

**Agenda**  
**Dallas Fort Worth International Airport**  
**Board of Directors**  
**January 13, 2025**  
**12:30 PM**

**Meeting Place**  
**2400 Aviation Drive**  
**Board Room – DFW Airport Headquarters Building DFW Airport, TX 75261**

This meeting location is accessible. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting by contacting James Baker at 972 973-4755, or T.D. 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

For DFW Airport Board Meeting Information or to register to speak at a Board Meeting, please call 972 973-5752 by 5:00 p.m. the day before the meeting.

Consent Agenda – all items under this heading are a part of the Consent Agenda and require little or no deliberation by the Board. Approval of the Consent Agenda authorizes the Chief Executive Officer or his designee to implement each item in accordance with staff recommendation.

A closed executive session may be held with respect to a posted agenda item if the discussion concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the Board’s Legal Counsel. Texas Government Code Section 551.071.
2. Discussion concerning sale or lease of real property, or negotiated contracts for donations to the Board, when such discussions would have a detrimental effect on the negotiating position of the Board. Texas Government Code Section 551.072.
3. Personnel matters involving discussions of the qualifications or performance of identifiable individuals already employed or being considered for employment by the Board. Texas Government Code Section 551.074.
4. The deployment, or specific occasions for implementation, of security personnel or devices. Texas Government Code Section 551.076.

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### AGENDA

- A. Invocation
- B. Pledge of Allegiance
- C. Announcements
- D. Financial Report
- E. Business Diversity and Development Department Update - Tamela Lee
- F. Approve Minutes of the Regular Board Meeting of December 5, 2024

### OPERATIONS COMMITTEE

#### Consent Items for Consideration

- |                  |      |  |
|------------------|------|--|
| Dillon Pettyjohn | O-1. | Approve to increase contract no. 7007280 for Modular and Non-Modular Office Furniture with Wilson Office Interiors, of Dallas, Texas, in an amount not to exceed \$200,000, for a revised not to exceed contract amount of \$1,000,000; the current contract completion date of October 9, 2025, is not affected by this action; and that the Chief Executive Office or designee is authorized to execute said contract. |
| Thomas Lyon      | O-2. | Approve to execute contract no. PA1553 for Reflective Sheet Material and Supply with Centerline Supply Inc. of Grand Prairie, Texas, in an amount not  |

to exceed \$383,771.64 for the three-year term of the contract with a start date of January 2025; and that the Chief Executive Officer or designee be authorized to execute said contract.

**Action Items for Consideration**

- |                  |      |   |
|------------------|------|---|
| Tammy Huddleston | O-3. | Approve to execute contract no. PA1541, for Terminal E Infill, with Suffolk-3i, A Joint Venture, LLC, of Dallas, Texas, in an amount not to exceed \$121,463,822, for the 760 calendar-day term of the contract with a start date of January 2025; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$14,800,000, for a total action amount of \$136,263,822, and that the Chief Executive Officer or designee be authorized to execute said contract.                                       |
| Tammy Huddleston | O-4. | Approve to execute contract no, PA1231 for Terminal F Civil and Utility Package with Ragle, Inc., of North Richland, Hills, Texas, in an amount not to exceed \$126,772,529.60, for the 506 calendar-day term of the contract with a start date of January 2025; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$12,675,000, for a total action amount of \$139,447,529.60, and that the Chief Executive Officer or designee be authorized to execute said contract.                      |
| Tammy Huddleston | O-5. | Approve to execute contract no. PA1102, for Terminal F Baggage Building, with Archer Western - Phillips May JV, of Irving, Texas, in an amount not to exceed \$83,775,000, for the 540 calendar-day term of the contract with a start date of January 2025; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$8,375,000, for a total action amount of \$92,150,000, and that the Chief Executive Officer or designee be authorized to execute said contract.                                |
| Tammy Huddleston | O-6. | Approve to execute contract no. PA1546, for Airfield Safety and Efficiency Improvements, Package 3, with Flatiron Constructors, Inc., of Irving, Texas, in an amount not to exceed \$112,346,327.08, for the 540-calendar-day term of the contract with a start date of January 2025; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$11,000,000, for a total action amount of \$123,346,327.08, and that the Chief Executive Officer or designee be authorized to execute said contract. |
| Tammy Huddleston | O-7. | Approve to increase contract no. 9500722 for Employee Inspection Portals with J.E. Dunn Construction Company, of Dallas, Texas, in an amount not to exceed \$985,987, for a revised contract amount of \$14,485,987, the contract completion date of March 4, 2025, is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.  |
| Tammy Huddleston | O-8. | Approve to execute contract no. PA1424, RCC Bus Wash, Fueling and Maintenance HVAC Rehabilitation, with Skye Building Services LLC of Farmers Branch, Texas, in an amount not to exceed \$1,983,000, for the 180 calendar-day term of the contract with a start date of January 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.  |
| Thomas Lyon      | O-9. | Approve to execute contract no. PA1593, for Chilled Water System Chemicals with Global Water Technology, Inc., of South Holland, Illinois, for the initial one-year contract amount of \$1,301,000, and four, one-year options in the amount of \$5,405,000, for a total estimated contract amount of \$6,706,000, with a start date of February 2025; and that the Chief Executive Officer or  |

designee is authorized to exercise option years at the Airport's discretion and execute said contract.

**FINANCE, AUDIT, and IT COMMITTEE**

**Consent Items for Consideration**

- |                  |      |  |
|------------------|------|--|
| Bruce Collins    | F-1. | Approve to increase contract no. PA1415 for Copy & Specialty Paper with Western BRW Paper Company dba OVOL USA, of Carrollton, Texas, in an amount not to exceed \$11,500, for a revised not to exceed contract amount of \$57,500; the current contract completion date of June 10, 2025, is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.  |
| Elaine Rodriguez | F-2. | Approve to increase Legal Services contract no. PA1442 for Carter Arnett Bennett Perez, PLLC. The subject matter is Jose Torrez Sol v DFW International Airport in the amount not to exceed \$25,000 for a revised not to exceed amount of \$70,000.   |
| Cyril Puthoff    | F-3. | Approve to execute contract no. PA1656, for Compensation Tool with Carahsoft Technology Corp. of Reston, Virginia, in an amount not to exceed \$131,955, for the three-year term of the contract; and that the Chief Executive or designee is authorized to execute said contract.   |
| Michael Youngs   | F-4. | Approve to execute contract no. PA1643, for FME Software Subscription, with SHI Government Solution of Austin, Texas, for the initial one-year contract amount of \$34,335, and two, one year options in the amount of \$76,075, for a total estimated contract amount of \$110,410, with a start date of January 2025; and that the Chief Executive Office or designee is authorized to exercise options years at the Airport's discretion and execute said contract. |
| Michael Youngs   | F-5. | Approve to increase contract no. 8005323, for Permit and Inspection Management System, with Tyler Technologies, Inc., of Plano, Texas, in an amount not to exceed \$224,258.84, for a revised not exceed contract amount of \$1,627,067.68, with a new contract completion date is March 2026; and that the Chief Executive Officer or designee is authorized to execute said contract.  |
| Michael Youngs   | F-6. | Approve to increase contract no. 8002066, for Time and Attendance Software Maintenance and Support, with Kronos Incorporated of Chelmsford, Massachusetts, in an amount not to exceed \$189,814.84, for a revised not exceed contract amount of \$4,459,201.33 with a new contract completion date is February 2026; and that the Chief Executive Officer or designee is authorized to execute said contract.  |

**Action Items for Consideration**

- |               |      |  |
|---------------|------|--|
| Bruce Collins | F-7. | Approve to execute purchases not to exceed \$50,000 individually, through the Electronic Cooperative Marketplace (ECM) for goods and services, up to a total of \$5,000,000, for calendar year 2025.   |
| Cyril Puthoff | F-8. | Approve to increase contract no. PA1061, for Human Resources Information System with Precision Task Group, Inc., of Houston, Texas, in an amount not to exceed \$3,058,203 for a revised not to exceed contract amount of \$16,555,938, the current contract completion date of September 2033, is not |

affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.

- |                       |       |  |
|-----------------------|-------|--|
| Christopher Poinsette | F-9.  | Approve an increase to contract no. PA1392, Digital Transformation Consulting Services with Boston Consulting Group (BCG), of Boston, Massachusetts, in an amount not to exceed \$5,750,000, for a revised not exceed contract amount of \$7,700,000; and that the Chief Executive Officer or designee is authorized to execute said contract.   |
| Michael Youngs        | F-10. | Approve to extend and increase contract no. 7006440, for Project Portfolio Management Software with Sciforma Corporation, of Los Gatos, California, in an amount not to exceed \$1,200,000, for a revised not exceed contract amount of \$2,552,764.73 with a new contract completion date of November 2027 ; and that the Chief Executive Officer or designee is authorized to execute said contract. |

**CONCESSIONS AND COMMERCIAL DEVELOPMENT COMMITTEE**

**Consent Items for Consideration**

- |                 |      |  |
|-----------------|------|--|
| Zenola Campbell | C-1. | Approve to execute Concessions Agreement amendments in Terminal C, as a result of OBA Resolution 2022-01-011, which extended the term of Concessions Agreements affected by the Terminal Renewal Project.            |
| Zenola Campbell | C-2. | Approve to execute Concessions Agreement amendments in Terminal A, as a result of OBA Resolution 2022-01-012, which extended the term of Concessions Agreements affected by the Terminal A Pier Enhancement Project. |

**Action Items for Consideration**

- |            |      |  |
|------------|------|--|
| Dean Ahmad | C-3. | Approve to increase contract no. 7006219, for Express Parking Busing Operations Service, with SP+ Transportation, an operating division of SP Plus Corporation of Cleveland, Ohio, in an amount not to exceed \$9,500,000, for a revised contract amount of \$84,388,707; the current contract completion date of February 28, 2025, will be increased by 19 months for a new contract completion date of September 30, 2026; and that the Chief Executive Officer or designee is authorized to execute said contract. |
|------------|------|--|

**EXECUTIVE COMPENSATION COMMITTEE**

**Action Items for Consideration**

- |               |      |   |
|---------------|------|---|
| Maruchy Cantu | E-1. | Approve to execute contract no. PA1649, for Executive Placement Search with Korn Ferry US of Los Angeles, California, in an amount not to exceed \$600,000, for the two-year term of the contract; and that the Chief Executive Officer or designee is authorized to execute said contract. |
|---------------|------|---|

**FULL BOARD**

1. Registered Speakers (items unrelated to agenda items).
2. Next Committee Meeting - February 4, 2025.  
Next Board Meeting - February 6, 2025.

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Modular and Non-Modular Office Furniture

**Department:** Planning

**Amount:** \$200,000

**Revised Amount:** \$1,000,000

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. 7007280 for Modular and Non-Modular Office Furniture with Wilson Office Interiors, of Dallas, Texas, in an amount not to exceed \$200,000, for a revised not to exceed contract amount of \$1,000,000; the current contract completion date of October 9, 2025, is not affected by this action; and that the Chief Executive Office or designee is authorized to execute said contract.

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**BACKGROUND:**

- This increase will provide continued services including furniture layout and space planning, furniture repair and refurbishment, and furniture relocation (including moving, transportation, and temporary storage), if necessary.
- Furniture and related services will be ordered on an as-needed basis and the Airport will have no obligation to purchase any quantity under this contract.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 10%.
- Wilson Office Interiors, a certified Woman Business Enterprise (HF-C), has committed to achieving 10% participation through self-performance and is currently achieving 100%.

**ADDITIONAL INFORMATION:**

- On January 5, 2023, by Resolution No. 2023-01-015, the Airport awarded contract no. 7007280 for Modular and Non-Modular Office Furniture to Wilson Office Interiors, of Dallas, Texas.

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Fund	Project Number	External Funding Source
Various		

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**Attachments:** None

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**Approvals**

Dillon Pettyjohn, Vice President - Planning	Approved - 12/18/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	Pending - 1/1/1900

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Reflective Sheet Material and Supply

**Department:** Energy, Transportation, and Asset Management

**Amount:** \$383,771.64

**Revised Amount:** \$0.00

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1553 for Reflective Sheet Material and Supply with Centerline Supply Inc. of Grand Prairie, Texas, in an amount not to exceed \$383,771.64 for the three-year term of the contract with a start date of January 2025; and that the Chief Executive Officer or designee be authorized to execute said contract.

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**BACKGROUND:**

- This reflective sheeting material is used by ETAM's Sign Shop to produce regulatory, warning, guide, and temporary traffic control signs.
- Reflective sheeting is essential for traffic control signs to ensure safety and compliance with regulations.
- Reflective sheeting ensures traffic signs are uniform, clear, and visible, enhancing driver response to regulatory, warning, and guide signs, especially at night.
- Replaces an existing contract that has been in place for three years.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal. (Goods/Finished Products)

**ADDITIONAL INFORMATION:**

- Centerline Supply Inc. of Grand Prairie, Texas, not a M/WBE firm, submitted the responsive and responsible bid on or before November 25, 2024.

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Fund	Project Number	External Funding Source
Operating Fund		

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**Attachments:** None

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**Approvals**

Thomas Lyon, Senior Vice President - Airport Development	Approved - 12/17/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

Reflective Sheet Material and Supply

Official Board Action - Consent

Resolution No.:

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Terminal E Infill

**Department:** Design, Code and Construction

**Amount:** \$136,263,822

**Revised Amount:** \$0.00

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1541, for Terminal E Infill, with Suffolk-3i, A Joint Venture, LLC, of Dallas, Texas in an amount not to exceed \$121,463,822, for the 760 calendar-day term of the contract with a start date of January 2025; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$14,800,000, for a total action amount of \$136,263,822, and that the Chief Executive Officer or designee be authorized to execute said contract.

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**BACKGROUND:**

- As part of the Terminal F Program, customer processing and baggage claim for Terminal F will be conducted in Terminal E.
- This contract will construct new facilities in a vacant landside area on the north side of Terminal E to support Terminal F operations. The new Terminal E facilities will include, but not limited to, the following:
  - Two separate TSA checkpoints on the concourse (upper) level, with a total of 10 security lanes that will be easily accessible from the existing airline ticket counters on either side of the new checkpoints.
  - Four baggage claim carousels on the lower level along with space for baggage support functions.
  - Basement area designated for baggage handling system equipment and connected to new baggage tunnels which will connect to Terminal F. A small section of one baggage tunnel will be constructed under this contract, with the balance of the tunnels being constructed under another contract.
- Terminal F customers checking in at Terminal E will ride Skylink to a new station at Terminal F. Customers arriving at Terminal F will ride Skylink to Terminal E to retrieve their checked baggage.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 25%
- Suffolk-3i, A Joint Venture, LLC is comprised of Suffolk Construction Company 85% and 3i Contracting, LLC (BM-C) 15%
- Suffolk-3i, A Joint Venture, LLC committed to achieving 26.01% M/WBE participation using the attached list of M/WBE subcontractors.

**ADDITIONAL INFORMATION:**

- Three bids, none from M/WBE firms, were received on or before the due date of December 10, 2024.
- Bid tabulation attached.
- The bid submitted by Manhattan Construction Company of Farmers Branch, Texas, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- Suffolk-3i, A Joint Venture, LLC of Dallas, Texas, is the lowest, responsive and responsible bidder.

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Fund	Project Number	External Funding Source
Joint Capital Acct	2699020	

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**Attachments:** PA1541 - Terminal E Infill Bid Tab , PA1541 - MWBE Sub List

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**Approvals**

Terminal E Infill



Tammy Huddleston, Vice President - Design, Code and Construction  
Bruce Collins, Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Sean Donohue, Chief Executive Officer

Approved - 12/24/2024  
Approved - 12/24/2024  
Approved - 12/24/2024  
Approved - 12/24/2024  
Approved - 12/24/2024  
New -

**Contract No. PA1541  
Terminal E Infill  
Bid Tabulation**

<b>Bidders</b>	<b>Bid Amounts</b>
Suffolk-3i, A Joint Venture, LLC Dallas, Texas	\$121,463,822
Archer Western – Phillips May JV Irving, Texas	\$147,877,000

**Contract PA1541**

Terminal E Infill

**Suffolk-3i, A Joint Venture, LLC**

M/WBE Subcontractors

3i Construction Management	BM-C	1.40%
Simon's Terrazo	BM-C	0.49%
Post L Group	BM-C	1.46%
Q Roberts Trucking, Inc.	BM-C	0.27%
	<b>Total</b>	<b>3.62%</b>
IKERD Consulting, LLC	HF-C	0.74%
DMCA, Inc.	HF-C	0.27%
Ruiz-Boyle Construction	HF-C	1.56%
	<b>Total</b>	<b>2.57%</b>
Nervi'	BF-C	0.09%
	<b>Total</b>	<b>0.09%</b>
United Interiors, LLC	NM-C	0.17%
	<b>Total</b>	<b>0.17%</b>
ROC Construction, Inc.	HM-C	0.21%
Oscar Orduno (2 <sup>nd</sup> Tier)	HM-C	0.66%
Egnite Electric, LLC	HM-C	3.54%
Canalco, Inc.	HM-C	0.30%
Oscar Orduno, Inc.	HM-C	3.95%
	<b>Total</b>	<b>8.66%</b>
B&B Material and Services	WF-C	0.58%
TDA, Inc.	WF-C	2.02%
Naylor Commercial Interiors	WF-C	0.80%
Haley-Greer, Inc.	WF-C	1.43%
Winston Water Cooler LTD	WF-C	1.42%
LB Transportation Ops	WF-C	0.04%
E2 Optics, LLC	WF-C	4.45%
Nexas Supply, LLC	WF-C	0.16%
	<b>Total</b>	<b>10.90%</b>
<b>Overall Total</b>		<b>26.01%</b>

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Terminal F Civil and Utility Package

**Department:** Design, Code and Construction

**Amount:** \$139,447,529.60

**Revised Amount:** \$0.00

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no, PA1231 for Terminal F Civil and Utility Package with Ragle, Inc., of North Richland, Hills, Texas, in an amount not to exceed \$126,772,529.60, for the 506 calendar-day term of the contract with a start date of January 2025; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$12,675,000, for a total action amount of \$139,447,529.60, and that the Chief Executive Officer or designee be authorized to execute said contract.

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**BACKGROUND:**

- As part of the Terminal F Program, customer processing and baggage claim for Terminal F will be conducted in Terminal E. Both outbound and inbound baggage will be transferred between Terminals E and F through new tunnels and processed in a new Terminal F Baggage Building to be constructed in the median of International Parkway.
- This contract includes construction of the baggage tunnels and associated infrastructure, including, but not limited to, the following:
  - Baggage tunnel from Terminal E to the Terminal F Baggage Building.
  - Baggage tunnel from Terminal F Baggage Building to Terminal F.
  - Demolition of an existing flyover bridge on International Parkway that served Express Parking South.
  - Airside paving and utility infrastructure to support Terminal F.
- The actual baggage handling equipment used to transport and process the baggage will be procured and installed under a separate contract.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 15%
- Ragle, Inc. has committed to achieving 15.7% M/WBE participation utilizing Oscar Orduno, Inc. (HM-C:3.20%), XEGR, LLC (HM-C:3.50%), and EAS Contracting, L.P. (BF-C:9.00%)

**ADDITIONAL INFORMATION:**

- Two bids, none from M/WBE firms, were received on or before the due date of December 10, 2024.
- Bid tabulation attached.
- Ragle, Inc., of North Richland, Hills, Texas, is the lowest, responsive and responsible bidder.

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<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
Joint Capital Acct	2699030	

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**Attachments:** PA1231 - Terminal F Civil and Utility Package Bid Tab

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**Approvals**

Tammy Huddleston, Vice President - Design, Code and Construction  
Bruce Collins, Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Terminal F Civil and Utility Package

Approved - 12/18/2024  
Approved - 12/18/2024  
Approved - 12/19/2024

Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Sean Donohue, Chief Executive Officer

Approved - 12/19/2024  
Approved - 12/20/2024  
New -

Terminal F Civil and Utility Package

Official Board Action - Action

Resolution No.:

**Contract No. PA1231  
Terminal F Civil and Utility Package  
Bid Tabulation**

<b>Bidders</b>	<b>Bid Amounts with Alternate</b>
Ragle, Inc. North Richland Hills, Texas	\$126,772,529.60
Archer Western Construction, LLC Irving, Texas	\$142,262,260.00

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Terminal F Baggage Building

**Department:** Design, Code and Construction

**Amount:** \$92,150,000

**Revised Amount:** \$0.00

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1102, for Terminal F Baggage Building, with Archer Western - Phillips May JV, of Irving, Texas, in an amount not to exceed \$83,775,000, for the 540 calendar-day term of the contract with a start date of January 2025; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$8,375,000, for a total action amount of \$92,150,000, and that the Chief Executive Officer or designee be authorized to execute said contract.

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**BACKGROUND:**

- As part of the Terminal F Program, customer processing and baggage claim for Terminal F will be conducted in Terminal E. Both outbound and inbound baggage will be transferred between Terminals E and F through new tunnels and processed in a new Terminal F Baggage Building to be constructed in the median of International Parkway.
- This contract includes construction of the Terminal F Baggage Building, which includes, but not limited to, the following:
  - Building enclosure.
  - All primary mechanical, electrical, information technology and fire protection systems.
  - Office spaces, restrooms and break rooms for baggage handling system staff and Transportation Security Administration staff.
  - Site work and exterior infrastructure to support access to the new facility.
- The actual baggage handling equipment used to transport and process the baggage will be procured and installed under a separate contract.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 22%.
- Archer Western-Phillips May Joint Venture is comprised of Archer Western Construction LLC 80%, and Phillips/May Corporation (HM-C) 20%.
- Archer Western-Phillips May Joint Venture committed to achieving 25.88% M/WBE participation utilizing the attached list of M/WBE subcontractors.

**ADDITIONAL INFORMATION:**

- Five bids, none from M/WBE firms, were received on or before the due date of December 2, 2024.
- Bid tabulation attached.
- The bids submitted by Blessed2G Commercial Janitorial Services of Airlington, Texas and Fast-Track Construction, Inc., of Southlake, Texas, were determined non-responsive as the submissions did not meet the specifications outlined in the Airport's specifications.
- Archer Western - Phillips May JV, of Irving, Texas, is the lowest, responsive and responsible bidder.

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Fund	Project Number	External Funding Source
Joint Capital Acct	2699040	

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**Attachments:** PA1102 - Terminal F Baggage Building Bid Tab., PA1102 - MWBE Sub List

Terminal F Baggage Building

Official Board Action - Action

Resolution No.:

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## Approvals

Tammy Huddleston, Vice President - Design, Code and Construction  
Bruce Collins, Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Sean Donohue, Chief Executive Officer

Approved - 12/18/2024  
Approved - 12/18/2024  
Approved - 12/19/2024  
Approved - 12/19/2024  
Approved - 12/20/2024  
New -



**Contract No. PA1102  
Terminal F Baggage Building  
Bid Tabulation**

<b>Bidders</b>	<b>Bid Amounts</b>
Archer Western – Phillips May JV Irving, Texas	\$83,775,000
Manhattan Construction Company Farmers Branch, Texas	\$92,425,000
Satterfield & Pontikes Construction, Inc. Dallas, Texas	\$106,267,000

**Contract PA1102**  
Terminal F Baggage Building

**Archer Western-Phillips May JV**

M/WBE Subcontractors

Pure Associates, LLC	BM-C	0.10%
	<b>Total</b>	<b>0.10%</b>
TX Tin-Man Enterprises	BF-C	1.16%
	<b>Total</b>	<b>1.16%</b>
ROC Construction, Inc.	HM-C	0.26%
Ruiz-Boyster Construction	HM-C	0.16%
Carrco Painting Contractors	HM-C	0.79%
ABLE Communications	HM-C	4.76%
Critical Electrical System	HM-C	12.28%
	<b>Total</b>	<b>18.25%</b>
SQV Construction Services	WF-C	0.44%
Lindamood, Inc.	WF-C	3.22%
Prairie Sky Industries	WF-C	0.62%
Pate Jones Paving	WF-C	1.63%
Sustainable Glazing Concepts	WF-C	0.07%
LB Transportation Ops	WF-C	0.09%
Big D Concrete	WF-C	0.30%
	<b>Total</b>	<b>6.37%</b>
<b>Overall Total</b>		<b>25.88%</b>

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Airfield Safety and Efficiency Improvements, Package 3

**Department:** Design, Code and Construction

**Amount:** \$123,346,327.08

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1546, for Airfield Safety and Efficiency Improvements, Package 3, with Flatiron Constructors, Inc., of Irving, Texas, in an amount not to exceed \$112,346,327.08, for the 540-calendar-day term of the contract with a start date of January 2025; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$11,000,000, for a total action amount of \$123,346,327.08, and that the Chief Executive Officer or designee be authorized to execute said contract.

---

**BACKGROUND:**

- To enhance both the safety and operational efficiency of the airfield and to support future operations at Terminal F, this contract includes, but is not limited to, the following airside improvements.
  - Construct aircraft ramp area and associated infrastructure on the north side of Terminal F to support future hardstand gate operations.
  - Convert the infield area near Terminal A to aircraft apron, creating two new aircraft entry points which will improve airfield operations.
  - Rehabilitate the triturators near Terminal A and Terminal C, converting both to an environmentally friendly closed connection system. Triturators are used for the disposal and processing of aircraft lavatory waste before being released into the sanitary sewer system.
  - Taxiway Y pavement repairs near Taxiway K, just north of Terminal A.
- These improvements will enhance airside operations and support the ongoing Central Terminal Area expansion projects.

**D/S/M/WBE INFORMATION:**

- The annual goal for the DBE Program is 20%.
- In accordance with the Board's DBE Program, the DBE goal for this contract is 33%.
- Flatiron Constructors, Inc. has committed to achieving 35.86% DBE participation utilizing the attached DBE subcontractor list.

**ADDITIONAL INFORMATION:**

- Three bids, no bids received from DBE firms, were received on or before the due date of November 13, 2024.
- Bid tabulation attached.
- Flatiron Constructors, Inc., of Irving, Texas, is the lowest, responsive and responsible bidder.

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Fund	Project Number	External Funding Source
Joint Capital Acct	2690813	

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**Attachments:** PA1546 - Airfield Safety and Efficiency Improvements, Package 3 Bid Tab, Contract PA1546 - DBE Subcontractor List

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**Approvals**

Tammy Huddleston, Vice President - Design, Code and Construction  
Bruce Collins, Vice President - Procurement and Materials Management  
Airfield Safety and Efficiency Improvements, Package 3

Approved - 12/18/2024  
Approved - 12/18/2024

Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Sean Donohue, Chief Executive Officer

Approved - 12/19/2024  
Approved - 12/19/2024  
Approved - 12/20/2024  
New -

**Contract No. PA1546**  
**Airfield Safety and Efficiency Improvements, Package 3**  
**Bid Tabulation**

<b>Bidders</b>	<b>Bid Amounts with Alternate</b>
Flatiron Constructors, Inc. Irving, Texas	\$112,346,327.08
Austin Bridge & Road LP Coppell, Texas	\$124,775,345.42
Reyes TX, Inc. <sup>N1</sup> Grand Prairie, Texas	\$130,000,000.00
<b>Note:</b> 1. M/WBE certified through North Central Texas Regional Certification Agency	

**Contract PA1546**  
**Airfield Safety and Efficiency Improvements, Package 3**

**Flatiron Constructors, Inc.**  
**DBE Subcontractors**

Alpha & Omega Industries	BM-C	4.00%
Brooklyn Sweeps, Inc.	BM-C	2.40%
EJT Trucking, LLC	BM-C	0.10%
<b>Total</b>	<b>BM-C</b>	<b>6.50%</b>
Arias & Associates, Inc.	HM-C	0.05%
Freight Operation Services, LLC	HM-C	4.10%
TexTerra Engineering, LLC	HM-C	1.70%
XERG, LLC	HM-C	0.10%
Rambo Contracting	HM-C	6.10%
Obra Ramos Construction, LLC	BM-C	3.70%
<b>Total</b>	<b>HM-C</b>	<b>15.75%</b>
KLP Construction Supply	NF-C	0.58%
<b>Total</b>	<b>NF-C</b>	<b>0.58%</b>
TRC Solutions, LLC	PM-C	0.18%
<b>Total</b>	<b>PM-C</b>	<b>0.18%</b>
Airport Lighting System	WF-C	0.66%
Aggregate Logistics, Inc.	WF-C	2.70%
Big D Concrete, Inc.	WF-C	0.60%
Cactus Abatement & Demolition	WF-C	3.00%
Lollar Construction Group	WF-C	1.00%
Aggregates Now, LLC	WF-C	0.90%
Redbird Trucking, LLC	WF-C	3.10%
Texas Environmental Management	WF-C	0.50%
Champion Fuel	WF-C	0.39%
<b>Total</b>	<b>WF-C</b>	<b>12.85%</b>

**Overall Total** **35.86%**

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Employee Inspection Portals

**Department:** Design, Code and Construction

**Amount:** \$985,987

**Revised Amount:** \$14,485,987

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. 9500722 for Employee Inspection Portals with J.E. Dunn Construction Company, of Dallas, Texas, in an amount not to exceed \$985,987, for a revised contract amount of \$14,485,987, the contract completion date of March 4, 2025, is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- This contract includes the design and construction of six new employee screening portals in Terminals A, B, D and E. This action includes, but not limited to, the following:
  - Replacement of equipment damaged by a broken water line in Terminal A at Gate A24 which delayed completion of the project and required resequencing of the work.
- This action provides compensation for the additional resources and time needed to accommodate these changes.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 20% for design and 20% for construction.
- J.E. Dunn Construction Company committed to achieving 21.41% M/WBE participation for design and is currently achieving 19.85% and 20% M/WBE participation for construction and is currently achieving 19.11% on this contract.
- J.E. Dunn Construction Company remains committed to achieving the original 21.41% M/WBE commitment for design and 20% M/WBE commitment for construction inclusive of this Board Action.

**ADDITIONAL INFORMATION:**

- On March 7, 2024, by Resolution No. 2024-03-056, the Airport increased contact no. 9500722, Employee Inspection Portals, to J.E. Dunn Construction Company of Dallas, Texas.
- On September 2, 2021, by Resolution No. 2021-09-169, the Airport awarded contract no. 9500722, Employee Inspection Portals, to J.E. Dunn Construction Company of Dallas, Texas.

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<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
Joint Capital Acct	2680101	

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**Attachments:** None

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**Approvals**

Tammy Huddleston, Vice President - Design, Code and Construction	Approved - 12/18/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

Employee Inspection Portals

Official Board Action - Action

Resolution No.:

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** RCC Bus Wash, Fueling and Maintenance HVAC Rehabilitation

**Department:** Design, Code and Construction

**Amount:** \$1,983,000

**Revised Amount:** \$0.00

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1424, RCC Bus Wash, Fueling and Maintenance HVAC Rehabilitation, with Skye Building Services LLC of Farmers Branch, Texas, in an amount not to exceed \$1,983,000, for the 180 calendar-day term of the contract with a start date of January 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- The Bus Maintenance, Bus Wash, and Bus Fueling buildings at the Rental Car Center (RCC), used in the maintenance, fueling, and washing of the RCC bus fleet, opened at the same time as the RCC in 2000.
- Based on recent assessments, elements of the architectural, mechanical, plumbing, electrical, and life safety systems within the facilities have reached the end of service life and need to be replaced or rehabilitated.
- This contract will provide needed rehabilitation of the Bus Maintenance, Bus Wash, and Bus Fueling buildings.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 15%
- Skye Building Services, LLC has committed to achieving 50.4% M/WBE participation utilizing Dallas Pro Paint & Drywall (HM-C: 6.8%) and Palmer Services, LLC (WF-C:43.6%)

**ADDITIONAL INFORMATION:**

- Six bids, including two from M/WBE firms, were received on or before the due date of October 29, 2024.
- Bid tabulation attached.
- The bid submitted by CMC Development & Construction Corporation, LLC of Dallas, Texas, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- Skye Building Services LLC of Farmers Branch, Texas, is the lowest, responsive and responsible bidder.

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<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
PFIC	2712701	

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**Attachments:** PA1424 - Rental Car Center Bus Wash, Fueling & Maintenance Facilities HVAC Rehabilitation Bid Tab

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**Approvals**

Tammy Huddleston, Vice President - Design, Code and Construction	Approved - 12/18/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

RCC Bus Wash, Fueling and Maintenance HVAC Rehabilitation

Official Board Action - Action

Resolution No.:



**Contract No. PA1424**  
**RCC Bus Wash, Fueling & Maintenance Facilities HVAC Rehabilitation**  
**Bid Tabulation**

<b>Bidders</b>	<b>Bid Amounts</b>
Skye Building Services LLC Farmers Branch, Texas	\$1,983,000
Pecos Construction, LLC <sup>N1</sup> Irving, Texas	\$1,998,343
REAL Network Services, Inc. <sup>N1</sup> Dallas, Texas	\$2,058,545
Batson-Cook Company Irving, Texas	\$2,176,563
Talley Riggins Construction Group Richardson, Texas	\$2,369,575
<b>Note:</b> 1. MBE certified through the North Central Texas Regional Certification Agency	

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Operations Committee**

**Resolution No.:**

**Subject:** Chilled Water System Chemicals

**Department:** Energy, Transportation, and Asset Management

**Amount:** \$6,706,000

**Revised Amount:**

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1593, for Chilled Water System Chemicals with Global Water Technology, Inc., of South Holland, Illinois, for the initial one-year contract amount of \$1,301,000, and four, one-year options in the amount of \$5,405,000, for a total estimated contract amount of \$6,706,000, with a start date of February 2025; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion and execute said contract.

---

**BACKGROUND:**

- DFW's chilled water system requires certain chemicals to optimize energy storage and delivery, and supports efficient system operation.
- Sodium nitrite and sodium nitrate are vital for maintaining thermal stratification within the thermal energy storage tank.
- This preventative measure helps maintain the long-term reliability of the chilled water system.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal. (Goods/Finished Products)

**ADDITIONAL INFORMATION:**

- Global Water Technology, Inc., of South Holland, Illinois, not a M/WBE firm, submitted the responsive and responsible bid on or before December 4, 2024.

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Fund	Project Number	External Funding Source
Operating Fund		

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**Attachments:** None

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**Approvals**

Thomas Lyon, Senior Vice President - Airport Development	Approved - 12/17/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Copy & Specialty Paper

**Department:** Procurement and Materials Management

**Amount:** \$11,500

**Revised Amount:** \$57,500

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. PA1415 for Copy & Specialty Paper with Western BRW Paper Company dba OVOL USA, of Carrollton, Texas, in an amount not to exceed \$11,500, for a revised not to exceed contract amount of \$57,500; the current contract completion date of June 10, 2025, is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.

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**BACKGROUND:**

- The increase is being requested to provide continued service throughout the organization.
- The contract provides copy and specialty paper for the entire Airport and its internal stakeholders.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal. (Original contract amount being under \$50,000)

**ADDITIONAL INFORMATION:**

- In June 2024, by staff authority, the Airport awarded contract no. PA1415 for Copy & Specialty Paper with Western BRW Paper Company dba OVOL USA, of Carrollton, Texas

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Fund	Project Number	External Funding Source
Operating Fund		

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**Attachments:** None

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**Approvals**

Bruce Collins, Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Sean Donohue, Chief Executive Officer

Approved - 12/18/2024  
Approved - 12/19/2024  
Approved - 12/19/2024  
Approved - 12/20/2024  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

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**Subject:** Legal Services - Carter Arnett Bennet Perez, PLLC

**Department:** Legal

**Amount:** \$25,000.00

**Revised Amount:** \$70,000.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase Legal Services contract no. PA1442 for Carter Arnett Bennett Perez, PLLC. The subject matter is Jose Torrez Sol v DFW International Airport in the amount not to exceed \$25,000 for a revised not to exceed amount of \$70,000.

---

**BACKGROUND:**

- The action would increase the Airport's contract for legal services in connection with Jose Torrez Sol v Dallas Fort Worth International Airport lawsuit.
- The Letter Agreement was entered into between the Dallas Fort Worth International Airport and Carter Arnett Bennett Perez, PLLC, effective May 20, 2024.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- No M/WBE goal determined. (Limited Availability)

**ADDITIONAL INFORMATION:**

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Fund	Project Number	External Funding Source
Operating Fund		

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**Attachments:** None

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**Approvals**

Elaine Rodriguez, General Counsel - Legal	Approved - 12/17/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Compensation Tool

**Department:** Human Resources

**Amount:** \$131,955

**Revised Amount:** \$0.00

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1656, for Compensation Tool with Carahsoft Technology Corp. of Reston, Virginia, in an amount not to exceed \$131,955, for the three-year term of the contract; and that the Chief Executive or designee is authorized to execute said contract.

---

**BACKGROUND:**

- The contract is a critical component of the department's Digital Transformation strategy as it streamlines compensation analysis and decision-making with real-time market data and analytics.
- By centralizing data, automating workflows, and simplifying survey participation, the tool reduces manual efforts, allowing for focus on strategic initiatives.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- No M/WBE goal determined. (No Availability)

**ADDITIONAL INFORMATION:**

- This contract will be made through Omnia Partners, contract no. R191902, which is available to local Government agencies and was approved by Resolution No. 2003-01-22, dated January 9, 2003.

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<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
Operating Fund		

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**Attachments:** None

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**Approvals**

Cyril Puthoff, Vice President - Human Resources	Approved - 12/17/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** FME Software Subscription

**Department:** Information Technology Services

**Amount:** \$110,410

**Revised Amount:** \$0.00

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1643, for FME Software Subscription, with SHI Government Solution of Austin, Texas, for the initial one-year contract amount of \$34,335, and two, one year options in the amount of \$76,075, for a total estimated contract amount of \$110,410, with a start date of January 2025; and that the Chief Executive Office or designee is authorized to exercise options years at the Airport's discretion and execute said contract.

---

**BACKGROUND:**

- FME (Feature Manipulation Engine) is a software tool that converts spatial data into various formats (Building Information Modeling, Computer Aided Design, and Geographic Information Systems) used by DCC, ETAM, and ITS.
- FME is used to ensure that data submitted to the Airport complies with our standards.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal. (Goods/Finished Products)

**ADDITIONAL INFORMATION:**

- The contract will be made through Sourcwell contract no. 121923, which is available to local Government agencies and was approved by Resolution No. 2023-08-187, dated August 8, 2023.

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Fund	Project Number	External Funding Source
Operating Fund		

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**Attachments:** None

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**Approvals**

Michael Youngs, Vice President - Information Technology Services	Approved - 12/18/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

---

**Subject:** Permit and Inspection Management System

**Department:** Information Technology Services

**Amount:** \$224,258.84

**Revised Amount:** \$1,627,067.68

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. 8005323, for Permit and Inspection Management System, with Tyler Technologies, Inc., of Plano, Texas, in an amount not to exceed \$224,258.84, for a revised not exceed contract amount of \$1,627,067.68, with a new contract completion date is March 2026; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- The permit application supports the issuance, monitoring, and approval of construction-related building permits and certificates of occupancy by the Board through the Design, Code, and Construction Department.
- The system provides a modern user interface that is easy to use and configurable by DFW staff.
- The solution includes a fully compliant payment card industry data security standard financial processing module for permit fees.

**D/S/M/WBE INFORMATION:**

- The annual goal for the Historical SBE Program is 20%.
- No SBE goal determined. (No Availability)

**ADDITIONAL INFORMATION:**

- On December 5, 2019, by Resolution No. 2019-12-285, the Airport awarded contract no. 8005323, for Permit and Inspection Management System, with Tyler Technologies, Inc., of Plano, Texas.

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Fund	Project Number	External Funding Source
Operating Fund		

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**Attachments:** None

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**Approvals**

Michael Youngs, Vice President - Information Technology Services	Approved - 12/18/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Time and Attendance Software Maintenance and Support

**Department:** Information Technology Services

**Amount:** \$189,814.84

**Revised Amount:** \$4,459,201.33

---

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. 8002066, for Time and Attendance Software Maintenance and Support, with Kronos Incorporated of Chelmsford, Massachusetts, in an amount not to exceed \$189,814.84, for a revised not exceed contract amount of \$4,459,201.33 with a new contract completion date is February 2026; and that the Chief Executive Officer or designee is authorized to execute said contract.

---

**BACKGROUND:**

- To purchase a one-year renewal of support and maintenance for the existing Kronos Time and Attendance system.
- This system is critical for processing DFW payroll as it maintains time and attendance information for all Airport employees.
- This will be the last renewal necessary for this system. The required functionality will move to the new Workday platform in 2025.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- Not subject to a contract-specific goal. (Government Code Exemption)

**ADDITIONAL INFORMATION:**

- On September 6, 2001, by Resolution No. 2001-9-338, the Airport awarded contract no. 8002066, for Time and Attendance Software Maintenance and Support, with Kronos Incorporated of Chelmsford, Massachusetts

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Fund	Project Number	External Funding Source
Operating Fund		

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**Attachments:** None

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**Approvals**

Michael Youngs, Vice President - Information Technology Services	Approved - 12/18/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

Time and Attendance Software Maintenance and Support

Official Board Action - Consent

Resolution No.:



**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

---

**Subject:** Electronic Cooperative Marketplace Catalog System

**Department:** Procurement and Materials Management

**Amount:** \$5,000,000

**Revised Amount:** \$0.00

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute purchases not to exceed \$50,000 individually, through the Electronic Cooperative Marketplace (ECM) for goods and services, up to a total of \$5,000,000, for calendar year 2025.

---

**BACKGROUND:**

- The ECM platform allows users to comparison shop and streamline orders in an efficient manner with contracts competitively solicited by purchasing cooperative organizations.
- This platform will eliminate many Procurement Card transactions, which will enhance procurement compliance, enhance efficiency and reduce audit points.
- It will also allow staff to procure items in an Amazon-like system without having to involve Procurement staff.
- No single purchase will exceed \$50,000. Individual purchases over \$50,000 will continue to be submitted to the Board for approval and will not count against the annual limit.

**D/S/M/WBE INFORMATION:**

- If any modification is issued increasing to greater than \$50,000 on a purchase order originally started under \$50,000, the modification will be subject to a contract specific goal review and determination.

**ADDITIONAL INFORMATION:**

- On March 2, 2023, by Resolution No. 2023-03-068, the Airport awarded Contract No. 7007378, for Electronic Marketplace Catalog Platform, with EqualLevel, of Rockville, Maryland.

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Fund	Project Number	External Funding Source
Various		

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**Attachments:** None

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**Approvals**

Bruce Collins, Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Sean Donohue, Chief Executive Officer

Approved - 12/18/2024  
Approved - 12/19/2024  
Approved - 12/19/2024  
Approved - 12/20/2024  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Human Resources Information System - Workday

**Department:** Human Resources

**Amount:** \$3,058,203

**Revised Amount:** \$16,555,938

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. PA1061, for Human Resources Information System with Precision Task Group, Inc., of Houston, Texas, in an amount not to exceed \$3,058,203 for a revised not to exceed contract amount of \$16,555,938, the current contract completion date of September 2033, is not affected by this action; and that the Chief Executive Officer or designee is authorized to execute said contract.

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**BACKGROUND:**

- The Airport was notified the on-premise version of telestaff platform will no longer be supported effective January 2025; and the cloud version as a stand-alone tool is also no longer available.
- Purchasing additional SKUs for the Workday platform proved to be a more cost-effective solution with greater functionality.
- This increase is requested to purchase the additional SKUs for the Workday platform.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- No M/WBE goal determined. (Limited Availability)

**ADDITIONAL INFORMATION:**

- On September 7, 2023, by Resolution No. 2023-09-240, the Airport awarded contract no. PA1061, for Human Resources Information System to Precision Task Group, Inc., of Houston, Texas.

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Fund	Project Number	External Funding Source
Various	27116-01	

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**Attachments:** None

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**Approvals**

Cyril Puthoff, Vice President - Human Resources	Approved - 12/17/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

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**Subject:** Digital Transformation Consulting Services

**Department:** Information Technology Services

**Amount:** \$5,750,000

**Revised Amount:** \$7,700,000

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve an increase to contract no. PA1392, Digital Transformation Consulting Services with Boston Consulting Group (BCG), of Boston, Massachusetts, in an amount not to exceed \$5,750,000, for a revised not exceed contract amount of \$7,700,000; and that the Chief Executive Officer or designee is authorized to execute said contract.

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**BACKGROUND:**

- Increase the contract for digital transformation services for the Airport to implement the second phase of this project to begin the development of two new digital platforms.
- DFW began its digital transformation initiative approximately five years ago and desires to accelerate the program to the greatest extent possible to improve the customer experience, move from reactive to proactive operations, and to digitize how we work.
- The scope of the first phase was to evaluate DFW's progress against the original plan, conduct a digital maturity assessment, review the effectiveness of DFW's current technology approach, and make recommendations to accelerate the transformation.
- This phase is to develop one new digital platform and do the groundwork for a second new platform.
- The first platform, AWARE, will help identify disruptions in passenger and vehicle flows in real time from the parking plaza to the curb and offer predictive warnings and guidance to help the airport prepare for and prevent possible incidents before they escalate. Future AWARE projects may expand the platform to include curb to gate and gate to runway.
- The second platform named "D3" (DFW Dynamic Dispatch) will streamline custodial and asset management work order processes, optimize job assignments, and adjust planned work schedules based on the current day's changing needs. D3 may have a number of phases over the next couple of years. This initial phase is primarily for data gathering for future phases.
- The annual return on investment for the two digital platforms is estimated at 2x to 3x cost to build.
- BCG will partner with and train DFW staff to learn these new agile development methods so that DFW does not have to rely as heavily on external assistance in future phases.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 12%.
- BCG committed to achieving 12% M/WBE participation and is currently achieving 9%.
- BCG committed to achieving the original M/WBE commitment inclusive of this Board Action and BDD is in receipt of their compliance plan.

**ADDITIONAL INFORMATION:**

- On May 2, 2024, by Resolution No. 2024-05-123, the Airport awarded contact no. PA1392, Digital Transformation Consulting Services to Boston Consulting Group (BCG), of Boston, Massachusetts.

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<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
DFW Capital Acct	273801 & 2723701	

Digital Transformation Consulting Services

Official Board Action - Action

Resolution No.:

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**Attachments:** None

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**Approvals**

Christopher Poinatte, Executive Vice President - Finance and ITS  
Bruce Collins, Vice President - Procurement and Materials Management  
Tamela Burks Lee, Vice President - Business Diversity and Development  
Abel Palacios, Vice President - Finance  
Elaine Rodriguez, General Counsel - Legal  
Sean Donohue, Chief Executive Officer

Approved - 12/17/2024  
Approved - 12/18/2024  
Approved - 12/19/2024  
Approved - 12/19/2024  
Approved - 12/20/2024  
New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Finance, Audit, and IT  
Committee**

**Resolution No.:**

**Subject:** Project Portfolio Management Software

**Department:** Information Technology Services

**Amount:** \$1,200,000

**Revised Amount:** \$2,552,764.73

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to extend and increase contract no. 7006440, for Project Portfolio Management Software with Sciforma Corporation, of Los Gatos, California, in an amount not to exceed \$1,200,000, for a revised not exceed contract amount of \$2,552,764.73 with a new contract completion date of November 2027 ; and that the Chief Executive Officer or designee is authorized to execute said contract.

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**BACKGROUND:**

- Contract provides portfolio program and project management system to manage the Airport's technology implementations.
- The solution includes functionality to manage the budget, scope, schedule and resource utilization for technology programs and projects.
- This software is integrated with various Airport software systems to support performance and decision management.

**D/S/M/WBE INFORMATION:**

- The annual goal for the historical SBE Program is 20%.
- Not subject to a contract-specific goal. (Government Code Exemption)

**ADDITIONAL INFORMATION:**

- On November 3, 2016, by Resolution No. 2016-11-261, the Airport awarded contract no. 7006440, to Project Portfolio Management Software with Sciforma Corporation, of Los Gatos, California

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Fund	Project Number	External Funding Source
Operating Fund		

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**Attachments:** None

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**Approvals**

Michael Youngs, Vice President - Information Technology Services	Approved - 12/18/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

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**Subject:** Amend Concessions Agreements in Terminal C as a result of OBA Resolution 2022-01-011.

**Department:** Concessions

**Amount:**

**Revised Amount:**

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute Concessions Agreement amendments in Terminal C, as a result of OBA Resolution 2022-01-011, which extended the term of Concessions Agreements affected by the Terminal Renewal Project.

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**BACKGROUND:**

- In 2022, the Board approved OBA Resolution 2022-01-011 which established how DFW would handle concession locations being impacted during the reconstruction of Terminal C.
- Accordingly, rents for certain concessionaires in Terminal C will be amended as shown in the attachment beginning in year two; and any unamortized cost from the original construction will be reimbursed to the concessionaire for the remaining term.
- These locations represent the first phase of construction in Terminal C.
- This action replaces OBA Resolution 2022-01-011.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments will continue to apply to the respective lease term extensions.
- Each extension is contingent upon the tenant being in full compliance with the ACDBE requirements.

**ADDITIONAL INFORMATION:**

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Fund	Project Number	External Funding Source
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**Attachments:** Terminal C January OBA

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**Approvals**

Zenola Campbell, Vice President - Concessions	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

Amend Concessions Agreements in Terminal C as a result of OBA Resolution 2022-01-011.

Official Board Action - Consent

Resolution No.:

**LOCATIONS: TERMINAL C**

<b>Company Name</b>	<b>Location</b>	<b>Concept Name</b>	<b>Agreement #</b>	<b>Gate</b>	<b>Original Term</b>	<b>Term Extension</b>	<b>Original Minimum Annual Guarantee</b>	<b>New Minimum Annual Guarantee</b>	<b>Original Percent Rent</b>	<b>New Percent Rent (To Commence After Original Term Ends)</b>
M2-NewsLink of DFW, LLC	Air Essentials	Air Essentials	011154	C30	7 years	7 years	Percent Rent Only	\$232,195	12% Specialty Retail	14% Specialty Retail
Dickey's DFW Terminal C JV, LLC	Dickey's	Dickey's	008676	C08	7 years	7 years	\$142,000	\$390,450	15% Food / Non Alcoholic Beverages, 20% Alcohol	16% Food / Non Alcoholic Beverages, 21% Alcohol
Host MCL DFW Bar, LLC	International Beer Union	Deep Ellum Brewing Company	011181	C27	7 years	7 years	\$67,500	\$158,401	13% Food / Non Alcoholic Beverages, 18% Alcohol, 13% ALLO/ MISC	14% Food / Non Alcoholic Beverages, 20% Alcohol, 13% ALLO/ MISC
Host/DFW AF LLC	Starbucks	Starbucks	010392	C27	7 years	7 years	\$192,203	\$666,453	14% Coffee, 17% Specialty Retail, 12% Food / Non Alcoholic Beverages/ALLO/ MISC	15% Coffee, 18% Specialty Retail, 13% Food/ Non Alcoholic Beverages /ALLO/ MISC
STSR Investments LP	Sugarphoria	Sugarphoria	010578	C31	3 years	7 Years	Percent Rent Only	\$191,368	Permit - 15% Specialty Retail	16% Specialty Retail
DFW International Airport Restaurant JV #2	Pappadeaux Seafood Kitchen	Pappadeaux Seafood Kitchen	238979	C14	10 years	10 years	\$144,000	\$1,051,928	12% Food / Non Alcoholic Beverages, 15% Alcohol, 12% ALLO/ MISC.	14% Food / Non Alcoholic Beverages, 20% Alcohol, 12% ALLO/ MISC

\*Lease Number 238979 will be amended to reflect the combined square footage all three Terminal C Pappas locations.

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

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**Subject:** Amend Concessions Agreements in Terminal A as a result of OBA Resolution 2022-01-012.

**Department:** Concessions

**Amount:**

**Revised Amount:**

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute Concessions Agreement amendments in Terminal A, as a result of OBA Resolution 2022-01-012, which extended the term of Concessions Agreements affected by the Terminal A Pier Enhancement Project.

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**BACKGROUND:**

- In 2022, the Board approved OBA Resolution 2022-01-012 which established how DFW would handle concession locations being impacted during the reconstruction of Terminal A Pier.
- Accordingly, rents for certain concessionaires in Terminal A will be amended as shown in the attachment beginning in year two; and any unamortized cost from the original construction will be reimbursed to the concessionaire for the remaining term.
- This action replaces OBA Resolution 2022-01-012.

**D/S/M/WBE INFORMATION:**

- The existing ACDBE and M/WBE commitments will continue to apply to the respective lease term extensions.
- Each extension is contingent upon the tenant being in full compliance with the ACDBE requirements.

**ADDITIONAL INFORMATION:**

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Fund	Project Number	External Funding Source
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**Attachments:** Terminal A January OBA

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**Approvals**

Zenola Campbell, Vice President - Concessions	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -



LOCATIONS: Terminal A									
Company Name	Location	Concept Name	Agreement #	Gate	Original Term	Term Extension	New Minimum Annual Guarantee	Original Percent Rent	New Percent Rent (To Commence After Original Term Ends)
The Jethro Pugh Shops II, LLC	DFW Scoreboard	Brighton	008126	A16	7 years	7 years	\$84,107	13%	16%
HG Regali DFW JV	Hudson News, Hudson Booksellers, Dunkin' Donuts	Hudson & Dunkin	008122	A13	7 years	7 years	\$710,564	16% Coffee, 13% News, 15% News/ Convenience, 19% Apparel / Merchandise, 13% ALLO/ MISC	16%, 20% Merchandise
Pop Four Leaf DFW JV, LLC	Ling & Louie's	PF Chang's	008110	A13	10 years	10 years	\$525,580	15% Food / Non Alcoholic Beverages, 21% Alcohol, 15% ALLO/ MISC	15%, 21% Alcohol
McDonald's USA, LLC	McDonald's	McDonald's	008963	A16	7 years	7 years	\$696,114	12%	15%
Melshire DFW, LP	Natalie's Candy Jar	Natalie's Candy Jar	008134	A15	7 years	7 years	\$283,776	19%	19%
OdehMickens DFW Concessions	Qdoba Mexican Grill	Qdoba Mexican Grill	008111	A16	7 years	7 years	\$717,696	15% Food / Non Alcoholic Beverages, 21% Alcohol, 15% ALLO/ MISC	16%, 21% Alcohol
DFW-A Retail Partners, LLC	soundbalance	inMotion	008681	A11	7 years	7 years	\$196,459	15%	16%, 1% of Apple
HDS & Partners at DFW, LLC	Stockyards Marketplace	Stockyards Marketplace	008132	A15	7 years	7 years	\$198,426	18%	19%
TGIF/DFW Terminal A Restaurant	T.G.I. Friday's	T.G.I. Friday's	008531	A14	10 years	10 years	\$1,116,089	12%	14%, 20% Alcohol
DNC/Four Leaf Joint Venture	The Salt Lick Bar-B-Que	The Salt Lick Bar-B-Que	008112	A16	7 years	7 years	\$507,222	15% Food / Non Alcoholic Beverages, 21% Alcohol, 15% ALLO/ MISC	16%, 21% Alcohol
Grapevine Baking Company	Whisk & Bowl	Whisk & Bowl	010526	A15	7 years	7 years	\$271,752	18% Food / Non Alcoholic Beverages, 14% ALLO/ MISC	19%

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Concessions and  
Commercial Development  
Committee**

**Resolution No.:**

**Subject:** Express Parking Busing Operations Service

**Department:** Transportation Business Unit

**Amount:** \$9,500,000

**Revised Amount:** \$84,388,707

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to increase contract no. 7006219, for Express Parking Busing Operations Service, with SP+ Transportation, an operating division of SP Plus Corporation of Cleveland, Ohio, in an amount not to exceed \$9,500,000, for a revised contract amount of \$84,388,707; the current contract completion date of February 28, 2025, will be increased by 19 months for a new contract completion date of September 30, 2026; and that the Chief Executive Officer or designee is authorized to execute said contract.

**BACKGROUND:**

- This request extends Express Parking and Shuttle Services with SP+ from March 1, 2025, to September 30, 2026, aligning with TBU's strategic plan to consolidate bussing contracts at a point in the future.
- This extension ensures continued Express Parking shuttle service with a proven operating partner at a controlled cost.
- Obtaining quality bids for a contract of less than two years would likely result in significantly higher costs due to the short-term nature of the contract.

**D/S/M/WBE INFORMATION:**

- In accordance with the Board's historical SBE Program, the SBE goal for this contract is 15%.
- SP+ Transportation committed to achieving 15% SBE participation on this contract and is currently achieving 16.70%.

**ADDITIONAL INFORMATION:**

- On Dec. 3, 2015, by Resolution No. 2015-12-264, the Airport awarded contract no. 7006219, Express Parking Busing Operations Services to SP+ Transportation, an operating division of SP Plus Corporation of Cleveland, Ohio.

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<b>Fund</b>	<b>Project Number</b>	<b>External Funding Source</b>
Operating Fund		

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**Attachments:** None

**Approvals**

Dean Ahmad, Vice President - Transportation Business Unit	Approved - 12/17/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/18/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/19/2024
Abel Palacios, Vice President - Finance	Approved - 12/19/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/20/2024
Sean Donohue, Chief Executive Officer	New -

Express Parking Busing Operations Service

Official Board Action - Action

Resolution No.:

**Dallas Fort Worth International Airport Board  
Official Board Action / Resolution**

**Date:** January 13, 2025

**Executive Compensation  
Committee**

**Resolution No.:**

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**Subject:** Executive Placement Search

**Department:** Administration, Diversity, Equity & Inclusion

**Amount:** \$600,000

**Revised Amount:** \$0.00

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**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

Approve to execute contract no. PA1649, for Executive Placement Search with Korn Ferry US of Los Angeles, California, in an amount not to exceed \$600,000, for the two-year term of the contract; and that the Chief Executive Officer or designee is authorized to execute said contract.

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**BACKGROUND:**

- This contract will assist the Airport's Board in its search effort for the Airport's Chief Executive Officer and other C-Suite positions.
- The CEO position will report directly to the Board of Directors.
- Services will be used on an as-needed basis and the Airport has no obligation to any quantity under the contract.

**D/S/M/WBE INFORMATION:**

- The annual goal for the M/WBE Program is 31%.
- No M/WBE goal determined. (Limited Availability)

**ADDITIONAL INFORMATION:**

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Fund	Project Number	External Funding Source
Operating Fund		

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**Attachments:** None

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**Approvals**

Maruchy Cantu, Executive Vice President - Administration, Diversity, Equity, and Inclusion	Approved - 12/23/2024
Bruce Collins, Vice President - Procurement and Materials Management	Approved - 12/24/2024
Tamela Burks Lee, Vice President - Business Diversity and Development	Approved - 12/24/2024
Abel Palacios, Vice President - Finance	Approved - 12/24/2024
Elaine Rodriguez, General Counsel - Legal	Approved - 12/24/2024
Sean Donohue, Chief Executive Officer	New -