

**MINUTES**  
**FINANCE/AUDIT COMMITTEE MEETING**  
**Tuesday, October 5, 2021**  
**12:46 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Finance/Audit Committee of the Dallas Fort Worth International Airport Board, was duly convened and held in the Board Room of the DFW Airport Headquarters building at 12:46 p.m., on Tuesday, October 5, 2021, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

William Meadows, Chair  
Eddie Reeves, attended remotely  
Vernon Evans  
Mario Quintanilla

**Other Board Members in attendance:**

Henry Borbolla III  
Gloria M. Tarpley  
Ben Leal  
Raj Narayanan

**Board Staff in Attendance:**

Sean Donohue, John Ackerman, Ken Buchanan, Chris McLaughlin, Khaled Naja, Chris Poinsette, Paul Puopolo, Elaine Rodriguez, Rosa Maria Meagher, Dee Amos Baker, Zenola Campbell, Ron Duncan, Lisa Gahm, Catrina Gilbert, Robert Horton, Tammy Huddleston, Tamela Lee, James Mauldin, Abel Palacios, Bobby Rodriguez, Michael Youngs, Donna Schnell.

**FINANCE/AUDIT COMMITTEE**

16. The minutes of the Finance/Audit Committee Meeting of August 31, 2021 were approved.
17. The Financial Report was presented by Abel Palacios, VP Finance.
18. The Fiscal Year 2021 External Audit Process was presented by Blake Rodgers of Deloitte.

**Consent Items for Consideration**

19. The Committee recommended to the Board to approve authorization to take all necessary actions to prepare, submit and accept any federal, state or other grant applications or agreements available during Fiscal Year 2022, including all understandings and grant assurances included within those applications, and subsequently have the authority to administer any grant awarded, including the authority to close grants, as required.
20. The Committee recommended to the Board to approve authorization to accept and administer funding from FY 2019 State Homeland Security Project Grant #4229001; that the Board agrees that the project SHSP DFW Airport SWAT Equipment Enhancement will be operated through DFW Department of Public Safety; that the Board agrees that in the

event of loss or misuse of the Office of the Governor funds, Board assures that the funds will be returned to the Office of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2019 SHSP DFW Airport - SWAT Equipment Enhancement to the Office of the Governor.

21. The Committee recommended to the Board to approve an increase to Legal Services Contract No. 8004258 with Munck Wilson Mandala in the amount of \$50,000.00 for a new not to exceed amount of \$495,000.00.
22. The Committee recommended to the Board to approve execution of Contract No.7007144, for Keeper Password Management Software with Carahsoft Technology Corp., of Reston, Virginia, in an amount not to exceed \$54,795.65, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
23. The Committee recommended to the Board to approve execution of Contract No. 7007147, for Enterprise Backup Software Maintenance, with Sirius Computer Solutions, Inc., of San Antonio, Texas, in an amount not to exceed \$86,624.34, for the one-year term of the Contract, with options to renew annually, subject to funding availability.
24. The Committee recommended to the Board to approve execution of Contract No. 7007150, for Tableau Software Licenses, with SHI Government Solutions, Inc., of Austin, Texas, in an amount not to exceed \$179,185.73, for the one-year term of the Contract, with options to renew annually.

### **Action Items for Consideration**

25. The Committee recommended to the Board to approve execution of Contract No. 8005442, for Social Media Moderation Services, with ModSquad, Inc., of Sacramento, California, in an amount not to exceed \$300,699.36, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
26. The Committee recommended to the Board to approve extension to Contract No. 8004998 for Employee Medical and Pharmacy Health Plan Services with Blue Cross and Blue Shield of Texas, of Richardson, Texas, and Contract No. 8005020 for Employee Dental Health Plan Services with Cigna Dental Health of Texas, Inc., of Plano, Texas; extend and increase Contract No. 8005021 for Employee Group Life Insurance Services with ReliaStar Life Insurance Company, Inc., of Minneapolis, Minnesota, in an amount not to exceed \$340,800.00; exercise the renewal option and increase Contract No. 8005152 for Employee Vision Benefit Services with HM Life Insurance Company, d.b.a. Davis Vision, Inc., of San Antonio, Texas, in an amount not to exceed \$282,000.00. All Contracts will be extended or renewed for an additional one-year period for a total action amount of \$622,800.00.

27. The Committee recommended to the Board to approve the form of the Preliminary Official Statements, prepared in connection with the sale of the Dallas Fort Worth International Airport Joint Revenue Bonds issued under the 60th Supplemental Bond Ordinance and authorize the Authorized Officers to take any necessary actions in connection with the sale of the Bonds.
28. The Committee recommended to the Board to approve authorization to enter into an Interlocal Agreement between DFW Airport, Dallas Area Rapid Transit, and Trinity Metro for bus service between the Trinity Rail Express (TRE) CentrePort Station and DFW Airport in an amount not to exceed \$300,000.00 for a term of three years.
29. The Committee recommended to the Board to approve execution of Contract No. 7006796, for Coffee Service, with Daiohs USA dba First Choice Coffee Services, of Oakwood Terrace, Illinois, in an amount not to exceed \$656,307.80, for the initial two-year term of the Contract, with options to renew for three additional one-year periods.
30. The Committee recommended to the Board to approve appointment of John Ackerman to the Board of Directors of the Dallas/Fort Worth International Airport Public Facility Improvement Corporation.

#### **CLOSED SESSION**

31. In accordance with the provisions of the Texas Government Code, Section 551.076 and Section 418.183(f), a closed session was held to discuss:
  - a) The deployment, or specific occasions for implementation, of security personnel or devices; and
  - b) Information relating to preventing, detecting, responding to, investigating, and managing emergencies and disasters, including those caused by terrorism or related criminal activity.

#### **OPEN SESSION**

##### **Action Items for Consideration**

32. The Committee recommended to the Board to approve execution of Contract No. 7007137, for Privileged Access Management Software, with Freeit Data Solutions, of Austin, Texas, in an amount not to exceed \$319,002.34, for the one-year term of the Contract.
33. The Committee recommended to the Board to approve execution of Contract No. 7007136, for Cybersecurity Software, with Frontier Media, Inc., dba Axis Technologies, of Plano, Texas, in an amount not to exceed \$565,000.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

### **Discussion Items**

34. The Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
35. Purchase Orders/Contracts and Professional Services Contracts approved by authorized staff were distributed to the Board.