

**AGENDA
OPERATIONS COMMITTEE MEETING
Tuesday, January 3, 2023
12:30 p.m.**

OPERATIONS COMMITTEE

1. Approve Minutes of the Operations Committee Meeting of December 6, 2022.

Consent Item for Consideration

- | | |
|------------------|--|
| Tammy Huddleston | 2. Approve Purchase Order No. 279455, for Survey Equipment, with Geomatic Resources LLC, of Irving, Texas, in the amount of \$90,040.80. |
| JT Taylor | 3. Approve Purchase Order No. 279366, for Practice Ammunition, with ProForce Marketing Inc. dba ProForce Law Enforcement, of Prescott, Arizona, in the amount of \$64,546. |
| | 4. Approve Purchase Order No. 279288, for Special Operations Replacement Equipment, with Safeware, Inc., of Lanham, Maryland, in the amount of \$87,468.04. |
| | 5. Approve Purchase Order No. 279453, for Mobile Explosive Containment Chamber, with Dynasafe, of Talladega, Alabama, in the amount of \$100,247. |

Action Items for Consideration

- | | |
|------------------|--|
| Tammy Huddleston | 6. Approve the execution of Reimbursement Agreement No. 5001036, for Southwest End Around Taxiway Package 1B, with the Federal Aviation Administration Southwest Region, in an amount not to exceed \$110,539.38, for the 300-calendar day term of the Agreement. |
| | 7. Approve an amendment to Reimbursement Agreement No. 5001016 - for Runway 17R-35L Rehabilitation Project, with the Federal Aviation Administration Southwest Region, in an amount not to exceed \$865,121.80, for a revised not to exceed Agreement amount of \$1,048,503.93. |
| | 8. Approve the execution of Contract No. 9500805, for International Parkway Digital Signage, with Synergy Signs & Services, LLC., of Fort Worth, Texas, in an amount not to exceed \$2,749,000, for the 180-calendar day term of the Contract; and authorize establishment of an owner's allowance to such Contract, to be utilized on an as-needed basis, in the aggregate amount not to exceed \$100,00. |

- | | |
|-------------------------|--|
| Smitha
Radhakrishnan | 9. Approve the ratification of an increase to Contract No. 9500802, for Emergency Repairs on Airfield Pavement, with Austin Bridge & Road LP, of Irving, Texas, in an amount not to exceed \$2,285,000, for a revised not to exceed Contract amount of \$3,785,000; and ratification of Contract No. 9500815, to Omega Contracting, LLC, of Dallas, Texas, in an amount not to exceed \$1,000,000, for the 73-calendar day term of the Contract. Total amount of this action is \$3,285,000. |
| | 10. Approve the execution of Contract No. 8500413, for On-Call Planning Services, with Merchant Aviation, LLC, a Groupe ADP Company, of Summit, New Jersey, in an amount not to exceed \$25,200,000, for the five-year term of the Contract. |

Discussion Items

- | | |
|------------------|--|
| Tammy Huddleston | 11. There are no Construction and Professional Services Contract increase(s) approved by authorized staff for this reporting period. |
| | 12. There are no decrease(s)/increase(s) in Scope of Work approved by authorized staff for this reporting period. |

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date 01/05/2023	Committee Operations	Subject Survey Equipment	Resolution #	
Action That the Chief Executive Officer or designee be authorized to issue Purchase Order No. 279455, for Survey Equipment, with Geomatic Resources LLC, of Irving, Texas, in the amount of \$90,040.80.				
Description <ul style="list-style-type: none">• Issue a Purchase Order for Survey Equipment in support of the Airport's Design, Code and Construction Department.				
Justification <ul style="list-style-type: none">• The Airport's land survey crews in the Design, Code and Construction (DCC) Department, utilize GPS enabled survey equipment in completing surveys for numerous Airport departments.• The survey equipment currently being used is at least six years old and has reached technological obsolescence.• Purchasing new land survey equipment will provide DCC with the tools needed to perform the required surveys efficiently and effectively.• This purchase is for three complete Units that come, as a package, with all components needed, including GPS unit, data collector, battery with charger, software, etc.				
D/S/M/WBE Information <ul style="list-style-type: none">• The annual goal for the M/WBE Program is 31%.• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)				
Schedule/Term <ul style="list-style-type: none">• Purchase Date: January 2023				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
		279455	\$90,040.80	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Tammy Huddleston 3-6132 Melissa Turner 3-5632	DFW Capital Acct	26982-01		\$90,040.80

Additional Information

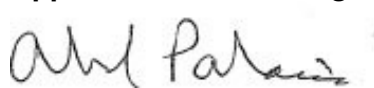
- This Purchase will be made through the General Services Administration (GSA) Cooperative Contract No. GS07F0069U, which is available to local agencies, and which was approved by Resolution No. 94-08-215, dated August 4, 1994.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to issue Purchase Order No. 279455, for Survey Equipment, with Geomatic Resources LLC, of Irving, Texas, in the amount of \$90,040.80.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:03 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 4:40 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:03 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Dec 21, 2022 12:13 pm

Chief Executive Officer

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
01/05/2023	Operations	Practice Ammunition			
Action That the Chief Executive Officer or designee be authorized to issue a Purchase Order No. 279366, for Practice Ammunition, with ProForce Marketing Inc. dba ProForce Law Enforcement, of Prescott, Arizona, in the amount of \$64,546.					
Description <ul style="list-style-type: none">• Issue a Purchase Order for Practice Ammunition in support of the Airport's Department of Public Safety. Justification <ul style="list-style-type: none">• On an annual basis, department personnel consume approximately 200,000 practice pistol rounds and approximately 200,000 practice rifle rounds.• Police Services has established a best practice of keeping 18-24 months of inventory on hand to ensure availability and continuity in police training and law enforcement operations.					
D/S/M/WBE Information <ul style="list-style-type: none">• The annual goal for the M/WBE Program is 31%.• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)					
Schedule/Term <ul style="list-style-type: none">• Purchase Date: January 2023					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
		279366	\$64,546	\$0	
For Information contact Jon Taylor 3-3530 Melissa Turner 3-5632		Fund Operating Fund	Project #	External Funding Source	Amount \$64,546

Additional Information

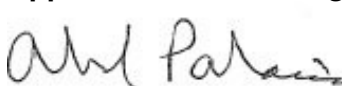
- Two Bids, none from M/WBE firms, were received on or before the due date of December 6, 2022.
- The Bid submitted by Precision Delta Corporation of Ruleville, Mississippi, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- ProForce Marketing Inc. dba ProForce Law Enforcement of Prescott, Arizona, is the lowest responsive, responsible Bidder and is the incumbent.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to issue a Purchase Order No. 279366, for Practice Ammunition, with ProForce Marketing Inc. dba ProForce Law Enforcement, of Prescott, Arizona, in the amount of \$64,546.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:11 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 4:40 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:04 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**

Department Head
Public Safety
Dec 21, 2022 11:21 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/05/2023	Operations	Special Operations Replacement Equipment		
Action That the Chief Executive Officer or designee be authorized to issue a Purchase Order No. 279288, for Special Operations Replacement Equipment, with Safeware, Inc., of Lanham, Maryland, in the amount of \$87,468.04.				
Description <ul style="list-style-type: none">• Issue a Purchase Order for Special Operations Replacement Equipment in support of the Airport's Department of Public Safety. Justification <ul style="list-style-type: none">• Atmospheric monitors and detectors to detect and measure the presence of hazardous gasses in the air during HazMat Responses.• These are deployed by the Fire Special Operations Team during HazMat incidents.• The 28 requested items are replacing units that are at end of life and in need of replacement.• The Fire Special Operations Team responds to more than 100 HazMat incidents each year.• The impact of not having this capability would result in extended delays while waiting for off airport resources to respond and deploy.				
D/S/M/WBE Information <ul style="list-style-type: none">• The annual goal for the M/WBE Program is 31%.• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)				
Schedule/Term <ul style="list-style-type: none">• Purchase Date: January 2023				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
		279288	\$87,468.04	\$0
For Information contact Jon Taylor 3-3530 Melissa Turner 3-5632		Fund Operating Fund	Project #	External Funding Source Amount \$87,468.04

Additional Information

- This Purchase will be made through the Omnia Partners Contract No. 4400008468, which is available to local agencies, and which was approved by Resolution No. 2003-01-22, dated January 9, 2003.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to issue a Purchase Order No. 279288, for Special Operations Replacement Equipment, with Safeware, Inc., of Lanham, Maryland, in the amount of \$87,468.04.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:12 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 4:41 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:04 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**

Department Head
Public Safety
Dec 21, 2022 11:22 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
01/05/2023	Operations	Mobile Explosive Containment Chamber			
Action That the Chief Executive Officer or designee be authorized to issue a Purchase Order No. 279453, for Mobile Explosive Containment Chamber, with Dynasafe, of Talladega, Alabama, in the amount of \$100,247.					
Description <ul style="list-style-type: none">• Issue a Purchase Order for Mobile Explosive Containment Chamber in support of the Airport's Department of Public Safety.					
Justification <ul style="list-style-type: none">• This purchase is required to satisfy new requirements set forth by the office of the Governor.• The Purchase of the Explosive Containment Chamber allows the Airport's Department of Public Safety to further improve local and regional terrorism prevention, preparedness, and response capabilities.					
D/S/M/WBE Information <ul style="list-style-type: none">• The annual goal for the M/WBE Program is 31%.• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)					
Schedule/Term <ul style="list-style-type: none">• Purchase Date: January 2023					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
		279453	\$100,247	\$0	
For Information contact		Fund	Project #	External Funding Source	Amount
Jon Taylor 3-3530		DFW Capital Acct	27069-01	USAI Grant# 4571901	\$100,247
Melissa Turner 3-5632					

Additional Information

- The purchase is exempt from public procurement in accordance to Local Government Code 252.223, as it is a procurement necessary to preserve or protect the public health and safety of the Airport's traveling public, tenants and employees.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to issue a Purchase Order No. 279453, Mobile Explosive Containment Chamber, with Dynasafe, of Talladega, Alabama, in the amount of \$100,247.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:14 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 4:56 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:04 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**

Department Head
Public Safety
Dec 21, 2022 11:22 am

Pending

Chief Executive Officer

Date

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

OFFICIAL BOARD ACTION/RESOLUTION

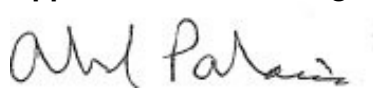
Date	Committee	Subject	Resolution #	
01/05/2023	Operations	Reimbursement Agreement FAA for Southwest End Around Taxiway Package 1B		
Action That the Chief Executive or designee be authorized to execute Reimbursement Agreement No. 5001036, for Southwest End Around Taxiway Package 1B, with the Federal Aviation Administration Southwest Region, in an amount not to exceed \$110,539.38, for the 300-calendar day term of the Agreement.				
Description <ul style="list-style-type: none">The Agreement will authorize the Federal Aviation Administration (FAA) to provide support during the design phase of Package 1B. Justification <ul style="list-style-type: none">The Southwest End Around Taxiway project is being implemented in phases. The construction contract for the first phase, Package 1A was authorized by the Airport in October 2022. Design of the next phase, Package 1B is about to commence.The scope of Package 1B will affect FAA's existing infrastructure and facilities.This reimbursement agreement will allow FAA to assist the Airport during Package 1B design with design reviews and necessary coordination, to ensure impacts to and replacement of FAA infrastructure and facilities are properly identified and addressed in the design documents.				
D/S/M/WBE Information <ul style="list-style-type: none">N/A - Not subject to the Board's Business Diversity Program Policies. (Reimbursement to Federal Agency)				
Schedule/Term <ul style="list-style-type: none">Start Date: January 2023Contract Duration: 300-calendar days				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
	5001036		NTE \$110,539.38	\$0
For Information contact Tammy Huddleston 3-6132 Esmeralda Ramirez 3-1743		Fund Joint Capital Acct	Project # 26582-01	External Funding Source Amount \$110,539.38

Additional InformationAdditional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive or designee be authorized to execute Reimbursement Agreement No. 5001036, for Southwest End Around Taxiway Package 1B, with the Federal Aviation Administration Southwest Region, in an amount not to exceed \$110,539.38, for the 300-calendar day term of the Agreement.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:14 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 4:58 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:04 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Dec 21, 2022 11:00 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
01/05/2023	Operations	FAA Reimbursement Agreement - Runway 17R-35L Rehabilitation Project			
Action That the Chief Executive Officer or designee be authorized to amend Reimbursement Agreement No. 5001016 - for Runway 17R-35L Rehabilitation Project, with the Federal Aviation Administration Southwest Region, in an amount not to exceed \$865,121.80, for a revised not to exceed Agreement amount of \$1,048,503.93.					
Description <ul style="list-style-type: none">Amend the Federal Aviation Administration Reimbursement Agreement for the Runway 17R-35L Rehabilitation Project. Justification <ul style="list-style-type: none">This reimbursement agreement with the Federal Aviation Administration (FAA) was originally put in place to provide engineering support during the design phase of Runway 17R-35L Rehabilitation project. Runway 17R-35L Rehabilitation construction Contract was recently authorized by the Airport for execution. The construction Contract includes work near existing FAA infrastructure and facilities at numerous locations.Increasing the reimbursement agreement will allow FAA to assist the Airport during construction activities with such services as, but not limited to:<ul style="list-style-type: none">Locate and mark FAA electrical lines, control cables and other infrastructure and provide access to FAA facilities as needed.Provide technical support, inspection, and oversight of all work associated with FAA infrastructure and facilities, ensuring compliance with FAA rules and regulations.					
D/S/M/WBE Information <ul style="list-style-type: none">N/A - Not subject to the Board's Business Diversity Program Policies. (Reimbursement to Federal Agency)					
Schedule/Term <ul style="list-style-type: none">The current Contract completion date is not affected by this action.					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
	5001016		NTE \$865,121.80	\$1,048,503.93	
For Information contact		Fund	Project #	External Funding Source	Amount
Tammy Huddleston 3-6132 Esmeralda Ramirez 3-1743		Joint Capital Acct	26880-01		\$865,121.80

Additional Information

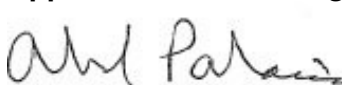
- On November 4, 2021, by Resolution No. 2021-11-220, the Airport executed Agreement No. 5001016, for Runway 17R-35L Rehabilitation Project, with the Federal Aviation Administration Southwest Region.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to amend Reimbursement Agreement No. 5001016 - for Runway 17R-35L Rehabilitation Project, with the Federal Aviation Administration Southwest Region, in an amount not to exceed \$865,121.80, for a revised not to exceed Agreement amount of \$1,048,503.93.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:23 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 4:58 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:05 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Dec 21, 2022 11:00 am

Pending

Chief Executive Officer

Date

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
01/05/2023	Operations	International Parkway Digital Signage		
Action That the Chief Executive Officer or designee be authorized to execute Contract No. 9500805, for International Parkway Digital Signage, with Synergy Signs & Services, LLC., of Fort Worth, Texas, in an amount not to exceed \$2,749,000, for the 180-calendar day term of the Contract; and authorize establishment of an owner's allowance to such Contract, to be utilized on an as-needed basis, in the aggregate not to exceed amount of \$100,000.				
Description <ul style="list-style-type: none">• Award a Contract for the International Parkway Digital Signage.• This action also establishes an owner's allowance and authorizes the CEO or designee to utilize such allowance, on an as-needed basis, for work considered within the general scope of the project, but which was not anticipated during project development. Justification <ul style="list-style-type: none">• The Airport continues to explore innovative approaches in providing up to date information to our customers.• This Contract will install two digital dynamic signs along International Parkway capable of providing real-time variable messages focused on enhancing the flow of traffic. Message topics may include, but not limited to:<ul style="list-style-type: none">◆ parking area status◆ roadway impacts◆ emergency information• One of the two signs will be installed just inside the South Control Plaza for northbound traffic, and the other just inside the North Control Plaza for southbound traffic. Both signs will be clearly visible from International Parkway.• These permanent dynamic signs will provide our customers with crucial information as they enter the Airport.				
D/S/M/WBE Information <ul style="list-style-type: none">• The annual goal for the D/M/WBE Program is 31%.• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 22%.• Synergy Signs & Services, LLC has committed to achieving 22% M/WBE participation utilizing Tito's Manufacturing (HM-C).				
Schedule/Term <ul style="list-style-type: none">• Start Date: January 2023• Contract Duration: 180-calendar days				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
9500805			NTE 2,849,000	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Tammy Huddleston 3-6132 Abigail Burch 3-1725	Joint Capital Acct	26776-02		\$2,849,000

Additional Information

- One Bid, not from a M/WBE firm, was received on or before the due date of December 6, 2022.
- Synergy Signs & Services, LLC., of Fort Worth, Texas, is the lowest responsive, responsible Bidder.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 9500805, for International Parkway Digital Signage, with Synergy Signs & Services, LLC., of Fort Worth, Texas, in an amount not to exceed \$2,749,000, for the 180-calendar day term of the Contract; and authorize establishment of an owner's allowance to such Contract, to be utilized on an as-needed basis, in the aggregate not to exceed amount of \$100,000.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:28 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 4:58 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:05 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Dec 21, 2022 11:01 am

Pending

Chief Executive Officer

Date

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #									
01/05/2023	Operations	Emergency Repairs on Airfield Pavement										
Action That the Airport Board ratify the increase to Contract No. 9500802, for Emergency Repairs on Airfield Pavement, with Austin Bridge & Road LP, of Irving, Texas, in an amount not to exceed \$2,285,000, for a revised not to exceed Contract amount of \$3,785,000; and ratify Contract No. 9500815, to Omega Contracting, LLC, of Dallas, Texas, in an amount not to exceed \$1,000,000, for the 73-calendar day term of the Contract. Total amount of this action is \$3,285,000.												
Description <ul style="list-style-type: none">● Increase Contract No. 9500802 for Emergency Repairs on Airfield Pavement.● Ratify Contract No. 9500815, for Emergency Repairs on Airfield Pavement.												
Justification <ul style="list-style-type: none">● During the course of completing emergency pavement rehabilitation work at various airfield locations under Contract No. 9500802, additional locations were identified that also need to be rehabilitated. The extent of the rehabilitation at the additional locations also necessitates that this work be promptly addressed.● The work includes, but not limited to, removing existing pavement to sound substrate and replacing the area with new pavement.● Additional contractor resources provided under Contract No. 9500815 were needed to ensure timely completion of the work.● This action is related to the activities of Austin Bridge & Road, LP and Omega Contracting, LLC, in support of emergency repairs to ensure continuous airfield operational safety. This work also provides a stop gap measure until Runway 17R-35L Rehabilitation project closes the Runway for major rehabilitation.												
D/S/M/WBE Information <ul style="list-style-type: none">● The annual goal for the M/WBE Program is 31%● Omega Contracting, LLC, is a certified Minority Business Enterprise (HM-C)● N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Emergency Purchase for the Public Health & Safety)												
Schedule/Term <ul style="list-style-type: none">● The current Contract completion date for Contract No. 95000802, is not affected by this action.● The Contract duration for Contract No. 9500815, is 73-calendar days.												
Contract #	Agreement #	Purchase Order #	<table><tr><td></td><td>Action Amount</td><td>Revised Amount</td></tr><tr><td>9500802</td><td>NTE \$2,285,000</td><td>\$3,785,000</td></tr><tr><td>9500815</td><td>NTE \$1,000,000</td><td>\$0</td></tr></table>		Action Amount	Revised Amount	9500802	NTE \$2,285,000	\$3,785,000	9500815	NTE \$1,000,000	\$0
	Action Amount	Revised Amount										
9500802	NTE \$2,285,000	\$3,785,000										
9500815	NTE \$1,000,000	\$0										
For Information contact	Fund	Project #	<table><tr><td>External Funding Source</td><td>Amount</td></tr><tr><td>Tammy Huddleston 3-6132 Ilse De La Rosa 3-1730</td><td>Various \$3,285,000</td></tr></table>	External Funding Source	Amount	Tammy Huddleston 3-6132 Ilse De La Rosa 3-1730	Various \$3,285,000					
External Funding Source	Amount											
Tammy Huddleston 3-6132 Ilse De La Rosa 3-1730	Various \$3,285,000											

Additional Information

- On October 13, 2022, by Resolution No. 2022-10-239, the Airport ratified Contract No. 9500802, for Emergency Repairs on Airfield Pavement, with Austin Bridge & Road LP, of Irving, Texas.
- Contract No. 9500815 with Omega Contracting, LLC, of Dallas, Texas, is exempt from competitive bidding in accordance with Local Government Code 252.022, as it is necessary to protect the public health and safety of the Airport's traveling public, tenants and employees.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board ratify the increase to Contract No. 9500802, for Emergency Repairs on Airfield Pavement, with Austin Bridge & Road LP, of Irving, Texas, in an amount not to exceed \$2,285,000, for a revised not to exceed Contract amount of \$3,785,000; and ratify Contract No. 9500815, to Omega Contracting, LLC, of Dallas, Texas, in an amount not to exceed \$1,000,000, for the 73-calendar day term of the Contract. Total amount of this action is \$3,285,000.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:30 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 4:58 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:05 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Dec 21, 2022 11:02 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/05/2023	Operations	On-Call Planning Services		
Action That the Chief Executive Officer or designee be authorized to execute Contract No. 8500413, for On-Call Planning Services, with Merchant Aviation, LLC, a Groupe ADP Company, of Summit, New Jersey, in an amount not to exceed \$25,200,000, for the five-year term of the Contract.				
Description <ul style="list-style-type: none">Award a Contract for On-Call Planning Services. Justification <ul style="list-style-type: none">The Contract will utilize staff augmentation to ensure the Airport's ability to conceive, plan and develop projects to support Airport Operations.The services of the Contract support short and long-term Airport improvement and allow for development of infrastructure replacement planning, interdepartmental support, and future Airport growth.				
D/S/M/WBE Information <ul style="list-style-type: none">The annual goal for the M/WBE Program is 31%.In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 20%.Merchant Aviation, LLC has committed to achieving 32.2% M/WBE participation utilizing the attached list of M/WBE subcontractors.				
Schedule/Term <ul style="list-style-type: none">Start Date: January 2023Contract Term: Five years				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8500413			NTE \$25,200,000	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Smitha Radhakrishnan 3-4646 Cynthia Don 3-1867	Various			\$25,200,000

Additional Information

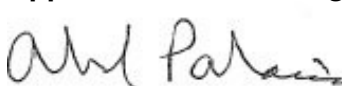
- Four Statements of Qualifications, including one from a M/WBE firm, on or before the due date of September 29, 2022:
 - ◆ Burns & McDonnell Engineering of Fort Worth, Texas
 - ◆ DY Consulting Engineer, PC dba DY Consultants, of New York, New York
 - ◆ Merchant Aviation, LLC, a Groupe ADP Company, of Summit, New Jersey
 - ◆ Ricondo and Associates, of Dallas, Texas
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the Contract to Merchant Aviation, LLC, a Groupe ADP Company, of Summit, New Jersey.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8500413, for On-Call Planning Services, with Merchant Aviation, LLC, a Groupe ADP Company, of Summit, New Jersey, in an amount not to exceed \$25,200,000, for the five-year term of the Contract.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:32 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 4:59 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:06 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**

Department Head
Planning
Dec 21, 2022 6:30 am

Pending

Chief Executive Officer

Date

Contract 8500413
On-Call Planning Services

Merchant Aviation, LLC
M/WBE Subcontractors

Manning Architects	BM-C	3.00%
Kai Enterprises	BM-C	3.20%
Total	BM-C	6.20%
Shenoy Analytics LLC	PM-C	3.50%
Total	PM-C	3.50%
JQ Infrastructure, LLC	IM-C	2.00%
Total	IM-C	2.00%
Arredondo Zepeda & Brunz, LLC	HM-C	4.00%
Othon, Inc.	HM-C	1.50%
Total	HM-C	5.50%
Centurion Planning & Design LLC	WF-C	4.50%
MEP Consulting Engineers inc.	WF-C	1.50%
Sunland Group, Inc.	WF-C	5.50%
TransSolutions	WF-C	3.50%
Total	WF-C	15.00%
Overall Total		32.20%

AGENDA
CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE
Tuesday, January 3, 2023
12:35 p.m.

CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE

13. Approve the minutes of the Concessions/Commercial Development Meeting of December 6, 2022.

Action Items for Consideration

- | | |
|-----------------|--|
| Zenola Campbell | 14. Approve the Assignment and Assumption of the lease agreements of Branded Works, Inc. to OdehMickens DFW Concessions. |
|-----------------|--|

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

OFFICIAL BOARD ACTION/RESOLUTION

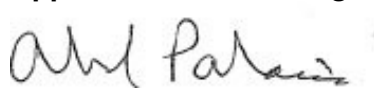
Date	Committee	Subject	Resolution #	
01/05/2023	Concessions/Commercial Development	Approval of the Assignment and Assumption of Branded Works, Inc, to OdehMickens DFW Concessions.		
Action That the Chief Executive Officer or designee be authorized to consent to the Assignment and Assumption of the lease agreements of Branded Works, Inc. to OdehMickens DFW Concessions.				
Description <ul style="list-style-type: none">• The four Pinkberry locations listed below will be operated by OdehMickens DFW Concessions.<ul style="list-style-type: none">◆ ID No. A-2-053C-A02, Gate A18◆ ID No. A-2-090D-A01, Gate A26◆ ID No. C-2-079D-A01, Gate C22◆ ID No. D-SV102, Gate D12• The existing lease terms will remain in effect for each location.				
Justification <ul style="list-style-type: none">• This will enable the current operator to sell their stores which have been unprofitable.• This action meets the Board's Concession Policy 1.3.2 of providing and improving the shopping, dining and service experience at DFW International Airport.				
D/S/M/WBE Information <ul style="list-style-type: none">• The existing ACDBE and M/WBE commitments will continue to apply to each respective location and lease term.• OdehMickens DFW Concessions is a joint venture comprised of Bassam DFW LLC (50%) and M2 Concepts, LLC (ACDBE: BM-C, 50%).• Per FAA regulation, Joint Venture Agreement approval is required prior to award and execution of the lease.				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Zenola Campbell 3-4830				\$0

Additional InformationAdditional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to consent to the Assignment and Assumption of the lease agreements of Branded Works, Inc. to OdehMickens DFW Concessions.

Approved as to Form by

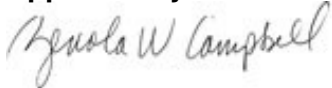

Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:21 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 5:02 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:13 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head

Dec 20, 2022 12:36 pm

Pending

Chief Executive Officer

Date

AGENDA
FINANCE/AUDIT COMMITTEE MEETING
Tuesday, January 3, 2023
12:40 p.m.

FINANCE/AUDIT COMMITTEE

- | | | |
|-----------------------------|-----|---|
| | 15. | Approve Minutes of the Finance/Audit Committee Meeting of December 6, 2022. |
| Abel Palacios | 16. | Financial Report. |
| Bruce Collins
Tamela Lee | 17. | Procurement/ Business Diversity and Development Presentation |

Consent Items for Consideration

- | | | |
|------------------|-----|---|
| Bruce Collins | 18. | Approve the execution of Contract No. 7007297, for Office Supplies with Staples Contract & Commercial, Inc., operating as Staples Business Advantage, of Irving, Texas, in an amount not to exceed \$200,000, for the one-year term of the Contract, subject to funding availability. |
| Elaine Rodriguez | 19. | Approve to increase Legal Services Contract 8005424. with Munck Wilson Mandala, LLP, in the amount of \$20,000.00 for a revised not to exceed contract amount of \$68,000.00. |
| | 20. | Approve to increase Legal Services Contract No. 8005495, with Eversheds Sutherland LLP, in an amount not to exceed \$25,000.00, for a revised not to exceed Contract amount of \$384,000.00. |
| | 21. | Approve to increase Legal Services Contract No. 8005262 with Kelly Hart & Hallman, LLP in the amount of \$100,000.00 for a revised amount not to exceed \$288,750.00. |

Action Items for Consideration

- | | | |
|---------------|-----|---|
| Bruce Collins | 22. | Approve the execution of three Contracts for Modular and Non-Modular Office Furniture and Related Services: Contract No. 7007280, with Wilson Office Interiors, of Dallas, Texas, in an amount not to exceed \$600,000; Contract No. 7007341, with TX Interior Resources, LLC dba Interior Resources Group, of Dallas, Texas, in an amount not to exceed \$300,000; and Contract No. 7007342, with WRG, LLC, of Carrollton, Texas, in an amount not to exceed \$100,000, for the initial three-year term of the Contracts, with options to renew for two additional one-year periods. Total amount of this action is \$1,000,000. |
|---------------|-----|---|

- | | |
|----------------|--|
| Cyril Puthoff | 23. Approve the Competitive Sealed Proposal Method, allowed under Chapter 252, Subchapters B and C of the Texas Local Government Code, will provide it the best value in procuring employee service awards and recognition program, and the Chief Executive Officer or designee are authorized to advertise for such goods and services using that method. |
| Michael Youngs | 24. Approve an increase Contract No. 8005012, for Access Control Management System, with HID Global Corporation, of Austin, Texas, in an amount not to exceed \$379,115, for a revised not to exceed Contract amount of \$3,060,875.71. |

CLOSED SESSION

25. In accordance with provisions of Section 551.071 of the Texas Government Code, a closed session will be held for the purposes of seeking the Board's attorney's advice with respect to pending or contemplated litigation, a settlement offer, or other matters that are exempt from public disclosure under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas (Article X, Section 9 of the State Bar Rules), to wit:

a) Settlement Agreement Dali Wireless, Inc.

OPEN SESSION

Action Item

- | | |
|------------------|---|
| Elaine Rodriguez | 26. Approve execution of an agreement settling the lawsuit styled Dali Wireless, Inc. v. Dallas Fort Worth International Airport Board. |
|------------------|---|

Discussion Items

- | | |
|---------------|---|
| Tamela Lee | 27. Monthly D/S/M/WBE Expenditure Report. |
| Bruce Collins | 28. Purchase Orders/Contracts and Professional Services Contracts approved by authorized staff. |



KPIs and Financial Report – FY 2023

Two months ending November 30, 2022 - Unaudited

Key Performance Indicator Scorecard

Two months ending November 30, 2022 - Unaudited

(\$ in millions)

Key Performance Indicator	Year-To-Date						FY 2023
	FY 2022 Actuals	FY 2023 Actuals	FY 2023 Budget	Actuals vs. Budget Increase/(Decrease)			Annual Budget
DFWCC Total Revenues	\$69.8	\$80.5	\$76.4	\$4.2	5.5%	■	\$476.5
Total Expenditure Budget	\$165.0	\$186.2	\$189.1	(\$2.9)	(1.5%)	■	\$1,173.3
Total Passengers (Ms)	11.8	12.7	12.4	0.3	2.0%	■	78.3
Total Landed Weights (Bs)	7.6	7.7	7.8	(0.1)	(2.3%)	■	48.6

Results Status Bar

- Improved/Constant
- Worse

DFW Cost Center

Two months ending November 30, 2022 - Unaudited

(in millions)	Year-To-Date					FY 2023
	FY 2022 Actuals	FY2023 Actuals	FY 2023 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget
Revenues						
Parking	\$30.1	\$35.3	\$32.9	\$2.3	7.1%	\$202.1
Concessions	15.7	17.7	17.1	0.7	3.8%	108.2
Rental Car	7.3	8.0	7.7	0.3	4.4%	47.5
Commercial Development	11.0	12.1	11.7	0.3	2.7%	71.7
Other Revenues	5.8	7.5	6.9	0.5	7.6%	47.0
Total Revenues before FRP	69.8	80.5	76.4	4.2	5.5%	476.5
DFW CC Expenditures						
Operating Expenditures	21.9	25.4	26.1	(0.7)	(2.6%)	155.0
Debt Service, net	7.9	7.8	9.3	(1.5)	(16.5%)	57.8
Total Expenditures	29.8	33.2	35.4	(2.2)	(6.3%)	212.8
Gross Margin - DFW Cost Center	40.0	47.4	41.0	6.4	15.6%	263.7
Less Transfers and Skylink						
DFW Terminal Contribution	0.5	0.0	0.0	0.0	0.0%	0.0
Skylink Costs	8.5	8.7	9.2	(0.5)	(5.0%)	57.0
Net Revenues	\$31.0	\$38.6	\$31.8	\$6.9	21.6%	\$206.7

Airfield and Terminal Cost Centers

Two months ending November 30, 2022 - Unaudited

	Year-To-Date					FY 2023
(in millions)	FY 2022 Actuals	FY2023 Actuals	FY 2023 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget
Revenues						
Landing Fees	\$16.9	\$14.4	\$14.7	(\$0.3)	(2.2%)	\$91.0
Other Airfield	2.5	2.5	2.5	0.0	0.1%	14.6
Transfer from DFW Cost Center	16.0	19.0	13.9	5.1	37.1%	95.2
Total Airfield Revenue	35.4	35.8	31.0	4.8	15.5%	200.9
Terminal Leases	54.0	55.5	55.4	0.1	0.2%	420.8
FIS Fees	3.2	4.7	4.1	0.6	14.1%	34.7
Turn Fees	3.4	5.5	5.7	(0.2)	(3.5%)	44.5
Other Terminal	3.8	4.7	4.6	0.2	3.9%	28.8
Total Terminal Revenues	64.4	70.5	69.8	0.7	1.0%	528.8
DFW Terminal Contributions	0.5	0.0	0.0	0.0	0.0%	0.0
Total Revenues before FRP	100.3	106.4	100.9	5.5	5.5%	729.7
Expenditures						
Operating Expenditures	58.8	65.8	66.1	(0.3)	(0.4%)	412.4
Debt Service, net	40.2	52.3	52.0	0.4	0.7%	317.3
Total Expenditures	99.0	118.1	118.1	0.1	0.1%	729.7
Net Income/(Loss) before FRP	1.3	(11.8)	(17.2)	5.4	(31.6%)	0.0
Federal Relief Proceeds (FRP)	6.6	0.0	0.0	0.0	0.0%	0.0
Net Income/(Loss)	\$7.9	(\$11.8)	(\$17.2)	\$5.4	(31.6%)	\$0.0

Operating Fund – Total Expenditures

Two months ending November 30, 2022 - Unaudited

(in millions)	Year-To-Date				FY 2023	
	FY 2022 Actuals	FY2023 Actuals	FY 2023 Budget	Actuals vs. Budget Increase/(Decrease)	Annual Budget	
Operating Expenditures						
Salaries and Wages	\$24.2	\$26.0	\$25.6	\$0.4	1.7%	\$171.0
Benefits	11.8	11.8	12.5	(0.7)	(5.5%)	79.1
Facility Maintenance Contracts	13.4	17.6	17.5	0.1	0.5%	113.7
Other Contract Services	16.6	19.5	20.2	(0.7)	(3.7%)	150.1
Utilities	4.5	5.2	5.0	0.2	3.3%	30.9
Equipment and Other Supplies	2.4	2.7	3.0	(0.4)	(12.0%)	24.7
Insurance	2.0	1.9	1.9	(0.0)	(1.7%)	14.1
Fuels	0.5	0.8	0.9	(0.1)	(12.0%)	5.1
General, Administrative, and Other	0.6	1.0	1.1	(0.1)	(10.1%)	16.9
Change in Operating Reserves	12.6	12.8	12.8	(0.0)	(0.0%)	12.8
Total Operating Expenditures	88.6	99.2	100.5	(1.4)	(1.4%)	618.4
Debt Service, gross	76.5	87.0	88.5	(1.5)	(1.7%)	554.8
Total Operating Fund Expenditures	\$165.0	\$186.2	\$189.1	(\$2.9)	(1.5%)	\$1,173.3

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
01/05/2023	Finance/Audit	Office Supplies			
Action That the Chief Executive Officer or designee be authorized to execute Contract No. 7007297, for Office Supplies with Staples Contract & Commercial, Inc., operating as Staples Business Advantage, of Irving, Texas, in an amount not to exceed \$200,000, for the one-year term of the Contract, subject to funding availability.					
Description <ul style="list-style-type: none">Award a Contract for Office Supplies for all Airport departments to support daily operations. Justification <ul style="list-style-type: none">Replaces an existing Contract that has been in place for five years.These supplies will be ordered as needed by Airport staff and delivered directly to the requestor's location (on-demand desktop delivery).The Airport will have no obligation to purchase any quantity of office supplies under the Contract.					
D/S/M/WBE Information <ul style="list-style-type: none">The annual goal for the M/WBE Program is 31%.N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)					
Schedule/Term <ul style="list-style-type: none">Start Date: January 2023Contract Term: One year					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
7007297			NTE \$200,000	\$0	
For Information contact		Fund	Project #	External Funding Source	Amount
Bruce D. Collins 3-5610 Emily Grose 3-5468		Operating Fund			\$200,000

Additional Information

- This Contract will be made through the BuyBoard Contract No. 656-21, which is available to local government agencies, and which was approved by Resolution No. 2006-08-246, dated August 3, 2006.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007297, for Office Supplies with Staples Contract & Commercial, Inc., operating as Staples Business Advantage, of Irving, Texas, in an amount not to exceed \$200,000, for the one-year term of the Contract, subject to funding availability.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:33 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 4:59 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:07 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**

Department Head
Procurement & Materials Mgmt
Dec 21, 2022 3:48 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

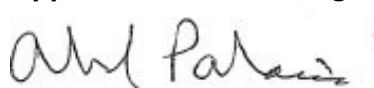
Date	Committee	Subject	Resolution #	
01/05/2023	Finance/Audit	Increase to Legal Services Contract 8005424 with Munck Wilson Mandala, LLP, located in Dallas, TX		
Action That the Chief Executive Officer or designee be authorized to increase Legal Services Contract 8005424. with Munck Wilson Mandala, LLP, in the amount of \$20,000.00 for a revised not to exceed contract amount of \$68,000.00.				
Description <ul style="list-style-type: none">This action would increase the Board's Contract for Legal Services in connection with pending litigation with <i>Intelitrac Inc. v SITA</i> in accordance with Letter Agreement.				
Justification <ul style="list-style-type: none">This Letter Agreement was entered into between the Dallas Fort Worth International Airport Board and Munck Wilson Mandala LLP, effective March 11, 2022.				
D/S/M/WBE Information <ul style="list-style-type: none">In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract increase due to the litigation being in the closeout stage.				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$20,000.00	\$68,000.00
For Information contact	Fund	Project #	External Funding Source	Amount
Elaine Rodriguez 3-5487	Operating Fund			\$20,000.00

Additional InformationAdditional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Legal Services Contract 8005424. with Munck Wilson Mandala, LLP, in the amount of \$20,000.00 for a revised not to exceed contract amount of \$68,000.00.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:15 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 5:02 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:07 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Legal
Dec 20, 2022 12:48 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

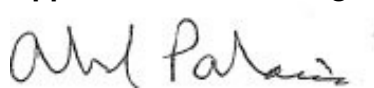
Date	Committee	Subject	Resolution #	
01/05/2023	Finance/Audit	Increase to Legal Services Contract No. 8005495 with the firm of Eversheds Sutherland		
Action That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No. 8005495, with Eversheds Sutherland LLP, in an amount not to exceed \$25,000.00, for a revised not to exceed Contract amount of \$384,000.00.				
Description <ul style="list-style-type: none">This action would increase the Board's Contract for Legal Services in connection with potential commercial agreements with international e-commerce/logistics companies, including advice regarding state and federal international trade regulations and due diligence of potential tenants of Board-owned cargo facilities.				
Justification <ul style="list-style-type: none">The Letter Agreement was entered into between the Dallas Fort Worth International Airport Board and Eversheds Sutherland LLP, effective April 22, 2022.				
D/S/M/WBE Information <ul style="list-style-type: none">In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to no availability of M/WBE firms that perform this service.				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8005495			\$25,000.00	\$384,000.00
For Information contact	Fund	Project #	External Funding Source	Amount
Elaine Rodriguez 3-5487	0102			\$25,000.00

Additional InformationAdditional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No. 8005495, with Eversheds Sutherland LLP, in an amount not to exceed \$25,000.00, for a revised not to exceed Contract amount of \$384,000.00.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:16 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 5:00 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:08 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Legal
Dec 20, 2022 12:50 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

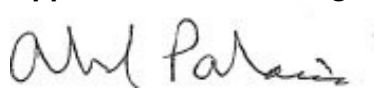
Date	Committee	Subject	Resolution #	
01/05/2023	Finance/Audit	Increase to Legal Services contract No. 8005262 with the firm of Kelly Hart & Hallman LLP		
Action That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No. 8005262 with Kelly Hart & Hallman, LLP in the amount of \$100,000.00 for a revised amount not to exceed \$288,750.00.				
Description <ul style="list-style-type: none">This action would increase the Board's contract for legal services in connection with car sharing issues, including the pending lawsuit against Turo, Inc. Justification <ul style="list-style-type: none">The Letter Agreement is entered into between the Dallas Fort Worth International Airport Board and Kelly Hart & Hallman, LLP, effective June 14, 2021.				
D/S/M/WBE Information <ul style="list-style-type: none">In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract increase due to no availability of M/WBE firms that can perform this service.				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8005262			\$100,000.00	\$288,750.00
For Information contact	Fund	Project #	External Funding Source	Amount
Elaine Rodriguez 3-5487	0102			\$100,000.00

Additional InformationAdditional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No. 8005262 with Kelly Hart & Hallman, LLP in the amount of \$100,000.00 for a revised amount not to exceed \$288,750.00.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:17 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 5:00 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:08 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Legal
Dec 20, 2022 12:53 pm

Pending

Chief Executive Officer

Date

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
01/05/2023	Finance/Audit	Modular and Non-Modular Office Furniture and Related Services		
Action That the Chief Executive Officer or designee be authorized to execute three Contracts for Modular and Non-Modular Office Furniture and Related Services: Contract No. 7007280, with Wilson Office Interiors, of Dallas, Texas, in an amount not to exceed \$600,000; Contract No. 7007341, with TX Interior Resources, LLC dba Interior Resources Group, of Dallas, Texas, in an amount not to exceed \$300,000; and Contract No. 7007342, with WRG, LLC, of Carrollton, Texas, in an amount not to exceed \$100,000, for the initial three-year term of the Contracts, with options to renew for two additional one-year periods. Total amount of this action is \$1,000,000				
Description <ul style="list-style-type: none">Award three Contracts for Modular and Non-Modular Office Furniture and Related services in support of all Airport Departments. Justification <ul style="list-style-type: none">The not to exceed amounts listed above represent the maximum potential spend for the Contracts, taking into account regular ongoing requirements plus furniture projects.These replace existing Contracts, which have been in place for more than three years, and which will provide modular furniture, filing and storage, freestanding furniture, seating, and ergonomic desk fixtures.Contract-related services include furniture layout and space planning, furniture repair and refurbishment, and furniture relocation (including moving, transportation, and temporary storage), if necessary.Furniture and related services will be ordered on an as-needed basis and the Airport will have no obligation to purchase any quantity under these Contracts.				
D/S/M/WBE Information <ul style="list-style-type: none">The annual goal for the M/WBE Program is 31%.In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 10%.Wilson Office Interiors, a certified Minority Business Enterprise (HF-C), has committed to achieving 10% participation through self-performance.TX Interior Resources, LLC dba Interior Resources Group has committed to achieving 20% M/WBE participation utilizing Texas Office Installation Services (WF-C).WRG, LLC a certified Woman Business Enterprise (WF-C) has committed to achieving 10% participation through self-performance.				
Schedule/Term <ul style="list-style-type: none">Start Date: January 2022Contract Term: Three years with options to renew for two additional one-year periods				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007280			NTE \$600,000	
7007341			NTE \$300,000	
7007342			NTE \$100,000	
For Information contact	Fund	Project #	External Funding Source	Amount
Bruce D. Collins 3-5610 Emily Grose 3-5468	Various			\$1,000,000

Additional Information

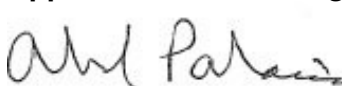
- Three Bids, including one from an MWBE firm, were received on or before the due date of October 26, 2022.
- Bid Tabulation attached
- Wilson Office Interiors, LLC of Dallas, Texas, was the lowest responsive, responsible Bidder for AllSteel, Hon, Andreu World, JSI, Prismatic, SurfaceWorks, Davis, Leland, Neutral Posture, Sit-On-It, ESI, and HAT Contract.
- TX Interior Resources, LLC dba Interior Resource Group of Dallas, Texas, was the lowest responsive, responsible Bidder for Kimball, National, Global, and HumanScale.
- WRG, LLC of Carrollton, Texas, was the lowest responsive, responsible Bidder for Herman Miller.
- All three companies are the incumbents.
- Contracts were awarded by manufacturer.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute three Contracts for Modular and Non-Modular Office Furniture and Related Services: Contract No. 7007280, with Wilson Office Interiors, of Dallas, Texas, in an amount not to exceed \$600,000; Contract No. 7007341, with TX Interior Resources, LLC dba Interior Resources Group, of Dallas, Texas, in an amount not to exceed \$300,000; and Contract No. 7007342, with WRG, LLC, of Carrollton, Texas, in an amount not to exceed \$100,000, for the initial three-year term of the Contracts, with options to renew for two additional one-year periods. Total amount of this action is \$1,000,000

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:18 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 5:01 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:08 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**

Department Head
Procurement & Materials Mgmt
Dec 21, 2022 3:49 pm

Chief Executive Officer

Pending

Date

Contract No. 7007280, 7007341, 7006342
Modular and Non-Modular Office Furniture and Related Services
Bid Tabulation

Bidders	Manufacturers Awarded	Bid Amount
Wilson Office Interiors ^{N1} Dallas, Texas	AllSteel, Hon, Andreu World, JSI, Prismatic, SurfaceWorks, Davis, Leland, Neutral Posture Sit-On-It, ESI, HAT Contract	\$580,080
TX Interior Resources, LLC dba Interior Resources Group Dallas, Texas	Kimball, National, HumanScale	\$265,740
WRG, LLC ^{N1} Carrollton, Texas	Herman Miller	\$92,610
Note: 1. M/WBE certified through the Dallas/Fort Worth Minority Supplier Development Council		

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

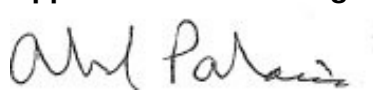
Date	Committee	Subject	Resolution #		
01/05/2023	Finance/Audit	Approve Solicitation Process for Employee Service Awards and Recognition Program			
Action That the Airport Board has determined that the Competitive Sealed Proposal Method, allowed under Chapter 252, Subchapters B and C of the Texas Local Government Code, will provide it the best value in procuring employee service awards and recognition program, and the Chief Executive Officer or designee are authorized to advertise for such goods and services using that method.					
Description <ul style="list-style-type: none">• Authorize to Airport Staff the delegated authority to issue solicitations for Employee Service Awards and Recognition Program using the Request for Competitive Sealed Proposal (RFCSP) method, as defined by statute.					
Justification <ul style="list-style-type: none">• Local Government Code 252 permits the use of a Competitive Sealed Proposal procedure for the purchase of goods or services as authorized by the municipality. Under Local Government Code 252.021(c), if a governing body is considering using a method other than competitive sealed bidding, it must determine before notice is given the method for purchase that provides the best value. The governing body may delegate its authority under this statutory subsection to a designated representative. This action would authorize the Chief Executive Officer or designee the delegated authority to choose the method of procurement that meets the Airport's best interests for the solicitation of Employee Service Awards and Recognition Program.• The RFCSP process will allow consideration of a Contractor's proposed solution and unique capabilities, as well as price, during the proposal evaluation/selection process.• The proposed solution and capabilities of a recognition program is a key driver in employee engagement.					
D/S/M/WBE Information <ul style="list-style-type: none">• The applicable Business Diversity Program and contract-specific goal will be determined prior to advertising.					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
			\$0	\$0	
For Information contact Cyril Puthoff 3-3400 Cathy Halliburton 3-5776		Fund	Project #	External Funding Source	Amount \$0

Additional InformationAdditional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board has determined that the Competitive Sealed Proposal Method, allowed under Chapter 252, Subchapters B and C of the Texas Local Government Code, will provide it the best value in procuring employee service awards and recognition program, and the Chief Executive Officer or designee are authorized to advertise for such goods and services using that method.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:19 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 5:01 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:08 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Human Resources
Dec 19, 2022 9:07 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
01/05/2023	Finance/Audit	Access Control Management System			
Action That the Chief Executive Officer or designee be authorized to increase Contract No. 8005012, for Access Control Management System, with HID Global Corporation, of Austin, Texas, in an amount not to exceed \$379,115, for a revised not to exceed Contract amount of \$3,060,875.71.					
Description <ul style="list-style-type: none">• Increase the Contract for Access Control Management System.					
Justification <ul style="list-style-type: none">• HID Safe Software is used by the Access DFW office to validate and issue credentials to all employees working on the DFW campus.• This action will add enhancements to streamline the badging process for both Access DFW personnel and stakeholders.• In addition, it will add capacity to address future system updates as required by the Transportation Security Administration (TSA).• Includes funding for ongoing software maintenance.					
D/S/M/WBE Information <ul style="list-style-type: none">• In accordance with the Board's historical SBE Program, the SBE goal for this contract is 10%.• HID Global Corporation has committed to achieving 21.8% SBE participation and is currently achieving 23.6% SBE participation.• The 21.8% SBE participation commitment is inclusive of this Board Action.					
Schedule/Term <ul style="list-style-type: none">• The current Contract Completion date of December 7, 2023 is not affected by this action.					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
8005012			NTE \$379,115	\$3,060,875.71	
For Information contact		Fund	Project #	External Funding Source	Amount
Michael Youngs 3-5350 Sara Ramirez 3-2995		Operating Fund			\$379,115

Additional Information

- On July 2, 2015, by Resolution No. 2015-07-114, the Airport awarded Contract No. 8005012 for Access Control Management System with HID Global Corporation of Austin, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract No. 8005012, for Access Control Management System, with HID Global Corporation, of Austin, Texas, in an amount not to exceed \$379,115, for a revised not to exceed Contract amount of \$3,060,875.71.

Approved as to Form by

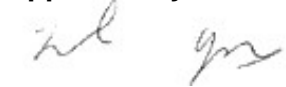

Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:21 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 5:01 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:09 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Information Technology Svcs
Dec 20, 2022 1:42 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
01/05/2023	Finance/Audit	Settlement of Lawsuit		
Action That the Chief Executive Officer or designee be authorized to execute an agreement settling the lawsuit styled Dali Wireless, Inc. v. Dallas Fort Worth International Airport Board.				
Description <ul style="list-style-type: none">• This action would settle the above-referenced lawsuit by payment of \$100,000 for a full release of all claims from Dali and dismissal of the lawsuit.				
Justification <ul style="list-style-type: none">• The lawsuit is related to a contract entered into in March 2015 for the installation of a distributed antennae system in the terminals for public safety communications. The Board terminated the contract for cause after Dali failed to complete the project in accordance with the terms of the contract. Dali filed suit claiming breach of contract and seeking damages. This is a disputed claim and the settlement is to avoid the additional expense of trying the case.				
D/S/M/WBE Information <ul style="list-style-type: none">• The annual goal for the M/WBE Program is 31%.• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Legal Settlement)				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$100,000.00	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Elaine Rodriguez 3-5487	Joint Capital Acct - Bonds	27043-01		\$100,000.00

Additional Information

The settlement, subject to Board approval, was reached at a mediation on December 2, 2022.

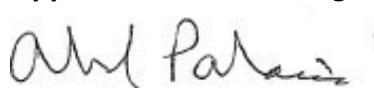
Additional Attachments: **N**

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to execute an agreement settling the lawsuit styled Dali Wireless, inc. v. Dallas Fort Worth International Airport Board.

Approved as to Form by


Rodriguez, Elaine
Legal Counsel
Dec 21, 2022 4:00 pm

Approved as to Funding by


Palacios, Abel
Vice President Finance
Finance
Dec 21, 2022 5:01 pm

Approved as to M/WBE by


Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Dec 21, 2022 7:09 pm

SIGNATURE REQUIRED FOR APPROVAL**Approved by**


Department Head
Legal
Dec 20, 2022 12:54 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
COMMITTEE DISCUSSION ITEM**

Meeting Date 01/05/2023	Subject Monthly Report	Committee Finance/Audit
Item For Discussion Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00, and Contracts Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of November 2022.		
Description <ul style="list-style-type: none">• Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00, and Contracts Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of November 2022.		

PURCHASE ORDERS BETWEEN \$25,000.00 AND \$50,000.00 (NOVEMBER 2022)

VENDOR/LOCATION	PO/ CONTRACT NO.	DESCRIPTION	DEPARTMENT	AMOUNT
Big Al's Smokehouse BBQ ^{N1} Dallas, Texas	279422	2022 Employee Holiday Event	Marketing & Communications	NTE \$49,785
		<ul style="list-style-type: none">Requisition No. 284044		Paid to Date: \$0.00
Cummins Southern Plains, LLC Dallas, Texas	279447	Engine Repairs	Energy, Transportation & Asset Management	NTE \$25,315.55
		<ul style="list-style-type: none">Requisition No. 283974		Paid to Date: \$0.00
Grayshift LLC Atlanta, Georgia	279394	GrayKey License	Information Technology Services	NTE \$27,995
		<ul style="list-style-type: none">Requisition No. 283877		Paid to Date: \$27,995
Kada Recruiting LLC Middletown, Ohio	279282	Recruiting Services	Human Resources	NTE \$40,000
		<ul style="list-style-type: none">Requisition No. 2873902		Paid to Date: \$0.00
Landmark Equipment, Inc. Irving, Texas	279401	Batwing Mower Parts	Energy, Transportation & Asset Management	NTE \$27,400.35
		<ul style="list-style-type: none">Requisition No. 283641		Paid to Date: \$0.00
Tugger Trailers LLC Greenville, Texas	279380	AFOPS and Parking Project - Trailers	Energy, Transportation & Asset Management	NTE \$26,582.05
		<ul style="list-style-type: none">Requisition No. 280361		Paid to Date: \$13,291.03
TOTAL				\$197,077.95
Note: 1. Certified HUB through the Women's Business Council Southwest				

PROFESSIONAL SERVICES CONTRACTS BETWEEN \$25,000.00 AND \$50,000.00 (NOVEMBER 2022)

VENDOR/LOCATION	PO/ CONTRACT NO.	DESCRIPTION	DEPARTMENT	AMOUNT
SHI Government Solutions, Inc. Austin, Texas	7007314	Test Case Management Tool	Information Technology Services	\$43,549 Paid to Date: \$0.00
TOTAL				\$43,549

CONTRACT/PURCHASE ORDER INCREASES/DECREASES (\$25,000 OR GREATER)
(APPROVED BY BOARD STAFF UNDER THEIR DELEGATED AUTHORITY – NOVEMBER 2022)

VENDOR/LOCATION	PO/ CONTRACT NO.	DESCRIPTION	DEPARTMENT	CONTRACT DATA	
Carahsoft Technology Corp Reston, Virginia	7007050	Sprinklr Platform	Communications & Marketing	Contract Value:	\$199,900.00
				This Action:	\$32,548.44
				Revised Contract Value:	\$232,448.44
				Paid to Date:	\$81,500.38
Milby LLC ^{N1} Southlake, Texas	8005115	Legal Services - Construction/Engineering Matters	Legal	Contract Value:	\$744,500.00
				This Action:	\$49,000.00
				Revised Contract Value:	\$793,500.00
				Paid to Date:	\$755,582.50
Note:					
1. SBE certified through the North Central Texas Regional Certification Agency					
TOTAL				\$81,548.44	

AGENDA
EXECUTIVE COMPENSATION COMMITTEE MEETING
Tuesday, January 3, 2023
12:55 p.m.

EXECUTIVE COMPENSATION COMMITTEE

29. Approve the minutes of the Executive Compensation Committee Meeting of December 6, 2022.

CLOSED SESSION

30. In accordance with provisions of Section 551.074 of the Texas Government Code, a closed session will be held to discuss the qualifications or performance of identifiable Board employees, to wit:
 - a) Review and Evaluate the Performance of the Director of Audit Services.

OPEN SESSION

Action Item for Consideration

31. Approve Fiscal Year 2023 Incentive Compensation Program Goals for the Director of Audit Services.

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

OFFICIAL BOARD ACTION/RESOLUTION

Date 01/05/2023	Committee Executive Compensation	Subject Fiscal Year 2023 Incentive Compensation Program Goals for the Director of Audit Services	Resolution #
Action That the Airport Board approve the Fiscal Year 2023 Director of Audit Services' Incentive Program Target and Goals.			
Description: <ul style="list-style-type: none"> The goals are to complete approved core projects/activities listed in the Annual Plan, provide quarterly reports for the three listed areas in the Annual Plan, complete Fiscal Year 2023 initiatives, reduce days between the audit exit conference and final report issuance, and complete additional projects. The percent of target pool and percent of target paid amount are included in the attached "Payout Matrix." Bonus target of _____% 			
D/S/M/WBE Information <ul style="list-style-type: none"> N/A - Not subject to the Board's D/S/M/WBE Program Policies (Executive Compensation). 			
Contract #	Agreement #	Purchase Order #	Action Amount \$0 Revised Amount \$0
For information contact Maruchy Cantu 3-5215	Fund	Project #	External Funding Source Amount

Additional Information

Additional Attachments: **Y**

BE IT RESOLVED BY THE DALLAS-FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Airport Board approve the Fiscal Year 2023 Director of Audit Services' Incentive Program Target and Goals.

SIGNATURES REQUIRED FOR APPROVAL:

**Executive Compensation Committee Vice
Chair**

DFW Airport Board Vice Chair

Date Signed

Date Signed

**DFW International Airport
Director of Audit Services Incentive Compensation Program
FY 2023 Payout Matrix**

	% of Target Pool	% of Target Pay Out
Complete Approved Core Projects/Activities Listed in the Annual Plan (1)	30%	
Complete 6 core projects/activities listed		75%
Complete 7 core projects/activities listed		100%
Complete 8 core projects/activities listed		125%
Provide Quarterly Reports for the Three Listed Areas within the Approved Annual Plan (2)	30%	
Complete 11 quarterly reports		75%
Complete 12 quarterly reports		100%
Average Business Days Between Audit Exit Conference and Final Report Issuance	10%	
Average 19 days		75%
Average 18 days		100%
Average 17 days		125%
Complete FY 2023 Initiatives (3)	20%	
Complete 5 initiatives		75%
Complete 6 initiatives		100%
Complete Additional Projects (4)	10%	
Complete 3 additional projects		75%
Complete 4 additional projects		100%
Complete 5 additional projects		125%

(1) Approved core projects/activities listed in the annual plan:

- External Auditor Assistance
- Investment Controls and Compliance
- Third Party Managed Critical System Controls
- Airport Intervention Program
- Concessions Request for Proposal Processing
- Environmental, Social and Governance Reporting
- Corporate Aviation Revenue
- HID Safe (Access Control Management System)

(2) The three listed areas for quarterly reporting, approved within the annual plan:

- Procurement/Travel Card Transactions
- Construction Contracts
- IT Controls and Process Consulting Assistance

(3) FY 2023 initiatives:

- International Professional Practices Framework Adoption for Audit Services
- Transition the DFW Employee Ethics Line to New Provider System
- Resolicit the DFW External Audit Services
- Resolicit the DFW Actuarial Audit Services
- Update the Risk Assessment for FY 2024
- Collaboration Efforts (Auditee Survey Tool)

(4) Complete additional projects from the following categories:

- Central Warehouse/Surplus Sales Yard Management Controls
- Revenue Agreements and Ground Transportation Charges
- Contracts and Related Processes
- Ethics Matters
- Board of Directors Consulting
- Management Consulting