



**Minutes**  
**Dallas Fort Worth International Airport**  
**Finance, Audit, and IT Committee**  
**Tuesday, January 7, 2025**  
**12:40 PM**

**Convening of the Meeting** - The Regular Meeting of the Dallas Fort Worth International Airport Finance, Audit, and IT Committee was duly convened and held in the Board Room of the DFW Airport Headquarters building at 12:40 PM, on Tuesday, January 7, 2025, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Mario Quintanilla, Chair  
Henry Borbolla III, Vice Chair  
Angela Hunt  
Joel Burns

**Other Board Members in attendance:**

DeMetris Sampson  
Ben Leal  
Vernon Evans  
Vincent Hall  
Gloria M. Tarpley

**Board Staff in Attendance:**

Sean Donohue, Ken Buchanan, Maruchy Cantu, Mohamed Charkas, Chris Poinsette, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, James W. Baker III

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**AGENDA**

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|---------------|---|
| 1.            | Approve Minutes of the Finance, Audit & IT Committee Meeting of December 3, 2024. |
|               | The minutes were approved.  |
| Abel Palacios | 2. Financial Report   |
|               | The Financial Report was presented by Abel Palacios, Vice President of Finance.   |

**FINANCE, AUDIT, and IT COMMITTEE**

**Consent Items for Consideration**

- |               |      |   |
|---------------|------|---|
| Bruce Collins | F-1. | Approve to increase contract no. PA1415 for Copy & Specialty Paper with Western BRW Paper Company dba OVOL USA, of Carrollton, Texas, in an amount not to exceed \$11,500, for a revised not to exceed contract amount of \$57,500; the current contract completion date of June 10, 2025, is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract. |
|---------------|------|---|

The Committee recommended that the Board approve this item.

Elaine Rodriguez F-2. Approve to increase Legal Services contract no. PA1442 for Carter Arnett Bennett Perez, PLLC. The subject matter is Jose Torrez Sol v DFW International Airport in the amount not to exceed \$25,000 for a revised not to exceed amount of \$70,000.

The Committee recommended that the Board approve this item.

Cyril Puthoff F-3. Approve to execute contract no. PA1656, for Compensation Tool with Carahsoft Technology Corp. of Reston, Virginia, in an amount not to exceed \$131,955, for the three-year term of the contract; and that the Chief Executive or designee is authorized to execute said contract.

The Committee recommended that the Board approve this item.

Michael Youngs F-4. Approve to execute contract no. PA1643, for FME Software Subscription, with SHI Government Solution of Austin, Texas, for the initial one-year contract amount of \$34,335, and two, one year options in the amount of \$76,075, for a total estimated contract amount of \$110,410, with a start date of January 2025; and that the Chief Executive Office or designee is authorized to exercise options years at the Airport's discretion and execute said contract.

The Committee recommended that the Board approve this item.

Michael Youngs F-5. Approve to increase contract no. 8005323, for Permit and Inspection Management System, with Tyler Technologies, Inc., of Plano, Texas, in an amount not to exceed \$224,258.84, for a revised not exceed contract amount of \$1,627,067.68, with a new contract completion date is March 2026; and that the Chief Executive Officer or designee is authorized to execute said contract.

The Committee recommended that the Board approve this item.

Michael Youngs F-6. Approve to increase contract no. 8002066, for Time and Attendance Software Maintenance and Support, with Kronos Incorporated of Chelmsford, Massachusetts, in an amount not to exceed \$189,814.84, for a revised not exceed contract amount of \$4,459,201.33 with a new contract completion date is February 2026; and that the Chief Executive Officer or designee is authorized to execute said contract.

The Committee recommended that the Board approve this item.

### **Action Items for Consideration**

Bruce Collins F-7. Approve to execute purchases not to exceed \$50,000 individually, through the Electronic Cooperative Marketplace (ECM) for goods and services, up to a total of \$5,000,000, for calendar year 2025.

The Committee recommended that the Board approve this item.

Cyril Puthoff F-8. Approve to increase contract no. PA1061, for Human Resources Information System with Precision Task Group, Inc., of Houston, Texas, in an amount not to exceed \$3,058,203 for a revised not to exceed contract amount of \$16,555,938, the current contract completion date of September 2033, is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.

The Committee recommended that the Board approve this item.

Christopher Poinatte      F-9.      Approve an increase to contract no. PA1392, Digital Transformation Consulting Services with Boston Consulting Group (BCG), of Boston, Massachusetts, in an amount not to exceed \$5,750,000, for a revised not exceed contract amount of \$7,700,000; and that the Chief Executive Officer or designee is authorized to execute said contract.

The Committee recommended that the Board approve this item.

Michael Youngs      F-10.      Approve to extend and increase contract no. 7006440, for Project Portfolio Management Software with Sciforma Corporation, of Los Gatos, California, in an amount not to exceed \$1,200,000, for a revised not exceed contract amount of \$2,552,764.73 with a new contract completion date of November 2027 ; and that the Chief Executive Officer or designee is authorized to execute said contract.

The Committee recommended that the Board approve this item.