

# DFW Airport Board of Directors Committee Meetings

Tuesday, February 9, 2021 12:30 p.m.

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The meeting will begin shortly.  
Thank you for joining us today!



# Operations Committee

February 9, 2021



## 5. Grand Hyatt Roof and Panel Replacement

### PURPOSE:

Authorize an increase to the owner allowance for Contract No.9500670, with HCBeck, Ltd. dba The Beck Group, of Dallas, TX.

### DESCRIPTION:

Exterior metal panels thought to be attached to exterior framing based on as-built documentation and field examination were found to be integrated into the curtain wall and glass system on the west façade and will require additional structural attachment with a higher level of construction difficulty, along with resequencing of the construction.

Increasing the owner allowance will allow staff to quickly manage project issues that trigger Contract change orders minimizing the schedule impact for the remaining duration of the construction.

**\$900,000**

ACTION  
AMOUNT

**PFIC/Insurance**

FUNDING  
SOURCE(S)

**21%**

D/S/M/WBE  
PARTICIPATION





## 6. Rental Car Center Service Site Hail Canopies

### PURPOSE:

Authorize execution of Contract No. 9500711, with Gilbert May, Inc. dba Phillips/May Corporation, of Dallas, TX.

### DESCRIPTION:

Hail resistant canopies will provide protection for the rental car inventory to ensure adequate vehicle availability for Airport customers, and protect tenant owned assets.

The Contract will install large-scale hail resistant canopies over approximately 40 acres of rental car service site open vehicle storage areas.



**\$12,819,333**

ACTION  
AMOUNT

**PFIC**

FUNDING  
SOURCE(S)

**33.34%**

D/S/M/WBE  
PARTICIPATION





## 7. Quality Assurance Inspection Services

### PURPOSE:

Authorize execution of four Contracts for Quality Assurance Inspection Services.

### DESCRIPTION:

These Contracts will provide construction quality assurance inspection services on an indefinite delivery basis which allows the Airport to rapidly respond to project and program needs as the volume of work dictates.

Services will be authorized and funded on an as-needed basis by the issuance of individual delivery orders.

These Contracts will replace services currently being provided under two existing project management and construction management Contracts.

## Quality in Construction Airport Pavement Award

FOR EXEMPLARY QUALITY IN  
AIRPORT PAVEMENTS



NATIONAL ASPHALT  
PAVEMENT ASSOCIATION



**\$20,000,000**

ACTION  
AMOUNT

**Various**

FUNDING  
SOURCE(S)

**95-100%**

D/S/M/WBE  
PARTICIPATION

**DFW**



## 8. Automated People Mover Architectural and Engineering Services

### PURPOSE:

Executed Contract No. 8500387, with Lea+Elliott, Inc., of Grand Prairie, TX.

### DESCRIPTION:

Services will focus on the ongoing effort to address any tasks related to the Automated People Mover (APM), including but not limited to engineering, inspection, system design, commissioning and implementation phase support as they occur and evolve.

Services also include the assessment of the APM related facilities and operating systems, recommendations for improvements, review and development of maintenance activities and specifications to ensure operating efficiencies.

**\$15,000,000**


ACTION  
AMOUNT

**Various**

FUNDING  
SOURCE(S)

**25%**

D/S/M/WBE  
PARTICIPATION



# Concessions and Commercial Development Committee

February 9, 2021





## 14. Amend Lease Agreements for Currency Exchange

### PURPOSE:

Amend Lease Amendments between Lenlyn Ltd., operating as ICE Currency Services USA and DFW Airport.

### DESCRIPTION:

- Extend current MAG suspension beyond March 1, 2021 through January 31, 2025.
- Currency Exchange – Currently 2 of 6 open. Surrender 3, open 3.
- Reduce Percent Rent currently at 9% to 4% and return to 10% January 31, 2024.

### JUSTIFICATION:

Currency Exchange is a unique concept dependent on international traffic. Due to the changing climate, as a result of the pandemic, lease modifications are necessary.





# Finance and Audit Committee

February 9, 2021



# KPIs and Financial Report – FY 2021

Three months ending December 31, 2020 – Unaudited

# Key Performance Indicator Scorecard

Three months ending December 31, 2020 - Unaudited

Key Performance Indicators	FY20 Actuals YTD	FY21 Plan YTD	FY21 Actuals YTD	FY21A vs FY21P	FY21 Annual Plan **	Data As Of
<b><u>Business Performance</u></b>						
DFW CC Revenues (Ms) (Parking; GT; Concessions; RAC; CD)	\$90.4	\$50.7	\$51.5	■	\$259.9	Dec 20
Total Operating Fund Expenditure Budget (Ms)	\$247.2	\$232.3	\$226.4	■	\$963.4	Dec 20
Complete Strategic Plan	N/A	EOY	EOY	■	Complete	EOY
Rc've e-comm shipments from Int'l E-Comm Clearance Facility Pilot. *	N/A	EOY	EOY	■	Complete	EOY
<b><u>Customer Experience</u></b>						
Achieve DFW survey Overall Satisfaction score	4.39	4.29	4.33	■	4.29	Dec 20
Achieve DFW survey cleanliness score #	4.37	4.30	4.26	■	4.30	Dec 20
<b><u>Operational Excellence</u></b>						
Achieve zero regulatory enforcement actions	0	0	0	■	0	Dec 20
Achieve full activation of the IOC no later than April 30, 2021. *	N/A	Complete	EOY	■	Complete	EOY
Complete two food waste recycling pilot projects by end of fiscal year. *	N/A	Complete	EOY	■	Complete	EOY
Complete DFW's first "digital twin" project for Runway18R. *	N/A	Complete	EOY	■	Complete	EOY
Develop innovation training program/100% employee participation. *	N/A	100%	EOY	■	100%	EOY
Implement electronic solicitation and evaluation process for PMM. *	N/A	Complete	EOY	■	Complete	EOY











\*\* Plan reflects 100% Target

■ Improved/Constant  
 ■ Worse  
 ■ End of Year/Quarter Completion






# Key Performance Indicator Scorecard

Three months ending December 31, 2020 - Unaudited

Key Performance Indicators	FY20 Actuals YTD	FY21 Plan YTD	FY21 Actuals YTD	FY21A vs FY21P	FY21 Annual Plan **	Data As Of
<b><u>Safe and Secure</u></b>						
Reduce runway incursions: total / DFW employees only.	1 / 1	0 / 0	0 / 0		3 / 1	Dec 20
Complete biometric exit at all mainline gates operated by AA. *	N/A	Complete	EOY		Complete	EOY
<b><u>Community Engagement</u></b>						
M/WBE***/DBE/ACDBE Programs	22%/ 39%/46%	31%/20%/33%	TBD%/ 13%/46%	  	31%/20%/33%	Dec 20
Achieve 85% for M/WBE building/ technical assistance program. *	N/A	EOY	EOY		85%	EOY
<b><u>Employee Engagement</u></b>						
Achieve employee engagement survey participation.	EOY	88%	EOY		88%	EOY
Develop and deliver Allyship workshop to all employees. *	EOY	100%	EOY		100%	EOY
Achieve Livewell participation of at least two apples *	EOY	85%	EOY		85%	EOY
<b><u>* Key Goals and Initiatives</u></b>	EOY	9 of 10	EOY		9 of 10	EOY

\*\* Plan reflects 100% Target

\*\*\* M/WBE MIP Status: Anticipate the revised Monthly Expenditure Report format will be deployed into updated system by mid-February 2021 at which time BDDD will begin to report M/WBE Participation %

 Improved/Constant  
 Worse  
 End of Year/Quarter Completion

# Key Performance Indicator Scorecard

Three months ending December 31, 2020 – Unaudited

(\$ in millions)

(\$ in millions)

Key Performance Indicator	Year-To-Date						FY 2021
	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	Actuals vs. Budget Increase/(Decrease)			Annual Budget
Application of CARES Proceeds	\$0.0	\$16.9	\$23.3	(\$6.4)	(27.5%)	■	\$128.3
Total Expenditure Budget	\$247.2	\$226.4	\$232.3	(\$6.0)	(2.6%)	■	\$963.4
Total Passengers (Ms)	18.77	10.75	9.64	1.11	11.5%	■	53.1
Total Landed Weights (Bs)	12.1	8.8	8.6	0.2	2.1%	■	42.0

## Results Status Bar

- Improved/Constant
- Worse

# Application of CARES Proceeds

Three months ending December 31, 2020 – Unaudited

	Year-to-Date (\$ in millions)			
	December Actuals	December Budget	Actuals vs. Budget Favorable/(Unfavor)	
DFWCC Revenues*	\$59.6	\$59.0	\$0.7	1.1%
Airfield & Terminal Revenues*	132.9	135.4	(2.5)	(1.8%)
Total Revenues *	192.6	194.4	(1.8)	(0.9%)
Total Expenditures	226.4	232.3	6.0	2.6%
Passenger Facility Charges	22.3	20.0	2.3	11.5%
Net Variance			<u>\$6.4</u>	

\* Excludes CARES revenues



# DFW Cost Center

Three months ending December 31, 2020 – Unaudited

	Year-To-Date					FY 2020
	FY 2020 Actuals	FY2021 Actuals	FY 2021 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget
Revenues						
Parking	\$44.3	\$18.0	\$17.6	\$0.4	2.2%	\$107.6
Concessions	23.8	13.0	13.7	(0.7)	(5.4%)	69.8
Rental Car	9.0	5.8	5.1	0.7	13.7%	25.1
Commercial Development	13.4	14.7	14.3	0.4	3.0%	57.4
Other Revenues	11.3	8.1	8.2	(0.1)	(1.5%)	34.5
Total Revenues before CARES	101.7	59.6	59.0	0.7	1.1%	294.4
DFW CC Expenditures						
Operating Expenditures	34.9	25.9	26.6	(0.8)	(2.8%)	119.6
Debt Service, net	14.8	15.2	16.1	(0.9)	(5.5%)	55.3
Total Expenditures	49.7	41.1	42.7	(1.6)	(3.8%)	175.0
Gross Margin - DFW Cost Center	52.0	18.5	16.2	2.3	14.2%	119.4
Less Transfers and Skylink						
DFW Terminal Contribution	0.7	0.7	0.7	0.0	0.0%	2.8
Skylink Costs	9.2	11.0	11.2	(0.1)	(1.3%)	43.6
Net Revenues before CARES	42.1	6.8	4.3	2.4	56.4%	73.0
CARES Revenues	0.0	14.1	16.5	(2.4)	(0.1)	91.0
Net Revenues	\$42.1	\$20.9	\$20.9	\$0.0	0.0%	\$164.0

# Airfield and Terminal Cost Centers

Three months ending December 31, 2020 – Unaudited

	Year-To-Date					FY 2020
	FY 2020 Actuals	FY2021 Actuals	FY 2021 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget
Revenues						
Landing Fees	\$26.9	\$19.5	\$19.1	\$0.4	2.3%	\$93.5
Other Airfield	3.2	3.1	3.0	0.1	3.0%	10.7
Transfer from DFW Cost Center	18.4	17.5	17.5	0.0	0.0%	70.0
Total Airfield Revenue	48.5	40.1	39.5	0.5	1.3%	174.2
Terminal Leases	82.9	83.0	83.0	0.0	0.0%	331.8
FIS Fees	6.3	2.4	2.5	(0.1)	(2.6%)	15.3
Turn Fees	6.5	2.8	4.9	(2.1)	(43.1%)	24.7
Other Terminal	6.5	4.0	4.8	(0.8)	(17.3%)	20.8
Total Terminal Revenues	102.2	92.2	95.2	(3.0)	(3.2%)	392.7
DFW Terminal Contributions	0.7	0.7	0.7	0.0	0.0%	2.8
Total Revenues before CARES	151.5	132.9	135.4	(2.5)	(1.8%)	569.7
Expenditures						
Operating Expenditures	82.0	75.9	78.4	(2.5)	(3.2%)	338.4
Debt Service, net	62.0	68.0	72.0	(4.0)	(5.6%)	268.7
Total Expenditures	144.0	144.0	150.4	(6.5)	(4.3%)	607.0
Net Income/(Loss) before CARES	7.4	(11.0)	(15.0)	4.0	(26.5%)	(37.3)
CARES Revenues	0.0	2.8	6.8	(4.0)	(58.6%)	37.3
Net Income/(Loss)	\$7.4	(\$8.2)	(\$8.2)	(\$0.0)	0.0%	(\$0.0)

# Operating Fund – Total Expenditures

Three months ending December 31, 2020 – Unaudited

	Year-To-Date					FY 2020
	FY 2020 Actuals	FY2021 Actuals	FY 2021 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget
Operating Expenditures						
Salaries and Wages	\$39.8	\$40.1	\$40.6	(\$0.5)	(1.3%)	\$166.3
Benefits	18.4	16.8	17.9	(1.1)	(6.4%)	74.4
Facility Maintenance Contracts	18.7	18.3	18.6	(0.3)	(1.6%)	86.2
Other Contract Services	25.2	20.9	22.0	(1.1)	(4.9%)	96.3
Utilities	6.8	6.1	5.7	0.4	6.7%	26.1
Equipment and Other Supplies	4.1	3.4	3.7	(0.3)	(9.0%)	17.9
Insurance	1.3	1.9	2.0	(0.1)	(3.9%)	9.9
Fuels	0.9	0.4	0.6	(0.2)	(30.5%)	3.2
General, Administrative, and Other	1.6	1.0	1.1	(0.0)	(0.6%)	12.6
Change in Operating Reserves	8.1	2.2	2.2	0.0	0.0%	2.2
Total Operating Expenditures	124.8	111.2	114.4	(3.3)	(2.9%)	495.2
Debt Service, gross	122.4	115.2	117.9	(2.7)	(2.3%)	468.2
Total Operating Fund Expenditures	\$247.2	\$226.4	\$232.3	(\$6.0)	(2.6%)	\$963.4





## 22. Reimbursement Agreement with American Airlines – Indoor Air Quality HVAC Ultraviolet Light (UV-C) Technology Installation in Terminal C

### PURPOSE:

Approve execution of a Reimbursement Agreement with American Airlines, Inc. (AA) to install indoor air quality heating ventilation and air conditioning (HVAC) ultraviolet light technology (UV-C) in Terminal C in an amount not to exceed \$505,712.52.

### DESCRIPTION:

The Board will reimburse American, in an amount not to exceed \$505,712.52, for the design and construction of the installation of UV-C technology to the Heating, Ventilation and Air Conditioning (HVAC) systems of Terminal C.

- The project will enhance air quality in support of the Airport's response to the COVID-19 pandemic.

**\$505,712.52**

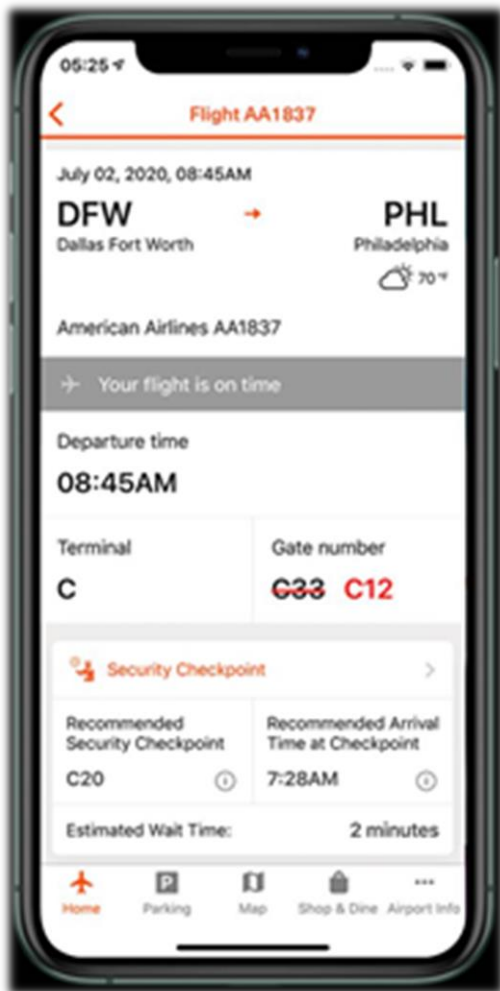
ACTION  
AMOUNT

**Capital**

FUNDING  
SOURCE(S)

**31% Goal**

D/S/M/WBE  
PARTICIPATION



## 23. DFW Mobile Application

### PURPOSE:

- Execute Contract 8004991 with M2Mobi B.V., of Amsterdam, The Netherlands.

### DESCRIPTION:

- The Contract supports recommendations in the IT Strategic Plan to advance contactless options and provide enhanced digital services for customers to interact with the Airport
- Contact will provide development support for Enterprise chatbot; Dfwairport.com website update; mobile app updates and new features; and integration of other ITS developments to website development, application and chatbot channels

**\$2,000,000**

ACTION  
AMOUNT

**Various**

FUNDING  
SOURCE(S)

**0% Goal**

D/S/M/WBE  
PARTICIPATION







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## 25. Excess Workers' Compensation Insurance

### PURPOSE:

Authorize the Airport's Risk Management Department to bind coverage for Excess Workers' Compensation Insurance for the policy year effective March 1, 2021.

### DESCRIPTION:

Coverage will protect the Board from paying high dollar workers' compensation and employee work-related liability claims. Once the cost of the claim exceeds the retention threshold, the excess insurance policy offers additional monies towards claim payments.

Retention: \$900,000



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**\$ 297,843**

ACTION  
AMOUNT

**Operating Fund N/A Goal**

FUNDING  
SOURCE(S)

D/S/M/WBE  
PARTICIPATION





## 26. All-Risk Property Insurance

### PURPOSE:

Authorize the Airport's Risk Management Department to bind coverage for All Risk Property Insurance for the policy year effective March 1, 2021.

### DESCRIPTION:

Coverage will protect the Board from paying high dollar property claims that result from inadvertent perils.

DFW Airport is contractually required to carry insurance based on Master Bond Ordinance

Coverage Limit: \$2 Billion

Deductible: \$250,000

**\$8,717,041**

ACTION  
AMOUNT

Operating Fund  
PFIC

FUNDING  
SOURCE(S)

**N/A Goal**

D/S/M/WBE  
PARTICIPATION



## 27. COVID-19 Cleaning and Disinfecting Services

### PURPOSE:

Increase Contract No. 7006957 (The Cleaning Guys), 7006792 (ServPro) and 7006213 (NRC Gulf Environmental Services) for COVID-19 Decontamination Cleaning Services.

### DESCRIPTION:

These Contracts fund the COVID-19 cleaning and disposal services throughout all areas of the airport. The cleanings are more custom in nature than traditional cleanings provided through DFW Custodial services. The Board is asked to approve increases to the existing contracts:

- Contract No. 7006957 – increase by \$200,000 (new total amount \$449,000)
- Contract No. 7006792 – increase by \$300,000 (new total amount \$839,000)
- Contract No. 7006213 – increase by \$100,000 (new total amount \$1,052,832)

**\$ 600,000    Operating Fund    N/A% Goal**

ACTION  
AMOUNT

FUNDING  
SOURCE(S)

D/S/M/WBE  
PARTICIPATION

# 28. Settlement of Lawsuit

## Douglas Patterson, et al v. DFW Airport Board

PURPOSE:

That the Chief Executive Officer or designee be authorized to execute an agreement settling the Patterson Lawsuit.

DESCRIPTION

:A mediation of the lawsuit styled Douglas Patterson, Individually and on behalf of all others similarly situated v. Dallas/Fort Worth International Airport Board, Case No. 3:18-cv-00307, in the United States District Court for the Northern District of Texas, Dallas Division (the “Patterson Lawsuit”), was conducted on January 6, 2021.

Under the mediated settlement, which is hereby submitted to the Board for approval, the Board would pay a total of \$737,000.00 in exchange for dismissal of the suit with prejudice and a full release of all claims. Of the total settlement amount, \$413,819.85 will be paid to the plaintiff’s attorneys, \$15,000.00 will be paid to the lead plaintiff, Douglas Patterson, and the remainder will be split between the 15 participating plaintiffs in proportion to the amount of overtime worked.

\$737,500

ACTION  
AMOUNT

Operating Fund

FUNDING  
SOURCE(S)

N/A

D/S/M/WBE  
PARTICIPATION