

**DALLAS FORT WORTH INTERNATIONAL AIRPORT**  
**Virtual Board Meeting with Video Conference**  
**April 1, 2021**  
**8:30 a.m.**

**Convening of the Meeting** – The Regular Meeting of the Dallas Fort Worth International Airport Board was duly convened at 8:30 a.m., on Thursday, April 1, 2021, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Henry Borbolla III, Vice Chair	Ben Leal
Gloria M. Tarpley, Secretary	Raj Narayanan
Deputy Mayor Pro Tem Adam McGough <sup>1</sup>	Mario Quintanilla
Mayor Pro Tem Jungus Jordan <sup>2</sup>	Eddie Reeves
Vernon Evans	Karen Hunt <sup>3</sup>

**Board Staff in Attendance:**

Sean Donohue, John Ackerman, Ken Buchanan, Khaled Naja, Chris Poinatte, Paul Puopolo, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Dee Amos Baker, Jeff Benvegna, Alan Black, Zenola Campbell, Rusty Hodapp, Robert Horton, Tamela Lee, James Mauldin, Ollie Malone, Greg Spoon, Max Underwood, Michael Youngs, Donna Schnell.

**AGENDA**

- A. Opening remarks and instructions for the meeting were given by Vice Chair Henry Borbolla III, and a roll call was held to establish that a quorum was present.
- B. Sean Donohue, Chief Executive Officer, talked about air traffic and travel recovery and said there had been four to five days in the last few weeks where post-pandemic traffic records were set and bookings for the summer are picking up considerably. Today's light agenda was noted, but we expect to get back to fuller agendas over the next few months. Plans are underway to have our first in-person post-pandemic meetings in June. Precautions have and will be taken for the health and safety of attendees for these meetings. DFW Airport set up a vaccine distribution site which will be open to all badged employees—including airline partners, concessionaires, and federal partners.
- C. The Financial Report was presented by Chris Poinatte, Executive vice President Finance and Information Technology Services.
- D. The minutes of the regular Board Meeting of March 4, 2021 were approved.

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<sup>1</sup> Designated voting representative from the City of Dallas

<sup>2</sup> Designated voting representative from the City of Fort Worth.

<sup>3</sup> Non-voting representative from the City of Coppell

### **RETIREMENT/INVESTMENT COMMITTEE**

Retirement/Investment Committee Chair Eddie Reeves reported that the Committee met on Tuesday, March 30, 2021 at 12:32 p.m. and recommended approval of the following:

1. The minutes of the Retirement/Investment Committee Meeting of March 2, 2021 were approved during the Committee Meeting of March 30, 2021.

### **Action Item for Consideration**

2. The Airport Board unanimously adopted Resolution No. 2021-04-067 to approve amendment to the Retirement Plan for Employees of DFW International Airport Board.

### **OPERATIONS COMMITTEE**

Operations Committee Chair Raj Narayanan reported that the Committee met on Tuesday, March 30, 2021 at 12:45 p.m., and recommended approval of the following:

3. The minutes of the Operations Committee Meeting of March 2, 2021 were approved during the Committee Meeting of March 30, 2021.

### **Consent Item for Consideration**

4. The Airport Board unanimously adopted Resolution No. 2021-04-068 to approve execution of Contract No. 7006938, for Compactor Container Repair Services, with J.V. Manufacturing, Inc. dba Cram-A-Lot, of Euless, Texas, in an amount not to exceed \$84,125.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

### **Action Items for Consideration**

5. The Airport Board unanimously adopted Resolution No. 2021-04-069 to approve execution of Contract No. 9500740, for ITS Security System Team Facility Reconfiguration, with Real Network Services, Inc., of Dallas, Texas, in an amount not to exceed \$622,674.00, for the 210-calendar day term of the Contract.
6. The Airport Board unanimously adopted Resolution No. 2021-04-070 to approve an increase and extension to Contract No. 9500732, for Indoor Air Quality HVAC Improvement Ultraviolet Light Technology Installation, with Manhattan Construction Company, of Dallas, Texas, in an amount not to exceed \$2,100,000.00, for a revised not to exceed Contract amount of \$7,500,000.00.

### **Discussion Items**

7. There were no Construction and Professional Services Contract increase(s) approved by authorized staff for this reporting period.

8. There were no decreases(s)/increase(s) in Scope of Work approved by authorized staff for this reporting period.

### **FINANCE/AUDIT COMMITTEE**

Finance/Audit Committee Vice Chair Eddie Reeves report that the Committee met on Tuesday, March 30, 2021 at 12:50 p.m., and recommended approval of the following:

9. The minutes of the Finance/Audit Committee Meeting of March 2, 2021 were approved during the Committee Meeting of March 30, 2021.
10. The Financial Report was presented by Max Underwood, Vice President Finance, during the Committee Meeting of March 30, 2021.

### **Consent Item for Consideration**

11. The Airport Board unanimously adopted Resolution No. 2021-04-071 to approve Ratification of Purchase Order No. 277651, for Microsoft Vaccine Management Software, with AKA Enterprise Solutions, LLC, of New York, New York, in the amount of \$98,000.00.

### **Action Items for Consideration**

12. The Airport Board unanimously adopted Resolution No. 2021-04-072 to approve execution of lease amendments for existing lease agreements with American Airlines, Inc. covering 26 acres of land for a new parts distribution facility and 22 acres for a new flight kitchen.
13. The Airport Board unanimously adopted Resolution No. 2021-04-073 to approve execution of Contract No. 7007036, for Non-Sterile Disposable Gloves, with Cintas Corporation, of Coppell, Texas, in an amount not to exceed \$274,000.00; and Contract No. 7007064, for Non-Sterile Disposable Gloves, with R.S. Hughes Co., Inc., of DFW Airport, Texas, in an amount not to exceed \$62,889.60, for the initial one-year term of the Contracts, with options to renew for one additional one-year period. Total amount of action is \$336,889.60.
14. The Airport Board unanimously adopted Resolution No. 2021-04-074 to approve an increase to Contract No. 7006851, for Cloud Multi User System Equipment Upgrade, with ARINC, Incorporated, a part of Collins Aerospace, of Annapolis, Maryland, in an amount not to exceed of \$339,987.90, for a revised Contract amount of \$3,426,490.12.
15. The Airport Board unanimously adopted Resolution No. 2021-04-075 to approve execution of Contract No. 8005399, for Digital Twin Platform, with Willow Technologies, LLC, of New York, New York, in an amount not to exceed \$2,586,720.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
16. The Airport Board unanimously adopted Resolution No. 2021-04-076 to approve the form of the Fifty-Ninth Supplemental Bond Ordinance and request its passage by the City Councils of Dallas and Fort Worth; and authorize the Authorized Officers to take other necessary actions in connection therewith.

17. The Airport Board unanimously adopted Resolution No. 2021-04-077 to approve the form of the Sixtieth Supplemental Bond Ordinance and request its passage by the City Councils of Dallas and Fort Worth; and authorize the Authorized Officers to take other necessary actions in connection therewith.
18. The Airport Board unanimously adopted Resolution No. 2021-04-078 to approve the form of the Sixty-First Supplemental Bond Ordinance and request its passage by the City Councils of Dallas and Fort Worth; and authorize the Authorized Officers to take other necessary actions in connection therewith.

### **Discussion Items**

19. Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
20. Purchase Orders/Contracts and Professional Service Contracts approved by authorized staff were distributed to the Board.

### **CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

Concessions/Commercial Development Committee Chair Vernon Evans reported that the Committee met on Tuesday, March 30, 2021 at 1:26 p.m. and recommended approval of the following:

21. The minutes of the Concessions/Commercial Development Committee Meeting of March 2, 2021 were approved during the Committee Meeting of March 30, 2021.

### **Consent Item for Consideration**

22. The Airport Board unanimously adopted Resolution No. 2021-04-079 to approve execution of Contract No. 8005400, for On-Demand Consumer Research for Concept Testing, with Aperio Insights, LLC, of Dallas, Texas, in an amount not to exceed \$237,000.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

### **Action Item for Consideration**

23. The Airport Board unanimously adopted Resolution No. 2021-04-080 to approve agreements with AT&T, T-Mobile West LLC and Verizon for the operation of a neutral host distributed antenna system (DAS) and outdoor distributed antenna system (oDAS).

### **FULL BOARD**

#### **Discussion Items**

24. The following registered speakers addressed the Board.

Chris Peck, Senior Vice President, JE Dunn Construction. JE Dunn Construction was the design/build firm for the DFW Department of Public Safety Headquarters which was completed in the summer of 2019. Mr. Peck noted the ABC EIC Pyramid and DBIA Local and National Awards that were presented for the project. He also thanked the team and the Board for this experience.

Doug Clough, Vice President, Holder Construction. Holder Construction, along with Source Building Group were the joint venture companies that built the Integrated Operations Center, which will open soon. He thanked the Board for the opportunity and noted the project has been a huge success, especially with the challenges faced during the construction of the project, including the pandemic, material and labor shortages, budget issues and historic weather. He is especially proud that the diversity, equity and inclusion program goals for the project were exceeded.

25. Next Committee meetings – May 4, 2021  
Next Regular Board meeting – May 6, 2021