additional one-year periods.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a Contract for Pavement Deicing Material in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Replace an existing Contract that has been in place for five years.</li><li>This material is a complex chloride in granular form, which is an effective tool for treating icy sidewalks, roadways, and bridges on the landside during winter weather events.</li><li>The product is an environmentally acceptable chemical that is used with sand and liquid deicer to ensure safe roadways, parking lots, sidewalks for the Airport's employees, tenants and traveling public.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Government Code Exemption)</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: January 2022</li><li>Contract Term: One year, with four one-year renewal options</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007173			NTE \$200,000.00	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Robert Rodriguez 3-4740 David Foster 3-2988	Operating Fund			\$200,000.00

**Additional Information**

- This Contract is a Sole Source.
- This Contract is exempt from competitive bidding, in accordance with Local Government Code 252.002 as it is available from only one source.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007173, for Pavement Deicing Material, with Southwest Envirotx Partners, LLC, of Austin, Texas, in an amount not to exceed \$200,000.00, for the initial one-year term of the Contract, with options for four additional one-year periods.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:48 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:07 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 3:45 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Dec 15, 2021 3:02 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Operations	Rental of Heavy Equipment		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007171, for Rental of Heavy Equipment, with Herc Rentals Inc., of Bonita Springs, Florida, in an amount not to exceed \$250,000.00, for the initial two-year term of the Contract, with annual renewal options.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a Contract for Heavy Equipment Rentals in support of the Airport's Energy, Transportation, &amp; Asset Management Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>This is a new Contract that will service the needs of the Energy, Transportation, &amp; Asset Management Department.</li><li>Provides rental of heavy equipment to achieve optimal performance safely, efficiently and effectively.</li><li>Contractor has a broad selection of premium rental equipment available, which meets the user needs.</li><li>This Contract will provide flexibility and quick response when either replacement equipment is needed for equipment out of service or for additional equipment needed to complete work.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Interlocal Agency Agreement).</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: February 2022</li><li>Contract Term: Two years, with annual renewal options</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007171			NTE \$250,000.00	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Robert Rodriguez 3-4740 Christian Brewer 3-5322	Operating Fund			\$250,000.00

**Additional Information**

- This Contract will be made through the Texas Comptroller of Public Accounts Multiple Award Schedule (TXMAS), Contract No. TXMAS-20-51V05, which is available to local government agencies, and which was approved by the Board by Resolution No. 94-08-215, dated October 1, 1994.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007171, for Rental of Heavy Equipment, with Herc Rentals Inc., of Bonita Springs, Florida, in an amount not to exceed \$250,000.00, for the initial two-year term of the Contract, with annual renewal options.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:49 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:08 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 3:46 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Dec 15, 2021 3:02 pm

Pending

Chief Executive Officer

Date



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b>	<b>Committee</b>	<b>Subject</b>	<b>Resolution #</b>
01/06/2022	Operations	2019 Urban Area Security Initiative Grant	
<b>Action</b> That the Chief Executive Officer or designee be authorized to accept and administer funding from FY 2019 Urban Area Security Initiative Grant #4396901; that the Board agrees that the 2019 UASI - DFW Airport - EOD Training will be operated through DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor funds, Board assures that the funds will be returned to the Office of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2019 UASI - DFW Airport - EOD Training to the Office of the Governor.			
<b>Description</b> <ul style="list-style-type: none"> <li>• The Urban Area Security Initiative (UASI), established through the Office of the Governor, is awarding \$57,426.27 to the Airport Board for fiscal year 2019 to carry out homeland security projects to significantly improve local and regional terrorism prevention, preparedness, and response capabilities.</li> <li>• DFW Department of Public Safety Explosive Ordnance Disposal (EOD) Unit will use \$57,426.27 to provide training on EOD; Precision Aim and 3D design/printing technology using these proposed grant funds.</li> <li>• No matching funds are required for this grant. The grant allows the Board to use its normal procurement procedures with reimbursement grant funds.</li> </ul>			
<b>Justification</b> <ul style="list-style-type: none"> <li>• Board action is required to satisfy new requirements set forth by the Office of the Governor.</li> <li>• The Purchase of this training course allows the DFW Department of Public Safety to further improve local and regional terrorism prevention preparedness, and response capabilities.</li> </ul>			
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Grant)</li> </ul>			
<b>Schedule/Term</b> <ul style="list-style-type: none"> <li>• Start Date: January 2022</li> <li>• Contract Term: One month</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$57,426.27
			<b>Revised Amount</b> \$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b> Amount
Jon Taylor 3-3530  Ron Duncan 3-5613	DFW Capital Acct	26956-01	\$57,426.27

**Additional Information:**

- Class 1: EOD 3D Design & Additive Manufacturing Course: Teaches bomb technicians how to use 3D design/printing technology for solutions to equipment, replacement parts, and tools. Course focuses on the use of 3D CAD systems and the fundamentals of converting design drawings to SKF files for 3D printing.
  - ◆ Benefits of training: Future cost savings as we will now have the ability to replace expensive broken or "one-time use" tools and equipment at a fraction of the cost.
- Class 2: Precision Aim/XTK Course: Teaches bomb squad personnel how to use the Grid Aim system for precision RSP (render safe procedures) disruptor shots. Course focuses on the use of the XTK software and Grid Aim Panels to identify key markers on an IED (improvised explosive device) for precise shots.
  - ◆ Benefits of the training: Trains bomb squad personnel to safely and efficiently render safe items that are suspicious or explosive in nature.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to accept and administer funding from FY 2019 Urban Area Security Initiative Grant #4396901; that the Board agrees that the 2019 UASI - DFW Airport - EOD Training will be operated through DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor funds, Board assures that the funds will be returned to the Office of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2019 UASI - DFW Airport - EOD Training to the Office of the Governor.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:32 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:09 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 3:46 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**

Department Head  
Public Safety  
Dec 15, 2021 2:25 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Operations	Airport Police Training		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 8005458, for Police Training, with WMDTech of Boise, Idaho, in an amount not to exceed \$57,426.27, for the Contract term of one month.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a Contract for Airport Police Training in support of the Airport's Department of Public Safety.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>The training classes are designed for hands on real-life ever changing techniques in the law enforcement field.</li><li>Pending Grant Funding acceptance.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Government Code Exemption)</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: January 2022</li><li>Contract Term: One month</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8005458			NTE \$57,426.27	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Jon Taylor 3-3530 Ron Duncan 3-5613	DFW Capital Acct	26956-01		\$57,426.27

**Additional Information**

- Class 1: EOD 3D Design & Additive Manufacturing Course: Teaches bomb technicians how to use 3D design/printing technology for solutions to equipment, replacement parts, and tools. Course focuses on the use of 3D CAD systems and the fundamentals of converting design drawings to SKF files for 3D printing.
  - ◆ Benefits of training: Future cost savings as we will now have the ability to replace expensive broken or "one-time use" tools and equipment at a fraction of the cost
- Class 2: Precision Aim/XTK Course: Teaches bomb squad personnel how to use the Grid Aim system for precision RSP (render safe procedures) disruptor shots. Course focuses on the use of the XTK software and Grid Aim Panels to identify key markers on an IED for precise shots.
  - ◆ Benefits of the training: Trains bomb squad personnel to safely and efficiently render safe items that are suspicious or explosive in nature.
- This Contract is a Sole Source.
- This Contract is exempt from competitive bidding, in accordance with Local Government Code 252.022, as it is available from only one source.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005458, for Police Training, with WMDTech of Boise, Idaho, in an amount not to exceed \$57,426.27, for the Contract term of one month.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:34 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:10 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 3:46 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**

Department Head  
Public Safety  
Dec 15, 2021 2:26 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Operations	Purchase of Ammunition for Department of Public Safety		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Purchase No. 278460, for Ammunition, to ProForce Marketing Inc., dba ProForce Law Enforcement, of Prescott, Arizona, in the amount of \$102,158.40.				
<b>Description</b> <ul style="list-style-type: none"><li>• Purchase of Ammunition in support of the Airport's Department of Public Safety.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>• Police Training is responsible for the firearms training of all commissioned police officers and police recruits. Firearms training includes mandatory annual qualifications, pistol and rifle basic and advanced training courses, as well as routine in-service firearms training.</li><li>• Maintaining an adequate ammunition supply will continue the standard of excellence in training for the DPS personnel.</li><li>• Orders can take up to 18 months to procure. It is important that the Airport's DPS maintain a sufficient supply of ammunition to sustain Police Training operations.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The annual goal for the M/WBE Program is 31%</li><li>• NA - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>• Purchase Date: January 2022</li><li>• Delivery Date: July 2022</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
		278460	\$102,158.40	\$0
<b>For Information contact</b> Jon Taylor 3-3530  Melissa Turner 3-5632		<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$102,158.40

**Additional Information**

- Two Bids, none from M/WBE firms, were received on or before the due date of December 6, 2021.
- The Bid submitted by Precision Delta Corporation, of Ruleville, Mississippi, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- ProForce Marketing, Inc., dba ProForce Law Enforcement, of Prescott, Arizona, is the lowest responsive, responsible Bidder.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Purchase No. 278460, for Ammunition, to ProForce Marketing Inc., dba ProForce Law Enforcement, of Prescott, Arizona, in the amount of \$102,158.40.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:35 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:10 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 3:46 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**

Department Head  
Public Safety  
Dec 15, 2021 2:26 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Operations	Terminal Electrical Systems Upgrade		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 9500759, for Terminal Electrical Systems Upgrade, with Real Network Services, Inc., of Dallas, Texas, in an amount not to exceed \$537,997.00, for the 221 calendar day term of the Contract.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a Contract for Terminal Electrical Systems Upgrade for Terminals B and D in support of the Airport.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>This project will rehabilitate the existing Ramp Level Terminal B Electrical Switchgear and update the existing feeder breakers with new trip units. Rehabilitation is required due the end of service life.</li><li>A work-area outlet will be installed to allow monitoring of the upgraded breakers through a gateway.</li><li>Upgrading of the existing power distribution system and safety arc flash labels for the electrical equipment at Terminal B-D connector to ensure rating of available fault currents for the integrity of the electrical system.</li><li>Upgrading of the existing power distribution system and safety arc flash labels for the electrical equipment at Terminal D to ensure rating of available fault currents for the integrity of the electrical system.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 20%.</li><li>Real Network Services, Inc., a certified Minority Business Enterprise (HM-C), has committed to achieving 58.71% through self-performance.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: January 2022</li><li>Contract Duration: 221 calendar days</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
9500759			NTE \$537,997.00	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Tammy Huddleston 3-6132 Monica Allen 3-1709	DFW Capital Acct	26902-01		\$537,997.00

**Additional Information**

- One Bid, from an M/WBE firm, was received on or before the due date to November 16, 2021.
- Real Network Services, Inc., of Dallas, Texas, is the lowest responsive, responsible Bidder.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 9500759, for Terminal Electrical Systems Upgrade, with Real Network Services, Inc., of Dallas, Texas, in an amount not to exceed \$537,997.00, for the 221 calendar day term of the Contract.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:37 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:11 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 3:47 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Dec 15, 2021 8:32 am

Pending

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Date



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Operations	Airfield Water Main Replacement		
<b>Action</b> That the Airport Board ratify the increase and extension for Contract No. 9500771, DFW 30-inch W4 Watermain Repair, with North Texas Contracting, Inc., of Fort Worth, Texas, in an amount not to exceed \$3,000,000.00, for a not to exceed revised Contract amount of \$6,300,000.00.				
<b>Description</b> <ul style="list-style-type: none"><li>• Increase and extend the Contract for Airfield Water Main Replacement in support of the Airport.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• This project consists of repairing the prestressed concrete cylinder pipe (PCCP), located in the Runway Safety Area (RSA) at the south end of Runway 18L/36R. Additionally, a section of the water main previously taken out of service at the north end of the same runway was necessary in order to temporarily restore water services on the west side of the Airport, while the repair at the south end of Runway 18L/36R was ongoing.</li><li>• This change order was issued as a public health and safety procurement on a time and materials basis. The contractor was selected to perform this work due to the fact they were already mobilized and working on the repair of the water main at the north end of Runway 18L/36R.</li><li>• The effective date of this action will be prior to the Board Action date.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The annual goal for the M/WBE Program is 31%.</li><li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement (Emergency for Public Health &amp; Safety).</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>• The current Contract Term will be extended by 90 calendar days.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
9500771			NTE \$3,000,000.00	\$6,300,000.00
For Information contact	Fund	Project #	External Funding Source	Amount
Tammy Huddleston 3-6132 Ilse De La Rosa 3-1730	Joint Capital Acct	26929-01		\$3,000,000.00

**Additional Information**

- On September 2, 2021, by Resolution No. 2021-09-167, the Board ratified Contract No. 9500771, Airfield Water Main Replacement with North Texas Contracting, Inc., of Fort Worth, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board ratify the increase and extension for Contract No. 9500771, DFW 30-inch W4 Watermain Repair, with North Texas Contracting, Inc., of Fort Worth, Texas, in an amount not to exceed \$3,000,000.00, for a not to exceed revised Contract amount of \$6,300,000.00.

**Approved as to Form by**

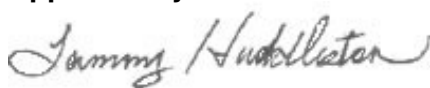

Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:38 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:12 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 3:47 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Dec 15, 2021 8:33 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
01/06/2022	Operations	Grounds Maintenance Services			
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007157, for Grounds Maintenance Services, with JBa Land Management LLC, of Dallas, Texas, in an amount not to exceed \$3,347,446.88, for the initial one-year period term of the Contract, with options to renew for four additional one-year periods.					
<b>Description</b> <ul style="list-style-type: none"><li>Award a Contract for Grounds Maintenance Services in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Replaces an existing Contract that has been in place for six years.</li><li>The Contractor and its Subcontractor(s) shall provide all manpower, supervision, materials, supplies and equipment necessary to perform all Grounds Maintenance Service work.</li><li>Provides for landscaping services including mowing, trimming, tree and shrub maintenance, weed control and fertilization, on 2,248 acres.</li><li>This Contract also provides for litter control for 391 acres of parking lots, as well as the terminal garages.</li></ul>					
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 25%.</li><li>JBa Land Management LLC, a certified D/M/W Business Enterprise (BM-C) has committed to achieving 100% through self-performance.</li></ul>					
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: January 2022</li><li>Contract Term: One year, with four one-year renewal options</li></ul>					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
7007157			NTE \$3,347,446.88	\$0	
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Robert Rodriguez 3-1783 Peggy Watkins 3-5619		Operating Fund			\$3,347,446.88

**Additional Information**

- Three Bids, including one from M/WBE firm, were received on or before the due date of November 22, 2021.
- Bid Tabulation attached.
- The Bid submitted by Incircle Management, Inc., of Colleyville, Texas, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- JBa Land Management LLC of Dallas, Texas is the lowest responsive, responsible Bidder and is the incumbent.
- Projected total of the Contract including all renewals, if approved is \$3,347,446.88.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007157, for Grounds Maintenance Services, with JBa Land Management LLC, of Dallas, Texas, in an amount not to exceed \$3,347,446.88, for the initial one-year period term of the Contract, with options to renew for four additional one-year periods.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:47 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:12 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 3:47 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Dec 15, 2021 3:02 pm

Pending

Chief Executive Officer

Date

**Contract No. 7007157**  
**Grounds Maintenance Services**  
**Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
JBa Land Management LLC <sup>N1</sup> Dallas, Texas	\$3,347,446.88
Brightview Landscaping Services, Inc. Grapevine, Texas	\$3,692,164.00
<b>Note:</b> 1. MBE certified through the North Central Texas Regional Certification Agency	

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
COMMITTEE DISCUSSION ITEM**

<b>Meeting Date</b> 01/06/2022	<b>Subject</b> Monthly Report	<b>Committee</b> Operations
<b>Item For Discussion</b> Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00, and Contracts Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of November 2021.		
<b>Description</b> <ul style="list-style-type: none"><li>• Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00, and Contracts Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of November 2021.</li></ul>		

**CONTRACT/PURCHASE ORDER INCREASES/DECREASES (\$25,000 OR GREATER)**  
**(APPROVED BY BOARD STAFF UNDER THEIR DELEGATED AUTHORITY – NOVEMBER 2021)**

CONSULTANT	CONTRACT NO.	CONTRACT TITLE/DESCRIPTION	ACTION TYPE	AMOUNT
HCBeck, Ltd. dba The Beck Group Dallas, Texas	9500695	Terminal A & C Skylink Restroom Renovations	Change Order	\$34,419.74
Synergy Signs & Services, LLC Fort Worth, Texas	9500707	International Parkway Signage Program	Change Order	\$49,968.74
			<b>TOTAL</b>	<b>\$84,388.48</b>

**AGENDA**  
**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**  
**Tuesday, January 4, 2022**  
**12:35 p.m.**

**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

12. Approve the minutes of the Concessions/Commercial Development Meeting of November 30, 2021.

**Consent Item for Consideration**

- Sharon McCloskey    13. Approve execution of Contract No. 7007116, for Crowd Control Stanchions, Belts, and Maintenance with Lavi Industries, of Valencia, California, in an amount not to exceed \$105,978.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
14. Approve execution of Contract No. 7007152, for Trash Receptacles and Podium Maintenance Services, with Airline Fabricare Systems, of Fort Worth, Texas, in an amount not to exceed \$149,780.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

**Action Items for Consideration**

- Zenola Campbell    15. Approve extension of the term of Concessions Agreements as a result of the Terminal Renewal Project.
16. Approve extension of the term of Concessions Agreements in Terminal A as a result of the Terminal A Pier Enhancement Project.
- John Brookby    17. Approve execution of a lease agreement with DFW Walnut Hill Industrial, L.P. for +/-11.0 acres of land.
18. Approve execution of a lease agreement with DFW Commerce Center IV, LLC for +/-31.729 acres of land.
19. Approve execution of a reimbursement agreement with DFW Commerce Center IV, LLC for an amount not to exceed \$812,005.00.
20. Approve execution of Lease Amendment 2 with Drive Nation Sports, LLC.

**Discussion Item**

- Zenola Campbell    21. Permits Issued by Concessions



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Concessions/Commercial Development	Crowd Control Stanchions, Belts, and Maintenance		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007116, for Crowd Control Stanchions, Belts, and Maintenance with Lavi Industries, of Valencia, California, in an amount not to exceed \$105,978.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a Contract for Crowd Control Stanchions, Belts, and Maintenance in support of the Airport's Customer Experience Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Replaces an existing Contract that has been in place for five years.</li><li>Crowd control stanchions and other related items are utilized for Transportation Security Administration and Customs and Border Patrol queue lines throughout the Airport.</li><li>The Contract will provide additional and replacement stanchions, sign topper, belts, and ongoing maintenance services.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to no availability of M/WBE firms that perform this service.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: January 2022</li><li>Contract Term: One year, with four one-year renewal options</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007116			NTE \$105,978.00	\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Sharon McCloskey 3-4620 Cathy Hallibuton 3-5776	Operating Fund			\$105,978.00

**Additional Information**

- Three Bids, none from M/WBE firms, were received on or before the due date of October 5, 2021.
- Bid Tabulation attached
- The Bid submitted by Tensator, Inc., of Bay Shore, New York, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- Lavi Industries of Valencia, California, is the lowest responsive, responsible Bidder and is the incumbent.
- Projected total of Contract including all renewals, if approved, is \$529,890.00.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007116, for Crowd Control Stanchions, Belts, and Maintenance with Lavi Industries, of Valencia, California, in an amount not to exceed \$105,978.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

**Approved as to Form by**

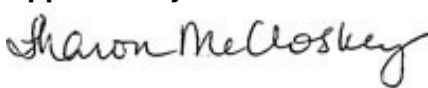

Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 4:14 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:18 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 14, 2021 5:42 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Customer Service  
Dec 14, 2021 8:59 am

Pending

Chief Executive Officer

Date

**Contract No. 7007116**  
**Crowd Control Stanchions, Belts and Maintenance**  
**Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
Lavi Industries Valencia, California	\$105,978.00
Visiontron Corp. Hauppauge, New York	\$9,960.00 (Partial Bid)

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
01/06/2022	Concessions/Commercial Development	Trash Receptacles and Podium Maintenance Services			
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007152, for Trash Receptacles and Podium Maintenance Services, with Airline Fabricare Systems, of Fort Worth, Texas, in an amount not to exceed \$149,780.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.					
<b>Description</b> <ul style="list-style-type: none"><li>Award a Contract for Trash Receptacles and Podium Maintenance Service in support of the Airport's Customer Experience Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>This Contract will provide comprehensive maintenance of customer-facing terminal trash receptacles and Ambassador Program volunteer podiums throughout the Airport's five terminals.</li><li>This Contract will provide both preventative maintenance and address as-needed repairs for any issues to ensure the assets are in working order.</li><li>Through active and engaged maintenance, Customer Experience expects the useful life of trash receptacles to be extended.</li></ul>					
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 30%.</li><li>Airline Fabricare Systems, has committed to achieving 70% M/WBE participation utilizing Real Network, Services. (HM-C).</li></ul>					
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: January 2022</li><li>Contract Term: One year, with four one-year renewal options</li></ul>					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
7007152			NTE \$149,780.00	\$0	
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Sharon McCloskey 3-4620 Peggy Watkins 3-5619		Operating Fund			\$149,780.00

**Additional Information**

- One Bid, not from an M/WBE firm, was received on or before the due date of November 30, 2021.
- Projected total of the Contract including all renewals, if approved is \$795,940.00.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007152, for Trash Receptacles and Podium Maintenance Services, with Airline Fabricare Systems, of Fort Worth, Texas, in an amount not to exceed \$149,780.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

**Approved as to Form by**

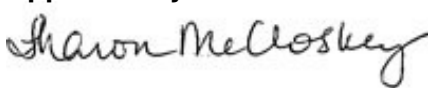

Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 4:18 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:18 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 14, 2021 5:42 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Customer Service  
Dec 14, 2021 9:00 am

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
01/06/2022	Concessions/Commercial Development	Concessions Agreement Extensions in Terminal C		
<b>Action</b> That the Chief Executive Officer or designee be authorized to extend the term of Concessions Agreements as a result of the Terminal Renewal Project.				
<b>Description</b> <ul style="list-style-type: none"><li>As a result of the Terminal Renewal Project in Terminal C, affected locations in Terminal C will be extended to per the attached.</li><li>All ACDBE partnerships, as defined in said Agreement, shall remain in effect.</li><li>All other terms and conditions defined in said Agreement remain in effect.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>In some cases locations will be commensurate in size or greater or consolidated to maximize customer experience and potential revenue.</li><li>The Terminal C systems are beyond service life.</li><li>Locations will be required to be compliant with their current lease.</li><li>This action will enhance the customer experience and concessions offerings as well as provide DFW and American Airlines an opportunity for growth in the near term.</li><li>This action is based on the Concessions Policy 1.3.2 of providing and improving the shopping, dining and service experience at DFW International Airport.</li><li>This action requires an approval to exceed Concessions Policy 1.5 Term Limitation; the extended agreement terms will exceed the ten year term limitation.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The existing ACDBE and M/WBE commitments will continue to apply to the respective lease term extension.</li><li>Each extension is contingent upon the tenant being in full compliance with ACDBE requirements.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Zenola Campbell 3-4830				\$0

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to extend the lease term of Concessions Agreements as a result of the Terminal Renewal Project.

**Approved as to Form by**

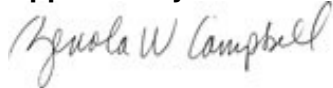

Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 5:20 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:22 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:50 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Dec 15, 2021 9:55 am

Pending

Chief Executive Officer

Date

# LOCATIONS: TERMINAL C

Company Name	Location and Gate	Agree #	Gate	Original Term	Term Extension	Notes
HG Retailers DFW P7 JV	Hudson News	010341	C03	7 years	7 years	
Melshire DFW, LP	Natalie's Candy Jar	010540	C06	7 years	7 years	
Mercado Gifts-TPS II, LLC	Brighton Kiosk	009661	C06	1 year	5 years	
OdehMickens DFW Concessions JV	Einstein / Caribou Coffee	010096	C06	7 years	7 years	
Texas Food Partners, LLC	Shake Shack	010384	C06	10 years	10 years	
M2-NewsLink of DFW, LLC	NewsLink	010539	C07	7 years	7 years	
TGIF/DFW Terminals B, C, and E Restaurant Joint Venture	T.G.I. Friday's	010890	C07	10 years	10 years	New Lease Agreement
Dickey's DFW Terminal C JV, LLC	Dickey's	010287	C08	7 years	7 years	
Host/DFW AF LLC	Starbucks	010390	C08	7 years	7 years	
TRG Duty Free Joint Venture	3 Sixty Duty Free	010567	C10	7 years	7 years	
JDDA Concession Management, Inc.	7 Eleven	010534	C11	10 years	10 years	
OdehMickens DFW Concessions	Bleu Mediterranean Bar Kiosk	010382	C11	2 years	5 years	
Stellar Partners, Inc.	iPorte	010801	C11	7 years	7 years	
HG Retailers DFW P7 JV	MAC	010342	C12	7 years	7 years	
Spa Here LLC	SpaHere	010335	C12	7 years	7 years	
*Dallas/Fort Worth International Airport JV #2	Pappadeaux Seafood Bar	010705	C14	Co-terminus w/238979	10 years	
*DFW International Airport Restaurant JV #2	Pappadeaux Seafood Kitchen	008205	C14	10 years	10 years	
Grapevine Baking Company	Whisk & Bowl	010527	C14	7 years	7 years	Dependent on A location
Host/Java DFW MGO, LLC	Maggiano's Little Italy	010227	C15	10 years	10 years	
Grove, Inc.	Dunkin Donuts/Baskin Robbins	009990	C17	7 years	7 years	
*DFW International Airport Restaurant JV #2	Pappasitos	008205	C19	10 years	10 years	
Paradies Lagardere @ DFW 2017 Pkg. 9, LLC	Univision	010529	C19	7 years	7 years	



Host/DFW AF LLC	Starbucks	010391	C21	7 years	7 years	
Branded Works, Inc.	Pinkberry	010536	C22	7 years	7 years	
McDonald's USA, LLC	McDonald's	010349	C22	7 years	7 years	
SSP America D&B DFW, LLC	Banh Shop	010839	C22	7 years	7 years	
Texas Pretzels, Inc.	Auntie Anne's	010524	C22	7 years	7 years	
Air Star/LTS Marquis DFW II, LLC	Pizza Hut	010471	C24	7 years	7 years	
HBF M2 Concepts JV, LLC	Chick-fil-A	009989	C25	7 years	7 years	
HG Retailers DFW P7 JV	Emmitt Smith Sports	010340	C27	7 years	7 years	
Hossain Enterprise, LLC	Boar's Head Kiosk	011060	C27	30 day termination notice	5 years	
Host MCL DFW Bar, LLC	International Beer Union	011181	C27	7 years	7 years	
Host/DFW AF LLC	Starbucks	010392	C27	7 years	7 years	
M2-NewsLink of DFW, LLC	Air Essentials	011154	C30	7 years	7 years	
TGIF/DFW Terminals B, C, and E Restaurant Joint Venture	T.G.I. Friday's	010483	C30	10 years	12 years	New Lease Agreement
STSR Investments LP	Sugarphoria	010578	C31	3 years	5 years	

\*Locations combined into 1 footprint

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
01/06/2022	Concessions/Commercial Development	Concession Agreement Extensions in Terminal A		
<b>Action</b> That the Chief Executive Officer or designee be authorized to extend the term of Concessions Agreements in Terminal A as a result of the Terminal A Pier Enhancement Project.				
<b>Description</b> <ul style="list-style-type: none"><li>As a result of the Terminal A Pier Enhancement Project, affected locations in Terminal A will be extended to per the attached.</li><li>All ACDBE partnerships, as defined in said Agreement, shall remain in effect.</li><li>All other terms and conditions defined in said Agreement remain in effect.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>This action will enhance the customer experience and concessions offerings as well as provide DFW and American Airlines an opportunity for growth in the near term.</li><li>Locations that have been low performers will be given the option to reconcept with an approved concept or otherwise be included in a future RFP.</li><li>Locations will be required to be compliant with their current lease.</li><li>This action is based on the Concessions Policy 1.3.2 of providing and improving the shopping, dining and service experience at DFW International Airport.</li><li>This action requires an approval to exceed Concessions Policy 1.5 Term Limitation; the extended agreement terms will exceed the ten year term limitation.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The existing ACDBE and M/WBE commitments will continue to apply to the respective lease term extension.</li><li>Each extension is contingent upon the tenant being in full compliance with ACDBE requirements.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Zenola Campbell 3-4830				\$0

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to extend the term of Concessions Agreements in Terminal A as a result of the Terminal A Pier Enhancement Project.

**Approved as to Form by**

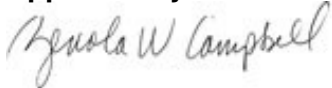

Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 5:22 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:22 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:51 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Dec 15, 2021 9:55 am

Pending

Chief Executive Officer

Date

# LOCATIONS: Terminal A

Company Name	Location and Gate	Agree #	Gate	Original Term	Term Extension	Notes
DFW-A Retail Partners, LLC	soundbalance	008681	A11	7 years	7 years	
Pop Four Leaf DFW JV, LLC	Ling & Louie's	008110	A13	10 years	10 years	Per Board Resolution No. 2020-05-109 this location was approved to reconcept to P.F. Chang's.
HG Regali DFW JV	Hudson News, Hudson Booksellers, Dunkin' Donuts	008122	A13	7 years	7 years	
TGIF/DFW Terminal A Restaurant Joint Venture	T.G.I. Friday's	008531	A14	10 years	10 years	
DFW Pop Restaurants, LLC.	Popeye's Louisiana Kitchen	008495	A15	7 years	7 years	
Grapevine Baking Company	Whisk & Bowl A15	010526	A15	7 years	7 years	Terminal C location is dependent on this location
HDS & Partners at DFW, LLC	Stockyards Marketplace	008132	A15	7 years	7 years	
Melshire DFW, LP	Natalie's Candy Jar	008134	A15	7 years	7 years	
WDFG North America, LLC	Destination DFW	009454	A15	7 years	7 years	
OdehMickens DFW Concessions	Qdoba Mexican Grill	008111	A16	7 years	7 years	
DNC/Four Leaf Joint Venture	The Salt Lick Bar-B-Que	008112	A16	7 years	7 years	
McDonald's USA, LLC	McDonald's	008963	A16	7 years	7 years	
The Jethro Pugh Shops II, LLC	DFW Scoreboard	008126	A16	7 years	7 years	

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
01/06/2022	Concessions/Commercial Development	Lease agreement with DFW Walnut Hill Industrial, L.P.		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute a lease agreement with DFW Walnut Hill Industrial, L.P. for +/-11.0 acres of land.				
<b>Description</b> <ul style="list-style-type: none"><li>• Enter into a lease on +/-11.0 acres in Irving, Texas with DFW Walnut Hill Industrial, L.P. (owned by Holt Lunsford Commercial Investments) for a development for warehouse, distribution, logistics, office and operations incidental thereto for a term of 40 years.</li><li>• This single-building, speculative development will contain +/-143,000 square feet (sf) of space.</li><li>• The lease contemplated in this OBA is contingent on (i) finalizing lease terms, (ii) obtaining a National Environmental Policy Act permit from the Federal Aviation Administration (FAA), and (iii) obtaining a Part 77 Airspace Authorization from the FAA.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• The development planned for this site will be a long-term asset for logistics providers.</li><li>• Development of this facility will generate initial rent income of approximately \$239,580 per year; approximately \$19,965 per month.</li><li>• Strategic Plan benefits:<ul style="list-style-type: none"><li>◆ Assists with development of land on DFW Airport in support of the Board's Land Use Plan</li><li>◆ Encourages non-core business developments consistent with the Board's policies</li><li>◆ Increases non-airline revenues and supports trade within the Dallas/Fort Worth region</li></ul></li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The annual goal for the D/M/WBE Program is 31%.</li><li>• In accordance with the Board's M/WBE Program, the goals for this agreement are 29% M/WBE participation for design and 24% M/WBE participation for construction.</li><li>• DFW Walnut Hill Industrial, LP through its design and construction contractors, has committed to achieving 29% M/WBE participation for design and 24% M/WBE participation for the construction of the development.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
John Brookby 3-4660				\$0

**Additional Information**

- Initial rent shall be at a rate of \$0.50 per sf applied to the +/-11.0 acres of land.
- The lease contains rent escalations throughout the 40-year term. Rent escalations occur every five years at a rate of 3% per year, compounded annually for the first 20 years. After 20 years, the land will be appraised, and the rent reestablished based on the new appraised value. Rent will increase with the Consumer Price Index after years 25, 30 and 35.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute a lease agreement with DFW Walnut Hill Industrial, L.P. for +/-11.0 acres of land.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 5:19 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:19 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:49 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Commercial Development  
Dec 15, 2021 9:19 am

Pending

Chief Executive Officer

Date



# Lease agreement with DFW Walnut Hill Industrial, L.P.

## PURPOSE:

Execute a lease agreement with DFW Walnut Hill Industrial, L.P.

## DESCRIPTION:

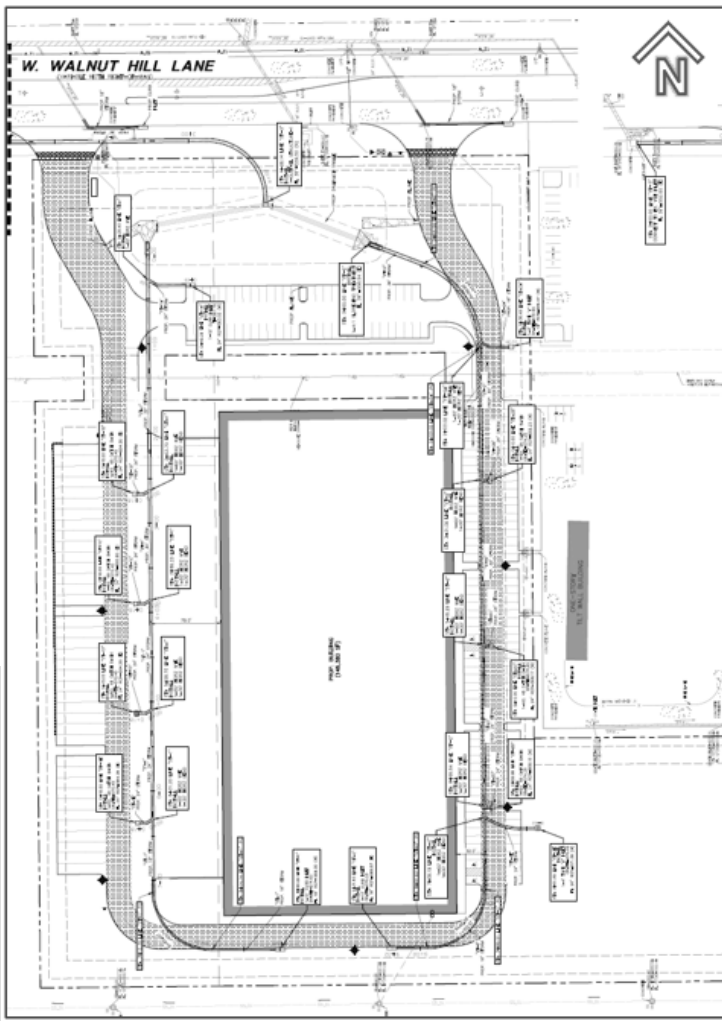
±11.0 acres of land for a 40-year term

The lease will have a single-building, speculative building of ±143,000 sf of space

Initial rent revenue of approximately \$239,580 per year; approximately \$19,965 per month

Total estimated annual Owner Cities tax revenue = \$7,745 (*assumes BPP and ground rent basis*)

There are no Board funded improvements and no reimbursement agreement associated with this lease agreement



N/A

ACTION  
AMOUNT

N/A

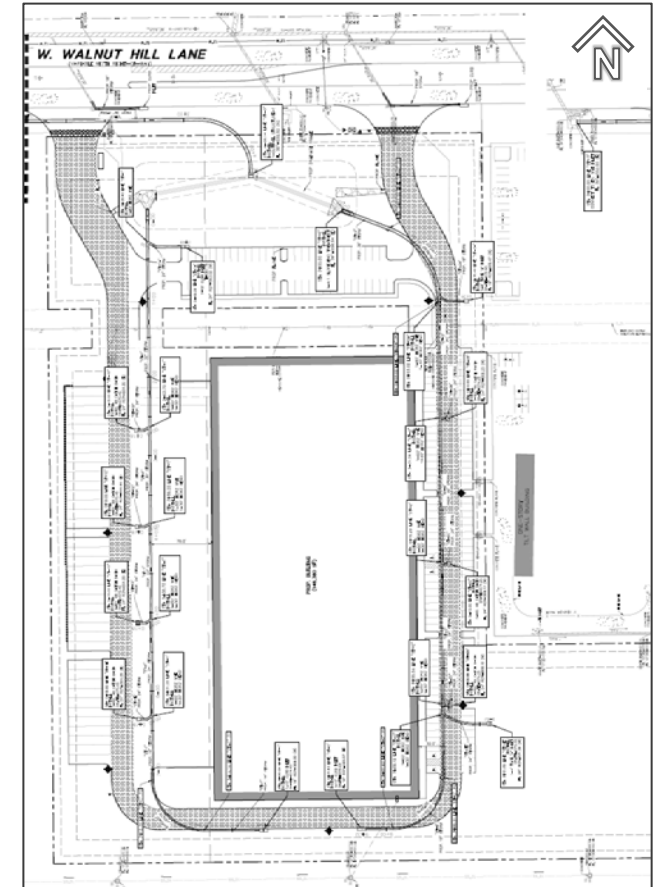
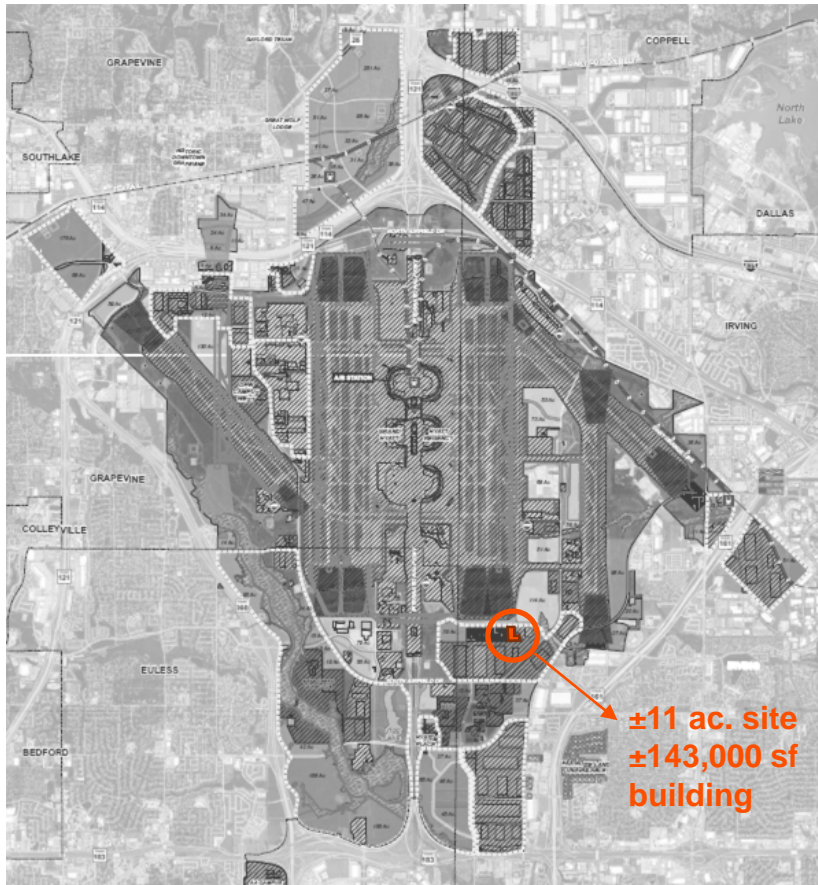
FUNDING  
SOURCE(S)

29% Design  
24% Construction  
D/S/M/WBE  
PARTICIPATION



# Lease agreement with DFW Walnut Hill Industrial, L.P.

## Walnut Hill Industrial





# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
01/06/2022	Concessions/Commercial Development	Lease agreement with DFW Commerce Center IV, LLC		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute a lease agreement with DFW Commerce Center IV, LLC for +/-31.729 acres of land.				
<b>Description</b> <ul style="list-style-type: none"><li>• Enter into a lease on +/-31.729 acres in Irving and Euless, Texas with DFW Commerce Center IV, LLC (owned by Copeland Commercial, LLC) for development of warehouse, distribution, logistics, office and operations incidental thereto for a term of 40 years.</li><li>• This single-building, speculative development will contain +/-510,140 square feet (sf) of space.</li><li>• The lease contemplated in this OBA is contingent on (i) finalizing lease terms, (ii) obtaining a National Environmental Policy Act permit from the Federal Aviation Administration (FAA), and (iii) obtaining a Part 77 Airspace Authorization from the FAA.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• The development planned for this site will be a long-term logistics facility.</li><li>• Development of this facility will generate initial rent income of approximately \$691,058 per year; approximately \$57,588 per month.</li><li>• Strategic Plan benefits:<ul style="list-style-type: none"><li>◆ Assists with development of land on DFW Airport in support of the Board's Land Use Plan</li><li>◆ Encourages non-core business developments consistent with the Board's policies</li><li>◆ Increases non-airline revenues and supports trade within the Dallas/Fort Worth region</li></ul></li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The annual goal for the M/WBE Program is 31%.</li><li>• In accordance with the Board's M/WBE Program, the goals for this agreement are 30% M/WBE participation for design and 25% M/WBE participation for construction.</li><li>• DFW Commerce Center IV, LLC through its design and construction contractors, has committed to achieving 30% M/WBE participation for design and 25% M/WBE participation for construction of the development.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
John Brookby 3-4660				\$0

**Additional Information**

- Initial rent shall be at a rate of \$0.50 per sf applied to the +/-31.729 acres of land.
- The lease contains rent escalations throughout the 40-year term. Rent escalations occur every five years at a rate of 3% per year, compounded annually for the first 20 years. After 20 years, the land will be appraised, and the rent reestablished based on the new appraised value. Rent will increase with the Consumer Price Index after years 25, 30 and 35.
- The Board will reimburse DFW Commerce Center IV, LLC through a separate reimbursement agreement for actual costs incurred to construct Board funded improvements for the installation of +/-1,771 linear feet (LF) of ten-inch, steel pipe, gas line and abandonment of +/-1,462 LF of ten-inch, steel pipe, gas line which will be capped and retired in place and any associated erosion control will be removed.
- The total CIP approved for this project is \$812,005. The reimbursement will be paid not more than monthly with receipt of paid invoices. Details of the reimbursement agreement are contained in a separate OBA request titled, "Reimbursement agreement with DFW Commerce Center IV, LLC".

**Funding**

- Total CIP approval for this project = \$812,005
- Total initial annual rent = \$691,058
- Internal Rate of Return on investment = 85.8%
- Project payback on full approved CIP investment = 1.18 years

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute a lease agreement with DFW Commerce Center IV, LLC for +/-31.729 acres of land.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 5:20 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:19 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:49 pm

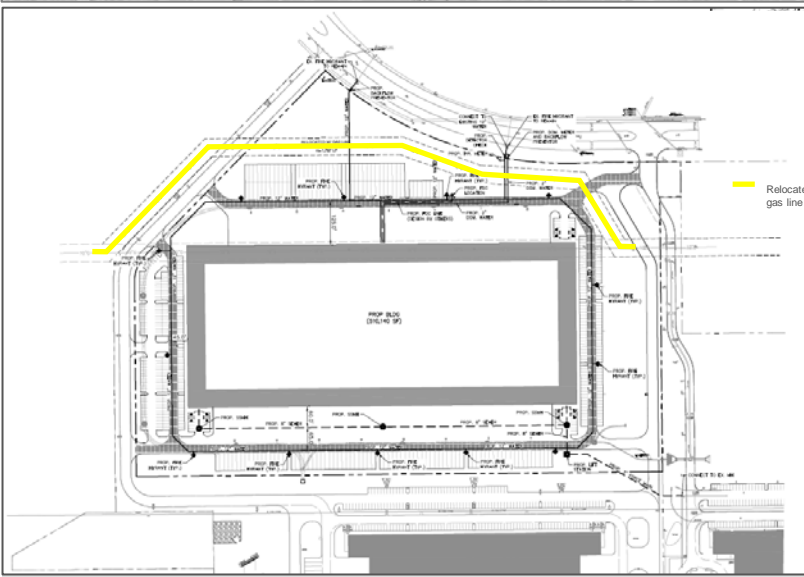
**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Commercial Development  
Dec 15, 2021 9:20 am

Pending

Chief Executive Officer

Date



# Lease agreement and reimbursement agreement with DFW Commerce Center IV, LLC

## PURPOSE:

Execute a lease agreement with DFW Commerce Center IV, LLC, and the associated reimbursement agreement

## DESCRIPTION:

±31.729 acres of land for a 40-year term

The lease will have a single, speculative building of ±510,140 sf

Board funded improvements include installation of ±1,771 LF of ten-inch, steel pipe, gas line

Initial rent revenue is approximately \$691,058 per year; approximately \$57,588 per month

Total estimated annual Owner Cities tax revenue = \$21,815

Total estimated CIP approval for this project = ±\$812,005

Payback on full approved CIP investment = 1.18 years

Internal rate of return on full approved CIP investment = 85.8%

**\$812,005**

ACTION  
AMOUNT

**Capital**

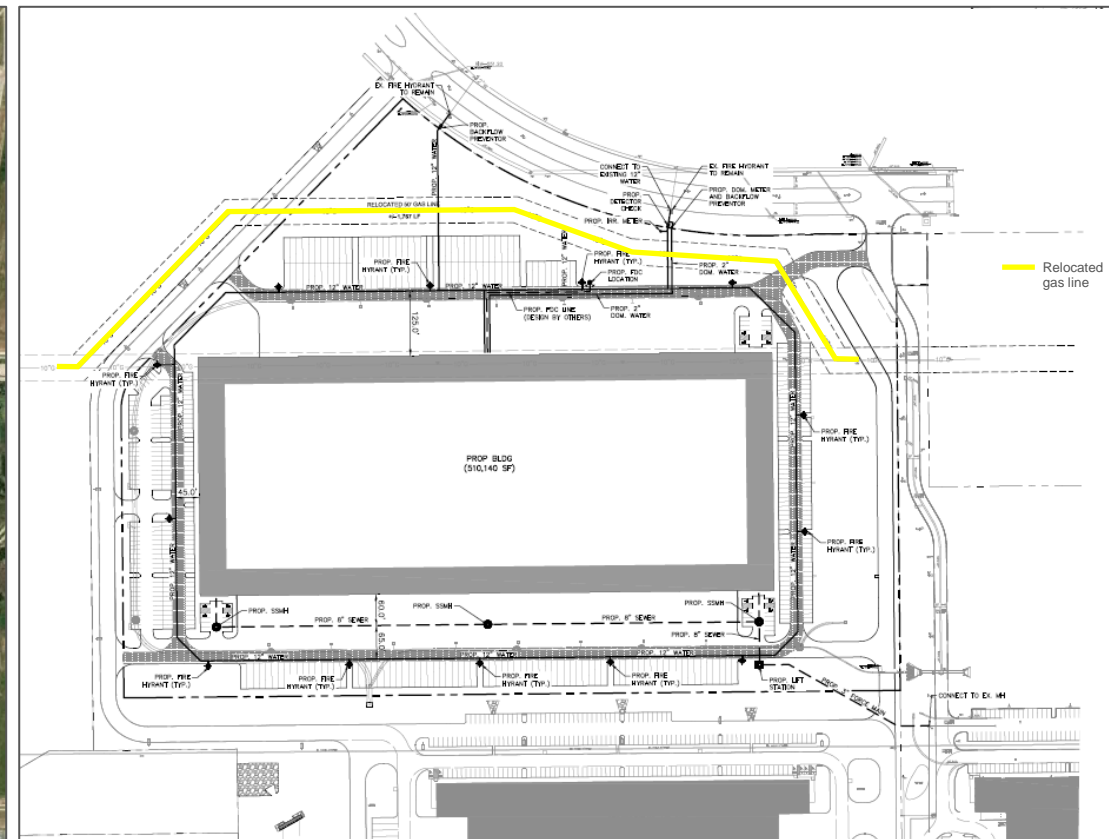
FUNDING  
SOURCE(S)

30% Design  
25% Construction

D/S/M/WBE  
PARTICIPATION

# Site Map

Lease agreement and reimbursement agreement  
with DFW Commerce Center IV, LLC





**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Concessions/Commercial Development	Reimbursement agreement with DFW Commerce Center IV, LLC		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute a reimbursement agreement with DFW Commerce Center IV, LLC for an amount not to exceed \$812,005.				
<b>Description</b>  <ul style="list-style-type: none"><li>• A separate Official Board Action is being requested at the January 6, 2022 Board meeting to authorize the DFW Airport Board to lease +/-31.729 acres of land to DFW Commerce Center IV, LLC.</li><li>• The subject reimbursement agreement associated with the above-mentioned lease references Board funded improvements to be designed and constructed by ATMOS Energy and managed by DFW Commerce Center IV, LLC and reimbursed by the DFW Airport Board. These Board funded improvements will allow the site to be developable.</li><li>• In order to execute the above-mentioned lease, the site requires the installation of +/-1,771 linear feet (LF) of ten-inch, steel pipe, gas line and abandonment of +/-1,462 LF of ten-inch, steel pipe, gas line which will be capped and retired in place and any associated erosion control will be removed.</li></ul>				
<b>Justification</b>  <ul style="list-style-type: none"><li>• The development planned for this site will be a long-term logistics facility.</li><li>• Development of this facility will generate initial rent of approximately \$691,058 per year; approximately \$57,588 per month.</li><li>• Strategic Plan benefits:<ul style="list-style-type: none"><li>◆ Assists with development of land on DFW Airport in support of the Board's Land Use Plan</li><li>◆ Encourages non-core business developments consistent with the Board's policies</li><li>◆ Increases non-airline revenues and supports trade within the Dallas/Fort Worth region</li></ul></li></ul>				
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"><li>• The annual goal for the M/WBE Program is 31%.</li><li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement (utility payment).</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
John Brookby 3-4660	0341	26954		\$812,005.00

**Additional Information****Financial Analysis:**

- Total CIP approval for this project = \$812,005
- Total initial annual rent = \$691,058
- Internal rate of return on full approved CIP investment = 85.8%
- Project payback on full approved CIP investment = 1.18 years

**Funding:**

- CIP is approved; minimum 20% bond funding.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute a reimbursement agreement with DFW Commerce Center IV, LLC for an amount not to exceed \$812,005.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 5:20 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:21 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:50 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Commercial Development  
Dec 15, 2021 9:20 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Concessions/Commercial Development	Lease Amendment 2 with Drive Nation Sports, LLC		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Lease Amendment 2 with Drive Nation Sports, LLC.				
<b>Description</b> <ul style="list-style-type: none"><li>• The Board approved a lease agreement with Drive Nation Sports, LLC (Drive Nation) on June 30, 2016 (Resolution #2016-07-167) for +/-16.12 acres of land as part of a two-phase development, as follows: +/-7.47 acres for Phase 1 and +/-8.65 acres for Phase 2. A lease was executed on October 26, 2017.</li><li>• The Board approved a Lease Amendment 1 with Drive Nation on March 4, 2021 (Resolution #2021-03-065) to amend the lease to allow the Phase 2 area to be leased to SRPF C/Passport 125, L.P. (Stream Realty) through a separate action for the construction of a logistics/warehouse facility containing +/-125,000 square feet. The proposed lease with Stream Realty is progressing toward execution.</li><li>• Per the lease, Drive Nation pays \$15,079 per year for the Phase 2 area for the first four years of the lease through October 25, 2021, which is 10% of the full rent of the Phase 2 area. Lease Amendment 2 will extend the original Phase 2 rent obligation until the execution of the new lease with Stream Realty.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• Drive Nation requested that the period of 10% rent for Phase 2 area be extended to accommodate their inability to pay full rent on the Phase 2 area while Board staff is working with Stream Realty on the proposed development.</li><li>• Given Drive Nation's specialized facility use and operations, this action is intended to minimize loss of rent revenue and avoid significant Board expenses to re-lease, repurpose, and maintain facility that would arise from a lease termination, while maintaining continuity of Drive Nation's leasehold rights and obligations.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• Not applicable.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
John Brookby 3-4660				\$0

**Additional Information**

- The lease of the +/-8.59-acre area to Stream Realty will result in initial rent income of approximately \$159,026 per year; approximately \$13,252 per month.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Lease Amendment 2 with Drive Nation Sports, LLC.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 5:20 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:21 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:50 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Commercial Development  
Dec 15, 2021 9:20 am

Pending

Chief Executive Officer

Date





# Lease Amendment 2 with Drive Nation Sports, LLC

## PURPOSE:

That the Chief Executive Officer or designee be authorized to execute Lease Amendment 2 with Drive Nation Sports, LLC

## DESCRIPTION:

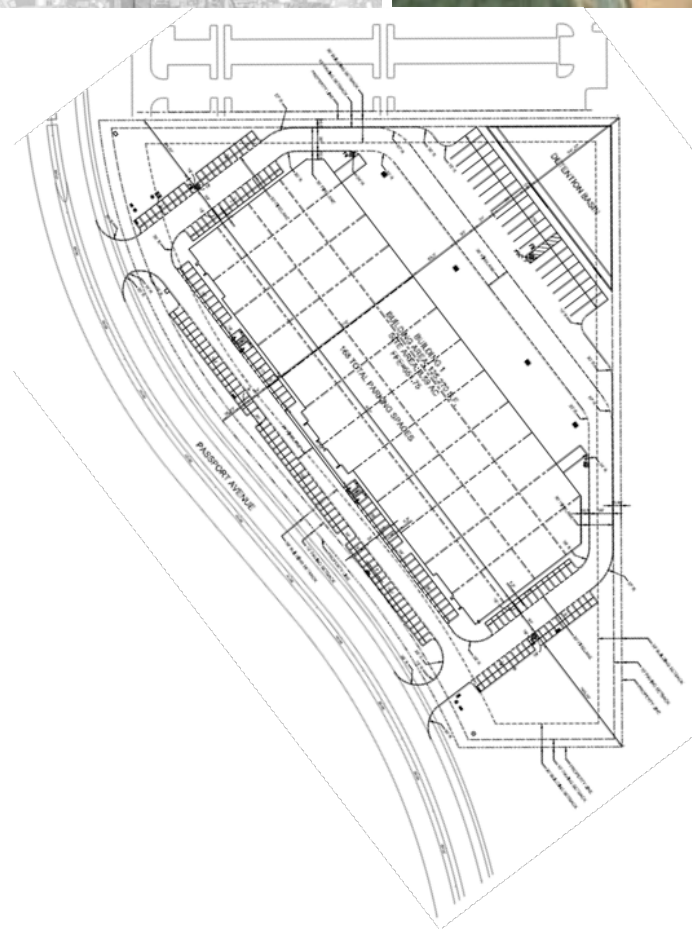
The Board approved a lease agreement with Drive Nation on June 30, 2016, for ±16.12 acres of land as part of a two-phase development (±7.47 acres Phase 1 and ±8.65 acres Phase 2).

The Board approved a Lease Amendment 1 with Drive Nation on March 4, 2021, to allow the Phase 2 area to be leased to SRPF C/Passport 125, L.P. (Stream Realty) for the construction of a logistics/warehouse building of ±125,000 sf.

Per the existing lease Drive Nation pays \$15,079 per year for the Phase 2 area through October 25, 2021; which is 10% of the full rent of the Phase 2 area. Lease Amendment 2 will extend the original Phase 2 rent obligation until execution of the new lease with Stream Realty.

Drive Nation requested that the period of 10% rent for Phase 2 area be extended to accommodate their inability to pay full rent on the Phase 2 area while the Board is working with Stream Realty on the proposed development.

Given Drive Nation's specialized facility use and operations, this action is intended to minimize rent revenue loss and avoid significant Board expenses to re-lease, repurpose, and maintain facility that would arise from a lease termination, while maintaining continuity of Drive Nation's leasehold rights and obligations.



N/A

ACTION  
AMOUNT

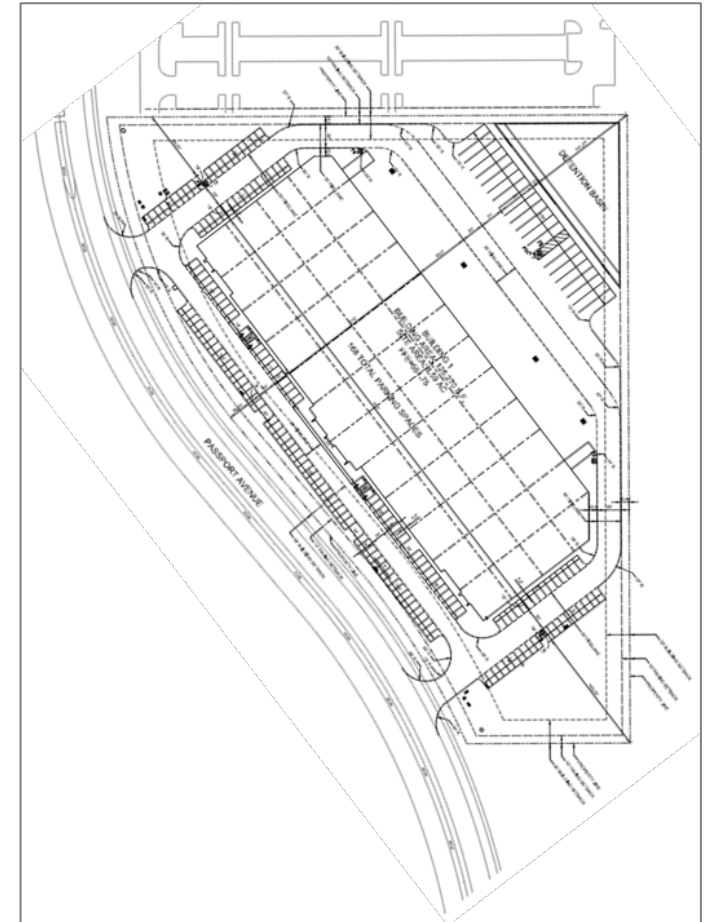
N/A

FUNDING  
SOURCE(S)

N/A

D/S/M/WBE  
PARTICIPATION

# Lease Amendment 2 with Drive Nation Sports, LLC



DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
COMMITTEE DISCUSSION ITEM

<b>Meeting Date</b> 01/06/2022	<b>Subject</b> Permits Issued by Concessions	<b>Committee</b> Concessions/Commercial Development
-----------------------------------	---	---

**Item For Discussion**

Permits Issued by Concessions

**Description**

- **JDDA Concessions Management, Inc.** was issued an Amendment to Lease No. 009813 for 415 square feet of storage spaced identified as B-1-035E-A07. The Amendment is co-terminus with the Lease. Concessionaire will be charged a rate of \$50.00 per square foot of space, per year, subject to annual increases.
- **Duty Free Americas Dallas, LLC** was issued an Amendment to Lease No. 009397 for 262 square feet of storage space identified as B-1-116E-A13. The Amendment is co-terminus with the Lease. Concessionaire will be charged a rate of \$50.00 per square foot of space, per year, subject to annual increases.
- **Airport Van Rental** was issued Permit No. 011289 to operate an off-premise rental car business. Concessionaire shall pay a rent of ten percent of gross receipts and Customer Transportation Charges as per the Schedule of Charges. The term is effective October 1, 2021 for two years.

**AGENDA**  
**FINANCE/AUDIT COMMITTEE MEETING**  
**Tuesday, January 4, 2022**  
**12:45 p.m.**

**FINANCE/AUDIT COMMITTEE**

22. Approve Minutes of the Finance/Audit Committee Meeting of November 30, 2021.

Abel Palacios                      23. Financial Report.

**Consent Items for Consideration**

Kristian Havard                      24. Approve execution of Contract No. 8005452, for Economic Impact Study, with Perryman Consultants, Inc. dba The Perryman Group, of Waco, Texas, in an amount not to exceed \$236,500.00, for the Contract term of two months.

Elaine Rodriguez                      25. Approve an increase to Legal Services Contract No. 8005115 with the firm of Milby LLC, Dallas, Texas in an amount not to exceed \$50,000.00 for a revised contract amount not to exceed \$595,000.00.

Michael Youngs                      26. Approve execution of Contract No. 7007124, for a Digital Asset Management System, with IntelligenceBank Pty Ltd of Irvine, California, in an amount not to exceed \$71,840.00, for the initial two-year term of the Contract, with options to renew for four additional one-year periods.

27. Approve an increase to Contract No. 7006392, for Cellular and Data Services, with AT&T Mobility National Accounts LLC, of Atlanta, Georgia, in an amount not to exceed \$200,000.00, for a revised not to exceed amount of Contract amount of \$2,191,000.00.

Donnell Harvey                      28. Approve a request by American Airlines to exercise its option to purchase one Boeing 757 flight training device identified by FAA ID Number 1099.

**Action Items for Consideration**

Milton De la Paz                      29. Approve authorization to waive the 24-month operating requirement, not seek reimbursement from Qatar and allow Qatar to participate in future ASIP opportunities.

Michael Youngs

30. Approve execution of Contract No. 7007172, for Geographic Information System Software and Maintenance, with Environmental Systems Research Institute, Inc., of Redlands, California, in an amount not to exceed \$360,000.00, for the initial three-year term of the Contract, with options to renew for two additional three-year periods.

### **CLOSED SESSION**

31. In accordance with provisions of Section 551.071 of the Texas Government Code, a closed session will be held for the purposes of seeking the Board's attorney's advice with respect to pending or contemplated litigation, a settlement offer, or other matters that are exempt from public disclosure under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas (Article X, Section 9 of the State Bar Rules), to wit:

- a) Christopher Prokopecas v. DFW International Airport Board

And;

In accordance with provisions of Section 551.074 of the Texas Government Code, a closed session will be held to discuss the qualifications or performance of identifiable Board employees, to wit:

- b) Approve appointment and employment of Director of Audit Services

### **OPEN SESSION**

#### **Action Items**

Elaine Rodriguez

32. Approve execution of an agreement settling the Prokopecas Lawsuit.
33. Approve appointment and employment of Director of Audit Services.

#### **Discussion Items**

Tamela Lee

34. Monthly D/S/M/WBE Expenditure Report.

Ron Duncan

35. Purchase Orders/Contracts and Professional Services Contracts approved by authorized staff.



# KPIs and Financial Report – FY 2022

Two months ending November 30, 2021 - Unaudited



# Key Performance Indicator Scorecard

Two months ending November 30, 2021 – Unaudited

(\$ in millions)

(\$ in millions)

Key Performance Indicator	Year-To-Date						FY 2022
	FY 2021 Actuals	FY 2022 Actuals	FY 2022 Budget	Actuals vs. Budget Increase/(Decrease)			Annual Budget
DFWCC Total Revenues before FRP	\$40.1	\$69.8	\$59.7	\$10.1	16.8%	<div></div>	\$370.5
Total Expenditure Budget	\$151.1	\$165.0	\$169.5	(\$4.4)	(2.6%)	<div></div>	\$1,036.4
Application of Federal Relief Proceeds	\$6.8	\$6.6	\$18.7	(\$12.1)	(64.7%)	<div></div>	\$112.4
Total Passengers (Ms)	7.2	11.8	10.1	1.7	16.8%	<div></div>	67.2
Total Landed Weights (Bs)	5.7	7.6	7.2	0.4	5.6%	<div></div>	44.6

## Results Status Bar

- Improved/Constant
- Worse

# DFW Cost Center

Two months ending November 30, 2021 – Unaudited

	Year-To-Date					FY 2022
	FY 2021 Actuals	FY2022 Actuals	FY 2022 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget
Revenues						
Parking	\$12.6	\$30.1	\$23.5	\$6.6	28.2%	\$145.1
Concessions	8.7	15.7	15.0	0.7	4.9%	95.1
Rental Car	3.9	7.3	5.5	1.8	33.0%	33.4
Commercial Development	9.6	11.0	10.9	0.1	0.9%	64.4
Other Revenues	5.2	5.8	5.0	0.8	16.1%	32.5
Total Revenues before FRP	40.1	69.8	59.7	10.1	16.8%	370.5
DFW CC Expenditures						
Operating Expenditures	16.5	21.9	22.6	(0.6)	(2.8%)	141.2
Debt Service, net	10.3	7.9	8.8	(0.9)	(10.5%)	50.8
Total Expenditures	26.9	29.8	31.4	(1.6)	(5.0%)	192.0
Gross Margin - DFW Cost Center	13.2	40.0	28.4	11.6	41.0%	178.5
Less Transfers and Skylink						
DFW Terminal Contribution	0.5	0.5	0.5	0.0	0.0%	2.8
Skylink Costs	7.7	8.5	10.1	(1.6)	(15.7%)	53.7
Net Revenues before FRP	5.1	31.0	17.8	13.2	74.0%	122.0
Federal Relief Proceeds (FRP)	5.9	0.0	6.8	(6.8)	(100.0%)	41.1
Net Revenues	\$11.0	\$31.0	\$24.7	\$6.4	25.7%	\$163.1



# Airfield and Terminal Cost Centers

Two months ending November 30, 2021 – Unaudited

	Year-To-Date				FY 2022	
	FY 2021 Actuals	FY2022 Actuals	FY 2022 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget
Revenues						
Landing Fees	\$12.5	\$16.9	\$16.0	\$0.9	5.6%	\$99.4
Other Airfield	2.0	2.5	1.9	0.5	28.2%	12.0
Transfer from DFW Cost Center	11.7	16.0	11.2	4.8	42.4%	67.5
Total Airfield Revenue	26.1	35.4	29.2	6.2	21.3%	178.8
Terminal Leases	55.3	54.0	53.9	0.1	0.1%	326.7
FIS Fees	1.6	3.2	2.4	0.8	31.4%	17.4
Turn Fees	1.8	3.4	3.0	0.4	12.7%	22.4
Other Terminal	2.8	3.8	3.4	0.4	12.1%	21.7
Total Terminal Revenues	61.6	64.4	62.8	1.6	2.6%	388.2
DFW Terminal Contributions	0.5	0.5	0.5	0.0	0.0%	2.8
Total Revenues before FRP	88.2	100.3	92.5	7.8	8.5%	569.9
Expenditures						
Operating Expenditures	50.8	58.8	60.4	(1.6)	(2.7%)	376.5
Debt Service, net	45.8	40.2	43.6	(3.4)	(7.9%)	264.6
Total Expenditures	96.5	99.0	104.0	(5.0)	(4.8%)	641.2
Net Income/(Loss) before FRP	(8.4)	1.3	(11.6)	12.9	(111.1%)	(71.3)
Federal Relief Proceeds (FRP)	0.9	6.6	11.9	(5.3)	(44.4%)	71.3
Net Income/(Loss)	(\$7.5)	\$7.9	\$0.3	\$7.6	2612.0%	\$0.0

# Operating Fund – Total Expenditures

Two months ending November 30, 2021 – Unaudited

	Year-To-Date					FY 2022
	FY 2021 Actuals	FY2022 Actuals	FY 2022 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget
Operating Expenditures						
Salaries and Wages	\$26.5	\$24.2	\$25.1	(\$0.9)	(3.7%)	\$164.9
Benefits	11.1	11.8	12.3	(0.5)	(4.1%)	72.6
Facility Maintenance Contracts	12.2	13.4	14.4	(1.0)	(7.2%)	104.6
Other Contract Services	13.4	16.6	17.2	(0.6)	(3.5%)	132.4
Utilities	4.0	4.5	4.6	(0.1)	(1.8%)	28.4
Equipment and Other Supplies	2.3	2.4	2.7	(0.3)	(10.1%)	21.0
Insurance	1.3	2.0	1.9	0.1	4.5%	12.1
Fuels	0.3	0.5	0.5	0.0	4.8%	2.6
General, Administrative, and Other	0.6	0.6	1.0	(0.4)	(38.3%)	15.7
Change in Operating Reserves	2.2	12.6	12.6	(0.0)	(0.0%)	12.6
Total Operating Expenditures	73.8	88.6	92.3	(3.7)	(4.0%)	566.9
Debt Service, gross	77.3	76.5	77.2	(0.8)	(1.0%)	469.5
Total Operating Fund Expenditures	\$151.1	\$165.0	\$169.5	(\$4.4)	(2.6%)	\$1,036.4

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
01/06/2022	Finance/Audit	Economic Impact Study		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 8005452, for Economic Impact Study, with Perryman Consultants, Inc. dba The Perryman Group, of Waco, Texas, in an amount not to exceed \$236,500.00, for the Contract term of two months.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a Contract for an Economic Impact Study in support of the Airport's Global Strategy and Development Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>This action will provide research services and support to the Airport's Global Strategy and Development and the Business Diversity and Development Department to conduct an Economic Impact Study of the Airport's impact on the local and regional economy.</li><li>As part of the Airport's benchmarking efforts, this action will also support research on the economic and fiscal contributions of minority and women-owned businesses at the Airport to the regional economy.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to no availability of M/WBE firms that perform this service.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: January 2022</li><li>Contract Term: Two months</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8005452			NTE \$236,500.00	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
John Ackerman 3-5327 Shannon Hamilton 3-5620	Operating Fund			NTE \$236,500.00

**Additional Information**

- Two Proposals, none from M/WBE firms, were received on or before the due date of October 15, 2021.
  - ♦ McKinsey and Company, Inc., of Washington, D.C.
  - ♦ The Perryman Consultants, Inc. dba The Perryman Group of Waco, Texas
- Based on evaluations of the Proposals submitted, the Evaluation Committee, consisting of representatives for the Airport's Global Strategies & Development Division and Business Diversity and Development Departments, recommends that the Contract be awarded to Perryman Consultants, Inc. dba The Perryman Group, of Waco, Texas.
- Projected total for the Contract, if approved is \$236,500.00.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005452, for Economic Impact Study, with Perryman Consultants, Inc. dba The Perryman Group, of Waco, Texas, in an amount not to exceed \$236,500.00, for the Contract term of two months.

**Approved as to Form by**

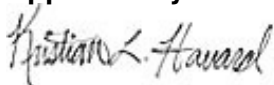

Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:50 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:13 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 14, 2021 5:41 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Government Relations  
Dec 14, 2021 1:24 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Finance/Audit	Increase to Legal Services Contract No. 8005115 with the firm of Milby, LLC		
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No. 8005115 with the firm of Milby LLC, Dallas, Texas in an amount not to exceed \$50,000.00 for a revised contract amount not to exceed \$595,000.00.				
<b>Description</b> <ul style="list-style-type: none"><li>• This action would increase the Board's contract for Legal Services regarding representation in the connections with construction and/or engineering matters.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• On September 11, 2017, the Board entered into a legal services contract with Mitchell Milby for general advice and counsel in connection with construction and/or engineering matters.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The annual goal for the historical SBE Program is 20%.</li><li>• In accordance with the Board's historical SBE Program, no SBE goal was determined for this Contract due to the original contract being under \$50,000.</li><li>• Milby LLC is a certified Small Business Enterprise (WM-C) and will be counted towards the Board's historical SBE Program goal.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Elaine Rodriguez 3-5487				\$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No. 8005115 with the firm of Milby LLC, Dallas, Texas in an amount not to exceed \$50,000.00 for a revised contract amount not to exceed \$595,000.00.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:53 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:14 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:45 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Legal  
Dec 15, 2021 12:10 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Finance/Audit	Digital Asset Management System		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007124, for a Digital Asset Management System, with IntelligenceBank Pty Ltd of Irvine, California, in an amount not to exceed \$71,840.00, for the initial two-year term of the Contract, with options to renew for four additional one-year periods.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a Contract to implement a user-friendly Digital Asset Management (DAM) System to store and manage all creative assets - photos, videos and graphic design in support of the Airport's Communications &amp; Marketing Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>This Contract will implement a useful tool to organize, access, manage, analyze, archive, and distribute all the Airport's photographs, videos, and portable document formats for creative assets and marketing tools.</li><li>DAM provides a content hub where users can all access the latest files, ensuring that a consistent brand message is being communicated.</li><li>This system will streamline processes, centralize digital marketing collateral, and boost efficiency among our teams.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to the initial estimate amount being \$50,000.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: January 2022</li><li>Contract Term: Two years, with four one-year renewal options</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007124			NTE \$71,840.00	
<b>For Information contact</b> Michael Youngs 3-5350 Joy Tuider 3-5634		<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>   <b>Amount</b> \$71,840.00

**Additional Information**

- Three Proposals, none from M/WBE firms, were received on or before the due date of November 3, 2021.
  - ◆ IntelligenceBank Pty Ltd, of Irving, California
  - ◆ Merlin Compliance, Inc., of Braintree, Massachusetts
  - ◆ Sitecore USA Inc., of San Francisco, California
- Based on evaluations of the Proposals submitted, the Evaluation Committee, consisting of representatives for the Airport's Communications and Marketing and Information Technology departments, recommends that the Contract be awarded to Intelligence Bank of Irvine, California.
- Projected total of the Contract including all renewals, if approved is \$215,520.00.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007124, for a Digital Asset Management System, with IntelligenceBank Pty Ltd of Irvine, California, in an amount not to exceed \$71,840.00, for the initial two-year term of the Contract, with options to renew for four additional one-year periods.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:55 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:14 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:45 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Dec 15, 2021 7:46 am

Pending

Chief Executive Officer

Date



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
01/06/2022	Finance/Audit	Cellular and Data Services			
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase Contract No. 7006392, for Cellular and Data Services, with AT&T Mobility National Accounts LLC, of Atlanta, Georgia, in an amount not to exceed \$200,000.00, for a revised not to exceed amount of Contract amount of \$2,191,000.00.					
<b>Description</b> <ul style="list-style-type: none"><li>• Increase the Contract for Cellular and Data Service in support of the Airport's communications needs.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>• The increase will support the demand for cellular services to cover the mobility of many services across the Airport.</li><li>• The number of mobile devices issued for staff to support their job duties has increased.</li><li>• Additional mobile devices have been put into use to facilitate enhanced services including items such as Airfield Vehicle Tracking, Bus Tracking, and Smart Restrooms.</li></ul>					
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The annual goal for the historical SBE Program is 25%.</li><li>• N/A - Not subject to the goal per the Board's SBE Policy due to the nature of the procurement (DIR).</li></ul>					
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>• The current Contract completion date of June 9, 2022 is not affected by this action.</li></ul>					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
7006392			NTE \$200,000.00	\$2,191,000.00	
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Michael Youngs 3-5350		Operating Fund			\$200,000.00
Mubina Ashraf 3-5548					

**Additional Information**

- On August 4, 2016, by Resolution No. 2016-08-188, the Board awarded Contract No. 7006392, Cellular and Data Services, to AT&T Mobility National Accounts LLC, of Atlanta Georgia, through the Department of Information Resources (DIR) Contract No. DIR-TSO-3420, in accordance with Board Resolution No. 97-01-24, dated January 9, 1997.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract No. 7006392, for Cellular and Data Services, with AT&T Mobility National Accounts LLC, of Atlanta, Georgia, in an amount not to exceed \$200,000.00, for a revised not to exceed amount of Contract amount of \$2,191,000.00.

**Approved as to Form by**

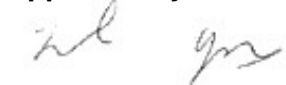

Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:57 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:14 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:46 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Dec 15, 2021 7:46 am

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
01/06/2022	Finance/Audit	Boeing 757 Flight Training Device		
<b>Action</b> That the Airport Board approves a request by American Airlines to exercise its option to purchase one Boeing 757 flight training device identified by FAA ID Number 1099.				
<b>Description</b> <ul style="list-style-type: none"><li>• In the past, the Dallas Fort Worth Facility Improvement Corporation (FIC) has financed flight simulators and training devices for American Airlines (AA) using tax-exempt bonds. These bonds have been fully repaid by AA and were not obligations of the FIC or the Airport. In order to finance using tax-exempt bonds, the Airport had to technically own the equipment, which was leased back to AA under the terms of a Master Equipment Lease.</li><li>• Pursuant to Article 12 of the Master Equipment Lease, as amended, AA has the option to purchase the equipment at Fair Market Value.</li><li>• AA has informed the Airport that one Boeing 757 flight training device identified by FAA ID Number 1099 is now surplus equipment, and AA is requesting that the Airport Board approve AA's right to exercise its option to purchase the equipment for the amount of \$50,000.00. AA will then sell the equipment to a third party for the same amount. The proceeds from the sale will be deposited to the Joint Capital Account and used for eligible tax-exempt projects.</li><li>• An appraisal has been prepared by IDF SH&amp;E Limited. This appraisal determined that the equipment has a liquidation value that is more than the sales price listed above. However, such liquidation value is as of April 2020 and is unadjusted for the economic impact of the COVID-19 pandemic on the aviation industry. As a result, the appraiser opined that this equipment would experience a decline in value as a result of the COVID-19 pandemic.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• This action provides for the disposal of surplus equipment at the AA training facility in accordance with the terms of the Master Equipment Lease and applicable federal tax laws.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• Not Applicable</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Donnell Harvey 3-4640				\$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board approves a request by American Airlines to exercise its option to purchase one Boeing 757 flight training device identified by FAA ID Number 1099.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:52 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:13 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:45 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Dec 15, 2021 9:43 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 01/06/2022	<b>Committee</b> Finance/Audit	<b>Subject</b> Exception to Air Service Incentive Program Policy for Qatar Airways	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to waive the 24-month operating requirement, not seek repayment for amount reimbursed and allow Qatar to participate in future ASIP opportunities.			
<b>Description</b> <ul style="list-style-type: none"> <li>Qatar Airways was eligible for Air Service Incentive Program (ASIP) funding for their freighter service from Santiago, Chile to DFW Airport. The ASIP for this route consisted of reimbursement of landing fees for 24 months, valued at approximately \$240,000, and reimbursement of marketing expenses up to \$200,000. The provisions of the ASIP require the carrier to complete the entire 24 month service period, and failure to do so requires the carrier to repay the entire incentive amount reimbursed. Qatar served the market for 22 of the 24 months, but was forced to withdraw the flight due to unforeseen impacts caused by the COVID pandemic and the grounding of a significant portion of Qatar's A350 fleet. Qatar flew 92% of the required period, and has earned landing fee reimbursements of approximately \$206,000, and has incurred marketing expenses of \$73,000-approximately 63% of the potential ASIP. Approval of this Board Action would authorize the CEO to waive the 24-month operating requirement, not seek repayment for amount reimbursed and allow Qatar to participate in future ASIP opportunities.</li> </ul>			
<b>Justification</b> <ul style="list-style-type: none"> <li>Qatar Airways is a valued business partner of DFW Airport and American Airlines, and is the only foreign flag carrier that never stopped serving DFW during the pandemic, and in fact increased service.</li> <li>Qatar was forced to withdraw the service by pandemic-related disruptions in the global supply chain, including changes in the economics of one of their key commodities.</li> <li>Qatar is a major operator of A350's, and currently has a significant portion of this fleet grounded, forcing them to restructure their entire passenger and cargo network.</li> </ul>			
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"> <li>Not Applicable</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0 <b>Revised Amount</b> \$0
<b>For Information contact</b> Milton De la Paz 3-5854	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b> Amount \$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to waive the 24-month operating requirement, not seek repayment for amount reimbursed from Qatar and allow Qatar to participate in future ASIP opportunities.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 3:58 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:16 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 16, 2021 10:00 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Dec 14, 2021 5:15 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Finance/Audit	Geographic Information System Software and Maintenance		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007172, for Geographic Information System Software and Maintenance, with Environmental Systems Research Institute, Inc., of Redlands, California, in an amount not to exceed \$360,000.00, for the initial three-year term of the Contract, with options to renew for two additional three-year periods.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a Contract for Geographic Information System Software and Maintenance in support of the Airport's technology program.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Replaces an existing multi-year Contract with a new cost-effective Enterprise License Agreement.</li><li>Contract will provide software used for mapping incidents, assets, and resources as well as tools for distributing location-based services and routing in real-time.</li><li>The software is needed to maintain and distribute base maps to support a variety of functions including dispatch and routing of Emergency Services; Airfield Inspections; and Terminal Space Planning.</li><li>Contract entitles the Airport to new version releases bug fixes and on-demand training.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this contract due to no availability of M/WBE firms that perform this service.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: February 2022</li><li>Contract Term: Three years, with two three-year renewal options</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007172			NTE \$360,000.00	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Michael Youngs 3-5350 Shannon Hamilton 3-5620	Operating Fund			\$360,000.00

**Additional Information**

- This is a Sole Source.
- The services of the Contract are exempt from competitive bidding, in accordance with local Government Code 252.022, as they are available only from one source.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007172, for Geographic Information System Software and Maintenance, with Environmental Systems Research Institute, Inc., of Redlands, California, in an amount not to exceed \$360,000.00, for the initial three-year term of the Contract, with options to renew for two additional three-year periods.

**Approved as to Form by**

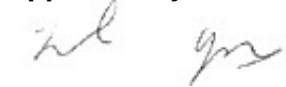

Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 4:02 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:17 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:49 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Dec 15, 2021 7:47 am

Pending

Chief Executive Officer

Date



# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
01/06/2022	Finance/Audit	Settlement of Lawsuit -- Christopher Prokopeas v. DFW International Airport Board		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute an agreement settling the Prokopeas Lawsuit.				
<b>Description</b>  <ul style="list-style-type: none"><li>• A mediation of the lawsuit styled: <u>Christopher Prokopeas v. DFW International Airport Board</u>, Cause No. DC-20-11026, in the 68th Judicial District Court, Dallas County (the "Prokopeas Lawsuit"), was conducted on November 22, 2021.</li><li>• Under the mediated settlement, which is hereby submitted to the Board for approval, the Board would pay a total of \$72,000.00 in exchange for dismissal of the suit with prejudice and a full release of all claims. Of the total settlement amount, \$39,647.53 will be paid to the plaintiff and \$32,352.47 will be paid to plaintiff's attorney.</li></ul>				
<b>Justification</b>  <ul style="list-style-type: none"><li>• Plaintiff is a former employee who alleged wrongful termination on the basis of age, national origin, race and retaliation discrimination.</li><li>• This is a disputed claim and the settlement is to avoid the additional time and expense of trying the case and future appeals.</li></ul>				
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"><li>• The annual goal for the M/WBE Program is 31%.</li><li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Legal Settlement)</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$72,000.00	\$72,000.00
<b>For Information contact</b> Elaine Rodriguez 3-5487		<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$72,000.00

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute an agreement settling the Prokopeas Lawsuit.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 15, 2021 4:01 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:17 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:49 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Legal  
Dec 15, 2021 12:09 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/06/2022	Finance/Audit	Appointment of Director of Audit Services		
<b>Action</b> That the Board approve the appointment and employment of Aaron Munoz as the Director of the Board's Audit Services Department.				
<b>Description</b> <ul style="list-style-type: none"><li>• After a comprehensive search for a new Director of Audit Services, the Board has chosen Aaron Munoz as its designee to fill the position vacated by Robert Darby upon his retirement in September 2021.</li><li>• Terms of Employment as are follows:<ul style="list-style-type: none"><li>◆ Annual base salary of \$225,000, subject to review on an annual basis.</li><li>◆ Participation in the Airport's Management Incentive Plan, with a maximum amount of 15% of base salary, with the actual amount determined by the Board based on the Audit Scorecard results at the end of the fiscal year.</li><li>◆ Time off with pay shall accrue at the biweekly rate of 7.08 hours.</li><li>◆ Holiday pay as generally available to executive-level Board employees.</li><li>◆ Company vehicle and related maintenance services in accordance with the Board's policy regarding Board-Provided Vehicles.</li><li>◆ Eligible for one annual comprehensive medical physical with the Airport's approved provider.</li><li>◆ Eligible to participate in such benefits as may be made available to Board employees in general, including, but not limited to, medical, dental, vision and life insurance benefits, sick leave, Live Well Incentive programs, and other fringe benefits.</li><li>◆ Start date January 17, 2022.</li></ul></li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• Per the Contract and Agreement between the Cities of Dallas and Fort worth, the Board shall appoint its Director of Audit Services. The Board sets the compensation for that position.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• Not Applicable</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Elaine Rodriguez 3-5487				\$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Board approve the appointment and employment of Aaron Munoz as the Director of the Board's Audit Services Department.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Dec 16, 2021 12:52 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Dec 16, 2021 9:17 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Dec 15, 2021 8:48 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Legal  
Dec 15, 2021 12:07 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
COMMITTEE DISCUSSION ITEM**

<b>Meeting Date</b> 01/06/2022	<b>Subject</b> Monthly Report	<b>Committee</b> Finance/Audit
<b>Item For Discussion</b> Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00, and Contracts Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of November 2021.		
<b>Description</b> <ul style="list-style-type: none"><li>• Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00, and Contracts Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of November 2021.</li></ul>		

**PURCHASE ORDERS BETWEEN \$25,000.00 AND \$50,000.00 (NOVEMBER 2021)**

VENDOR/LOCATION	PO/ CONTRACT NO.	DESCRIPTION	DEPARTMENT	AMOUNT
Ennis Paint, Inc. Greensboro, North Carolina	278486	Airfield Paint – Cold Weather	Energy, Transportation & Asset Management	NTE \$37,582.50
		<ul style="list-style-type: none"><li>Requisition No. 279626</li></ul>		Paid to Date: \$0.00
TOTAL				\$37,582.50

**GENERAL SERVICES CONTRACTS BETWEEN \$25,000.00 AND \$50,000.00 (NOVEMBER 2021)**

<b>VENDOR/LOCATION</b>	<b>PO/ CONTRACT NO.</b>	<b>DESCRIPTION</b>	<b>DEPARTMENT</b>	<b>AMOUNT</b>
Capital Lease Group, Ltd. Brockton, Massachusetts	7007156	Vehicle Lease – EVP Global Strategy & Development	Global Strategy & Development	NTE \$47,376.00  Paid to Date: \$1,447.61
<b>TOTAL</b>				<b>\$47,376.00</b>

**CONTRACT/PURCHASE ORDER INCREASES/DECREASES (\$25,000 OR GREATER)  
(APPROVED BY BOARD STAFF UNDER THEIR DELEGATED AUTHORITY – NOVEMBER 2021)**

<b>VENDOR/LOCATION</b>	<b>PO/ CONTRACT NO.</b>	<b>DESCRIPTION</b>	<b>DEPARTMENT</b>	<b>CONTRACT DATA</b>
AT&T Mobility National Accounts LLC Atlanta, Georgia	7006392	Cellular & Data Services	Information Technology Services	Contract Value: \$1,946,000.00 <b>This Action: \$45,000.00</b> Revised Contract Value: \$1,991,000.00 Paid to Date: \$1,940,641.73
Joy Promotions, Inc. <sup>N1</sup> Dallas, Texas	7006372	Airport Branded Promotional Items	Procurement & Material Management	Contract Value: \$1,356,160.52 <b>This Action: \$49,950.00</b> Revised Contract Value: \$1,406,110.52 Paid to Date: \$1,301,240.61
Southwest Envirotx Partners, LLC Austin, Texas	7006323	Pavement Deicing Material	Energy, Transportation & Asset Management	Contract Value: \$160,850.00 <b>This Action: \$30,000.00</b> Revised Contract Value: \$190,850.00 Paid to Date: \$155,376.00
<b>TOTAL</b>				<b>\$124,950.00</b>
<b>Note:</b>				
1. M/WBE certified through the North Central Texas Regional Certification Agency				