

**DALLAS FORT WORTH INTERNATIONAL AIRPORT**  
**Board Meeting**  
**September 2, 2021**  
**8:30 a.m.**

**Meeting Place**  
**2400 Aviation Drive**  
**Board Room – DFW Headquarters Building**  
**DFW Airport, TX 75261**

Please be aware that due to COVID-19 restrictions, seating will be limited in the Airport Board Room. An overflow room will be set up. A face mask must be worn at all times. Please also observe social distancing while in the building. Should you wish to attend virtually, please follow the instructions below:

**Public Listening:**

**To enable video:**

1. On your computer or tablet device, open the following link:  
<https://e-meetings.verizonbusiness.com/nc/join.php?i=PWXW2364110&p=1158861&t=c>
2. It is best if you use Google Chrome or download the WebEx Software to your device.
3. Google Chrome may ask you to install a WebEx extension, please do install it.
4. Until the meeting begins, you may not see any video or may see a blank screen.

**To enable audio:**

1. On your phone, dial **800-857-0891**.
2. When prompted, enter the code **1158038#**.
3. You will then hear the audio of the meeting. Please note that it may be silent until the meeting begins.

This meeting location is accessible. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting by contacting Donna Schnell at 972-973-5752 or T.D. 1-800-RELAY-TX (1-800-735-2989) for more information or assistance.

For DFW Airport Board Meeting information or to register to speak at a Board Meeting, please email the Board Secretary at [BoardSecretary@dfwairport.com](mailto:BoardSecretary@dfwairport.com) or call 972 973-5752 by 5:00 p.m. the day before the meeting.

Consent Agenda – all items under this heading are a part of the Consent Agenda and require little or no deliberation by the Board. Approval of the Consent Agenda authorizes the Chief Executive Officer or his designee to implement each item in accordance with staff recommendation.

A closed executive session may be held with respect to a posted agenda item if the discussion concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the Board’s Legal Counsel. Texas Government Code Section 551.071.
2. Discussion concerning sale or lease of real property, or negotiated contracts for donations to the Board, when such discussions would have a detrimental effect on the negotiating position of the Board. Texas Government Code Section 551.072.
3. Personnel matters involving discussions of the qualifications or performance of identifiable individuals already employed or being considered for employment by the Board. Texas Government Code Section 551.074.
4. The deployment, or specific occasions for implementation, of security personnel or devices. Texas Government Code Section 551.076.

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## **AGENDA**

- A. Invocation – Chaplain DD Hayes
- B. Pledge of Allegiance
- C. Announcements
- D. Retirement Recognition
- E. Approve Minutes of the Regular Board Meeting of August 5, 2021
- F. Financial Report – Chris Poinsette

## **RETIREMENT/INVESTMENT COMMITTEE**

1. Approve Minutes of the Retirement/Investment Committee Meeting of August 3, 2021.

### **Discussion Item**

2. Quarterly Investment Report – Tony Kay, AndCo Consulting.

### **Action Items for Consideration**

- James Mauldin
3. Approve execution of an addendum to an existing Asset Management Agreement with Industry Fund Management (IFM) Investors for their IFM Global Infrastructure Fund, to provide for an additional investment of \$5 million.
  4. Approve an Asset Management Agreement with OpenGate Capital Partners for their OpenGate Partners III, in a commitment amount of \$10 million.
  5. Approve an Asset Management Agreement with TerraCap Management for their TerraCap Partners V, in a commitment amount of \$10 million.

## **OPERATIONS COMMITTEE**

6. Approve Minutes of the Operations Committee Meeting of August 3, 2021.

### **Consent Items for Consideration**

- Robert Horton
7. Approve execution of Contract No. 8005434, for Analytical Laboratory Testing Services, with ALS Group USA, Corp., of Houston, Texas, in an amount not to exceed \$164,172.00, for the initial one-year term of the Contract, with options to renew for three additional two-year periods.
- Tammy Huddleston
8. Approve execution of Contract No. 7007066, for Concrete Mix Rapid Setting, with Novasol, Inc. dba TuffTex Materials, of Austin, Texas, in an amount not to exceed \$91,130.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

## **Action Items for Consideration**

- Rusty Hodapp
9. Approve authorization to procure services necessary for the International Parkway Bridge Replacement using a method authorized under Chapter 2269, Section B of the Texas Government Code, to determine a solicitation method, other than competitive bidding, that provides the best value for the Airport.
  10. Approve execution of Contract No. 9500729, for Aircraft Rescue Fire Fighting (ARFF) Station Consolidation with J.E. Dunn Construction Company, of Dallas, Texas in an amount not to exceed \$5,000,000.00, for the 1,160-calendar day term of the Contract.
  11. Approve execution of Reimbursement Agreement No. 5001003, for Aircraft Rescue Fire Fighting (ARFF) Station Consolidation, with the Federal Aviation Administration (FAA), Southwest Region, in an amount not to exceed \$117,486.42, for the 1,160-calendar day term of the Contract.
  12. Approve execution of Contract No. 9500742, for Terminal D End of Life Electrical and Mechanical Systems, with Real Network Services, Inc., of Dallas, Texas, in an amount not to exceed \$749,728.00, for the 180-calendar day term of the Contract.
  13. Approve an increase to Contract No. 9500668, for Facilities Relocation and Consolidation (Southwest Consolidated Campus Roads & Utilities Phase 1B), with Oscar Renda Contracting, Inc., of Roanoke, Texas, in an amount not to exceed \$1,506,299.05, for a revised Contract amount of \$30,043,048.27; and execute change orders to such Contract on an as-needed basis, in the aggregate amount not to exceed \$100,000.00. For a total action amount of \$1,606,299.05.
  14. Approve ratification of Contract No. 9500771, DFW 30-inch W4 Watermain Repair, with North Texas Contracting, Inc., of Fort Worth, Texas, in an amount not to exceed \$3,300,000.00, for the 150 days calendar term of the Contract.
  15. Approve execution of two Contracts for Job Order Contract: Contract No. 9500755, with Gilbert May, Inc. dba Phillips/May Corporation, of Dallas, Texas, in an amount not to exceed \$5,000,000.00; and Contract No. 9500756, with Skye Building Services LLC of Grapevine, Texas, in an amount not to exceed \$5,000,000.00, for the initial two-year term of the Contracts, with options to renew for three additional one-year periods. The total amount of this action is \$10,000,000.00.
  16. Approve execution of Contract No. 9500722, Employee Inspection Portals, with J.E. Dunn Construction Company, of Dallas, Texas, in an amount not to exceed \$11,000,000.00, for the 575-calendar day term of the Contract.

- 17. Approve execution of Contract No. 8500394, Project Controls and Analytic Services, with RIB U.S. Cost, of Grapevine, Texas, in an amount not to exceed \$35,000,000.00, for the initial four-year term of the Contract, with options to renew for two additional one-year periods.
  - 18. Approve execution of Contract No. 8500395, for Civil Landside Planning/Project Management/Construction Management Services (Civil Landside PLN//PM/CM), with STV|AZB Joint Venture, of Dallas, Texas, in an amount not to exceed \$40,000,000.00, for the five year term of the Contract.
- Tammy Huddleston
- 19. Approve execution of Contract No. 7007123, for Bus Tracking and Passenger Counting System Hardware Installation Services, with ETA Transit Systems, Inc., of Boca Raton, Florida, in an amount not to exceed \$400,000.00, for the initial three-year term of the Contract, with options to renew annually.
  - 20. Approve execution of Purchase Order No. 278143, for a Mobile Intensive Care Unit, to Siddons Martin Emergency Group, LLC, of Denton, Texas, in the amount of \$422,907.00.

### **Discussion Items**

- Rusty Hodapp
- 21. There are no Construction and Professional Services Contract increase(s) approved by authorized staff for this reporting period.
  - 22. Decrease(s)/increase(s) in Scope of Work approved by authorized staff.

### **CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

- 23. Approve the minutes of the Concessions/Commercial Development Committee Meeting of August 3, 2021.

### **Discussion Item**

- Zenola Campbell and James Mauldin
- 24. The American Rescue Plan Act of 2021.

### **Action Items for Consideration**

- John Brookby
- 25. Approve expenditures by the Public Facilities Improvement Corporation Board for the first Asset Management Agreement Renewal Term and Asset Management Fee expenses for the Hyatt Place DFW Airport Hotel in an amount not to exceed \$202,000.
  - 26. Approve expenditures by the Public Facilities Improvement Corporation Board for the first Hotel Management Agreement Renewal Term and Management Fee expenses for the Hyatt Place DFW Airport Hotel in an amount not to exceed \$1,900,000.

**FINANCE/AUDIT COMMITTEE**

- 27. Approve Minutes of the Finance/Audit Committee Meeting of August 3, 2021.
- Max Underwood 28. Financial Report.

**Consent Items for Consideration**

- Catrina Gilbert 29. Approve authorization to bind and procure Environmental Pollution Liability Coverage with Great American E&S Insurance Company, effective October 15, 2021, in the amount of \$89,816.00.
- 30. Approve authorization to bind and procure Airport Public Officials Liability Coverage with ACE American Insurance Company (a subsidiary of Chubb), effective October 1, 2021, in the amount of \$119,991.00.
- 31. Approve authorization to bind and procure Airport Owners and Operators General Liability Insurance Coverage with AIG (through National Union Fire Insurance Company of Pittsburgh, Pennsylvania, a subsidiary of AIG), effective October 1, 2021, in the amount of \$249,865.00.
- Michael Youngs 32. Approve an increase to Contract No. 7007039, for Smart Reservation Refund Management System, with App Orchid, Inc., of San Ramon, California, in the amount not to exceed \$14,400.00, for a revised Contract amount of \$63,700.00.
- 33. Approve execution of Contract No. 7007130, for Talent Acquisition Software Subscription, with Jobvite, Inc., of Indianapolis, Indiana, in an amount not to exceed \$57,736.00, for the two-year term of the Contract, with options to renew annually.

**Action Items for Consideration**

- John Ackerman 34. Approve renewal and increase to Contract No. 8005362, for an American Association of Airport Executives Enterprise Membership, with the American Association of Airport Executives (AAAE) of Alexandria, Virginia, in an amount not to exceed \$375,000.00, for a revised not to exceed Contract amount of \$768,000.00, with options to renew annually.
- Jeff Benvegna 35. Approve a Reimbursement Agreement with American Airlines, Inc. (AA) for the construction of certain Baggage Handling System (BHS) Improvements, in an amount not to exceed \$40,628,371.07.
- Rosa Maria Meagher 36. Approve Audit Services' Fiscal Year 2022 Annual Plan.

- Rob Darby 37. Approve an increase to Contract No. 8004992, for External Audit Services, with Deloitte & Touche LLP, of Dallas, Texas, in an amount not to exceed \$431,098.00, for a revised Contract amount of \$3,207,686.86, and extend the term of the contract by one year.
- Tamela Lee 38. Approve adoption of the Board's Small Business Enterprise Concessions (SBEC) Program Policy.
- Ollie Malone 39. Approve appointment of Rosa Maria Meagher as Interim Director of Audit Services and provide a 10% salary increase during the time she serves in such capacity.
- Abel Palacios 40. Approve the Fiscal Year 2022 Annual Budget for the DFW Airport's Public Facility Improvement Corporation.
- Chris Poinsette 41. Approve the Fiscal Year 2022 Operation Revenue and Expense Fund Budget (Fund 102).
- 42. Approve the Schedule of Charges as amended for Fiscal Year 2022.
- Michael Youngs 43. Approve execution of Contract No. 7006972, for Apple Products and Accessories, with Complete Tablet Solutions, Ltd. dba CTS Mobility, of Austin, Texas, in an amount not to exceed \$475,150.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
- 44. Approve execution of Contract No. 8005428, for Automated Access Control System Installation and Maintenance Services, with Convergent Technologies, LLC, of Carrollton, Texas, in an amount not to exceed \$8,875,000.00, for the initial six-year term of the Contract, with options to renew for two additional three-year periods.

**CLOSED SESSION**

- 45. In accordance with provisions of Section 551.071 of the Texas Government Code, a closed session will be held for the purposes of seeking the Board's attorney's advice with respect to pending or contemplated litigation, a settlement offer, or other matters that are exempt from public disclosure under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas (Article X, Section 9 of the State Bar Rules), to wit:

- a) Stephanie Garcia v. Dallas Fort Worth International Airport Board

And;

In accordance with the provisions of the Texas Government Code, Section 551.076 and Section 418.183(f), a closed session will be held to discuss:

- a) The deployment, or specific occasions for implementation, of security personnel or devices; and
- b) Information relating to preventing, detecting, responding to, investigating, and managing emergencies and disasters, including those caused by terrorism or related criminal activity.

## **OPEN SESSION**

### **Action Items for Consideration**

- |                  |     |   |
|------------------|-----|---|
| Elaine Rodriguez | 46. | Approve execution of an agreement settling the Garcia Lawsuit.  |
| Michael Youngs   | 47. | Approve an increase to Contract No. 7006819, Cyber Security Software with Acalvio Technologies, Inc., of Santa Clara, California, in an amount not to exceed \$28,500.00, for a revised Contract amount of \$98,580.00.   |
|                  | 48. | Approve execution of Contract No 7007133, for Managed Security Risk, Detection and Response Service with Freeit Data Solutions, Inc, of Austin, Texas, in an amount not to exceed \$664,368.07, for the initial one-year term of the Contract, with option to renew for four additional one-year periods. |

### **Discussion Items**

- |            |     |  |
|------------|-----|--|
| Tamela Lee | 49. | Monthly D/S/M/WBE Expenditure Report.  |
| Greg Spoon | 50. | Purchase Orders/Contracts and Professional Service Contracts approved by authorized staff. |

### **FULL BOARD**

- 51. Registered Speakers (items unrelated to agenda items)
- 52. Next Committee meetings – October 5, 2021  
Next Regular Board meeting – October 7, 2021



**AGENDA**  
**RETIREMENT/INVESTMENT COMMITTEE MEETING**  
**Tuesday, August 31, 2021**  
**12:30 p.m.**

**RETIREMENT/INVESTMENT COMMITTEE**

1. Approve Minutes of the Retirement/Investment Committee Meeting of August 3, 2021.

**Discussion Item**

2. Quarterly Investment Report – Tony Kay, AndCo Consulting.

**Discussion Items**

- James Mauldin
3. Approve execution of an addendum to an existing Asset Management Agreement with Industry Fund Management (IFM) Investors for their IFM Global Infrastructure Fund, to provide for an additional investment of \$5 million.
  4. Approve an Asset Management Agreement with OpenGate Capital Partners for their OpenGate Partners III, in a commitment amount of \$10 million.
  5. Approve an Asset Management Agreement with TerraCap Management for their TerraCap Partners V, in a commitment amount of \$10 million.

Investment Performance Review  
Period Ending June 30, 2021

## Dallas / Ft. Worth International Airport

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# Dallas / Fort Worth International Airport

## Total Portfolio Walkforward

in \$Millions

	Total	Pension	OPEB
Balance 1/1/2021	\$ 863.4	\$ 829.1	\$ 34.3
Contributions	\$ 1.2	\$ 1.2	\$ -
Distributions	\$ (22.2)	\$ (21.0)	\$ (1.2)
Fees and Expenses	\$ (3.3)	\$ (3.3)	\$ (0.0)
Income	\$ 9.1	\$ 8.8	\$ 0.3
Asset Appreciation	\$ 60.5	\$ 58.1	\$ 2.4
Balance 6/30/2021	<u>\$ 908.7</u>	<u>\$ 873.0</u>	<u>\$ 35.8</u>

## Executive Summary - Portfolio Performance vs Goals

- **Goal #1 - Gross returns should exceed the benchmark portfolio for the five-year period**
  - Achieved – 10.4% return versus fund policy benchmark of 9.3%
  
- **Goal #2 – Return, net of fees, should exceed the actuarially required return of 7.25% for the five-year period**
  - Achieved – Net return of 9.6%
  - Last quarter, five-year net return was 8.8%
  
- **Goal #3 - Be in the top 50% compared to the peer median universe for the five-year period**
  - Not Achieved – Peer universe rank was 65<sup>th</sup> percentile
  - Last quarter, five-year peer rank was 66<sup>th</sup> percentile

# Dallas / Fort Worth International Airport

## Portfolio Performance Summary (General Comments)

	Quarter	Year-To- Date	1 Year	3 Years	5 Years	Inception*
<b>Total Fund Net</b>	4.4%	7.9%	21.9%	8.6%	9.6%	9.2%
<b>Benchmark</b>	4.6%	6.8%	19.8%	9.9%	9.3%	9.0%

\* AndCo Consulting Inception 7/2010

- **The Total Plan net returns outperformed the benchmark since inception.**
- **The portfolio's relative returns for the last year were positively strength in International Equity, Private Equity, and Non-Core Fixed Income.**
- **For the quarter, the portfolio's public equity allocation continued to perform strongly on an absolute basis with a return of 8.0%.**
- **The private equity allocation drove long-term relative outperformance with a return of 17.2% since inception.**

# Dallas / Ft. Worth International Airport

## Asset Allocation Summary

	<u>Minimum</u>	<u>Maximum</u>	<u>Target</u>	<u>Current</u>
Domestic Equity	15.0%	25.0%	20.0%	<b>23.4%</b>
International/Global Equity	12.5%	27.5%	17.5%	<b>19.7%</b>
Core Fixed Income	7.5%	17.5%	12.5%	<b>13.3%</b>
Non-Core Fixed Income	10.0%	20.0%	15.0%	<b>11.1%</b>
Cash Equivalents	0.0%	5.0%	2.5%	<b>4.0%</b>
Real Estate*	5.0%	15.0%	10.0%	<b>8.6%</b>
Private Equity*	7.5%	17.5%	12.5%	<b>12.4%</b>
Real Assets & Master Limited Partnerships*	5.0%	15.0%	10.0%	<b>7.6%</b>
Totals			<u>100%</u>	<u><b>100%</b></u>

\*The total allocation to "Alternative Investments" is 29%, within the policy limit of 40%.

Please note: **Green** font signifies the allocation is within policy limit, **red** font signifies allocation is outside of the limit.

# DFW Manager Watch List Criteria

## Criteria for Open-end Strategies

### Primary Criteria:

- Total return (gross of fees) must meet or exceed the benchmark return over trailing 5-year period.
- Total return (gross of fees) must rank in the top half of the peer group over the trailing 5-year period.
- Style drift from original mandate.
- Performance dispersion from composite.
- Turnover of personnel determined to be key to management of firm, execution of strategy or service of relationship.

### Secondary Criteria:

- Four or more consecutive quarters where total return (gross of fees) fails to exceed the benchmark.
- Investment process change including a change to the stated benchmark.
- Investigation of firm by the SEC or other regulatory body.
- Asset flows deemed to be significant into or out of the firm or strategy.
- Merger or sale of firm.
- Change in fee outside of competitive range.
- Failure to adhere to parameters established within the IPS or IMA regarding the management of the portfolio.

## Criteria for Closed-end Strategies

### Primary Criteria:

- Total return must rank in the top half of the peer group over the trailing 10-year period.
- Turnover of personnel determined to be key to management of firm, execution of strategy or service of relationship.

### Secondary Criteria:

- Investigation of firm by the SEC or other regulatory body.
- Asset flows deemed to be significant into or out of the firm.
- Merger or sale of firm.
- Total return must rank in the top half of the peer group over the trailing 5-year period.

# DFW Manager Watch List

Open-end Strategies					
Manager	Asset Class	Market Value 6/30/2021	Date Added	Reason	Next Steps
<b>JP Morgan Chase</b> <ul style="list-style-type: none"> <li>JPM Alerian ETN (AMJ)</li> </ul>	Real Assets & MLPs	\$5,642,419	12/31/2019	<b>Performance</b> <ul style="list-style-type: none"> <li>Total return (gross) trails the benchmark over the trailing 5-year period.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to monitor.</li> </ul>
<b>Invesco</b> <ul style="list-style-type: none"> <li>Core Real Estate</li> </ul>	Real Estate	\$10,644,424	06/30/2020	<b>Performance</b> <ul style="list-style-type: none"> <li>Total return ranks in the bottom half of the peer group over the trailing 5-year period.</li> <li>Total return (gross) trails the benchmark over the trailing 5-year period.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to monitor.</li> </ul>
<b>Westwood</b> <ul style="list-style-type: none"> <li>All Cap Value</li> </ul>	Domestic Equity	\$34,673,895	12/31/2020	<b>Performance</b> <ul style="list-style-type: none"> <li>Total return ranks in the bottom half of the peer group over the trailing 5-year period.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to monitor.</li> </ul>
<b>Barrow Hanley</b> <ul style="list-style-type: none"> <li>Large Cap Value</li> </ul>	Domestic Equity	\$35,353,050	3/31/2021	<b>Performance</b> <ul style="list-style-type: none"> <li>Total return ranks in the bottom half of the peer group over the trailing 5-year period.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to monitor.</li> </ul>



**Asset Allocation & Performance**  
**Trailing Returns - Net of Fees**  
**As of June 30, 2021**

Asset Allocation & Performance	Allocation		Performance(%)							
	Market Value \$	%	QTR	YTD	1 YR	3 YR	5 YR	10 YR	Inception	Inception Date
Pension Fund (Net)	873,493,836	100.0	4.51	7.98	22.00	8.66	9.60	8.00	6.84	06/01/2005
Total Fund Policy			4.64	6.81	19.82	9.93	9.33	7.72	6.46	
Pension Fund (Net) from AndCo inception	873,493,836	100.0	4.51	7.98	22.00	8.66	9.60	8.00	9.25	07/01/2010
Total Fund Policy			4.64	6.81	19.82	9.93	9.33	7.72	8.97	
Total Equity Composite	375,898,226	43.0	8.01	12.92	40.19	14.11	14.79	10.97	11.76	12/01/2009
Total Equity Policy			7.05	12.47	40.50	14.59	15.00	11.28	12.05	
Total Domestic Equity Composite	204,226,654	23.4	7.75	14.02	41.37	17.37	16.98	13.20	13.96	12/01/2009
Total Domestic Equity Policy			8.24	15.11	44.16	18.73	17.89	14.70	15.30	
Total International/Global Equity Composit	171,671,572	19.7	8.35	11.59	38.66	10.24	12.14	7.47	7.91	01/01/2010
Total International Policy			5.64	9.45	36.29	9.88	11.59	5.93	6.30	
Total Fixed Income Composite	213,792,030	24.5	1.56	1.65	6.36	5.88	5.37	4.91	5.10	01/01/2010
Total Fixed Policy			1.74	-1.24	0.43	5.16	3.08	3.02	3.50	
Total Core Fixed Income Composite	116,347,957	13.3	1.56	-1.45	0.22	4.75	2.68	2.94	3.39	01/01/2010
Total Domestic Fixed Policy			1.83	-1.61	-0.34	5.34	3.16	3.06	3.54	
Total Non-Core Fixed Income Composite	97,444,073	11.2	1.56	4.95	13.25	7.21	8.50	N/A	7.71	09/01/2011
Blmbg. Barc. U.S. Universal Index			1.96	-1.15	1.12	5.64	3.48	3.74	3.54	
Total Real Estate Composite	74,760,239	8.6	2.92	6.95	9.33	2.46	5.89	8.80	9.02	04/01/2011
NCREIF Fund Index-ODCE (EW)			4.39	6.77	8.84	6.07	6.98	9.79	10.02	
Total Real Assets & MLPs Composite	66,025,397	7.6	5.84	10.76	18.66	1.80	2.47	2.40	2.15	03/01/2011
50% Blmbg. Barc. Agg/ 50% Alerian MLP			11.25	21.04	29.40	5.71	2.99	3.47	3.41	
Total Private Equity Managers	108,233,278	12.4	-0.07	5.41	15.73	6.78	10.09	7.81	17.24	07/01/2010
Cambridge Associates Private Equity Index			0.00	0.00	11.78	8.51	12.30	11.79	13.04	
Cash Accounts Composite *	34,784,665	4.0	0.05	0.05	0.05	1.12	N/A	N/A	1.16	08/01/2017
** R&D Account only	34,565,407	4.0								

Returns for periods of greater than one year are annualized. Returns are expressed as %.

\*Cash accounts composite includes R&D, and cash from private funds. \*\* R&D line is included in the cash accounts composite.

Green marks indicate >+1.% difference from BM, yellow marks indicate <-1.% difference from BM. Only applies to 5+years for closed end funds.

Managers shown in orange indicate managers on watchlist, any deviance from BM highlighted.



**Asset Allocation & Performance**  
**Trailing Returns - Gross of Fees**  
**As of June 30, 2021**

Asset Allocation & Performance	Allocation		Performance(%)							
	Market Value \$	%	QTR	YTD	1 YR	3 YR	5 YR	10 YR	Inception	Inception Date
Pension Fund (Gross)	872,949,751	100.0	4.55 (81)	8.21 (63)	22.87 (83)	9.48 (90)	10.43 (65)	8.79 (46)	7.54 (51)	06/01/2005
Total Fund Policy			4.64 (78)	6.81 (89)	19.82 (92)	9.93 (86)	9.33 (89)	7.72 (85)	6.46 (90)	
Pension Fund (Gross) from AndCo inception	872,949,751	100.0	4.55 (81)	8.21 (63)	22.87 (83)	9.48 (90)	10.43 (65)	8.79 (46)	10.03 (42)	07/01/2010
Total Fund Policy			4.64 (78)	6.81 (89)	19.82 (92)	9.93 (86)	9.33 (89)	7.72 (85)	8.97 (76)	
Total Equity Composite	375,898,226	43.1	8.11	13.14	40.77	14.59	15.26	11.45	12.27	12/01/2009
Total Equity Policy			7.05	12.47	40.50	14.59	15.00	11.28	12.05	
Total Domestic Equity Composite	204,226,654	23.4	7.87 (37)	14.27 (63)	42.01 (69)	17.91 (46)	17.53 (46)	13.74 (57)	14.52 (51)	12/01/2009
Total Domestic Equity Policy			8.24 (34)	15.11 (58)	44.16 (60)	18.73 (40)	17.89 (43)	14.70 (41)	15.30 (39)	
Total International/Global Equity Composit	171,671,572	19.7	8.41 (4)	11.76 (18)	39.16 (26)	10.65 (39)	12.51 (31)	7.90 (25)	8.39 (28)	01/01/2010
Total International Policy			5.64 (52)	9.45 (57)	36.29 (44)	9.88 (49)	11.59 (49)	5.93 (94)	6.30 (98)	
Total Fixed Income Composite	213,244,707	24.4	1.46 (97)	1.74 (2)	6.90 (4)	6.66 (13)	6.16 (2)	5.58 (2)	5.73 (4)	01/01/2010
Total Fixed Policy			1.74 (91)	-1.24 (51)	0.43 (66)	5.16 (95)	3.08 (85)	3.02 (100)	3.50 (100)	
Total Core Fixed Income Composite	116,347,957	13.3	1.69 (92)	-1.25 (52)	0.58 (64)	5.09 (96)	3.02 (94)	3.30 (98)	3.73 (96)	01/01/2010
Total Domestic Fixed Policy			1.83 (85)	-1.61 (80)	-0.34 (86)	5.34 (94)	3.16 (81)	3.06 (100)	3.54 (99)	
Total Non-Core Fixed Income Managers	96,896,751	11.1	1.18	4.90	13.98	8.42	9.80	N/A	8.76	09/01/2011
Blmbg. Barc. U.S. Universal Index			1.96	-1.15	1.12	5.64	3.48	3.74	3.54	
Total Real Estate Managers	74,760,239	8.6	3.00 (89)	7.68 (24)	11.42 (24)	3.93 (96)	7.26 (50)	10.29 (44)	10.47 (45)	04/01/2011
NCREIF Fund Index-ODCE (EW)			4.39 (38)	6.77 (36)	8.84 (45)	6.07 (63)	6.98 (58)	9.79 (64)	10.02 (64)	
Total Real Assets & MLPs Managers	66,025,397	7.6	5.94	10.96	19.20	2.23	2.86	2.68	2.42	03/01/2011
50% Blmbg. Barc. Agg/ 50% Alerian MLP			11.25	21.04	29.40	5.71	2.99	3.47	3.41	
Total Private Equity Managers	108,236,515	12.4	0.03	5.76	17.56	8.49	12.01	10.96	20.58	07/01/2010
Cambridge Associates Private Equity Index			0.00	0.00	11.78	8.51	12.30	11.79	13.04	
Cash Accounts Composite *	34,784,665	4.0	0.05	0.05	0.05	1.12	N/A	N/A	1.16	08/01/2017
** R&D Account only	34,565,407	4.0								

Returns for periods of greater than one year are annualized. Returns are expressed as %.

\*Cash accounts composite includes R&D, and cash from private funds. \*\*R&D line is included in the cash accounts composite.

Green marks indicate >+1.0% difference from BM, yellow marks indicate <-1.0% difference from BM. Only applies to 5+years for closed end funds.

Managers shown in orange indicate managers on watchlist, any deviance from BM highlighted.



# Private Asset Barometer– December 31, 2019

Classification Key	
Classification	Characteristics
Realized Performer	<ol style="list-style-type: none"> <li>1) The fund is likely in distribution mode and significant value has been created with distributions made.</li> <li>2) The fund has generally met AndCo's performance expectations for the strategy.</li> <li>3) AndCo does not expect the performance to change materially at this point.</li> </ol>
On-Track	<ol style="list-style-type: none"> <li>1) The returns are largely unrealized. However, performance is positive relative to peers.</li> <li>2) The fund is generally performing in-line with AndCo's expectations.</li> </ol>
Too Early	<ol style="list-style-type: none"> <li>1) The fund is early in its life, which makes any conclusions drawn at this stage less meaningful.</li> <li>2) The funds that are substantially uncalled fall under this category.</li> </ol>
Underperforming	<ol style="list-style-type: none"> <li>1) The fund is not meeting the expectations that AndCo has for the strategy for either qualitative reasons (investments made) or quantitative reasons (performance relative to peers).</li> <li>2) Organizational factors could fall under this classification.</li> <li>3) While the fund has underperformed, there is potential for recovery.</li> </ol>
Realized Underperformer	<ol style="list-style-type: none"> <li>1) The fund is likely in distribution mode and has largely locked in its underperformance.</li> <li>2) A fund that falls within this classification is not expected to have a material change in performance.</li> </ol>

# Real Estate Portfolio Review – December 31, 2019

Portfolio Summary				
Realized Performer	On-Track	Too Early	Underperforming	Realized Underperformer
Pennybacker Real Estate III	AEW Partners Fund VII Starwood Global Opportunity Fund X	Crow Holdings Realty Partners VIII Dune Real Estate Fund IV	Dune Real Estate Fund III Crow Holdings Realty Partners VII	Ethika Opps Domestic Feeder



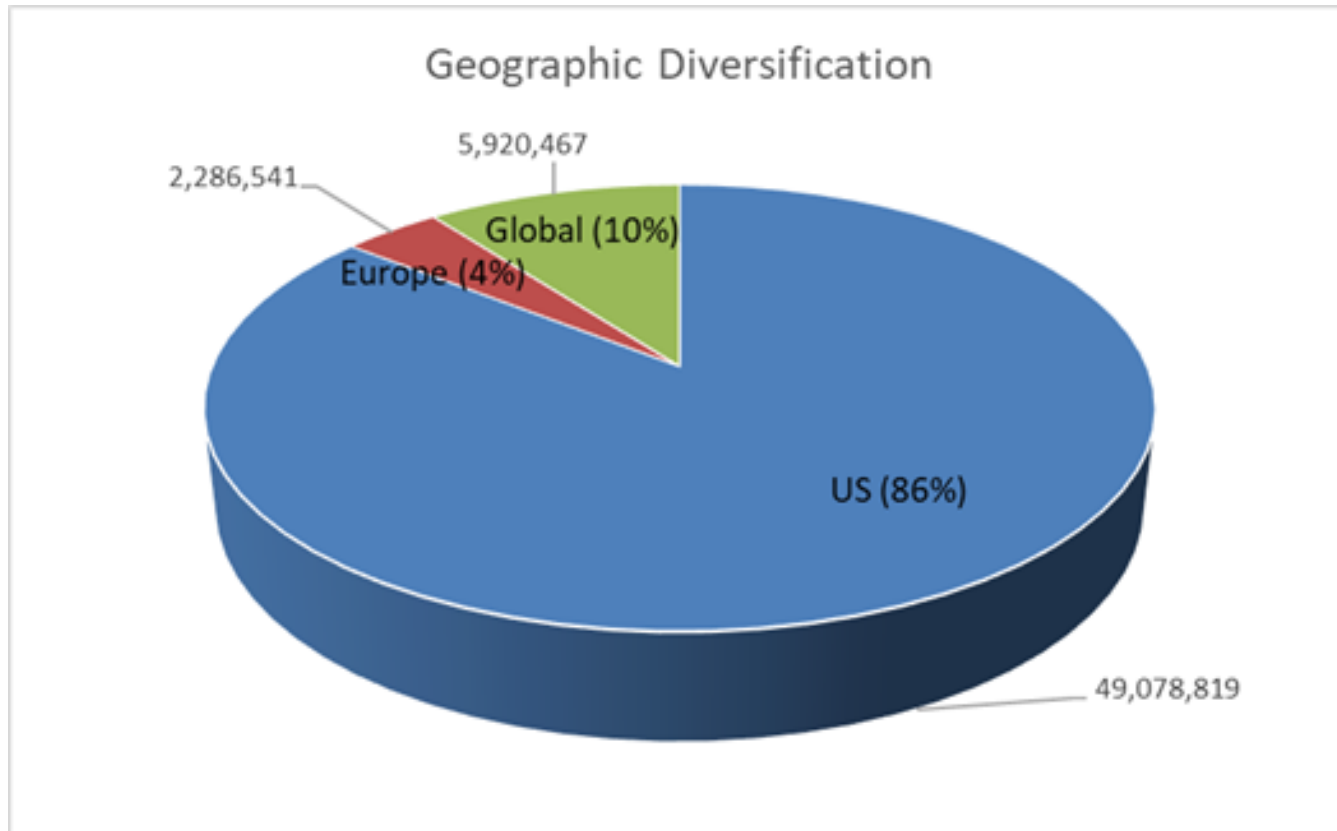
Mature Stage

Early Stage

Mature Stage

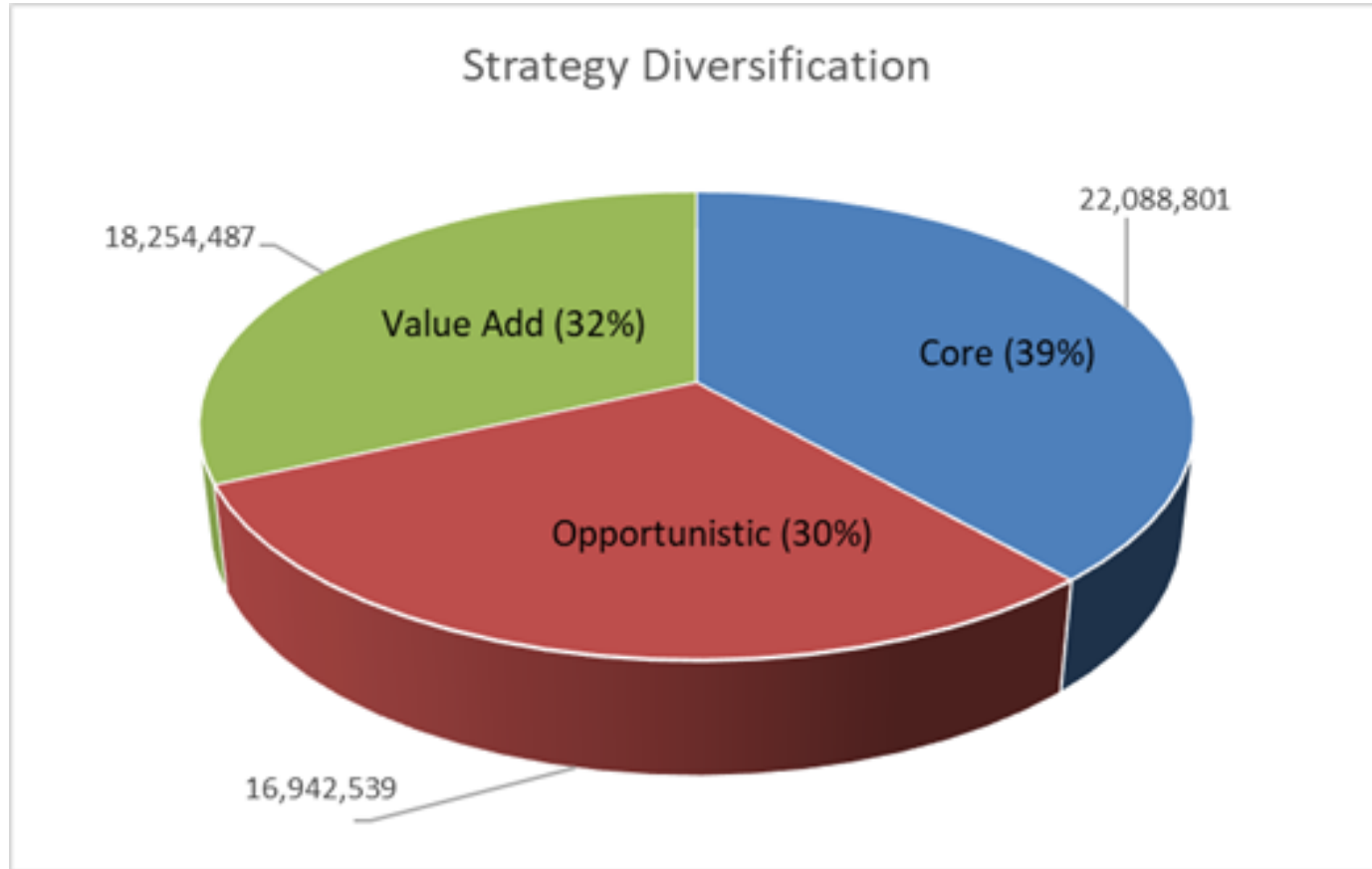


# Private Real Estate Geographic Diversification



Data provided by staff using recently available market values. Allocation excludes real estate assets in the completion portfolio.

# Private Real Estate Strategy Diversification



Data provided by staff using recently available market values. Allocation excludes real estate assets in the completion portfolio.

**Clients first.**



CHICAGO | CLEVELAND | DALLAS | DETROIT | ORLANDO | PITTSBURGH | RENO

**AndCo Consulting** | (844) 44-ANDCO | *AndCoConsulting.com*

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Retirement & Investments	<b>Subject</b> Approve Addendum to Asset Management Agreement with Industry Fund Management Investors.	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to execute an addendum to an existing Asset Management Agreement with Industry Fund Management (IFM) Investors for their IFM Global Infrastructure Fund, to provide for an additional investment of \$5 million.

**Description**

- Relationship: Existing
- Headquarters: Melbourne, Australia & New York, NY
- Return Objective: 10% net IRR and 1.3x net multiple on invested capital.
- Term: None; fund is open-ended.
- Fees: Below average. Flat management fee of 0.77% over the life of the investment. After an 8% hurdle, there is a 33% incentive fee.
- Strategy: Core global infrastructure assets with strong market positions, high barriers to entry, limited demand elasticity and long lives.
- Funding Source: Distributions from existing real asset funds.
- Original investment of \$10 million authorized in 2019.

**Justification**

- This action will provide additional diversification for the portfolio while working to grow the invested level of the real asset allocation.

**D/S/M/WBE Information**

- Not Applicable

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
James Mauldin 3-5447				\$0

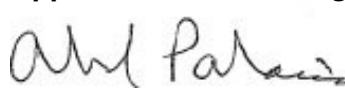


**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute an addendum to an existing Asset Management Agreement with Industry Fund Management (IFM) Investors for their IFM Global Infrastructure Fund, to provide for an additional investment of \$5 million.

**Approved as to Form by**

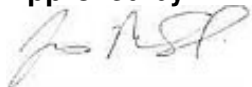

Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 1:58 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:39 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:19 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 11:16 am

Pending

\_\_\_\_\_  
Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Retirement & Investments	<b>Subject</b> Approve an Asset Management Agreement with OpenGate Capital Partners.	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to enter into an Asset Management Agreement with OpenGate Capital Partners for their OpenGate Partners III, in a commitment amount of \$10 million.

**Description**

- Relationship: New
- Headquarters: Los Angeles, CA.
- Return Objective: 20% net IRR and 2x net multiple on invested capital.
- Term: 10 years with two, one-year extension.
- Fees: Industry average. During the investment period, the Fund's management fee is 2% on committed capital. During the harvest period, the management fee of 2% per annum is based on remaining invested capital. After an 8% hurdle, there is a 20% incentive fee.
- Strategy: OpenGate focuses on acquiring lower middle market businesses that it believes are fundamentally sound but performing below potential, where intensive operational value creation strategies and accretive acquisitions can drive performance, growth, and scale. As a smaller, more nimble private equity firm, OpenGate will fare well with the larger PE firms that have been recently approved.
- Funding Source: Sponsor contributions and distributions from exiting private equity funds.

**Justification**

- This action will provide additional diversification for the portfolio while working to maintain the invested level of the private equity allocation.

**D/S/M/WBE Information**

- Not Applicable

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

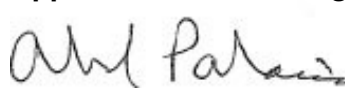
For Information contact	Fund	Project #	External Funding Source	Amount
James Mauldin 3-5447				\$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to enter into an Asset Management Agreement with OpenGate Capital Partners for their OpenGate Partners III, in a commitment amount of \$10 million.

**Approved as to Form by**

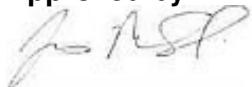

Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 1:41 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:38 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:18 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 11:16 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Retirement & Investments	<b>Subject</b> Approve an Asset Management Agreement with TerraCap Management	<b>Resolution #</b>
---------------------------	--	--	---------------------

**Action**

That the Chief Executive Officer or designee be authorized to enter into an Asset Management Agreement with TerraCap Management for their TerraCap Partners V, in a commitment amount of \$10 million.

**Description**

- Relationship: New
- Headquarters: Naples, FL
- Return Objective: 12% - 14% net IRR and 1.75x net multiple on invested capital.
- Term: 8 years with two, one-year extensions.
- Fees: Industry average. During the investment period, the Fund's management fee is 1.5% on committed capital. During the harvest period, the management fee of 1.5% per annum is based on remaining invested capital. After an 8% hurdle, there is a 20% incentive fee.
- Strategy: To provide its investors with attractive risk-adjusted returns while emphasizing capital preservation, primarily by making thematic and event-driven value-add real estate investments at below replacement cost in the South Atlantic, West Central South, and West Mountain regions of the United States.
- Funding Source: Distributions from existing real estate funds.

**Justification**

- This action will provide additional diversification for the portfolio while working to grow the invested level of the real estate allocation.

**D/S/M/WBE Information**

- Not Applicable

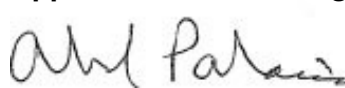
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
<b>For Information contact</b> James Mauldin 3-5447	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to enter into an Asset Management Agreement with TerraCap Management for their TerraCap Partners V, in a commitment amount of \$10 million.

**Approved as to Form by**

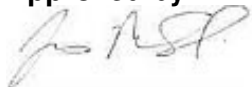

Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 1:59 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:38 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:18 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 11:16 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**AGENDA**  
**OPERATIONS COMMITTEE MEETING**  
**Tuesday, August 31, 2021**  
**12:45 p.m.**

**OPERATIONS COMMITTEE**

6. Approve Minutes of the Operations Committee Meeting of August 3, 2021.

**Consent Items for Consideration**

- |                  |  |
|------------------|--|
| Robert Horton    | 7. Approve execution of Contract No. 8005434, for Analytical Laboratory Testing Services, with ALS Group USA, Corp., of Houston, Texas, in an amount not to exceed \$164,172.00, for the initial one-year term of the Contract, with options to renew for three additional two-year periods. |
| Tammy Huddleston | 8. Approve execution of Contract No. 7007066, for Concrete Mix Rapid Setting, with Novasol, Inc. dba TuffTex Materials, of Austin, Texas, in an amount not to exceed \$91,130.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods. |

**Action Items for Consideration**

- |              |   |
|--------------|---|
| Rusty Hodapp | 9. Approve authorization to procure services necessary for the International Parkway Bridge Replacement using a method authorized under Chapter 2269, Section B of the Texas Government Code, to determine a solicitation method, other than competitive bidding, that provides the best value for the Airport. |
|              | 10. Approve execution of Contract No. 9500729, for Aircraft Rescue Fire Fighting (ARFF) Station Consolidation with J.E. Dunn Construction Company, of Dallas, Texas in an amount not to exceed \$5,000,000.00, for the 1,160-calendar day term of the Contract.   |
|              | 11. Approve execution of Reimbursement Agreement No. 5001003, for Aircraft Rescue Fire Fighting (ARFF) Station Consolidation, with the Federal Aviation Administration (FAA), Southwest Region, in an amount not to exceed \$117,486.42, for the 1,160 calendar day term of the Contract.                       |
|              | 12. Approve execution of Contract No. 9500742, for Terminal D End of Life Electrical and Mechanical Systems, with Real Network Services, Inc., of Dallas, Texas, in an amount not to exceed \$749,728.00, for the 180-calendar day term of the Contract.  |

13. Approve an increase to Contract No. 9500668, for Facilities Relocation and Consolidation (Southwest Consolidated Campus Roads & Utilities Phase 1B), with Oscar Renda Contracting, Inc., of Roanoke, Texas, in an amount not to exceed \$1,506,299.05, for a revised Contract amount of \$30,043,048.27; and execute change orders to such Contract on an as-needed basis, in the aggregate amount not to exceed \$100,000.00. For a total action amount of \$1,606,299.05.
  14. Approve ratification of Contract No. 9500771, DFW 30-inch W4 Watermain Repair, with North Texas Contracting, Inc., of Fort Worth, Texas, in an amount not to exceed \$3,300,000.00, for the 150 days calendar term of the Contract.
  15. Approve execution of two Contracts for Job Order Contract: Contract No. 9500755, with Gilbert May, Inc. dba Phillips/May Corporation, of Dallas, Texas, in an amount not to exceed \$5,000,000.00; and Contract No. 9500756, with Skye Building Services LLC of Grapevine, Texas, in an amount not to exceed \$5,000,000.00, for the initial two-year term of the Contracts, with options to renew for three additional one-year periods. The total amount of this action is \$10,000,000.00.
  16. Approve execution of Contract No. 9500722, Employee Inspection Portals, with J.E. Dunn Construction Company, of Dallas, Texas, in an amount not to exceed \$11,000,000.00, for the 575-calendar day term of the Contract.
  17. Approve execution of Contract No. 8500394, Project Controls and Analytic Services, with RIB U.S. Cost, of Grapevine, Texas, in an amount not to exceed \$35,000,000.00, for the initial four-year term of the Contract, with options to renew for two additional one-year periods.
  18. Approve execution of Contract No. 8500395, for Civil Landside Planning/Project Management/Construction Management Services (Civil Landside PLN//PM/CM), with STV|AZB Joint Venture, of Dallas, Texas, in an amount not to exceed \$40,000,000.00, for the five-year term of the Contract.
- Tammy Huddleston
19. Approve execution of Contract No. 7007123, for Bus Tracking and Passenger Counting System Hardware Installation Services, with ETA Transit Systems, Inc., of Boca Raton, Florida, in an amount not to exceed \$400,000.00, for the initial three-year term of the Contract, with options to renew annually.
  20. Approve execution of Purchase Order No. 278143, for a Mobile Intensive Care Unit, to Siddons Martin Emergency Group, LLC, of Denton, Texas, in the amount of \$422,907.00.

**Discussion Items**

- Rusty Hodapp
21. There are no Construction and Professional Services Contract increase(s) approved by authorized staff for this reporting period.
  22. Decrease(s)/increase(s) in Scope of Work approved by authorized staff.



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Analytical Laboratory Testing Services	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 8005434, for Analytical Laboratory Testing Services, with ALS Group USA, Corp., of Houston, Texas, in an amount not to exceed \$164,172.00, for the initial one-year term of the Contract, with options to renew for three additional two-year periods.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for Analytical Laboratory Testing Services in support of the Airport's Environmental Affairs Department.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• This is a replacement for an existing Contract that has been in place for five years.</li> <li>• This Contract will provide environmental support from a laboratory accredited by the National Environmental Laboratory Accreditation for analyses and tests for various chemicals, metals, organics or other parameters to verify regulatory compliance and environmental conditions with standards set by the Environmental Protection Agency and the Texas Commission of Environmental Quality Texas Risk Reduction Program.</li> <li>• Test results are used to evaluate and document potentially hazardous and non-hazardous environmental impacts related to spill response, support regulatory reporting requirements, chemical and waste profiling, water quality and other compliance and performance-based assessments.</li> <li>• The Contractor will provide reports of analyses, disposal of analyzed samples, sample containers, test results and transportation. Analysis and testing will be ordered on an as-needed basis at the unit prices established in the Contract.</li> <li>• This Contract does not include asbestos laboratory services which is currently being solicited through a separate procurement at the request of the Environmental Affairs Department.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 20%.</li> <li>• ALS Group USA has committed to achieving 22% M/WBE participation utilizing GD Air, (AIM-C, 2%) and A&amp;B Environmental Services, Inc. (AM-C, 20%).</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: November 2021</li> <li>• Contract Term: Three years, with three two-year renewal options</li> </ul>			
<b>Contract #</b> 8005434	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$164,172.00
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Robert Horton 3-5563 Helen Chaney 3-2523	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$164,172.00

**Additional Information**

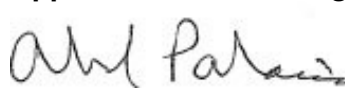
- Three Proposals, none from M/WBE firms, were received on or before the due date of June 28, 2021.
  - ◆ ALS Group USA Corp., of Houston, Texas
  - ◆ Eurofins Xenco, LLC, of Stafford, Texas
  - ◆ Pace Analytical of Mt. Juliet, Tennessee
- The proposals submitted by Eurofins Xenco, LLC, of Stafford, Texas; and Pace Analytical, of Mt. Juliet, Tennessee, were determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- Based upon the evaluations of the Proposals submitted, the Evaluation Committee, consisting of representatives from the Airport's Environmental Affairs; Energy, Transportation & Asset Management; Risk Management; and Business Diversity and Development Departments, recommends that the Contract be awarded to ALS Group USA, Corp., of Houston, Texas, and is the incumbent.
- Projected total for the Contract including all renewals, if approved, is \$1,164,053.36.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005434, for Analytical Laboratory Testing Services, with ALS Group USA, Corp., of Houston, Texas, in an amount not to exceed \$164,172.00, for the initial one-year term of the Contract, with options to renew for three additional two-year periods.

**Approved as to Form by**

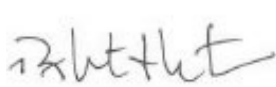

Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:23 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:52 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:23 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Environmental Affairs  
Aug 18, 2021 9:46 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Concrete Mix Rapid Setting	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to execute Contract No. 7007066, for Concrete Mix Rapid Setting, with Novasol, Inc. dba TuffTex Materials, of Austin, Texas, in an amount not to exceed \$91,130.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

**Description**

- Award a Contract for Concrete Mix Rapid Setting in support of the Airport's Energy, Transportation & Asset Management Department

**Justification**

- Replace an existing contract that has been in place for five years.
- Product is used to repair and maintain runways, taxiways, landside roadways and other concrete surfaces.
- Concrete cures quickly and is strong enough to support aircraft and vehicle traffic within one hour minimizing traffic disruptions.
- Concrete mix is stored in warehouse inventory and ordered on an as-needed basis.

**D/S/M/WBE Information**

- The annual goal for the M/WBE program is 31%.
- N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished products.)

**Schedule/Term**

- Start Date: October 2021
- Contract Term: One year, with four one-year renewal options

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007066			NTE \$91,130.00	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Tammy Huddleston 3-6132 David Foster 3-2988	Operating Fund			\$91,130.00

**Additional Information**

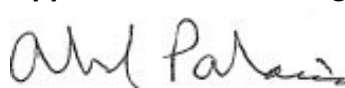
- One Bid, not from an M/WBE firm, was received on or before the due date of August 9, 2021.
- Projected total for the Contract including all renewals, if approved, is \$455,650.00.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007066, for Concrete Mix Rapid Setting, with Novasol, Inc. dba TuffTex Materials, of Austin, Texas, in an amount not to exceed \$91,130.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 1:46 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:39 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:19 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Aug 18, 2021 11:31 am

Pending

---

**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Delegation of Authority to Determine Alternate Contracting Method - International Parkway Bridge Replacement	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to procure services necessary for the International Parkway Bridge Replacement using a method authorized under Chapter 2269, Section B of the Texas Government Code, to determine a solicitation method, other than competitive bidding, that provides the best value for the Airport.

**Description**

- Delegates authority to the CEO or designee to determine which solicitation method, other than competitive bidding, provides the best value for the Airport and to procure services necessary for the International Parkway Bridge Replacement project.

**Justification**

- Chapter 2269, Subchapter B of the Texas Government Code authorizes the Board to consider procuring a construction Contract using a method, other than competitive bidding, that is available under the statute and provides a better value.
- The law allows the Board to delegate its authority by providing notice of the delegation, the limits of the delegation, and the name or title of each person who the delegation is made. This action is intended to satisfy those notice requirements.
- The terminal flyover bridges have reached their service life expectancy. Professional bridge assessments and inspections have identified the need for replacement of the four flyover bridges at Terminals A, B, C, and E.
- Construction services to remove and replace the four flyover bridges at Terminals A, B, C and E and associated roadways and ramps will be solicited using an alternate contracting method.

**D/S/M/WBE Information**

- The applicable Business Diversity Program and contract-specific goal will be determined prior to advertising.

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

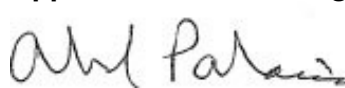
For Information contact	Fund	Project #	External Funding Source	Amount
Rusty Hodapp 3-1891 Cynthia Don 3-5701				\$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to procure services necessary for the International Parkway Bridge Replacement using a method authorized under Chapter 2269, Section B of the Texas Government Code, to determine a solicitation method, other than competitive bidding, that provides the best value for the Airport.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 1:49 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:39 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:19 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 11:46 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Aircraft Rescue Fire Fighting Station Consolidation	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 9500729, for Aircraft Rescue Fire Fighting (ARFF) Station Consolidation with J.E. Dunn Construction Company, of Dallas, Texas in an amount not to exceed \$5,000,000.00, for the 1,160 calendar day term of the Contract.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for Aircraft rescue Fire Fighting (ARFF) Station Consolidation.</li> <li>• Future Board Actions to add construction services to this Contract as required will be brought forth for approval until a Guaranteed Maximum Price or Stipulated Sum is established for the total project.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• This Contract will provide for the design, demolition and construction to consolidate four existing ARFF Stations into two new station locations designated as East and West ARFF Stations and include the implementation of a new Fumigation operation.</li> <li>• Consolidating stations allows the opportunity to optimize staff and equipment utilization, and implementation of industry best practices for personnel assignment during responses, resulting in enhanced first response capability.</li> <li>• The new facilities will constructed to current building codes and standards providing enhanced protection for emergency personnel and equipment, increased energy and operational efficiency, and critical infrastructure resiliency.</li> <li>• Contingent upon MII approval.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the DBE Program is 20%.</li> <li>• In accordance with the Board's DBE Program, the DBE goal for this contract is 18% for Design and 20% for Construction.</li> <li>• J.E. Dunn has committed to achieving 26.72% DBE participation for Design utilizing Criado Associates, Inc (HF-C: 2.01%), JQ Infrastructure, LLC (IM-C: 7.41%) and Arora Engineers (IM-C: 11.39%), HVJ Associates (IM - C: 4.19%), LCA Environmental, Inc. (WF-C: 1.00%) and ReStl Engineers TX, LLC (PF-C: 0.72%). DBE participation for Construction will be brought forth for approval under a separate Board Action for Construction.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: September 2021</li> <li>• Contract Duration: 1,160 calendar days</li> </ul>			
<b>Contract #</b> 9500729	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$5,000,000.00
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Rusty Hodapp 3-1891 Scioscia Flowers 3-1744	<b>Fund</b> Joint Capital Acct	<b>Project #</b> 26859-01	<b>External Funding Source</b>   <b>Amount</b> \$5,000,000.00

**Additional Information**

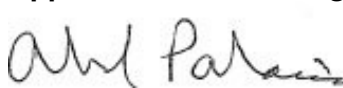
- Eleven Statements of Qualifications, none from M/WBE firms, were received on or before the due date of July 7, 2021.
  - ◆ AAA/Perkins & Will, of Dallas, Texas
  - ◆ Aviation Specialty Builders, of Dallas, Texas
  - ◆ H.C. Beck, of Fort Worth, Texas
  - ◆ Flintco/Page, of Dallas, Texas
  - ◆ J.E. Dunn Construction Company, of Dallas, Texas
  - ◆ Skanska/BRW/M2, of Irving, Texas
  - ◆ SPCP/STV, of Dallas, Texas
  - ◆ Suffolk/AECOM, of Dallas, Texas
  - ◆ Sundt/HOK, of Irving, Texas
  - ◆ Swinerton, of Dallas, Texas
  - ◆ Whiting-Turner Contracting, of Plano, Texas
- Based on the evaluations of the qualification documents and interviews, the selection committee recommends award of the Contract to J.E. Dunn Construction Company of Dallas, Texas..

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 9500729, for Aircraft Rescue Fire Fighting (ARFF) Station Consolidation with J.E. Dunn Construction Company, of Dallas, Texas in an amount not to exceed \$5,000,000.00, for the 1,160 calendar day term of the Contract.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 25, 2021 12:17 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 25, 2021 1:23 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 25, 2021 12:13 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 25, 2021 10:40 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> FAA Reimbursement Agreement - Aircraft Rescue Fire Fighting Station Consolidation	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to execute Reimbursement Agreement No. 5001003, for Aircraft Rescue Fire Fighting (ARFF) Station Consolidation, with the Federal Aviation Administration (FAA), Southwest Region, in an amount not to exceed \$117,486.42, for the 1,160 calendar day term of the Contract.

**Description**

- The Agreement will authorize the Federal Aviation Administration (FAA) to conduct designated Design/Engineering activities and support related to the Aircraft Rescue Fire Fighting (ARFF) Station Consolidation project.

**Justification**

- This action will reimburse the FAA for their costs incurred in conducting technical activities and support related to the ARFF Station Consolidation project.
- FAA technical support is necessary to support potential grant funding for this project.
- The ARFF Station Consolidation design/build contract solicitation is currently underway.

**D/S/M/WBE Information**

- N/A - Not subject to the Board's Business Diversity Program Policies (Reimbursement).

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
	5001003		NTE \$117,486.42	\$0

<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Rusty Hodapp 3-1891 Scioscia Flowers 3-1744	DFW Capital Acct	26859-01		\$117,486.42

**Additional Information**

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

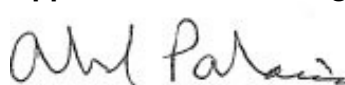
That the Chief Executive Officer or designee be authorized to execute Reimbursement Agreement No. 5001003, for Aircraft Rescue Fire Fighting (ARFF) Station Consolidation, with the Federal Aviation Administration (FAA), Southwest Region, in an amount not to exceed \$117,486.42, for the 1,160 calendar day term of the Contract.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:24 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:40 pm

**Approved as to M/WBE by**



Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:20 pm

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head

Aug 18, 2021 11:47 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Terminal D Electrical & Mechanical Systems Replacement		<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 9500742, for Terminal D End of Life Electrical and Mechanical Systems, with Real Network Services, Inc., of Dallas, Texas, in an amount not to exceed \$749,728.00, for the 180 calendar day term of the Contract.				
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for Terminal D Electrical and Mechanical Systems Replacement.</li> </ul>				
<b>Justification</b>  <ul style="list-style-type: none"> <li>• This project will upgrade or replace several electrical and mechanical systems at Terminal D that have reached the end of their service life. The scope of this Contract includes the following elements: <ul style="list-style-type: none"> <li>◆ Replacement of three loading dock levelers, six dock lock truck restraint safety devices and all associated equipment for the six loading dock bays on the service level.</li> <li>◆ Replacement of radiant heat units in the ramp work areas.</li> <li>◆ Replacement of the crosswalk safety light system located on the arrival and departure levels between the parking garage and Terminal D building, near Gate D31 entrance.</li> <li>◆ Refurbishment and/or replacement of the landside lighting system around the Terminal D parking garage including roadway accent, planter boxes, arrivals level canopy lights, and sculpture display near Gate D22 entrance.</li> <li>◆ Replacement of accent lighting at the entrance to the Terminal D garage building, at the approach road on arrivals level.</li> </ul> </li> </ul>				
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 20%.</li> <li>• Real Network Services, a certified Minority Business Enterprise (HM-C), has committed to achieving 82% through self-performance.</li> </ul>				
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: September 2021</li> <li>• Contract Duration: 180 calendar days</li> </ul>				
<b>Contract #</b> 9500742	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$749,728.00	<b>Revised Amount</b> \$0
<b>For Information contact</b> Rusty Hodapp 3-1881 Cynthia Don 3-1867	<b>Fund</b> DFW Capital Acct	<b>Project #</b> 26857-01	<b>External Funding Source</b>	<b>Amount</b> \$749,728.00

**Additional Information**

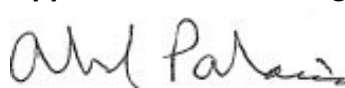
- Six Bids, including three from M/WBE firms, were received on or before the due date of July 9, 2021.
- Bid Tabulation attached
- The bid submitted by EMC Electrical Contractors, of Kennedale, Texas, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- Real Network Services, Inc., of Dallas, Texas, is the lowest responsive responsible Bidder.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 9500742, for Terminal D End of Life Electrical and Mechanical Systems, with Real Network Services, Inc., of Dallas, Texas, in an amount not to exceed \$749,728.00, for the 180 calendar day term of the Contract.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 1:51 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:41 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:20 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 11:47 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**Contract No. 9500742**  
**Terminal D End of Life Electrical and Mechanical Systems**  
**Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
Real Network Services, Inc. <sup>N1</sup> Dallas, Texas	\$749,728.00
Holt Construction Corp. Irving, Texas	\$787,205.00
FS360, LLC <sup>N2</sup> McKinney, Texas	\$788,500.00
Skye Building Services, LLC Grapevine, Texas	\$929,000.00
Gilbert May, Inc. dba Phillips/May Corporation <sup>N1</sup> Dallas, Texas	\$980,333.00
<b>Note:</b> 1. MBE certified through the North Central Texas Regional Certification Agency 2. MBE certified through the Dallas/Fort Worth Minority Supplier Development Council	

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Facilities Relocation and Consolidation (Southwest Consolidated Campus Roads & Utilities Phase 1B)	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase Contract No. 9500668, for Facilities Relocation and Consolidation (Southwest Consolidated Campus Roads & Utilities Phase 1B), with Oscar Renda Contracting, Inc., of Roanoke, Texas, in an amount not to exceed \$1,506,299.05, for a revised Contract amount of \$30,043,048.27; and execute change orders to such Contract on an as-needed basis, in the aggregate amount not to exceed \$100,000.00. For a total action amount of \$1,606,299.05.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Increase the Contract for Facilities Relocation and Consolidation (Southwest Consolidated Campus Roads &amp; Utilities Phase 1B), in support of the Airport.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• This Contract is constructing roadways and utility infrastructure to support facilities identified in the Airport Facilities Relocation and Consolidated Advanced Planning Study for the Southwest Consolidated Campus (SWC).</li> <li>• During construction, the contractor experienced various challenges due to unforeseen and differing site conditions, and revised utility connections for several concurrent facility projects within the SW Campus.</li> <li>• This increase will compensate the contractor for cost incurred due to the preceding and for final quantities.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the historical MBE Program is 25%.</li> <li>• In accordance with the Board's historical MBE Program, the MBE goal for this contract is 25%.</li> <li>• Oscar Renda Contracting, Inc. committed to 25.04% MBE participation and is currently achieving 32.92%.</li> <li>• Oscar Renda Contracting, Inc. committed to achieving the original 25% MBE commitment inclusive of this Board Action.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Contract term will be extended to December 1, 2021.</li> </ul>			
<b>Contract #</b> 9500668	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$1,606,299.05
			<b>Revised Amount</b> \$30,043,048.27
<b>For Information contact</b> Rusty Hodapp 3-1891 Suzanne DeVasher 3-1749	<b>Fund</b> DFW Capital Acct	<b>Project #</b> 26742-02	<b>External Funding Source</b>  <b>Amount</b> \$1,606,299.05

**Additional Information**

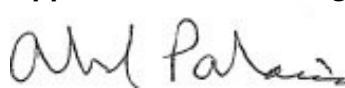
- On April 11, 2019, by Resolution No. 2019-04-071, the Board awarded Contract No. 9500668, for Facilities Relocation and Consolidation (Southwest Consolidated Campus Roads & Utilities Phase 1B), with Oscar Renda Contracting, Inc., of Roanoke, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract No. 9500668, for Facilities Relocation and Consolidation (Southwest Consolidated Campus Roads & Utilities Phase 1B), with Oscar Renda Contracting, Inc., of Roanoke, Texas, in an amount not to exceed \$1,506,299.05, for a revised Contract amount of \$30,043,048.27; and execute change orders to such Contract on an as-needed basis, in the aggregate amount not to exceed \$100,000.00. For a total action amount of \$1,606,299.05.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 1:55 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:41 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:20 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 11:47 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Airfield Water Main Replacement	<b>Resolution #</b>
<b>Action</b> That the Airport Board ratify Contract No. 9500771, DFW 30-inch W4 Watermain Repair, with North Texas Contracting, Inc., of Fort Worth, Texas, in an amount not to exceed \$3,300,000.00, for the 150 days calendar term of the Contract.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Ratify the Contract for a water main replacement on the Airfield.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• The Contract will replace a damaged potable water main with a new water pipe within the Runway Safety Area (RSA) of Runway 18L.</li> <li>• The damaged water main is currently isolated from the Airport's Water Distribution System (WDS). Any further outages may impact reliable operation of the entire system.</li> <li>• Timely repair is necessary to preserve and protect the public health and welfare.</li> <li>• Replacement by jacking and boring the new pipe under the RSA will preclude operational impact to Runway 18L.</li> <li>• The effective date of this action will be prior to the Board Action date.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement (Emergency for the Public Health &amp; Safety).</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: August 2021</li> <li>• Contract Duration: 150 calendar days</li> </ul>			
<b>Contract #</b> 9500771	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$3,300,000.00
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Rusty Hodapp 3-1891 Keisha Aaron 3-2300	<b>Fund</b> Joint Capital Acct	<b>Project #</b> 26929-01	<b>External Funding Source</b>  <b>Amount</b> \$3,300,000.00



**Additional Information**

- This Contract is exempt from competitive bidding in accordance with Local Government Code 252.022, as it is necessary to protect the public health and safety of the Airport's traveling public, tenants and employees.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board ratify Contract No. 9500771, DFW 30-inch W4 Watermain Repair, with North Texas Contracting, Inc., of Fort Worth, Texas, in an amount not to exceed \$3,300,000.00, for the 150 days calendar term of the Contract.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:17 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Aug 19, 2021 9:29 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:21 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 11:48 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Job Order Contract	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute two Contracts for Job Order Contract: Contract No. 9500755, with Gilbert May, Inc. dba Phillips/May Corporation, of Dallas, Texas, in an amount not to exceed \$5,000,000.00; and Contract No. 9500756, with Skye Building Services LLC of Grapevine, Texas, in an amount not to exceed \$5,000,000.00, for the initial two-year term of the Contracts, with options to renew for three additional one-year periods. The total amount of this action is \$10,000,000.00.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• This Job Order Contract (JOC) will provide indefinite delivery of construction services for facility maintenance, repair, and improvements, to be performed on an as-needed basis.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• Providing construction services under a JOC provides an efficient and timely means of accomplishing small facility repair, renovation and construction projects.</li> <li>• Work under the JOC will be issued by individual delivery order and priced utilizing the R.S. Means Facilities Construction Cost Data Unit Price Books.</li> <li>• Delivery Orders over \$500,000.00, will be brought to the Board for approval.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• The M/WBE contract specific goal for this Board Action is 28%.</li> <li>• Gilbert May, Inc. dba Phillips/May Corporation has committed to achieving 52% overall M/WBE participation including 30% self-performance and 22% subcontracting participation.</li> <li>• Skye Building Services LLC has committed to achieving 28% overall M/WBE participation.</li> <li>• List of M/WBE subcontractors are attached.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: September 2021</li> <li>• Contract Term: Two years, with three one-year renewal options</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>
9500755			NTE \$5,000,000.00
9500756			NTE \$5,000,000.00
<b>Revised Amount</b>			
			\$0
			\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>
Rusty Hodapp 3-1891 Janny Grammer 3-1892	Various		
			<b>Amount</b>
			\$10,000,000.00

**Additional Information**

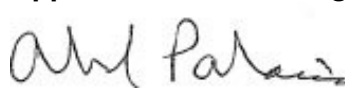
- Eight Proposals, including four from M/WBE firms, were received on or before the due date of June 4, 2021:
  - ◆ Azteca Enterprises, Inc., of Dallas, Texas
  - ◆ F.H. Paschen, S.N. Nielsen & Associates, LLC of Dallas, Texas
  - ◆ Gilbert May, Inc. dba Phillips/May Corporation, of Dallas, Texas
  - ◆ LMC Corporation General Contractors of Dallas, Texas
  - ◆ METCO Engineering, Inc., of Dallas, Texas
  - ◆ Post L Group of Fort Worth, Texas
  - ◆ REAL Network Services, Inc., of Dallas, Texas
  - ◆ Skye Building Services LLC of Grapevine, Texas
- Based on evaluations of the Proposals submitted, the Evaluation Committee recommends that the Contracts be awarded to Gilbert May, Inc. dba Phillips/May Corporation, of Dallas, Texas; and Skye Building Services LLC of Grapevine, Texas.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute two Contracts for Job Order Contract: Contract No. 9500755, with Gilbert May, Inc. dba Phillips/May Corporation, of Dallas, Texas, in an amount not to exceed \$5,000,000.00; and Contract No. 9500756, with Skye Building Services LLC of Grapevine, Texas, in an amount not to exceed \$5,000,000.00, for the initial two-year term of the Contracts, with options to renew for three additional one-year periods. The total amount of this action is \$10,000,000.00.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:21 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:49 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:21 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 11:48 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**Contract 9500755**  
**Job Order Contract (JOC)**  
**Gilbert May, Inc. dba Phillips/May Corporation**  
**M/WBE Subcontractors**

Alpha & Omega Industries, LLC	BM-C	1%
Butler & Butler Construction, LLC	BM-C	1%
<b>Total</b>		<b>2%</b>
D' Tel Communications, Inc.	IF-C	1%
<b>Total</b>		<b>1%</b>
Division 9 Interiors, Inc.	NM-C	1%
<b>Total</b>		<b>1%</b>
Denali Construction Services, LP dba Denali CS	WF-C	1%
Ford Audio-Video Systems LLC dba Ford AV	WF-C	1%
GNS Electric, Inc.	WF-C	1%
Kahn Air Conditioning & Heating Co., Inc. dba Kahn Mechanical Contractors	WF-C	1%
North Texas Ductworks, LLC	WF-C	1%
Universal Fence Company, Inc.	WF-C	1%
<b>Total</b>		<b>6%</b>
C. Green Scaping, LP	HF-C	1%
DMCA, Inc.	HF-C	1%
E.N.M. Painting Contractors, LLC	HF-C	1%
Gomez Floor Covering, Inc. DBA GFC & GFC-Contracting	HF-C	1%
<b>Total</b>		<b>4%</b>
ABLE Communications, Inc.	HM-C	1%
Alman Construction Services, L.P.	HM-C	1%
Carrco Painting Contractors, Inc.	HM-C	1%
Corporate Floors, Inc.	HM-C	1%
JP Painting, Inc.	HM-C	1%
Logos Venture Partners, LLC dba Eureka Woodworks	HM-C	1%
OAC Construction Services, Inc.	HM-C	1%
Real Network Services	HM-C	1%
Gilbert May, Inc. dba Phillips/May Corporation (Self-Performance)	HM-C	30%
<b>Total</b>		<b>38%</b>

**Overall Total**

**52.00%**

**Contract 9500756**  
Job Order Contract (JOC)

**Skye Building Services LLC**  
M/WBE Subcontractors

Momentum Mechanical, Inc.	BM-C	2%
Alpha & Omega Industries, LLC dba Diversified Electrical Slt.	BM-C	10%
Trinity Elise Companies dba Trinity Elise Support Group	BM-C	1%
<b>Total</b>		<b>13%</b>

DMCA, Inc.	HF-C	3%
Dallas Pro Painting and Drywall, LLC.	HF-C	1%
<b>Total</b>		<b>4%</b>

Saldana Renovations, LLC	HM-C	5%
Able Communications, Inc.	HM-C	2%
<b>Total</b>		<b>7%</b>

Cactus Abatement & Demolition, LLC.	WF-C	3%
PDV Associates, Inc.	WF-C	1%
<b>Total</b>		<b>4%</b>

**Overall Total** **28%**

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Employee Inspection Portals	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 9500722, Employee Inspection Portals, with J.E. Dunn Construction Company, of Dallas, Texas, in an amount not to exceed \$11,000,000.00, for the 575 calendar day term of the Contract.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for the design and construction of Employee Inspection Portals in Terminals A, B, D, and E.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• The design/build project will construct new employee screening portals at A24, B14, D10, D37, E2, and E37.</li> <li>• The project will improve the employee screening process by building modern sterile portals that will improve throughput, enhance screening, and incorporate new touch-free technologies.</li> <li>• This project will provide sufficient throughput capacity to meet current and future demand. This project will also adhere to expected future Department of Homeland Security and Transportation Safety Administration regulatory mandates for 100% employee inspection/screening.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 20% for Design and 20% for Construction.</li> <li>• J.E. Dunn Construction Company has committed to achieving 21.41% M/WBE participation for Design utilizing Henderson Rogers Structural Engineering (WF-C: 5.93%), Pacheco Koch (HM-C: 8.11%), MEP Consulting Engineers (WF-C: 5.93%), Moyer I.T. Consulting (WF-C: 1.10%) and Focus EDG (WF-C: 0.34%) and 20% M/WBE participation for Construction. Compliance plan submitted for Construction phase and M/WBE Subcontractors will be determined once trade packages are released.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: September 2021</li> <li>• Contract Duration: 575 calendar days</li> </ul>			
<b>Contract #</b> 9500722	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$11,000,000.00
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Rusty Hodapp 3-1891 Suzanne DeVasher 3-1749	<b>Fund</b> Joint Capital Acct	<b>Project #</b> 26801-01	<b>External Funding Source</b>    <b>Amount</b> \$11,000,000.00

**Additional Information**

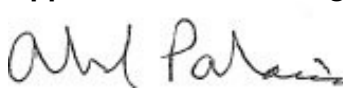
- Eight Statements of Qualifications, none from M/WBE firms, were received on or before the due date of February 12, 2021.
  - ◆ Azteca/KAI, of Dallas, Texas
  - ◆ HC Beck, of Fort Worth, Texas
  - ◆ Broaddus, of Arlington, Texas
  - ◆ F.H. Paschen, of Dallas, Texas
  - ◆ Holt Construction Corp., of Irving, Texas
  - ◆ J.E. Dunn Construction Company, of Dallas, Texas
  - ◆ Manhattan/Carcon/Gensler, of Dallas, Texas
  - ◆ Skanska, of Irving, Texas
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the Contract to J.E. Dunn Construction Company, of Dallas, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 9500722, Employee Inspection Portals, with J.E. Dunn Construction Company, of Dallas, Texas, in an amount not to exceed \$11,000,000.00, for the 575 calendar day term of the Contract.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:24 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:50 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:22 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 11:49 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Project Controls and Analytic Services	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 8500394, Project Controls and Analytic Services, with RIB U.S. Cost, of Grapevine, Texas, in an amount not to exceed \$35,000,000.00, for the initial four-year term of the Contract, with options to renew for two additional one-year periods.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for Project Controls and Analytic Services in support of the Infrastructure and Development Division and Design, Code and Construction Department.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• This Contract provides professional estimating, scheduling, cost management, and analytic services for the Airport's project controls function.</li> <li>• Services are authorized and funded on an as-needed basis through individual Delivery Orders, which allows Board staff to rapidly respond to program/project delivery requirements.</li> <li>• The Contract is a replacement for an existing contract which is expiring.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 25%.</li> <li>• RIB U.S. Cost has committed to achieving 35% M/WBE participation utilizing Aguirre Project Resources, LLC (HM-C: 25%) and Foster CM Group, Inc. (BM-C: 10%).</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: September 2021</li> <li>• Contract Duration: Four years with two, one-year renewal options</li> </ul>			
<b>Contract #</b> 8500394	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$35,000,000.00
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Rusty Hodapp 3-1891 Ilse De La Rosa 3-1730	<b>Fund</b> Various	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$35,000,000.00



**Additional Information**

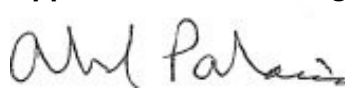
- Three Statements of Qualifications, none from M/WBE firms, were received on or before the due date of June 4, 2021.
  - ◆ RIB U.S. Cost, of Grapevine, Texas
  - ◆ Faithful & Gould, of Dallas, Texas
  - ◆ Hill International, of Irving, Texas
- The Statements of Qualification submitted by Hill International was determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the Contract to RIB U.S. Cost, of Grapevine, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8500394, Project Controls and Analytic Services, with RIB U.S. Cost, of Grapevine, Texas, in an amount not to exceed \$35,000,000.00, for the initial four-year term of the Contract, with options to renew for two additional one-year periods.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:24 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:50 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:22 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 11:49 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Civil Landside Planning/Project Management/Construction Management Services	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8500395, for Civil Landside Planning/Project Management/Construction Management Services (Civil Landside PLN//PM/CM), with STV|AZB Joint Venture, of Dallas, Texas, in an amount not to exceed \$40,000,000.00, for the five year term of the Contract.

**Description**

- Award a Contract for Civil Landside Planning/Project Management/Construction Management (Civil Landside PLN/PM/CM) Services in support of the Infrastructure and Development Division and Design, Code and Construction Department.

**Justification**

- This Contract provides professional landside planning, project management and construction management services for Airport civil landside projects.
- The scope of services encompasses all phases of landside project development including planning, preliminary design, design management, pre-construction, construction management.
- Services are authorized and funded on an as-needed basis through individual Delivery Orders, which allows Board staff to rapidly respond to program/project requirements.

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 20%.
- STV|AZB Joint Venture is comprised of STV Incorporated (60%) and Arredondo, Zepeda & Brunz, LLC (HM-C: 40%).
- STV|AZB Joint Venture committed to achieving 38% M/WBE participation including 24% self-performance by the MBE JV partner Arredondo, Zepeda & Brunz, LLC (HM-C), ACARI Management Group, Inc. (BF-C: 3%), Iconic Consulting Group, Inc. (BM-C: 5%), and R.M. Chin & Associates, Inc. (PF-C 6%).

**Schedule/Term**

- Start Date: September 2021
- Contract Duration: Five years

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8500395			NTE \$40,000,000.00	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Rusty Hodapp 3-1891 Jennifer Nguyen 3-1892	Various			\$40,000,000.00

**Additional Information**

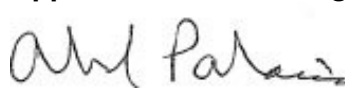
- Seven Statement of Qualifications, none from M/WBE firms, were received on or before the due date of June 11, 2021:
  - ◆ AECOM, of Dallas, Texas
  - ◆ Bridgefarmer & Associates, of Dallas, Texas
  - ◆ Hill International, of Irving, Texas
  - ◆ Jacobs, of Dallas, Texas
  - ◆ Laneside Mobility Partners, of Fort Worth, Texas
  - ◆ STV|AZB Joint Venture, of Dallas, Texas
  - ◆ WSP USA, of Dallas, Texas
- The qualification document submitted by Bridgefarmer & Associates, of Dallas, Texas, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the Contract to STV|AZB Joint Venture, of Dallas, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8500395, for Civil Laneside Planning/Project Management/Construction Management Services, with STV|AZB Joint Venture, of Dallas, Texas, in an amount not to exceed \$40,000,000.00, for the five year term of the Contract.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:23 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:51 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:22 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 11:49 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Bus Tracking and Passenger Counting System Hardware Installation Services			<b>Resolution #</b>
<p><b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007123, for Bus Tracking and Passenger Counting System Hardware Installation Services, with ETA Transit Systems, Inc., of Boca Raton, Florida, in an amount not to exceed \$400,000.00, for the initial three-year term of the Contract, with options to renew annually.</p>					
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Award a Contract for a Bus Tracking and Passenger Counting System Hardware Installation Services for the Airport's Energy, Transportation &amp; Asset Management Department.</li> </ul> <p><b>Justification</b></p> <ul style="list-style-type: none"> <li>• This Contract provides support to the proprietary Bus Tracking and Passenger Counting System, which allows customers to view the real-time location, estimated arrival times, and onboard announcements.</li> <li>• The system enables more efficient bus operations by leveraging data collected to improve staffing and bus dispatching decisions.</li> <li>• This action provides services to uninstall and reinstall the hardware from buses being decommissioned to their replacements. The Contract also provides for the recalibration of the equipment to optimize its operating efficiencies.</li> <li>• These services will be required on approximately 113 buses over the next three years.</li> </ul>					
<p><b>D/S/M/WBE Information</b></p> <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Government Code Exemption)</li> </ul>					
<p><b>Schedule/Term</b></p> <ul style="list-style-type: none"> <li>• Start Date: October 2021</li> <li>• Contract Term: Three years, with options to renew annually</li> </ul>					
<b>Contract #</b> 7007123	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$400,000.00	<b>Revised Amount</b> \$0	
<p><b>For Information contact</b> Tammy Huddleston 3-6132 Christian Brewer 3-5322</p>		<p><b>Fund</b> Operating Fund</p>	<p><b>Project #</b></p>	<p><b>External Funding Source</b></p>	<p><b>Amount</b> \$400,000.00</p>

**Additional Information**

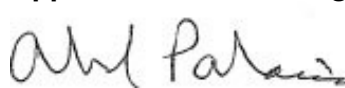
- This Contract is a Sole Source.
- The services of the Contract are exempt from competitive bidding, in accordance with local Government Code 252.022, as they are available only from one source.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007123, for Bus Tracking and Passenger Counting System Hardware Installation Services, with ETA Transit Systems, Inc., of Boca Raton, Florida, in an amount not to exceed \$400,000.00, for the initial three-year term of the Contract, with options to renew annually.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:22 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:52 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:23 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Aug 18, 2021 11:34 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Operations	<b>Subject</b> Replacement Mobile Intensive Care Unit	<b>Resolution #</b>	
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Purchase Order No. 278143, for a Mobile Intensive Care Unit, to Siddons Martin Emergency Group, LLC, of Denton, Texas, in the amount of \$422,907.00.				
<b>Description</b> <ul style="list-style-type: none"> <li>• Purchase a Mobile Intensive Care Unit for the Airport's Department of Public Safety.</li> </ul> <b>Justification</b> <ul style="list-style-type: none"> <li>• Replaces an existing unit, which has been in operation since 2016.</li> <li>• Programmed replacement vehicle for Department of Public Safety staff used in the performance of their job functions.</li> <li>• Vehicles selected for replacement have met the criteria established in the Airport's Fleet Vehicle Policy and Procedures (accumulated mileage, condition, life cycle costs, etc.) and are assessed for replacement by the Vehicle Maintenance Shop.</li> <li>• Replaced vehicle will be declared surplus and sold at public auction.</li> </ul>				
<b>D/S/M/WBE Information</b>				
<ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished products.)</li> </ul>				
<b>Schedule/Term</b>				
<ul style="list-style-type: none"> <li>• Purchase Date: September 2021</li> <li>• Delivery Date: October 2022</li> </ul>				
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
		278143	\$422,907.00	\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Tammy Huddleston 3-6132 Keith White 3-5638	DFW Capital Acct	26925-01		\$422,907.00

**Additional Information**

- This purchase will be made through an Interlocal Agreement with the Houston-Galveston Area Council of Governments (H-GAC), in accordance with Board Resolution No. 97-07-181, dated July 3, 1997.

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

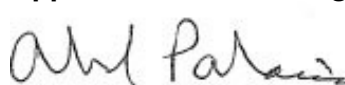
That the Chief Executive Officer or designee be authorized to execute Purchase Order No. 278143, for a Mobile Intensive Care Unit, to Siddons Martin Emergency Group, LLC, of Denton, Texas, in the amount of \$422,907.00.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:22 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:53 pm

**Approved as to M/WBE by**



Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:23 pm

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Energy & Transportation Mgmt  
Aug 18, 2021 11:31 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
COMMITTEE DISCUSSION ITEM

<b>Meeting Date</b> 09/02/2021	<b>Subject</b> Monthly Report	<b>Committee</b> Operations
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**Item For Discussion**

Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00, and Contracts Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of July 2021.

**Description**

- Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00, and Contracts Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of July 2021.



**CONTRACT/PURCHASE ORDER INCREASES/DECREASES (\$25,000 OR GREATER)  
(APPROVED BY BOARD STAFF UNDER THEIR DELEGATED AUTHORITY – JULY 2021)**

<b>CONSULTANT</b>	<b>CONTRACT NO.</b>	<b>CONTRACT TITLE/DESCRIPTION</b>	<b>ACTION TYPE</b>	<b>AMOUNT</b>
Holder Construction – Source Building, A Joint Venture Atlanta, Georgia	9500618	Integrated Operations Center – Construction Manager at Risk (CMAR)	Change Order <sup>N1</sup>	\$39,839.06
Holder Construction – Source Building, A Joint Venture Atlanta, Georgia	9500618	Integrated Operations Center – Construction Manager at Risk (CMAR)	Change Order <sup>N2</sup>	\$37,272.39
Holder Construction – Source Building, A Joint Venture Atlanta, Georgia	9500618	Integrated Operations Center – Construction Manager at Risk (CMAR)	Change Order <sup>N3</sup>	\$27,770.00
Note: 1. Reconciliation performed in March 2021 2. Work completed in March 2021 3. Work completed in April 2021				
			<b>TOTAL</b>	<b>\$104,881.45</b>

**AGENDA**  
**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**  
**Tuesday, August 31, 2021**  
**1:05 p.m.**

**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

23. Approve the minutes of the Concessions/Commercial Development Meeting of August 3, 2021.

**Discussion Item**

- Zenola Cambell and James Mauldin      24. The American Rescue Plan Act of 2021.

**Action Items for Consideration**

- John Brookby      25. Approve expenditures by the Public Facilities Improvement Corporation Board for the first Asset Management Agreement Renewal Term and Asset Management Fee expenses for the Hyatt Place DFW Airport Hotel in an amount not to exceed \$202,000.
26. Approve expenditures by the Public Facilities Improvement Corporation Board for the first Hotel Management Agreement Renewal Term and Management Fee expenses for the Hyatt Place DFW Airport Hotel in an amount not to exceed \$1,900,000.

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Asset Management Agreement Renewal Term for Hyatt Place DFW Airport Hotel	<b>Resolution #</b>
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**Action**

That the Board approve expenditures by the Public Facilities Improvement Corporation Board for the first Asset Management Agreement Renewal Term and Asset Management Fee expenses for the Hyatt Place DFW Airport Hotel in an amount not to exceed \$202,000.

**Description**

- Woodbine Development I, LTD (Woodbine) is the asset manager of the Hyatt Place DFW Airport Hotel (HPDFW) under the terms of the current Asset Management Agreement (AMA).
- The AMA contains an Initial Term of five years and two Renewal Terms of five years each. The Initial Term expired on January 26, 2021 and Woodbine elected to renew. Woodbine has the right and option, in its discretion, to renew.

**Justification**

- This action will provide for the continued asset management of the HPDFW by Woodbine through January 26, 2026.
- The contract value for the first five-year renewal term is an amount not to exceed (NTE) \$202,000 based on 0.75% of the Gross Revenue projection of \$26.9M as calculated by the hotel consulting firm.
- On August 12, 2021 the Public Facilities Improvement Corporation Board approved the Asset Management Agreement Renewal Term and Asset Management Fee expenses for the HPDFW.
- Strategic Plan benefits:
  - ◆ Encourages non-core business developments consistent with the Board's policies
  - ◆ Increases non-airline revenues and supports trade within the Dallas/Fort Worth region

**D/S/M/WBE Information**

- Not Applicable

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$202,000.00	<b>Revised Amount</b> \$0
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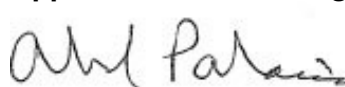
<b>For Information contact</b> John Brookby 3-4660	<b>Fund</b> PFIC	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> NTE \$202,000.00
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**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Board approve expenditures by the Public Facilities Improvement Corporation Board for the first Asset Management Agreement Renewal Term and Asset Management Fee expenses for the Hyatt Place DFW Airport Hotel in an amount not to exceed \$202,000.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:38 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:59 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:31 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Commercial Development  
Aug 18, 2021 10:13 am

Pending

---

**Chief Executive Officer**

Date



# Asset Management Agreement Renewal Term for the Hyatt Place DFW Airport Hotel

## PURPOSE:

Approve the expenditure by the Public Facilities Improvement Corporation Board (PFIC) in an amount not to exceed \$202,000 for the first Asset Management Agreement (AMA) Renewal Term and Asset Management Fee expenses for the Hyatt Place DFW Airport Hotel (HPDFW)

## DESCRIPTION:

The AMA authorizes Woodbine Development I, LTD (Woodbine) to assist the PFIC with the management of the hotel

The PFIC approved the AMA Renewal Term and Asset Management Fee expenses for the HPDFW on August 12, 2021

This is the first of two five-year renewal terms and will provide for the continued asset management by Woodbine through January 26, 2026



\$ 202,000

PFIC

N/A

ACTION  
AMOUNT

FUNDING  
SOURCE(S)

D/S/M/WBE  
PARTICIPATION

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Hotel Management Agreement Renewal Term for Hyatt Place DFW Airport Hotel	<b>Resolution #</b>
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**Action**  
That the Board approve expenditures by the Public Facilities Improvement Corporation Board for the first Hotel Management Agreement Renewal Term and Management Fee expenses for the Hyatt Place DFW Airport Hotel in an amount not to exceed \$1,900,000.

**Description**

- Select Hotels Group, L.L.C. (Hyatt) is the manager of the Hyatt Place DFW Airport Hotel (HPDFW) under the terms of the current Hotel Management Agreement (HMA).
- The HMA contains an Initial Term of five years and two Renewal Terms of five years each. The Initial Term expired on January 26, 2021 and Hyatt elected to renew. Hyatt has the right and option, in its discretion, to renew.

**Justification**

- This action will provide for the continued operation of the HPDFW by Hyatt through January 26, 2026.
- The contract value for the first five-year renewal terms is an amount not to exceed (NTE) \$1,900,000 based on 7% of the Gross Revenue projection of \$26.9M as calculated by the hotel consulting firm.
- On August 12, 2021 the Public Facilities Improvement Corporation Board approved the Hotel Management Agreement Renewal Term and Management Fee expenses for the HPDFW.
- Strategic Plan benefits:
  - ◆ Encourages non-core business developments consistent with the Board's policies
  - ◆ Increases non-airline revenues and supports trade within the Dallas/Fort Worth region

**D/S/M/WBE Information**

- The existing ACDBE and D/S/M/WBE commitments will continue to apply to the lease term extension.

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$1,900,000.00	<b>Revised Amount</b> \$0
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<b>For Information contact</b> John Brookby 3-4660	<b>Fund</b> PFIC	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> NTE \$1,900,000.00
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**Additional Information**

Additional Attachments: **Y**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

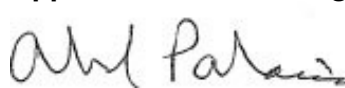
That the Board approve expenditures by the Public Facilities Improvement Corporation Board for the first Hotel Management Agreement Renewal Term and Management Fee expenses for the Hyatt Place DFW Airport Hotel in an amount not to exceed \$1,900,000.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:41 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:59 pm

**Approved as to M/WBE by**



Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:32 pm

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Commercial Development  
Aug 18, 2021 10:13 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date



# Hotel Management Agreement Renewal Term for the Hyatt Place DFW Airport Hotel

## PURPOSE:

Approve the expenditure by the Public Facilities Improvement Corporation Board (PFIC) in an amount not to exceed \$1,900,000 for the first Hotel Management Agreement (HMA) Renewal Term and Management Fee expenses for the Hyatt Place DFW Airport Hotel (HPDFW)

## DESCRIPTION:

The HMA authorizes Select Hotels Group, L.L.C (Hyatt) to manage the operations of the HPDFW in a professional, business-like manner with the primary purpose of maximizing current and long-term revenues and customer experience consistent with the operations of the Airport Board

The PFIC approved the HMA Renewal Term and the Management Fee expenses for HPDFW on August 12, 2021

This is the first of two five-year renewal terms and will provide for the continued hotel management by Hyatt through January 26, 2026



NTE \$ 1,900,000

PFIC

Future Manager Improvements 30%

Good and Services 20%

ACTION  
AMOUNT

FUNDING  
SOURCE(S)

D/S/M/WBE  
PARTICIPATION





**AGENDA**  
**FINANCE/AUDIT COMMITTEE MEETING**  
**Tuesday, August 31, 2021**  
**1:15 p.m.**

**FINANCE/AUDIT COMMITTEE**

27. Approve Minutes of the Finance/Audit Committee Meeting of August 3, 2021.

Max Underwood      28. Financial Report.

**Consent Items for Consideration**

Catrina Gilbert      29. Approve authorization to bind and procure Environmental Pollution Liability Coverage with Great American E&S Insurance Company, effective October 15, 2021, in the amount of \$89,816.00.

30. Approve authorization to bind and procure Airport Public Officials Liability Coverage with ACE American Insurance Company (a subsidiary of Chubb), effective October 1, 2021, in the amount of \$119,991.00.

31. Approve authorization to bind and procure Airport Owners and Operators General Liability Insurance Coverage with AIG (through National Union Fire Insurance Company of Pittsburgh, Pennsylvania, a subsidiary of AIG), effective October 1, 2021, in the amount of \$249,865.00.

Michael Youngs      32. Approve an increase to Contract No. 7007039, for Smart Reservation Refund Management System, with App Orchid, Inc., of San Ramon, California, in the amount not to exceed \$14,400.00, for a revised Contract amount of \$63,700.00.

33. Approve execution of Contract No. 7007130, for Talent Acquisition Software Subscription, with Jobvite, Inc., of Indianapolis, Indiana, in an amount not to exceed \$57,736.00, for the two-year term of the Contract, with options to renew annually.

**Action Items for Consideration**

John Ackerman      34. Approve renewal and increase to Contract No. 8005362, for an American Association of Airport Executives Enterprise Membership, with the American Association of Airport Executives (AAAE) of Alexandria, Virginia, in an amount not to exceed \$375,000.00, for a revised not to exceed Contract amount of \$768,000.00, with options to renew annually.

- Jeff Benvegna 35. Approve a Reimbursement Agreement with American Airlines, Inc. (AA) for the construction of certain Baggage Handling System (BHS) Improvements, in an amount not to exceed \$40,628,371.07.
- Rosa Maria Meagher 36. Approve Audit Services' Fiscal Year 2022 Annual Plan.
- Rob Darby 37. Approve an increase to Contract No. 8004992, for External Audit Services, with Deloitte & Touche LLP, of Dallas, Texas, in an amount not to exceed \$431,098.00, for a revised Contract amount of \$3,207,686.86, and extend the term of the contract by one year.
- Tamela Lee 38. Approve adoption of the Board's Small Business Enterprise Concessions (SBEC) Program Policy.
- Ollie Malone 39. Approve appointment of Rosa Maria Meagher as Interim Director of Audit Services and provide a 10% salary increase during the time she serves in such capacity.
- Abel Palacios 40. Approve the Fiscal Year 2022 Annual Budget for the DFW Airport's Public Facility Improvement Corporation.
- Chris Poinatte 41. Approve the Fiscal Year 2022 Operation Revenue and Expense Fund Budget (Fund 102).
- 42. Approve the Schedule of Charges as amended for Fiscal Year 2022.
- Michael Youngs 43. Approve execution of Contract No. 7006972, for Apple Products and Accessories, with Complete Tablet Solutions, Ltd. dba CTS Mobility, of Austin, Texas, in an amount not to exceed \$475,150.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
- 44. Approve execution of Contract No. 8005428, for Automated Access Control System Installation and Maintenance Services, with Convergent Technologies, LLC, of Carrollton, Texas, in an amount not to exceed \$8,875,000.00, for the initial six-year term of the Contract, with options to renew for two additional three-year periods.

**CLOSED SESSION**

- 45. In accordance with provisions of Section 551.071 of the Texas Government Code, a closed session will be held for the purposes of seeking the Board's attorney's advice with respect to pending or contemplated litigation, a settlement offer, or other matters that are exempt from public disclosure under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas (Article X, Section 9 of the State Bar Rules), to wit:

- a) Stephanie Garcia v. Dallas Fort Worth International Airport Board

And;

In accordance with the provisions of the Texas Government Code, Section 551.076 and Section 418.183(f), a closed session will be held to discuss:

- a) The deployment, or specific occasions for implementation, of security personnel or devices; and
- b) Information relating to preventing, detecting, responding to, investigating, and managing emergencies and disasters, including those caused by terrorism or related criminal activity.

## **OPEN SESSION**

### **Action Items for Consideration**

- |                  |   |
|------------------|---|
| Elaine Rodriguez | 46. Approve execution of an agreement settling the Garcia Lawsuit.  |
| Michael Youngs   | 47. Approve an increase to Contract No. 7006819, Cyber Security Software with Acalvio Technologies, Inc., of Santa Clara, California, in an amount not to exceed \$28,500.00, for a revised Contract amount of \$98,580.00.   |
|                  | 48. Approve execution of Contract No 7007133, for Managed Security Risk, Detection and Response Service with Freeit Data Solutions, Inc, of Austin, Texas, in an amount not to exceed \$664,368.07, for the initial one-year term of the Contract, with option to renew for four additional one-year periods. |

### **Discussion Items**

- |            |   |
|------------|---|
| Tamela Lee | 49. Monthly D/S/M/WBE Expenditure Report.   |
| Greg Spoon | 50. Purchase Orders/Contracts and Professional Services Contracts approved by authorized staff. |



# KPIs and Financial Report – FY 2021

Ten months ending July 31, 2021 – Unaudited

# Key Performance Indicator Scorecard

Ten months ending July 31, 2021 – Unaudited

(\$ in millions)

Key Performance Indicator	Year-To-Date				FY 2021 Annual Budget
	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	Actuals vs. Budget Increase/(Decrease)	
Application of Federal Relief Proceeds	\$132.6	\$88.7	\$105.0	(\$16.3) (15.5%) <span style="color: green;">■</span>	\$142.5
Total Expenditure Budget	\$803.6	\$767.1	\$787.2	(\$20.1) (2.6%) <span style="color: green;">■</span>	\$977.5
Total Passengers (Ms)	40.73	44.26	41.73	2.53 6.1% <span style="color: green;">■</span>	53.1
Total Landed Weights (Bs)	30.6	32.2	33.7	(1.5) (4.5%) <span style="color: yellow;">■</span>	42.0

## Results Status Bar

- Improved/Constant
- Worse

# Application of Federal Relief Proceeds

Ten months ending July 31, 2021 – Unaudited

	Year-to-Date (\$ in millions)			
	July Actuals	July Budget	Actuals vs. Budget Favorable/(Unfavor)	
DFWCC Revenues*	\$239.0	\$235.4	\$3.6	1.5%
Airfield & Terminal Revenues*	458.4	470.6	(12.2)	(2.6%)
Total Revenues *	697.4	706.0	(8.6)	(1.2%)
Total Expenditures	767.1	787.2	20.1	2.6%
Passenger Facility Charges	86.9	82.1	4.8	5.9%
Net Variance			<u><u>\$16.3</u></u>	

\* Excludes Federal Relief Proceeds

# DFW Cost Center

Ten months ending July 31, 2021 – Unaudited

		Year-To-Date				FY 2021
		FY 2020 Actuals	FY2021 Actuals	FY 2021 Budget	Actuals vs. Budget Increase/(Decrease)	Annual Budget
<b>Revenues</b>						
Parking	<b>1</b>	\$89.7	\$85.8	\$83.7	\$2.2 2.6%	\$107.6
Concessions	<b>2</b>	53.7	52.9	55.6	(2.7) (4.8%)	69.8
Rental Car	<b>3</b>	20.5	25.6	20.0	5.6 27.9%	25.1
Commercial Development	<b>4</b>	45.1	49.7	47.8	1.9 4.0%	57.4
Other Revenues	<b>5</b>	35.8	24.9	28.3	(3.4) (12.1%)	34.5
Total Revenues before FRP		244.8	239.0	235.4	3.6 1.5%	294.4
<b>DFW CC Expenditures</b>						
Operating Expenditures		104.7	90.6	95.9	(5.3) (5.5%)	125.7
Debt Service, net	<b>6</b>	57.1	46.3	48.6	(2.3) (4.7%)	55.3
Total Expenditures		161.9	137.0	144.5	(7.6) (5.2%)	181.0
Gross Margin - DFW Cost Center		82.9	102.0	90.9	11.1 12.2%	113.4
<b>Less Transfers and Skylink</b>						
DFW Terminal Contribution		2.4	2.4	2.4	0.0 0.0%	2.8
Skylink Costs		33.6	35.8	35.9	(0.2) (0.4%)	44.3
Net Revenues before FRP		46.9	63.9	52.6	11.3 21.4%	66.2
Federal Relief Proceeds (FRP)		89.9	63.1	74.4	(11.3) (15.2%)	97.8
Net Revenues		\$136.8	\$127.0	\$127.0	\$0.0 0.0%	\$164.0



# Airfield and Terminal Cost Centers

Ten months ending July 31, 2021 – Unaudited

		Year-To-Date				FY 2021	
		FY 2020 Actuals	FY2021 Actuals	FY 2021 Budget	Actuals vs. Budget Increase/(Decrease)	Annual Budget	
<b>Revenues</b>							
Landing Fees	<b>7</b>	\$72.0	\$71.9	\$75.0	(\$3.1)	(4.2%)	\$93.5
Other Airfield		9.0	10.8	9.7	1.1	11.2%	10.7
Transfer from DFW Cost Center		58.8	58.3	58.3	(0.0)	(0.0%)	70.0
<b>Total Airfield Revenue</b>		<b>139.9</b>	<b>141.0</b>	<b>143.0</b>	<b>(2.1)</b>	<b>(1.4%)</b>	<b>174.2</b>
Terminal Leases		276.7	276.0	276.5	(0.5)	(0.2%)	331.8
FIS Fees		12.7	12.4	11.9	0.5	4.5%	15.3
Turn Fees	<b>8</b>	13.8	12.1	19.9	(7.8)	(39.0%)	24.7
Other Terminal	<b>9</b>	18.9	14.5	16.9	(2.4)	(14.3%)	20.8
<b>Total Terminal Revenues</b>		<b>322.0</b>	<b>315.1</b>	<b>325.2</b>	<b>(10.1)</b>	<b>(3.1%)</b>	<b>392.7</b>
DFW Terminal Contributions		2.4	2.4	2.4	0.0	0.0%	2.8
<b>Total Revenues before FRP</b>		<b>464.2</b>	<b>458.4</b>	<b>470.6</b>	<b>(12.2)</b>	<b>(2.6%)</b>	<b>569.7</b>
<b>Expenditures</b>							
Operating Expenditures		260.2	264.3	270.2	(5.9)	(2.2%)	345.8
Debt Service, net	<b>6</b>	235.7	216.7	228.0	(11.4)	(5.0%)	268.7
<b>Total Expenditures</b>		<b>495.9</b>	<b>481.0</b>	<b>498.2</b>	<b>(17.2)</b>	<b>(3.5%)</b>	<b>614.4</b>
<b>Net Income/(Loss) before FRP</b>		<b>(31.7)</b>	<b>(22.5)</b>	<b>(27.6)</b>	<b>5.0</b>	<b>(18.2%)</b>	<b>(44.7)</b>
Federal Relief Proceeds (FRP)		42.7	25.5	30.5	(5.0)	(16.5%)	44.7
<b>Net Income/(Loss)</b>		<b>\$11.0</b>	<b>\$3.0</b>	<b>\$3.0</b>	<b>(\$0.0)</b>	<b>(0.0%)</b>	<b>(\$0.0)</b>



# Operating Fund – Total Expenditures

Ten months ending July 31, 2021 – Unaudited

		Year-To-Date				FY 2021	
		FY 2020 Actuals	FY2021 Actuals	FY 2021 Budget	Actuals vs. Budget Increase/(Decrease)	Annual Budget	
<b>Operating Expenditures</b>							
Salaries and Wages	<b>10</b>	\$134.6	\$131.9	\$134.9	(\$3.0)	(2.2%)	\$166.3
Benefits	<b>11</b>	58.7	59.6	61.2	(1.6)	(2.6%)	84.4
Facility Maintenance Contracts	<b>12</b>	63.0	67.1	70.3	(3.2)	(4.5%)	86.2
Other Contract Services	<b>13</b>	81.1	77.7	79.2	(1.4)	(1.8%)	99.8
Utilities	<b>14</b>	21.7	22.0	20.9	1.2	5.6%	26.1
Equipment and Other Supplies		14.4	13.2	14.0	(0.8)	(5.7%)	17.9
Insurance		5.4	7.3	8.0	(0.7)	(8.9%)	10.0
Fuels		0.6	1.8	2.6	(0.8)	(29.5%)	3.2
General, Administrative, and Other		4.7	3.1	3.8	(0.8)	(20.4%)	9.9
Change in Operating Reserves		8.1	2.2	2.2	0.0	0.0%	5.6
<b>Total Operating Expenditures</b>		<b>392.2</b>	<b>386.1</b>	<b>397.1</b>	<b>(11.0)</b>	<b>(2.8%)</b>	<b>509.4</b>
Debt Service, gross	<b>15</b>	411.4	381.1	390.1	(9.0)	(2.3%)	468.2
<b>Total Operating Fund Expenditures</b>		<b>\$803.6</b>	<b>\$767.1</b>	<b>\$787.2</b>	<b>(\$20.1)</b>	<b>(2.6%)</b>	<b>\$977.5</b>

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Environmental Pollution Liability Insurance			<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to bind and procure Environmental Pollution Liability Coverage with Great American E&S Insurance Company, effective October 15, 2021, in the amount of \$89,816.00					
<b>Description</b>  <ul style="list-style-type: none"> <li>• This action will authorize the procurement of Environmental Pollution Liability Insurance with Great American E&amp;S Insurance Company, in the amount of \$89,816.00, by DFW Airport's Risk Management Department.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• The Environmental Pollution Liability insurance policy will cover DFW Airport liability exposures, including bodily injury and property damage, arising from a pollution condition (spills, leaks, explosions, mold) or arising from the transportation of waste materials.</li> <li>• Expiring 2020/2021 Premium - \$90,298.00 <ul style="list-style-type: none"> <li>◆ Renewal represents a 0.53% premium decrease from 2020/2021.</li> <li>◆ Per Occurrence Limits - \$15,000,000.00.</li> <li>◆ Aggregate Limits - \$15,000,000.00.</li> <li>◆ Per Occurrence Deductible/Retention - \$500,000.00.</li> <li>◆ Aggregate Deductible/Retention - \$500,000.00.</li> </ul> </li> <li>• Incumbent carrier, Great American E&amp;S Insurance Company, is selected based on ability to offer broadest available terms &amp; coverages.</li> </ul>					
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Insurance Premiums)</li> </ul>					
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Policy Period: October 15, 2021 thru October 15, 2022.</li> </ul>					
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>	
			\$89,816	\$0	
<b>For Information contact</b> Catrina Gilbert 3-5535	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$89,816	

**Additional Information**

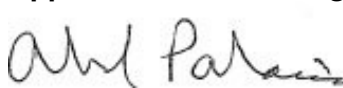
- Incumbent insurance carrier:
  - ◆ Great American E&S Insurance Company, an A.M. Best A XV rated carrier.
- The market solicitation was managed through the office of Willis of Texas, Inc.
- One carrier was solicited.
  - ◆ Great American (incumbent)
- One carrier provided a quote:
  - ◆ Great American (incumbent)
- The recommended carrier is Great American E&S Insurance Company, an A.M. Best A XV rated carrier.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to bind and procure Environmental Pollution Liability Coverage with Great American E&S Insurance Company, effective October 15, 2021, in the amount of \$89,816.00

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:16 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:53 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:24 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 12:06 pm

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Public Officials Liability Insurance		<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to bind and procure Airport Public Officials Liability Coverage with ACE American Insurance Company (a subsidiary of Chubb), effective October 1, 2021, in the amount of \$119,991.00.				
<b>Description</b>  <ul style="list-style-type: none"> <li>• This action will authorize the procurement of Public Officials Liability Insurance with ACE American Insurance Company (a subsidiary of Chubb), in the amount of \$119,991.00, by DFW Airport's Risk Management Department.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• The Public Officials Liability Insurance policy will cover errors and omissions for all officers, directors, selected or appointed officials, Board members of the Airport, and any employee or volunteer of the DFW Airport Board when such parties are acting within the scope of their duties of employment or are under the general supervision of an officer, director, elected or appointed official, or an employee of the Board.</li> <li>• Expiring 2020/2021 Premium - \$109,109.00 <ul style="list-style-type: none"> <li>◆ Renewal represents a 9.97% premium increase from 2020/2021.</li> <li>◆ Per Occurrence Limits - \$5,000,000.00.</li> <li>◆ Aggregate Limits - \$10,000,000.00.</li> <li>◆ Per Claim Deductible/Retention - \$100,000.00.</li> </ul> </li> </ul>				
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Insurance Premiums)</li> </ul>				
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Policy Period: October 1, 2021 - October 1, 2022</li> </ul>				
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$119,991.00	<b>Revised Amount</b> \$0
<b>For Information contact</b> Catrina Gilbert 3-5535	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$119,991.00

**Additional Information**

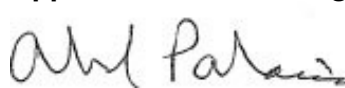
- 2021/2022 coverage terms will remain as expiring.
- Incumbent Insurance Carrier: ACE American Insurance Company (a subsidiary of Chubb), an A.M. Best A++ XV rated carrier.
- The market solicitation was managed through the office of Willis of Texas, Inc.
  - ◆ Three (3) carriers were solicited.
    - ◇ ACE American Insurance Company (a subsidiary of Chubb) - Incumbent
    - ◇ AIG
    - ◇ PGUI
  - ◆ One (1) carrier provided a quote:
    - ◇ ACE American Insurance Company (a subsidiary of Chubb) - Incumbent
- It is recommended to remain with the incumbent insurance carrier ACE American Insurance Company (a subsidiary of Chubb), an A.M. Best A++ XV rated carrier.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to bind and procure Airport Public Officials Liability Coverage with ACE American Insurance Company (a subsidiary of Chubb), effective October 1, 2021, in the amount of \$119,991.00.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:16 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:53 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:24 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 12:06 pm

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> General Liability Insurance			<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to bind and procure Airport Owners and Operators General Liability Insurance Coverage with AIG (through National Union Fire Insurance Company of Pittsburgh, Pennsylvania, a subsidiary of AIG), effective October 1, 2021, in the amount of \$249,865.00					
<b>Description</b>  <ul style="list-style-type: none"> <li>• This action will authorize the procurement of General Liability Insurance with AIG in the amount of \$249,865.00 by DFW Airport's Risk Management Department.</li> <li>• The policy is written on paper provided through National Union Fire Insurance Company of Pittsburgh, Pennsylvania, a subsidiary of AIG.</li> </ul>					
<b>Justification</b>  <ul style="list-style-type: none"> <li>• The General Liability insurance policy will cover protection from third parties for liability exposures and losses resulting from accidents and incidents occurring on Airport property and/or from Airport operations.</li> <li>• Expiring 2020/2021 Premium - \$228,700.00 <ul style="list-style-type: none"> <li>◆ Expiring premium was \$228,700.00 total, which represents \$219,700.00 at renewal plus a later endorsement to add fueling operations (\$9,000.00).</li> <li>◆ Renewal represents a 9.25% premium increase over 2020/2021.</li> </ul> </li> <li>• Renewal 2021/2022 Terms &amp; Conditions <ul style="list-style-type: none"> <li>◆ Per Occurrence Limits - \$20,000,000.00.</li> <li>◆ Aggregate Limits - \$20,000,000.00.</li> <li>◆ Per Occurrence Deductible/Retention - \$25,000.00.</li> <li>◆ Aggregate Deductible/Retention - \$200,000.00.</li> </ul> </li> </ul>					
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement (Insurance Premiums).</li> </ul>					
<b>Schedule/Term</b> Policy Period: October 1, 2021 - October 1, 2022.					
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>	
			\$249,865.00	\$0	
<b>For Information contact</b> Catrina Gilbert 3-5535	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$249,865.00	

**Additional Information**

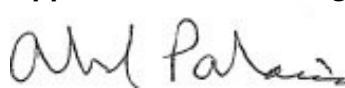
- 2021/2022 primary coverage terms will remain as expiring
- Incumbent insurance carrier:
  - ◆ National Union Fire Insurance Company of Pittsburgh, Pennsylvania (a subsidiary of AIG)
  - ◆ Company is an A XV rated carrier.
- The market solicitation was managed through the office of Willis of Texas, Inc.
- Three Carriers were solicited
  - ◆ AIG (Incumbent)
  - ◆ Chubb Insurance
  - ◆ Starr Insurance
- One Carrier provided a quote:
  - ◆ AIG (Incumbent)
- It is recommended to remain with the incumbent insurance carrier National Union Fire Insurance Company of Pittsburgh, Pennsylvania, (a subsidiary of AIG), an A.M. Best A XV rated carrier.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to bind and procure Airport Owners and Operators General Liability Insurance Coverage with AIG (through National Union Fire Insurance Company of Pittsburgh, Pennsylvania, a subsidiary of AIG), effective October 1, 2021, in the amount of \$249,865.00

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:16 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:54 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:24 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 12:06 pm

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Smart Reservation Refund Management System			<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase Contract No. 7007039, for Smart Reservation Refund Management System, with App Orchid, Inc., of San Ramon, California, in the amount not to exceed \$14,400.00, for a revised Contract amount of \$63,700.00.					
<b>Description</b>  <ul style="list-style-type: none"> <li>• Increase the Contract for Smart Reservation Refund Management System for the Airport's technology program.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• This software uses artificial intelligence to help anticipate customer support issues with the parking online reservation system.</li> <li>• The request will provide additional funds to integrate the smart refund system with the new Call Center Technology being deployed on behalf of the Finance Call Center.</li> <li>• The goal is to identify issues with parking reservations online and resolve them in advance of customers contacting the Finance Call Center.</li> </ul>					
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to no availability of M/WBE firms that perform this service.</li> </ul>					
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• The current Contract completion date of August 23, 2022, is not affected by this action.</li> </ul>					
<b>Contract #</b> 7007039	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$14,400.00	<b>Revised Amount</b> \$63,700.00	
<b>For Information contact</b> Michael Youngs 3-5620 Miriam Seymour 3-5631		<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$14,400.00



**Additional Information**

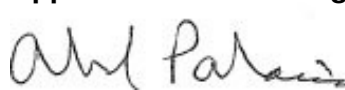
- In August 2021, Board staff awarded Contract No. 7007039, for Smart Reservation Refund Management System, with App Orchid, Inc., of San Ramon, California.
- This Contract is a Sole Source.
- This Contract is exempt from competitive bidding, in accordance with Local Government Code 252.002 as it is available from only one source.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract No. 7007039, for Smart Reservation Refund Management System, with App Orchid, Inc., of San Ramon, California, in the amount not to exceed \$14,400.00, for a revised Contract amount of \$63,700.00.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:00 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:54 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:24 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Aug 18, 2021 9:51 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Talent Acquisition Software Subscription	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to execute Contract No. 7007130, for Talent Acquisition Software Subscription, with Jobvite, Inc., of Indianapolis, Indiana, in an amount not to exceed \$57,736.00, for the two-year term of the Contract, with options to renew annually.

**Description**

- Award a Contract for Talemetry Talent Acquisition Software Services in support of the Human Resources Department.

**Justification**

- This is a replacement for a Contract that has been in place for five years.
- Talemetry software helps simplify, automate, and optimize talent acquisition and sourcing.
- The Contract allows the Airport to continue four Talemetry modules, including career sites, source and talent relationship management, job broadcast, and application workflow.
- The solution allows hosting of two Airport career sites (External and Department of Pubic Safety)

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, no M/WBE goal was determined fro this Contract due to the nature of the procurement (Government Code Exemption).

**Schedule/Term**

- Start Date: October 2021
- Contract Term: Two years with annual renewal options

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007130			NTE \$57,736.00	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Michael Youngs 3-5350 Mubina Ashraf 3-5458	Operating Fund			\$57,736.00

**Additional Information**

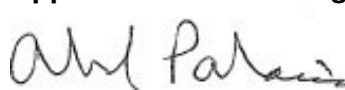
- This Contract is a Sole Source.
- The services of the Contract are exempt from public bidding, in accordance with local Government Code 252.022, as they are available from only one source.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007130, for Talent Acquisition Software Subscription, with Jobvite, Inc., of Indianapolis, Indiana, in an amount not to exceed \$57,736.00, for the two-year term of the Contract, with options to renew annually.

**Approved as to Form by**

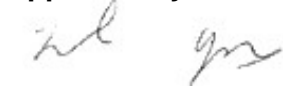

Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:01 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:54 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:25 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Aug 18, 2021 9:51 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> American Association of Airport Executives Enterprise Membership			<b>Resolution #</b>
<p><b>Action</b> That the Chief Executive Officer or designee be authorized to renew and increase Contract No. 8005362, for an American Association of Airport Executives Enterprise Membership, with the American Association of Airport Executives (AAAE) of Alexandria, Virginia, in an amount not to exceed \$375,000.00, for a revised not to exceed Contract amount of \$768,000.00, with options to renew annually.</p>					
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Increase the Contract for the Airport's American Association of Airport Executives Enterprise Membership.</li> </ul> <p><b>Justification</b></p> <ul style="list-style-type: none"> <li>• This enterprise membership affords all Board employees the full benefits of membership with AAAE, including access to online training, member forums, technical committees and significant input in formulating legislative and regulatory policy to advance initiatives impacting the airport industry.</li> <li>• The Contract also provides for four comprehensive on-site certification training classes that cover areas such as airport management, operations, finance, maintenance, and security.</li> <li>• The Airport also receives federal affairs representation from the AAAE lobbying group.</li> <li>• This Contract shall renew on an annual basis subject to Board approval.</li> </ul>					
<p><b>D/S/M/WBE Information</b></p> <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Memberships/Sponsorships)</li> </ul>					
<p><b>Schedule/Term</b></p> <ul style="list-style-type: none"> <li>• Current Contract Completion Date: August 31, 2021</li> <li>• Revised Contract Completion Date: August 31, 2022</li> </ul>					
<b>Contract #</b> 8005362	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$375,000.00	<b>Revised Amount</b> \$768,000.00	
<p><b>For Information contact</b> John Ackerman 3-5227 Christian Brewer 3-5322</p>		<p><b>Fund</b> Operating Fund</p>	<p><b>Project #</b></p>	<p><b>External Funding Source</b></p>	<p><b>Amount</b> \$375,000.00</p>

**Additional Information**

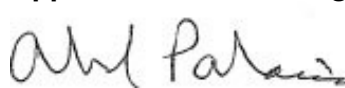
- On May 7, 2020, by Resolution 2020-05-102, the Board awarded Contract 8005362, for an American Association of Airport Executives Enterprise Membership, with the American Association of Airport Executives (AAAE) of Alexandria, Virginia.
- This Contract is exempt from competitive bidding, in accordance with Local Government Code 252.022, as it is available from only one source.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to renew and increase Contract No. 8005362, for an American Association of Airport Executives Enterprise Membership, with the American Association of Airport Executives (AAAE) of Alexandria, Virginia, in an amount not to exceed \$375,000.00, for a revised not to exceed Contract amount of \$768,000.00, with options to renew annually.

**Approved as to Form by**

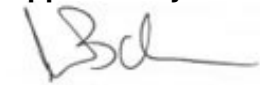

Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:03 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:55 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:25 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 12:00 pm

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Reimbursement Agreement with American Airlines, Inc. for the Construction of Baggage Handling System Improvements	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to approve a Reimbursement Agreement with American Airlines, Inc. (AA) for the construction of certain Baggage Handling System (BHS) Improvements, in an amount not to exceed \$40,628,371.07.

**Description**

- Upon execution of a reimbursement agreement, DFW will reimburse AA (or its contractors) for design, equipment procurement, installation, construction, and program management costs.
- In 2020, the Board approved a Reimbursement Agreement with AA for reimbursement for the associated design and programming costs incurred for certain BHS improvements and for the procurement of necessary equipment required for the project, in a total amount not to exceed \$7,151,212.00.
- With 30% design complete, a Reimbursement Agreement with AA is needed to begin the first phase of construction on the BHS improvements, in an amount not to exceed \$40,628,371.07.
- Board approval is being pursued for the first phase of construction on the BHS repairs, upgrades and replacement components, with the remaining phase(s) subject to Board approval of a future reimbursement agreement with AA.

**Justification**

- DFW and AA have spent considerable efforts in the development of this comprehensive program to repair, upgrade or replace critical components of the BHS in all terminals.
- Without implementation, there is a high risk of system failures and outages that will negatively impact customer experience and degrade operations.
- Implementation of the program will ensure that the most critical portions of the project are addressed to ensure the maintainability and reliability of all operational systems for a minimum of the next 10 years.
- Due to the complexities of airline operations and phasing strategies, DFW prefers that AA performs the construction work.

**D/S/M/WBE Information**

- American Airlines has set a 31% M/WBE goal on the construction of certain Baggage Handling System (BHS) improvements.
- American Airlines has awarded the contract to multiple prime contractors and committed to achieving 34.66% M/WBE participation utilizing multiple subcontractors (see attached).
- American Airlines has also set 2.83% in DBE subcontractor participation utilizing Ponce-Fuess Engineering, LLC (HM-C, 0.60%) and Digital Building Services, LLC (WF-C, 2.23%), and 20.73% SBE participation utilizing Studdiford Technical Solutions.
- The 34.66% M/WBE committed participation excludes \$3.9 million in contingency and \$20.7 million in exempt/specified services. Any M/WBE participation achieved on the contingency amount will be credited towards the M/WBE commitment.

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$40,628,371.07	<b>Revised Amount</b> \$0
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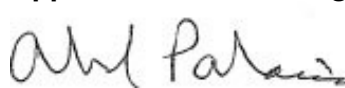
<b>For Information contact</b> Jeff Benvegna 3-4640	<b>Fund</b> Joint Capital Fund	<b>Project #</b> Various	<b>External Funding Source</b>	<b>Amount</b> \$40,628,371.07
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**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to approve a Reimbursement Agreement with American Airlines, Inc. (AA) for the construction of certain Baggage Handling System (BHS) Improvements, in an amount not to exceed \$40,628,371.07.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:15 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:55 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:25 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Aug 18, 2021 10:37 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**Exhibit M**  
**Participation in Diversity Program**

AA Project No.: DFW1013R  
 AA Contract No.: N/A  
 AA Project Title: DFW Baggage Handling System (BHS) Improvements Program  
 Prime Contractor: Multiple

American Airlines has a goal of 31% participation by Diverse Subcontractors, Vendors, and Suppliers. As part of the procedures for submission of a complete Proposal or Bid, all Bidders and/or Proposers are required to identify all participating Diverse Subcontractors, Vendors, and Suppliers applicable to the above project and include this form as part of the Bid.

Name of Subcontractor, Vendor, or Supplier	Diversity Certification Status Code (include all that apply)*	Ethnicity/Gender	Description of Materials or Services Provided Worth	Dollar Amount of Work	Percentage of Work
<b>Corgan (Prime fro BHSI-01)</b>	<b>NON</b>		<b>Architectural Design</b>	<b>\$785,732.34</b>	<b>4.26%</b>
- Vic Thompson Company	WBE	WF-C	BHS Design	\$948,878.08	5.15%
- Moye Consulting	WBE	WF-C	IT Engineering	\$856,668.00	4.65%
- MEPCE	WBE	WF-C	MEP Engineering	\$652,890.60	3.54%
- Connico	WBE	WF-C	Cost Estimating	\$133,008.94	0.72%
- Ponce-Fuess	DBE	HM-C	Structural Engineering	\$111,282.07	0.60%
- DBS	DBE	HM-C	Scanning/Modeling	\$411,875.76	2.23%
<b>Siemens (Prime for BHSI-02)</b>	<b>NON</b>		<b>BHS Construction</b>	<b>\$7,094,728.00</b>	<b>38.48%</b>
- Jordim International	MBE	HF-C	Mechanical Installation	\$3,150,403.00	17.09%
- Construction Recruiters America Staffing	WBE	WF-C	Electrical Labor	\$125,000.00	0.68%
<b>Studdiford Technical Solutions</b>	<b>SBE</b>	<b>WM</b>	<b>Program Management</b>	<b>\$3,823,000.00</b>	<b>20.73%</b>
<b>Brock Solutions (Prime for BHSI-11)</b>	<b>NON</b>		<b>BHS As-built Services</b>	<b>\$344,430.00</b>	<b>1.87%</b>
<b>Specified OEM Equipment and Services</b>					
<b>Siemens (Exempt Equipment)</b>	<b>EXEMPT</b>		<b>BHS Equipment</b>	<b>\$7,817,430.00</b>	<b>37.70%</b>
<b>Brock Solutions (Exempt Programming)</b>	<b>EXEMPT</b>		<b>BHS Programming</b>	<b>\$12,090,775.00</b>	<b>58.30%</b>
<b>Vigneaux (Exempt Equipment)</b>	<b>EXEMPT</b>		<b>BHS Equipment</b>	<b>\$687,980.00</b>	<b>3.32%</b>
<b>SICK (Exempt Equipment)</b>	<b>EXEMPT</b>		<b>BHS Equipment</b>	<b>\$142,231.00</b>	<b>0.69%</b>
<b>Dollar Amount/Percentage of Work to be Completed by Non-Diverse Subcontractors</b>				<b>\$8,224,890.34</b>	<b>44.61%</b>
<b>Dollar Amount/Percentage of Work to be Completed by Diverse Subcontractors</b>				<b>\$10,213,006.45</b>	<b>55.39%</b>
<b>Total Committed Dollar Amount</b>				<b>\$18,437,896.79</b>	<b>100.00%</b>
<b>Dollar Amount of Owner's Contingency</b>				<b>\$3,917,631.28</b>	
<b>Exempt DFW Services / Specified Equipment</b>				<b>\$20,738,416.00</b>	
<b>BHS Design 30% MII (already funded)</b>				<b>(\$2,083,273.00)</b>	
<b>Total Dollar Amount</b>				<b>\$41,010,671.07</b>	

If the total dollar amount or percentage of work to be completed by Diverse Subcontractors, Vendors, or Suppliers is less than 31%, please submit full written documentation identifying the Contracting Party's efforts to obtain Diversified participation for this contract. A sample format to present required good faith efforts is provided on the next page.



**American Airlines Reimbursement Agreement**  
Baggage Handling System Improvements (BHSI)  
Minority Subcontractor List

**BHSI-01: Architectural Design**

**PRIME: Corgan**

**M/WBE Subcontractors**

Vic Thompson Company	WBE	WF-C	5.15%
Moye Consulting	WBE	WF-C	4.65%
MEP Consulting Engineers Inc.	WBE	WF-C	3.54%
Connico, Inc.	WBE	WF-C	0.72%
<b>Total</b>			<b>16.89%</b>

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**BHSI-02: Baggage Handling System Construction**

**PRIME: Siemens Logistics, LLC**

**M/WBE Subcontractors**

Jordim International	MBE	HF-C	17.09%
<b>Subtotal</b>			<b>17.09%</b>
Construction Recruiters America	WBE	WF-C	0.68%
<b>Subtotal</b>			<b>0.68%</b>
<b>Total</b>			<b>17.77%</b>
<b>Overall MWBE Total</b>			<b>34.66%</b>

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Audit Services' Fiscal Year 2022 Annual Plan	<b>Resolution #</b>
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**Action**  
That the Airport Board of Directors approve Audit Services' Fiscal Year 2022 Annual Plan.

**Description**

- This Action will approve the specific audits listed in the attached FY 2022 Annual Plan, as well as audits, projects, and investigations that are not specifically listed but are included in the category descriptions (e.g., Ethics Matters, Board of Directors Consulting, Management Consulting, Revenue Agreements and Ground Transportation Charges, Contracts and Related Processes, and Information Systems).

**Justification**

- The audits and other projects approved by this Action will assist in achieving the Board's key results, such as Safe and Secure and Operational Excellence.

**D/S/M/WBE Information**

- Not Applicable

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0
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<b>For Information contact</b> Robert R. Darby 3-5525	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0
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**Additional Information**

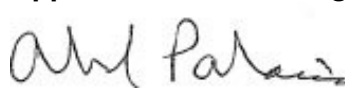
- Funding for the resources necessary to execute the Annual Plan is included in the Airport's FY 2022 budget.
- The Board of Directors through the Finance/Audit Committee oversees the Department of Audit Services.
- Audit Services uses various methodologies to obtain sufficient, appropriate evidence that provides a reasonable basis for its findings and conclusions based on the audit objectives and that reduces audit risk to an acceptably low level. These methodologies typically include direct observations, interviews and other inquiries, and document and record reviews.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board of Directors approve Audit Services' Fiscal Year 2022 Annual Plan.

**Approved as to Form by**

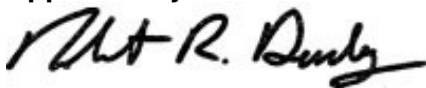

Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:28 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:55 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:26 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Audit Services  
Aug 18, 2021 11:48 am

Pending

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**Chief Executive Officer**

Date

# Audit Services' Annual Plan

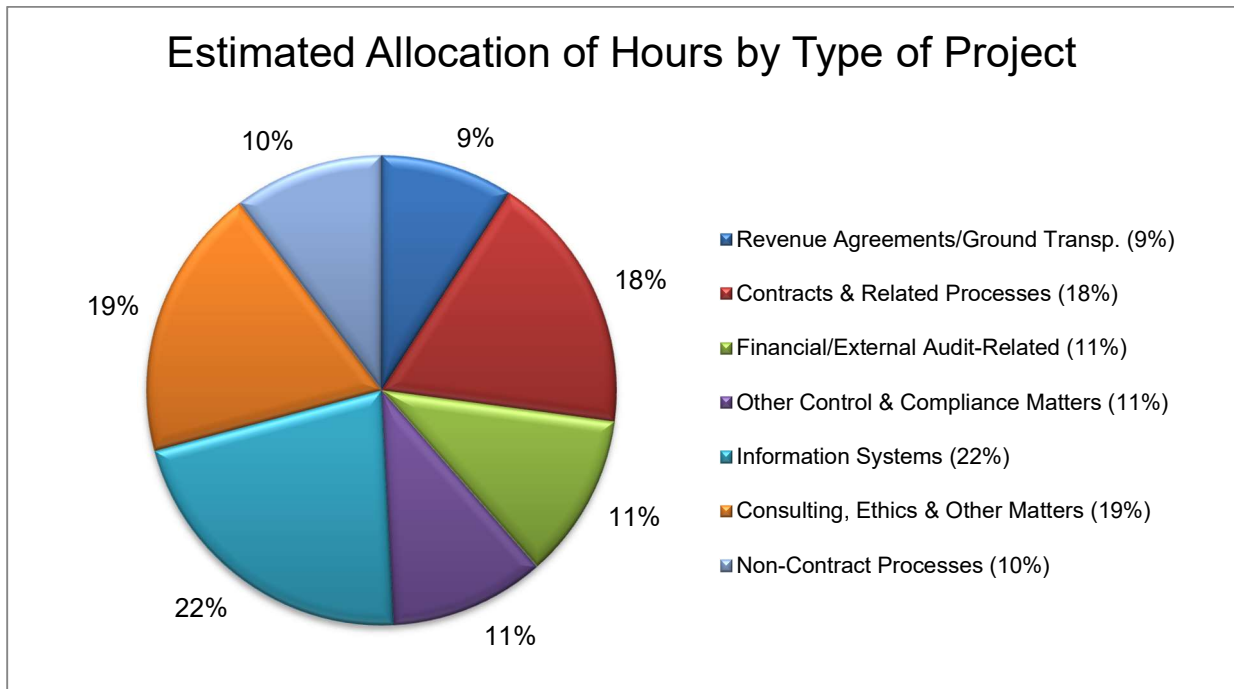


Fiscal Year 2022



# FY 2022 ANNUAL PLAN OVERVIEW

We developed our FY 2022 annual plan based on the results of our annual risk assessment. During our risk assessment, we solicited input from and held discussions with senior staff, we reviewed management’s strategic plan, and we considered processes and responsibilities, applicable laws and regulations, significant contracts, information systems, budgeted FY 2022 revenue and expense items, balance sheet items, and other information. Consequently, we believe the proposed annual plan provides balanced coverage of the auditable risks identified. The chart below shows the estimated allocation of hours by type of project.



We have grouped the annual plan detail on the following pages into three categories: core projects, additional projects, and initiatives.

Core projects include projects we perform every year—such as external audit assistance, investments, reviews of ethics matters, and board member and management consulting—as well as specifically identified projects we plan to complete during FY 2022.

Additional projects are selected from areas such as revenue agreements and ground transportation charges, contracts and related processes, and information systems. We will complete some audits in each of these areas, but the number of additional projects completed will depend on the remaining hours available.

Initiatives are non-audit projects that assist the organization or increase the efficiency and effectiveness of the Department of Audit Services.

We have linked each project to one or more key results in management’s strategic plan.

# FY 2022 ANNUAL PLAN DETAIL

## **CORE PROJECTS**

### **External Auditor Assistance**

*Operational Excellence*

We assist the Airport's external audit firm (currently Deloitte & Touche LLP) with the annual audit of the Airport's financial statements. Assisting the external auditors reduces outside audit fees and facilitates a smooth workflow. We typically assist Deloitte in areas such as accounts payable, operating expenses, revenue, accounts receivable, Passenger Facility Charges, and airline rates and charges. We also coordinate the external audit of the Airport's employee pension plans and the Single Audit of federal financial assistance.

### **Investment Controls and Compliance**

*Operational Excellence*

As of June 30, 2021, the Airport held about \$1.5 billion in investments. We will determine whether controls over investments were adequate and whether staff complied with the Public Funds Investment Act and the Airport's investment policies.

### **Seized Funds**

*Operational Excellence, Safe and Secure*

Federal law authorizes the Attorney General and the Secretary of the Treasury to share federally forfeited property with participating state and local law enforcement agencies, provided the agencies comply with applicable requirements. The U.S. Department of Justice publishes the *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies*, which covers permissible uses of shared proceeds, along with required accounting procedures and reporting and auditing requirements. We will determine whether the Airport complied with applicable federal requirements.

### **Access DFW Financial Controls**

*Safe and Secure, Operational Excellence*

The Airport's Department of Public Safety operates Access DFW, which provides finger printing and badging services and issues vehicle access devices to authorized users. The Airport anticipates collecting about \$3.3 million to provide these services and devices during FY 2022. We will audit controls over fees assessed, collected, and recorded.

### **Parking Privileges**

*Operational Excellence, Customer Experience*

The Airport provides or sells parking privileges to employees, tenants, contractors, and others. The various privileges are primarily authorized through the online parking privileges application and then set up in the Parking Control System (which was upgraded in 2020) using TollTags as the credential. We will determine whether controls over parking privileges were adequate.

## **Emergency Medical Services Medications**

*Safe and Secure, Operational Excellence*

The Airport's Department of Public Safety purchases and stocks prescription medications, including scheduled drugs, for its emergency medical services operations. We will determine whether controls over purchasing, storing, dispensing, and disposing of prescription medications were adequate.

## **Procurement Card Use**

*Operational Excellence*

Airport departments use procurement cards—credit cards used to streamline the procurement process—for certain purchases, generally less than \$3,000. As a result of the pandemic and employees working remotely, management authorized using procurement cards to purchase supplies and other items that are delivered to employees' homes, in addition to the traditional use of procurement cards. We will evaluate procurement card use to determine whether the purchases complied with Airport policies and procedures and whether program oversight was adequate.

## **Airfield Inspections**

*Safe and Secure, Operational Excellence*

Federal regulations require the Airport to provide qualified personnel to perform (throughout the day) self-inspections of the airfield, implement a work order and reporting system to ensure prompt correction of any unsafe conditions, and maintain inspection records showing the conditions found and corrective actions taken. The inspections cover items such as pavement conditions, foreign object debris, lighting, signage, markings, safety areas, and wildlife. We will determine whether properly trained personnel performed the required inspections and whether the work order and reporting system adequately documented the hazards and maintenance items observed and their resolution.

## **Construction Permits and Certificates of Occupancy**

*Safe and Secure, Operational Excellence*

The Airport has adopted construction and fire prevention standards to protect the health, safety, and welfare of the public and individuals who occupy Airport buildings. The Design, Code and Construction Department (DCC) requires contractors and others to obtain a permit before beginning construction activities or erecting or altering signs. DCC plans to transition to a new permit and inspection management system during FY 2022. We will determine whether controls were adequate to ensure that permits and certificates of occupancy were issued in accordance with Airport policies.

## **Bonfire Electronic Solicitations**

*Operational Excellence*

The Airport is transitioning to the Bonfire cloud-based bid and proposal solicitation and evaluation application. In late FY 2021, Procurement and Materials Management staff began soliciting certain types of quotes, bids, and proposals electronically. In FY 2022, the Airport plans to transition all solicitations (including concession and construction bids and proposals) to this application. We will determine whether controls related to electronic solicitations and Bonfire's configuration were adequate.

## **Information Security Applications and Tools**

*Safe and Secure, Operational Excellence*

The Airport has purchased or licensed many information security applications, modules, appliances, and other tools to assist with securing the Airport's information systems infrastructure and data. We will determine whether these products have been fully implemented and are actively being used to mitigate cybersecurity risks.

## **Payment Card Industry Data Security Standard**

*Safe and Secure, Operational Excellence, Customer Experience*

Visa, MasterCard, and other payment card issuers developed the Payment Card Industry Data Security Standard (PCI DSS) to facilitate the broad adoption of consistent data security measures for customer payment card account data. Organizations that process, store, or transmit payment card data may face increased financial liability for not complying with the PCI DSS. We will determine whether the Board has adequate controls in place to comply with the PCI DSS.

## **Ethics Matters**

*Operational Excellence, Employee Engagement*

Audit Services administers the DFW Employee Ethics Line and, along with the Vice President of Human Resources and the Airport's General Counsel, reviews the reports received. Audit Services will investigate allegations of unethical business activities and will advise employees with respect to the Airport's *Code of Business Ethics*.

## **Board of Directors Consulting**

*Operational Excellence, Business Performance*

We will review and follow up on the monthly board meeting agenda items, attend the board and committee meetings, and respond to board members' requests for information and special projects. We will also follow up on open audit recommendations and prepare quarterly Audit Updates.

## **Management Consulting**

*Operational Excellence, Business Performance*

We will respond to requests for assistance from the CEO, his executives, and the Airport's General Counsel. Examples of previous consulting services and other projects performed include advising management with respect to internal control, security, and policy matters, and reviewing proposed contracting actions and documents.

## **Capital Development Activity Monitoring**

*Operational Excellence*

The Airport continues to expand and renovate its terminals, replace roads and bridges, and make other facility and airfield improvements. We will perform various procedures related to these activities, which may include reviewing processes, solicitations, change orders, and Board agenda items, and attending selected bid openings and project meetings.



## **ADDITIONAL PROJECTS**

### **Revenue Agreements and Ground Transportation Charges**

*Business Performance, Operational Excellence, Customer Experience*

During revenue agreement audits, we determine whether concessionaires and others accurately reported revenues and computed and paid fees due and complied with other selected contract provisions. This category provides for auditing entities such as food and beverage concessionaires, retail concessionaires, passenger amenity providers, rental car agencies, and hotels. We may also audit ground transportation and parking providers operating at the Airport.

### **Contracts and Related Processes**

*Operational Excellence, Customer Experience*

We will audit selected expenditure contracts and may review processes that relate to the contracts we audit. For FY 2022, we are considering contracts such as those for construction services, including professional services in support of construction activities, and contracts for lost and found management and busing.

### **Information Systems**

*Safe and Secure, Operational Excellence*

We will evaluate the adequacy of controls related to various Airport applications and systems. In addition to the two information systems audits listed above as core projects, we may audit controls related to server and workstation patching, the Airport's operational database, virtualized environments, or other applications. We will also follow up on open information systems audit recommendations.

## **INITIATIVES**

### **Support Major Technology Acquisition Projects**

*Safe and Secure, Operational Excellence*

Management is actively working with staff and consultants on an Automated Access Control System replacement, which is a significant Airport technology and security project, as well as plans for moving Airport financial systems to the cloud and integrating with concessionaire point-of-sale data. This initiative allows Audit Services to be involved up front in recommending controls, reports, and process changes associated with systems that are being acquired and implemented.

### **Undergo an External Peer Review/Perform Peer Review**

*Operational Excellence*

*Government Auditing Standards* require each audit organization performing audits in accordance with generally accepted government auditing standards to establish and maintain a system of quality control, and to have an external peer review performed by reviewers independent of the audit organization being reviewed, at least once every three years. In addition to undergoing a peer review, we will perform a peer review of another organization during FY 2022. Performing peer reviews allows us to both learn from and share best practices with other audit organizations and support the peer review program. Our last peer review was conducted in 2019.

## **Research Robotic Process Automation Opportunities for Audit Services**

### *Operational Excellence*

Robotic process automation (RPA) is a technology that allows configuring computer software, or “robots,” to emulate the actions of a human interacting with digital systems to execute a business process. Audit departments are beginning to use RPA to perform repetitive activities. We will review current RPA tools and identify potential opportunities for applying RPA to Audit Services’ processes. While we may begin to work with trial versions of certain RPA tools, we do not plan to implement RPA during FY 2022.

## **Update the Risk Assessment for FY 2023**

### *Operational Excellence*

We will update our Airport-wide risk assessment by reviewing departments’ business objectives, major revenue and expense items, applicable laws and regulations, information systems, risk perceptions, and other factors. We will consider the risk assessment as we develop our annual plan for FY 2023.

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> External Audit Services			<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase Contract No. 8004992, for External Audit Services, with Deloitte & Touche LLP, of Dallas, Texas, in an amount not to exceed \$431,098.00, for a revised Contract amount of \$3,207,686.86, and extend the term of the contract by one year.					
<b>Description</b>  <ul style="list-style-type: none"> <li>• Increase and extend the contract for annual external audits of the Board's financial statements and the pension plans' financial statements.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• This extension will provide continuity of external audit firms during the Board's implementation of Government Accounting Standards Board (GASB) 87 in Fiscal Year 2022.</li> <li>• Implementing GASB 87 involves determining the proper accounting treatment for more than 500 leases and is a major initiative for Finance and several other Board departments.</li> <li>• Staff has been coordinating with Deloitte for several years with respect to how different types of leases should be recorded in the Board's financial records.</li> <li>• GASB 87 was originally required to be implemented in FY 2021; however, due to the COVID-19 pandemic, GASB delayed the implementation by 18 months (which results in the Airport Board implementing GASB 87 during FY 2022).</li> </ul>					
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the historical SBE Program is 20%.</li> <li>• In accordance with the Board's historical SBE Program, the SBE goal for this contract is 20%.</li> <li>• Deloitte &amp; Touche LLP committed to achieving 20% SBE participation on this contract and is currently achieving 19.69%.</li> </ul>					
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Contract Start Date: April 2015</li> <li>• Current Contract Completion Date: April 2022</li> <li>• Extension by This Action: One year</li> <li>• Revised Contract Completion Date: April 2023</li> </ul>					
<b>Contract #</b> 8004992	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$431,098.00	<b>Revised Amount</b> \$3,207,686.86	
<b>For Information contact</b> Robert R. Darby 3-5525	<b>Fund</b> Operating Fund Pension Funds	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$340,070.00 \$91,028.00	

**Additional Information**

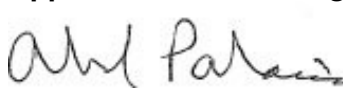
- Deloitte has been the Board's external audit firm since April 2010. This extension will result in Deloitte providing services for a total of 13 years, including 8 years under the current contract. Deloitte rotated its engagement partner for the Board's audit in 2018.
- This action will suspend for an additional year the Finance/Audit Committee Charter section that states the external audit firm contract will be for one year with four one-year options.
- All other contract terms will remain the same. However, if necessary, staff may authorize additional funding (less than \$50,000) related to preparing for and auditing the implementation of GASB 87.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract No. 8004992, for External Audit Services, with Deloitte & Touche LLP, of Dallas, Texas, in an amount not to exceed \$431,098.00, for a revised Contract amount of \$3,207,686.86, and extend the term of the contract by one year.

**Approved as to Form by**

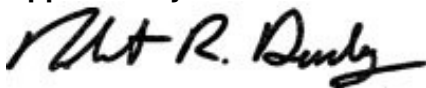

Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:28 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:55 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:26 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Audit Services  
Aug 18, 2021 11:51 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

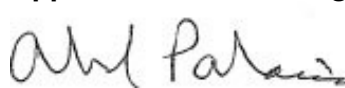
<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Small Business Enterprise Concessions Program Policy			<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to adopt the Board's Small Business Enterprise Concessions (SBEC) Program Policy.					
<b>Description</b>  <ul style="list-style-type: none"> <li>• This action requests the adoption of a new Small Business Enterprise (SBE) Policy for the Airport's Concessions program and that the Chief Executive Officer be authorized to develop administrative procedures to implement the policy.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• The Federal Aviation Administration in its FY2019 Airport Concessions Disadvantaged Business Enterprise (ACDBE) Program Targeted Compliance Review Close Out recommended an SBE Program for Concessions.</li> </ul>					
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• Not Applicable</li> </ul>					
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Effective October 1, 2021</li> </ul>					
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0	
<b>For Information contact</b> Tamela Lee 3-5500		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to adopt the Board's Small Business Enterprise (SBE) - Concessions Policy.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:29 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:56 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:27 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Small & Emerging Business  
Aug 18, 2021 2:27 pm

Pending

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**Chief Executive Officer**

Date

# Small Business Enterprise Concession (SBEC) Program Policy

Business Diversity & Development Department

Effective: Month XX, 2021

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**I. PROGRAM PREAMBLE**

**WHEREAS,**

Race and gender-neutral measures to remedy the lingering effects of past discrimination, including through the provision of Small Business Enterprise (SBE) programs, are encouraged by the Federal regulations governing Disadvantaged Business Enterprise (DBE) and Airport Concession Disadvantaged Business Enterprise (ACDBE) Programs. Dallas Fort Worth International Airport (DFW or Airport) is committed to implementing race- and gender-neutral measures to remedy such effects of past discrimination.

In early 2021, the Federal Aviation Administration (FAA) performed a targeted review of DFW's DBE and ACDBE programs. The FAA recommended that DFW implement an SBE program for its airport Concessions contracts.

The following Small Business Enterprise Concession (SBEC) Program Policy is adopted effective **XXXXXX** 1, 2021.

\_\_\_\_\_  
Sean Donohue  
Chief Executive Officer  
Dallas/Fort Worth International Airport

\_\_\_\_\_  
Date

## **II. POLICY STATEMENT**

DFW has a long history of supporting businesses owned by minorities, women and disadvantaged individuals, including small businesses. The intent of the SBEC Program is to provide full and fair opportunities for equal participation by small businesses in DFW Concessions contracts through race- and gender-neutral means.

The SBEC Program Policy seeks to foster participation by small business concessionaires, including ACDBEs, at DFW by increasing the opportunities for such firms to perform as prime concessionaires. The Policy shall allow DFW to more effectively target small business participation and create opportunities relating to the Airport's Concessions program.

## **III. SCOPE OF SBEC PROGRAM**

The SBEC Program applies equally to all certified SBECs, regardless of DBE/ACDBE status or geographical location. The SBEC Program will be separate from DFW's DBE and ACDBE Programs, although some guidelines and procedures may be similar as required by FAA guidelines. The SBEC Program Policy will not apply to solicitations that have been issued prior to the effective date of this Policy.

DFW's Business Diversity and Development Department (BDDD) and Concessions Department (Concessions) will evaluate every concessionaire opportunity to determine whether it is appropriate for the SBEC Program. BDDD and Concessions shall make good faith efforts to use the SBEC Program (1) to negotiate directly with SBECs identified by BDDD and Concessions as ideal candidates for specific concessionaire opportunities; and (2) to issue competitive solicitations directed only to SBECs when a location or opportunity is determined to be appropriate for a small business concessionaire. The BDDD shall evaluate categories of Informal Solicitations and each prospective Formal Solicitation document in advance of public posting to determine whether a given contract should be negotiated or solicited using the SBEC Program. Factors to be considered by the BDDD in making this determination shall include the relative availability of SBEC firms to perform Commercially Useful Functions (CUF) for a particular concession.

## **IV. ADMINISTRATION OF THE SBEC PROGRAM**

### **A. SBEC Certification**

In order to participate in the SBEC Program, small businesses must receive an SBEC certification from one of the certifying agencies recognized by DFW and listed in Section VI below. DBEs and ACDBEs may be certified as SBECs if they meet all SBEC certification criteria.

DFW may implement a micro-small business program with a personal net worth threshold that is lower than the threshold included in the federal Small Business Association (SBA) 8(a) Certification Program. If implemented, provisions will be outlined in the SBEC Policy and Procedures manual.

## **B. Counting and Tracking SBEC Participation**

DFW shall monitor and track participation by SBECs that have been awarded a concession through the SBEC Program.

## **C. Technical and Business Development Resources**

DFW may offer a wide range of technical assistance and business development resources to SBECs, through the Capacity Building Program which includes assistance with understanding joint ventures and proformas. In addition to services offered or funded directly by DFW, numerous assistance programs are offered to small businesses throughout the North Texas Region.

## **D. Role of BDDD in SBEC Program Administration**

BDDD is responsible for the establishment, implementation, coordination and monitoring of the SBEC Policy, including the promulgation of the SBEC Policy and Procedures manual. BDDD will coordinate and cooperate with the Concessions staff as necessary for effective implementation of the SBEC Policy and Procedures. BDDD will:

- Be responsible for establishing the administrative procedures in support of the SBEC Policy, including but not limited to:
  - Overseeing Certification Standards and Procedures for SBECs
  - Identifying Contract Opportunities for SBEC Program Participation
  - Counting SBEC Participation
  - Monitoring and Reporting
  - Identifying and Addressing Potential Violations
- Establish, distribute, interpret, and administer the Airport's SBEC Policy and Procedures Manual. These policies and procedures will ensure that SBECs are able to compete on all appropriate Airport Concession opportunities whether in-terminal or outside the terminal.
- Promote and conduct outreach functions to the SBEC community and other stakeholders.
- Assist all Airport departments and contractors with the implementation and/or application of the SBEC Policy and Procedures Manual.
- Promote and educate Airport personnel and concessionaires about the SBEC Program.
- Review and verify the certification status of SBECs.
- Develop listings of SBECs for prime concession opportunities. These listings reflect concessions, suppliers, or services for which the Airport has a business

use.

- Assess the procurement methods that can be applied on individual contracts to implement the SBEC Policy and Procedures Manual.
- Participate in pre-solicitation discussions including any design review meetings to ensure consideration of factors, including but not limited to, SBEC availability, bonding limits, opportunities for unbundling larger contracts into smaller units for bidding purposes, and type of work capabilities available from SBECs in the development of drawing and specifications.
- Review requests for bids/proposals and other solicitation documentation, including the evaluation criteria, to ensure inclusion of SBEC Policy and Procedures and remove artificial barriers to potential SBEC participation. Specifically, BDDD will review the scope of work, bonding requirements and insurance requirements.
- Attend pre-proposal to explain the SBEC Policy and Procedures and respond to pertinent questions.
- Determine whether a SBEC is performing a CUF on an Airport procurement.
- Monitor and ensure SBEC Program compliance for Airport procurements in the contract closeout process.
- Monitor and report the progress of SBEC participation in all procurements by Airport departments.
- Prepare and present periodic reports to the Airport Board of Directors on compliance with the SBEC Policy and Procedures manual.
- Assess and recommend periodically any process changes that may be necessary to improve the overall effectiveness of the SBEC Policy and Procedures manual.
- Promote the SBEC Policy and Procedures manual and its accomplishments through innovative initiatives, such as recognition programs and awards, annual reports, and newsletters.

#### **E. Other Airport Departments' Roles and Responsibilities**

Each Airport department that has or shares responsibility for the awarding or monitoring of Airport contracts is responsible for promoting, supporting, and assisting in carrying out the SBEC Program Policy and Procedures manual. Such departments will be held accountable for exercising specific functions in support of the Policy and Procedures Manual, as well as any other function(s) deemed necessary by management to implement the goals and objectives of the SBEC Program Policy.

## **Legal Department**

- Provide legal assistance, as necessary, to ensure that the SBEC Program Policy and Procedures manual and their implementation meets legal standards.

## **Audit Services Department**

- As appropriate, audit and provide other assistance with respect to compliance with the SBEC Program Policy and Procedures manual.

The following Airport departments have specific additional implementation responsibilities to be outlined in the SBEC Procedures manual:

- Risk Management Department
- Concessions Department
- Procurement and Materials Management Department

## **V. AUTHORIZATION AND PROMULGATION OF PROCEDURES**

The SBEC Program Policy is promulgated by the Chief Executive Officer pursuant to his powers and duties as defined by the Contract and Agreement between the City of Dallas and the City of Fort Worth dated and effective as of April 15, 1968. The Executive Vice President of Administration and Diversity or the Vice President of Business Diversity and Development is authorized to issue exceptions to this Policy, and to promulgate and enforce procedures and practices necessary to effectuate its objectives.

## **VI. Small Business Enterprise Concession DEFINITION**

**Small Business Enterprise Concession (SBEC)** – a Small Business Enterprise means a small business concern (1) as defined at Section 3 of the Small Business Act and the SBA regulations implementing the Act (13 C.F.R. § 121) (2) that does not exceed the annual gross receipts specified in 49 C.F.R. § 23.31. Only firms that are certified as SBECs by an agency recognized by the Airport at the time of the proposal submission are eligible to participate in the SBEC Program. Businesses interested in obtaining an SBE certification must meet the U.S. Small Business Administration (SBA) size standards, which may be found at [Table of size standards \(sba.gov\)](https://www.sba.gov/size-standards)

The personal net worth standard used in determining eligibility for purposes of this part is \$1.32 million as established in 49 C.F.R. 23.35. Any individual who has a personal net worth exceeding this amount is not a socially and economically disadvantaged individual for purposes of this part, even if the individual is a member of a group otherwise presumed to be disadvantaged.

For purposes of the SBEC Program, the Airport recognizes certifications from the following: the Texas Unified Certification Program for Airport Concession

Disadvantaged Business Enterprises; and other programs recognized on a case-by-case basis in the Airport's discretion.

## **VII. SEVERABILITY**

If any section, paragraph, sentence, clause, phrase, or word of this SBEC Program Policy, or the application thereof, to any person or circumstance is for any reason held by a Court of competent jurisdiction to be unconstitutional, inoperative, invalid, or void, such holding shall not affect the remainder of this Policy or the application of any other provisions of this Policy which can be given effect without the invalid provision or application, and to this end, all the provisions of this Policy are hereby declared to be severable.

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Appointment and Compensation for the Interim Director of Audit Services			<b>Resolution #</b>
<b>Action</b> That the Airport Board appoints Rosa Maria Meagher as Interim Director of Audit Services, and provide a 10% salary increase during the time she serves in such capacity.					
<b>Description</b>  <ul style="list-style-type: none"> <li>• Robert Darby is retiring as the Director of Audit Services, effective Sept. 30, 2021. While the Airport Board seeks to fill the position, Rosa Maria Meagher will serve as the Interim Director of Audit Services, effective Oct. 1, 2021.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• Rosa Maria Meagher is currently the Assistant Director of Audit Services and has the expertise and experience to serve in the interim role.</li> <li>• The recommended salary increase of 10% is within Board policy.</li> </ul>					
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• Not Applicable</li> </ul>					
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0	
<b>For Information contact</b> Ollie Malone 3-1161		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0

**Additional Information**

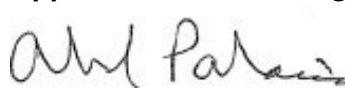
- Rosa Maria Meagher has been employed by the Airport Board as Assistant Director of Audit Services since Oct. 15, 2007.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board appoints Rosa Maria Meagher as Interim Director of Audit Services, and provide a 10% salary increase during the time she serves in such capacity.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:29 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:56 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:28 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Human Resources  
Aug 18, 2021 9:56 am

Pending

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**Chief Executive Officer**

Date



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Fiscal Year 2022 Public Facility Improvement Corporation Budget	<b>Resolution #</b>
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**Action**

That the Airport Board approves the Fiscal Year 2022 Annual Budget for the DFW Airport's Public Facility Improvement Corporation.

**Description**

- The Dallas Fort Worth International Airport Public Facility Improvement Corporation (PFIC) manages on behalf of the Airport:
  - ◆ Grand Hyatt Hotel
  - ◆ Hyatt Place Hotel
  - ◆ Campus West
  - ◆ Rent-A-Car (RAC) collection and disbursement of funds from the Customer Facility Charge (CFC)
  - ◆ RAC Customer Transportation Charge (CTC)
- Both the CFC and the CTC are collected by the rental car companies, from their customers, and remitted to the PFIC.
- The CFC is used to pay debt service on bonds issued to build the facility, provide capital improvements to the Rental Car Center and purchase Rental Car buses. The CTC is used to pay for the operations and maintenance of the Rental Car buses.
- Attached is the PFIC Budget for Fiscal Year 2022. This Budget includes revenues and expenditures of the Grand Hyatt Hotel, the revenues and expenditures of the Hyatt Place Hotel, the revenues and expenditures of Campus West, the revenues and expenditures of the RAC CFC and CTC funds, the cost of the Hyatt House construction study.
- The PFIC Budget was reviewed and approved by the PFIC Board at their August 12, 2021 meeting.

**Justification**

- This action provides compliance with the Rules and Regulations of the PFIC.

**D/S/M/WBE Information**

- Not Applicable

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0
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<b>For Information contact</b> Abel Palacios 3-5445	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0
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**Additional Information**

Additional Attachments: **Y**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

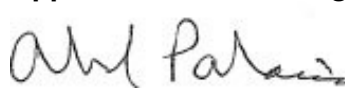
That the Airport Board approves the Fiscal Year 2022 Annual Budget for the DFW Airport's Public Facility Improvement Corporation.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:45 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:56 pm

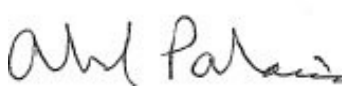
**Approved as to M/WBE by**



Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:29 pm

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Finance  
Aug 18, 2021 1:48 pm

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**PFIC Net Revenues**  
**(millions)**

	FY19A*	FY21B	FY22B	FY22B vs FY21B	FY22B vs FY19A
<b>Operating</b>					
Revenues*	\$ 90.9	\$ 48.8	\$ 66.2	\$ 17.4	\$ (24.6)
Expenses	(41.6)	(29.8)	(36.4)	6.6	(5.2)
Gross Margin	49.2	19.0	29.8	10.8	(19.4)
<b>Other Adjustments</b>					
Debt Service (RAC/Grand Hyatt)	(19.3)	(19.7)	(6.8)	(12.9)	(12.5)
DFW/Hyatt Management	(2.0)	(3.0)	(3.1)	0.1	1.1
Rent Credit (Campus West)	0.0	(5.2)	(0.5)	(4.7)	0.5
Other Income	5.1	0.5	0.6	0.1	(4.5)
<b>Net Revenues (Loss)</b>	<b>\$ 33.0</b>	<b>\$ (8.4)</b>	<b>\$ 20.0</b>	<b>\$ 28.4</b>	<b>\$ (13.0)</b>
<b>Net Revenues by Business Unit</b>					
Grand Hyatt	\$ 17.2	\$ (4.4)	\$ 1.7	\$ 6.1	\$ (15.5)
Hyatt Place	2.4	0.2	0.6	0.4	(1.8)
RAC (CFC and CTC)	10.6	(1.3)	15.8	17.1	5.2
Campus West*	2.8	(2.9)	1.9	4.8	(0.9)
<b>Net Revenues (Loss)</b>	<b>\$ 33.0</b>	<b>\$ (8.4)</b>	<b>\$ 20.0</b>	<b>\$ 28.4</b>	<b>\$ (13.0)</b>
<b>Capital Expenditures</b>	<b>\$ 4.4</b>	<b>\$ 2.7</b>	<b>\$ 12.7</b>	<b>\$ 10.0</b>	<b>\$ 8.3</b>

\* For comparative purposes, FY19A Campus West revenues exclude \$40.0 million of one-time revenue

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Fiscal Year 2022 Operation Revenue and Expense Fund Budget	<b>Resolution #</b>
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**Action**  
That the Airport Board approve the Fiscal Year 2022 Operation Revenue and Expense Fund Budget (Fund 102).

**Description**

- Approve the FY 2022 Operation Revenue and Expense Fund Budget (Fund 102) in the amount of \$1,046.4 Million (consisting of \$566.9 Million of operating expenses, \$469.5 Million of debt service and coverage and \$10 Million of Board contingency).
- The use of Board contingency requires Board Approval. The OBA to request approval of the use of contingency will include the current estimated impact on rates, fees, and charges, if any.
- Total Airline Cost is budgeted at \$469.5 Million.
- Fiscal Year 2022 commences on October 1, 2021 and ends on September 30, 2022.

**Justification**

- Section 8J of the Contract and Agreement between the Cities of Dallas and Fort Worth requires the DFW Airport Board to approve the annual expenditures of the Airport (as included in the Operating Revenue and Expense Fund) and forward the approved budget to the Owner Cities by August 15 of each year, for approval by the Owner Cities by September 30 of each year.
- Pursuant to Resolution No. 2021-08-152, the Board reviewed the draft FY 2022 Operation Revenue and Expense Fund Budget and authorized the CEO to submit it to the Owner Cities, and to update the submission for the final approved budget following approval by the Board.

**D/S/M/WBE Information**

- Not Applicable

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0
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<b>For Information contact</b> Chris Poinatte 3-5210	<b>Fund</b> 102	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0
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**Additional Information**

Additional Attachments: **Y**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

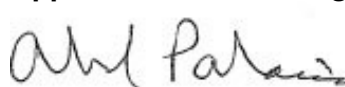
That the Airport Board approve the Fiscal Year 2022 Operation Revenue and Expense Fund Budget (Fund 102).

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:07 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:57 pm

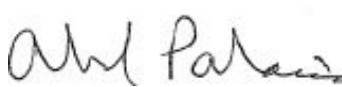
**Approved as to M/WBE by**



Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:29 pm

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Finance  
Aug 18, 2021 1:25 pm

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

## FY 2022 Operating Fund Budget

Annual Expenditures (in Millions)	FY22 Budget
Operating Expenses	\$566.9
Gross Debt Service	469.5
Total Expenditures Budget within rate base	<u>\$1,036.4</u>
Board Contingency outside rate base	10.0
Passenger Driven Contingency outside rate base	-
Total Budget with Contingency	<u><u>\$1,046.4</u></u>

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Schedule of Charges for Fiscal Year 2022	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to approve the Schedule of Charges as amended for Fiscal Year 2022.

**Description**

- The Schedule of Charges (SOC) is revised annually and distributed to tenants and users of airport facilities. It will be posted on the Airport's external website.
- The proposed SOC represents the rates and charges that support revenues shown in the proposed FY 2022 Budget.
- The Quick Reference guide summarizes changes to key rates, fees and charges. This summary document is attached to the OBA. A full red-lined version of the FY 2022 SOC has been provided to the Board.
- The following airline rates will be effective October 1, 2021
  - ◆ Signatory landing rate of \$2.23 per thousand pounds, no change from FY 2021 budgeted rate
  - ◆ Preferential terminal rental rate of \$306.85 per square foot, no change from FY 2021 budgeted rate
  - ◆ Net Terminal Rental Rate for Terminals A and C of \$243.98 per square foot, \$7.14 (2.8%) decrease from FY 2021 budgeted rate
  - ◆ Signatory FIS rate of \$6.30 per deplaned international passenger clearing customs, no change from FY 2021 budgeted rate
  - ◆ Terminal common use gate turn rates are the same as FY 2021 budgeted rates
  - ◆ Parking rate will increase by \$3 per day for passengers parking in the terminal garages
  - ◆ Employee transportation rate of \$45 per tag per month, no change from FY2021 budgeted rate
- Full Schedule of Charges has been sent to board members.

**Justification**

- The OBA is required to comply with the terms of the Use Agreement.

**D/S/M/WBE Information**

- Not Applicable

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

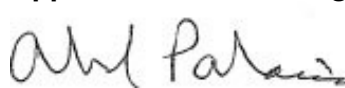
For Information contact	Fund	Project #	External Funding Source	Amount
Chris Poinatte 3-5211				\$0

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to approve the Schedule of Charges as amended for Fiscal Year 2022.

**Approved as to Form by**

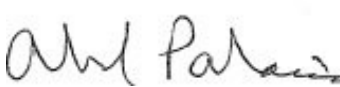

Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:14 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:57 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:30 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Finance  
Aug 18, 2021 1:26 pm

Pending

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**Chief Executive Officer**

Date





**FY ~~2021~~2022**  
**SCHEDULE OF CHARGES**  
**Redline Version**

Finance Department

P.O. Box 619428  
DFW Airport, Texas 75261-9428

## QUICK REFERENCE GUIDE

(For additional detail, see each pertaining section)

### AIRCRAFT OPERATIONS

#### Aircraft Landing Fees

<u>Airline Type</u>	<u>Period</u>	<u>Fee</u>	<u>Units</u> <sup>(1)</sup>
Signatory Airlines	10-01- <del>21 20</del> - 09-30- <del>22 21</del>	\$2.23	1,000 lbs
Non-Signatory Airlines	10-01- <del>21 20</del> - 09-30- <del>22 21</del>	\$2.78	1,000 lbs

(1) Fee is charged per 1,000 pounds maximum approved landed weight

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#### Common Use Airline Terminal Office Space Rental Rates

	<u>Period</u>	<u>Rent per Square Foot</u>
Signatory	<del>10-01-20 04/01/21 - 09-30-21</del>	<del>\$355.08 306.85</del>
Non-Signatory	<del>10-01-20 04/01/21 - 09-30-21</del>	<del>\$443.85 383.56</del>
Signatory	10-1-21 - 09-30-22	\$306.85
Non-Signatory	10-1-21 - 09-30-22	\$383.56

#### Non-Airline Terminal Support Space Rental Rates

Non-Airline Terminal Support Space rental rates vary depending upon market conditions, type and use of space and specific agreement. Please contact Aviation Real Estate at 972-973-4630 for additional information.

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**QUICK REFERENCE GUIDE**

(For additional detail, see each pertaining section)

**Net Terminal Rents A, B, C, & Terminal E Satellite  
Preferential Airline Terminal Office Space Rental Rates**

	<b>Period</b>	<b>Gross Rent per Square Foot</b>
<del>Terminals D, E</del>	<del>10-01-20 04/01/21 - 09-30-21</del>	<del>\$355.08 - 306.85</del>
Terminals <del>D</del> , E	10-1-21 - 09-30-22	\$306.85

Terminal Rental Rates are net of applicable maintenance credits in certain terminals resulting in the following Net Terminal Rental Rates for Terminals A, B, C, ~~D~~, & Terminal E Satellite:

Terminal A	<del>10-01-20 04/01/21 - 09-30-21</del>	<del>\$288.11 - 251.12</del>
Terminal C	<del>10-01-20 04/01/21 - 09-30-21</del>	<del>\$288.11 - 251.12</del>
Terminal B	<del>10-01-20 04/01/21 - 09-30-21</del>	<del>\$352.89 - 304.65</del>
Terminal E Satellite	<del>10-01-20 04/01/21 - 09-30-21</del>	<del>\$322.27 - 274.04</del>
Terminal D South	<del>05/01/21 - 09-30-21</del>	\$310.04
Terminal High C	<del>04/01/21 - 09-30-21</del>	\$34.30
Terminal A	10-1-21 - 09-30-22	\$243.98
Terminal C	10-1-21 - 09-30-22	\$243.98
Terminal B	10-1-21 - 09-30-22	\$304.58
Terminal D	10-1-21 - 09-30-22	\$305.83
Terminal E Satellite	10-1-21 - 09-30-22	\$272.92

**FIS Charge**

\$6.30 per deplaned signatory/permittee passenger  
\$7.87 per deplaned non-signatory/non-permittee passenger

**QUICK REFERENCE GUIDE**  
 (For additional detail, see each pertaining section)

**Vehicle Parking Fees <sup>(1)</sup>**

<u>Duration</u>	<u>Terminal</u>	<u>Express North-Covered</u>	<u>Express North-Uncovered &amp; Express South</u>	<u>Remote</u>
0 min - 8 min	\$6	\$2	\$2	\$1
8 min - 30 min	\$2	\$2	\$2	\$1
30 min - 2 hour	\$3	\$2	\$2	\$1
2 - 4 hours	\$9	\$3	\$3	\$2
4 - 6 hours	\$10	\$4	\$4	\$3
6 - 24 hours	\$24 \$27	\$15 \$10 \$12 \$15	\$12 \$10 <sup>(2)</sup>	\$10

(1) All Parking fees, excluding valet parking, include sales tax. The sales tax is based on applicable tax jurisdiction.

(2) Express Uncovered rate will increase on May 1, 2022 to \$12

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Parking fees for pre-paid, on-line booked parking may not exceed the posted rates. Rates may vary, based on parking availability and demand. Charges and/or fees that may apply to changes and cancellations will be posted on the prepaid parking website.

**QUICK REFERENCE GUIDE**

(For additional detail, see each pertaining section)

**Insufficient Funds (ISF) – Unpaid Parking Fees**

A \$10 charge will be applied to all ISF transactions.

**Employee Transportation Charges (ETC)**

	<u>Fee</u>	<u>Frequency</u>
Concession Employees	\$45	Monthly
Non Concession Employees	\$45	Monthly

DFW Airport has the right to periodically audit tenants' payroll records to validate ETC fees assessed.

1. Entities operating under separate agreements with the Airport Board are subject to the charges outlined in those agreements.
2. Federal agencies may have a modification to the requirement to submit an annual headcount that may address the specific employee of that agency and require the employee to pay the ETC.
3. Payroll Personnel listings are required when submitting the **Annual** or any **Revised ETC report**. ETC reports will not be processed without payroll documents. Payroll Personnel listings are required to include the following:

A. Last name, first name, and position title of all employees who work at the -DFW airport, regardless of the number of hours worked.

**Ground Rental Rates**

<u>Type</u>	<u>Fee</u>	<u>Unit</u>
Annual Ground Rental Rate	<del>\$29,459</del> - \$30,461	Acres

**QUICK REFERENCE GUIDE**  
(For additional detail, see each pertaining section)

**GROUND TRANSPORTATION**

**Access Fees <sup>(4)</sup>**

<u>Class Type</u>	<u>Class</u>	<u>Total Fee</u>
Shared Ride/Shuttle <sup>(1)(2)</sup>	Two	\$3.49
Taxicab <sup>(1)(2)(3)</sup>	Three	\$4.00
Limousine <sup>(1)(2)</sup>	Four	\$4.43
Bus <sup>(1)(2)</sup>	Five	\$6.36
Courtesy Vehicle <sup>(1)(2)</sup>	Eight	\$2.19
Pre-Arranged (Other) <sup>(1)(2)(3)</sup>	Eleven	\$4.00
Transportation Network Companies <sup>(4)(5)</sup>		\$5.00

**Administrative Service Fee <sup>(5)</sup>**

<u>Class Type</u>	<u>Total Fee</u>
Transportation Network Companies <sup>(4)(5)</sup>	\$0.50 per trip

(1) Except for Transportation Network Company (TNC) drivers, use of the NTTA TollTag system is required for all commercial ground transportation vehicles, unless another payment process is approved by the Board. Failure to utilize the system will result in a \$24 charge each time a vehicle exits the Public Parking Revenue Area. Except as specified below for Transportation Network Companies (TNCs), all access fees and any public parking rates are collected from the vehicles' NTTA account upon exiting the Public Parking Revenue Area.

(2) Except as specified below for TNC drivers, the access fees entitle all classes of commercial ground transportation vehicles to be within the Public Parking Revenue Area for two hours without accruing public parking rates. After two hours, all classes of commercial ground transportation vehicles will accrue public parking rates.

(3) Taxicabs must pay the access fee for each dispatched pick-up within the Public Parking Revenue Area and for each drop-off within the Public Parking Revenue Area.

(4) TNCs must pay \$3 for each digitally prearranged ride to, from, or within the Public Parking Revenue Area. Their portion of the access fees will be paid directly to the Airport on a monthly basis, as described in their permit. Because TNC drivers will not be identified within the system as TNC drivers, they shall accrue public parking rates immediately upon entering the Public Parking Revenue Area, regardless of whether their digital applications are active or otherwise capable of receiving a request for a digitally prearranged ride while they are within the Public Parking Revenue Area. The payment of public parking rates by a TNC driver during the first 30 minutes within the Public Parking Revenue Area will be deemed compensation to the Airport for the remaining portion of the access fee (\$2). Any additional revenue collected will be considered public parking revenue.

(5) TNCs who choose not to cooperate in implementing and continuously providing data for the real-time TNC vehicle tracking and reporting application shall pay the per-trip administrative service fee.

**QUICK REFERENCE GUIDE**

(For additional detail, see each pertaining section)

**Decal Fees**

<u>Type</u>	<u>Fee</u>	<u>Frequency</u>
Taxicab/Limousine/Pre-Arranged(Other)	\$0	Annual
Re-issue/replacement		
Taxicab/Limousine/Pre-Arranged(Other)	\$25	Per occurrence
Courtesy Vehicle	\$25	Per occurrence
Courtesy Vehicle	\$0	Annual
Temporary Courtesy Vehicle	\$0	Per occurrence
Motor Vehicle Title/Registration Search	\$1	Per search
Late Document Fees <sup>(1)</sup>	\$5	Daily up to 30 days late per vehicle

(1) Late Document fees apply to Taxicabs, Limousine, Pre-Arranged (Other), and Courtesy operating authority holders who fail to submit required inspection documents by the due date.

**Meet & Greet Service Fees**

<u>Service</u>	<u>Fee</u>	
Meet & Greet Request	\$20	
Staging Fee	\$10	per vehicle up to a maximum of \$50 per request
Off Airport Charges	12%	Gross Receipts
Exemptions		Grand Hyatt and Hyatt Regency-exempt with validated ticket. Parking in excess of validated time will be charged at prevailing rate.

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**UTILITIES**

**Water**

<u>Type</u>	<u>Fee</u>	<u>Unit</u>
Treated Water Charge	\$5.45	1,000 Gallons
Reclaimed Water Charge	\$4.45	1,000 Gallons
Sewer	\$4.25	1,000 Gallons

**QUICK REFERENCE GUIDE**  
(For additional detail, see each pertaining section)

**Waste to Landfill Service Fees <sup>(1)(2)</sup>**

<u>Service Type</u>	<u>Fee</u>	<u>Unit</u>
<i>Effective October 1, <del>2020</del> - 2021 - February 28, <del>2021</del> 2022</i>		
Front Load Service	<del>\$3.18</del> \$3.23	Cubic Yard
Roll-Off Truck Open Top Service	<del>\$11.07</del> \$11.95	Cubic Yard
Compactor Service	<del>\$12.99</del> \$14.40	Cubic Yard

<i>Effective March 1, <del>2021</del> 2022 -September 30, <del>2021</del> 2022</i>		
Front Load Service	<del>\$3.21</del> \$3.25	Cubic Yard
Roll-Off Truck Open Top Service	<del>\$11.93</del> \$11.97	Cubic Yard
Compactor Service	<del>\$14.38</del> \$14.42	Cubic Yard

Compactor Monitoring Service (Optional with Compactor Service) \$380 Monthly

(1) Sales tax included in the Trash Service Fees.

(2) Contaminated recycling containers will be assessed waste to landfill fees based on service type.

**Waste and Recycle Containers-Rental Fees <sup>(1)</sup>**

Front Load Container	\$50	Monthly
Open Top Container	\$150	Monthly
Compactor Container	\$280	Monthly

(1) Sales tax included in the Trash Containers-Rental Fees.

**Administrative Fees**

Security Deposit <sup>(1)</sup>	2 months rental fee	Per container
Reinstatement fee <sup>(2)(3)</sup>	\$150	Per event

**Compost**

	<u>Fee</u>	<u>Unit</u>
Roll Cart Composting (Full Service)	\$130	Cubic Yard
Roll Off Truck Composting Service	\$9	Cubic Yard

(1) Security deposit does not apply to trash containers located within the central terminal areas.

(2) Containers will be removed from service for non-payment. In order to resume solid waste service, the past-due invoices must be made current and a \$150 reinstatement fee must be paid.

(3) Solid Waste and recycling containers will be removed from service if hazardous, regulated, or universal waste is placed in the container. In order to resume solid waste service, tenant, permittee, or sublessee must provide documentation of waste disposal in accordance with State and Federal environmental laws and regulations and a \$150 re-instatement fee must be paid.



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Apple Products and Accessories	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7006972, for Apple Products and Accessories, with Complete Tablet Solutions, Ltd. dba CTS Mobility, of Austin, Texas, in an amount not to exceed \$475,150.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract to provide Apple products and accessories to support mobile computing needs for Airport Staff.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• This is a replacement Contract that has been in place for four years.</li> <li>• Required devices are used throughout the airport for terminal inspections, smart restroom management, mobile badges, Biometric departure, field data collection, and more.</li> <li>• These are for new and replacement products required due to staff's need to have mobile access to information.</li> <li>• Products include iPads, iPods, MacBooks, and MacPro.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, no M/WBE goal as determined for this contract due to the nature of the procurement (Goods/Finished Products).</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: September 2021</li> <li>• Contract Term: One year with four one-year options</li> </ul>			
<b>Contract #</b> 7006972	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$475,150.00
		<b>Revised Amount</b> \$0	
<b>For Information contact</b> Michael Youngs 3-5350 Cathy Halliburton 3-5776	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>          <b>Amount</b> \$475,150.00

**Additional Information**

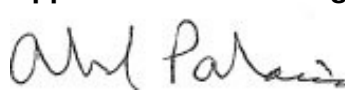
- Five Bids, none from M/WBE firms, were received on or before the due date of July 16, 2021.
- Bid Tabulation attached
- The bids submitted by CDW Government, LLC, of Vernon Hills, Illinois; and Insight Public Sectors, Inc., of Herndon, Virginia, were determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- Complete Tablet Solutions, Ltd. dba CTS Mobility, of Austin, Texas, is the lowest responsive, responsible Bidder.
- Projected total of Contract including all renewals, if approved, is \$2,375,750.00.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7006972, for Apple Products and Accessories, with Complete Tablet Solutions, Ltd. dba CTS Mobility, of Austin, Texas, in an amount not to exceed \$475,150.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:31 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:58 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:30 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Aug 18, 2021 9:52 am

Pending

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**Chief Executive Officer**

Date

**Contract No. 7006972**  
**Apple Products and Accessories**  
**Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
Complete Tablet Solutions, Ltd. dba CTS Mobility Austin, Texas	\$475,150.00
SHI Government Solutions, Inc. Austin, Texas	\$477,000.00
MG Business Solutions Killeen, Texas	\$501,250.00

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Automated Access Control System Installation and Maintenance Services	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005428, for Automated Access Control System Installation and Maintenance Services, with Convergent Technologies, LLC, of Carrollton, Texas, in an amount not to exceed \$8,875,000.00, for the initial six-year term of the Contract, with options to renew for two additional three-year periods.

**Description**

- Award a Contract for Automated Access Control System (AACS) installation and maintenance services in support of the Airport's security initiatives.

**Justification**

- The Automated Access Control System manages ingress into secured spaces within the Airport's passenger terminals, various board facilities, and other campus areas.
- This Contract will retain a System Integrator to design and install core systems and develop integrations associated with the replacement AACS. The new Contract will provide 3 primary functions:
  - ◆ Expansion, enhancement, and replacement of the existing AACS, including the biometric verification system for the Airport's passenger terminals, remote buildings, and other Airport campus facilities.
  - ◆ Integration of the AACS into the new Saab SAFE platform software that has been installed for the Integrated Operations Center to provide situational awareness of security events and incidents at the Airport.
  - ◆ Post-installation support and ongoing maintenance of the system hardware and software including integrations.

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 20%.
- Convergent Technologies LLC has committed to achieving 20% M/WBE participation utilizing ABLe Communications, Inc. (HM-C:20%).

**Schedule/Term**

- Start Date: October 2021
- Contract Term: Six years, with two three-year renewal options

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8005428			NTE \$8,750,000.00	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Michael Youngs 3-5350 Shannon Hamilton 3-5620	Various			\$8,750,000.00

**Additional Information**

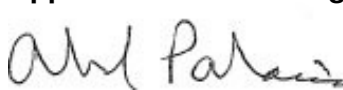
- Four Proposals, none from M/WBE firms, were received on or before the due date of May 15, 2021.
  - ◆ Convergent Technologies, LLC, of Carrollton, Texas
  - ◆ G4S Secure Integration LLC, of Omaha, Nebraska
  - ◆ M.C. Dean, Inc., of Tysons, Virginia
- The Proposal submitted by Siemens Industry, Inc., of Irving, Texas, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- Based on evaluations of the Proposals submitted, the Evaluation Committee, consisting of representatives for the Airport's Customer Experience, Energy, Transportation and Management, Business Diversity and Development, Department of Public Safety, and Information Technology Services departments, recommends that the Contract be awarded to Convergent Technologies, LLC of Carrollton, Texas.
- Projected total for the Contract including all renewals, if approved, is \$20,750,000.00

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005428, for Automated Access Control System Installation and Maintenance Services, with Convergent Technologies, LLC, of Carrollton, Texas, in an amount not to exceed \$8,875,000.00, for the initial six-year term of the Contract, with options to renew for two additional three-year periods.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:33 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:59 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:31 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Aug 18, 2021 9:54 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Settlement of Lawsuit -- Stephanie Garcia v. DFW Airport Board	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to execute an agreement settling the Garcia Lawsuit.

**Description**

- A mediation of the lawsuit styled: Stephanie Garcia v. Dallas Fort Worth International Airport Board, Civil Action No. 3:20-cv-03428-D (Consolidated with Civil Action No. 3:21-CV-0716-D), in the United States District Court for the Northern District of Texas, Dallas Division, (the "Garcia Lawsuit"), was conducted on August 10, 2021.
- Under the mediated settlement, which is hereby submitted to the Board for approval, the Board would pay a total of \$84,500.00 in exchange for dismissal of the suit with prejudice and a full release of all claims. Of the total settlement amount, \$48,300 will be paid to the plaintiff and \$36,200 will be paid to plaintiff's attorney.

**Justification**

- Plaintiff is a former employee who alleged wrongful termination on the basis of sex, national origin, disability and retaliation discrimination.
- This is a disputed claim and the settlement is to avoid the additional time and expense of trying the case and future appeals.

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%.
- N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Legal Settlement)

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$84,500.00	\$84,500.00

For Information contact	Fund	Project #	External Funding Source	Amount
Elaine Rodriguez 3-5487	Operating Fund			\$84,500.00

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute an agreement settling the Garcia Lawsuit.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 3:22 pm

**Approved as to Funding by**


Miyashita, Glenn  
Assistant Vice President Capital  
Planning  
Finance  
Aug 19, 2021 8:42 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 19, 2021 9:16 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Legal  
Aug 18, 2021 3:19 pm

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Cyber Security Software	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase Contract No. 7006819, Cyber Security Software with Acalvio Technologies, Inc., of Santa Clara, California, in an amount not to exceed \$28,500.00, for a revised Contract amount of \$98,580.00.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Increase the Contract for Cyber Security Software for the Airport's cybersecurity program.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• The Contract provides for licensing and maintenance of cybersecurity software.</li> <li>• The increase is needed to expand usage of software to the Airport's networks where operational technology is used.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the historical SBE Program is 25%.</li> <li>• In accordance with the Board's historical SBE Program, no SBE goal was determined for this Contract due to no availability of SBEs firms that perform this service.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• The current Contract completion date of May 15, 2022 is not affected by this action.</li> </ul>			
<b>Contract #</b> 7006819	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$28,500.00
			<b>Revised Amount</b> \$98,500.00
<b>For Information contact</b> Michael Youngs 3-5350 Mubina Ashraf 3-5548	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>
			<b>Amount</b> \$28,500.00



**Additional Information**

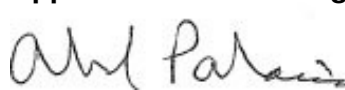
- In May 2019, Board staff awarded Contract No. 7006819, for Cyber Security Software, with Acalvio Technologies, of Santa Clara, California.
- This Contract is a Sole Source.
- This Contract is exempt from competitive bidding, in accordance with Local Government Code 252.022, as it is available from only one source.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract No. 7006819, Cyber Security Software, with Acalvio Technologies, Inc., of Santa Clara, California, in an amount not to exceed \$28,500.00, for a revised Contract amount of \$98,580.00.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:30 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:58 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:30 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Aug 18, 2021 9:52 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 09/02/2021	<b>Committee</b> Finance/Audit	<b>Subject</b> Managed Security Risk, Detection and Response Service		<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or Designee be authorized to execute Contract No 7007133, for Managed Security Risk, Detection and Response Service with Freeit Data Solutions, Inc, of Austin, Texas, in an amount not to exceed \$664,368.07, for the initial one year term of the Contract, with option to renew for four additional one year periods.				
<b>Description</b>  <ul style="list-style-type: none"> <li>Award a Contract for Managed Security Risk, Detection and Response Service in support of the Airport's Technology Program.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>This Contract will provide a Managed Risk, Detection, and Response solution to help the Airport identify and address cybersecurity threats.</li> <li>Provides for monitoring of Airport computing devices, networks, and systems to identify cyber threats.</li> <li>Establishes a view of both the perimeter and inside the Airport networks.</li> <li>Includes Dark Web credential leak discovery and reporting and continuous vulnerability scanning and remediation reporting.</li> <li>This Contract is a response to increased cyber attacks against critical infrastructure with the intent of providing enhanced cyber resiliency for the Airport.</li> </ul>				
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>The annual goal for the M/WBE Program is 31%.</li> <li>In accordance with the Board's M/WBE Program, no M/WBE goal was set for this Contract due to no availability of M/WBE firms that perform this service.</li> </ul>				
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>Start Date: October 2021</li> <li>Contract Term: One year with four one-year renewal options</li> </ul>				
<b>Contract #</b> 7007133	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$664,368.07	<b>Revised Amount</b> \$0
<b>For Information contact</b> Michael Youngs 3-5350 Mubina Ashraf 3-5458	<b>Fund</b> Various	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$664,368.07

**Additional Information**

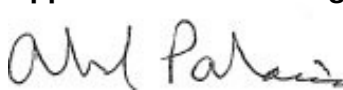
- This Contract will be made through an Interlocal Agreement with Texas DIR Contract No. DIR-CPO-4696.
- Projected total for the Contract including all renewals, if approved, is \$3,450,165.91.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or Designee be authorized to execute Contract No 7007133, for Managed Security Risk, Detection and Response Service with Freeit Data Solutions, Inc, of Austin, Texas, in an amount not to exceed \$664,368.07, for the initial one year term of the Contract, with option to renew for four additional one year periods.

**Approved as to Form by**

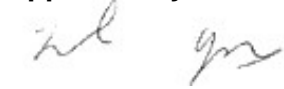

Rodriguez, Elaine  
Legal Counsel  
Aug 18, 2021 2:32 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Aug 18, 2021 2:59 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Aug 18, 2021 2:31 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Aug 18, 2021 9:53 am

Pending

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**Chief Executive Officer**

Date

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
COMMITTEE DISCUSSION ITEM

<b>Meeting Date</b> 09/02/2021	<b>Subject</b> Monthly Report	<b>Committee</b> Finance/Audit
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**Item For Discussion**

Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00, and Contracts Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of July 2021.

**Description**

- Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00, and Contracts Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of July 2021.

**PURCHASE ORDERS BETWEEN \$25,000.00 AND \$50,000.00 (JULY 2021)**

VENDOR/LOCATION	PO/ CONTRACT NO.	DESCRIPTION	DEPARTMENT	AMOUNT
ABB, Inc. Cary, North Carolina	278238	Purchase Transmitters	Energy, Transportation & Asset Management	NTE \$26,833.00  Paid to Date: \$0.00
		<ul style="list-style-type: none"> <li>• Requisition No. 277958</li> </ul>		
Austin Bridge & Road LP Dallas, Texas	278262	Purchase Hot Mix Asphalt	Energy, Transportation & Asset Management	NTE \$47,375.00  Paid to Date: \$0.00
		<ul style="list-style-type: none"> <li>• Requisition No. 278221</li> </ul>		
IDEA Supply, Inc. Asheville, North Carolina	278261	Safety Equipment	Department of Public Safety	NTE \$44,081.09  Paid to Date: \$0.00
		<ul style="list-style-type: none"> <li>• Requisition No. 278084</li> </ul>		
John Bean Technologies Corp dba JBT Aerotech	278244	JBT Jetway Systems	Operations	NTE \$35,000.00  Paid to Date: \$35,000.00
		<ul style="list-style-type: none"> <li>• Requisition No. 276919</li> </ul>		
MBW SERV Corporation dba ServPro of North Irving Dallas, Texas	278264	Flood Reconstruction	Energy, Transportation & Asset Management	NTE \$31,090.61  Paid to Date: \$0.00
		<ul style="list-style-type: none"> <li>• Requisition No. 278235</li> </ul>		
Metro Fire Apparatus Specialists, Inc. Houston, Texas	278255	Vehicle Extraction Tools	Department of Public Safety	\$46,939.00  Paid to Date: \$0.00
		<ul style="list-style-type: none"> <li>• Requisition No. 278141</li> </ul>		
<b>TOTAL</b>				<b>\$234,318.70</b>

**PROFESSIONAL SERVICES CONTRACTS BETWEEN \$25,000.00 AND \$50,000.00 (JULY 2021)**

VENDOR/LOCATION	PO/ CONTRACT NO.	DESCRIPTION	DEPARTMENT	AMOUNT
Kelly Hart & Hallman, LLP Fort Worth, Texas	8005262	Legal Representation in Connection with Car Sharing Issues	Legal	NTE \$35,000.00  Paid to Date: \$0.00
			<b>TOTAL</b>	<b>\$35,000.00</b>

**CONTRACT/PURCHASE ORDER INCREASES/DECREASES (\$25,000 OR GREATER)  
(APPROVED BY BOARD STAFF UNDER THEIR DELEGATED AUTHORITY – JULY 2021)**

<b>VENDOR/LOCATION</b>	<b>PO/ CONTRACT NO.</b>	<b>DESCRIPTION</b>	<b>DEPARTMENT</b>	<b>CONTRACT DATA</b>
B2Gnow/Askreply, Inc. Phoenix, Arizona	8002234	DMWBE Reporting System	Business Diversity and Development	Contract Value: \$324,454.00 <b>This Action: \$28,892.00</b> Revised Contract Value: \$353,346.00 Paid to Date: \$294,604.00
Carter Arnett PLLC <sup>N1</sup> Dallas, Texas	8005257	Legal Representation in Connection with Dali Wireless , Inc. v. DFW Airport	Legal	Contract Value: \$98,750.00 <b>This Action: \$48,750.00</b> Revised Contract Value: \$147,500.00 Paid to Date: \$114,132.31
Dri-Stick Decal Corp dba Rydin Decal Steamwood, Illinois	7006638	Vehicle Decals and Hangtags	Parking	Contract Value: \$72,493.00 <b>This Action: \$36,246.95</b> Revised Contract Value: \$108,739.95 Paid to Date: \$61,164.07
Synergy Telcom, Inc. Indianapolis, Indiana	7006932	Telecommunications Equipment	Information Technology Services	Contract Value: \$177,019.40 <b>This Action: \$44,254.85</b> Revised Contract Value: \$221,274.25 Paid to Date: \$115,540.47
Torrez Paper Company <sup>N2</sup> Farmers Branch, Texas	7006649	Janitorial Cleaning Supplies	Procurement & Material Management	Contract Value: \$2,864,214.38 <b>This Action: \$49,500.00</b> Revised Contract Value: \$2,913,714.38 Paid to Date: \$2,801,255.56
<b>TOTAL</b>				<b>\$207,643.80</b>
Note:				
1. MBE – Certified through the Dallas/Fort Worth Minority Supplier Development Council				
2. MBE – Certified through the North Central Texas Regional Certification Agency				