

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

October 7, 2021

8:30 a.m.

Convening of the Meeting – The Regular Meeting of the Dallas Fort Worth International Airport Board was duly convened and held in the Board Room of the DFW Airport Headquarters building at 8:30 a.m., on Thursday, October 7, 2021, pursuant to earlier notification thereof to the members of the Board and public. This meeting was also available virtually. The following quorum was present:

Matrice Ellis-Kirk, Chair	William Meadows
Henry Borbolla III, Vice Chair	Raj Narayanan
Mayor Mattie Parker	Mario Quintanilla
Vernon Evans	Eddie Reeves ¹
Ben Leal	

Board Staff in Attendance:

Sean Donohue, John Ackerman, Ken Buchanan, Chris McLaughlin, Khaled Naja, Chris Poinsette, Paul Puopolo, Elaine Rodriguez, Rosa Maria Meagher, Dee Amos Baker, Zenola Campbell, Ron Duncan, Lisa Gahm, Catrina Gilbert, Robert Horton, Tammy Huddleston, Tamela Lee, James Mauldin, Abel Palacios, Bobby Rodriguez, Michael Youngs, Donna Schnell.

AGENDA

- A. The invocation was given by Chaplain DD Hayes.
- B. The Pledge of Allegiance was recited.
- C. Announcements by Sean Donohue, CEO:
 - Turkish Airlines began service on September 24. The inaugural flight was celebrated with a water cannon salute and a gate event.
 - The High C Gate modules, which were constructed on the side of the airfield are now in place. This pre-fabrication method was the first of its kind to be used at a U.S. Airport.
 - We are celebrating Hispanic Heritage Month and held a virtual event hosted by our Hispanic Employee Resource Group HOLA. The event featured Dr. Robert Rodriguez, an author and expert on Latino talent.
 - DFW has been selected as one of the Top 50 Best Companies for Latinas to work for in the U.S. by Latina Style Magazine.
 - The new Vice President of Aviation Real Estate, Donnell Harvey who joins us from Amazon, was introduced.
 - The following promotions were announced:
 - Mohamed Charkas, Senior Vice President of Airport Development
 - Bill Grozdanich, Vice President Project Controls and Analytics
 - Smitha Radhakrishnan, Vice President of Planning
 - Robert “Bobby” Rodriguez, Vice President of Energy, Transportation and Asset Management

¹ Attended virtually

- D. The Strategic Plan was presented by Sean Donohue and John Ackerman.
- E. The minutes of the Regular Board Meeting of September 2, 2021 were approved.
- F. The Financial Report was presented by Chris Poinatte, Executive Vice President Finance and Information Technology Services.

OPERATIONS COMMITTEE

Operations Committee Chair Raj Narayanan reported that the Committee met on Tuesday, October 5, 2021, at 12:30 p.m. and recommended approval of the following:

- 1. The minutes of the Operations Committee Meeting of August 31, 2021 were approved during the Committee Meeting of October 5, 2021.

Consent Items for Consideration

- 2. The Airport Board unanimously adopted Resolution No. 2021-10-194 to approve execution of Contract No. 7007148, for Aircraft Deicing Services, with Swissport SAUSA, LLC, of Raleigh, North Carolina, in an amount not to exceed \$51,765.65, for the five-month term of the Contract.
- 3. The Airport Board unanimously adopted Resolution No. 2021-10-195 to approve execution of Purchase Order No. 278253, for Airfield Continuous Friction Measurement equipment, with Halliday Technologies Inc, of Delaware, Ohio, in an amount of \$214,446.88.
- 4. The Airport Board unanimously adopted Resolution No. 2021-10-196 to approve extension of Contract No. 7005231, for the Purchase of Compressed Natural Gas (CNG), with Transtar Energy Company, L.P., dba Clean Energy, of Newport Beach, California, for an additional six years.
- 5. The Airport Board unanimously adopted Resolution No. 2021-10-197 to approve execution of Contract No. 7007084, for Painting Services, with JNA Painting & Contracting Company, Inc. of Dallas Texas, in an amount not to exceed \$168,518.72, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
- 6. The Airport Board unanimously adopted Resolution No. 2021-10-198 to approve a Interlocal Training Agreement between the Board and the City of Austin, City of Dallas, City of Fort Worth, City of Harlingen, City of McAllen, City of McKinney, City of San Antonio, City of Temple and the City of Tyler and that the Chief Executive Officer or Designee be authorized to execute an Interlocal Training Agreement for Aircraft Rescue Fire Fighter Training with these same municipalities.

Action Items for Consideration

- 7. The Airport Board unanimously adopted Resolution No. 2021-10-199 to approve an increase and extension to Contract No. 7006213, for Emergency Response and Clean-Up for Contaminants, with NRC Gulf Environmental Services, Inc., of Grand Prairie, Texas, in an amount not to exceed \$500,000.00, for a revised Contract not to exceed amount of \$1,552,832.00.

8. The Airport Board unanimously adopted Resolution No. 2021-10-200 to approve execution of Purchase Order No. 278134, for Ultraviolet C Light Technology System material for the Air Handling Units, with Texas AirSystems, LLC, of Irving, Texas, in an amount of \$497,949.57.
9. The Airport Board unanimously adopted Resolution No. 2021-10-201 to approve execution of Contract No. 7007099, for Grease Interceptor Inspection and Cleaning Services with Southwaste Disposal LLC, of Houston, Texas, in an amount not to exceed \$521,592.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
10. The Airport Board unanimously adopted Resolution No. 2021-10-202 to approve execution of Contract No. 5001011, for Reimbursement Agreement - Atmos - Gas Line Installation at Terminal C, with Atmos Energy Corporation, of Dallas, Texas, in an amount not to exceed \$1,600,000.00, for the 120-calendar day term of the Contract.
11. **This item was deferred at the request of staff.**
Approve increases to Contract Nos. 8500382, for Quality Assurance Inspection Services, with Foster CM Group, Inc., of Dallas, Texas; Contract No. 8500388, with Keville Enterprises, Inc., of Irving, Texas, and 8500389, for Quality Assurance Inspection Services, with PSA Constructors, Inc. dba PSA Management, Inc., of Dallas, Texas, in the not to exceed amounts of \$1,660,000.00 per Contract. All Contract revised amounts are \$6,660,000.00. For a total action amount of \$4,980,000.00. Rescind award of Contract No. 8500390, with Southwestern Testing Laboratories, LLC, dba, STL Engineers, LLC of Dallas, Texas.

Discussion Items

12. Construction and Professional Services Contract increase(s) approved by authorized staff were distributed to the Board.
13. There were no decrease(s)/increase(s) in Scope of Work approved by authorized staff for this reporting period.

CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE

Concessions/Commercial Development Committee Vice Chair Ben Leal reported that the Committee met on Tuesday, October 5, 2021 at 12:41 p.m. and recommended approval of the following:

14. The minutes of the Concessions/Commercial Development Committee Meeting of August 31, 2021 were approved during the Committee Meeting of October 5, 2021.

Action Item for Consideration

15. The Airport Board unanimously adopted Resolution No. 2021-10-203 to approve an amendment to the lease for JCDecaux North America and all current Concession leases in Terminal D.

FINANCE/AUDIT COMMITTEE

Finance/Audit Committee Chair William Meadows reported that the Committee met on Tuesday, October 5, 2021 at 12:46 p.m. and recommended approval of the following:

16. The minutes of the Finance/Audit Committee Meeting of August 31, 2021 were approved during the Committee Meeting of October 5, 2021.
17. The Financial Report was presented by Abel Palacios, VP Finance, during the Committee Meeting of October 5, 2021.
18. The Fiscal Year 2021 External Audit Process presented by Blake Rodgers of Deloitte during the Committee Meeting of October 5, 2021.

Consent Items for Consideration

19. The Airport Board unanimously adopted Resolution No. 2021-10-204 to approve authorization to take all necessary actions to prepare, submit and accept any federal, state or other grant applications or agreements available during Fiscal Year 2022, including all understandings and grant assurances included within those applications, and subsequently have the authority to administer any grant awarded, including the authority to close grants, as required.
20. The Airport Board unanimously adopted Resolution No. 2021-10-205 to approve authorization to accept and administer funding from FY 2019 State Homeland Security Project Grant #4229001; that the Board agrees that the project SHSP DFW Airport SWAT Equipment Enhancement will be operated through DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor funds, Board assures that the funds will be returned to the Office of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2019 SHSP DFW Airport - SWAT Equipment Enhancement to the Office of the Governor.
21. The Airport Board unanimously adopted Resolution No. 2021-10-206 to approve an increase to Legal Services Contract No. 8004258 with Munck Wilson Mandala in the amount of \$50,000.00 for a new not to exceed amount of \$495,000.00.
22. The Airport Board unanimously adopted Resolution No. 2021-10-207 to approve execution of Contract No.7007144, for Keeper Password Management Software with Carahsoft Technology Corp., of Reston, Virginia, in an amount not to exceed \$54,795.65, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
23. The Airport Board unanimously adopted Resolution No. 2021-10-208 to approve execution of Contract No. 7007147, for Enterprise Backup Software Maintenance, with Sirius Computer Solutions, Inc., of San Antonio, Texas, in an amount not to exceed \$86,624.34, for the one-year term of the Contract, with options to renew annually, subject to funding availability.
24. The Airport Board unanimously adopted Resolution No. 2021-10-209 to approve execution of Contract No. 7007150, for Tableau Software Licenses, with SHI Government Solutions, Inc., of Austin, Texas, in an amount not to exceed \$179,185.73, for the one-year term of the Contract, with options to renew annually.

Action Items for Consideration

25. The Airport Board unanimously adopted Resolution No. 2021-10-210 to approve execution of Contract No. 8005442, for Social Media Moderation Services, with ModSquad, Inc., of Sacramento, California, in an amount not to exceed \$300,699.36, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
26. The Airport Board unanimously adopted Resolution No. 2021-10-211 to approve extension to Contract No. 8004998 for Employee Medical and Pharmacy Health Plan Services with Blue Cross and Blue Shield of Texas, of Richardson, Texas, and Contract No. 8005020 for Employee Dental Health Plan Services with Cigna Dental Health of Texas, Inc., of Plano, Texas; extend and increase Contract No. 8005021 for Employee Group Life Insurance Services with ReliaStar Life Insurance Company, Inc., of Minneapolis, Minnesota, in an amount not to exceed \$340,800.00; exercise the renewal option and increase Contract No. 8005152 for Employee Vision Benefit Services with HM Life Insurance Company, d.b.a. Davis Vision, Inc., of San Antonio, Texas, in an amount not to exceed \$282,000.00. All Contracts will be extended or renewed for an additional one-year period for a total action amount of \$622,800.00.
27. The Airport Board unanimously adopted Resolution No. 2021-10-212 to approve the form of the Preliminary Official Statements, prepared in connection with the sale of the Dallas Fort Worth International Airport Joint Revenue Bonds issued under the 60th Supplemental Bond Ordinance and authorize the Authorized Officers to take any necessary actions in connection with the sale of the Bonds.
28. The Airport Board unanimously adopted Resolution No. 2021-10-213 to approve authorization to enter into an Interlocal Agreement between DFW Airport, Dallas Area Rapid Transit, and Trinity Metro for bus service between the Trinity Rail Express (TRE) CentrePort Station and DFW Airport in an amount not to exceed \$300,000.00 for a term of three years.
29. The Airport Board unanimously adopted Resolution No. 2021-10-214 to approve execution of Contract No. 7006796, for Coffee Service, with Daihls USA dba First Choice Coffee Services, of Oakwood Terrace, Illinois, in an amount not to exceed \$656,307.80, for the initial two-year term of the Contract, with options to renew for three additional one-year periods.
30. The Airport Board unanimously adopted Resolution No. 2021-10-215 to approve appointment of John Ackerman to the Board of Directors of the Dallas/Fort Worth International Airport Public Facility Improvement Corporation.

CLOSED SESSION

31. In accordance with the provisions of the Texas Government Code, Section 551.076 and Section 418.183(f), a closed session was held during the Committee Meeting of October 5, 2021 to discuss:
 - a) The deployment, or specific occasions for implementation, of security personnel or devices; and
 - b) Information relating to preventing, detecting, responding to, investigating, and managing emergencies and disasters, including those caused by terrorism or related criminal activity.

OPEN SESSION

Action Items for Consideration

32. The Airport Board unanimously adopted Resolution No. 2021-10-216 to approve execution of Contract No. 7007137, for Privileged Access Management Software, with Freeit Data Solutions, of Austin, Texas, in an amount not to exceed \$319,002.34, for the one-year term of the Contract.
33. The Airport Board unanimously adopted Resolution No. 2021-10-217 to approve execution of Contract No. 7007136, for Cybersecurity Software, with Frontier Media, Inc., dba Axis Technologies, of Plano, Texas, in an amount not to exceed \$565,000.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

Discussion Items

34. The Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
35. Purchase Orders/Contracts and Professional Service Contracts approved by authorized staff were distributed to the Board.

FULL BOARD

36. There were no registered speakers.
37. Next Committee meetings – November 2, 2021
Next Regular Board meeting – November 4, 2021