

**Retirement and Investment Committee Meeting**

**Tuesday, September 2, 2025**

**12:30 PM**

**AGENDA**

1. Approve Minutes of the Retirement and Investments Committee Meeting of June 3, 2025.
2. External Audit of Pension Plans - Plante Moran
3. Quarterly Investments Report - Tony Kay, Mariner Consulting

**Action Items for Consideration**

**Operations Committee Meeting**  
**Tuesday, September 2, 2025**  
**12:40 PM**  
**AGENDA**

1. Approve Minutes of the Operations Committee Meeting of August 5, 2025.

**OPERATIONS COMMITTEE**

**Consent Items for Consideration**

- |            |      |  |
|------------|------|--|
| Jon Taylor | O-1. | Approve to enter into an Interlocal Fire Training Agreement between the Airport and the municipalities detailed in the description, and that the Chief Executive Officer or designee be authorized to execute an Interlocal Training Agreement for Aircraft Rescue Firefighter Training with these municipalities; and that the Chief Executive Officer or designee is authorized to execute said agreement. |
|------------|------|--|

**Action Items for Consideration**

- |                  |      |  |
|------------------|------|--|
| Ricky Griffin    | O-2. | Approve to execute contract no. PA1673 for MasFlight Flight Level Data, with Anuvu Operations LLC of Lombard, Illinois in an amount not to exceed \$597,595 for the five-year term of the contract, with a start date of November 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.   |
| Ricky Griffin    | O-3. | Approve to execute contract no. PA1954 for Flight Operations Management - Aerobahn, with Saab, Inc., of East Syracuse, New York in an amount not to exceed \$1,020,000 for the three-year term of the contract, with a start date of October 2025, and that the Chief Executive Officer or designee is authorized to execute said contract.  |
| Tammy Huddleston | O-4. | Approve to amend the Construction and Fire Prevention Standards, as set forth in Exhibit A attached, and further recommends to the Cities of Dallas and Fort Worth that they approve such amendments.  |
| Tammy Huddleston | O-5. | Approve to issue purchase order number DFW11502, for Self-Service Bag Drops and Self-Service Kiosks for Terminal D, with Embross of Richmond Hills, Ontario, Canada, in an amount not to exceed \$2,344,728.69, with a purchase date of September 2025; and that the Chief Executive Officer or designee is authorized to execute said purchase order.   |
| Tammy Huddleston | O-6. | Approve to increase contract no. PA1032, for Terminal F and Skylink Station with Innovation Next+ of Irving, Texas, in an amount not to exceed \$71,263,687.62, for a revised not to exceed contract capacity of \$926,263,687.62. The current contract completion date of August 16, 2027, is not affected by this action. The total amount of this action is \$71,263,687.62; and that the Chief Executive Officer or designee is authorized to execute said contract.   |
| Tammy Huddleston | O-7. | Approve to execute contract no. PA1806, for Trigg Lake Restoration and Aeration with Gilbert May, Inc. dba Phillips/May, Corporation of Dallas, Texas, in an amount not to exceed \$2,460,333, for the 585 calendar-day term of the contract, with a start date of September 2025; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$245,000, for a total action amount of \$2,705,333; and that the Chief Executive Officer or designee is authorized to execute said contract. |

Tammy Huddleston	O-8.	Approve to increase contract no. PA1126, for Facilities Design and Design Management Services with Hellmuth, Obata & Kassabaum, Inc. dba HOK, of Dallas, Texas, in an amount not to exceed \$10,000,000, for a revised not to exceed contract amount of \$25,000,000, the current contract completion date of March 3, 2029, is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.
Tammy Huddleston	O-9.	Approve to execute contract no PA1696, for Rehabilitate and Convert York Titan Chillers and PCA Controls with Johnson Controls, of Irving, Texas in an amount not to exceed \$11,168,439, for the 605 calendar-day term of the contract with a start date of September 2025, and execute change orders on an as-needed basis in the aggregate amount not to exceed \$1,100,000, for a total action amount of \$12,268,439; and that the Chief Executive Officer or designee is authorized to execute said contract.
Robert Gray	O-10.	Approve to execute contract no.PA1951 for Supply of Fuels with Mansfield Oil Company of Gainsville, Georgia in an amount not to exceed \$8,945,054 for the three-year term of the contract with a start date of November 2025; and the Chief Executive Office or designee be authorized to execute said contract.
Robert Gray	O-11.	Approve to increase contract no. PA1204 for Skylink Capital Asset Rehabilitation Program with Alstom Transport USA, Inc., of Pittsburg, Pennsylvania in an amount not to exceed \$93,000,000 for a revised not to exceed contract amount of \$165,211,704; the current contract completion date of September 27, 2028, is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.
Robert Gray	O-12.	Approve to execute contract no. PA1718, for Airfield Pavement Marking Paint with Crown USA Inc. of Columbus, Georgia, for an amount not to exceed \$896,294.80, for the two-year term of the contract, with a start date of September 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.
Robert Gray	O-13.	Approve to increase contract no. 7006913 for Stormwater Modeling, Monitoring and Management Services, with the University of Texas at Arlington, in an amount not to exceed \$2,388,888, for a revised not to exceed contract amount of \$4,278,473; the current contract completion date of September 30, 2026, will be extended to September 30, 2030, and that the Chief Executive Officer or designee is authorized to execute said contract.
Robert Gray	O-14.	Approve to execute contract no. PA1923 for Supply of Auto Parts with Genuine Parts Company dba NAPA Integrated Business Solutions of Atlanta, Georgia in an amount not to exceed \$4,500,000 for the three-year term of the contract, with a start date of September 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Interlocal Fire Training Agreement

**Department:** Department of Public Safety

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to enter into an Interlocal Fire Training Agreement between the Airport and the municipalities detailed in the description, and that the Chief Executive Officer or designee be authorized to execute an Interlocal Training Agreement for Aircraft Rescue Firefighter Training with these municipalities; and that the Chief Executive Officer or designee is authorized to execute said agreement.

---

**BACKGROUND:**

- Execute an Interlocal Agreement with the following municipalities to provide Fire Training Services.
  - City of Farmers Branch
  - City of El Paso
- Interlocal Training Agreement will permit the execution of mutually-acceptable Aircraft Rescue Fire Training between the Airport and the municipalities.
- This is a revenue-producing contract.

**D/S/M/WBE INFORMATION:**

- Not Applicable

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** None

---

**Approvals**

Jon Taylor, Vice President and Director - Department of Public Safety  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** MasFlight Flight Level Data

**Department:** Integrated Operations Center

**Amount:** \$597,595

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1673 for MasFlight Flight Level Data, with Anuvu Operations LLC of Lombard, Illinois in an amount not to exceed \$597,595 for the five-year term of the contract, with a start date of November 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- Provides an analytical platform that collects, normalizes, links, and exposes big data with a focus on aviation.
- Key metrics provided by the solution include on-time performance, aircraft turn times and gate utilization.
- Provides historical, current, and predictive reports, charts and analysis along with real-time updates and event tracking for instant decision-making.
- This action provides a new five-year contract with the current provider of the software.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%
- Not subject to a contract-specific goal. (Goods/Finished Products)

**ADDITIONAL INFORMATION:**

- This is a Sole Source contract.

---

Fund	Project Number	External Funding Source
Operating Fund		

---

**Attachments:** None

---

**Approvals**

Lance Bodine, Vice President - Integrated Operations Center  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** IOC Situational Awareness System

**Department:** Integrated Operations Center

**Amount:** \$1,020,000

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1954 for Flight Operations Management - Aerobahn, with Saab, Inc., of East Syracuse, New York in an amount not to exceed \$1,020,000 for the three-year term of the contract, with a start date of October 2025, and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- Replaces an existing contract that has been in place for six years with this vendor.
- Utilized daily by the IOC bridge managers, gate management, and airfield teams in conjunction with FAA and AA to view real-time movement of aircraft on AOA using a surface surveillance system.
- Provides key performance indicators at a glance, including pending flights and diversions, and when irregular operations are activated. The system is heavily relied on to reduce operational impact.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal. (Good/Finished Products)

**ADDITIONAL INFORMATION:**

- This contract is a Sole Source.

---

<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
Operating Fund		

---

**Attachments:** None

---

**Approvals**

Lance Bodine, Vice President - Integrated Operations Center  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Amend Construction and Fire Prevention Standards

**Department:** Design, Code and Construction

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to amend the Construction and Fire Prevention Standards, as set forth in Exhibit A attached, and further recommends to the Cities of Dallas and Fort Worth that they approve such amendments.

---

**BACKGROUND:**

- International Building Codes are developed to safeguard public health, safety and welfare and to provide for the safety of firefighters and emergency responders.
- Codes are amended by entities from time to time, based on the operational conditions and governance structure of the specific entity.
- This action will modify IBC 2021 – Chapter 17, Section 1704.2, allowing DFW prime contractors to retain special inspectors with strict oversight. This modification preserves the intent of Chapter 17, while achieving administrative and cost efficiencies for DFW and at the same time enhancing the accountability of the prime contractor.
- The DFW proposed amendment is delineated in Exhibit A.

**D/S/M/WBE INFORMATION:**

- Not Applicable

**ADDITIONAL INFORMATION:**

---

<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
-------------	-----------------------	--------------------------------

---

**Attachments:** Exhibit A

---

**Approvals**

Tammy Huddleston, Vice President - Design, Code and Construction	Approved - 8/20/2025
Roland Duncan, Assistant Vice President - Procurement and Materials Management	Approved - 8/20/2025
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 8/21/2025
Abel Palacios, Vice President - Finance	Approved - 8/21/2025
Elaine Rodriguez, General Counsel - Legal	Approved - 8/21/2025
Christopher McLaughlin, Chief Executive Officer	New -

**EXHIBIT A**  
**DALLAS-FORT WORTH INTERNATIONAL AIRPORT**  
**CONSTRUCTION AND FIRE PREVENTION STANDARDS RESOLUTION**  
**AND**  
**AMENDMENTS TO THE CODES**



## **TABLE OF CONTENTS**

### **PART ONE -- CONSTRUCTION AND FIRE PREVENTION STANDARDS**

#### **RESOLUTION** 1

SECTION 1 TITLE .....	1
SECTION 2 PURPOSE .....	1
SECTION 3 CREATION OF BOARD OF APPEALS (BOA) .....	2
SECTION 4 COMPOSITION OF BOA.....	2
SECTION 5 EX-OFFICIO MEMBERS .....	4
SECTION 6 MEETINGS: QUORUM .....	4
SECTION 7 BYLAWS AND RECORDS.....	4
SECTION 8 AUTHORITY AND POWER.....	5
SECTION 9 RIGHT OF APPEAL .....	5
SECTION 10 AGENDA AND RECORDS .....	6
SECTION 11 HEARING.....	6
SECTION 12 STAY OF PROCEEDINGS .....	6
SECTION 13 2021 INTERNATIONAL BUILDING CODE ADOPTED.....	6
SECTION 2021 INTERNATIONAL EXISTING BUILDING CODE ADOPTED .....	6
SECTION 14 2021 INTERNATIONAL FIRE CODE ADOPTED .....	7
SECTION 15 2020 NATIONAL ELECTRICAL CODE ADOPTED.....	7
SECTION 16 2020 INTERNATIONAL MECHANICAL CODE ADOPTED.....	7
SECTION 17 2021 INTERNATIONAL PLUMBING CODE ADOPTED .....	7
SECTION 18 2021 INTERNATIONAL FUEL GAS CODE ADOPTED .....	7
SECTION 19 2021 INTERNATIONAL ENERGY CONSERVATION CODE ADOPTED ...	8
SECTION 20 REQUIRED PERMITS.....	8
SECTION 21 REQUIRED FEES .....	8
SECTION 22 LICENSES REQUIRED .....	8
SECTION 23 ENFORCEMENT.....	9
SECTION 24 SPECIAL ENACTMENT .....	9
SECTION 25 CONFLICTING PROVISIONS .....	9
SECTION 26 SEVERABILITY CLAUSE.....	9
SECTION 27 PENAL CLAUSE .....	10
SECTION 28 SAVINGS CLAUSE.....	10
SECTION 29 PUBLICATION.....	10
SECTION 30 EFFECTIVE DATE .....	10

#### **PART TWO – BUILDING CODE AMENDMENTS** 1

SECTION 101 GENERAL.....	1
SECTION 102 EXISTING STRUCTURES .....	1
SECTION 103 DEPARTMENT OF BUILDING SAFETY .....	1

SECTION 105 PERMITS .....	2
SECTION 106 FLOOR AND ROOF DESIGN LOADS .....	2
SECTION 109 FEES .....	2
SECTION 111 CERTIFICATE OF OCCUPANCY .....	2
SECTION 113 BOARD OF APPEALS .....	2
SECTION 114 VIOLATIONS .....	3
SECTION 202 DEFINITIONS.....	3
SECTION 402 COVERED MALLS AND OPEN MALL BUILDING.....	3
SECTION 403 HIGH-RISE BUILDINGS.....	5
SECTION 412 AIRCRAFT RELATED OCCUPANCIES .....	6
SECTION 903 AUTOMATIC SPRINKLER SYSTEMS .....	6
SECTION 907 FIRE ALARM AND DETECTION SYSTEMS .....	7
SECTION 1003 GENERAL MEANS OF EGRESS .....	8
SECTION 1004 OCCUPANT LOAD.....	9
SECTION 1010 DOORS, GATES, AND TURNSTILES .....	9
SECTION 1023 INTERIOR EXIT STAIRWAYS AND RAMPS.....	9
SECTION 1025 LUMINOUS EGRESS PATH MARKINGS .....	10
CHAPTER 11 ACCESSIBILITY .....	10
<b>SECTION 1704 SPECIAL INSPECTIONS AND TESTS.....</b>	<b>10</b>
SECTION 3002 HOISTWAY ENCLOSURES.....	10
CHAPTER 35 REFERENCED STANDARDS.....	10
ADOPTION OF APPENDIX CHAPTER H SIGNS .....	11
<b>PART THREE – FIRE CODE AMENDMENTS .....</b>	<b>1</b>

SECTION 101 SCOPE AND GENERAL REQUIREMENTS .....	1
SECTION 102 APPLICABILITY .....	1
SECTION 103 DEPARTMENT OF FIRE PREVENTION .....	1
SECTION 105 PERMITS .....	1
SECTION 107 MAINTENANCE .....	2
SECTION 108 BOARD OF APPEALS .....	2
SECTION 109 VIOLATIONS .....	2
SECTION 202 DEFINITIONS.....	2
SECTION 307 OPEN BURNING, RECREATIONAL FIRES AND PORTABLE OUTDOOR FIREPLACES .....	3
SECTION 503 FIRE APPARATUS ACCESS ROADS .....	4
SECTION 507 FIRE PROTECTION WATER SUPPLIES .....	5
SECTION 903 AUTOMATIC SPRINKLER SYSTEMS .....	10
SECTION 907 FIRE ALARM AND DETECTION SYSTEMS .....	12
SECTION 1003 GENERAL MEANS OF EGRESS .....	13
SECTION 1004 OCCUPANT LOAD.....	13
SECTION 1023 INTERIOR EXIT STAIRWAYS AND RAMPS.....	14
SECTION 5005 USE, DISPENSING AND HANDLING .....	14
SECTION 5704 STORAGE.....	14
CHAPTER 80 REFERENCED STANDARDS .....	15
ADOPTION OF APPENDIX CHAPTERS.....	15

<b>PART FOUR – ELECTRICAL CODE AMENDMENTS</b>	<b>1</b>
ARTICLE 89 TITLE .....	1
<b>PART FIVE - MECHANICAL CODE AMENDMENTS</b>	<b>1</b>
SECTION 101 GENERAL.....	1
SECTION 103 DEPARTMENT OF MECHANICAL INSPECTION .....	1
SECTION 106 PERMITS .....	1
SECTION 108 VIOLATIONS .....	1
SECTION 109 MEANS OF APPEAL.....	1
<b>PART SIX - PLUMBING CODE AMENDMENTS</b>	<b>1</b>
SECTION 101 GENERAL.....	1
SECTION 103 DEPARTMENT OF PLUMBING INSPECTION .....	1
SECTION 106 PERMITS .....	1
SECTION 108 VIOLATIONS .....	1
SECTION 109 MEANS OF APPEAL.....	1
SECTION 312 TESTS AND INSPECTIONS .....	2
TABLE 403.1 MINIMUM NUMBER OF REQUIRED PLUMBING FACILITIES.....	2
SECTION 404 ACCESSIBLE PLUMBING FACILITIES .....	2
SECTION 1106 SIZES OF CONDUCTORS, LEADERS AND STORM DRAINS .....	2
SECTION 1109 COMBINED SANITARY AND STORM SYSTEM.....	3
<b>PART SEVEN - FUEL GAS CODE AMENDMENTS</b>	<b>1</b>
SECTION 101 GENERAL.....	1
SECTION 103 DEPARTMENT OF INSPECTION .....	1
SECTION 106 PERMITS .....	1
SECTION 108 VIOLATIONS .....	1
SECTION 109 MEANS OF APPEAL.....	2
<b>PART EIGHT - ENERGY CODE AMENDMENTS</b>	<b>1</b>
SECTION C101 SCOPE AND GENERAL REQUIREMENTS.....	1
SECTION C110 VIOLATION PENALTIES .....	1
SECTION 202 GENERAL DEFINITIONS.....	1

---

**PART NINE – OIL AND GAS EXPLORATION AND PRODUCTION** **1**

---

<b>SECTION 1 GENERAL INFORMATION .....</b>	<b>1</b>
<b>SECTION 2 DEFINITIONS .....</b>	<b>1</b>
<b>SECTION 3 AIRPORT OVERSIGHT .....</b>	<b>4</b>
<b>SECTION 4 OPERATOR’S AGENT .....</b>	<b>5</b>
<b>SECTION 5 SEISMIC SURVEY PERMIT REQUIREMENTS .....</b>	<b>5</b>
<b>SECTION 6 GAS WELL AND DISPOSAL WELL PERMIT REQUIREMENTS .....</b>	<b>6</b>
<b>SECTION 7 PERMIT APPLICATION .....</b>	<b>7</b>
<b>SECTION 8 PERMITTING PROCEDURE .....</b>	<b>10</b>
<b>SECTION 9 AMENDED GAS WELL PERMITS .....</b>	<b>10</b>
<b>SECTION 10 SUSPENSION OR REVOCATION OF WELL PERMITS .....</b>	<b>11</b>
<b>SECTION 11 PERIODIC REPORTS .....</b>	<b>12</b>
<b>SECTION 12 BOND, LETTERS OF CREDIT, INDEMNITY INSURANCE .....</b>	<b>13</b>
<b>SECTION 13 SETBACK REQUIREMENTS .....</b>	<b>16</b>
<b>SECTION 14 ON SITE AND TECHNICAL REGULATIONS .....</b>	<b>17</b>
<b>(A)SECTION 15 SCREENING .....</b>	<b>27</b>
<b>SECTION 16 CLEANUP AND MAINTENANCE .....</b>	<b>29</b>
<b>SECTION 17 PLUGGED AND ABANDONED WELLS .....</b>	<b>30</b>
<b>SECTION 18 TECHNICAL ADVISOR .....</b>	<b>31</b>
<b>SECTION 19 MEANS OF APPEAL .....</b>	<b>31</b>
<b>SECTION 20 VARIANCE RESOLUTION COMMITTEE .....</b>	<b>31</b>
<b>SECTION 21 SEVERABILITY CLAUSE .....</b>	<b>33</b>

## **PART ONE -- CONSTRUCTION AND FIRE PREVENTION STANDARDS RESOLUTION**

A Board Resolution creating the Board of Appeals (BOA) of the Dallas-Fort Worth International Airport (the Airport); providing for the selection and term of office of members; providing for public hearings, meetings and procedures therefore; prescribing the authority and powers of the Board of Appeals; providing for appeal from decisions of the Building Official and Fire Chief; providing for a stay of proceedings upon appeal; providing for the adoption of the Building Code; providing for the adoption of the Fire Code; providing for the adoption of the Electrical Code; providing for the adoption of the Mechanical Code; providing for the adoption of the Plumbing Code; providing for the adoption of the Fuel Gas Code; providing for the adoption of the Energy Code; providing for the regulation of oil and gas exploration and production; making it unlawful to perform construction work or oil and gas exploration and production without a permit; making it unlawful to undertake the contracted installation of fire protection, mechanical, plumbing, irrigation or electrical equipment without a proper license to do such work; providing for the termination of the Board of Airport Building Code of Appeals; providing that this resolution shall be cumulative; providing a severability clause; providing a penal clause; providing a savings clause; providing for publication in pamphlet form; providing for publication in a newspaper; and providing an effective date.

### **SECTION 1 TITLE**

This resolution shall be known as the Dallas-Fort Worth International Airport Construction and Fire Prevention Standards Resolution, and referred to herein as (this Resolution).

### **SECTION 2 PURPOSE**

It is the specific intent of the Dallas-Fort Worth International Airport Board (the Airport Board) that standards for construction and fire prevention be used for the health, safety and welfare of all persons at the Airport. The Airport Board finds that construction and fire prevention standards change from time to time and that these standards should stay current with modern practices of construction and fire safety. In carrying out these purposes, it is the intent of the Airport Board that such construction and fire prevention standards be adopted as outlined herein and that a Board of Appeals (BOA) be given limited authority over matters pertaining thereto. The scope of the BOA is as set forth below.

It is the intent of the Airport Board that compliance with the construction and fire prevention standards contained herein is the responsibility of those persons and businesses to which they apply; and that neither the BOA nor the Airport Board, its

members, agents and employees, shall be liable or responsible for any errors or omissions arising out of the enforcement or failure to enforce these standards.

### **SECTION 3 CREATION OF BOARD OF APPEALS (BOA)**

The Airport Board hereby establishes a Board of Appeals (BOA) for the purpose of determining the acceptability and adequacy of materials, equipment and methods of construction and for interpretation of these standards. The Airport Board shall adopt construction and fire prevention standards, which will be applicable throughout the Airport. The Construction and Fire Prevention Standards shall include but not be limited to the Building Code, Fire Code, Electrical Code, Mechanical Code, Plumbing Code, Fuel Gas Code and Energy Code and Part Nine of this Resolution for Oil and Gas Exploration and Production as adopted by the Airport Board and amended from time to time.

### **SECTION 4 COMPOSITION OF BOA**

The BOA shall consist of seven voting members who shall serve without compensation and shall be selected in the following manner:

- Place 1: An architect, registered to practice as an architect in the State of Texas - The selection of the architect shall be made alternatively ~~by the Dallas and Fort Worth Chapters of the American Institute of Architects~~ and shall be confirmed by the Airport Board. The initial term will be filled by a selection of the Dallas Chapter and will extend from the Airport Board's confirmation of the selection through December 31, 1990. Thereafter, terms will be for two years extending from January 1 of odd-numbered years through December 31 of even-numbered years.
- Place 2: An electrical engineer, registered to practice as a professional engineer in the State of Texas whose practice is or has been the design of electrical systems for buildings - The selection of the electrical engineer ~~shall be made alternatively by the Dallas and Fort Worth Chapters of the Texas Society of Professional Engineers~~ and shall be confirmed by the Airport Board. The initial term will be filled by a selection of the Fort Worth Chapter and will extend from the Airport Board's confirmation of the selection through December 31, 1990. Thereafter, terms will be for two years extending from January 1 of odd-numbered years through December 31 of even-numbered years.
- Place 3: A mechanical engineer, registered to practice as a professional engineer in the State of Texas whose practice is or has been the design of mechanical systems for buildings - The selection of the mechanical engineer ~~shall be made alternatively by the Dallas and Fort Worth~~

~~Chapters of the Texas Society of Professional Engineers and shall be confirmed by the Airport Board. The initial term will be filled by a selection of the Fort Worth Chapter and will extend from the Airport Board's confirmation of the selection through December 31, 1991. Thereafter, terms will be for two years extending from January 1 of even-numbered years through December 31 of odd-numbered years.~~

Place 4: A structural engineer, registered to practice as a professional engineer in the State of Texas whose practice is or has been the design of structural systems for buildings - The selection of the structural engineer shall be made alternatively by the Dallas and Fort Worth Chapters of the Texas Society of Professional Engineers and shall be confirmed by the Airport Board. The initial term will be filled by a selection of the Fort Worth Chapter and will extend from the Airport Board's confirmation of the selection through December 31, 1991. Thereafter, terms will be for two years extending from January 1 of even-numbered years through December 31 of odd-numbered years.

Place 5: A fire protection specialist - The selection of the fire protection specialist shall be made by the Dallas/Fort Worth Chapter of the Society of Fire Protection Engineers and shall be confirmed by the Airport Board. The initial term will extend from the Airport Board's confirmation of the selection through December 31, 1991. Thereafter, terms will be for two years extending from January 1 of even-numbered years through December 31 of odd-numbered years.

Place 6: A design professional, registered to practice as an architect or as a professional engineer in the State of Texas, and whose profession relates to the design of facilities, structures or systems that are constructed – The selection of the design professional for Place 6 shall be made by the Dallas Metroplex Alumni Extension Chapter of the National Society of Black Engineers and shall be confirmed by the Airport Board. The initial term shall extend from the Airport Board's confirmation of the selection through December 31, 2005. Thereafter, terms will be for two years extending from January 1 of even-numbered years through December 31 of odd-numbered years.

Place 7: A design professional registered to practice as an architect or as a professional engineer in the State of Texas, and whose profession relates to the design of facilities, structures or systems that are constructed – The selection of the design professional for Place 7 shall be made by the Dallas-Fort Worth Chapter of the Society of Hispanic Professional Engineers and shall be confirmed by the Airport Board. The initial term will extend from the Airport Board's confirmation of the selection through December 31, 2004.\* Thereafter, terms will be for two years extending

from January 1 of odd-numbered years through December 31 of even-numbered years.

There is no limit on the number of terms an individual may serve on the BOA; however, only in Places 5, 6 and 7 may an individual serve in consecutive terms. Any term scheduled to end on December 31, shall be automatically extended until a successor for that place is selected, confirmed, and sworn in.

In the event that any professional organization, designated to select a candidate to fill a term on the BOA, is unable to make such a selection, and the professional organization notifies the Building Official that a selection cannot be made, then the Building Official shall designate the unfilled seat as officially vacant, and it shall remain vacant until the next scheduled term for that seat.

## **SECTION 5 EX-OFFICIO MEMBERS**

The Building Official and the Fire Chief or their designated representatives shall be ex-officio non-voting members of the BOA. The BOA may make recommendations through the Building Official or Fire Chief to the Airport Board for amendments to the standards accordingly.

The Building Official of the Dallas/Fort Worth International Airport Board is the official in charge of the Code Compliance Section of the Design, Code & Construction Department.

The Director of the Department of Public Safety of the Dallas/Fort Worth International Airport Board or his designee is hereby designated as the Fire Chief.

## **SECTION 6 MEETINGS: QUORUM**

All meetings of the BOA shall be open to the public except as permitted by law and as is in the interest of the Airport. Three (3) members of the BOA shall constitute a quorum to transact business. Every matter before the BOA for vote shall require for final passage the affirmative vote of a majority of the members present and voting. The first meeting of the BOA following its appointment shall be at such time and place as called by the Building Official. Thereafter the BOA shall hold meetings at such time and place as called by the Chairman or one lawfully acting in that capacity.

## **SECTION 7 BYLAWS AND RECORDS**

At its first meeting the BOA shall elect one of its members as Chairman, and he shall keep a record of the proceedings and decisions, and a copy of same shall be filed in the office of the Building Official. Each year thereafter, following the Airport Board's



confirmation of the composition of the BOA, the BOA shall hold an organizational meeting, at which time it shall elect a Chairman before proceeding to other matters of business. The BOA shall establish its own rules of procedure and shall amend them from time to time as it deems necessary. The Building Official shall serve as Secretary to the BOA.

## **SECTION 8 AUTHORITY AND POWER**

The BOA shall have the authority and power to:

1. Hear appeals on interpretations by the Building Official of the Building Code, Electrical Code, Mechanical Code, Plumbing Code, Fuel Gas Code and Energy Code. The BOA may modify in whole or in part or may affirm the interpretation of the Building Official. The Building Official shall render a written interpretation within thirty (30) days of a request by a person who has been aggrieved by a decision of the Building Official. No interpretations shall be heard by the BOA until the Building Official has rendered a written interpretation.
2. Hear appeals on interpretations by the Fire Chief of the Fire Code. The BOA may modify in whole or in part or may affirm the interpretation of the Fire Chief. The Fire Chief shall render a written interpretation within thirty (30) days of a request by a person who has been aggrieved by a decision of the Fire Chief. No interpretations shall be heard by the BOA until the Fire Chief has rendered a written interpretation.
3. Approve alternate methods of construction and fire prevention where it is impractical to meet the adopted construction and fire prevention standards, provided that the BOA finds the same degree of suitability, strength, effectiveness, fire resistance, durability, sanitation and safety exists in the alternate method as intended by the standards.
4. Approve new methods of construction and fire prevention not covered by the construction and fire prevention standards, provided that the BOA finds the same degree of suitability, strength, effectiveness, fire resistance, durability, sanitation and safety exists in the new method as intended by the standards.

The BOA shall have no power to otherwise limit, modify or change these construction and fire prevention standards.

## **SECTION 9 RIGHT OF APPEAL**

Any person, firm, company or corporation aggrieved by any decision or order of the Building Official or Fire Chief may appeal such decision or order to the BOA. Every appeal must be in writing and must be filed in triplicate with the Building Official within thirty (30) days from the date of the decision or order appealed from. The BOA shall

not consider any appeal that is filed after the thirty (30) day period. Such appeal shall contain appropriate reference to the decision or order appealed from, as well as the grounds for the appeal.

## **SECTION 10 AGENDA AND RECORDS**

The agenda for the BOA shall be prepared by the Building Official and shall be posted as required by law. All records and evidence pertinent to any appeal shall be transmitted to the BOA and to the aggrieved party prior to the hearing. Records of all appeals shall be kept in the office of the Building Official. The Building Official shall transmit copies of appeal records to the Fire Chief.

## **SECTION 11 HEARING**

The BOA shall fix a reasonable time for the hearing of an appeal and shall give notice of the hearing in writing to the parties in interest. Parties may appear before the BOA in person, by agent or by attorney. The BOA shall establish rules for the fair and efficient conduct of the hearing and the just resolution to an appeal. The BOA shall notify the appellant of its decision.

## **SECTION 12 STAY OF PROCEEDINGS**

An appeal shall stay all proceedings in connection with the decision or order appealed from, unless and until the Building Official or Fire Chief shall have certified to the BOA after notice of appeal has been filed that a stay would cause an unreasonable risk of harm to life or damage to property. Any work done contrary to the order of the Building Official or Fire Chief after filing an appeal hereunder, pending the determination of such appeal, shall be subject to removal or repair should the order be affirmed. The cost of removal or repair of the work done shall be borne solely by the person, firm, company or corporation who was responsible for the work without consideration of mitigating or extenuating circumstances.

## **SECTION 13 2021 INTERNATIONAL BUILDING CODE ADOPTED**

The Building Code of the Dallas-Fort Worth International Airport Board is hereby revised and amended to conform to the 2021 International Building Code of the International Code Council, Inc. except as amended by separate exhibit attached hereto and is hereby adopted as the Building Code and forms a part of the Construction and Fire Prevention Standards from the effective date hereof.

**SECTION**  
**2021 INTERNATIONAL EXISTING BUILDING CODE ADOPTED**

The Existing Building of the Dallas-Fort Worth International Airport Board is hereby revised and amended to conform to the 2021 International Existing Building Code of the International Code Council, Inc. except as amended by separate exhibit attached hereto and is hereby adopted as the Existing Building Code and forms a part of the Construction and Fire Prevention Standards from the effective date hereof

**SECTION 14**  
**2021 INTERNATIONAL FIRE CODE ADOPTED**

The Fire Code of the Dallas-Fort Worth International Airport Board is hereby revised and amended to conform to the 2021 International Fire Code, except as further amended by separate exhibit attached hereto and is hereby adopted as the Fire Code and forms a part of the Construction and Fire Prevention Standards from the effective date hereof.

**SECTION 15**  
**2020 NATIONAL ELECTRICAL CODE ADOPTED**

The Electrical Code of the Dallas-Fort Worth International Airport Board is hereby revised and amended to conform to the 2020 National Electrical Code (NFAP 70) of the National Fire Protection Association except as amended by separate exhibit attached hereto and together are hereby adopted as the Electrical Code and form a part of the Construction and Fire Prevention Standards from the effective date hereof.

**SECTION 16**  
**2021 INTERNATIONAL MECHANICAL CODE ADOPTED**

The Mechanical Code of the Dallas-Fort Worth International Airport Board is hereby revised and amended to conform to the 2021 International Mechanical Code of the International Code Council, Inc. except as amended by separate exhibit attached hereto and is hereby adopted as the Mechanical Code and forms a part of the Construction and Fire Prevention Standards from the effective date hereof.

**SECTION 17**  
**2021 INTERNATIONAL PLUMBING CODE ADOPTED**

The Plumbing Code of the Dallas-Fort Worth International Airport Board is hereby revised and amended to conform to the 2021 International Plumbing Code of the International Code Council, Inc. except as amended by separate exhibit attached hereto and is hereby adopted as the Plumbing Code and forms a part of the Construction and Fire Prevention Standards from the effective date hereof.

**SECTION 18**  
**2021 INTERNATIONAL FUEL GAS CODE ADOPTED**

The Fuel Gas Code of the Dallas-Fort Worth International Airport Board is hereby revised and amended to conform to the 2021 International Fuel Gas Code of the International Code Council, Inc. except as amended by separate exhibit attached hereto and is hereby adopted as the Fuel Gas Code and forms a part of the Construction and Fire Prevention Standards from the effective date hereof.

## **SECTION 19**

### **2021 INTERNATIONAL ENERGY CONSERVATION CODE ADOPTED**

The Energy Code of the Dallas-Fort Worth International Airport Board is hereby revised and amended to conform to the 2021 International Energy Conservation Code of the International Code Council, Inc. except as amended by separate exhibit attached hereto and is hereby adopted as the Energy Code and forms a part of the Construction and Fire Prevention Standards from the effective date hereof.

## **SECTION 20**

### **REQUIRED PERMITS**

The following activities shall not be performed within the boundaries of the Dallas-Fort Worth International Airport unless a permit for such work has first been obtained from the building official.

1. Construction
2. Oil and Gas Exploration and Production
3. Erection or Alteration of Signs

## **SECTION 21**

### **REQUIRED FEES**

All construction projects for which construction permits are required are subject to a construction permit fee and a plan review fee except where otherwise prohibited by law. All permit and plan review fees shall be in accordance with the Construction Permit Fee Schedule found in the DFW Schedule of Charges.

## **SECTION 22**

### **LICENSES REQUIRED**

Contractors providing the following work within the boundaries of Dallas-Fort Worth International Airport shall be licensed respectively for the category of work performed as regulated by the following:

28 TEX. ADMIN. CODE, Part 1, Subchapter E, Fire Extinguisher Rules § 34.511, Fire Extinguisher Licenses

28 TEX. ADMIN. CODE, Part 1, Subchapter F, Fire Alarm Rules § 34.611, Licenses

28 TEX. ADMIN. CODE, Part 1, Subchapter G, Fire Sprinkler Rules § 34.710, Certificates of Registration

The Air Conditioning and Refrigeration Contractor License Law, Title 8, Occupations Code, Chapter 1302

The Plumbing License Law, Occupations Code, Chapter 1301

Irrigators, Occupations Code, Chapter 1903

Electricians, Title 8, Occupations Code, Chapter 1305

### **SECTION 23 ENFORCEMENT**

The Building Official and Fire Chief shall enforce and execute all decisions and orders of the BOA for which they are respectively responsible. Upon adoption by the Airport Board and the City Councils of the Cities of Dallas and Fort Worth, this resolution shall become effective and shall be enforceable in the municipal courts of a municipality within whose boundaries a violation occurs.

### **SECTION 24 SPECIAL ENACTMENT**

The provisions of this Resolution and the Codes which are a part hereof constitute a special enactment in effect only within the boundaries of the Dallas-Fort Worth International Airport, and are adopted in recognition of the unique and special requirements connected with the planning, building, improvement, maintenance, operation, regulation, protection and policing of the Dallas-Fort Worth International Airport. Neither the Resolution nor the Codes shall be construed to waive or set aside any provisions contained in any law of the State of Texas.

### **SECTION 25 CONFLICTING PROVISIONS**

This resolution shall be cumulative of all provisions of previous actions of the Airport Board except where the provisions of this resolution are in direct conflict with the provisions of previous Board Actions, in which event conflicting provisions of such previous Board Actions are hereby repealed.

### **SECTION 26 SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the Airport Board that the sections, paragraphs, sentences, clauses and phrases of this resolution are severable, and if any phrase, clause, sentence, paragraph or section of this resolution shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this resolution, since the same would have been enacted by the Airport Board without the incorporation in this resolution of any such unconstitutional phrase, clause, sentence, paragraph or section.

## **SECTION 27 PENAL CLAUSE**

Section 8.F. of the 1968 Contract and Agreement, as amended, between the City of Dallas, Texas and the City of Fort Worth, Texas, provides that the Dallas-Fort Worth International Airport Board shall have the power, by a duly adopted order, to adopt and enforce rules and regulations for the orderly, safe efficient and sanitary operation of the airport and to prescribe penalties for the breach of any rule or regulation not to exceed the maximum fines authorized by state law. State law currently authorizes fines of up to \$500 for all violations of the airport's rules and regulations, except for those violations relating to fire safety, public health and sanitation, or the dumping of refuse, for which the maximum fine is \$2,000, and except when another fine is fixed by state law. Each day that a violation is permitted to exist shall constitute a separate offense.

## **SECTION 28 SAVINGS CLAUSE**

All rights and remedies of the Airport Board are expressly saved as to any and all violations of the provisions of the Building Code, the Fire Code or any other codes affecting construction or fire prevention which have accrued at the time of the effective date of this resolution and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such codes, same shall not be affected by this resolution but may be prosecuted until final disposition by the courts.

## **SECTION 29 PUBLICATION**

The Building Official is hereby authorized to publish this resolution in pamphlet form for general distribution among the public, and the operative provisions of this resolution as so published shall be admissible in evidence in all courts without further proof than the production thereof. The Building Official is hereby directed to publish a caption of this Resolution which summarizes the purposes thereof for two (2) days in major newspapers of the Cities of Dallas and Fort Worth Texas, as authorized by V.T.C.A., Local Government Code '52.013.

## **SECTION 30 EFFECTIVE DATE**

This resolution shall be in full force and effect from and after its passage and publication as required by law and it is so ordained.

## **PART TWO – BUILDING CODE AMENDMENTS**

### **SECTION 101 GENERAL**

**101.1 Title.** The 2021 International Building Code as amended herein is the Building

Code of Dallas-Fort Worth International Airport. References to the International Building Code shall be construed to reference the Building Code as adopted herein with its local amendments.

Amend Section 101.4 to read as follows:

**101.4 Referenced codes.** The other codes listed in Sections 101.4.1 through 101.4.7 (except 101.4.4 and 101.4.7) and referenced elsewhere in this code, when specifically adopted, shall be considered part of the requirements of this code to the prescribed extent of each such reference.

**101.4 Referenced codes.**

The other codes specified in Sections 101.4.1 through 101.4.7 and referenced elsewhere in this code shall be considered to be part of the requirements of this code to the prescribed extent of each such reference.

**101.4.4 Property maintenance.**

The provisions of the International Property Maintenance Code shall apply to *existing structures* and premises; equipment and facilities; light, *ventilation*, space heating, sanitation, life and fire safety hazards; responsibilities of *owners*, operators and occupants; and occupancy of existing premises and structures.

**101.4.7 Existing buildings.**

The provisions of the International Existing Building Code shall apply to matters governing the *repair, alteration, change of occupancy, addition* to and relocation of *existing buildings*.

## **SECTION 102 EXISTING STRUCTURES**

Amend Section 102.6 to read as follows:

**102.6 Existing structures.** The legal occupancy of any structure existing on the date of adoption of this code shall be permitted to continue without change, except as specifically covered in this code or the Fire Code, or as is deemed necessary by the building official for the general safety and welfare of the occupants and the public.

## **SECTION 103 DEPARTMENT OF BUILDING SAFETY**

Amend Section 103.1 as follows:

**103.1 Creation of enforcement agency.** The Department of Building Safety is hereby created, and the official in charge thereof shall be known as the building official. References to the Department of Building Safety shall mean the Code Compliance

## **SECTION 105 PERMITS**

**105.1 Required.** Refer to Part One, Section 20 for general permit requirements. Any owner or authorized agent who intends to construct, enlarge, alter, repair, move demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.

## **SECTION 106 FLOOR AND ROOF DESIGN LOADS**

**106.1 Live loads posted.** Where the live loads for which each floor or portion thereof of a commercial or industrial building is or has been designed to exceed 50 psf (2.40 kN/m<sup>2</sup>), such design live loads, when required by the building official, shall be posted by the owner in that part of each story in which they apply, using durable signs. It shall be unlawful to remove or deface such notices.

## **SECTION 109 FEES**

**109.2 Schedule of permit fees.** On buildings, structures, electrical, gas, mechanical and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the Construction Permit Fee Schedule found in the DFW Airport Schedule of Charges.

## **SECTION 111 CERTIFICATE OF OCCUPANCY**

**111.2 Certificate issued.** After the building official inspects the building or structure and finds no violations of this code or other laws that are enforced by the department of building safety, the building official shall issue a certificate that contains, as deemed necessary, the following:

## **SECTION 113 BOARD OF APPEALS**

**Section 113.1 – Board of Appeals** Refer to Part One, Construction and Fire Prevention Standards Resolution for Board of Appeals.



## **SECTION 114 VIOLATIONS**

Refer to Part One, Construction and Fire Prevention Standards Resolution, Section 27, Penal Clause.

## **SECTION 202 DEFINITIONS**

**ADDRESSABLE FIRE DETECTION SYSTEM.** Any fire alarm system capable of providing identification of each individual alarm initiating device. The identification shall be in clear English and shall identify the type and location of the device in alarm. The system shall have the ability of alarm verification.

Following the definition of **AGRICULTURE BUILDING**, add the following definition:

**AIRPORT.** Airport is the area within the boundaries of the Dallas-Fort Worth International Airport.

**ANALOG INTELLIGENT ADDRESSABLE FIRE DETECTION SYSTEM.** Any system capable of calculating a change in value by directly measurable quantities (voltage, resistance, etc.) at the sensing point. The physical analog may be conducted at the sensing point or at the main control panel. The system shall be capable of compensating for long-term changes in sensor response while maintaining a constant sensitivity. The compensation shall have a preset point at which a detector maintenance signal shall be transmitted to the control panel. The sensor shall remain capable of detecting and transmitting an alarm while in maintenance alert.

**HIGH-RISE BUILDING.** A building with an occupied floor located more than 55 feet (16 764 mm) above the lowest level of fire department vehicle access.

## **SECTION 402 COVERED MALLS AND OPEN MALL BUILDINGS**

402.3

**Exception:** DFW International Airport Terminal Buildings.

402.4.2.1

**Exceptions:**

1. All tenants whose activities are directly related to terminal operations and purpose. This shall include, but not be limited to airline ticketing, airline offices, baggage handling and gate operations.

2. Concession and other tenants within transportation terminals that use a common, open return-air system for the HVAC operations, when approved by the building official.
3. Food courts within transportation terminals shall be considered one tenant.

**402.8 Means of egress.** *Covered mall buildings, open mall buildings* and each tenant space within a *mall* building shall be provided with a *means of egress* as required by this section and this code. Where there is a conflict between the requirements of this code and the requirements of Sections 402.8.1 through 4.2.8.8 shall apply.

**Exception:** Transportation terminals “A”, “B”, “C” and “E” at DFW International Airport shall be allowed to maintain the current egress plans which allow a maximum of 250 feet from the most remote within the terminals to an exit. Terminal “D” shall maintain the maximum egress distance allowed from the most current, approved Terminal D Fire Strategy. Other provisions found in Chapter 10 shall be applicable for egress.

**402.8.1 Mall Width.** For the purpose of providing required egress, *malls* are permitted to be considered as *corridors* but need not comply with the requirements of Section 1005.1 of this code where the width of the mall is as specified in this section. In the transportation terminals at DFW International Airport the *mall* width shall be defined as the identified concourse width.

**402.8.1.1 Minimum Width.** The aggregate clear egress width of the mall in either a covered or open mall building shall be not less than 20 feet (6096 mm). The mall width shall be sufficient to accommodate the occupant load served. No portion of the minimum required aggregate egress width shall be less than 10 feet (3048 mm) measured to a height of 8 feet (2438 mm) between any projection of a tenant space bordering the mall and the nearest kiosk, vending machine, bench, display opening, food court or other obstruction to means of egress travel.

**Exception:** The terminal buildings at DFW International Airport in existence and in operation of the date of the adoption of this code that have concourse width of less than 20 feet shall be allowed to maintain the existing concourse width.

#### 402.8.6

Exceptions:

1. Access to exits are permitted by way of a dead-end mall which does not exceed a length equal to twice the width of the mall measured at the narrowest location within the dead-end portion of the mall.

2. Terminal buildings at DFW International Airport in existence and in operation on the date of the adoption of this code shall be allowed to retain the exit configuration currently in operation. Any changes in this configuration shall meet the above criteria.

### **SECTION 403 HIGH-RISE BUILDINGS**

**Applicability** add the following exception

**Exceptions:**

6. Train platforms for fixed guideway transit systems in accordance with Section 412.10.

### **SECTION 412 AIRCRAFT RELATED OCCUPANCIES**

Add new section 412.9 as follows:

**Aircraft fueling ramp drainage and aircraft loading walkways.** Except for references to airport terminal buildings, comply with NFPA 415, 2014 Edition for aircraft fueling ramp drainage and aircraft loading walkways.

**Exceptions:**

1. Attached or adjacent fixed loading walkways, gate houses and similar structures accessory to airport terminal buildings may be constructed of Type II-A Construction, provided the floor area of individual structures does not exceed 500 square feet. An approved automatic sprinkler system in accordance with Section 903.3.1.1 shall be allowed to be substituted for 1-hour fire-resistance-rated construction. If the automatic sprinkler system substitution is provided, exterior walls of such structures shall not be required to be of 1-hour fire-resistance-rated construction and openings in such walls shall not be required to be protected.
2. Canopies over baggage conveyors attached to or adjacent to airport terminal buildings may be of Type II-B Construction.

**412.10 Fixed guideway transit systems.** Fixed guideway transit systems shall comply with NFPA 130, 2014 Edition.

### **SECTION 903 AUTOMATIC SPRINKLER SYSTEMS**

**Buildings 55 feet or more in height.** An *automatic sprinkler system* shall be installed throughout buildings with a floor level other than penthouses, that is located 55 feet (16 764 mm) or more above the lowest level of fire department vehicle access.

**Exception:**

Open parking structures.

**High-piled combustible storage.** For any building with a clear height exceeding 12 feet (4572 mm), see Chapter 23 of the International Fire Code to determine if those provisions apply.

**Buildings with floor areas exceeding 4,000 square feet.** An automatic sprinkler system shall be installed throughout all buildings with a building area exceeding 4,000 square feet. For purposes of this provision, fire walls shall not define separate buildings.

**Exception:**

1. Open parking garages

**Self-service storage facilities.** An approved automatic sprinkler system shall be installed throughout all self-storage facilities.

**Exception:**

Open parking garages

## **SECTION 907 FIRE ALARM AND DETECTION SYSTEMS**

Add the following two paragraphs after the exceptions under Section 907.2:

All buildings or occupancies, occupied, operated, maintained or monitored by the Dallas-Fort Worth International Airport Board shall have a complete operational manual and automatic fire alarm system in accordance with this code. The system shall be designed and installed in accordance with the DFW Airport Design Criteria Manual and applicable standards.

All buildings or occupancies, other than those described in the preceding paragraph, hereafter constructed or moved on to the airport and having a total floor area of 1,000 square feet or more, regardless of height or occupant load shall have a complete operational manual and automatic fire alarm system in accordance with the requirements of this code.

**Exceptions:**

1. Open parking garages may use other approved means for fire

department notification.

2. Temporary structures or buildings erected for less than 365 days when approved by the fire chief.

**[F] 907.2.1.1 System initiation in Group A occupancies with an occupant load of 1,000 or more.** Activation of the fire alarm in Group A occupancies with an occupant load of 1,000 or more shall initiate a signal using an emergency voice/alarm communications system in accordance with NFPA 72.

**Exceptions:**

- 1 Where approved, the prerecorded announcement is allowed to be manually deactivated for a period of time, not to exceed 3 minutes, for the sole purpose of allowing a live voice announcement from an *approved, constantly attended location*.
- 2 Where approved by the code official in airport terminal buildings, and where the fire alarm is monitored directly by the Dallas/Fort Worth International Airport Board Department of Public Safety, the activation of the fire alarm notification signal shall be manually initiated by emergency responders.

Amend Section 907.2.13 as follows with the exceptions unchanged:

**[F] 907.2.13 High-rise buildings.** Buildings having floors used for human occupancy located more than 55 feet (16 764 mm) above the lowest level of fire department vehicle access shall be provided with an automatic smoke detection system in accordance with Section 907.2.13.1, a fire department communication system in accordance with Section 907.2.13.2 and an emergency voice/alarm communication system in accordance with Section 907.5.2.2.

Amend Section 907.4.2 by to read as follows:

**[F] 907.4.2 Manual fire alarm boxes.** Where a manual fire alarm system is required by another section of this code, it shall be activated by fire alarm boxes installed in accordance with Sections 907.4.2.1 through 907.4.2.5. Manual alarm actuating devices shall be an approved double action type.

**[F] 907.4.2.1 Location.** Manual fire alarm boxes shall be located not more than 5 feet (1524 mm) from the entrance to each exit.

## **SECTION 1003 GENERAL MEANS OF EGRESS**

Add Exception 4 under Section 1003.5 to read as follows:

At entrances to mechanical penthouses from roofed areas, the door sill elevation may be up to 8 inches (203 mm) above the elevation of the

landing on either or both sides of the door.

## **SECTION 1004 OCCUPANT LOAD**

### **Multiple function occupant load.**

Where an area under consideration contains multiple functions having different *occupant load* factors, the design *occupant load* for such area shall be based on the floor area of each function calculated independently

### **Exception:**

Assembly occupancies within airport terminal buildings are not required to have the occupant load posted unless required by the Building Official.

## **SECTION 1010 DOORS, GATES, AND TURNSTILES**

**1010.1.9.10 Locking arrangements in correctional facilities and high security hallways in transportation terminals.** In occupancies in Groups A-2, A-3, A-4, B, E, F, I-2, M and S within correctional and detention facilities, doors in *means of egress* serving rooms or spaces occupied by persons whose movement are controlled for security reasons shall be permitted to be locked when equipped with egress control devices which shall unlock manually and by at least one of the following means:

1. Activation of an *automatic sprinkler system* installed in accordance with Section 903.3.1.1;
2. Activation of an *approved* manual alarm box; or
3. A signal from a *constantly attended location*.

Doors providing access to high security hallways, including, but limited to employee access, within transportation terminals may be permitted to be locked when equipped with egress control devices which shall unlock manually and by at least one of the means listed above when approved by the building official and fire chief.

## **SECTION 1023 INTERIOR EXIT STAIRWAYS AND RAMPS**

### **Tactile floor-level signs.**

Where floor level signs are provided in *interior exit stairways* and *ramps*, a floor-level sign identifying the floor level in visual characters, raised characters and braille complying with [ICC A117.1](#) shall be located at each floor-level landing adjacent to the door leading from the *interior exit stairway* and *ramp* into the corridor.

### **Exception:** Fixed guideway train stations

## SECTION 1025 LUMINOUS EGRESS PATH MARKINGS

### 1025.1

#### **Exceptions:**

2. Train platforms for fixed guideway transit systems in accordance with Section 412.10.

## CHAPTER 11 ACCESSIBILITY

Spaces and elements of buildings and facilities shall be designed and constructed to standards consistent with the Texas Accessibility Standards as administered by the Texas Department of Licensing and Regulation, except for the following:

**Unisex toilet rooms.** Assembly areas shall be provided with one unisex toilet room for each instance where the total fixture count (water closets and urinals) in a set of men and women's toilet rooms exceeds 20 fixtures. In assembly areas of airport terminal buildings, one unisex toilet room shall be provided in each instance where the total fixture count (water closets and urinals) in a set of men and women's toilet rooms exceeds 6 fixtures. The unisex toilet room shall be located adjacent to the men and women's toilet rooms, which are used to determine that the unisex toilet room is required.

## SECTION 1704 SPECIAL INSPECTIONS AND TESTS, CONTRACTOR RESPONSIBILITY AND STRUCTURAL OBSERVATION

Amend Section 1704.2 to read as follows:

**1704.2 Special Inspections and Tests.** For projects located within DFW International Airport, the requirement that the Owner employ one or more approved agencies to provide special inspections and tests shall be deemed satisfied if the Airport's Building Official approves a qualified, independent third-party agency retained and funded directly by the Prime Contractor.

The special inspection agency shall be:

1. An entity not affiliated with the contractor or subcontractor performing the work being inspected.
2. Approved in writing by the DFW Building Official prior to commencing inspections.
3. Responsible for complying with the requirements of the Statement of Special Inspections and the Schedule of Special Inspections.
4. Subject to disqualification at any time for failure to meet independence, qualification, or performance standards.

**1704.2.1 Contractor Responsibilities.** The Prime Contractor shall:

1. Engage and coordinate all required special inspection and testing services in accordance with the approved Statement of Special Inspections.
2. A written agreement defining scope, roles, and reporting responsibilities shall be executed between the Prime Contractor and the special inspection agency and made available to the DFW Building Official upon request.
3. Submit qualifications and certifications for each inspector and agency to the DFW Building Official for review and approval.
4. Ensure timely notification to inspectors for all work requiring observation or testing.
5. Facilitate inspector access to the site and all areas of work.
6. Provide required inspection documentation, including:
  - a) Daily inspection reports,
  - b) Bi-weekly summaries,
  - c) Non-conformance logs,
  - d) Interim and final reports of compliance.
7. Maintain a Special Inspections Log at the job site for review by the DFW Building Official at all times.

**1704.2.4 Report Requirements.** All special inspection reports and final compliance statements required under Chapter 17 shall be prepared by the approved inspection agency and submitted directly and concurrently to the following parties:

- a) The DFW Building Official
- b) The Owner's designated representative
- c) The Registered Design Professional in Responsible Charge (RDPiRC)
- d) The Prime Contractor's Quality Control Manager

The contractor shall be responsible for ensuring timely coordination, but the special inspection agency shall bear direct responsibility for submitting reports without routing them solely through the contractor.

The RDPiRC shall receive inspection reports for the purposes of monitoring design conformance and technical consistency. Authority for acceptance, enforcement, and approval of inspections resides solely with the DFW Building Official and the Owner.

**1704.2.5 Independence.** While the contractor retains the inspection agency, all special inspectors shall remain independent and shall report observations and noncompliance directly to the DFW Building Official without influence from the contractor or construction team.

**1704.2.6 Enforcement Authority.** The DFW Building Official shall have the authority to issue a stop-work order for any portion of work requiring special inspections if:

1. The Prime Contractor fails to retain or coordinate with an approved special inspection agency in accordance with the Statement of Special Inspections.
2. The special inspection agency or inspector fails to meet independence, qualification, reporting, or performance requirements.



3. Required inspections or testing are not conducted as scheduled or are otherwise incomplete.
4. Reports or documentation are not submitted in a timely and accurate manner.
5. Noncompliance is observed and not properly reported or addressed by the contractor or special inspection agency.

Work shall not resume until all deficiencies are corrected to the satisfaction of the DFW Building Official.

## **SECTION 3002 HOISTWAY ENCLOSURES**

**3002.4 Elevator car to accommodate ambulance stretcher.** Where elevators are provided in buildings four or more stories above grade plane or four or more *stories below grade plane*, *at least one elevator shall be provided for fire department* emergency access to all floors. The elevator car shall be of such size and arrangement to accommodate a 31- by 90-inch (788 mm by 2286 mm) ambulance stretcher in the horizontal open position and shall be identified by the international symbol for emergency medical services (star of life). The symbol shall not be less than 3 inches (76 mm) high and shall be placed inside on both sides of the hoist way door frame.

## **CHAPTER 35 REFERENCED STANDARDS**

### **NFPA**

Standard Reference Number 72-2013

National Fire Alarm Code

## **ADOPTION OF APPENDIX CHAPTER H SIGNS**

Appendix Chapter H – Signs is specifically adopted as part of the Building Code.

Amend Section H101.2 as follows:

**H- 101.2 Signs exempt from permits.** The following signs are exempt from the requirements to obtain a permit before erection:

1. Signs erected by transportation authorities.
2. The changing of movable parts of an approved sign that is designed for such changes, or the repainting or repositioning of display matter shall not be deemed an alteration.

## **PART THREE – FIRE CODE AMENDMENTS**

### **SECTION 101 SCOPE AND GENERAL REQUIREMENTS**

**101.1 Title.** The 2021 International Fire Code as amended herein is the Fire Code of Dallas-Fort Worth International Airport. References to International Fire Code shall be construed to reference the Fire Code as adopted herein with its local amendments.

### **SECTION 102 APPLICABILITY**

**102.7 Referenced codes and standards.** The codes and standards referenced in this code shall be those that are listed in Chapter 80 and such codes and standards, when specifically adopted, shall be considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between the provisions of this code and the referenced standards, the provisions of this code shall apply. Whenever amendments have been adopted to the referenced codes and standards, each reference to said code and standard shall be considered to reference the amendments as well.

#### **Conflicts.**

Where conflicts occur between provisions of this code and referenced codes and standards, the provisions of this code shall apply.

**Provisions in referenced codes and standards.**

Where the extent of the reference to a referenced code or standard includes subject matter that is within the scope of this code, the provisions of this code, as applicable, shall take precedence over the provisions in the referenced code or standard.

## **SECTION 103 DEPARTMENT OF FIRE PREVENTION**

**103.1 General.** The department of fire prevention is established within the jurisdiction under the direction of the fire code official. The function of the department shall be the implementation, administration and enforcement of the provisions of this code. References to the department of fire prevention shall mean the Department of Public Safety, Fire Prevention and Planning Office.

## **SECTION 105 PERMITS**

**105.6.7 Combustible dust-producing operations.** Combustible dust-producing operations, as defined in this code, shall be prohibited within the airport.

**105.6.19 Fruit and crop ripening.** Fruit and crop ripening operations using ethylene or other flammable gases shall be prohibited within the airport.

**105.6.35 Organic coatings.** The manufacturing of organic coatings, as defined in this code, shall be prohibited within the airport.

### **Fire pumps and related equipment.**

A construction permit is required for installation of or modification to fire pumps and related fuel tanks, jockey pumps, controllers and generators. Maintenance performed in accordance with this code is not considered to be a modification and does not require a construction permit

**Pyroxylin plastics.** An operational permit is required for storage or handling of any amount of cellulose nitrate (pyroxylin) plastics and for the assembly or manufacture of articles involving pyroxylin plastics.

**105.7.19 Electronic access control systems.** Construction permits are required for the installation or modification of an electronic access control system, as specified in Chapter 10. A separate construction permit is required for the installation or modification of a fire alarm system that may be connected to the access control system. Maintenance performed in accordance with this code is not considered a modification and does not require a permit.

## **SECTION 107 MAINTENANCE**

Fees for re-inspections or for inspections outside of normal business hours shall be reimbursed as required by the fire chief in accordance with the DFW Airport Schedule of Charges, Development Charges.

## **SECTION 108 BOARD OF APPEALS**

**108.1 Board of appeals.** Refer to Part One, Construction and Fire Prevention Standards Resolution for Board of Appeals.

## **SECTION 109 VIOLATIONS**

**109.4 Violation penalties.** Refer to Part One, Construction and Fire Prevention Standards Resolution, Section 27, Penal Clause.

## **SECTION 202 DEFINITIONS**

**ADDRESSABLE FIRE DETECTION SYSTEM.** Any fire alarm system capable of providing identification of each individual alarm-initiating device. The identification shall be in clear English and shall identify the type and location of the device in alarm. The system shall have the ability of alarm verification.

**ANALOG INTELLIGENT ADDRESSABLE FIRE DETECTION SYSTEM.** Any system capable of calculating a change in value by directly measurable quantities (voltage, resistance, etc.) at the sensing point. The physical analog may be conducted at the sensing point or at the main control panel. The system shall be capable of compensating for long-term changes in sensor response while maintaining a constant sensitivity. The compensation shall have a preset point at which a detectomaintenance signal shall be transmitted to the control panel. The sensor shall remain capable of detecting and transmitting an alarm while in maintenance alert.

**HIGH-PILED COMBUSTIBLE STORAGE.** Any building classified as a group S occupancy or Speculative building exceeding 12,000 sq.ft. that has a clear height in excess of 14 feet which permits storage in excess of 12 feet shall be considered high-piled storage.

**HIGH-RISE BUILDINGS.** Buildings with a floor used for human occupancy located more than 55 feet (16 764 mm) above the lowest level of fire department vehicle access.

**REPAIR GARAGE.** A building structure or portion thereof used for servicing or

repairing motor vehicles. This definition shall also include garages involved in minor repair, modification and servicing of motor vehicles for items such as oil/lube changes, Inspections, windshield repair or replacement, shocks, minor part replacement and other such minor repairs.

**SELF-SERVICE STORAGE FACILITY.** Real property designed and used for the purpose of renting or leasing individual storage spaces to customers for the purpose of storing and removing personal property on a self-service basis.

## **SECTION 307 OPEN BURNING, RECREATIONAL FIRES AND PORTABLE OUTDOOR FIREPLACES**

**307.4.1 Bonfires.** Bonfires shall be prohibited within the airport.

## **SECTION 404 FIRE SAFETY, EVACUATION AND LOCKDOWN PLANS**

**4.10** Fire extinguishing system controls.

## **SECTION 501 GENERAL**

**501.4 Timing of installation.** When fire apparatus access roads or a water supply for fire protection is required for any structure or development, they shall be installed, tested and approved upon the completion of the foundation structure and prior to any additional construction taking place.

## **SECTION 503 FIRE APPARATUS ACCESS ROADS**

**503.2.1 Dimensions.** Fire apparatus access roads shall have an unobstructed width of not less than 24 feet (7315 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 14 feet (4267 mm).

**503.2.2 Authority.** The fire code official shall have the authority to require an increase or decrease in the minimum access widths and vertical clearances where they are inadequate for fire or rescue operations.

**503.2.3 Surface.** Fire apparatus roads shall be designed and maintained to support imposed loads of 82,000 lbs. for fire apparatus and shall be surfaced so as to provide all-weather driving capabilities.

**503.3 Marking.** Striping, signs, or other markings, when approved by the *fire code official*, shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. Striping, signs and other markings shall be maintained in a clean and legible condition at all times and replaced or repaired when necessary to

provide adequate visibility.

**(1) Striping** – Fire apparatus access roads shall be continuously marked by painted lines of red traffic paint six inches (6”) in width to show the boundaries of the lane. The words “NO PARKING FIRE LANE” or “FIRE LANE NO PARKING” shall appear in four-inch (4”) white letters at 25 feet intervals on the red border markings along both sides of the fire lanes. Where a curb is available, the striping shall be on the vertical face of the curb.

**(2) Signs** – Signs shall read “NO PARKING FIRE LANE” or “FIRE LANE NO PARKING” and shall be 12” wide and 18” high. Signs shall be painted on a white background with letters and borders in red, using not less than 2” lettering. Signs shall be permanently affixed to a stationary post and the bottom of the sign shall be six feet, six inches (6’6”) above finished grade. Signs shall be spaced not more than fifty feet (50’) apart along both sides of the fire lane. Signs may be installed on permanent buildings or walls or as approved by the Fire Chief.

**503.4 Obstruction of fire apparatus access roads.** Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Section 503.2.1 and any area marked as a fire lane as described in Section 503.3 shall be maintained at all times.

## **SECTION 505 PREMISES IDENTIFICATION**

**Address identification.** New and existing buildings shall be provided with approved address identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be not less than 6 inches (152.4 mm) high with a minimum stroke width of 1/2 inch (12.7 mm). Where required by the fire code official, address numbers shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road, buildings do not immediately front a street, and/or the building cannot be viewed from the public way, a monument, pole or other sign with approved 6 inch (152.4 mm) height building numerals or addresses and 4 inch (101.6 mm) height suite/apartment numerals of a color contrasting with the background of the building or other approved means shall be used to identify the structure. Numerals or addresses shall be posted on a minimum 20 inch (508 mm) by 30 inch (762 mm) background on border. Address identification shall be maintained.

## **SECTION 507 FIRE PROTECTION WATER SUPPLIES**

**Water supply test date and information.** The water supply test used for hydraulic calculation of fire protection systems shall be conducted in accordance with NFPA 291 “Recommended Practice for Fire Flow Testing and Marking of Hydrants” and within one year of sprinkler plan submittal. The *fire code official* shall be notified prior to the water supply test. Water supply tests shall be witnessed by the *fire code official*, as required.

---

The exact location of the static/residual hydrant and the flow hydrant shall be indicated on the design drawings. All fire protection plan submittals shall be accompanied by a hard copy of the water flow test report, or as approved by the *fire code official*. The report must indicate the dominant water tank level at the time of the test and the maximum and minimum operating levels of the tank, as well, or identify applicable water supply fluctuation. The licensed contractor must then design the fire protection system based on this fluctuation information, as per the applicable referenced NFPA standard. Reference Section 903.3.5 for additional design requirements.

**Where required.** The location, number and type of fire hydrants connected to a water supply capable of delivering the required fire flow shall be provided on the public street or on the site to be protected or both as required by the fire chief. Fire hydrants shall be installed at intervals not to exceed 250 feet (76 200 mm) along new roadways, and at such locations that no part of a building exterior wall is in excess of a hose lay, 300 feet (91 440 mm) in length from the hydrant as measured along an approved route around the exterior of the building.

**507.5.4 Obstruction.** Unobstructed access to fire hydrants shall be maintained at all times. Posts, fences, vehicles, growth, trash, storage and other materials or objects shall not be placed or kept near fire hydrants, fire department inlet connections or fire protection system control valves in a manner that would prevent such equipment or fire hydrants from being immediately discernible. The fire department shall not be deterred or hindered from gaining immediate access to fire protection equipment or fire hydrants.

#### **507.5.1.1 Hydrant for standpipe systems.**

Buildings equipped with a standpipe system installed in accordance with [Section 905](#) shall have a fire hydrant within 100 feet (30 480 mm) of the fire department connections.

**Exception:** The distance shall be permitted to exceed 100 feet (30 480 mm) where *approved* by the *fire code official*. from City of Dallas Ordinance No. 30135

## **SECTION 604 EMERGENCY AND STANDBY POWER SYSTEMS**

**604.1.2 Installation.** Emergency power systems and standby power systems shall be installed in accordance with the *International Building Code*, NFPA 70, NFPA 110 and NFPA 111. Existing installations shall be maintained in accordance with the original approval, except as specified in Chapter 11.

**604.1.9 Critical Operations Power Systems (COPS).** For Critical Operations Power Systems necessary to maintain continuous power supply to facilities or parts of facilities that require continuous operation for the reasons of public safety, emergency management, national security, or business continuity, see NFPA 70. Amend Section 604.2 to read as follows:

**604.2 Where required.** Emergency and standby power systems shall be provided where required by Sections 604.2.1 through 604.2.24 or elsewhere identified in this

code or any other referenced code.

**604.2.4 Group A occupancies. Emergency voice/alarm communications systems.**

Emergency power shall be provided for emergency voice/alarm communications systems in the following occupancies, or as specified elsewhere in this code, as required in Section 907.5.2.2.5. The system shall be capable of powering the required load for a duration of not less than 24 hours, as required in NFPA 72.

Covered and Open Malls, Section 907.2.20 and 914.2.3

Group A occupancies, Sections 907.2.1 and

907.5.2.2.4. Special Amusement buildings,  
Section 907.2.12.3

High-rise buildings, Section 907.2.13

Atriums, Section 907.2.14

Deep Underground buildings, Section 907.2.19

**604.2.15 Smoke Control Systems.** Standby power shall be provided for smoke control systems in the following occupancies, or as specified elsewhere in this code, as required in Section 909.11:

Covered mall building, *International Building Code*, Section 402.7

Atriums, *International Building Code*, Section 404.7

Underground buildings, *International Building Code*, Section 405.8

**Group I-3, *International Building Code*, Section 408.4.2 Stages, *International Building Code*, Section 410.3.7.2**

Special Amusement buildings (as applicable to Group A's ), *International Building Code*, Section 411.1 Smoke protected seating, Section 1029.6.2.1

**604.2.17 vered and open mall buildings.** Emergency power shall be provided in accordance with Section 907.2.20 and 914.2.3.

**604.2.18 Airport traffic control towers.** A standby power system shall be provided in airport traffic control towers more than 65 ft. in height. Power shall be provided to the following equipment:

1. Pressurization equipment, mechanical equipment and lighting.
2. Elevator operating equipment.
3. Fire alarm and smoke detection systems.

**604.2.19 enclosures and Stair Pressurization Alternative.** Standby power shall be provided for smoke proof enclosures, stair pressurization alternative and associated automatic fire detection systems as required by the *International Building Code*, Section 909.20.6.2.

**604.2.20 evator pressurization.** Standby power shall be provided for elevator pressurization system as required by the *International Building Code*, Section 909.21.5.



**604.2.21 Shaft Penetrations.** Standby power shall be provided when eliminating the smoke dampers in ducts penetrating shafts in accordance with the *International Building Code*, Section 717.5.3, exception 2.3.

**604.2.22 st systems for clothes dryers.** Standby power shall be provided for common exhaust systems for clothes dryers located in multistory structures in accordance with the *International Mechanical Code*, Section 504.10, Item 7.

**604.2.23 hydrogen Cutoff Rooms.** Standby power shall be provided for mechanical ventilation and gas detection systems of Hydrogen Cutoff Rooms in accordance with the *International Building Code*, Section 421.8.

**604.2.24 means of Egress Illumination in Existing Buildings.** Emergency power shall be provided for *means of egress* illumination in accordance with Section 1104.5 when required by the fire code official. (90 minutes in I-2, 60 minutes elsewhere.)

**604.8 Energy time duration.** Unless a time limit is specified by the fire code official, in this chapter or elsewhere in this code, or in any other referenced code or standard, the emergency and standby power system shall be supplied with enough fuel or energy storage capacity for not less than 2-hour full-demand operation of the system.

**Exception:** Where the system is supplied with natural gas from a utility provider and is approved.

## **SECTION 609 COMMERCIAL KITCHEN HOODS**

**609.2 Where required.** A Type I hood shall be installed at or above all commercial cooking appliances and domestic cooking appliances used for commercial purposes that produce grease vapors, including but not limited to cooking equipment used in fixed, mobile, or temporary concessions, such as trucks, buses, trailers, pavilions, or any form of roofed enclosure, as required by the fire code official.

## **SECTION 704 FLOOR OPENINGS AND SHAFTS**

**704.1 Enclosure.** Interior vertical shafts including, but not limited to, *stairways*, elevator hoist ways, service and utility shafts, that connect two or more stories of a building shall be enclosed or protected in accordance with the codes in effect at the time of construction but, regardless of when constructed, not less than as required in Chapter 11. New floor openings in existing buildings shall comply with the *International Building Code*.

## **SECTION 901 GENERAL**

**901.6.1.1 Standpipe Testing.** Building owners/managers must maintain and test standpipe systems as per NFPA 25 requirements. The following additional requirements shall be applied to the testing that is required every 5 years:

1. The piping between the Fire Department Connection (FDC) and the standpipe shall be back flushed when foreign material is present, and also hydrostatically tested for all FDC's on any type of standpipe system. Hydrostatic testing shall also be conducted in accordance with NFPA 25 requirements for the different types of standpipe systems.
2. For any manual (dry or wet) standpipe system not having an automatic water supply capable of flowing water through the standpipe, the tester shall connect hose from a fire hydrant or portable pumping system (as approved by the *fire code official*) to each FDC, and flow water through the standpipe system to the roof outlet to verify that each inlet connection functions properly. Confirm that there are no open hose valves prior to introducing water into a dry standpipe. There is no required pressure criteria at the outlet. Verify that check valves function properly and that there are no closed control valves on the system.
3. Any pressure relief, reducing, or control valves shall be tested in accordance with the requirements of NFPA 25. All hose valves shall be exercised.
4. If the FDC is not already provided with approved caps, the contractor shall install such caps for all FDC's as required by the *fire code official*.
5. Upon successful completion of standpipe test, place a blue tag (as per Texas Administrative Code, Fire Sprinkler Rules for Inspection, Test and Maintenance Service (ITM) Tag) at the bottom of each standpipe riser in the building. The tag shall be check-marked as "Fifth Year" for Type of ITM, and the note on the back of the tag shall read "5 Year Standpipe Test" at a minimum.
6. The procedures required by Texas Administrative Code Fire Sprinkler Rules with regard to Yellow Tags and Red Tags or any deficiencies noted during the testing, including the required notification of the local Authority Having Jurisdiction (*fire code official*) shall be followed.

7. Additionally, records of the testing shall be maintained by the owner and contractor, if applicable, as required by the State Rules mentioned above and NFPA 25.

**901.6.3 False Alarms and Nuisance Alarms.** False alarms and nuisance alarms shall not be given, signaled or transmitted or caused or permitted to be given, signaled for transmitted in any manner.

**901.7 Systems out of service.** Where a required *fire protection system* is out of service or in the event of an excessive number of activations, the fire department and the *fire code official* shall be notified immediately and, where required by the *fire code official*, the building shall either be evacuated or an *approved fire watch* shall be provided for all occupants left unprotected by the shut down until the *fire protection system* has been returned to service.

## **SECTION 903 AUTOMATIC SPRINKLER SYSTEMS**

**903.2.11.3 Buildings more than 55 feet in height.** An *automatic sprinkler system* shall be installed throughout buildings that have one or more stories with an occupant load of 30 or more, other than penthouses in compliance with Section 1509 of the Building Code, that is located more than 55 feet (16 764 mm) or more above the lowest level of fire department vehicle access measured to the finished floor.

**Exception:**

Open parking structures in compliance with Section 406.5 of the International Building Code, having no other occupancies above the subject garage.

**903.2.11.7 High-piled combustible storage.** For any building with a clear height exceeding 12 feet (4572 mm), see Chapter 32 to determine if those provisions apply.

**903.2.11.8 Buildings with a floor area exceeding 4,000 square feet.** An automatic sprinkler system shall be installed throughout all buildings with a building area exceeding 4,000 square feet. For the purpose of this provision, fire walls shall not define separate buildings.

**Exception:**

Open parking garages.

**903.2.11.9 Self-service storage facilities.** An approved automatic sprinkler system shall be installed throughout all self-storage facilities.

**903.3.1.1.1 Exempt locations.** When approved by the *fire code official*, automatic sprinklers shall not be required in the following rooms or areas where it is damp, of fire-resistance-rated construction or contains electrical equipment.

1. Any room where the application of water, or flame and water, constitutes a serious life or fire hazard.
2. Any room or space where sprinklers are considered undesirable because of the nature of the contents, when approved by the code official.
3. Generator and transformer rooms, under the direct control of a public utility, separated from the remainder of the building by walls and floor/ceiling or roof/ceiling assemblies having a fire- resistance rating of not less than 2 hours.
4. Elevator machine rooms, machinery spaces, and hoist ways, other than pits where such sprinklers would not necessitate shunt trip requirements under any circumstances.

## **SECTION 905 STANDPIPE SYSTEMS**

**905.3.9 Buildings exceeding 10,000 sq. ft.** In buildings exceeding 10,000 square feet in area per story and where any portion of the building's interior area is more than 200 feet (60960 mm) of travel, vertically and horizontally, from the nearest point of fire department vehicle access, Class I automatic wet or manual wet standpipes shall be provided.

### **Exceptions:**

1. Automatic dry and semi-automatic dry standpipes are allowed as provided for in NFPA 14.
2. R-2 occupancies of four stories or less in height having no interior corridors.

**905.4 Location of Class I standpipe hose connections.** Class I standpipe hose connections shall be provided in all of the following locations:

1. In every required exit stairway, a hose connection shall be provided for each story above and below grade plane. Hose connections shall be located at an intermediate landing between stories, unless otherwise approved by the fire code official.
2. {No Change}
3. In every exit passageway, at the entrance from the exit passageway to other areas of a building.

**Exception:** Where floor areas adjacent to an exit passageway are reachable from an exit stairway hose connection by a 30-foot (9144 mm) hose stream from a nozzle attached to 100 feet (30 480 mm) of hose, a hose connection shall not be required at the horizontal exit.

4. {No Change}
5. Where the roof has a slope less than four units vertical in 12 units horizontal (33.3-percent slope), each standpipe shall be provided with a two-way a hose connection shall be located to serve the roof or at the highest landing of an exit

stairway with stair access to the roof provided in accordance with Section 1011.12.

6. When required by this Chapter, standpipe connections shall be placed adjacent to all required exits to the structure and at two hundred feet (200') intervals along major corridors thereafter, or as otherwise approved

## **SECTION 907**

### **FIRE ALARM AND DETECTION SYSTEMS**

All buildings or occupancies, occupied, operated, maintained or monitored by the Dallas-Fort Worth International Airport Board shall have a complete operational manual and automatic fire alarm system in accordance with this code. The system shall be designed and installed in accordance with the DFW Airport Design Criteria Manual and applicable standards.

All buildings, other than those described in the preceding paragraph, hereafter constructed or moved on to the airport and having a total floor area of 1,000 square feet or more, regardless of height or occupant load, shall have a complete operational manual and automatic fire alarm system in accordance with the occupancy requirements of this code.

#### **Exceptions:**

1. Open parking garages may use other approved means for fire department notification.
2. Temporary structures or buildings erected for less than 365 days when approved by the AHJ.

**907.2.13 High-rise buildings.** Buildings having floors used for human occupancy located more than 55 feet (16 764 mm) above the lowest level of fire department vehicle access shall be provided with an automatic smoke detection system in accordance with Section 907.2.13.1, a fire department communication system in accordance with Section 907.2.13.2 and an emergency voice/alarm communication system in accordance with Section 907.6.2.2.

**907.4.2 Manual fire alarm boxes.** Where a Manual fire alarm system is required by another section of this code, it shall be activated by fire alarm boxes installed in accordance with sections 907.4.2.1 through 907.4.2.6. Manual alarm actuating devices shall be of an approved double action type.

## **907.5**

#### **Exceptions:**

1. Where approved by the code official in airport terminal buildings, and where the fire alarm is monitored directly by the Dallas/Fort Worth International Airport Board, Department of Public Safety, the activation of

the fire alarm notification signal shall be manually initiated by emergency responders.

## **SECTION 910 SMOKE AND HEAT REMOVAL**

**901.2.3 Group H.** Buildings and portions thereof used as a Group H occupancy as follows:

1. In occupancies classified as Group H-2 or H-3, any of which are more than 15,000 square feet (1394 sqm) in single floor area.

**Exception:** Buildings of noncombustible construction containing only noncombustible materials.

2. In areas of buildings in Group H used for storing Class 2, 3 and 4 liquid and solid oxidizers, Class 1 and unclassified detonable organic peroxides, Class 3 and 4 unstable (reactive) materials, or Class 2 or 3 water-reactive materials as required for a high-hazard commodity classification.

**Exception:** Buildings of noncombustible construction containing only noncombustible materials.

**913.2.1** When located on the ground level at an exterior wall, the fire pump room shall be provided with an exterior fire department access door that is not less than 3 ft. in width and 6 ft. – 8 in. in height, regardless of any interior doors that are provided. A key box shall be provided at this door, as required by Section 506.1.

**Exception:** When it is necessary to locate the fire pump room on other levels for not at an exterior wall, the corridor leading to the fire pump room access from the exterior of the building shall be provided with equivalent fire resistance as that required for the pump room, or as approved by the *fire code official*. Access keys shall be provided in the key box as required by Section 506.1.

## **SECTION 1003 GENERAL MEANS OF EGRESS**

### **1003.5**

**Exception:** 4. At entrances to mechanical penthouses from roofed areas, the door sill elevation may be up to 8 inches (203 mm) above the elevation of the landing on either or both sides of the door.

## **SECTION 1004 OCCUPANT LOAD**

**[B] 1004.3 Posting of occupant load.** Every room or space that is an assembly occupancy shall have the occupant load of the room or space posted in a conspicuous place, near the main exit or exit access doorway from the room or space. Posted signs

shall be of an approved legible permanent design and shall be maintained by the owner or authorized agent. Assembly occupancies within airport terminal buildings are not required to have the occupant load posted unless required by the Building Official.

## **SECTION 1023 INTERIOR EXIT STAIRWAYS AND RAMPS**

**1023.11 Smokeproof enclosures.** In buildings required to comply with Section 403 or 405 of the International Building Code, each of the exit enclosures serving a story with a floor surface located more than 55 feet (16 764 mm) above the lowest level of fire department vehicle access or more than 30 feet (9144 mm) below the finished floor of a level of exit discharge serving such stories shall be a smoke proof enclosure or pressurized stairway in accordance with Section 909.20 of the International Building Code.

### **Exception:**

Fixed guideway train stations.

## **SECTION 5005 USE, DISPENSING AND HANDLING**

**5005.1.8** Gas cabinets, exhaust enclosures and exhaust ducts with a cross sectional dimension of 10 inches (255 mm) or greater shall be internally sprinklered.

## **SECTION 5704 STORAGE**

**5704.2.9.5.3 Combustible liquid storage tanks inside of buildings.** The maximum aggregate allowable quantity limit shall be 3,000 gallons (11 356 L) of Class II or III combustible liquid for storage in protected aboveground tanks complying with Section when all of the following conditions are met:

1. The entire 3,000 gallon (11 356 L) quantity shall be stored in protected above-ground tanks;
2. The 3,000 gallon (11 356 L) capacity shall be permitted to be stored in a single tank or multiple smaller tanks;
3. The tanks shall be located in a room protected by an *automatic sprinkler system* complying with Section 903.3.1.1; and
4. Tanks shall be connected to fuel-burning equipment, including generators, utilizing an *approved* closed piping system.

The quantity of combustible liquid stored in tanks complying with this section shall not be counted towards the maximum allowable quantity set forth in Table 5003.1.1(1), and

such tanks shall not be required to be located in a control area. Such tanks shall not be located more than two stories below grade.

## **SECTION 5706 SPECIAL OPERATIONS**

**5706.3.1.3.3 Natural gas pipeline setback from buildings.** No building hereinafter erected shall be located within 50 feet (15 240 mm) of a natural gas gathering pipeline.

## **SECTION 6003 HIGHLY TOXIC AND TOXIC SOLIDS AND LIQUIDS**

### **6003.5**

**Exception:**

Sprinklers are not required for certain water reactive materials when sprinklers would not be effective in controlling the fire.

## **CHAPTER 80 REFERENCED STANDARDS**

Standard Reference Number 130-2014 – NFPA 130, Standard for Fixed Guideway Transit and Passenger Rail Systems

## **ADOPTION OF APPENDIX CHAPTERS**

The following appendix chapters are specifically adopted as part of the Fire Code.

<b>Appendix B</b>	Fire Flow Requirements for Buildings (Except B105.3 – Water supply for buildings equipped with an automatic sprinkler system)
<b>Appendix C</b>	Fire Hydrant Locations and Distribution (Except hydrant spacing as required by Section 507.5.1.)
<b>Appendix D</b>	Fire Apparatus Access Roads (except that minimum width of fire apparatus access roads shall be in accordance with Section 503.2.1 of the Fire Code)
<b>Appendix G</b>	Cryogenic Fluids – Weight and Volume Equivalents
<b>Appendix L</b>	Requirements for Fire Fighter Air Replenishment System



## PART FOUR – ELECTRICAL CODE AMENDMENTS

### ARTICLE 89

#### TITLE

**~~89.1 Title.~~** ~~The 2014 National Electrical Code (NFPA 70) as amended herein is the Electrical Code of Dallas Fort Worth International Airport.~~

**~~89.2 Creation of enforcement agency.~~** ~~The department of electrical inspection is hereby created and the official in charge thereof shall be known as the building official. The function of the department shall be to assist the building official in the administration and enforcement of the provisions of this code. References to the department of electrical inspection shall mean the Code Compliance Section of the Design, Code & Construction Department.~~

**~~89.3 Schedule of permit fees.~~** ~~Refer to Part Two, Building Code Amendments, Section 109 for fees.~~

**~~89.4 Penalties.~~** ~~Refer to Part One, Construction and Fire Prevention Standards Resolution, Section 27, Penal Clause.~~

**~~89.5 Means of Appeal.~~** ~~Refer to Part One, Construction and Fire Prevention Standards Resolution for Board of Appeals.~~

**89.6 Energized Electrical.** All electrical energy which requires an electrical inspection by the DFW Building Official or their representatives, shall first receive an approved inspection prior to energizing the equipment and/ or the conductors. Electrical equipment energized without an approved inspection shall be deemed unsafe electrical.

**89.7 Approval.** The conductors and equipment required or permitted by this Code shall be acceptable only if approved. Approval of equipment may be evident by listing and labeling of equipment by a Nationally Recognized Testing Lab (NRTL) with a certification mark of that laboratory or a qualified third party inspection agency approved by the AHJ.

## PART FIVE - MECHANICAL CODE AMENDMENTS

### SECTION 101 GENERAL

**101.1 Title.** The 2021 International Mechanical Code as amended herein is the Mechanical Code of Dallas-Fort Worth International Airport. References to the International Mechanical Code shall be construed to reference the Mechanical Code as adopted herein with its local amendments.

#### **502.4 Stationary Storage Battery Systems**

Stationary storage battery systems shall be regulated and ventilated in accordance with [Section 1207.6.1 of the International Fire Code](#) **“Added to DFW Code”** :the amendments below and the other general requirements of this chapter.

#### **Ventilation Based on Exhaust Rate**

Mechanical exhaust ventilation shall be provided at a rate of not less than 1 ft<sup>3</sup>/min/ft<sup>2</sup> (5.1 L/sec/m<sup>2</sup>) of floor area of the room, area or walk-in unit. The ventilation shall be either continuous or shall be activated by a gas detection system.

#### **Standby Power**

Mechanical exhaust ventilation shall be provided with a minimum of 2 hours of standby power.

#### **Commercial kitchen exhaust hood systems**

Shall operate during the cooking operation. The hood exhaust rate shall comply with the listing of the hood or shall comply with Section 507.5. The exhaust fan serving a Type I hood shall have automatic controls that will activate the fan when any appliance that requires such Type I hood is turned on, or a means of interlock shall be provided that will prevent operation of such appliances when the exhaust fan is not turned on. Where one or more temperature or radiant energy sensors are used to activate a Type I hood exhaust fan, the fan shall activate not more than 15 minutes after the first appliance served by that hood has been turned on. A method of interlock between an exhaust hood system and appliances equipped with standing pilot burners shall not cause the pilot burners to be extinguished. A method of interlock between an exhaust hood system and cooking appliances shall not involve or depend on any component of a fire-extinguishing system. Airflow sensors shall continuously monitor air flow optimizing performance and grease removal while an interlocking system will not allow cooking appliances to function if filters are missing, clogged, or in the event of a fire.

**SECTION 103  
DEPARTMENT OF MECHANICAL INSPECTION**

**103.1 General.** The department of mechanical inspection is hereby created and the executive official in charge thereof shall be known as the building official. References to the department of mechanical inspection shall mean the Code Compliance Section of the Design, Code & Construction.

**SECTION 106  
PERMITS**

**106.5.2 Fee schedule.** Refer to Part Two, Building Code Amendments, Section 109 for fees.

**106.5.3 Fee refunds.** The building official is authorized to establish a refund policy.

**SECTION 108  
VIOLATIONS**

**108.4 Violation penalties.** Refer to Part One, Construction and Fire Prevention Standards Resolution, Section 27, Penal Clause.

**SECTION 109  
MEANS OF APPEAL**

Replace Section 109 with the following reference:

Refer to Part One, Construction and Fire Prevention Standards Resolution for Board of Appeals.

## PART SIX - PLUMBING CODE AMENDMENTS

### SECTION 101 GENERAL

**101.1 Title.** The 2021 International Plumbing Code as amended herein is the Plumbing Code of Dallas-Fort Worth International Airport. References to the International Plumbing Code shall be construed to reference the Plumbing Code as adopted herein with its local amendments.

**HANGERS.** See "Supports": shall be installed with all thread rods and clevis hangers, Unistrut with pipe clamps, pipe titans or an approved equal.

**Risers.** See "water pipe, riser". Cleanouts shall be required above the floor on risers or vents for at all lavatories, sinks, urinals, mop sinks, roof drains, automatic clothes washers, and drinking fountains.

#### **307.3 Penetrations of Floor/Ceiling Assemblies and Fire-Resistance-Rated Assemblies**

Penetrations of floor/ceiling assemblies and assemblies required to have a fire-resistance rating shall be protected in accordance with the *International Building Code*. PVC larger than 2" which penetrates through a 2-hour fire rated upper floor shall be equipped with 2-hour intumescent fire protection coupling.

#### **606.1 Location of Full-Open Valves**

6. On the entrance to every water supply pipe to a dwelling unit. ~~except where supplying a single fixture equipped with individual stops.~~

#### **608.4 Potable Water Handling and Treatment Equipment**

**Added to DFW Code":** An RPZ shall be installed prior to Water pumps, filters, softeners, tanks and other appliances and devices that handle or treat potable water to be supplied to the potable water distribution system shall be located to prevent contamination from entering the appliances and devices. Overflow, relief valve and waste discharge pipes from such appliances and devices shall terminate through an air gap.

#### **708.1 Cleanouts Required**

Cleanouts shall be provided for drainage piping in accordance with Sections 708.1.1 through 708.1.12. All main building drains and branch drains below the floor shall either be wall cleanouts above the floor or floor cleanouts.

#### **717.3 Pre-Installation Inspection**

The existing piping sections to be replaced or connected to shall be inspected internally by a recorded video camera survey. The survey shall include notations of the position of cleanouts and the depth of connections to the existing piping.

### **Post Installation Inspection**

The building drain and building sewer shall be inspected internally by a recorded video camera survey. A copy of the video will be provided to the building official prior to concrete being installed.

### **915.2.3 Connection**

The *combination waste and vent system* shall be provided with a dry vent connected at any point within the system or the system shall connect to a horizontal drain that serves vented fixtures located on the same floor. *Combination waste and vent systems* connecting to building drains receiving only the discharge from one or more stacks shall be provided with a dry vent. The area of a vent installed in a combination waste and vent system shall be not less than one pipe size smaller than the drain pipe served. The vent connection to the combination waste and vent pipe shall extend vertically to a point not less than 6 inches (152 mm) above the flood level rim of the highest fixture being vented before offsetting horizontally. P-Traps for a combination waste and vent system shall reduce at the main or the trap inlet, one pipe size.

### **1003.3.1 Grease Interceptors and Automatic Grease Removal Devices Required**

A grease interceptor or automatic grease removal device shall be required to receive the drainage from fixtures and equipment with grease laden waste located in food preparation areas, such as in restaurants, hotel kitchens, hospitals, school kitchens, bars, factory cafeterias and clubs. Additionally, floor drains which are located by trash compactors or any other piece of equipment, or devices where wash down stations are located to rinse grease laden products shall require a grease interceptor. Fixtures and equipment shall include pot sinks, prerinse sinks; soup kettles or similar devices; work stations; floor drains or sinks into which kettles are drained; automatic hood wash units and dishwashers without prerinse sinks. Grease interceptors and automatic grease removal devices shall receive waste only from fixtures and equipment that allow fats, oils or grease to be discharged. Where lack of space or other constraints prevent the installation or replacement of a grease interceptor, one or more grease interceptors shall be permitted to be installed on or above the floor and upstream of an existing grease interceptor.

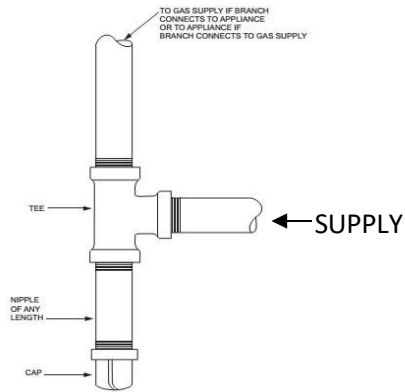


FIGURE 408.4 METHOD OF INSTALLING A TEE FITTING SEDIMENT TRAP

## SECTION 103 DEPARTMENT OF PLUMBING INSPECTION

**103.1 General.** The department of Plumbing inspection is hereby created and the executive official in charge thereof shall be known as the building official. References to the department of plumbing inspection shall mean the Code Compliance Section of the Design, Code & Construction Department.

## SECTION 106 PERMITS

**106.6.2 Fee schedule.** Refer to Part Two, Building Code Amendments, Section 109 for fees.

**106.6.3 Fee refunds.** The building official is authorized to establish a refund policy.

## SECTION 108 VIOLATIONS

**108.4 Violation penalties.** Refer to Part One, Construction and Fire Prevention Standards Resolution, Section 27, Penal Clause.

## SECTION 109 MEANS OF APPEAL

Refer to Part One, Construction and Fire Prevention Standards Resolution for Board of Appeals.

## SECTION 312 TESTS AND INSPECTIONS

**312.10 Inspection and testing of backflow prevention assemblies.** Backflow prevention assemblies shall be inspected and tested as required by Texas Administrative Code, Title 30, Part 1, Chapter 290 Public Drinking Water.

**TABLE 403.1  
MINIMUM NUMBER OF REQUIRED PLUMBING FACILITIES**

OCCUPANCY	WATER CLOSETS (Urinals see Section 419.2)		LAVATORIES	BATHTUBS/ SHOWERS	DRINKING FOUNTAINS (See Section 410.1)	OTHERS
	Male	Female				
Public assembly areas of passenger terminals and transportation facilities	1 per 100	1 per 100	1 per 200	---	1 per 1,000	1 service sink

## SECTION 404 ACCESSIBLE PLUMBING FACILITIES

Refer to Part Two, Building Code Amendments, Chapter 11 for accessibility standards.

## SECTION 1106 SIZES OF CONDUCTORS, LEADERS AND STORM DRAINS

**1106.1 General.** The size of the vertical conductors and leaders, building storm drains, building storm sewers and any horizontal branches of such drains or sewers shall be based on 5 inches per hour rainfall rate.

## SECTION 1109 COMBINED SANITARY AND STORM SYSTEM

**1109** Combined sanitary and storm sewer systems shall be prohibited within the airport.

## **PART SEVEN - FUEL GAS CODE AMENDMENTS**

### **SECTION 101 GENERAL**

**101.1 Title.** The 2021 International Fuel Gas Code as amended herein is the Fuel Gas Code of Dallas-Fort Worth International Airport. References to the International Fuel Gas Code shall be construed to reference the Fuel Gas Code as adopted herein with its local amendments.

### **SECTION 103 DEPARTMENT OF INSPECTION**

**103.1 General.** The Department of Inspection is hereby created and the executive official in charge thereof shall be known as the building official. References to the department of inspection shall mean the Code Compliance Section of the Design, Code & Construction Department.

### **SECTION 106 PERMITS**

**106.5.2 Fee schedule.** Refer to Part Two, Building Code Amendments, Section 109 for fees.

**106.5.3 Fee refunds.** The building official is authorized to establish a refund policy.

### **SECTION 108 VIOLATIONS**

**108.4 Violation penalties.** Refer to Part One, Construction and Fire Prevention Standards Resolution, Section 27, Penal Clause.



## **SECTION 109 MEANS OF APPEAL**

Refer to Part One, Construction and Fire Prevention Standards Resolution for Board of Appeals.

## **SECTION 202 (IFGC) GENERAL DEFINITIONS**

**BUTT WELD JOINT.** A welded pipe joint made with the ends of the two pipes butting each other.

**SOCKET WELD JOINT.** A pipe attachment in which a pipe is inserted into a recessed area of a valve, fitting or flange, generally for small bore piping.

## **SECTION 403 PIPING MATERIALS**

**403.10.1.1** All fuel gas piping 2 ½ inches and above shall be butt welded. All fuel gas piping 2 inches to ½ inches shall be socket weld. All pipe and fittings shall comply with ASME B 36.10, 10M.

## **PART EIGHT - ENERGY CODE AMENDMENTS**

### **SECTION C101 SCOPE AND GENERAL REQUIREMENTS**

**C101.1 Title.** The 2021 International Energy Conservation Code as amended herein is the Energy Code of Dallas-Fort Worth International Airport. References to the International Energy Conservation Code shall be construed to reference the Energy Code as adopted herein with its local amendments.

**C101.1.1 General.** The building official is hereby authorized and directed to enforce the provisions of this code. The building official shall have the authority to render interpretations of this code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in compliance with the intent and purpose of this code.

### **SECTION C110 VIOLATION PENALTIES**

**C110&C110.1 Violation penalties.** Refer to Part One, Construction and Fire Prevention Standards Resolution, Section 27, Penal Clause.

### **SECTION 202 GENERAL DEFINITIONS**

**CODE OFFICIAL.** The building official is charged with the administration and enforcement of this code.

## **PART NINE – OIL AND GAS EXPLORATION AND PRODUCTION**

### **SECTION 1 GENERAL INFORMATION**

The Exploration, development and Production of Gas on the Airport property are activities which make necessary regulations to establish uniform limitations, safeguards and requirements for operations related to the Exploration, Drilling, developing, producing, transporting and storing of Gas and other substances produced in association with Gas within the Airport to protect the health, safety and general welfare of the public, minimize the potential impact to property, protect the quality of the environment and encourage the orderly production of available mineral, and gas resources.

### **SECTION 2 DEFINITIONS**

The following words, terms and phrases, when used in this Part, shall have the meanings ascribed to them in this section:

*Abandonment:* means “abandonment” as defined by the Commission and includes the plugging of a Well and the restoration of the area used during the Production of a Well as required by this Part.

*All-Weather Hard Surface:* means a permanent surface that as a minimum is a base course constructed such that it meets the requirements of the Fire Code, is at least twenty two feet (22’) wide, has an overhead clearance of fourteen feet (14’), drains appropriately, remains water resistant, is free of litter, debris, weeds, grass or other objectionable materials or objects and is visibly dust free.

*API:* means the American Petroleum Institute.

*Berm:* means a mound of soil, either natural or manmade, used to obstruct a view. The side slope shall not exceed a three-foot (3’) horizontal and a one-foot (1’) vertical slope.

*Blowout Preventer:* means a mechanical, hydraulic, pneumatic or other device or combination of such devices, including valves, fittings and control mechanisms connected therewith, which can be closed around the drill pipe, or other tubular goods which completely close the top of the casing and are designed for preventing blowouts.

*Brackish Water:* means flow back water used in the fracturing and re-fracturing process and other waste liquids produced in association with the production, treatment, processing or transportation of hydrocarbons.

*Building:* means any structure used or intended for supporting or sheltering any use or occupancy. Buildings with an occupant load of 3 or fewer in accordance with Table 1004.1.1 of the Building Code are not subject to the setback requirements of this Part.

*Building Code:* as defined in Part Two.

*Building Official:* as defined in Section 5, Part 1.

*Closed Loop System:* means a system utilized while drilling so that the reserve pits are not used and instead steel bins are used to collect all drilling waste.

*Commission:* means the Texas Railroad Commission and all state rules.

*Completion:* means the earlier of the date the work is completed for the Drilling, re- drilling or reworking of a Well and the crew involved in such activities is released or the date the rig is released.

*Compliant well:* means a well that is actively producing, actively used for injection or disposal, or has a valid Statewide Rule 14(b)(2) plugging extension.

*Derrick:* means any portable framework, tower, mast and/or structure, which is required or used in connection with Drilling or re-working a Well for the production of Gas.

*Disposal Well:* means a well drilled for the purpose of disposing of Brackish Water.

*Drilling:* means digging or boring a new Well for the purpose of exploring for, developing or producing Gas or for the purpose of injecting Gas, water or any other fluid or substance into the earth.

*Drill Site:* means the immediate area used during the Drilling, re-drilling or re-working of a Well.

*Electrical Code:* as defined in Part Four.

*Emergency Response Plan:* means a plan put in place to deal with emergency situations that may occur at the Drill Site and/or the Operation Site.

*Energy Code:* as defined in Part Eight.

*Exploration:* means geologic or geophysical activities, including seismic surveys, related to the search for Gas or other subsurface hydrocarbons.

*FEMA:* means the Federal Emergency Management Agency.

*FIRM:* means the Flood Insurance Rate Map.

*Fire Chief:* as defined in Section 5, Part 1

*Fire Code:* as defined in Part Three.

*Fire Department:* means the Fire Department of the Airport.

*Frac Tank:* means an enclosed steel tank used to hold Brackish Water.

*Fracturing:* means the injecting of a substance into a Well or formation so as to cause underground channels in hydro-carbon-bearing formations to open.

*Fresh Water Fracing Pit:* means a pond open to the atmosphere, used to hold fresh water for Fracturing.

*Fuel Gas Code:* as defined in Part Seven.

*Gas:* means any fluid, either combustible or noncombustible, which is produced in a natural state from the earth and which maintains a gaseous or rarefied state at standard temperature and pressure conditions and/or the gaseous components or vapors occurring in or derived from petroleum or Gas.

*Gas Well:* means any Well drilled, to be drilled, or used for the intended or actual production of natural gas.

*Inactive well:* means a well that is compliant or noncompliant well that is not actively producing, injecting, or disposing.

*Mechanical Code:* as defined in Part Five.

*Non-compliant well:* means a well that has been shut-in for a period in excess of twelve (12) months, has not been plugged, and does not have a valid Statewide Rule 14(b)(2) extension.

*Oil:* means crude petroleum oil and other hydrocarbons regardless of gravity which are produced at the wellhead in liquid form and the liquid hydrocarbons known as distillate or condensate recovered or extracted from Gas, other than gas produced in association with oil and commonly known as casing head gas.

*Oil Well:* means any Well drilled, to be drilled, or used for the intended or actual production of Oil.

*Operation Site:* means the area used for development and production and all operational activities associated with Gas after Drilling activities are complete.

*Operator:* means, for each Well, the person listed on the Commission's Form W-1 or Form P-4 for a Gas Well or Oil Well that is, or will be actually in charge and in control of

Drilling, maintaining, operating, pumping or controlling any Well, including, without limitation, a unit operator.

*Permit*: means any written license granted by the Airport authorizing the Operator to undertake activity on the Airport.

*Plumbing Code*: as defined in Part Six.

*Production*: means the period between Completion of Drilling and the Abandonment of the Well.

*Re-Drill*: means the Drilling of a new Well located in essentially the same place as an earlier Well or the re-completion of an existing well by deepening or sidetrack operations extending more than one hundred fifty feet (150') from the existing Well bore.

*Re-working*: means re-completion or re-entry of an existing well within the existing bore hole or by deepening or sidetrack operations which do not extend more than one hundred fifty feet (150') from the existing well bore, or replacement of well liners or casings.

**Statewide Rule 14(b) (2) extension**: A Texas Railroad Commission administratively granted extension of one year to plug a well, if: the well is in compliance with all other laws and Railroad Commission rules; the well and associated facilities are not a pollution hazard; the operator's report is current and active; and the operator has, and upon request, provides evidence of a good faith claim to operate the well.

*Street*: means any street, highway, sidewalk, alley, or avenue that is open to public use or is in support of Airport operations.

*SWPPP*: means storm water pollution prevention plan.

*TCEQ*: means the Texas Commission on Environmental Quality.

*USEPA*: means the United States Environmental Protection Agency.

*Well*: means any single hole or bore to any horizon, formation, or strata, for the purpose of producing Gas and/or Oil from the Airport.

### **SECTION 3 AIRPORT OVERSIGHT**

The Building Official is charged with the administration and enforcement of this part. The Building Official and the Fire Chief shall have the authority to enter and inspect any Drill Site or Operation Site to determine compliance with this Resolution and all applicable laws, rules, regulations, standards or directives adopted by the Airport Board

or State. Failure of any person to permit access to the Building Official or Fire Chief shall constitute a violation of this Resolution. Additionally, the Building Official or Fire Chief and other Airport officials shall have the authority to issue any orders or directives required to implement the intent and purpose of this Resolution and its provisions. The Building Official or Fire Chief shall have the authority to request and receive any records, including any records sent to the Commission, logs, reports and the like, relating to the status or condition of any Well necessary to establish and determine compliance with a Permit. Failure of any person to provide any such requested material shall be deemed a violation of this Resolution.

#### **SECTION 4 OPERATOR'S AGENT**

Every Operator shall designate an agent, who is a resident of the State of Texas, upon whom all orders and notices provided in this Resolution may be served in person or by registered or certified mail. Every Operator designating such agent shall within ten (10) days notify the Building Official in writing of any change in such agent or such mailing address unless operations within the Airport are discontinued. Failure to do so shall be deemed a violation of this Resolution.

#### **SECTION 5 SEISMIC SURVEY PERMIT REQUIREMENTS**

A Permit shall be required for all geophysical tests, including but not limited to seismic surveys. All applications for a Permit to conduct geophysical tests, including but not limited to seismic surveys, shall be submitted to the Building Official for approval. No geophysical tests shall begin prior to the issuance of a Permit from the Airport Board. A Permit application shall include, but is not limited to, the following information:

- (a) Operator/applicant name, phone number, fax number, physical address, and e-mail address.
- (b) Detailed mapping of location and extent of the proposed geophysical test.
- (c) Detailed explanation of the survey or testing method to be used.
- (d) Frequency and strength of all radio frequency (RF) signals.
- (e) Under no circumstances may explosive charges, including, but not limited to, the use of dynamite, be used in any way related to the preparation for and/or conducting of a geophysical test.

## **SECTION 6**

### **GAS WELL AND DISPOSAL WELL PERMIT REQUIREMENTS**

- (a) No person acting either for himself or acting as an agent, employee, independent contractor, or servant of any person shall drill any Well or Disposal Well, assist in any way in the site preparation, re-working, Fracturing or operation of any Well or Disposal Well or to conduct any activity related to the production of Gas without first obtaining a Permit issued by the Building Official in accordance with this Resolution. Such activities include, but are not limited to, initial site preparation, re-working, Drilling, operations, construction of rigs, Fresh Water Fracing Pit or tank batteries, Fracturing and pressurizing.
- (b) The Operator must apply for and obtain a Permit for the Drilling of each Well or Disposal Well. The Operator shall neither apply for nor obtain a “blanket” Permit for more than one (1) well. A Disposal Well permit will only be issued for disposal of Brackish Water from oil and gas exploration and production, treatment or transportation of hydrocarbons within the boundaries of Dallas/Fort Worth International Airport property. All Disposal Wells must deposit Brackish Water into the Ellenberger formation. Each new Well or Disposal Well established at the ground surface will be considered a new Well or Disposal Well as applicable.
- (c) An existing Permit shall not constitute authority for the re-entering and Drilling of a Well the subject of Abandonment. An Operator shall obtain a new Permit in accordance with the provisions of this Resolution if the Operator is re-entering and Drilling an abandoned Well.
- (d) When a Permit has been issued to the Operator for the Drilling, re-entering, activating or converting of a Well, such Permit shall constitute sufficient authority for Drilling, operation, production gathering or production maintenance, repair, re-working, testing, plugging and Abandonment of the Well and/or any other activity associated with mineral exploration at an Operation Site. An amended Permit shall be obtained before such Well may be modified for purposes of re- drilling, deepening or converting such Well to a depth or use other than that set forth in the then-current Permit for such Well.
- (e) Any person who intends to re-work a Well using a Drilling rig or to engage in Fracturing a Well after initial Completion shall give written notice to, and receive written approval from, the Building Official. The notice must identify where the activities will be conducted and must describe the activities in detail, including, but not limited to the duration of the activities and the time the activities will be conducted. The notice must also provide the address and twenty-four (24) hour telephone number of the person conducting the activities.
- (f) A Permit shall automatically terminate, unless extended, if Drilling is not commenced within one year from the date of the issuance of the Permit. A Permit may be extended by the Building Official upon written request by the



Operator and proof that the regulatory standards of the requested Permit for such location have not changed.

- (g) Permits required by this Resolution are in addition to and are not in lieu of any permit, which may be required by any other governmental agency.
- (h) No Permit shall be issued for any Well to be drilled within the floodway identified by FEMA on the most current FIRM. Wells proposed in the floodplain outside of the floodway shall comply with the requirements of the Building Official.
- (i) No Permit shall be issued for any Well to be drilled that is not in compliance with this Resolution.
- (j) By acceptance of any Permit issued pursuant to this Resolution, the Operator expressly stipulates and agrees to be bound by and comply with the provisions of this Resolution. The terms of this Resolution shall be deemed to be incorporated in any Permit issued pursuant to this Resolution with the same force and effect as if this Resolution was set forth verbatim in such Permit.
- (k) Operator must provide to the Building Official, a copy of all H-5 and mechanical integrity tests required by the Commission.
- (l) All wells located at DFW Airport must be compliant with Texas Railroad Commission rules. Wells that have not been in operation for a year must be plugged and abandoned in accordance with Railroad Commission Statewide Rule 14(b) (2). This rule requires that plugging operations on each inactive well commence within one year after operations have ceased. Prior to abandonment, wells must be plugged consistent with Railroad Commission rules, with cement in a manner that will not allow movement of fluids into or between Underground Sources of Drinking Water (USDWs).

## **SECTION 7**

### **PERMIT APPLICATION**

- (a) Every application for a Permit issued pursuant to this Resolution shall be on forms required by the Building Official, shall include payment of the construction permit and plan review fees and shall be signed by the Operator, or some person duly authorized to sign on his behalf, and filed with the Building Official. The application shall include the following information:
  - (1) The date of the application and type of Permit requested.
  - (2) Map showing proposed transportation route and road(s) for equipment, chemicals or waste products used or produced under the Permit.
  - (3) Proposed Well name and Well depth.

- (4) Name, telephone number, fax number, physical address of individual designated to receive notice, and, if possible, e-mail address.
- (5) Names and addresses of representatives or Operator's agent with supervisory authority over the Drill Site or Operation Site and a twenty-four (24) hour telephone number.
- (6) Location and description of all improvements and structures within eight hundred feet (800') of the Well. Such locations and descriptions shall be prepared by a Registered Professional Land Surveyor.
- (7) A site plan of the proposed Drill Site and Operation Site showing the location of all improvements and equipment, including the location of the proposed Well and other facilities including, but not limited to, Fresh Water Fracing Pit, Disposal Well, tanks, pipelines, compressors, separators and storage tanks or storage sheds. All site plans must include the following criteria:
  - a. Location of proposed Buildings and structures indicating sizes in square feet.
  - b. The location and intensity of exterior lighting fixtures.
  - c. The location of mechanical equipment.
  - d. Outside storage areas.
  - e. Curb cut locations.
  - f. Parking, loading, and maneuvering areas.
  - g. The location, materials and dimensions of screening improvements as required.
  - h. Waste disposal locations.
  - i. Streets immediately adjacent to the Operation Site.
  - j. Drill Site and Operation Site plans shall be submitted on a sheet size of 24" x 36" minimum, or as approved by the Building Official.
  - k. Airport boundaries where applicable.
  - l. Date the drawing was prepared with name, address, and phone number of preparer.

- m. North arrow, at a maximum scale of 1:50 immediately adjacent to the Drill Site or Operation Site.
  - n. Title Block identifying the Drill Site or Operation Site location.
  - o. Vicinity location map at 1" = 2000'.
  - p. Location of 100-year flood limits where applicable.
  - q. Texas NAD83 State Plane Coordinates for all four corners.
- (8) Copy of all reports and permits required by the Commission, specifically including a copy of the approved Commission Form W-1, H-5 and/or P-4.
  - (9) A description of public utilities required during Drilling and Production.
  - (10) A description of the water source to be used during Drilling.
  - (11) A copy of the Erosion Control Plan as required by the Airport Board.
  - (12) A copy of the determination by the TCEQ of the depth of useable quality ground water.
  - (13) A copy of the TCEQ permit.
  - (14) A statement, under oath, signed by the Operator or designated representative, that the information submitted with the application is, to the best knowledge and belief of the Operator or designated representative, true and correct.
  - (15) Three copies of a Hazardous Material Management Plan and additionally, all material safety data sheets for all hazardous materials that will be located, stored, transported and/or temporarily used on the Drill Site shall be provided to the Building Official.
  - (16) Three copies of the Hazardous Materials Inventory Statement.
  - (17) Operator shall submit to the Building Official, for review and approval, an Emergency Response Plan establishing written procedures to minimize any hazard resulting from Drilling, Completion or producing of a Gas Well. Said plan shall use existing guidelines established by the Commission, TCEQ, Texas Department of Transportation, the Fire Code and/or the USEPA. A copy of the Emergency Response Plan shall be kept on site.
  - (18) A map showing the location of all underground transmission pipelines.

## **SECTION 8 PERMITTING PROCEDURE**

- (a) All Well Permit applications will be filed through the Building Official.
- (b) It is the responsibility of the Building Official to review and approve or disapprove all applications for Permits based on the criteria established by this Resolution.
- (c) After the filing of a completed application, payment of permit and plan review fees and remittance of all insurance and security per the requirements of this Resolution for a Permit, the Building Official will determine whether the Permit application shall be approved or denied.
- (d) The provisions of this Resolution shall apply to any application for a Permit that is filed with the Building Official.
- (e) If all the requirements of this Resolution are met, the Building Official shall issue a Permit for the activity for which the Permit application was made.
- (f) If the Building Official denies a Permit application, the Building Official shall notify the Operator in writing of such denial stating the reasons for the denial. The Operator may cure those conditions that caused the denial and resubmit the application to the Building Official for approval and issuance of the Permit.

## **SECTION 9 AMENDED GAS WELL PERMITS**

- (a) An amended Permit may be issued for, but not limited to, the following changes in Drill Site or Operation Site activities:
  - (1) Re-drilling;
  - (2) Deepening beyond one hundred fifty feet (150') of the permitted depth;
  - (3) Site access; and
  - (4) Locations and/or quantities of equipment as determined by the Building Official;
- (b) Applications for amended Permits shall be in writing, shall be signed by the Operator, and shall include the following:
  - (1) A description of the proposed amendments;

- (2) Any changes to the information submitted with the application for the existing Permit (if such information has not previously been provided to the Airport Board);
  - (3) Such additional information as is reasonably required by the Building Official to demonstrate compliance with the Permit;
  - (4) Such additional information as is reasonably required by the Building Official to prevent imminent destruction of property or injury to persons; and
  - (5) An amended site plan and plat indicating the new bottom-hole location.
- (c) All applications for amended Permits shall be filed with the Building Official for review. Incomplete applications may be returned to the applicant, in which case the Building Official shall provide a written explanation of the deficiencies.
- (d) If the activities proposed by the amendment are not materially different from the activities covered by the existing Permit then the Building Official shall approve or disapprove the amendment after the application is filed.
- (e) If the activities proposed by the amendment are materially different from the activities covered by the existing Permit, and do not create a risk of destruction of property or injury to persons, then the Building Official shall approve or disapprove the amendment. If, however, the activities proposed by the amendment are materially different and, in the judgment of the Building Official might create a risk of destruction of property or injury to persons that were not associated with the activities covered by the existing Permit or that were not otherwise taken into consideration by the existing Permit, the Building Official may require the amendment to be processed as a new Permit application.

## **SECTION 10**

### **SUSPENSION OR REVOCATION OF WELL PERMITS**

- (a) If an Operator (or its officers, employees, agents, contractors, or representatives) fails to comply with any requirement of a Permit (including any requirement incorporated by reference as part of the Permit), the Airport Board shall give written notice to the Operator specifying the nature of the failure and giving the Operator a reasonable time to cure, taking into consideration the nature and extent of the failure, the extent of the efforts required to cure, and the potential impact on the health, safety, and welfare of the public. In no event, however, shall the cure period be less than ten (10) days unless the failure presents a risk of imminent danger to property or injury to persons or unless the failure involves the Operator's failure to provide periodic reports as required by this Resolution.
- (b) If the Operator fails to correct the noncompliance, the Airport Board may suspend or revoke the Permit pursuant to the provisions of this Resolution.

- (c) No person shall carry on any operations performed under the terms of a Permit issued under this Resolution during any period of any suspension or revocation of the Permit or pending a review of the decision or order of the Airport Board in suspending or revoking the Permit. Nothing contained herein shall be construed to prevent the necessary, diligent and bona fide efforts to cure and remedy the default or violation for which the suspension or revocation of the Permit was ordered for the safety of persons or as required by the Building Official or the Fire Chief.
- (d) If the Operator does not cure the noncompliance within the time specified in this Resolution, the Airport Board, upon written notice to the Operator, may notify the Commission and request that the Commission take any appropriate action.

## **SECTION 11 PERIODIC REPORTS**

- (a) The Operator shall notify the Building Official of any changes to the following information within ten (10) days after the change occurs:
  - (1) The name, physical address, telephone number, and fax number of the Operator;
  - (2) The name, address, and telephone number of the person designated to receive notices from the Airport Board (which person must be a resident of Texas that can be served in person or by registered or certified mail); and
  - (3) The Operator's emergency action response plan (including "drive-to-maps" from rights-of-way to each Drill Site or Operation Site).
- (b) The Operator shall notify in writing the Building Official of any change to the name, address, and twenty-four (24) hour phone number of the person(s) with supervisory authority over Drilling or operations activities within one (1) business day.
- (c) The Operator shall provide a copy of any "incident reports" or written complaints submitted to the Commission and a copy to the Airport Board within thirty (30) days after the Operator has notice of the existence of such reports or complaints.
- (d) Beginning on December 31<sup>st</sup> after each Well is completed, and continuing on each December 31<sup>st</sup> thereafter until the Operator notifies the Building Official that there has been an Abandonment of the Well and the Operation Site is restored, the Operator shall submit a written report to the Building Official identifying any changes to the information that was included in the application for the applicable Permit that have not been previously reported to the Building Official.

## **SECTION 12**

### **BOND, LETTERS OF CREDIT, INDEMNITY INSURANCE**

(a) *General requirements.* The Operator shall be required to:

- (1) Comply with the terms and conditions of this Resolution and the Permit issued hereunder.
- (2) Promptly clear each Drill Site and Operation Site of all litter, trash, waste and other substances used, allowed, or occurring in the operations, and after Abandonment or Completion grade, level and restore such property to the same surface conditions as nearly as possible as existed before operations as determined by the Building Official.
- (3) Promptly pay all fines, penalties and other assessments imposed due to breach of any terms of the Permit.
- (4) Promptly restore to its former condition any property damaged by the Operator.

(b) *Bond, irrevocable letter of credit.* Prior to the issuance of a Permit the Operator shall provide the Building Official with a security instrument in the form of a bond or an irrevocable letter of credit as follows:

- (1) **Bond.** A bond shall be executed by a reliable bonding or insurance institution authorized to do business in Texas, acceptable to the Airport Board. The bond shall become effective on or before the date the Permit is issued and shall remain in force and effect for at least a period of six (6) months after the expiration of the Permit term or until there has been an Abandonment of the Well and the Operation Site is restored, whichever occurs last. The Operator shall be listed as principal and the instrument shall run to the Airport Board, as obligee, and shall be conditioned that the Operator will comply with the terms and regulations of this Resolution and all other laws and regulations. The original bond shall be submitted to the Building Official.
- (2) **Letter of Credit.** A letter of credit shall be issued by a reliable bank authorized to do business in Texas and shall become effective on or before the date the Permit is issued. The letter of credit shall remain in force and effect for at least a period of six (6) months after the expiration of the Permit term or until there has been an Abandonment of the Well and the Drill Site or Operation Site is restored, whichever occurs last. The Airport Board shall be authorized to draw upon such letter of credit to recover any fines, penalties or costs to remedy assessed under this Resolution. Evidence of the execution of a letter of credit shall be submitted to the Building Official by submitting an original signed letter of credit from the banking institution.

- (3) The principal amount of any security instrument shall be fifty thousand dollars (\$50,000) for any single well. After Completion of a Well, the Operator may submit a request to the Building Official to reduce the existing bond to ten thousand dollars (\$10,000) for the remainder of the time the Well produces without reworking. During reworking operations, the amount of the bond or letter of credit shall be maintained at fifty thousand dollars (\$50,000). If at any time after no less than a fifteen (15) day written notice to the Operator, the Airport Board shall deem any Operator's bond or letter of credit to be insufficient, it may require the Operator to increase the amount of the bond or letter of credit up to a maximum of two hundred fifty thousand dollars (\$250,000) per Well.
- (4) Whenever the Building Official finds that a default has occurred in the performance of any requirement or condition imposed by this Resolution, a written notice shall be given to the Operator. Such notice shall specify the work to be done, the estimated cost and the period of time deemed by the Building Official to be reasonably necessary for the completion of such work. After receipt of such notice, the Operator shall, within the time therein specified, either cause or require the work to be performed, or failing to do so, shall pay over to the Airport Board one hundred twenty-five percent (125%) of the estimated cost of doing the work as set forth in the notice. In no event, however, shall the cure period be less than thirty (30) days unless the failure presents a risk of imminent destruction of property or injury to persons or unless the failure involves the Operator's failure to provide periodic reports as required by this Resolution. The Airport Board shall be authorized to draw against any irrevocable letter of credit or bond to recover such amount due from the Operator. Upon receipt of such monies, the Airport Board shall proceed by such mode as deemed convenient to cause the required work to be performed and completed, but no liability shall be incurred other than for the expenditure of said sum in hand. In the event there has not been a proper Abandonment of the Well under the regulations of the Commission, such additional money may be demanded from the Operator as is necessary to properly plug and abandon the Well and restore the Drill Site or Operation Site in conformity with the regulations of this Resolution.
- (5) In the event the Operator does not cause the work to be performed and fails or refuses to pay over to the Airport Board the estimated cost of the work to be done as set forth in the notice, or the issuer of the security instrument refuses to honor any draft by the Airport Board against the applicable irrevocable letter of credit or bond, the Airport Board may proceed to obtain compliance and abate the default by way of civil action against the Operator, or by criminal action against the Operator, or by both such methods.



- (6) When there has been a proper Abandonment of the Well or Wells covered by said irrevocable letters of credit or bond in conformity with all regulations of this Resolution, and in conformity with all regulations of the Commission and notice to that effect has been received by the Airport Board, or upon receipt of a satisfactory substitute, the irrevocable letter of credit or bond issued in compliance with these regulations shall be terminated and cancelled.
- (c) *Insurance.* The Operator must at all times maintain the specific coverages listed below.
- (1) Environmental pollution liability coverage. Operator shall purchase and maintain in force for the duration of the Permit, insurance for environmental pollution liability applicable to bodily injury; property damage, including loss of use of damaged property or of property that has not been physically injured or destroyed; cleanup costs; and defense, including costs and expenses incurred in the investigation, defense or settlement of claims; all in connection with any loss arising from the insured site. Coverage shall be maintained in an amount of at least one million dollars (\$1,000,000) per loss, with an annual aggregate of at least ten million dollars (\$10,000,000).
- a. Coverage shall apply to sudden and accidental pollution conditions resulting from the escape or release of smoke, vapors, fumes, acids, alkalis, toxic chemicals, liquids or gases, waste material or other irritants, contaminants or pollutants.
- b. The Operator shall maintain continuous coverage and shall purchase extended coverage period insurance when necessary. The extended coverage period insurance must provide that any retroactive date applicable to coverage under the policy precedes the effective date of the issuance of the Permit by the Building Official.
- (2) Control of Well. The policy should cover the cost of controlling a Well that is out of control, re-drilling or restoration expenses, seepage and pollution damage as first party recovery for the Operator and related expenses, including, but not limited to, loss of equipment, experts and evacuation of residents, in the amount of five million dollars (\$5,000,000) per occurrence/no aggregate, if available, otherwise an aggregate of ten million dollars (\$10,000,000). Five hundred thousand dollars (\$500,000) sub-limit endorsement may be added for damage to property for which the Operator has care, custody and control.

## **SECTION 13 SETBACK REQUIREMENTS**

The following are minimum setbacks.

- (a) It shall be unlawful to drill, re-drill, deepen, re-enter, activate or convert any Well or Disposal Well, the center of which, at the surface of the ground, is located:
  - (1) Within six hundred feet (600') from any Building; or
  - (2) Within one hundred feet (100') from any Building accessory to, but not necessary to the operation of the well; or
  - (3) Within seventy-five feet (75') of any existing or planned right of way for street, highway or rail; or
  - (4) Within two hundred feet (200') of any existing potable water well.
- (b) Tank batteries, separators and compressors and their associated vents and flares shall be located at least three hundred feet (300') from any Street or Building not used in operations on the Drill Site or Operations Site, nor less than five hundred feet (500') from any flammable bulk storage facility.
- (c) Fresh Water Fracking Pits shall be located at least one hundred feet (100') from any Street or Building.
- (d) The measurement of all distances shall be calculated from the proposed Well bore, Disposal Well bore, tank battery, separator, compressor or Fresh Water Fracking Pit in a straight line, without regard to intervening structures or objects to the closest exterior point of the object listed in items (a) through (c) above. The above calculations shall be prepared by a Registered Professional Land Surveyor.
- (e) As to any public park, residence, religious institution, hospital building, school or other public building that is outside the boundaries of the Airport, the distances set out in subsections (a) through (c) of this section may not be reduced without both of the following:
  - (1) Written notarized waivers granted by all the surface owners must be filed, at the expense of the Operator, in the applicable county records. All waivers must identify the property address, block and lot number, subdivision name and plat volume and page number.
  - (2) With an approved variance obtained in accordance with procedures outlined under Section 20 of this Part.

- (f) As to any Building that is within the boundaries of the Airport, the distances set out in subsections (a) through (c) of this section may be reduced with an approved variance in accordance with procedures outlined under Section 20 of this Part but may not be reduced to less than that permitted by the Fire Code.

## **SECTION 14**

### **ON SITE AND TECHNICAL REGULATIONS**

- (a) Abandoned Wells. All Wells shall be plugged and abandoned in accordance with the rules of the Commission; however, all Well casings shall be cut and removed to a depth of at least three feet (3') below the surface. No Building shall be built over an abandoned well. A well marker, with the well number displayed on it, must be welded to the top of the cut off well pipe.
- (b) Blowout prevention. In all cases, blowout prevention equipment shall be used on all wells being drilled, worked-over or in which tubing is being changed. Protection shall be provided to prevent blowout during petroleum or gas operations as required by and in conformance with the requirements of the Commission and the recommendations of the American Petroleum Institute. The Operator must equip all Drilling Wells with adequate blowout preventers, flow lines and valves commensurate with the working pressures involved as required by the Commission.

The ram-type blowout preventers, valves, and manifolds shall be pressure tested as follows:

- 1.) at the time of installation,
- 2.) whenever any seal subject to test pressure is broken,
- 3.) following related repairs and
- 4.) at 30 day intervals thereafter.

A period of more than thirty (30) days between blowout preventer tests may be allowed, with the Building Official's approval, when well operations prevent testing, provided the tests will be conducted as soon as possible before normal operations resume. The record of communications with the Building Official shall be entered in the driller's log.

During drilling and completion operations, the ram-type blowout preventers shall be tested by closing at least once each trip, and the annular-type preventer shall be tested by closing on drill pipe once each week. All of the above described tests and/or drills shall be recorded in the drilling log and made available to the Building Official upon request.

- (c) Hazardous materials storage. All chemicals and/or hazardous materials shall be stored in such a manner as to prevent, contain, and facilitate rapid remediation and cleanup of any accidental spill, leak, or discharge of a

hazardous material. Operator shall have all material safety data sheets for all hazardous materials on site. All applicable federal and state regulatory requirements for the proper labeling of containers shall be followed. All hazardous materials and/or special hazards at the Well sites shall be protected in accordance with National Fire Protection Association standards, and the Fire Code. Appropriate pollution prevention actions shall be required and include, but are not limited to, chemical and materials raised from the ground (e.g., wooden pallets), bulk storage, installation and maintenance of secondary containment systems, and protection from storm water and weather elements.

- (d) The following requirements shall apply to all Fracturing operations performed on a Well:
  - (1) A watchperson shall be required at all times during such operations; and
  - (2) At no time shall the Well be allowed to flow or vent directly to the atmosphere without first directing the flow through separation equipment or into a portable tank.
- (e) Compliance. Operator shall comply at all times with all applicable federal, state and Airport Board requirements. In the event of any conflicts between the provisions of this Resolution, and the Commission rules and regulations, the more restrictive provision shall apply. Whenever necessary to protect health, safety or welfare, the Building Official or the Fire Chief may direct any Operator to locate, relocate, remove or replace any Well surface facilities located within a particular Operation Site.
- (f) Discharge. No person shall place, deposit, discharge, or cause or permit to be placed, deposited or discharged, any oil, naphtha, petroleum, asphalt, tar, hydrocarbon substances or any refuse including wastewater or brine from any gas operation or the contents of any container used in connection with any gas operation in, into, or upon any Streets, lots, storm drain, ditch or sewer, sanitary drain or any body of water or any property of the Airport.
- (g) Drill stem testing. All open hole formation or drill stem testing shall be done during daylight hours, with adequate advance notification thereof to the Building Official to enable him to be present during such testing. Drill stem tests may be conducted only if the Well effluent during the test is produced through an adequate gas separator to storage tanks and the effluent remaining in the drill pipe at the time the tool is closed is flushed to the surface by circulating drilling fluid down the annulus and up the drill pipe.
- (h) Drip pans and other containment devices. All materials on location (liquids, semi-liquids and solids) and any tanks, containers, pumps, lubricating systems, engines, fuel and chemical storage tanks or systems containing such materials shall be provided with drips pans or other containment devices appropriate to

the risks and hazards that those materials pose to workers, the public and the environment.

- (i) Dust, vibration, odors. All Drilling and production operations shall be conducted in such a manner as to minimize, so far as practicable, dust, vibration, or noxious odors, and shall be in accordance with the best accepted practices incident to Drilling for the production of Gas and other hydrocarbon substances. All equipment used shall be so constructed and operated so that, vibrations, dust, odor or other harmful or annoying substances or effect will be minimized by the operations carried on at any Drilling or production site or from anything incident thereto; nor shall the site or structures thereon be permitted to become dilapidated, unsightly or unsafe. Proven technological improvements as identified by the Building Official in industry standards of Drilling and production in this area may be adopted as they become available if capable of reducing dust, vibration and odor.
- (j) Electric lines. All electric lines to production facilities shall be located in a manner compatible to those already installed in the surrounding area.
- (k) Emergency Response Plan. Prior to the commencement of any Gas or other hydrocarbons site activities, Operator shall submit to the Building Official an Emergency Response Plan establishing written procedures to minimize any hazard resulting from Drilling, Completion or producing of a Gas Well. Said plan shall use existing guidelines established by the Commission, TCEQ, Texas Department of Transportation and/or the USEPA. The Emergency Response Plan shall be kept current with any additions, modifications, and/or amendments concerning all construction-related activities, natural gas operations and, and/or natural gas production. Those updates to the Plan which might materially impact the needs or actions of first responders or the DFW Airport Emergency Management Plan shall be submitted to the approved distribution list as soon as practical. A copy of the Emergency Response Plan shall be kept on site.
- (l) Explosives. Use of explosives within Airport property shall require an Operational Permit issued by the DFW Department of Public Safety Fire Prevention Office. Each use of explosives will be limited to down-hole activities during a single period of time, individual locations and use for jet perforation of wells or other technical applications such as pipe recovery, as described to and approved by the DFW DPS Fire Prevention Office prior to use..
- (m) Fire prevention; sources of ignition. Firefighting apparatus and supplies as approved by the Fire Department and required by any applicable federal, state, local law, or the Fire Code shall be provided by the Operator, at the Operator's cost, and shall be maintained on the Drill Site at all times. The Operator shall be responsible for the maintenance and upkeep of such equipment. At a minimum, the Operator shall provide at each Drill Site at least four portable fire

extinguishers, the size, rating, distribution and maintenance of which shall be in accordance with the National Fire Protection Association Standard #10 and Standard #30. The Fire Department may require more fire extinguishers based on an evaluation of the hazards at the individual sites. Each Well shall be equipped with an automated valve that closes the Well in the event of an abnormal change in operating pressure. All wellheads shall contain an emergency shut off valve to the well distribution line. Lightning protection equipment shall be installed as required at every site in accordance with the National Fire Protection Association Standard 780. Tank battery facilities shall be equipped with a remote foam line and a lightning arrestor system.

- (n) Gas emission or burning restricted. No person shall allow, cause or permit Gas to be vented into the atmosphere or to be burned by open flame except as provided by law or as permitted by the Commission.
- (o) Grass, weeds, trash. Each Drill Site and Operation Site shall be kept clear of high grass, weeds, and combustible trash.
- (p) Lights. No person shall permit any lights located on any Drill Site or Operation Site to be directed in such a manner so that they shine directly on Streets or Buildings. To the extent practicable, and taking into account safety considerations, Drill Site and Operation Site lighting shall be directed downward and shielded so as to both prevent direct illumination of and minimize glare on Streets and Buildings within six hundred feet (600').
- (q) Muffling exhaust. Exhaust from any internal combustion engine, stationary or mounted on wheels, used in connection with the Drilling or for use on any production equipment shall not be discharged into the open air unless it is equipped with an exhaust muffler, or mufflers or an exhaust muffler box constructed of noncombustible materials sufficient to suppress noise and prevent the escape of noxious gases, fumes or ignited carbon or soot. All Fracturing operations shall be conducted during daylight hours unless the Operator has notified the Building Official that Fracturing will occur before or after daylight hours, and the Building Official has approved of such procedures.
- (r) Organic solvents. Organic solvents, such as trichloroethylene and carbon tetrachloride, shall not be used for cleaning any element, structure, or component of the Derrick, drilling rig, platform, and/or associated equipment, tools, or pipes. To the maximum extent practicable, high flash point mineral spirits shall be used.
- (s) Pipe dope for thread protection. Lead-free pipe dope shall be substituted for API specified pipe dope.
- (t) Pits. All Drilling and Wells drilled shall utilize a Closed Loop System. Fresh Water Fracing Pits must be netted at all times to exclude access by waterfowl.

- (u) Private roads and Drill Sites. Prior to the commencement of any Drilling, all roads used for access to the Drill Site and the Operation Site itself shall be at least twenty-two feet (22') wide, have an overhead clearance of fourteen feet (14') and shall be an All-Weather Hard Surface and maintained in accordance with the Fire Code, and to be non-erodible. In particular cases these requirements governing surfacing of roads may be altered at the discretion of the Fire Chief after consideration of all circumstances including, but not limited to, the following: distances from Streets and Buildings; topographical features; nature of the soil; and exposure to wind. All access roads must be kept clean and unobstructed at all times.
- (v) Signs (Refer to Part 2 for sign permitting requirements).
  - (1) A sign shall be immediately and prominently displayed at the gate on the temporary and permanent site fencing erected pursuant to this Resolution. Such sign shall be of durable material, maintained in good condition and, unless otherwise required by the Commission, shall have a surface area of not less than sixteen (16) square feet with contrasting lettering not less than four inches (4") tall and shall be lettered with the following:
    - a. Location Name and Pad Name;
    - b. Name of Operator;
    - c. The emergency 911 number; and
    - d. 24 Hour telephone numbers of two (2) persons responsible for the Well who may be contacted in case of emergency.
  - (2) Permanent weatherproof signs reading "DANGER NO SMOKING ALLOWED" in both English and Spanish shall be posted immediately upon Completion at the Operation Site fencing at the entrance of each Operation Site and tank battery or in any other location approved or designated by the Fire Department. Sign lettering shall be four inches (4") in height and shall be red on a white background or white on a red background. Well and lease designation signage shall be posted in those locations and sizes as required by the Commission in Rule 3.3 Identification of Properties, Wells, and Tanks.
- (w) Storage of equipment. On-site storage is prohibited on the Operation Site. No equipment shall be stored on the Drill Site or Operation Site, unless it is necessary to the everyday operation of the Well. Lumber, pipes, tubing and casing shall not be left on the Operation Site except when Drilling or Well servicing operations are being conducted on the Operation Site. No vehicle or item of machinery shall be parked or stored on any Street, or upon any

Operation Site which constitutes a fire hazard or an obstruction to or interference with fighting or controlling fires except that equipment which is necessary for Drilling or production operations on the Drill Site or Operation Site. The Fire Department shall determine whether equipment constitutes a fire hazard.

- (x) Storage tanks. All tanks intended to contain hydrocarbons and permanent structures shall conform to the API specifications unless other or additional specifications are approved by the Fire Department. All tanks shall require a Fire Code permit and application must be made in accordance with the Fire Code. All storage tanks shall be equipped with a secondary containment system including lining with an impervious material. The secondary containment system shall be a minimum of one and one-half (1-1/2) times the contents of the largest tank in accordance with the Fire Code. Drip pots shall be provided at the pump out connection to contain the liquids from the storage tank. All tanks shall be set back pursuant to the standards of the Commission and the Fire Code. Each storage tank system shall be equipped with a level control device that will automatically activate a valve to close the Well in the event of excess liquid accumulation in the tank system. No meters, storage tanks, separation facilities, or other above ground facilities, other than the wellhead and flow lines, shall be placed in a floodway identified by FEMA on the most current FIRM. Meters, storage tanks, separation facilities, or other above ground facilities proposed in the floodplain shall be outside of the floodway and shall be subject to approval by the Building Official.
- (y) Swabbing, bailing and purging Wells. No person shall begin the operation of swabbing a Well without first complying with the provisions of this Section. In swabbing, bailing or purging a Well, all deleterious substances removed from the borehole shall be placed in appropriate tanks and no substances shall be permitted to pollute any surface or subsurface fresh water. No Well shall be swabbed before a device, commonly known as a lubricator, has been placed on the flow casing above all outlets or flow lines of the Well. The lubricator shall be not less in diameter than the flow casing and equipped with an adequate oil saver or stuffing box at the top. The total inside length of the lubricator shall be not less than five feet (5') more than the total length of swab and turn back on swab line. The lubricator shall have a nipple not less than two inches (2") in diameter nor more than four inches (4") in length, placed not more than six inches (6") from the top of the flow line or lines between the gate valve on the flow lines and flow casings. The nipple shall be provided with a gate valve not less than two inches (2") in size. All equipment and parts of the lubricator shall be of a type designed and tested to withstand a pressure of 3,000 pounds per square inch. All pressure tests shall be by the hydrostatic method.
- (z) No refinery, processing, treating or absorption plant of any kind, shall be constructed, established or maintained within the Airport except as necessary



to render gas into a quality suitable for delivery to third party pipelines. Natural gas fractionation will require a separate permit.

- (aa) Surface casing. Surface casing shall be in full compliance with the applicable rules and regulations of the Commission. Surface casing shall have a centralizer in the middle of the shoe joint, a centralizer on the top of the second joint of casing, and centralizers every fourth joint. Surface casing must be new pipe of API grade J or K or higher grade and have a minimum burst pressure rating of 2,900 psi. In the event a rupture, break or opening occurs in the surface or production casing, the Operator or drilling contractor shall promptly report the incident to the Building Official. Immediate action shall be taken to repair such casing and the Building Official shall be given the opportunity to witness the repairs.
- (bb) Valves. Each well must have a shutoff valve to terminate the Well's production. The Fire Department shall have access to the Well site to enable it to close the shut-off valve in an emergency.
- (cc) Storage. Any permanent, temporary or portable tank, vessel, container, pit or impoundment used for storage of products, materials or wastes shall be selected and maintained to be fit for the purpose and capacity in which it will be used. Any such storage shall only be used for materials and wastes from oil and gas exploration and production activities within the boundaries of Dallas/Fort Worth Airport. All waste shall be disposed of in such time, place and manner as to comply with the air and water pollution control regulations of the Federal Government, the State, this Resolution and any other applicable requirement of the Airport Board.
- (dd) Watchperson. The Operator must keep a watchman or security personnel on site during the Drilling or re-working of a Well when other workers are not on the premises.
- (ee) Installation of pipelines on, under or across Airport property. The Operator shall apply to the Airport Board for a Permit to use the Airport for the purpose of constructing, laying, maintaining, operating, repairing, replacing and removing pipelines. Prior to installation, the owner of the pipeline shall submit to the Building Official the pipeline design criteria, including but not limited to, operating pressures, pipeline gradient and elevation to sea level, location, pipe ASTM grade, and pipe wall thickness. Prior to and subsequent to installation of each segment of new or replacement pipeline, the pipe and pipeline must receive and pass on-site inspection of compliance with the design criteria and the process of installation. All new or replacement pipe or pipelines shall be covered and must be at least 48 inches below the existing ground level as verified and approved by the Building Official. Operator shall:

- (1) Not interfere with or damage existing water, sewer or gas lines or the facilities of public utilities located on, under or across a Street.
- (2) Furnish to the Building Official a site plan showing the location of such pipelines.
- (3) Design, construct, maintain and operate natural gas pipelines in accordance with 49 U.S.C. 60101, et seq.; 49 Code of Federal Regulations (CFR) Part 191, Transportation of Natural and Other Gas by Pipeline; Annual Reports, Incident Reports, and Safety-Related Condition Reports; 49 CFR Part 192, Transportation of Natural and Other Gas by Pipeline: Minimum Federal Safety Standards; and 49 CFR Part 193, Liquefied Natural Gas Facilities: Federal Safety Standards.
- (4) Grade, level and restore such property to the same surface condition, as nearly as practicable, as existed prior to the laying of the pipeline.
- (5) If a pipeline becomes unsafe or is not properly maintained, or in the event a leak is detected, the Operator of the line shall immediately evaluate the leak or release and either shut in the pipeline or, as soon as possible, shall initiate repairs according to the procedure in section (oo) below.
- (6) As mandated by DOT requirements under CFR 192.701, each owner or operator of a gas pipeline for which a Permit is required under this Resolution shall have it surveyed at least twice each year with intervals not to exceed 7.5 months for the purpose of determining whether it is in safe condition and free from leaks, breaks or open spaces. The owner or operator shall provide a copy of the leakage survey report required under DOT CFR 192.706 supported by an affidavit by the person making the survey to the DFW Department of Public Safety Fire Prevention Office, within 30 days of completion of the survey. For failure to timely make the survey and report, or if the report discloses or it otherwise appears that any line is leaking, defective or unsafe, the pipeline shall be closed and shut-in until such time as the leak has been repaired, or a repair plan or report has been approved by the Building Official.
- (7) The location of all new or replacement pipe or pipelines shall be marked by the owner(s) thereof or by the person installing or operating the pipe or pipeline. Marker signs shall be placed at all locations where pipe or pipelines cross property boundary lines and at each side of a Street which the pipe or pipeline crosses. The top of all marker signs shall be a minimum of four feet (4') above ground level, and the support post must be sufficient to support the marker sign and shall be painted yellow or such other color as may be approved by the Building Official. All marker signs shall comply with US Department of Transportation standards regarding size, shape, color, installation, positioning, maintenance and

other related signage requirements. It is the joint and severable responsibility of the owner and the operator of any and all pipelines to maintain the markers in accordance with this Section.

- (ff) Streets. No Permit shall be issued for any Well to be drilled within any Street, and no Street shall be blocked, encumbered, or closed due to any Exploration, Drilling or production operations.
- (gg) Vehicle routes. Vehicles associated with Drilling and/or production in excess of three (3) tons shall be restricted to those arterials or routes designated by the Airport.
- (hh) Tank specifications for a Gas Well. All tanks and permanent structures shall conform to the API specifications unless other specifications are approved by the Airport Board. The top of the tanks shall be no higher than twelve feet (12') above the terrain surrounding the tanks.
- (ii) All Drilling, re-entry and operations at any Well shall be conducted using the best available technology. All casing, valves, Blowout Preventers, drilling fluids, tubing, Braden head, Christmas tree and wellhead connections shall be of a type and quality consistent with sound engineering practices. The setting and cementing of casing and running of drill stem tests shall be performed in a manner consistent with the best available technology. All persons engaged in Drilling or production operations shall observe and follow the recommendations and regulations of the API and the Commission, except in those instances specifically addressed by this Resolution.
- (jj) Upon Completion of the Well, the Operator shall provide a copy of the Commission Completion Report W15, and certify by affidavit that the Well has been completed according to good engineering practices. The affidavit shall stipulate the number of sacks of cement, the class of cement, blended materials, and weight of cement in pounds per gallon; cement displacement pressure, final pumping pressure and whether check valves held the pressure. Commencement and completion times of such operation shall be stipulated. The affidavit must be completed by a cementing service company and signed by both the Operator and the cementing service company.
- (kk) No person shall commence any operation to change the equipment of a Well for the purpose of cleaning, repairing or reconditioning any such Well, before notifying the Building Official that such operation is to be commenced. No person shall commence such operation unless he receives approval. The Building Official shall give approval for converting from natural to artificial production if it appears that the provisions of this Resolution have been and are being complied with.
- (ll) In no case shall Gas or air be transported through any pipeline at a working pressure in excess of 1,000 pounds. If it is necessary to use greater working

pressure, a gas or air booster plant shall be installed not closer than 75 feet from the Derrick floor of a Well or tank battery and the compressor unit not less than 100 feet from the Derrick floor of the Well being served. In no event shall more than 1,500 pounds working pressure be used in flowing a Well by artificial means.

- (mm) All Gas gathering lines and pipelines on DFW Airport shall be designed, installed, tested and maintained in accordance with the most current version of 49CFR192 – Transportation of Natural or Other Gas by Pipeline: Minimum Federal Safety Standards. All permanent fresh water and Brackish water HDPE lines shall be tested to ASTM D-2837 following installation or repair.
- (nn) At each Well where air or gas lift is used, there shall be placed on the air or gas lift an indicating pressure gauge which shall show the working pressure of air or gas delivered to the Well at all times. All gauges installed on lines shall be tested and corrected every six (6) months.
- (oo) The Building Official shall inspect all pressure lines in use at any Well or at any project to ensure that tubing, fittings, equipment or connections are reasonably tight, safe and free from leaks. If it becomes necessary to change or remove any pipeline, the entire expense of change or removal shall be borne by the owner of the line requiring repair. Each leak noted shall be classified by a qualified person as to its risk to people and property based on the leak location, line use and content, line pressure, surrounding land use and other considerations. Each leak shall be classified upon discovery, and a repair schedule shall be developed to make repairs as soon as possible, but not to exceed one month. The leak shall be monitored regularly until repairs are made. All such repair plans shall be submitted to and approved by the Building Official.
- (pp) All pipelines, connections and fixtures installed or used for the purpose of gas transportation shall be operated and maintained in a safe manner at all times so as to prevent all leakage or escape of their contents.
- (qq) The Building Official shall have the authority to require the immediate shutting in or closing of any Well if he finds there exists, within a 100-foot radius of any Well, any Gas or gasoline vapor in a quantity sufficient to constitute, in his sole judgment, or in the sole judgment of the Fire Chief, a fire hazard. The Well shall remain shut in or closed in until the hazard and its cause have been remedied.
- (rr) In the event of a fire or discovery of a fire, smoke, or unauthorized release of flammable or hazardous materials, the Operator shall immediately report such condition to the Fire Department.
- (ss) Every Disposal Well shall be constructed so as to seal the injection zone from the upper portion of the casing. Cement shall be circulated to the surface for

injection zone casing. The annulus between the casings shall be filled with a non-corrosive fluid, then sealed and a 1/4-inch female fitting with cutoff valve shall be attached so that the pressure annulus may be measured by the Building Official by attaching a gauge with a 1/4-inch male fitting. The annulus between the production casing and the injection tubing shall be pressure tested to a pressure at least 250 psi greater than the injection pressure proposed for the Well. The Building Official shall be given the opportunity to witness and approve the pressure testing. A copy of all H-5 test reports must be provided to the Building Official. A pressure shall be maintained in the annulus sufficient to monitor the fluids in the annulus. Any significant deviation from the established pressure shall be cause to shut down the Well, and may result in cancellation of the operating Permit, until the established pressure can once again be maintained.

- (1) The DFW Airport Permit for Disposal Well shall reflect the maximum injection pressure as permitted by the Commission. Exceeding this injection pressure shall be considered a violation of this Section.
- (2) Injection lines for such wells shall be buried to a minimum depth of four feet (4'), and shall be pressure tested (static) annually at a minimum of 150 percent of the pressure normally encountered at the injection pump discharge for a period of hours to be fixed by the Building Official. The Building Official shall be notified in writing five (5) days in advance of such test and may supervise it. Test results shall be filed with the Building Official upon completion.
- (3) Before performing any down-hole work on a Disposal Well, the Operator shall notify the Building Official at least five (5) days in advance of performing the work, or as soon as practical in the event of emergency repair work. The Building Official shall be given the opportunity to witness the installation of tubing and packer in the Disposal Well. The annulus between the injection tubing and the production casing shall then be pressure tested as required by Commission Rule 3.9.12 Testing. The Building Official shall be given the opportunity to witness the pressure testing of this annulus.
- (3) The Operator of the well shall submit to the Building Official all reports and notifications at the same frequency that such reports and notifications are required under TX RRC Rule 3.9 Disposal Wells, or its equivalent.

## **SECTION 15 SCREENING**

Throughout the entire Exploration, Drilling, and production process there shall be screening improvements (fences, walls, Berms and landscaping) required during each phase of the process if the Drill Site or Operation Site is visible from a Building or

Street, exclusive of construction roads, haul roads or access roads. Without regard to visibility, each Fresh Water Fracking Pit that is open to the atmosphere or surface shall be screened.

- (1) During Drilling. A temporary chain link fence with all-weather screening fabric at least six feet (6') in height shall be established around the entire Operation Site to obscure view of the Drilling activities. A secured entrance gate shall be required. All gates are to be kept locked when the Operator or his employees are not within the enclosure. A "Knox Padlock" or "Knox Box with a key" shall be provided to access the Well site to be used only in case of an emergency.
  - (2) Completion through Abandonment (production phase). A painted architectural metal fence or other approved fencing and/or screening shall be required to enclose and visually screen the Well and all associated equipment. An earthen Berm may also be required. The masonry walls, Berms, and landscaping shall be in compliance with standard engineering and design practices and shall meet the following minimum requirements:
    - a. The painted architectural fence or other approved fencing and/or screening material and design shall be generally compatible with the design of similar facilities, Building and structures on and/or adjacent to the site as approved by the Building Official; and
    - b. Painted architectural fences shall be at least eight feet (8') in height.
  - (3) Each Fresh Water Fracking Pit shall be surrounded by a temporary chain link fence with all-weather screening fabric at least six feet (6') in height. A secured entrance gate shall be required. All gates are to be kept locked when the Operator or his employees are not within the enclosure. A "Knox Padlock" or "Knox Box with a key" shall be provided to access the Well site to be used only in case of an emergency. If the Fresh Water Fracing Pit is open to the atmosphere or the surface, it shall be covered by netting sufficient to inhibit access to the pit by fowl.
- (b) Gate specifications. All temporary fences and masonry walls shall be equipped with at least one (1) gate. The gate shall meet the following specifications:
- (1) At least one gate shall be not less than twelve feet (12') wide and be composed of two (2) gates, each of which is not less than six feet (6') wide, or one (1) sliding gate not less than twelve feet (12') wide. If two (2) gates are used, gates shall latch and lock in the center of the span;
  - (2) The gates shall be of chain link construction, with all-weather screening fabric, that meets the applicable specifications, or of other approved

material that, for safety reasons, shall be at least as secure as a chain link fence;

- (3) The gates shall be provided with a combination catch and locking attachment device for a padlock, and shall be kept locked except when being used for access to the site; and
- (4) Operator must provide the Fire Department with a “Knox Padlock” or “Knox Box with a key” to access the Well site to be used only in case of an emergency.

## **SECTION 16 CLEANUP AND MAINTENANCE**

- (a) Cleanup after well servicing. After the Well has been completed or there has been an Abandonment, the Operator shall clean the Drill Site or Operation Site, complete restoration activities and repair all damage to property caused by such operations within sixty (60) days.
- (b) Clean-up after spills, leaks and malfunctions. After any spill, leak or malfunction, the Operator shall remove or cause to be removed to the satisfaction of the Fire Department and the Building Official all waste materials from any property affected by such spill, leak or malfunction. Clean-up operations must begin immediately. If the Operator fails to begin clean-up within twenty-four (24) hours, the Airport Board shall have the right to contact the Commission in order to facilitate the removal of all waste materials from the property affected by such spill, leak or malfunction.
- (c) Painting. All production equipment shall be painted and maintained at all times, including wellheads, pumping units, tanks, and Buildings. When requiring painting of such facilities, the Building Official shall consider the deterioration of the quality of the material of which such facility or structure is constructed, the degree of rust, and its appearance. Paint shall be non-reflective and of a neutral color, compatible with surrounding uses. Neutral colors shall include sand, gray and unobtrusive shades of green, blue and brown, or other neutral colors approved by the Building Official.
- (d) Blowouts. In the event of the loss of control of any Well, Operator shall immediately take all reasonable steps to regain control regardless of any other provision of this Resolution and shall notify the Building Official and Fire Chief as soon as practicable. If in the opinion of the Building Official or the Fire Chief, a danger to persons and/or property exists because of such loss of Well control and that the Operator is not taking or is unable to take all reasonable and necessary steps to regain control of such Well, the Building Official may then employ any well control expert or experts or other contractors or suppliers of special services, or may incur any other expenses for labor and material which

the Building Official deems necessary to regain control of such Well. The Airport Board shall then have a valid lien against the interest in the Well of all working interest owners to secure payment of any expenditure made by the Airport Board pursuant to such action of the Building Official in gaining control of said Well.

## **SECTION 17 PLUGGED AND ABANDONED WELLS**

- (a) Surface requirements for the Abandonment of a Well. Whenever Abandonment occurs pursuant to the requirements of the Commission, the Operator shall be responsible for the restoration of the Well site to its original condition as nearly as practicable, in conformity with the regulation of this Resolution.
- (b) Abandonment shall be approved by the Building Official after restoration of the Drill Site and/or Operation Site has been accomplished in conformity with the following requirements at the discretion of the Building Official:
  - (1) The Derrick and all appurtenant equipment thereto shall be removed from the site;
  - (2) All tanks, towers, and other surface installations shall be removed from the site;
  - (3) All concrete foundations, piping, wood, guy anchors and other foreign materials regardless of depth, except surface casing, shall be removed from the site, unless otherwise directed by the Commission;
  - (4) If any soil was contaminated, it shall be removed in accordance with local, State and Federal regulations;
  - (5) All holes and depressions shall be filled to grade with clean, compactable soil;
  - (6) All waste, refuse or waste material shall be removed; and
  - (7) During Abandonment, Operator shall comply with all applicable sections in this Resolution.
- (c) Abandoned Well requirement. The Operator shall furnish the following to the Building Official:
  - (1) A copy of the approval of the Commission confirming compliance with all Abandonment proceedings under state law; and



(2) A notice of intention to abandon under the provisions of this Section and stating the date such work will be commenced. Abandonment may then be commenced on or subsequent to the date so stated.

(d) Abandonment requirements prior to new construction. A Well Site or Drill Site where there has been Abandonment shall meet the most current Abandonment requirements of the Commission prior to the issuance of any Permit for development of the property. No structure shall be built over an abandoned well.

(e) The Operator can only abandon a Well if the Building Official has reviewed and approved the Abandonment.

## **SECTION 18 TECHNICAL ADVISOR**

The Airport Board may from time to time employ a technical advisor or advisors who are experienced and educated in the gas industry or the law as it pertains to gas matters. The function of such advisor(s) shall be to advise, counsel or represent the Airport Board on such matters relating to gas operations within the Airport as the Airport Board may want or require and the effect thereof, both present and future, on the health, welfare, comfort and safety of the public. In the event such technical advisor(s) is (are) employed for the purpose of advising, counseling or representing the Airport Board relative to an Operator's unique and particular set of circumstances, case or request relating to this Resolution, then the cost for such services of such technical advisor(s) shall be assessed against and paid for by such Operator in addition to any fees or charges assessed pursuant to this Resolution. Prior to the employment of a technical advisor, the Airport Board shall inform the Operator of the intended scope of work and the estimated costs and expenses.

## **SECTION 19 MEANS OF APPEAL**

Refer to Part One, Construction and Fire Prevention Standards Resolution for Board of Appeals.

## **SECTION 20 VARIANCE RESOLUTION COMMITTEE**

The Airport Board hereby establishes a Variance Resolution Committee for Gas Exploration and Production, hereinafter referred to as the Variance Resolution Committee, for the purpose of considering variances to the requirements of Part Nine. The Variance Resolution Committee shall consist of the following Airport staff positions:

Vice President, Commercial Development or successor department  
Vice President, Department of Public Safety or successor department

Vice President, Finance or successor department  
Vice President, Operations or successor department  
Vice President, Planning or successor department

- (a) An Applicant for a Permit required by this Part may apply for a variance from the requirements of this Part by submitting to the Building Official a written request for variance. The request must include the following:
  - (1) Description of the requested variance and an explanation of why it should be granted;
  - (2) Description of alternatives considered and why each is not the preferred alternative;
  - (3) Description of the economic consequences if the variance is not granted; and
  - (4) Description of how the level of health, safety and welfare of the public will be maintained if the variance is granted.
- (b) The Building Official shall forward copies of the variance request to the Variance Resolution Committee members. On a case-by-case basis, the Variance Resolution Committee shall consider the following in granting a variance:
  - (1) Whether the operations proposed are safe and reasonable under the circumstances and conditions prevailing in the area, considering the particular location and the character of the improvements located there;
  - (2) How the operations proposed compare to available alternatives;
  - (3) Whether the operations proposed would conflict with the orderly growth and development of the Airport;
  - (4) The economic consequence if the variance is not granted;
  - (5) Whether the operations proposed adequately protect the health, safety and welfare of the public; and
  - (6) Whether the operations proposed provide acceptable access for fire personnel and firefighting equipment.
- (c) Approval of a variance requires that a minimum of three Variance Resolution Committee members vote in favor of the approval. The Variance Resolution Committee shall notify the Airport tenants affected by any request for variance and allow them to address the request in writing within twenty (20) days of the notice. Only variances that would result in a setback distance between any Well

or Disposal Well and a Building to less than the minimum setback outlined in Section 13 of this Part will be deemed to affect an Airport tenant.

The Variance Resolution Committee shall not be required to hold public hearings, except upon request of two Committee members. The Variance Resolution Committee shall notify the Airport Board in writing of each variance request at least twenty (20) days prior to the granting of such variance. Upon request of two voting Airport Board members, a variance shall be placed on a public meeting agenda of the Airport Board. The Variance Resolution Committee shall not thereafter grant the variance request without consent of the Airport Board.

The details of each action granting or denying the requested variance shall be recorded and entered in the files of the Office of the Building Official, and the Building Official shall forward a letter to the Applicant stating whether the Variance Resolution Committee has approved or denied the variance request and listing any conditions placed upon an approval. The Variance Resolution Committee shall report each such action to the Airport Board on at least a quarterly basis.

## **SECTION 21 SEVERABILITY CLAUSE**

It is the intention of the Airport that the phrases, clauses, sentences, paragraphs and sections of this Resolution are severable, and if any phrase, clause, sentence, paragraph or section of this Resolution shall be declared unconstitutional or unenforceable by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or unenforceability shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Resolution.

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Self-Service Bag Drops and Self-Service Kiosks for Terminal D

**Department:** Design, Code and Construction

**Amount:** \$2,344,728.69

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to issue purchase order number DFW11502, for Self-Service Bag Drops and Self-Service Kiosks for Terminal D, with Emboss of Richmond Hills, Ontario, Canada, in an amount not to exceed \$2,344,728.69, with a purchase date of September 2025; and that the Chief Executive Officer or designee is authorized to execute said purchase order.

---

**BACKGROUND:**

- This contract will purchase 19 Self-Service Bag Drops and 38 Self-Service Check-in Kiosks which will be installed in the ticketing areas of Terminal D.
- Due to long lead times, this equipment will be installed under a forthcoming construction contract.
- This approach will ensure that the new Self-Service Bag Drops and Self-Service Check-in Kiosks are fully functional in advance of the construction.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%
- No M/WBE Goal determined. (No Availability)

**ADDITIONAL INFORMATION:**

- This purchase will be made through Sourcewell, contract no. 022525-EBS, which is available to local Government agencies and was approved by Resolution No. 2023-08-187, dated August 10, 2023.

---

<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
Joint Capital Acct	2723201	

---

**Attachments:** None

---

**Approvals**

Tammy Huddleston, Vice President - Design, Code and Construction  
Roland Duncan, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

Self-Service Bag Drops and Self-Service Kiosks for Terminal D

Official Board Action - Action

Resolution No.:

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Terminal F and Skylink Station

**Department:** Design, Code and Construction

**Amount:** \$71,263,687.62

**Revised Amount:** \$926,263,687.62

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. PA1032, for Terminal F and Skylink Station with Innovation Next+ of Irving, Texas, in an amount not to exceed \$71,263,687.62, for a revised not to exceed contract capacity of \$926,263,687.62. The current contract completion date of August 16, 2027, is not affected by this action. The total amount of this action is \$71,263,687.62; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- This design-build contract was originally awarded for the construction of Terminal F and Terminal F Skylink Station.
- To meet the established program final completion dates, it was determined that site grading, demolition of existing structures and installation of utilities for redefined Terminal F needs to begin expeditiously.
- This change adds site grading, demolition of existing structures and installation of utilities for redefined Terminal F to this contract.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 25% for Design and 25% for Construction.
- Innovation Next+ committed to achieving 29.75% M/WBE participation for Design and 30% M/WBE participation for Construction on this contract and is currently achieving 39.05% for Design and 29.43% for Construction.
- Innovation Next+ has committed to achieving the original 29.75% M/WBE commitment for Design and 30% M/WBE commitment for Construction inclusive of this Board Action.

**ADDITIONAL INFORMATION:**

- On February 1, 2024, by Resolution No. 2024-02-029, the Airport awarded contract no. PA1032, for Terminal F and Skylink Station to Innovation Next+ of Irving, Texas.

---

Fund	Project Number	External Funding Source
Various		

---

**Attachments:** None

---

**Approvals**

Tammy Huddleston, Vice President - Design, Code and Construction	Approved - 8/20/2025
Roland Duncan, Assistant Vice President - Procurement and Materials Management	Approved - 8/20/2025
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 8/21/2025
Abel Palacios, Vice President - Finance	Approved - 8/21/2025
Elaine Rodriguez, General Counsel - Legal	Approved - 8/21/2025
Christopher McLaughlin, Chief Executive Officer	New -

Terminal F and Skylink Station

Official Board Action - Action

Resolution No.:

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Trigg Lake Restoration and Aeration

**Department:** Design, Code and Construction

**Amount:** \$2,705,333

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1806, for Trigg Lake Restoration and Aeration with Gilbert May, Inc. dba Phillips/May, Corporation of Dallas, Texas, in an amount not to exceed \$2,460,333, for the 585 calendar-day term of the contract, with a start date of September 2025; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$245,000, for a total action amount of \$2,705,333; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- Based on a recent engineering assessment, aeration units at Trigg Lake are reaching the end of their service life. To ensure continued regulatory compliance, the aeration units need to be replaced.
- The aeration increases oxygen levels which improves the water quality and promotes a healthy ecosystem.
- The contract includes replacing all 17 existing aeration units with new units and rehabilitating associated infrastructure that supports the new aeration system.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 10%
- Gilbert May, Inc. dba Phillips/May Corporation, a certified Minority Business Enterprise, has committed to achieving 32.89% through self-performance.

**ADDITIONAL INFORMATION:**

- Two bids, including one M/WBE firm, were received on or before the due date of June 30, 2025.
- Bid tabulation attached.

---

<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
Joint Capital Acct	2719501	

---

**Attachments:** PA1806 - Trigg Lake Restoration and Aeration Bid Tab

---

**Approvals**

Tammy Huddleston, Vice President - Design, Code and Construction	Approved - 8/20/2025
Roland Duncan, Assistant Vice President - Procurement and Materials Management	Approved - 8/20/2025
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 8/21/2025
Abel Palacios, Vice President - Finance	Approved - 8/21/2025
Elaine Rodriguez, General Counsel - Legal	Approved - 8/21/2025
Christopher McLaughlin, Chief Executive Officer	New -

Trigg Lake Restoration and Aeration

Official Board Action - Action

Resolution No.:

**Contract No. PA1806**  
**Trigg Lake Restoration and Aeration**  
**Bid Tabulation**

<b>Bidders</b>	<b>Bid Amounts</b>
Gilbert May, Inc. dba Phillips/May <sup>N1</sup> Dalas, Texas	\$2,460,333
Ragle Inc. North Richland Hills, Texas	\$2,793,000
<b>Note:</b> 1. M/WBE certified through the North Central Texas Regional Certification Agency	

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Facilities Design and Design Management Services

**Department:** Design, Code and Construction

**Amount:** \$10,000,000

**Revised Amount:** \$25,000,000

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. PA1126, for Facilities Design and Design Management Services with Hellmuth, Obata & Kassabaum, Inc. dba HOK, of Dallas, Texas, in an amount not to exceed \$10,000,000, for a revised not to exceed contract amount of \$25,000,000, the current contract completion date of March 3, 2029, is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.

**BACKGROUND:**

- This contract provides facilities design and design management services on an indefinite delivery basis, with work authorized and funded through individual delivery orders.
- The primary focus of the delivery orders issued under this contract were design initiatives at Terminal C.
- American Airlines has requested that Phases 2 and 3 be adjusted to maximize the number of gates available by increasing from two phases to five phases. This will require a redesign of the plans.
- To ensure continuity of design-related services at Terminal C, this contract needs to be increased to accommodate the American Airlines request.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 25%.
- Hellmuth, Obata & Kassabaum, Inc. dba HOK committed to achieving 28.50% M/WBE participation on this contract and is currently achieving 31.95%.

**ADDITIONAL INFORMATION:**

- On December 7, 2023, by Resolution No. 2023-12-305, the Airport awarded contact no. PA1126, for Facilities Design and Design Management Services to Hellmuth, Obata & Kassabaum, Inc. dba HOK, of Dallas, Texas.

Fund	Project Number	External Funding Source
Various		

**Attachments:** None

**Approvals**

Tammy Huddleston, Vice President - Design, Code and Construction	Approved - 8/20/2025
Roland Duncan, Assistant Vice President - Procurement and Materials Management	Approved - 8/20/2025
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 8/21/2025
Abel Palacios, Vice President - Finance	Approved - 8/21/2025
Elaine Rodriguez, General Counsel - Legal	Approved - 8/21/2025
Christopher McLaughlin, Chief Executive Officer	New -

Facilities Design and Design Management Services

Official Board Action - Action

Resolution No.:



**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Rehabilitate and Convert York Titan Chillers and PCA Controls

**Department:** Design, Code and Construction

**Amount:** \$12,268,439

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no PA1696, for Rehabilitate and Convert York Titan Chillers and PCA Controls with Johnson Controls, of Irving, Texas in an amount not to exceed \$11,168,439, for the 605 calendar-day term of the contract with a start date of September 2025, and execute change orders on an as-needed basis in the aggregate amount not to exceed \$1,100,000, for a total action amount of \$12,268,439; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- As part of an ongoing evaluation of systems at the Central Utility Plant, an engineering assessment was recently conducted on the York Chillers that provide cooling to the Central Terminal Area, and on the Pre-Conditioned Air (PCA) units that provide cooling for jet bridges and aircraft at Terminals A, C and D.
- The assessment revealed that both the York Chillers and the PCA units have outdated or obsolete components that are prone to failure and no longer supported by the manufacturer. To provide operational reliability for these critical systems, the York Chillers and PCA units must be rehabilitated.
- This contract will rehabilitate components and controls on the York Chillers and the PCA units serving Terminals A, C and D. This contract will also transition both systems to a more environmentally friendly refrigerant, which is an Environmental Protection Agency mandate and will also aid the Airport in achieving its Net Zero by 2030 carbon goal.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%
- No M/WBE Goal determined. (No Availability)

**ADDITIONAL INFORMATION:**

- This contact will be through Sourcwell contract no. 080824-JHN, which is available to local Government agencies and was approved by Resolution No. 2023-08-187, dated August 10, 2023.

---

<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
Joint Capital Acct	2717001	

---

**Attachments:**     None

---

**Approvals**

Tammy Huddleston, Vice President - Design, Code and Construction	Approved - 8/20/2025
Roland Duncan, Assistant Vice President - Procurement and Materials Management	Approved - 8/20/2025
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 8/21/2025
Abel Palacios, Vice President - Finance	Approved - 8/21/2025
Elaine Rodriguez, General Counsel - Legal	Approved - 8/21/2025
Christopher McLaughlin, Chief Executive Officer	New -

Rehabilitate and Convert York Titan Chillers and PCA Controls

Official Board Action - Action

Resolution No.:

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Fuels

**Department:** Energy, Transportation, and Asset Management

**Amount:** \$8,945,054

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no.PA1951 for Supply of Fuels with Mansfield Oil Company of Gainesville, Georgia in an amount not to exceed \$8,945,054 for the three-year term of the contract with a start date of November 2025; and the Chief Executive Office or designee be authorized to execute said contract.

---

**BACKGROUND:**

- Replaces an existing contract that has been in place for two years.
- This contract will provide daily fuel support to support the Airport's needs:
  - Unleaded gasoline
  - Diesel, including R99, a renewal diesel fuel
  - The activation of a temporary fueling site, if deemed necessary

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%
- Not subject to a contract-specific goal. (Good/Finished Products)

**ADDITIONAL INFORMATION:**

- This contract will be made through Sourcewell contract no. 121522, which is available to local Government agencies, and was approved by Resolution No. 2023-08-187, dated August 10, 2023.

---

<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
Operating Fund		

---

**Attachments:** None

---

**Approvals**

Robert Gray, Vice President - Energy, Transportation, and Asset Management  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Skylink Capital Asset Rehabilitation Program

**Department:** Energy, Transportation, and Asset Management

**Amount:** \$93,000,000

**Revised Amount:** \$165,211,704

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. PA1204 for Skylink Capital Asset Rehabilitation Program with Alstom Transport USA, Inc., of Pittsburgh, Pennsylvania in an amount not to exceed \$93,000,000 for a revised not to exceed contract amount of \$165,211,704; the current contract completion date of September 27, 2028, is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- This addresses the overhaul of outdated technology and obsolete systems. Some of the major subsystems include:
  - Power distribution system-logic controls & blue light station replacement
  - Power rail heat trace replacement
  - Station doors, emergency doors, and programmable logic controllers
  - Main motor and gear replacement
  - Mechanical overhaul of movable parts
  - Limit switches for positioning
- This action is to further rehabilitate and renew critical components of the SkyLink system.
- Making these changes will help to improve system reliability and meet the high traffic demands of the hub operation.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 15%.
- Alstom Transport USA, Inc. committed to achieving 15% M/WBE participation on this contract and is currently achieving 16.44%.

**ADDITIONAL INFORMATION:**

- On August 10, 2023, by Resolution No. 2023-08-199, the Airport awarded contact no. PA1204, for Skylink Capital Asset Rehabilitation Program with Alstom Trasport USA, Inc., of Pittsburgh, Pennsylvania.

---

<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
Joint Capital Acct	2709701	

---

**Attachments:** None

---

**Approvals**

Robert Gray, Vice President - Energy, Transportation, and Asset Management  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

Skylink Capital Asset Rehabilitation Program

Official Board Action - Action

Resolution No.:

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Airfield Pavement Marking Paint

**Department:** Energy, Transportation, and Asset Management

**Amount:** \$896,294.80

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1718, for Airfield Pavement Marking Paint with Crown USA Inc. of Columbus, Georgia, for an amount not to exceed \$896,294.80, for the two-year term of the contract, with a start date of September 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- Replaces an existing contract that has been in place for three years.
- This contract will provide for the purchase of waterborne paint used to maintain surface-painted markings on airfield and landside pavement, including runways, taxiways, streets, parking lots and other pavement.
- Paint provided through this contract will meet all applicable regulatory standards, including those established by the Federal Aviation Administration and the Texas Department of Transportation.
- Paint will be ordered on an as-needed basis, and the Board is not obligated to purchase a specific quantity.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal. (Goods/Finished Products)

**ADDITIONAL INFORMATION:**

- Eight bids, including one M/WBE firm, were received on or before the due date of July 11, 2025, with two non-responsive submissions.
- Bid tabulation attached.

---

<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
Operating Fund		

---

**Attachments:** PA1718 - Airfield Pavement Marking Paint Bid Tab

---

**Approvals**

Robert Gray, Vice President - Energy, Transportation, and Asset Management  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Contract No. PA1718  
Airfield Pavement Marking Paint  
Bid Tabulation**

<b>Bidders</b>	<b>Bid Amounts</b>
Crown USA Incorporated Columbus, Georgia	\$896,294.80
Ennis-Flint, Inc. Greensboro, North Carolina	\$1,054,400.54
Ingevity Corporation North Charleston, South Carolina	\$1,109,085
The Pittsburgh Paints Company Fort Worth, Texas	\$1,156,959.53
Landmark Paint and Supply Co. Carrollton, Texas	\$1,255,119.60
EPS Logix, Inc. <sup>N1</sup> Dallas, Texas	\$1,915,034.70
<b>Note:</b> 1. M/WBE certified through the North Central Texas Regional Certification Agency	

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Stormwater Modeling, Monitoring and Management Service

**Department:** Energy, Transportation, and Asset Management

**Amount:** \$2,388,888

**Revised Amount:** \$4,278,473

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. 7006913 for Stormwater Modeling, Monitoring and Management Services, with the University of Texas at Arlington, in an amount not to exceed \$2,388,888, for a revised not to exceed contract amount of \$4,278,473; the current contract completion date of September 30, 2026, will be extended to September 30, 2030, and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- The Airport is required to routinely assess the performance of the in-place stormwater management infrastructure to make adjustments to current drainage and water quality criteria.
- UTA was selected based on market research performed of consulting firms and research institutions that have Stormwater Management or Water Resource programs and unique stormwater knowledge, capabilities and experience to complete the scope of services.
- This change order includes continued assessment of the Airport's Stormwater streams/channels for determining restoration strategies, water quality sampling, technical support to review Hydrologic and Hydraulic models for new developments and technical support for stormwater modeling and training at the request of the Airport.

**D/S/M/WBE INFORMATION:**

- The annual goal for the historical SBE Program is 20%.
- Not subject to a contract-specific goal. (Interlocal /Interagency Agreement)

**ADDITIONAL INFORMATION:**

- On February 6, 2020, by Resolution No. 2020-02-028, the Airport awarded contract no. 7006913, for Stormwater Modeling, Monitoring and Management Services with the University of Texas at Arlington of Arlington, Texas.

---

Fund	Project Number	External Funding Source
Operating Fund		

---

**Attachments:** None

---

**Approvals**

Robert Gray, Vice President - Energy, Transportation, and Asset Management  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Auto Parts

**Department:** Energy, Transportation, and Asset Management

**Amount:** \$4,500,000

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1923 for Supply of Auto Parts with Genuine Parts Company dba NAPA Integrated Business Solutions of Atlanta, Georgia in an amount not to exceed \$4,500,000 for the three-year term of the contract, with a start date of September 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- Replaces an existing contract that has been in place for two years.
- The contract will provide OEM and aftermarket automotive parts for service, maintenance, and repair of Airport Fleet vehicles.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal. (Goods/ Finished Products)

**ADDITIONAL INFORMATION:**

- This contract will be made through Sourcewell contract no 090624-GPC, which is available to local Government agencies and was approved by Resolution No. 2023-08-187, dated August 10, 2023.

---

Fund	Project Number	External Funding Source
Operating Fund		

---

**Attachments:** None

---

**Approvals**

Robert Gray, Vice President - Energy, Transportation, and Asset Management  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Finance, Audit, and IT Committee Meeting**  
**Tuesday, September 2, 2025**  
**12:50 PM**

**AGENDA**

- |               |    |  |
|---------------|----|--|
|               | 1. | Approve Minutes of the Finance, Audit, and IT Committee Meeting of August 5, 2025. |
| Abel Palacios | 2. | Financial Report   |
| Aaron Munoz   | 3. | Fiscal Year 2025 External Audit Process – Plante Moran                             |

**FINANCE, AUDIT, and IT COMMITTEE**

**Consent Items for Consideration**

- |                      |      |   |
|----------------------|------|---|
| Russell Selkirk      | F-1. | Approve to accept funding, in the amount of \$246,400, for the 2024 DFW Airport Cybersecurity Grant #5114601 to be operated in 2025 through the Department of Information Technology Services; and agrees to provide applicable matching funds for the 2024 DFW Airport Cybersecurity Grant Project as required by the FY2023 FEMA State and Local Cybersecurity grant program; and agrees that in the event of loss or misuse of the Office of the Governor funds, the Board assures that the funds will be returned to the Office of the Governor in full; the Board designates the Vice President of Treasury Management or designee as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2024 DFW Airport Cybersecurity Grant Project to the Office of the Governor. |
| Russell Selkirk      | F-2. | Finds it in the best interest of the airport that the 2025 DFW Airport Cybersecurity Training Grant # 5436701 be operated in 2026 through the Department of Information Technology Services; and agrees to provide applicable matching funds for the 2025 DFW Airport Cybersecurity Training as required by the FY2024 FEMA State and Local Cybersecurity grant program; and agrees that in the event of loss or misuse of the Office of the Governor funds, the Board assures that the funds will be returned to the Office of the Governor in full; the Board designates the Vice President of Treasury Management or designee as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2025 DFW Airport Cybersecurity Training to the Office of the Governor.             |
| Elaine Rodriguez     | F-3. | Approve to increase contract no. PA1450, for Legal Services, with Clark Hill PLC of Dallas, Texas, in the amount not to exceed \$75,000, for a revised not-to-exceed contract amount of \$120,000; and that the Chief Executive Officer or designee is authorized to execute said contract.   |
| Donnell Harvey       | F-4. | Approve to authorize and execute a reimbursement agreement with United Airlines, Inc. for the Terminal E Relocation Design in an amount not to exceed \$205,285.39.   |
| Christopher Poinsett | F-5. | Approve to enter into an interlocal agreement on behalf of DFW International Airport and Broward County, Florida for a cooperative purchase of good and services; and that the Chief Executive Officer or designee is authorized to execute said contract.  |



Christopher Poinatte	F-6.	Approve the discontinuation of monthly reports of procurements between \$25,000 - \$50,000 to Internal Audit and modify the quarterly reporting of procurement solicitation rejections and deductive change orders.
Catrina Gilbert	F-7.	Approve to bind additional coverage for Auto Liability Insurance with Texas Municipal League Intergovernmental Risk Pool in the amount of \$385,000, for a one-year policy term effective October 1, 2025, and that the Chief Executive Officer or designee is authorized to execute said contract.
Catrina Gilbert	F-8.	Approve to bind additional coverage for Environmental Pollution Liability Insurance with Great American in the amount of \$116,246 for a two-year policy term effective October 1, 2025, and that the Chief Executive Officer or designee is authorized to execute said contract.
Catrina Gilbert	F-9.	Approve to procure and bind Airport Public Officials Liability (Board) Insurance with Liberty Mutual Insurance Company (Ironshore Insurance Service, LLC), in the amount of \$131,063 for a one-year policy term effective October 1, 2025, and that the Chief Executive Officer or designee is authorized to execute said policy.
Catrina Gilbert	F-10.	Approve to execute contract no. PA1859, for Industrial Safety Shoes with North Imports, Inc., dba Work Wear Safety Shoes of Fort Worth, Texas, in an amount not to exceed \$439,575, for the three-year term of the contract, with a start date of September 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.
Cyril Puthoff	F-11.	Approve to increase contract no. 8005503, for Employee Group Life Insurance with ReliaStar Life Insurance Company, of Chicago, Illinois, in an amount not to exceed \$105,000, for a revised total contract of \$1,099,500. The estimated completion date is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.
Cyril Puthoff	F-12.	Approved to increase and extend contract no. PA1479, for Background Screening Products and Services, with HireRight of Nashville, Tennessee, in an amount not to exceed \$150,000, for a revised contract amount of \$199,500, with a revised contract completion date of September 25, 2028; and that the Chief Executive Officer or designee is authorized to execute said contract.
Michael Youngs	F-13.	Approve to increase contract no. PA1683 for Computer-Aided Dispatch and Records Management System with Central Square, of Lake Mary, Florida in an amount not to exceed \$338,174.26, for a revised not to exceed contract amount of \$2,648,149.73; and that the Chief Executive Officer or designee is authorized to execute said contract.
Michael Youngs	F-14.	Approve to execute contract no. PA1892, for AutoCAD, with SHI Government Solutions, of Austin, Texas, in an amount not to exceed \$57,271.50, for the three-year term of the contract, with a start date of October 2025, and that the Chief Executive Officer or designee is authorized to execute said contract.

#### **Action Items for Consideration**

Donnell Harvey	F-15.	Approve to authorize and execute a reimbursement agreement with American Airlines for the Construction of Terminal Airside GSE Battery Charger Replacement Project for an amount not to exceed \$9,123,154.54.
Donnell Harvey	F-16.	Approved to authorize and execute a reimbursement agreement with American Airlines for the Construction of the Terminal A Pier Ramp Level

Space as part of the CTA Redevelopment Program in an amount not to exceed \$6,537,740.00; and that the Chief Executive Officer or designee is authorized to execute said reimbursement agreement.

Aaron Munoz	F-17.	Approve the specific audits and activities listed in the attached FY 2026 Annual Audit Plan, as well as any audits, projects, and investigations that are not specifically listed but are included in the category descriptions (e.g., Ethics Matters, Board of Directors Consulting, Management Consulting, Revenue Agreements and Ground Transportation Charges).
Christopher Poinsatte	F-18.	That the Airport Board does hereby approve: (i) an increase in the threshold at which contracts must be procured using competitive sealed bids or competitive sealed proposals from more than \$50,000 to more than \$100,000; (ii) an increase in the Chief Executive Officer's (CEO) delegated contracting/expenditure authority from \$50,000 to \$100,000; (iii) an increase from \$50,000 to \$100,000 in the CEO's authority to approve existing contract increases/decreases for public works contracts that are subject to the competitive procurement requirements of Texas Local Government Code Chapter 252; (iv) an increase from \$50,000 to \$100,000 in the CEO's authority to approve existing contract increases/decreases for professional services contracts; and (v) in awarding contracts pursuant to Chapter 252 between \$3000 and \$100,000, staff will contact at least two Historically Under-utilized Businesses as required by law and two Minority/Women-owned Businesses .
Christopher Poinsatte	F-19.	Approve to execute purchases not to exceed \$100,000 individually, though the Electronic Cooperative Marketplace (ECM), DFW Marketplace, for goods and services, up to a total of \$7,500,000, for fiscal year 2026; and the Chief Executive Officer or designee is authorized to execute immediately upon approval.
Christopher Poinsatte	F-20.	Approve the attached Vendor Performance Evaluation Policy and for the Vice President of Procurement and Materials Management (PMM) to administer the program.
Christopher Poinsatte	F-21.	Approve to hereby delegate authority to the Chief Executive Officer or designee to approve new and replacement Vehicle Procurements up to \$11,500,000, for Fiscal Year 2026.
Cyril Puthoff	F-22.	Approve to increase and extend contract no. PA1059, for Accenture Consulting Services - HRIS Implementation with Accenture LLC, of Austin, Texas, in an amount not to exceed \$970,000, for a revised not to exceed contract amount of \$11,576,244, with a revised contract completion date of October 1, 2026; and that the Chief Executive Officer or designee is authorized to execute said contract.
Cyril Puthoff	F-23.	Approve to increase to contract number, PA1187, for ITS Supplemental Staffing Support, with BGSF Professional, LLC of Plano, Texas in an amount not to exceed \$1,000,000 for a revised not to exceed contract amount of \$1,759,500, with a revised contract completion date of April 1, 2026; and that the Chief Executive Officer or designee
Michael Youngs	F-24.	Approve to execute contract no. PA1846, for Distributed Device Monitoring System with Presidio Networked Solutions Group, LLC of Irving, Texas, in an amount not to exceed \$638,734, for the five-year term of the contract, with a start date of September 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** 2024 DFW Airport Cybersecurity Grant Project

**Department:** Treasury Management

**Amount:** \$246,400

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to accept funding, in the amount of \$246,400, for the 2024 DFW Airport Cybersecurity Grant #5114601 to be operated in 2025 through the Department of Information Technology Services; and agrees to provide applicable matching funds for the 2024 DFW Airport Cybersecurity Grant Project as required by the FY2023 FEMA State and Local Cybersecurity grant program; and agrees that in the event of loss or misuse of the Office of the Governor funds, the Board assures that the funds will be returned to the Office of the Governor in full; the Board designates the Vice President of Treasury Management or designee as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2024 DFW Airport Cybersecurity Grant Project to the Office of the Governor.

---

**BACKGROUND:**

- The FY2023 FEMA State and Local Cybersecurity Grant Program, established through the Office of the Governor, is awarding the Airport for fiscal year 2025 to carry out cybersecurity mitigation projects to implement security protections commensurate with risk.
- DFW ITS will use \$246,400 in grant funds to partially fund a Distributed Device Monitoring System, item F-24 on the Finance/ITS/Audit committee.

**D/S/M/WBE INFORMATION:**

- N/A - Not subject to the Board's Business Diversity Program Policies. (Grants)

**ADDITIONAL INFORMATION:**

- Matching funds are required for this grant.
- This grant allows the Airport to use its normal procurement procedures with reimbursement grant funds.

---

Fund	Project Number	External Funding Source
		2024 DFW Airport Cybersecurity Grant Project

---

**Attachments:** None

---

**Approvals**

Russell Selkirk, Vice President - Treasury Management  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

2024 DFW Airport Cybersecurity Grant Project

Official Board Action - Consent

Resolution No.:

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** 2025 DFW Airport Cybersecurity Training

**Department:** Treasury Management

**Amount:** \$0.00

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Finds it in the best interest of the airport that the 2025 DFW Airport Cybersecurity Training Grant # 5436701 be operated in 2026 through the Department of Information Technology Services; and agrees to provide applicable matching funds for the 2025 DFW Airport Cybersecurity Training as required by the FY2024 FEMA State and Local Cybersecurity grant program; and agrees that in the event of loss or misuse of the Office of the Governor funds, the Board assures that the funds will be returned to the Office of the Governor in full; the Board designates the Vice President of Treasury Management or designee as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2025 DFW Airport Cybersecurity Training to the Office of the Governor.

---

**BACKGROUND:**

- This grant requires preapproval by the Board for the application process.
- The FY2024 FEMA State and Local Cybersecurity Grant application, submitted through the Office of the Governor, will be carried out for fiscal year 2026 to meet the objective of workforce development to ensure organization personnel are appropriately trained in cybersecurity, commensurate with responsibility.
- DFW ITS will use the grant funds to fund advanced training focused on integrating business continuity, cybersecurity, and mission-critical functions.

**D/S/M/WBE INFORMATION:**

- N/A - Not subject to the Board's Business Diversity Program Policies. (Grants)

**ADDITIONAL INFORMATION:**

- The grant application submitted in February 2025 is pending review by the Office of the Governor.
- Matching funds are required for this grant.
- This grant allows the Airport to use its normal procurement procedures with reimbursement grant funds.

---

Fund	Project Number	External Funding Source
		2025 DFW Airport Cybersecurity Training

---

**Attachments:** None

---

**Approvals**

2025 DFW Airport Cybersecurity Training

Official Board Action - Consent

Resolution No.:

Russell Selkirk, Vice President - Treasury Management  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Legal Services - Clark Hill PLC

**Department:** Legal

**Amount:** \$75,000.00

**Revised Amount:** \$120,000.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. PA1450, for Legal Services, with Clark Hill PLC of Dallas, Texas, in the amount not to exceed \$75,000, for a revised not-to-exceed contract amount of \$120,000; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- The action would increase the Airport's contract for legal services in connection with Environmental Matters compliance matters.
- The Letter Agreement was entered into between Dallas Fort Worth International Airport and Clark Hill PLC effective March 14, 2024.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- No M/WBE goal determined. (Limited Availability)

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
Operating Fund		

---

**Attachments:** None

---

**Approvals**

Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

---

**Subject:** Reimbursement Agreement with United Airlines, Inc. for Terminal E Relocation Design

**Department:** Aviation Real Estate

**Amount:** \$205,285.39

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to authorize and execute a reimbursement agreement with United Airlines, Inc. for the Terminal E Relocation Design in an amount not to exceed \$205,285.39.

---

**BACKGROUND:**

- Prior to the new expanded Terminal F program, DFW and the Signatory Airlines approved capital funding for a project for the Terminal E Relocation Design for airline relocations planned to occur within Terminal E in support of the Terminal F Phase 1 program.
- DFW agreed that United Airlines should undertake certain design and preparatory activities in support of United Airlines' relocation within Terminal E, and United began that work.
- However, due to concerns regarding the cost of the overall Terminal E Relocations project, the project was halted, and DFW directed United Airlines to cease its work.
- DFW now wishes to reimburse United Airlines under a reimbursement agreement for the out-of-pocket costs United Airlines incurred prior to DFW halting the project.

**D/S/M/WBE INFORMATION:**

- Due to the project not proceeding to construction and completion, United Airlines had not established a M/WBE goal and prime contractor for this reimbursable agreement.
- United Airlines achieved 9% M/WBE participation utilizing J.A. Watts Inc. during the design.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
Joint Capital Account		

---

**Attachments:** Exhibit M Participation in Diversity Program - United Airlines

---

**Approvals**

Donnell Harvey, Vice President - Aviation Real Estate  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Exhibit M**  
**Participation in Diversity Program**

UA Project No.: 22547  
UA Project Title: DFW - Forced Club Relocation / Terminal E Relocation Design

Name of Tier 1 and Tier 2	Diversity Certification	Tier	Ethnicity	Description of Materials or Services Provided Worth	Dollar Amount of Work	Percentage of Work
Lamar Johnson Collavorative	Non	1		Arch/Eng	\$82,265.19	0%
Austin Systems Management	Non	1		Project Management	\$97,817.60	0%
Baker Group Food Service Consulting & Design	Non	1		Food Service Planning & Design	\$5,893.60	0%
J.A. Watts Inc.	WBE	1	White Female	Design Services	\$19,309.00	100%
				<b>TOTAL</b>	<b>\$205,285.39</b>	<b>9.4%</b>
Dollar Amount/Percentage of Work to be Completed by Non-Diverse Tier 1 & Tier 2 Contractors					\$185,976.39	90.6%
Dollar Amount/Percentage of Work to be Completed by Diverse Tier 1 & Tier 2 Contractors					\$19,309.00	9.4%
Total Dollar Amount					\$205,285.39	100%



**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

---

**Subject:** Interlocal Purchasing Agreement with Broward County, Florida

**Department:** Procurement and Materials Management

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to enter into an interlocal agreement on behalf of DFW International Airport and Broward County, Florida for a cooperative purchase of good and services; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- Broward County, Florida, has expressed an interest in purchasing goods and services under the same terms, conditions, and pricing provided under established DFW Airport contracts.
- This action will authorize the Board and the County to establish an interlocal arrangement to permit the County to execute the purchase of the Digital Infrastructure Platform using the Airport's contract offered by Willow Technologies, LLC.
- Willow pays DFW a referral fee for use of the DFW contract.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal. (Interlocal/Interagency agreements)

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:**     None

---

**Approvals**

Ladonna Key, Assistant Vice President - Procurement and Materials Management

Approved - 8/20/2025

Tamela Burks Lee, Vice President - Business Diversity and Development

Approved - 8/21/2025

Abel Palacios, Vice President - Finance

Approved - 8/21/2025

Elaine Rodriguez, General Counsel - Legal

Approved - 8/21/2025

Christopher McLaughlin, Chief Executive Officer

New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

---

**Subject:** Delegation of Authority - Reporting Discontinuation

**Department:** Procurement and Materials Management

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve the discontinuation of monthly reports of procurements between \$25,000 - \$50,000 to Internal Audit and modify the quarterly reporting of procurement solicitation rejections and deductive change orders.

---

**BACKGROUND:**

- On February 9, 2023, Resolution No. 2023-02-039 directed staff to send a quarterly report to Internal Audit for contract awards between \$25,000 and \$50,000.
- Since that date, Internal Audit has reviewed these reports with no findings.
- It is recommended that this reporting requirement be discontinued due to minimal risk and to save administrative efforts.
- Resolution 2023-02-009 also directed staff to report solicitation rejections and contract deductive change orders as non-voting items on the Board agenda on a quarterly basis.
- It is recommended that these reports be submitted to the Board in the future as part of the Quarterly Financial Report.

**D/S/M/WBE INFORMATION:**

- Not Applicable

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:**      None

---

**Approvals**

Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

---

**Subject:** Auto Liability and Physical Damage Insurance Coverage

**Department:** Risk Management

**Amount:** \$385,000

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to bind additional coverage for Auto Liability Insurance with Texas Municipal League Intergovernmental Risk Pool in the amount of \$385,000, for a one-year policy term effective October 1, 2025, and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- This item will allow the Airport to bind coverage for all vehicles that are owned and leased by the Airport.
- With the approval of this coverage, all airport vehicles will be covered under one policy which will provide greater liability coverage and provide flexibility for the Airport's growing business needs.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal (Insurance Premiums)

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
Operating Fund		

---

**Attachments:** None

---

**Approvals**

Catrina Gilbert, Vice President - Risk Management	Approved - 8/20/2025
Ladonna Key, Assistant Vice President - Procurement and Materials Management	Approved - 8/21/2025
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 8/21/2025
Abel Palacios, Vice President - Finance	Approved - 8/21/2025
Elaine Rodriguez, General Counsel - Legal	Approved - 8/21/2025
Christopher McLaughlin, Chief Executive Officer	New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Environmental Pollution Liability Insurance

**Department:** Risk Management

**Amount:** \$116,246

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to bind additional coverage for Environmental Pollution Liability Insurance with Great American in the amount of \$116,246 for a two-year policy term effective October 1, 2025, and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- The Environmental Pollution Liability Insurance policy will cover Airport liability exposures, including bodily injury, and property damage arising from a pollution event (spills, leaks, explosions, mold or release) or transportation of waste materials.
- The Coverage Terms and Limits remain the same as the previous policy:
  - Policy Limit - \$15,000,000
  - Aggregate Limit - \$15,000,000 Per Occurrence
  - Deductible/Retention - \$500,000

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal (Insurance Premiums)

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
Operating Fund		

---

**Attachments:** None

---

**Approvals**

Catrina Gilbert, Vice President - Risk Management

Ladonna Key, Assistant Vice President - Procurement and Materials Management

Tamela Burks Lee, Vice President - Business Diversity and Development

Abel Palacios, Vice President - Finance

Elaine Rodriguez, General Counsel - Legal

Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025

Approved - 8/21/2025

Approved - 8/21/2025

Approved - 8/21/2025

Approved - 8/21/2025

New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Airport Public Officials Liability (Board) Insurance

**Department:** Risk Management

**Amount:** \$131,063

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to procure and bind Airport Public Officials Liability (Board) Insurance with Liberty Mutual Insurance Company (Ironshore Insurance Service, LLC), in the amount of \$131,063 for a one-year policy term effective October 1, 2025, and that the Chief Executive Officer or designee is authorized to execute said policy.

---

**BACKGROUND:**

- The Public Officials Liability Insurance policy will cover errors and omissions for all Board officers, directors, selected or appointed officials.
- Renewal Term Coverage remain the same as the previous policy :
  - Per Occurrence Limits - \$5,000,000
  - Aggregate Limits - \$10,000,000
  - Per Claim Deductible/Retention - \$100,000

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal (Insurance Premiums)

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
Operating Fund		

---

**Attachments:** None

---

**Approvals**

Catrina Gilbert, Vice President - Risk Management	Approved - 8/20/2025
Ladonna Key, Assistant Vice President - Procurement and Materials Management	Approved - 8/21/2025
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 8/21/2025
Abel Palacios, Vice President - Finance	Approved - 8/21/2025
Elaine Rodriguez, General Counsel - Legal	Approved - 8/21/2025
Christopher McLaughlin, Chief Executive Officer	New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Industrial Safety Shoes

**Department:** Risk Management

**Amount:** \$439,575

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1859, for Industrial Safety Shoes with North Imports, Inc., dba Work Wear Safety Shoes of Fort Worth, Texas, in an amount not to exceed \$439,575, for the three-year term of the contract, with a start date of September 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- This contract provides safety shoes for employees to prevent work-related injuries.
- This contract includes safety boots, slip-resistant shoes and cushion insole supports.
- This new contract establishes additional inventory and capacity to provide safety shoes for more Board employees, with the goal of reducing workplace injuries and accidents.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal (Goods/Finished Products)

**ADDITIONAL INFORMATION:**

- Two bids, none from M/WBE firms, were received on or before the due date of July 29, 2025.
- Bid tabulation attached.

---

Fund	Project Number	External Funding Source
Operating Fund		

---

**Attachments:** PA1859 - Industrial Safety Shoes Bid Tab

---

**Approvals**

Catrina Gilbert, Vice President - Risk Management  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Contract No. PA1859  
Industrial Safety Shoes  
Bid Tabulation**

<b>Bidders</b>	<b>Bid Amounts</b>
Northern Imports Inc., dba Work Wear Safety Shoes Fort Worth, Texas	\$439,575
Red Wing Brands of America, Inc. Red Wing, Minnesota	\$651,744.30

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Employee Group Life Insurance

**Department:** Human Resources

**Amount:** \$105,000

**Revised Amount:** \$1,099,500

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. 8005503, for Employee Group Life Insurance with ReliaStar Life Insurance Company, of Chicago, Illinois, in an amount not to exceed \$105,000, for a revised total contract of \$1,099,500. The estimated completion date is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- Rates increased due to changes in the employee population.
- DFW has a significant enough increase in headcount to warrant an increase in the original pricing for this contract.
- We are currently undergoing an RFP to identify a new vendor effective 1/1/2026.
- The additional funds are needed to carry us through 12/31/2025.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- No M/WBE goal determined (no availability)

**ADDITIONAL INFORMATION:**

- On June 2, 2022, by Resolution 2022-06-134, the Airport awarded contract no. 8005503, for Employee Group Life Insurance to ReliaStart Life Insurance of Chicago, Illinois.

---

Fund	Project Number	External Funding Source
Operating Fund		

---

**Attachments:** None

---

**Approvals**

Cyril Puthoff, Vice President - Human Resources  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -



**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Background Screening Products

**Department:** Human Resources

**Amount:** \$150,000

**Revised Amount:** \$199,500

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approved to increase and extend contract no. PA1479, for Background Screening Products and Services, with HireRight of Nashville, Tennessee, in an amount not to exceed \$150,000, for a revised contract amount of \$199,500, with a revised contract completion date of September 25, 2028; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- HireRight's pre-employment background screening services meet the needs and specific requirements of the Airport's HR department.
- The Airport's existing integration with HireRight has provided a seamless and efficient process for managing candidate background checks directly within the Workday HCM (Human Capital Management) system.
- Renewing this partnership will ensure we maintain full system compatibility, operational efficiency, and compliance with our established hiring workflows.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal. (Interlocal/ Interagency Agreements)

**ADDITIONAL INFORMATION:**

- In July 2024, the Airport staff awarded contract no. PA1479, for Background Screening Products and Services, with HireRight of Nashville, Tennessee.

---

Fund	Project Number	External Funding Source
Operating Fund		

---

**Attachments:** None

---

**Approvals**

Cyril Puthoff, Vice President - Human Resources  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Computer-Aided Dispatch and Records Management System

**Department:** Information Technology Services

**Amount:** \$338,174.26

**Revised Amount:** \$2,648,149.73

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. PA1683 for Computer-Aided Dispatch and Records Management System with Central Square, of Lake Mary, Florida in an amount not to exceed \$338,174.26, for a revised not to exceed contract amount of \$2,648,149.73; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- Increase licenses to continue the annual support and maintenance of the DPS Computer-Aided Dispatch (CAD) and Records Management System (RMS) systems.
- Solution manages emergency calls, dispatching appropriate resources and tracking the status of units in the field.
- The Records Management System facilitates maintenance of incidents, investigations, arrests, and other law enforcement activities in compliance with Federal and State law.
- Additional contract capacity is needed to support additional licenses and a new holding facility module.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%
- Not subject to a contract-specific goal. (Goods/Finished Products)

**ADDITIONAL INFORMATION:**

- On February 6, 2025, by Resolution No. 2025-02-054, the Airport awarded contact no. PA1683, for Computer-Aided Dispatch and Records Management System, with Central Square, of Lake Mary, Florida.

---

Fund	Project Number	External Funding Source
Operating Fund		

---

**Attachments:** None

---

**Approvals**

Michael Youngs, Vice President - Information Technology Services  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** AutoCAD Software

**Department:** Information Technology Services

**Amount:** \$57,271.50

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1892, for AutoCAD, with SHI Government Solutions, of Austin, Texas, in an amount not to exceed \$57,271.50, for the three-year term of the contract, with a start date of October 2025, and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- Replaces an existing contract that has been in place for two years due to an expired cooperative agreement.
- Computer Aided Design software subscription used to update terminal layouts, gate configurations, baggage systems, and office spaces with precision.
- Enables accurate drafting for new builds, remodels, and compliance with building codes and FAA standards.
- Supports detailed schematics for electrical, plumbing, HVAC, and runway/taxiway systems.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%
- Not subject to a contract-specific goal. (Goods/Finished Products)

**ADDITIONAL INFORMATION:**

- This contract will be made through DIR, contract no, DIR-CPO-5241, which is available to local Government agencies, and was approved by Resolution No. 97-01-24, dated January 9, 1997.

---

Fund	Project Number	External Funding Source
Operating Fund		

---

**Attachments:**     None

---

**Approvals**

Michael Youngs, Vice President - Information Technology Services  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit and IT  
Committee**

**Resolution No.:**

**Subject:** American Airlines Reimbursement Agreement for the Construction of Terminal Airside GSE Battery Charger Replacement Project

**Department:** Aviation Real Estate

**Amount:** \$9,123,154.54

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to authorize and execute a reimbursement agreement with American Airlines for the Construction of Terminal Airside GSE Battery Charger Replacement Project for an amount not to exceed \$9,123,154.54.

---

**BACKGROUND:**

- This agreement with AA is for the construction to replace the airside Terminal Airside GSE Electric Vehicle Chargers, that are older than ten years.
- The project will include modifications to the electrical infrastructure to accommodate the new charger power requirements.
- Current chargers are obsolete, and parts are no longer available.
- This project will require close coordination with affected stakeholders to minimize conflicts and improve project delivery, which AA can more efficiently plan and implement.

**D/S/M/WBE INFORMATION:**

- American Airlines has set a 31% M/WBE goal on reimbursable agreement projects. American Airlines has awarded this project to Skye Builders.
- Skye Builders has committed to achieving a total of 78% M/WBE participation utilizing Palmer Services (74%) and MEPCE (4%).
- The 78% M/WBE committed participation excludes \$293,299 in Owner's (American Airlines) contingency, and \$6.87M in Specified OEM Equipment. Any M/WBE participation achieved on the contingency amount will be credited toward the M/WBE commitment.

**ADDITIONAL INFORMATION:**

- DFW Signatory Airlines approved a Majority-In-Interest capital improvement request for the Terminal Airside GSE Battery Charger Replacement in October 2024.

---

<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
Joint Capital Account	2717901	

---

**Attachments:** None

---

**Approvals**

Donnell Harvey, Vice President - Aviation Real Estate

Approved - 8/20/2025

Tamela Burks Lee, Vice President - Business Diversity and Development

Approved - 8/21/2025

Abel Palacios, Vice President - Finance

Approved - 8/21/2025

Elaine Rodriguez, General Counsel - Legal

Approved - 8/21/2025

Christopher McLaughlin, Chief Executive Officer

New -

American Airlines Reimbursement Agreement for the Construction of Terminal Airside GSE Battery Charger Replacement Project

Official Board Action - Action

Resolution No.:

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit and IT  
Committee**

**Resolution No.:**

**Subject:** American Airlines Reimbursement Agreement for the Construction of the Terminal A Pier Ramp Level Space

**Department:** Aviation Real Estate

**Amount:** \$6,537,740.00

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approved to authorize and execute a reimbursement agreement with American Airlines for the Construction of the Terminal A Pier Ramp Level Space as part of the CTA Redevelopment Program in an amount not to exceed \$6,537,740.00; and that the Chief Executive Officer or designee is authorized to execute said reimbursement agreement.

---

**BACKGROUND:**

- This agreement will allow American and its agent to provide ramp-level fit-out of American Airline back-of-house support space, ramp-level restroom, and communication room and the renumbering of the north third of Terminal A to the north Skylink station.
- The CTA project has multiple components, and some will be managed by DFW and some by AA.
- DFW and AA agree that sharing the management of the work will allow for the fastest delivery of the new gates, which are critical for the AA operation.
- This project will require close coordination with affected stakeholders to minimize conflicts and improve project delivery, which AA can more efficiently plan and implement.

**D/S/M/WBE INFORMATION:**

- American Airlines has set a 31% M/WBE goal on reimbursable agreement projects. American Airlines has awarded this project to Holt Construction.
- Holt Construction has committed to achieving a total of 31% M/WBE participation utilizing multiple subcontractors; see attached list.
- The 31% M/WBE committed participation excludes \$1.02M in Owner's (American Airlines) contingency and \$380,000 in specified services. Any M/WBE participation achieved on the contingency amount will be credited toward the M/WBE commitment.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
Joint Capital Account	2690892	

---

**Attachments:** AA List of Primes and Subs\_Fit Out Term A Pier Ramp Sep 2025 OBA

---

**Approvals**

Donnell Harvey, Vice President - Aviation Real Estate  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**American Airlines Reimbursement Agreement**  
Fit Out Terminal A Pier Ramp Construction Services  
Prime and Subcontractor List

**PRIME: Holt Construction**

**Subcontractors**

Alpha Omega dba Diversified Electrical Solutions	16%
Division 9 Interiors, Inc	4%
Thousand Mile South Construction, Inc.	4%
Ford Audio-Video Systems LLC dba Ford AV	2%
E2 Optics, LLC	1%
Dennis Services LLC	1%
JP Painting, Inc	1%
Surfaces 180 dba Bill Jeter, Inc.	1%
LMS Contractors	1%

**Overall Total: 31%**

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Audit Services' Fiscal Year 2026 Annual Plan

**Department:** Audit Services

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve the specific audits and activities listed in the attached FY 2026 Annual Audit Plan, as well as any audits, projects, and investigations that are not specifically listed but are included in the category descriptions (e.g., Ethics Matters, Board of Directors Consulting, Management Consulting, Revenue Agreements and Ground Transportation Charges).

---

**BACKGROUND:**

- Audit Services developed its FY 2026 Annual Plan based on annual risk discussions focused on the Airport's most recent Enterprise Risk Management assessment results.
- Audit Services also utilizes internal analysis techniques to identify other areas of possible review to include in the Annual Plan.
- The Annual Plan is structured in four categories: Core Projects/Activities, Quarterly Reporting, Additional Projects and Initiatives.
- Progress towards achievement of the Annual Plan will be reported quarterly to the Board.

**D/S/M/WBE INFORMATION:**

- Not Applicable

**ADDITIONAL INFORMATION:**

- Funding for the resources necessary to execute the Annual Plan is included in the Airport's FY 2026 budget.
- When conducting assessments, Audit Services uses various methodologies to obtain sufficient, appropriate evidence that provides a reasonable basis for its findings and conclusions based on the audit objectives and that reduces audit risk to an acceptable low level. These methodologies typically include direct observations, interviews and other inquiries, and document and record reviews.
- The Board of Directors, through the Finance, Audit, and IT Committee, oversees the Department of Audit Services.

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** FY26 Annual Plan

---

**Approvals**

Aaron Munoz, Director - Audit Services  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

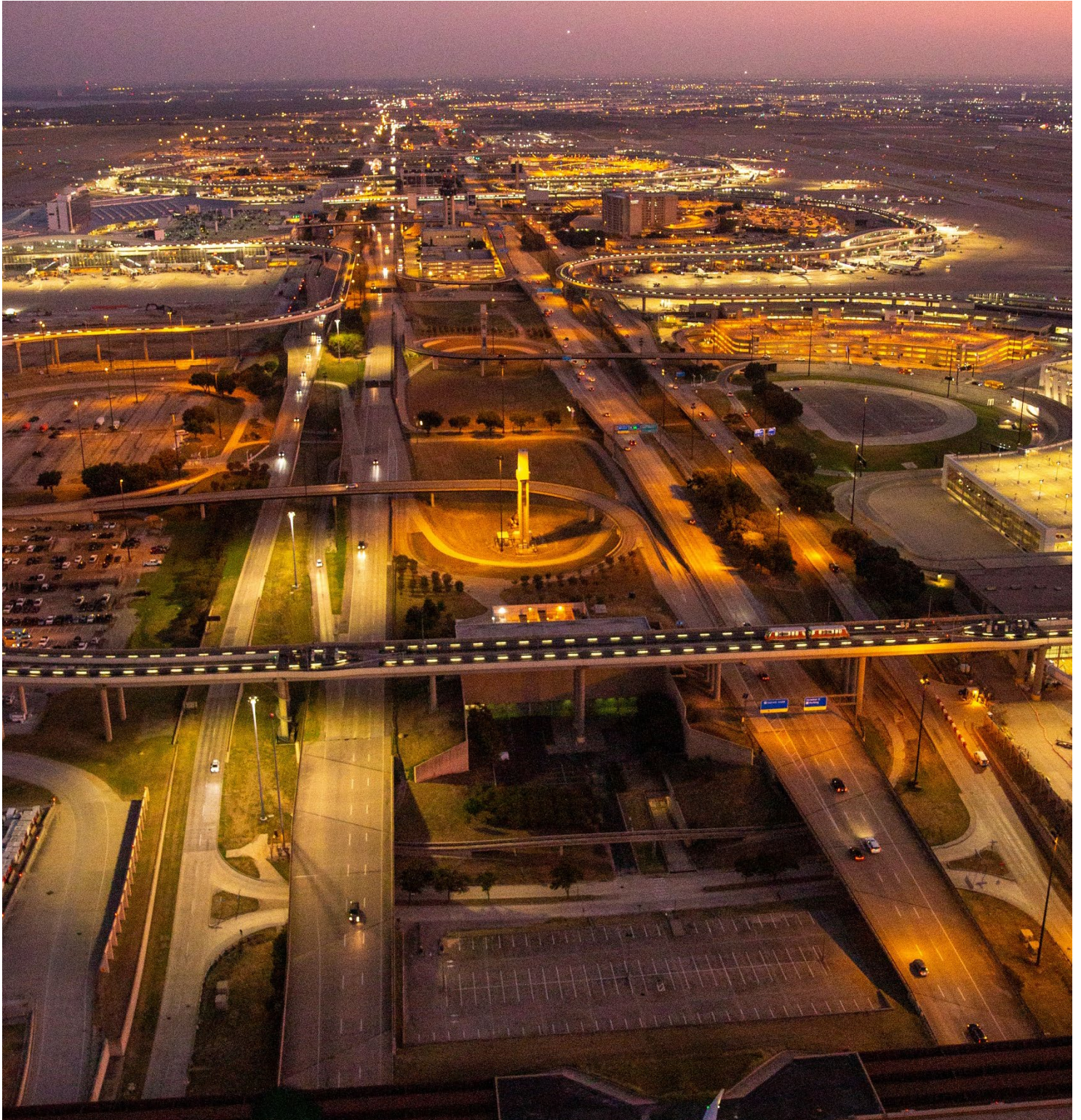
Approved - 8/19/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -



# Audit Services' Annual Plan



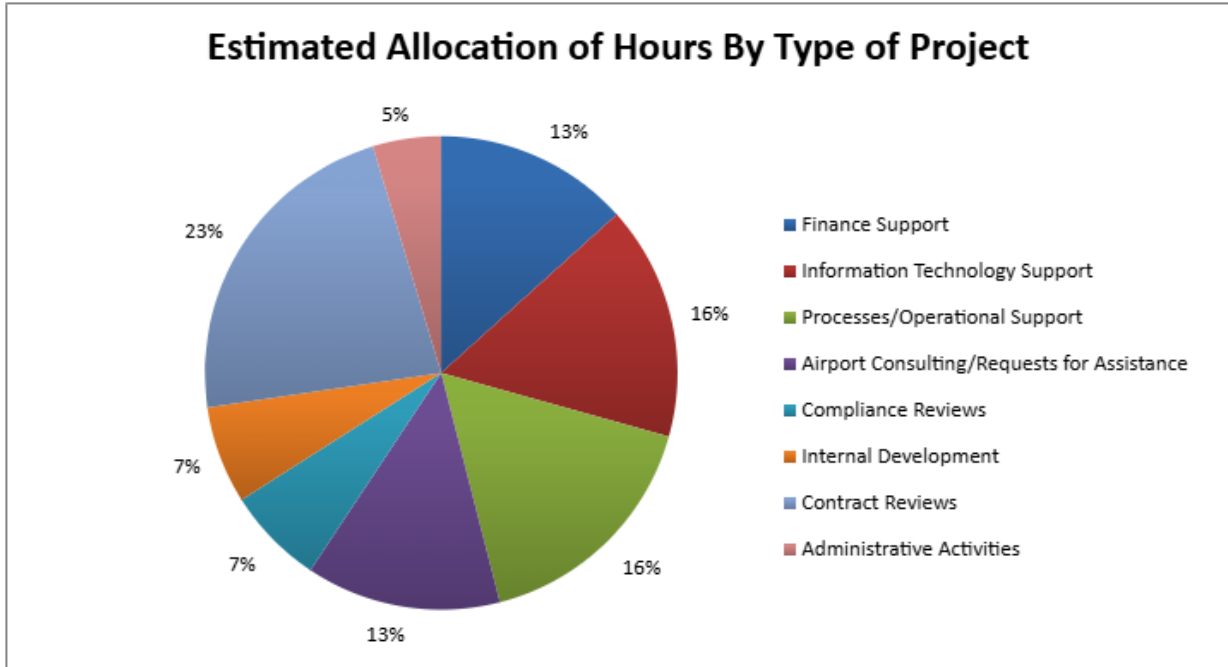
Fiscal Year 2026





## FY 2026 ANNUAL PLAN OVERVIEW

Audit Services has developed our FY 2026 annual plan based on the results of our annual risk discussions. During our risk discussions, we solicited input from and held meetings with the Airport Board of Directors, as well as executive and senior staff. We reviewed management's strategic plan, considered processes and responsibilities, and examined applicable laws and regulations. We worked closely with Risk Management, utilizing the identified high-risk areas obtained during their Enterprise Risk Management (ERM) workshops. Using this information helped to ensure a common focus was held in the development of this plan. Consequently, we believe the proposed annual plan provides balanced coverage of the risks identified during the ERM workshops. The chart below shows the estimated allocation of hours by type of project.



We have grouped the annual plan details on the following pages into four categories: core projects, quarterly reporting, additional projects, and initiatives.

**Core projects** include projects we perform every year—such as audits of investment controls and compliance, reviews of ethics matters, and board member and management consulting—as well as specifically identified projects we plan to complete during FY 2026.

**Quarterly reporting** communicates the results of our continuous assessments and reviews of high-risk or critical activity areas, as identified from our annual risk assessment. Audit Services established an ongoing assessment and review of contract activities (construction and other), procurement processes, and IT controls and operations in FY 2023. We have observed benefits to airport operations and compliance activities based on these project results, and we plan to continue ongoing assessment and review activities for FY 2026. We also plan to include a new quarterly reporting assessment activity of concessions revenue based on our recently developed analytic tools. We will update the Board Finance, Audit, and IT Committee quarterly on our work.

**Additional projects** are selected from areas such as revenue agreements (concessions) and ground transportation charges. The number of additional projects completed will depend on the remaining hours available.

# **FY 2026 ANNUAL PLAN DETAIL**

Initiatives are non-audit projects that assist the organization or increase the efficiency and effectiveness of the Department of Audit Services.

## **CORE PROJECTS/ACTIVITIES**

### **1. Investment Controls and Compliance**

This is an annually required activity for Audit Services. As of June 30, 2025, the Airport held approximately \$2.4 billion in investments. We will determine whether controls over investments were adequate and whether staff complied with the Public Funds Investment Act and the Airport's investment policies.

### **2. Implementation of Cyber Security Improvement Road Map**

During FY 2024, Information Technology Services (ITS) contracted with Deloitte Transactions and Business Analytics LLP (Deloitte) to conduct a Cyber Capability Maturity Assessment (CCMA), using the Center for Internet Security's 18 Critical Security Controls as a framework. Additionally, as part of the assessment, Deloitte provided recommendations and developed a plan to improve the Airport's cyber maturity level and a three-year roadmap for cyber-related improvements.

During FY 2025, Audit Services utilized the information generated from the roadmap to follow along with ITS in the initial implementation of the cyber-related recommendations. In addition to providing feedback, we validated each implementation and reported on the recommendation status to the Board. As of June 30, 2025, the ITS department successfully implemented 12 of the 25 recommendations and 10 recommendations were in process. Audit Services plans to continue following along and assisting ITS through the implementation of the remaining recommendations while providing control reviews and suggestions for implementation in real time. These efforts and overall progress towards implementation will be reported to the Board biannually to ensure full awareness of the progress.

### **3. Airport Asset Tracking System (Hexagon System)**

The Airport's Energy, Transportation and Asset Management department (ETAM) utilizes the Hexagon system to manage assets across the entire lifecycle—from acquisition through to disposal. It includes tools for inventory control and asset tracking, work order management, preventive maintenance scheduling, labor cost tracking, and resource optimization. Proper functionality of the system is crucial to the overall operations of the Airport. To assess the system's functionality, Audit Services will review the software's usage by both ETAM and the contractors tasked with updating the information within it.

## **FY 2026 ANNUAL PLAN DETAIL**

The assessment of Hexagon will include verifying that selected assets in Hexagon can be physically located and verifying whether selected assets in the field are properly recorded in Hexagon. We will evaluate selected system controls to ensure appropriate access and segregation of duties. Additionally, for selected assets, we will determine whether the preventive maintenance work orders in Hexagon adequately reflect the maintenance requirements per the OEM manual and whether work orders completed in the system were properly documented. For assets identified in the field, we will assess their condition and whether they were adequately maintained.

### **4. Business Travel and Expenditures**

Within Board policy FS.001.22 “Business Travel and Expenses,” the Airport has established policies and procedures governing the approval and payment of travel-related and business expenses by Board employees and other authorized individuals. Our travel expense audit will examine travel and related business costs to ensure accuracy and compliance with Board policy.

### **5. Contract Reviews (Contract Renewals, Marketplace Purchase Reviews)**

In addition to our quarterly memo on contract assessments, Audit Services will be continuing regular reviews of specific contract activities. For example, we will be reviewing IT contracts from the past several fiscal years to assess the implementation status of procured items (i.e., software, hardware, and services). We will also review purchases made utilizing the Airport’s newly established marketplace within the Oracle Fusion system for reasonableness.

### **6. American Airlines Reimbursements**

The Airport and American Airlines periodically identify and agree upon capital improvement projects that may be designed and constructed by American Airlines and reimbursed by the Airport. This arrangement is governed by a Master Reimbursement Agreement between the Airport and American Airlines. Over the last two years, American Airlines has completed, or is in the process of completing, approximately \$344 million worth of projects on behalf of the Airport under the Master Reimbursement Agreement. For example, Addendum #25 established a capital improvement not-to-exceed amount of \$14,320,642 for American Airlines to modernize Terminal E Satellite Conveyances.

Sharing the management of these capital improvement projects enhances the partnership with American Airlines and generally results in faster project completions with less disruption to American’s operations. Audit Services will review the terms of the Master Reimbursement Agreement and selected Addendums to assess completeness of deliverables, compliance with Airport policies, and determine whether the current language is sufficient to protect the Airport’s interests. This effort will be coordinated with Aviation Real Estate, Legal, and Finance.

# **FY 2026 ANNUAL PLAN DETAIL**

## **7. Cashless Parking Controls**

On February 1, 2025, the Airport transitioned to cashless payments at its exit plazas, meaning cash is no longer accepted for parking fees. Instead, travelers use Toll Tags, credit/debit cards, and contactless payment methods such as Apple Pay and Google Pay. While these forms of payment were previously accepted by the Airport before the transition, there were several changes in operations and management that occurred to ensure an easy transition to the new method of transacting with our customers. Audit Services will assess the changes in operations to determine whether proper operating controls have been established within the system.

## **8. IT Procurement Reviews**

For the past two years, at the request of the Board of Directors, Audit Services has been reviewing the ITS implementation of procured items (e.g., software, hardware, services). Reports on our results are provided twice a year to the Board, with summaries of our assessments included. We will continue to perform these reviews and provide the results biannually to the Board.

## **9. Ethics Matters**

Audit Services administers the DFW Employee Ethics Line and, along with the Executive Vice President of Administration and the Airport's General Counsel, reviews the reports received. Audit Services will investigate allegations of unethical business activities and advise employees regarding the Airport's *Code of Business Ethics*.

## **10. Board of Directors Consulting**

We will review and follow up on the monthly Board meeting agenda items, attend the Board and committee meetings, and respond to Board Members' requests for information and special projects. We will also follow up on open audit recommendations and prepare quarterly Audit Updates.

## **11. Management Consulting**

We will respond to requests for assistance from the Chief Executive Officer, his executives, and the Airport's General Counsel. Examples of previous consulting services and other projects performed include advising management with respect to internal control, security, and policy matters, and reviewing proposed contracting actions and documents.

## **QUARTERLY REPORTING**

### **1. Procurement and Materials Management**

Audit Services has worked with the Procurement and Materials Management (PMM) department for the past few fiscal years, reviewing procurement card processes and transactions and identifying recommendations to enhance controls. Together, both departments were not only able to identify instances of non-compliance but also identify ways to proactively address the core causes of these instances.

# **FY 2026 ANNUAL PLAN DETAIL**

PMM plays a crucial role in the operations of the Airport as a whole. Their involvement stretches from procurement solicitations to invoice validation and the facilitation of payments across all Airport departments. Because of the extent of PMM's involvement in Airport operations and the benefits of proactively identifying improvement opportunities with PMM, for fiscal year 2026, Audit Services will continue its review of other procurement controls and processes. The goal of these reviews will be to identify inefficiencies or control issues within operations and provide proactive recommendations to help further develop well-functioning processes. Audit Services will report quarterly on our activities to the Board.

## **2. Contract Assessments**

Audit Services will continue reviewing the Airport's awarded contracts. To achieve our goal of continuous review in these areas, we have implemented procedures for assessing contracts of all types: construction, services, materials, goods, and equipment. We include contracts in our reviews based on the utilization of risk tools based on contract type, funding, oversight, and previous reviews of specific contractors.

The goal of our continuous contract reviews is to assist the Airport in identifying and addressing systemic issues that are hindering the efficiency and effectiveness of its operations. We have seen good results from prior assessments in the past fiscal years and are hopeful that these results will continue. Audit Services will report quarterly to the Board on the results of their activities.

## **3. IT Controls and Process Consulting Assistance**

Audit Services will continue providing periodic consulting assistance to ITS, related to IT controls and processes. Significant consulting assistance may be agreed upon by the Vice President of ITS and the Director of Audit Services. Our ITS consulting and assistance activities cover a range of IT control and process areas of varying scopes and durations on an ongoing basis. We will keep the Board informed quarterly on the results of our control assessments, discussions with ITS management on those control assessments, and the results of implemented actions taken by ITS to address risk and control issues that may be identified.

## **4. Concessions Revenue Analytical Review**

Historically, Audit Services has performed individual audits of our lease agreements with specific Concessionaires. While these audits have proven to be beneficial to the Airport in ensuring compliance with the agreements, the extent to which Audit Services can review over 1167 current lease agreements is limited. During fiscal year 2025, we internally set a goal of determining a way to extend our reach and narrow the focus of our audits that would assist in more efficient and effective compliance assessments. Our work towards this goal resulted in the development of specific analytic tools to monitor all Concessionaire revenue and identify outliers that would trigger reviews of specific Concessionaires and specific revenue streams.

For fiscal year 2026, Audit Services will initiate a quarterly memo on the results of this analytical tool. We will also provide the results of any assessments performed based on these results.

# FY 2026 ANNUAL PLAN DETAIL

## **ADDITIONAL PROJECTS**

### **1. Revenue Agreements and Ground Transportation Charges**

In addition to our quarterly memo on concessions revenue analytics, Audit Services still plans to perform individual concessions lease agreement audits. During revenue agreement audits, we determine whether concessionaires and others accurately reported revenues and computed and paid fees due and complied with other selected contract provisions. This category provides for auditing entities such as food and beverage concessionaires, retail concessionaires, passenger amenity providers, rental car agencies, and hotels. We may also audit ground transportation and parking providers operating at the Airport.

### **2. Employee Overtime**

The Airport included approximately \$13.5 million for employee overtime and related taxes in its FY 2026 budget. We will determine whether the controls over paid overtime were adequate; we will also analyze the distribution of overtime among employees in various work groups, and the factors contributing to the need for overtime.

## **INITIATIVES**

### **1. Perform Annual Internal Quality Assurance Improvement Program Assessment**

Quality in internal auditing is guided by both an obligation to meet customer expectations and professional responsibilities inherent in conforming to the *International Standards for the Professional Practice of Internal Auditing*. During fiscal year 2023, Audit Services established procedures for our internal Quality Assurance Improvement Program (QAIP) that will draw conclusions regarding the quality of our activities and lead to internal recommendations for appropriate improvements.

For fiscal year 2025, Audit Services will provide the results of our QAIP to the Board in our fourth quarter audit update. The results of the assessment will provide our compliance with the standards and set a plan of action for any areas of non-compliance identified. For fiscal year 2026, we will again review our conformance with required standards and provide the Board with a follow-up report on how we addressed any non-compliance issues identified from the 2025 assessment.

### **2. Artificial Intelligence Assessment for Contract Review**

Audit Services recognizes the potential of emerging technologies such as artificial intelligence (AI) to enhance our audit procedures and increase efficiency. As the Airport continues its digital transformation journey, it is important to evaluate how AI can be leveraged to support contract reviews and enhance oversight. This initiative will focus on researching the capabilities and potential applications of AI in reviewing contracts for audit purposes. By exploring available AI tools and assessing their effectiveness in analyzing contract language, identifying inconsistencies, and verifying compliance with key terms, Audit Services aims to identify opportunities where AI can complement traditional audit work. Based on this research, Audit Services will determine whether pilot testing of AI solutions is feasible and develop recommendations for implementation, if appropriate.

## **FY 2026 ANNUAL PLAN DETAIL**

### **3. External Auditor Assistance**

Audit Services aids the Airport's external audit firm (currently Plante and Moran, PLLC) with the annual audit of the Airport's financial statements. Assisting the external auditors reduces outside audit fees and facilitates a smooth workflow. We typically assist the external audit firms in areas such as IT general controls over financial reporting, accounts payable, operating expenses, revenue, accounts receivable, Passenger Facility Charges, and airline rates and charges. We also coordinate the external audit of the Airport's employee pension plans and the Single Audit of federal financial assistance.

### **4. Create Systems/Queries User Guide**

Over the years, audit staff have learned to use many Airport systems to create and run various reports and queries to support their audits and investigations. Others refer to these staff members when they need to run similar reports and queries. This initiative will document the steps to run these reports and queries and will consolidate that knowledge into a user guide that will be centrally maintained and accessible

### **5. Update the Risk Assessment for FY 2026**

We will update our airport-wide risk assessment by reviewing departments' business objectives, major revenue and expense items, applicable laws and regulations, information systems, risk perceptions, and other factors. We will consider the risk assessment as we develop our annual plan for FY 2027.

Audit Services will continue to work with Risk Management to develop collaborative processes to address the airport's concerns/needs through our risk identification activities and individual work plans.

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Competitive Bidding and Delegated Authority

**Department:** Procurement and Materials Management

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board does hereby approve: (i) an increase in the threshold at which contracts must be procured using competitive sealed bids or competitive sealed proposals from more than \$50,000 to more than \$100,000; (ii) an increase in the Chief Executive Officer's (CEO) delegated contracting/expenditure authority from \$50,000 to \$100,000; (iii) an increase from \$50,000 to \$100,000 in the CEO's authority to approve existing contract increases/decreases for public works contracts that are subject to the competitive procurement requirements of Texas Local Government Code Chapter 252; (iv) an increase from \$50,000 to \$100,000 in the CEO's authority to approve existing contract increases/decreases for professional services contracts; and (v) in awarding contracts pursuant to Chapter 252 between \$3000 and \$100,000, staff will contact at least two Historically Under-utilized Businesses as required by law and two Minority/Women-owned Businesses .

---

**BACKGROUND:**

- Pursuant to Board Resolution 94-01-359, as amended by Board Resolution 2000-07-243, 2007-11-306 and 2013-12-342, the Board delegated contracting/expenditure authority up to \$50,000 to the CEO. In addition, under state law, the Board has generally been required to competitively bid contracts for more than \$50,000.
- During the last Legislative session, the Legislature amended Local Government Code Chapter 252 to increase the threshold at which contracts must be procured using competitive sealed bids or competitive sealed proposals from \$50,000 to \$100,000.
- This action raises the threshold at which biddable contracts must be competitively bid from \$50,000 to \$100,000.
- This action also increases the CEO's delegated contracting/expenditure authority from \$50,000 to \$100,000.
- Additionally, it increases the CEO's approval authority for existing contract increases/decreases (by change order, amendment, modification or otherwise) from \$50,000 to \$100,000 for public works contracts.
- This action does NOT increase the CEO's approval authority for existing contract increases/decreases (by change order, amendment, modification or otherwise) from the previously approved \$50,000 amount for non-public works contracts.

**D/S/M/WBE INFORMATION:**

- Not Applicable

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** None

---

**Approvals**

Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025

Competitive Bidding and Delegated Authority

Official Board Action - Action

Resolution No.:





**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

---

**Subject:** Electronic Cooperative Marketplace Catalog System

**Department:** Procurement and Materials Management

**Amount:** \$7,500,000

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute purchases not to exceed \$100,000 individually, though the Electronic Cooperative Marketplace (ECM), DFW Marketplace, for goods and services, up to a total of \$7,500,000, for fiscal year 2026; and the Chief Executive Officer or designee is authorized to execute immediately upon approval.

---

**BACKGROUND:**

- The ECM platform allows users to comparison shop and streamline orders in an efficient manner with contracts competitively solicited by purchasing cooperative organizations.
- This platform will eliminate many Procurement Card transactions, which will enhance procurement compliance, enhance efficiency and reduce audit points.
- It will also allow staff to procure items in an Amazon-like system without having to involve procurement staff.
- No single purchase will exceed \$100,000. Individual purchases over \$100,000 will continue to be submitted to the Board for approval and will not count against the annual limit.

**D/S/M/WBE INFORMATION:**

- Not Applicable

**ADDITIONAL INFORMATION:**

- On May 1, 2025, by Resolution No. 2025-06-135, the Airport awarded contract no. PA1790, for Electronic Solicitation Platform, to EUNA Solutions of Chicago, Illinois

---

Fund	Project Number	External Funding Source
Various		

---

**Attachments:** None

---

**Approvals**

Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

---

**Subject:** Contractor/Vendor Performance Evaluation Program and Policy

**Department:** Procurement and Materials Management

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve the attached Vendor Performance Evaluation Policy and for the Vice President of Procurement and Materials Management (PMM) to administer the program.

---

**BACKGROUND:**

- The purpose of this program is to enable the Airport to evaluate vendor performance, communicate that performance with contractors, and help ensure qualified contractors are awarded future contracts.
- Contractors will be evaluated by three separate departments: the department responsible for the contract, PMM, and Business Diversity and Development.
- Contractors will be evaluated at the end of the contract and potentially in the middle of the contract depending on the length of the contract. This program will be initially utilized for design and construction contracts and then rolled out to other types of contracts over time.
- Results will be shared with the contractor and results may be appealed to the Vice President of PMM, who will have final decision authority.
- Contractors with substandard performance ratings may be debarred for a period of up to two years. Debarred contractors will be reported to the Board of Directors on a quarterly basis as an exhibit in the Quarterly Financial Report.

**D/S/M/WBE INFORMATION:**

- Not Applicable

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** Board of Directors Policy - Vendor Performance Evaluation

---

**Approvals**

Ladonna Key, Assistant Vice President - Procurement and Materials Management

Approved - 8/20/2025

Tamela Burks Lee, Vice President - Business Diversity and Development

Approved - 8/21/2025

Abel Palacios, Vice President - Finance

Approved - 8/21/2025

Elaine Rodriguez, General Counsel - Legal

Approved - 8/21/2025

Christopher McLaughlin, Chief Executive Officer

New -

## 1. OVERVIEW

This policy establishes a vendor performance evaluation system that allows Board employees to consistently and impartially document a vendor's performance, communicate that performance with the vendor, and when performance is unsatisfactory, allows the Board to debar a vendor for a period of up to two years. The federal government and the State of Texas have a vendor performance evaluation system that includes a debarment option.

## 2. POLICY

It is in the Board's best interest to provide a consistent, quantifiable, and objective vendor performance evaluation system that consistently and impartially documents a vendor's performance, communicates that performance with the vendor, and when performance is unsatisfactory, allows the Board to debar a vendor for a period of up to two years. If debarred a company or individual may not (1) be allowed to retain a contract that has been awarded before debarment; (2) provide goods or services to DFW either directly or indirectly; or (3) either directly or through an intermediary, bill to or receive payment from DFW on or after the effective date of the debarment.

Debarment can be applied to companies whose performance has been determined to be unsatisfactory with respect to (1) the specifications/scope of work/other obligations in the contract, (2) contract practices from a PMM standpoint, and/or (3) D/S/M/WBE requirements. Also and without limiting the foregoing, a company may be debarred for one or more of the following: (1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performance of a contract or subcontract; (2) violation of law relating to the submission of offers; (3) commission of any offense indicating a lack of integrity or honesty that affects the present responsibility of a contractor or subcontractor; (4) any reason permitted pursuant to applicable state or federal laws. If a debarred vendor submits a bid or proposal for a future Board solicitation during the debarment period, the VP of PMM may find that vendor "not responsible" and reject that vendor's bid/proposal.

## 3. KEY PROCEDURES

Management shall perform the following:

1. Develop a systematic approach to vendor performance evaluation.
2. Establish clear criteria for determining satisfactory and unsatisfactory vendor performance based on criteria mentioned in the policy statement.
3. Communicate the results of the evaluation to the vendor.
4. Allow 10 business days for the vendor to appeal an unsatisfactory performance evaluation to the VP of PMM.
5. The VP of PMM will review the appeals and have the final authority to decide if debarment is appropriate.
6. Notify the Board of Directors if a vendor is debarred.
7. PMM shall review bids, proposals, or statements of qualification to ensure no debarred company is considered for prime contracting or subcontracting through a third-party prime contractor during the debarment period.

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Delegation of Authority - Vehicle Procurements for Fiscal Year 2026

**Department:** Procurement and Materials Management

**Amount:** \$11,500,000

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to hereby delegate authority to the Chief Executive Officer or designee to approve new and replacement Vehicle Procurements up to \$11,500,000, for Fiscal Year 2026.

---

**BACKGROUND:**

- Delegates authority to the CEO or designee to select and purchase approximately 84 Airport Fleet vehicles.
  - Purchases will be made through authorized cooperative agreements and will not exceed \$11,500,000 for fiscal year 2026.
  - When the cumulative total of vehicle purchases exceeds \$11,500,000, individual requests to increase the designated amount will be brought to the Board.
  - List of new and replacement vehicle types planned, including but not limited to:
    - Pickups (1/2 ton or lighter)
    - Heavy-duty pickups (3/4–1.5 ton)
    - Sedans
    - Police Vehicles
    - Vans
    - Ambulances
- Delegating this authority will allow for flexibility in placing orders in accordance with manufacturers' build cycles.

**D/S/M/WBE INFORMATION:**

- Not Applicable

**ADDITIONAL INFORMATION:**

- Department staff will provide a list of procured vehicles to Internal Audit on a quarterly basis.

---

Fund	Project Number	External Funding Source
Various		

---

**Attachments:** None

---

**Approvals**

Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Accenture Consulting Services

**Department:** Human Resources

**Amount:** \$970,000

**Revised Amount:** \$11,576,244

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase and extend contract no. PA1059, for Accenture Consulting Services - HRIS Implementation with Accenture LLC, of Austin, Texas, in an amount not to exceed \$970,000, for a revised not to exceed contract amount of \$11,576,244, with a revised contract completion date of October 1, 2026; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- Major updates in Workday functionality impacting timekeeping and absence requires DFW to delay the go live date for the most significant modules in Phase 2 of the Workday Project. This delay will require Accenture support for six additional months.
- Accenture will provide implementation and configuration support to DFW HRIS team related to non-employee Learning Management System that hosts mandatory training for employees of concessionaires, contractors, and third party vendors (ie janitorial employees).
- Additionally, Accenture will write a unique application to support some unique scheduling practices across the various DFW departments.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- No M/WBE goal determined. (Limited Availability)

**ADDITIONAL INFORMATION:**

- On September 7, 2023, by Resolution No. 2023-09-241, the Airport awarded contract no. PA1059, Accenture Consulting Services to Accenture, LLC of Austin, Texas.

---

<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
DFW Capital Acct	2711601	

---

**Attachments:** None

---

**Approvals**

Cyril Puthoff, Vice President - Human Resources  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

Accenture Consulting Services

Official Board Action - Consent

Resolution No.:

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** ITS Supplemental Staffing Support

**Department:** Human Resources

**Amount:** \$1,000,000

**Revised Amount:** \$1,759,500

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase to contract number, PA1187, for ITS Supplemental Staffing Support, with BGSF Professional, LLC of Plano, Texas in an amount not to exceed \$1,000,000 for a revised not to exceed contract amount of \$1,759,500, with a revised contract completion date of April 1, 2026; and that the Chief Executive Officer or designee

---

**BACKGROUND:**

- BGSF provides additional labor support such as project managers, integration developers, and configuration support for complex systems such as Oracle, Workday, etc.
- This action adds additional capacity in support of the current Workday project and provides capacity for future projects.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- No M/WBE goal determined. (Limited Availability)

**ADDITIONAL INFORMATION:**

- On November 2, 2023, by Resolution No. 2023-11-292, the Airport awarded contract no. PA1187, for Workday HCM Implementation Support to BGSF Professional, LLC of Plano, Texas.

---

Fund	Project Number	External Funding Source
DFW Capital Acct	2711601	

---

**Attachments:** None

---

**Approvals**

Cyril Puthoff, Vice President - Human Resources  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Distributed Device Monitoring System

**Department:** Information Technology Services

**Amount:** \$638,734

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1846, for Distributed Device Monitoring System with Presidio Networked Solutions Group, LLC of Irving, Texas, in an amount not to exceed \$638,734, for the five-year term of the contract, with a start date of September 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- A partially funded government cybersecurity grant with an estimated \$246,400 of project costs.
- Allows replacement of network hardware that is nearing the end of its life and represents a security risk.
- Facilitates monitoring of Internet of Things (IoT) and Operational Technology (OT) to improve the airport's security posture, drive regulatory compliance, and minimize risks.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 11%.
- Presidio Networked Solutions Group, LLC has submitted good faith effort documentation and is responsive to the M/WBE Program requirements.

**ADDITIONAL INFORMATION:**

- This contract will be made through DIR contract no. DIR-CPO-4859, which is available to local Government agencies and was approved by Resolution No. 97-01-24, dated January 9, 1997.

---

Fund	Project Number	External Funding Source
Operating Fund		2024 DFW Airport Cybersecurity Grant #5114601

---

**Attachments:** None

---

**Approvals**

Michael Youngs, Vice President - Information Technology Services  
Ladonna Key, Assistant Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -



**Concessions and Commercial Development Committee Meeting**  
**Tuesday, September 2, 2025**  
**1:05 PM**  
**AGENDA**

1. Approve Minutes of the Concessions and Commercial Development Meeting of August 5, 2025.

**CONCESSIONS AND COMMERCIAL DEVELOPMENT COMMITTEE**

**Consent Items for Consideration**

John Brookby	C-1.	Approve expenditures by the Public Facilities Improvement Corporation Board for the Second Asset Management Agreement renewal term and Asset Management fee expenses for the Hyatt Place DFW Airport Hotel in an amount not to exceed \$302,454
--------------	------	---

**Action Items for Consideration**

Zenola Campbell	C-2.	Approve to amend Lease Number 010964 with TFP1, LLC dba Cake Bar/Kate Weiser Chocolate/Counter Culture Coffee.
Zenola Campbell	C-3.	Approve to amend Lease Number 010964 with TFP1, LLC dba Trinity Groves.
Zenola Campbell	C-4.	Approve to amend Lease Number 011491 with Duty Free Americas DFW Kids, LLC dba Toys R Us.
Zenola Campbell	C-5.	Approve to amend Lease Numbers 009394 dba Michael Kors and Kate Spade, 009395 dba Mont Blanc, and 009396 dba Coach with Duty Free Americas Dallas, LLC.
Zenola Campbell	C-6.	Approve to amend Lease Number 009986 with Coca-Cola Southwest Beverages LLC, dba Coca Cola.
Zenola Campbell	C-7.	Approve to amend Concessions Lease Agreement with JCDecaux Airport Dallas Fort Worth, LLC dba JCDecaux.
Zenola Campbell	C-8.	Approve to amend Lease Number 009985 with Compass Group USA, Inc. dba Canteen Vending.
Zenola Campbell	C-9.	Approve to amend Lease Numbers 010911, 010913, and 010914, with Lenlyn Ltd. dba ICE Currency Exchange.
Zenola Campbell	C-10.	Approve to amend Lease Number 010309 with Team Retail JV/Dallas a Texas GP dba Cowboys Pro Shop.
Zenola Campbell	C-11.	Approve to amend Lease Number 010371 with SSP America DFW, LLC, dba Flying Saucer Mezzanine.
Zenola Campbell	C-12.	Approve to extend the term of Terminal D South locations
Zenola Campbell	C-13.	Approve to extend the term of Concessions Lease Agreements.
John Brookby	C-14.	Approve expenditures by the Public Facilities Improvement Corporation Board for the Second Hotel Management Agreement Renewal Term and Hotel Management Fee Expenses for the Hyatt Place DFW Airport Hotel in an amount not to exceed \$2,822,907

**Discussion Items**

- C-15. Approve to enter into a Permit with Premium Port Dallas Fort Worth LLC.

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Asset Management Agreement Renewal Term for Hyatt Place DFW Airport Hotel

**Department:** Commercial Development

**Amount:** \$302,454

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve expenditures by the Public Facilities Improvement Corporation Board for the Second Asset Management Agreement renewal term and Asset Management fee expenses for the Hyatt Place DFW Airport Hotel in an amount not to exceed \$302,454

---

**BACKGROUND:**

- Woodbine Development I, LTD (Woodbine) is the asset manager of the Hyatt Place DFW Airport Hotel (HPDFW) under the terms of the current Asset Management Agreement (AMA).
- The AMA contains an initial term of five years plus two five-year renewal terms. The first renewal term expires January 26, 2026 and Woodbine elected to renew. Woodbine has the right and option, in its discretion, to renew.
- This action will provide for the continued asset management of the HPDFW by Woodbine through January 26, 2031.
- The contract value for the renewal term is an amount not to exceed (NTE) \$302,454 based on 0.75% of the Gross Revenue projection as calculated by the hotel consulting firm.
- On July 29, 2025, the Public Facilities Improvement Corporation Board approved the Asset Management Agreement renewal term and fee expenses for the HPDFW.

**D/S/M/WBE INFORMATION:**

- Not Applicable.

**ADDITIONAL INFORMATION:**

---

<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
PFIC		

---

**Attachments:** None

---

**Approvals**

John Brookby, Vice President - Commercial Development  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/19/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Concession Lease Amendment - TFP1, LLC

**Department:** Concessions

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to amend Lease Number 010964 with TFP1, LLC dba Cake Bar/Kate Weiser Chocolate/Counter Culture Coffee.

---

**BACKGROUND:**

- Concessionaire shall re-concept the Cake Bar/Kate Weiser Chocolate/Counter Culture Coffee in Terminal D, Gate D4 to a Starbucks.
- The Percentage Rent for this location will be set to 12% for food and Non-Alcoholic Beverages, and 14% for Coffee.
- All other terms and conditions of said lease shall remain in effect.
- This action supports the Board's Concessions Policy, 1.3.2 Providing and Improving the Shopping, Dining, and Service Experience at DFW International Airport.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments will continue to apply to the lease term.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** None

---

**Approvals**

Zenola Campbell, Vice President - Concessions  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Concessions Lease Amendment - TFP1, LLC

**Department:** Concessions

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to amend Lease Number 010964 with TFP1, LLC dba Trinity Groves.

---

**BACKGROUND:**

- The percent rent shall be reset to the amended term of 9% upon the completion of Phase 1B of the terminal D and F connection. This will allow for the flow of passenger traffic from the new Terminal F to the lower gates of Terminal D where these concepts are located.
- Pursuant to Board authorization, TFP1, LLC's percentage rent shall be amended to 9% across all categories except for alcohol, which will remain at 18% for all existing locations. This will exclude Cake Bar/Kate Weiser Chocolate/Counter Culture Coffee.
- All other terms and conditions of said lease shall remain in effect.
- This action supports the Board's Concessions Policy, 1.3.2 Providing and Improving the Shopping, Dining, and Service Experience at DFW International Airport.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments will continue to apply to the lease term.

**ADDITIONAL INFORMATION:**

---

<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
-------------	-----------------------	--------------------------------

---

**Attachments:** None

---

**Approvals**

Zenola Campbell, Vice President - Concessions  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Concessions Lease Amendment - Duty Free Americas DFW Kids, LLC

**Department:** Concessions

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to amend Lease Number 011491 with Duty Free Americas DFW Kids, LLC dba Toys R Us.

---

**BACKGROUND:**

- Lease Number 011491 Duty Free Americas Kids, LLC Terminal A dba Toys R Us shall be amended to re-concept to M&M Store, Terminal A, Gate 28, A-2-097F-A01.
- The term of the Lease shall be extended for an additional two (2) years, from November 16, 2030, to November 16, 2032.
- Concessionaire shall comply with all close-out processes and BDD requirements.
- This action supports the Board's Concessions Policy, 1.3.2 Providing and Improving the Shopping, Dining, and Service Experience at DFW International Airport.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments will continue to apply to the location reconcept and lease term extension.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** None

---

**Approvals**

Zenola Campbell, Vice President - Concessions  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

**Subject:** Concessions Lease Amendment - Duty Free Americas Dallas, LLC

**Department:** Concessions

**Amount:**

**Revised Amount:**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to amend Lease Numbers 009394 dba Michael Kors and Kate Spade, 009395 dba Mont Blanc, and 009396 dba Coach with Duty Free Americas Dallas, LLC.

**BACKGROUND:**

- Lease Number 009394 Duty Free Americas Dallas LLC, Terminal D, Gate D27 dba Michael Kors and Kate Spade, shall be amended to re-concept to M&M Store and Hershey's, Terminal D, at Gate 27, D-2-NV102.
  - The term of the Lease shall be extended for an additional three (3) years, from April 30, 2029 to November 16, 2032.
- Lease Number 009395 Duty Free Americas Dallas LLC, Terminal D, Gate D24 dba Mont Blanc, shall be amended to re-concept to LE LABO, Terminal D, at Gate 24, D-2-NC126.
  - The term of the Lease shall be extended for an additional three (3) years, from April 30, 2029 to November 16, 2032.
- Lease Number 009396 Duty Free Americas Dallas LLC, Terminal D, Gate D24 dba Coach, shall be amended to re-concept to Victoria's Secret, Terminal D, at Gate 24, D-2-NC129.
  - The term of the Lease shall be extended for an additional three (3) years, from April 30, 2029 to November 16, 2032.
- This action supports the Board's Concessions Policy, 1.3.2 Providing and Improving the Shopping, Dining, and Service Experience at DFW International Airport.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments will continue to apply to the respective location reconcept and lease term extension.

**ADDITIONAL INFORMATION:**

Fund	Project Number	External Funding Source
------	----------------	-------------------------

**Attachments:** None

**Approvals**

Zenola Campbell, Vice President - Concessions  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Concessions Agreement Extensions - Coca-Cola Southwest Beverages LLC

**Department:** Concessions

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to amend Lease Number 009986 with Coca-Cola Southwest Beverages LLC, dba Coca Cola.

---

**BACKGROUND:**

- To coincide with the completion of Terminal F, The Pouring Rights and Sponsorship agreement shall be extended by an additional three years.
  - The new expiration will be March 14, 2031.
- Effective April 1, 2028, Concessionaire shall have a semi-exclusive (85%) beverage pouring rights privilege. Privilege shall remain exclusive on all bottled water products.
- Concessionaire shall remain the sole provider of all bottled beverage vending, and be authorized to provide coffee vending on a non-exclusive basis.
- Concessionaire shall redevelop vending alcoves and refurbish existing amenity zones.
- All other terms and conditions of the lease shall remain in effect.
- The Chief Executive Officer has the authority to negotiate for the additional term, new maintenance and service standards, final vending, branding and total number of units as deemed necessary.
- This action supports the Board's Concessions Policy, 1.3.2 Providing and Improving the Shopping, Dining, and Service Experience at DFW International Airport.

**D/S/M/WBE INFORMATION:**

- The existing zero percent ACDBE goal and 30% M/WBE commitment will continue to apply to the lease term extension.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** None

---

**Approvals**

Zenola Campbell, Vice President - Concessions  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -



**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Concessions Lease Amendment - JCDecaux Airport Dallas Fort Worth, LLC

**Department:** Concessions

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to amend Concessions Lease Agreement with JCDecaux Airport Dallas Fort Worth, LLC dba JCDecaux.

---

**BACKGROUND:**

- This action extends Agreement Number 010068 an additional five (5) years from April 30, 2028 to April 30, 2033.
- This extension recognizes the concessionaire's anticipated \$7 million investment to add significant advertising assets to the Terminals A and C piers, as well as Terminal F.
- This action supports the Board's Concessions Policy to improve the shopping, dining and service experience at DFW International Airport.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments will continue to apply to the lease term extension.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** None

---

**Approvals**

Zenola Campbell, Vice President - Concessions  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Concessions Lease Amendment - Compass Group USA, Inc.

**Department:** Concessions

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to amend Lease Number 009985 with Compass Group USA, Inc. dba Canteen Vending.

---

**BACKGROUND:**

- To provide the continuation of the following snack vending services:
  - AmeriTex - 12 locations
  - Canteen - 92 locations
  - Farmer's Fridge - 11 locations
- This action extends Lease Number 009985 an additional five (5) years from February 28, 2026 to February 28, 2031.
- The Percentage Rent shall increase from 26% to 30%.
- The Percentage Rent for Farmer's Fridge transactions shall increase from 10% to 15%.
- All other lease terms and conditions of said Agreement shall remain in effect.
- The Chief Executive Officer has the authority to negotiate for the additional term, new maintenance and service standards, final vending, branding and total number of units as deemed necessary.
- This action supports the Board's Concessions Policy, 1.5. Term Limitation.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments will continue to apply to the lease term extension.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** None

---

**Approvals**

Zenola Campbell, Vice President - Concessions  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Concessions Lease Amendment - Lenlyn Ltd.

**Department:** Concessions

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to amend Lease Numbers 010911, 010913, and 010914, with Lenlyn Ltd. dba ICE Currency Exchange.

---

**BACKGROUND:**

- To provide the continuation of currency exchange services during the construction of the Terminals A and C Piers as well as Terminal F.
- This action extends Lease Numbers 010911, 010913 and 010914 an additional four (4) years from January 31, 2027 to January 31, 2031.
- Concessionaire agrees to relocate their International Arrivals kiosk approximately 50 ft. in order to accommodate the Arrivals FIS Security Checkpoint project.
- All other Lease terms and conditions of said Lease shall remain in effect.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments will continue to apply to the respective location lease term extensions.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** None

---

**Approvals**

Zenola Campbell, Vice President - Concessions  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Concessions Lease Amendment - Team Retail JV/Dallas, a Texas GP

**Department:** Concessions

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to amend Lease Number 010309 with Team Retail JV/Dallas a Texas GP dba Cowboys Pro Shop.

---

**BACKGROUND:**

- This action is a result of the Checkpoint expansion project.
- Lease Number 010309 with Team Retail J V / Dallas a Texas GP dba Dallas Cowboys Pro Shop located at Terminal D, Gate D21, Space ID Number D.2.SC126 shall be amended to relocate to the Terminal C Pier.
- Unamortized capital investments will be reimbursed in an amount not to exceed \$81,743.
- Concessionaire shall relocate into the Terminal C Pier. The term will be reset to 7 years.
- Concessionaire shall comply with all close-out processes and BDD requirements.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments will continue to apply to the lease term extension.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** None

---

**Approvals**

Zenola Campbell, Vice President - Concessions

Approved - 8/20/2025

Tamela Burks Lee, Vice President - Business Diversity and Development

Approved - 8/21/2025

Abel Palacios, Vice President - Finance

Approved - 8/21/2025

Elaine Rodriguez, General Counsel - Legal

Approved - 8/21/2025

Christopher McLaughlin, Chief Executive Officer

New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Concessions Lease Amendment - SSP America DFW, LLC

**Department:** Concessions

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to amend Lease Number 010371 with SSP America DFW, LLC, dba Flying Saucer Mezzanine.

---

**BACKGROUND:**

- This action is to support the accommodation for the Other Airlines Lounge (OAL) expansion.
- Pursuant to Board authorization, Lease Number 010371 dba Flying Saucer located at Terminal D, Gate D16 Mezzanine shall be terminated.
- Concessionaire shall comply with all close-out processes and BDD requirements.

**D/S/M/WBE INFORMATION:**

- All involuntary terminations involving a joint venture are subject to an approved dissolution agreement.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** None

---

**Approvals**

Zenola Campbell, Vice President - Concessions  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Concessions Lease Extensions - Terminal D South

**Department:** Concessions

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to extend the term of Terminal D South locations

---

**BACKGROUND:**

- Given the unknown traffic patterns at Terminal F, provide 2-year extensions for 10 locations in Terminal D, from Flying Saucer south (see attachment).
- Ensure sufficient concessions at the south end of D while Terminal F is in construction.
- This action supports the Board's Concessions Policy, 1.5 Term Limitation.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments for each respective location will continue to apply to the respective lease term extension.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** 8.19.25 BAR Edit

---

**Approvals**

Zenola Campbell, Vice President - Concessions  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

Company Name	Location	Agreement Number	Gate	Original Term	Term Extension
TFP1, LLC	Trinity Groves Kitchen, 360 West, Prep Kitchen, Trinity Groves Bar, Cake Bar / Kate Weiser Chocolate / Counter Coffee, Grab and Fly - Just Walk Out Powered by Amazon) <b>*Excludes Eatzi's</b>	010964	D01- D04	10 Years	2 Years
Blue Sky Dining, LLC	Applebee's	009697	D10	10 Years	2 Years
SSP America DFW, LLC	Flying Saucer <b>*Excludes Flying Saucer Mezzanine</b>	010377	D16	10 Years	2 Years
WDFG North America, LLC	The Wall Street Journal	009776	D08	7 Years	2 Years
SSP America D&B DFW, LLC	Banh Shop	010021	D10	7 Years	2 Years
Host/DFW AF LLC	Starbucks	010393	D10	7 Years	2 Years
Air Star - Java Star, LLC	Whataburger	009775	D12	7 Years	2 Years
LaTrelle's Galley, LP	Subway	010353	D12	7 Years	2 Years
HBF M2 Concepts JV, LLC	Chick-fil-A	010359	D17	7 Years	2 Years
Paradies Lagardere@ DFW Terminal D, LLC	7-Eleven	009988	D21	7 Years	2 Years

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Concessions Lease Agreement Extensions

**Department:** Concessions

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to extend the term of Concessions Lease Agreements.

---

**BACKGROUND:**

- To maintain industry standards and due to increased cost of construction, concessions annual terms by category for all new concessions location's term shall be adjusted as follows:
- Lounges (15 Years), Food and Beverage (12 Years), Retail (10 Years).
- This increase will also include locations which have opened within the past three (3) years.
- This action supports the Board's Concessions Policy, 1.5 Term Limitation.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments for each respective location will continue to apply to the respective lease term extension.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** Term Extension

---

**Approvals**

Zenola Campbell, Vice President - Concessions  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -



Company Name	Location	Agreement Number	Gate	Original Term	Term Extension
Mitchell Olsen Partners	Mesero	011872	A Pier	10 Years	2 Years
Mitchell Olsen Partners	Ciao & Go	011874	A Pier	10 Years	2 Years
Mitchell Olsen Partners	Salad and Go	011875	A Pier	10 Years	2 Years
Mitchell Olsen Partners	Mozart's Bakehouse	011876	A Pier	10 Years	2 Years
MRG Dallas/Fort Worth, LLC	Bonton Farms	011833	A Pier	10 Years	2 Years
MRG Dallas/Fort Worth, LLC	Bonton Farms	011790	A Pier	10 Years	2 Years
DFW F&B Concessionaires JV	Plum Market	011456	A08	10 Years	2 Years
Four Leaf Ventures, LLC	PF Chang's	008110	A13	10 Years	2 Years
Mitchell Olsen Partners	Olivella's Pizzeria	011873	A14	10 Years	2 Years
TGIF/DFW Terminals B, C, and E Restaurant Joint Venture	TGI Friday's	239071	A14	10 Years	2 Years
McDonald's USA, LLC	McDonald's	008609	A16	10 Years	2 Years
Bugatti Bar Group	Bugatti Bar & Taverna	011862	A17	10 Years	2 Years
OdehMickens DFW Concessions	Smoothie King	008114	A26	10 Years	2 Years
Host DFW Food Partners I, LLC	Nektar Juice Bar	011877	B10	10 Years	2 Years
TGIF/DFW Terminals B, C, and E Restaurant Joint Venture	TGI Friday's	010904	B12	10 Years	2 Years
LEB, LLC	Piada Italian Street Food	011883	B14	10 Years	2 Years
AP Dogs, LLC	Portillo's	011858	B19	10 Years	2 Years
JM-LTS, LLC	Whataburger	011869	B40	10 Years	2 Years
Host DFW Food Partners I, LLC	La La Land Kind Café	011878	B43	10 Years	2 Years
DFW International Airport Restaurant JV #1	Pappadeaux	010705	C Pier	10 Years	2 Years
DFW International Airport Restaurant JV #2	Pappas Burgers	238979	C Pier	10 Years	2 Years
Host DFW Food Partners I, LLC	Velvet Taco	011879	C Pier	10 Years	2 Years
OdehMickens DFW Concessions	The Peach Cobbler Factory	011865	C Pier	10 Years	2 Years
TGIF/DFW Terminals B, C, and E Restaurant Joint Ve	TGI Friday's	010892	C30	10 Years	2 Years
Air Star/LTS Marquis DFW II, LLC	Chili's	011200	C33	10 Years	2 Years
D&B Mitchell Group, LLC	Nowitzki	011453	C36	10 Years	2 Years
AMPM Hospitality, LLC	Amersand	011454	C37	10 Years	2 Years
OdehMickens DFW Concessions	Chick-fil-A	011864	D17	10 Years	2 Years
OdehMickens DFW Concessions	Brewed	011866	D25	10 Years	2 Years
PhaseNext Hospitality, LLC	Buffalo Wild Wings	010858	D33	10 Years	2 Years
Food Fighters LLC	Auntie Anne's	011844	E05	10 Years	2 Years
Food Fighters LLC	Auntie Anne's	011839	E05	10 Years	2 Years
Food Fighters LLC	Auntie Anne's	011843	E05	10 Years	2 Years
JM-LTS, LLC	Flyer's Market	011811	E38	10 Years	2 Years
Next Generation Management, Inc.	Amersand	011893	F	10 Years	2 Years
Next Generation Management, Inc.	Wetzel's Pretzels	011865	F	10 Years	2 Years
Next Generation Management, Inc.	Raising Canes	011884	F	10 Years	2 Years
DFW Airport Concessions Management Services, LLC	The Bridge	011455	A09	7 Years	3 Years
DFW- A Retail Partners, LLC	Soundbalance	008139	A11	7 Years	3 years
HG Regali DFW Joint Venture	Hudson News, Hudson Booksellers/Dunkin	008122	A13	7 Years	3 Years
Grapevine Baking Company	Whisk & Bowl	010526	A15	7 Years	5 years
HDS & Partners at DFW, LLC	Stockyards Marketplace	008132	A15	7 Years	3 years
Meishire DFW, LP	Natalie's Candy Jar	008134	A15	7 Years	3 years
DNC/Four Leaf Joint Venture	The Salt Lick Bar-B-Que	008112	A16	7 Years	5 Years
Mercado Gifts-TPS II, LLC	DFW Scoreboard (Brighton)	008299	A16	7 Years	3 years
OdehMickens DFW Concessions	Qdoba Mexican Grill	008111	A16	7 Years	5 Years
HDS & Partners at DFW, LLC	iStore Boutique	008300	A21	7 Years	3 years
AirSun Joint Venture (DFW)	Sunglass Hut	008365	A28	7 Years	3 Years
Minute Leap, LLC	Minute Leap	011867	A38	7 Years	3 years
HG Multiplex DFW JV	Hudson Nonstop	008654	B28	7 Years	3 Years
MRG Dallas/Fort Worth, LLC	Inmotion	011836	B41	7 Years	3 years
MRG Dallas/Fort Worth, LLC	Inmotion	011793	B41	7 Years	3 years
Regali Inc.	FreeFlight Sweets	011856	B41	7 Years	3 years
JM-LTS, LLC	Sundance Travel Essentials	011880	B43	7 Years	3 years
Air Sun Joint Venture (DFW)	Sunglass Hut	011783	C Pier	7 Years	3 years
Dickey's DFW Terminal C JV, LLC	Dickey's	008676	C Pier	7 Years	5 Years
Host / DFW AF LLC	Starbucks	010390	C Pier	7 Years	5 Years
Host MCL DFW SB, LLC	International Beer Union	010417	C Pier	7 Years	5 Years
M2-NewsLink of DFW, LLC	Air Essentials	011154	C Pier	7 Years	3 years
Paradies Lagardere @ DFW 2024 Retail Pkg 5, LLC	Bluebonnet Exchange	011871	C Pier	7 Years	3 years
STSR Investments LP	Sugarphoria	010578	C Pier	7 Years	3 years
Hossain Enterprise, LLC	Freshens/Boar's Head	011196	C33	7 Years	5 Years
Puente Enterprise, Inc	Fort Worth Magazine	011204	C34	7 Years	3 Years
Geneso Partners Joint Venture #18	Johnston & Murphy	011784	D	7 Years	3 years
Treasures of DFW, LLC	Art-k-Texture	011857	D17	7 Years	3 years
MRG Dallas/Fort Worth, LLC	iStore	011792	D21	7 Years	3 years
Minute Leap, LLC	Minute Leap	011868	D24	7 Years	3 years
TaxFree Shopping Ltd	Tax Free Shopping	011782	D30LS	7 Years	3 years
Paradies Lagardere @ DFW 2024 Retail Pkg 15, LLC	Lone Chimney Mercantile	011870	D33	7 Years	3 years
MRG Dallas/Fort Worth, LLC	Texas General Store	011794	D37	7 Years	3 years
Four Leaf Ventures, LLC	Jimmy John's	008641	E21	7 Years	5 Years
DFW Airport Concessions Management Services, LLC	The Bridge	011917	F	7 years	3 years

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Hotel Management Agreement Renewal Term for Hyatt Place DFW Airport Hotel

**Department:** Commercial Development

**Amount:** \$2,822,907

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve expenditures by the Public Facilities Improvement Corporation Board for the Second Hotel Management Agreement Renewal Term and Hotel Management Fee Expenses for the Hyatt Place DFW Airport Hotel in an amount not to exceed \$2,822,907

---

**BACKGROUND:**

- Select Hotels Group, L.L.C. (Hyatt) is the hotel manager of the Hyatt Place DFW Airport Hotel under the terms of the current Hotel Management Agreement (HMA).
- The HMA contains an initial term of five years plus two five-year renewal terms. The first renewal term expires January 26, 2026 and Hyatt elected to renew again. Hyatt has the right and option, in its discretion, to renew.
- This action will provide for the continued hotel management by Hyatt through January 26, 2031.
- The contract value for the renewal term is based on 7% of the Gross Revenue projection as calculated by the hotel consulting firm.

**D/S/M/WBE INFORMATION:**

- Not Applicable

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
PFIC		

---

**Attachments:** None

---

**Approvals**

John Brookby, Vice President - Commercial Development  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/19/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** September 4, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

---

**Subject:** Concessions Permit - Premium Port Dallas Fort Worth LLC

**Department:** Concessions

**Amount:**

**Revised Amount:**

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to enter into a Permit with Premium Port Dallas Fort Worth LLC.

---

**BACKGROUND:**

- Premium Port Dallas Fort Worth LLC was issued Permit Number 011949 to operate an Other Airlines Lounge (OAL) lounge in Terminal D, Location ID Number D-2-SV204, Gate D16 Mezzanine.
- Concessionaire shall pay a rent of Fifteen Percent (15%) of gross receipts for alcohol and Eleven Percent (11%) of all other gross receipts.
- The term is effective September 1, 2025 and expires January 31, 2026.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments will apply to the permit term.

**ADDITIONAL INFORMATION:**

---

Fund	Project Number	External Funding Source
------	----------------	-------------------------

---

**Attachments:** None

---

**Approvals**

Zenola Campbell, Vice President - Concessions  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Christopher McLaughlin, Chief Executive Officer

Approved - 8/20/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
Approved - 8/21/2025  
New -