

**AGENDA**  
**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**  
**December 7, 2023**  
**8:30 a.m.**

**MEETING PLACE**  
**2400 AVIATION DRIVE**  
**BOARD ROOM – DFW AIRPORT HEADQUARTERS BUILDING**  
**DFW AIRPORT, TX 75261**

This meeting location is accessible. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting by contacting Alicia Green at 972 973-4755, or T.D. 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

For DFW Airport Board Meeting Information or to register to speak at a Board Meeting, please call 972 973-5752 by 5:00 p.m. the day before the meeting.

Consent Agenda – all items under this heading are a part of the Consent Agenda and require little or no deliberation by the Board. Approval of the Consent Agenda authorizes the Chief Executive Officer or his designee to implement each item in accordance with staff recommendation.

A closed executive session may be held with respect to a posted agenda item if the discussion concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the Board's Legal Counsel. Texas Government Code Section 551.071.
2. Discussion concerning sale or lease of real property, or negotiated contracts for donations to the Board, when such discussions would have a detrimental effect on the negotiating position of the Board. Texas Government Code Section 551.072.
3. Personnel matters involving discussions of the qualifications or performance of identifiable individuals already employed or being considered for employment by the Board. Texas Government Code Section 551.074.
4. The deployment, or specific occasions for implementation, of security personnel or devices. Texas Government Code Section 551.076.

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## **AGENDA**

- A. Invocation – Chaplain DD Hayes
- B. Pledge of Allegiance
- C. Announcements
- D. Financial Report – Chris Poinsatte
- E. Approve Minutes of the Regular Board Meeting of November 2, 2023

**RETIREMENT/INVESTMENT COMMITTEE**

1. Approve Minutes of the Retirement/Investment Committee Meeting of September 5, 2023.

**Discussion Item**

2. Quarterly Investment Report – Tony Kay, AndCo Consulting.

**Action Items for Consideration**

- |               |   |
|---------------|---|
| Bryan Hedrick | 3. Approve to enter into an Asset Management Agreement with Monroe Capital Partners for their Monroe Capital Private Credit Fund V, in a commitment amount of \$10,000,000. |
|---------------|---|

**OPERATIONS COMMITTEE**

4. Approve Minutes of the Operations Committee Meeting of October 31, 2023.

**Consent Items for Consideration**

- |                 |   |
|-----------------|---|
| Bobby Rodriguez | 5. Approve to the execution of Contract No. PA1159, for the Supply of Rapid Setting Mortar, with GeoSolutions, Inc., of Grand Prairie, Texas, for the initial three-year contract amount of \$210,638.40, and two, one-year options in the amount of \$140,425.60 for a total estimated contract amount of \$351,064.00; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.   |
| JT Taylor       | 6. Approve to accept funding, in the amount of \$100,000.00 from the 2023 Urban Area Security Initiative (UASI) Grant # 4898501; that the Board agrees that the project 2023 UASI Bomb Squad Enhanced Capabilities Grant will be operated through DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor Funds, Board assures that the funds will be returned to the Officer of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2023 UASI Bomb Squad Enhanced Capabilities to the Office of the Governor. |

7. Approve to accept funding, in the amount of \$150,000, from the FY24 Body Armor Grant # 4817701; that the Board agrees that the project FY24 Body Armor Grant will be operated through DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor funds, Board assures that the funds will be returned to the Office of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project FY24 Body Armor Grant to the Office of the Governor.

### **Action Items for Consideration**

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|------------------|--|
| Tammy Huddleston | <ol style="list-style-type: none"> <li>8. Approve the execution of Contract No. 9500838, for Rental Car Center Elevator Modular Modernization, with GMA Construction Group of IL, LLC, dba GMA Construction Group of Texas, of Dallas, Texas, in an amount not to exceed \$1,761,906, for the 353-calendar day term of the contract.</li> <li>9. Approve the execution of three contracts for Airfield and Landside Civil Design and Design Management: Contract No. PA1122, with AtkinsRealis USA, Inc., of Dallas, Texas, in an amount not to exceed \$25,000,000, Contract No. PA1121, with RS&amp;H, Inc., of Dallas, Texas, in an amount not to exceed \$20,000,000, and Contract No. 8500425, with IEA Inc., of Dallas, Texas, in an amount not to exceed \$10,000,000; each for the three-year term of the contracts. Total amount of this action is \$55,000,000.</li> <li>10. Approve the execution of four contracts for Facilities Design and Design Management: Contract No. 8500424, with Muller &amp; Muller, Ltd., of Dallas, Texas, in an amount not to exceed \$30,000,000; Contract No. PA1124, with Corgan Associates, Inc. dba Corgan, of Dallas, Texas, in an amount not to exceed \$15,000,000; Contract No. PA1125, with EXP U.S. Services Inc., of Dallas, Texas, in an amount not to exceed \$15,000,000; and Contract No. PA1126, with Hellmuth, Obata &amp; Kassabaum, Inc. dba HOK, of Dallas, Texas, in an amount not to exceed \$15,000,000, each for the five-year term of the contracts. Total amount of this action is \$75,000,000.</li> </ol> |
| Bobby Rodriguez  | <ol style="list-style-type: none"> <li>11. Approve the ratification of Purchase Order No. DFW2395, for an Emergency Apparatus, with Siddons-Martin Emergency Group, of Houston, Texas, in the amount of \$454,145.</li> <li>12. Approve the execution of Contract No. PA1129, for the Supply of Exterior and Interior Painting Services, with JNA Painting &amp; Contracting Company, Inc. of Dallas, Texas, for the initial three-year contract amount of \$859,282.26, and two, one-year options in the amount of \$572,854.84, for a total estimated contract amount of \$1,432,137.10; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.</li> </ol>   |

13. Approve the execution of Contract No. PA 1208, for the Supply of Industrial Maintenance Services for Energy Plaza, with Trane US, Inc., of Carrollton, Texas, for the initial three-year contract amount of \$3,000,000, and two, one-year options in the amount of \$2,000,000 for a total estimated contract amount of \$5,000,000; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
14. Approve the execution of Contract No. PA1139, for the Supply of Uninterruptable Power Supply Batteries, with TKC Enterprises, Inc., of Irving, Texas, for the initial three-year contract amount of \$6,280,419.99, and two, one-year options in the amount of \$4,186,946.66, for a total estimated contract amount of \$10,467,366.65.
15. Approve the execution of Contract No. 500432, for Master Assessment of Facilities and Systems, with MPO Matador JV, of Irving, Texas, in an amount not to exceed \$16,000,000, for the four-year term of the contract.
16. Approve the execution of Contract No. 8500433, for Master Assessment of Civil Infrastructure Systems, with Parkhill, Smith & Cooper, Inc. dba Parkhill of Frisco, Texas, in an amount not to exceed \$16,000,000, for the four-year term of the contract.

#### **FINANCE, AUDIT, and IT COMMITTEE**

17. Approve the minutes of the Finance, Audit, and IT Committee Meeting of October 31, 2023.
18. Financial Report.

#### **Consent Item for Consideration**

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|------------------|---|
| Bruce Collins    | 19. Approve a Cooperative Purchasing Agreement, Contract No. PA1232, with Equalis Group, of Plano, Texas.   |
| Cindy Demers     | 20. Approve the execution of Contract No. 8005576 for Passenger Facility Charges Consulting Services, with Ricondo & Associates, Inc., of Chicago, Illinois, in an amount not to exceed \$119,447, for the three-year term of the contract. |
| Elaine Rodriguez | 21. Approve to increase Legal Services Contract No. 8004985 with the firm of Moses, Palmer & Howell, LLP of Fort Worth, Texas, in the amount not to exceed \$55,000, for a revised amount not to exceed \$1,111,750.                        |
|                  | 22. Approve to increase Legal Services Contract No. 8004974 with the firm of Cantey Hanger, LLP of Fort Worth, Texas, in an amount not to exceed \$100,000.00, for a revised contract amount not to exceed \$891,200.00.                    |
|                  | 23. Approve to increase Legal Services Contract No. 8005115 with the firm Milby LLC, Dallas, Texas. in an amount not to exceed \$150,000, for a revised not to exceed contract amount of \$945,000.   |

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| Michael Youngs | 24. Approve to increase Contract No. 7007345, for LogRhythm Maintenance and Support, with Freeit Data Solutions Inc, of Austin, Texas, in an amount not to exceed \$242,483.90, for a revised not to exceed contract amount \$1,212,419.50.                    |
|                | 25. Approve to increase Contract No. 7007133, for Managed Security Risk, Detection and Response Service, with Freeit Data Solutions Inc, of Austin, Texas, in an amount not to exceed \$26,269.36, for a revised not to exceed contract amount \$1,522,397.12. |

### **Action Items for Consideration**

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| Chris Poinsett | 26. Approve to enter into an interlocal agreement on behalf of the DFW International Airport with Northern Arizona University of Flagstaff, Arizona, for the cooperative purchase of goods and services.  |
| Bruce Collins  | 27. Approve the delegation of authority to the Chief Executive Officer or designee to approve new and replacement Vehicle Procurements up to \$7,500,000 for the next 12-months.  |
| Cindy Demers   | 28. Approve the attached Investment Policy, Investment Strategies, Approved Broker/Dealers and Training sources for the period of February 1, 2024, through January 31, 2025.   |
|                | 29. Approve the Disclosure Policy.  |
|                | 30. Approve an amended Debt Policy.   |
|                | 31. Approve the attached resolution, approving the form of the Sixty-Seventh Supplemental Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.   |
|                | 32. Approve the attached resolution, approving the form of the Sixty-Eighth Supplemental Concurrent Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.   |
|                | 33. Approve the attached resolution, approving the form of the Sixty-Ninth Supplemental Concurrent Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.  |
|                | 34. Approve the attached resolution, expressing official intent to reimburse project costs with bond proceeds with the sale of the Dallas Fort Worth International Airport Joint Revenue Bonds issued under the 68th Supplemental Bond Ordinance and authorizes the Authorized Officers to take any necessary actions in connection with the sale of the Bonds. |

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| Catrina Gilbert  | 35. | Approve to bind and procure an insurance policy for Medical Stop Loss Insurance with Voya Insurance Company, in the amount of \$4,303,183 for the policy year effective January 1, 2024.  |
| Donnell Harvey   | 36. | Approve the execution of a Reimbursement Agreement with American Airlines, Inc for the Construction of Terminal C Utilidor AA Ops Relocation in an amount not to exceed \$1,083,260.00.   |
|                  | 37. | Approve the execution of a Reimbursement Agreement with American Airlines, Inc. (AA) for the DFW Novalifts (Wheelchair Lifts) Project in an amount not to exceed \$6,000,000.00.  |
| Heath Montgomery | 38. | Approve to renew the Airport's annual memberships and sponsorships for a combined amount not to exceed \$1,600,000, for the calendar year 2024.   |
| Michael Youngs   | 39. | Approve the execution of Contract No. 7007449, for Sumitomo Fiber Installation and Services with ABLe Communications, Inc., of Grand Prairie, Texas, for the initial one-year contract amount of \$5,183,335.18, and four, one-year options in the amount of \$20,733,340.72, for a total estimated contract amount of \$25,916,675.90.   |
|                  | 40. | Approve the execution of Contract No. 7007448, for Traditional Fiber Installation and Services with ABLe Communications, Inc., of Grand Prairie, Texas, for the initial one-year contract amount of \$6,234,041, and four, one-year options in the amount of \$24,936,164, for a total estimated contract amount of \$31,170,205.   |
|                  | 41. | Approve the execution of Contract No. PA1182, for Information Technology Service Management Tool, with Weaver Government Solutions, LLC., of Fredericksburg, Texas, for the initial one-year contract amount of \$250,164.42 and four, one-year options in the amount of \$1,132,152, for a total estimated contract of \$1,382,316.42; and that the Chief Executive Office or designee is authorized to exercise option years at the Airport's discretion. |
|                  | 42. | Approve the execution of Contract No. PA1191 for Corporate Research and Advisory Services, with Gartner, Inc., of Stamford, Connecticut, for the initial one-year contract amount of \$522,500 and three, one-year options in the amount of \$1,567,500, for a total estimated contract of \$2,090,000, and that the Chief Executive Office or designee is authorized to exercise option years at the Airport's discretion.                                 |
|                  | 43. | Approve the execution of Contract No. PA1214, for Biometric Identification Software and Support Services with Pangiam Labs, LLC of McLean, Virginia, for the initial two-year contract amount of \$838,227.00, and three, one-year options in the amount of \$1,303,829.25, for a total estimated contract amount of \$2,142,056.25; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.   |

44. Approve the execution of Contract No. PA1202 for Passenger Wait Time System, with Xovis USA, Inc., of Cambridge, Massachusetts, for the initial three-year contract amount of \$3,220,873.00, and four, one-year options in the amount of \$4,294,497.33, for a total estimated contract amount of \$7,515,370.33; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
- Michael Youngs  
JT Taylor
45. Approve the ratification of Contract No. PA1222, for Employee Portal Enhanced Screening Technology, with SeeTrue Screening Ltd., of Tel Aviv, Israel, in an amount not to exceed \$2,709,000, for the five-year term of the contract.

### **Discussion Items**

- Tamela Lee
46. Monthly D/S/M/WBE Expenditure Report.

### **CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

47. Approve the minutes of the Concessions/Commercial Development Committee Meeting of October 31, 2023.

### **Consent Items for Consideration**

- Jennifer Simkins
48. Approve to reduce the Minimum Annual Guarantee for Lease No. 011496.
49. Approve to reduce the Minimum Annual Guarantee and extend the term of Lease No. 010229 between the Dallas Fort Worth International Airport Board and Bank of America, National Association dba Bank of America.
50. Approve to adjust the percentage rent and extend the term of Permit No. 011366 between The Classic Shine and the Dallas Fort Worth International Airport Board.
51. Approve the execution of Contract No. 7007353, for Food Inspection Services, with A+ Food Industry Inspections, Inc., of Frisco, Texas, for the initial one-year contract amount of \$84,900, and four, one-year options in the amount of \$339,600 for a total estimated contract amount of \$424,500; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

### **Action Items for Consideration**

- Megan Bozarth
52. Approve the execution of Contract No. PA1142, for Pillows and Blankets, with Amrapur Overseas, Inc., of Corona, California, for the initial one-year contract amount of \$129,392, and four, one-year options in the amount of \$517,568, for a total estimated contract amount of \$646,960; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.



**EXECUTIVE COMPENSATION COMMITTEE**

53. Approve the minutes of the Executive Compensation Committee Meeting of January 3, 2023.

**CLOSED SESSION**

54. In accordance with provisions of Section 551.074 of the Texas Government Code, a closed session will be held to discuss the qualifications or performance of identifiable Board employees, to wit:
  - a) Review and Evaluate the Performance of the Chief Executive Officer.
  - b) Review and Evaluate the Performance of the Director of Audit Services.
  - c) Review and deliberate a second amended and restated employment agreement and compensation for the Chief Executive Officer.

**OPEN SESSION****Action Items for Consideration**

55. Approve a Management Incentive Compensation Payment for Fiscal Year 2023 for the Chief Executive Officer.
56. Approve the Second Amended and Restated Employment Agreement for the Chief Executive Officer; approve and establish an Excess Benefit Plan pursuant to Section 415(m) of the Internal Revenue Code; and approve and amend the 401(a) Plan to increase the contribution allocation for the CEO.
57. Approve a Management Incentive Compensation Payment for Fiscal Year 2023 for the Director of Audit Services.
58. Approve a Salary Adjustment for the Director of Audit Services.
59. Approve Fiscal Year 2024 Management Incentive Compensation Program Goals for the Chief Executive Officer.
60. Approve Fiscal Year 2024 Incentive Compensation Programs Goals for the Director of Audit Services.

**FULL BOARD**

61. Registered Speakers (items unrelated to agenda items)
62. Next Committee meetings – January 9, 2024  
Next Regular Board meeting – January 11, 2024

**AGENDA**  
**RETIREMENT/INVESTMENT COMMITTEE MEETING**  
**Tuesday, December 5, 2023**  
**12:30 p.m.**

**RETIREMENT/INVESTMENT COMMITTEE**

1. Approve Minutes of the Retirement/Investment Committee Meeting of September 5, 2023.

**Discussion Item**

2. Quarterly Investment Report – Tony Kay, AndCo Consulting.

**Action Items**

- |               |   |
|---------------|---|
| Bryan Hedrick | 3. Approve to enter into an Asset Management Agreement with Monroe Capital Partners for their Monroe Capital Private Credit Fund V, in a commitment amount of \$10,000,000. |
|---------------|---|

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 12/07/2023	<b>Committee</b> Retirement & Investments	<b>Subject</b> Asset Management Agreement with Monroe Capital Partners	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to enter into an Asset Management Agreement with Monroe Capital Partners for their Monroe Capital Private Credit Fund V, in a commitment amount of \$10,000,000.			
<b>Description</b> <ul style="list-style-type: none"> <li>Relationship: Existing (prior \$10,000,000 investment in Monroe Private Credit Fund IV)</li> <li>Headquarters: Chicago, Illinois</li> <li>Return Objective: 12% to 14% net IRR and 1.5x net multiple on invested capital</li> <li>Term: Seven years with two, 1-year extensions</li> <li>Fees: Strategy average. There is a 1.25% management fee on invested capital; 15% incentive fee after a 7% hurdle.</li> <li>Strategy: The objective of Monroe Fund V is to continue to successfully execute the strategy it has offered since 2012 to provide investors with: (i) attractive overall return; (ii) meaningful current yield; (iii) safety associated with investing primarily in secured loans with contractual repayment schedules; and (iv) an investment strategy not dependent on the initial public offering market or the mergers and acquisitions market for the realization of investments. It will seek to achieve this objective via investments in senior secured loans to middle market companies (companies with EBITDAs between \$15mm and \$35mm), and to a lesser extent, junior secured loans and opportunistic investments.</li> <li>Funding Source: Distributions from existing credit funds and the annual sponsor contribution.</li> </ul> <b>Justification</b> <ul style="list-style-type: none"> <li>This action will generate better-than-average returns by taking advantage of higher corporate borrowing costs while continuing to diversify the portfolio via a top-tier credit investment manager.</li> </ul>			
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"> <li>Not Applicable</li> </ul>			
<b>Schedule/Term</b> <ul style="list-style-type: none"> <li>Not applicable</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0 <b>Revised Amount</b> \$0
<b>For Information contact</b> Bryan Hedrick 3-5792	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b> <b>Amount</b> \$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to enter into an Asset Management Agreement with Monroe Capital Partners for their Monroe Capital Private Credit Fund V, in a commitment amount of \$10,000,000.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 22, 2023 10:40 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 10:50 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 22, 2023 11:21 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 21, 2023 12:23 pm

Pending

Chief Executive Officer

Date

**AGENDA**  
**OPERATIONS COMMITTEE MEETING**  
**Tuesday, December 5, 2023**  
**12:35 p.m.**

**OPERATIONS COMMITTEE**

4. Approve Minutes of the Operations Committee Meeting of October 31, 2023.

**Consent Items for Consideration**

- |                 |   |
|-----------------|---|
| Bobby Rodriguez | 5. Approve to the execution of Contract No. PA1159, for the Supply of Rapid Setting Mortar, with GeoSolutions, Inc., of Grand Prairie, Texas, for the initial three-year contract amount of \$210,638.40, and two, one-year options in the amount of \$140,425.60 for a total estimated contract amount of \$351,064.00; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.   |
| JT Taylor       | <div>6. Approve to accept funding, in the amount of \$100,000.00 from the 2023 Urban Area Security Initiative (UASI) Grant # 4898501; that the Board agrees that the project 2023 UASI Bomb Squad Enhanced Capabilities Grant will be operated through DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor Funds, Board assures that the funds will be returned to the Officer of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2023 UASI Bomb Squad Enhanced Capabilities to the Office of the Governor.</div> <div>7. Approve to accept funding, in the amount of \$150,000, from the FY24 Body Armor Grant # 4817701; that the Board agrees that the project FY24 Body Armor Grant will be operated through DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor funds, Board assures that the funds will be returned to the Office of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project FY24 Body Armor Grant to the Office of the Governor.</div> |

**Action Items for Consideration**

- Tammy Huddleston
8. Approve the execution of Contract No. 9500838, for Rental Car Center Elevator Modular Modernization, with GMA Construction Group of IL, LLC, dba GMA Construction Group of Texas, of Dallas, Texas, in an amount not to exceed \$1,761,906, for the 353-calendar day term of the contract.
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  10. Approve the execution of four contracts for Facilities Design and Design Management: Contract No. 8500424, with Muller & Muller, Ltd., of Dallas, Texas, in an amount not to exceed \$30,000,000; Contract No. PA1124, with Corgan Associates, Inc. dba Corgan, of Dallas, Texas, in an amount not to exceed \$15,000,000; Contract No. PA1125, with EXP U.S. Services Inc., of Dallas, Texas, in an amount not to exceed \$15,000,000; and Contract No. PA1126, with Hellmuth, Obata & Kassabaum, Inc. dba HOK, of Dallas, Texas, in an amount not to exceed \$15,000,000, each for the five-year term of the contracts. Total amount of this action is \$75,000,000.
- Bobby Rodriguez
11. Approve the ratification of Purchase Order No. DFW2395, for an Emergency Apparatus, with Siddons-Martin Emergency Group, of Houston, Texas, in the amount of \$454,145.
  12. Approve the execution of Contract No. PA1129, for the Supply of Exterior and Interior Painting Services, with JNA Painting & Contracting Company, Inc. of Dallas, Texas, for the initial three-year contract amount of \$859,282.26, and two, one-year options in the amount of \$572,854.84, for a total estimated contract amount of \$1,432,137.10; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
  13. Approve the execution of Contract No. PA 1208, for the Supply of Industrial Maintenance Services for Energy Plaza, with Trane US, Inc., of Carrollton, Texas, for the initial three-year contract amount of \$3,000,000, and two, one-year options in the amount of \$2,000,000 for a total estimated contract amount of \$5,000,000; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

14. Approve the execution of Contract No. PA1139, for the Supply of Uninterruptable Power Supply Batteries, with TKC Enterprises, Inc., of Irving, Texas, for the initial three-year contract amount of \$6,280,419.99, and two, one-year options in the amount of \$4,186,946.66, for a total estimated contract amount of \$10,467,366.65.
15. Approve the execution of Contract No. 500432, for Master Assessment of Facilities and Systems, with MPO Matador JV, of Irving, Texas, in an amount not to exceed \$16,000,000, for the four-year term of the contract.
16. Approve the execution of Contract No. 8500433, for Master Assessment of Civil Infrastructure Systems, with Parkhill, Smith & Cooper, Inc. dba Parkhill of Frisco, Texas, in an amount not to exceed \$16,000,000, for the four-year term of the contract.

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
12/07/2023	Operations	Supply of Rapid Setting Mortar			
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. PA1159, for the Supply of Rapid Setting Mortar, with GeoSolutions, Inc., of Grand Prairie, Texas, for the initial three-year contract amount of \$210,638.40, and two, one-year options in the amount of \$140,425.60 for a total estimated contract amount of \$351,064.00; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.					
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for the Supply of Rapid Setting Mortar in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Product is used to repair and maintain runways, taxiways, landside roadways and other concrete surfaces.</li><li>Concrete cures quickly and is strong enough to support aircraft and vehicle traffic within one hour minimizing traffic disruptions.</li><li>Concrete mix is stored in warehouse inventory and ordered on an as-needed basis, and the Airport will have no obligation to purchase any quantity under the contract.</li></ul>					
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)</li></ul>					
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start date: December 2023</li><li>Contract Term: Three years with two, one-year options</li></ul>					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
PA1159			NTE \$351,064	\$0	
<b>For Information contact</b> Robert Rodriguez 3-1783 Julian Cano 3-5076		<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$351,064



**Additional Information**

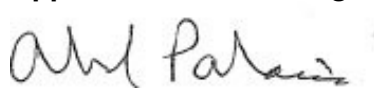
- Two bids, none from M/WBE firms, were received on the or before the due date of November 1, 2023.
- Bid Tabulation attached.
- GeoSolutions Inc., of Grand Prairie, Texas, is the lowest, responsive and responsible bidder.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. PA1159, for the Supply of Rapid Setting Mortar, with GeoSolutions, Inc., of Grand Prairie, Texas, for the initial three-year contract amount of \$210,638.40, and two, one-year options in the amount of \$140,425.60 for a total estimated contract amount of \$351,064.00; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:17 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:47 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 3:06 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Nov 20, 2023 3:36 pm

Pending

Chief Executive Officer

Date

**Contract No. PA1159  
Supply of Rapid Setting Mortar  
Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
GeoSolutions Grand Prairie, Texas	\$351,064
Marshal Renee Construction Products <sup>N1</sup> Grand Prairie, Texas	\$423,920
Note: 1. The bid price variance is attributed higher unit prices.	

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Operations	Fiscal Year 23 Urban Area Security Initiative Grant Bomb Squad Enhanced Capabilities		
<b>Action</b> That the Chief Executive Officer or designee be authorized to accept funding, in the amount of \$100,000.00 from the 2023 Urban Area Security Initiative (UASI) Grant # 4898501; that the Board agrees that the project 2023 UASI Bomb Squad Enhanced Capabilities Grant will be operated through DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor Funds, Board assures that the funds will be returned to the Officer of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2023 UASI Bomb Squad Enhanced Capabilities to the Office of the Governor.				
<b>Description</b> <ul style="list-style-type: none"><li>• The Urban Area Security Initiative, established through the Office of the Governor, is awarding the Airport for the FY2024 to carry out homeland security projects to significantly improve local and regional terrorism prevention, preparedness, and response capabilities.</li><li>• DFW Department of Public Safety Explosive Ordinance Disposal (EOD) will use \$100,000 to purchase Bomb Squad Encrypted Antennas and Remote Firing Devices to further improve bomb squad capabilities in the areas of mobility, communication, human-robot interaction, autonomous operations, precision location, autonomous tactical behaviors, and collaborative operations.</li><li>• No matching funds are required for this grant. This grant allows the Airport to use its normal procurement procedures with reimbursement grant funds.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• Board action is required to satisfy new requirements set forth by the Office of the Governor.</li><li>• The purchase of the Bomb Squad Encrypted Antennas and Remote Firing Devices allows DFW Department of Public Safety to further improve local and regional terrorism prevention, preparedness, and response capabilities.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The applicable Business Diversity Program and contract-specific goal will be determined prior to procuring said equipment.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>• Grant period for # 4898501 FY23 UASI Bomb Squad Enhanced Capabilities Grant is from grant execution date through September 30, 2024.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$100,000	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Jon Taylor 3-3530	DFW Capital Account	27146-01	UASI Grant # 4898501	\$100,000

**Additional Information**

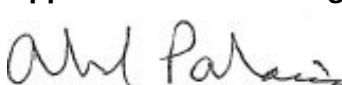
- The purchase of the Bomb Squad Encrypted Antennas and Remote Firing Devices allows the DFW DPS to further improve local and regional bomb squad capabilities in the areas of mobility, communication, human-robot interaction, autonomous operations, precision location, autonomous tactical behaviors, and collaborative operations.
- This purchase will assist in addressing emergent threats such as Activities from Transnational Criminal Organization, Open Source Threats, Threats from Unmanned Aircraft Systems, and Threats from Weapons of Mass Destruction.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to accept funding, in the amount of \$100,000.00 from the 2023 Urban Area Security Initiative (UASI) Grant # 4898501; that the Board agrees that the project 2023 UASI Bomb Squad Enhanced Capabilities Grant will be operated through DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor Funds, Board assures that the funds will be returned to the Officer of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project 2023 UASI Bomb Squad Enhanced Capabilities to the Office of the Governor.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:18 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:47 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:36 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Public Safety  
Nov 21, 2023 9:13 am

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Operations	Fiscal Year 2024 Body Armor DFW		
<b>Action</b> That the Chief Executive Officer or designee be authorized to accept funding, in the amount of \$150,000, from the FY24 Body Armor Grant # 4817701; that the Board agrees that the project FY24 Body Armor Grant will be operated through DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor funds, Board assures that the funds will be returned to the Office of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project FY24 Body Armor Grant to the Office of the Governor.				
<b>Description</b> <ul style="list-style-type: none"><li>• The Body Armor Grant Program, established through the Office of the Governor, is awarding the Airport Board for fiscal year 2024 to carry out homeland security project to significantly improve local and regional terrorism prevention, preparedness, and response capabilities.</li><li>• DFW Department of Public Safety will use \$150,000.00 to purchase Rifle Plates to provide all day protection for officers responding to rapidly evolving active shooter situations involving high powered rifles.</li><li>• No Matching funds are required for the grant. The grant allows the Board to use its normal procurement procedures with reimbursement grant funds.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• Board action is required to satisfy new requirements set forth by the Office of the Governor.</li><li>• The purchase of Body Armor allows the DFW Department of Public Safety to further improve local and regional terrorism prevention, preparedness, and response capabilities.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The applicable Business Diversity Program and contract-specific goal will be determined prior to procuring said equipment.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>• Grant period for # 4817701 FY24 Body Armor Grant is from grant execution date through September 30, 2024.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$150,000	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Jon Taylor 3-3530	DFW Capital Account	27147-01	FY24 Body Armor Grant	\$150,000

**Additional Information**

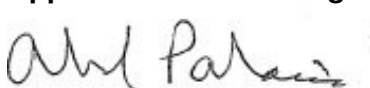
- The purchase of Body Armor will be used to provide all day protection for officers responding to rapidly evolving situations involving high powered weapons.
- This equipment is necessary to provide all day protection beyond the standard body worn armor.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to accept funding, in the amount of \$150,000, from the FY24 Body Armor Grant # 4817701; that the Board agrees that the project FY24 Body Armor Grant will be operated through DFW Department of Public Safety; that the Board agrees that in the event of loss or misuse of the Office of the Governor funds, Board assures that the funds will be returned to the Office of the Governor in full; that the Board designates the Vice President of Treasury Management as the grantee's authorized official and gives the authorized official power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and that the Board approves submission of the grant application for project FY24 Body Armor Grant to the Office of the Governor.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:20 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:47 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:36 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Public Safety  
Nov 21, 2023 9:13 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
12/07/2023	Operations	Rental Car Center Elevator Modular Modernization		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. 9500838, for Rental Car Center Elevator Modular Modernization, with GMA Construction Group of IL, LLC, dba GMA Construction Group of Texas, of Dallas, Texas, in an amount not to exceed \$1,761,906, for the 353-calendar day term of the contract.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for Rental Car Center Elevator Modular Modernization.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Based on recent assessments the elevators in the Rental Car Center, which were installed prior to the facility opening in 2000, need to be rehabilitated.</li><li>This project thoroughly evaluated the usage of all four elevators in the facility and determined that two of the four receive the vast majority of customer use.</li><li>This contract will rehabilitate the two most heavily used elevators and decommission the other two.</li><li>Through the detailed evaluation, it was determined that this course of action will not adversely impact customer service in the facility.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%</li><li>In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 25%</li><li>GMA Construction Group (BM-C) has committed to achieving 38.23% M/WBE participation, including 30.46% self-performance and 7.77% subcontracting participation utilizing Palmer Services, LLC (WF-C:7.77%)</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: December 2023</li><li>Contract Term: 353 calendar days</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
9500838			NTE \$1,761,906	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Tammy Huddleston 3-6132 Abigail Burch 3-1725	PFIC	26932-01		\$1,761,906

**Additional Information**

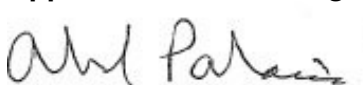
- Two bids, including one from a M/WBE firm, were received on or before the due date of October 11, 2023.
- Bid tabulation attached.
- GMA Construction Group of IL, LLC, dba GMA Construction Group of Texas, of Dallas, Texas, is the lowest, responsive and responsible bidder.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 9500838, for Rental Car Center Elevator Modular Modernization, with GMA Construction Group of IL, LLC, dba GMA Construction Group of Texas, of Dallas, Texas, in an amount not to exceed \$1,761,906, for the 353-calendar day term of the contract.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 22, 2023 10:41 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 10:50 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 22, 2023 11:17 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 21, 2023 11:24 am

Pending

Chief Executive Officer

Date



**Contract No. 9500838**  
**Rental Car Center Modular Modernization**  
**Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
GMA Construction Group of IL, LLC dba GMA Construction Group of Texas <sup>N1</sup> Dallas, Texas	\$1,761,906
James R. Thompson, Inc. (JRT) Dallas, Texas	\$2,650,299
<b>Note:</b> 1. M/WBE certified through the North Central Texas Regional Certification Agency	

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Operations	Airfield and Landside Civil Design and Design Management		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute three contracts for Airfield and Landside Civil Design and Design Management: contract no. PA1122, with AtkinsRealis USA, Inc., of Dallas, Texas, in an amount not to exceed \$25,000,000; contract no. PA1121, with RS&H, Inc., of Dallas, Texas, in an amount not to exceed \$20,000,000; and contract no. 8500425, with IEA Inc., of Dallas, Texas, in an amount not to exceed \$10,000,000; each for the three-year term of the contracts. Total amount of this action is \$55,000,000.				
<b>Description</b> <ul style="list-style-type: none"><li>Award three contracts for Airfield and Landside Civil Design and Design Management in support of the Airport's Design, Code and Construction Department.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>These contracts will provide airside and landside civil design and design management services on an indefinite delivery basis.</li><li>The indefinite delivery approach allows the Airport to rapidly respond to project and program needs as the volume of work dictates.</li><li>Services will be authorized and funded on an as-needed basis by the issuance of individual delivery orders; and the Airport will have no obligation to purchase any quantity under these contracts.</li><li>These contracts will replace existing civil design and design management contracts whose capacities are being exhausted.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 35%.</li><li>AtkinsRealis USA, Inc. has committed to achieving 35% M/WBE participation utilizing the attached list of M/WBE subs.</li><li>IEA, Inc. (IM-C) has committed to achieving 82.5% M/WBE participation, including 57% self-performance and 25.5% subcontracting participation utilizing the attached list of M/WBE subs.</li><li>RS&amp;H, Inc. has committed to achieving 35% M/WBE participation utilizing the attached list of M/WBE subs</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: December 2023</li><li>Contract Duration: Three years</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
PA1122			NTE \$25,000,000	\$0
PA1121			NTE \$20,000,000	\$0
8500425			NTE \$10,000,000	\$0
<b>For Information contact</b> Tammy Huddleston 3-6132 Cynthia Don 3-1867		<b>Fund</b> Various	<b>Project #</b> External Funding Source	<b>Amount</b> \$55,000,000

**Additional Information**

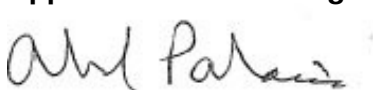
- Eleven Statements of Qualifications (SOQs), including two from M/WBE firms, were received on or before the due date of August 3, 2023.
  - ◆ Airport Design Consultants, Inc., of Dallas, Texas: M/WBE certified through the North Central Texas Regional Certification Agency
  - ◆ AtkinsRealis USA, Inc., of Dallas, Texas
  - ◆ EXP U.S. Services, Inc., of Dallas, Texas
  - ◆ Garver, LLC, of Dallas, Texas
  - ◆ H.W. Lochner, Inc., of Dallas, Texas
  - ◆ HDR Engineering, Inc., of Dallas, Texas
  - ◆ IEA Inc., of Dallas, Texas: M/WBE certified through the North Central Texas Regional Certification Agency
  - ◆ Kimley-Horn and Associates, Inc., of Dallas, Texas
  - ◆ RS&H, Inc., of Dallas, Texas
  - ◆ T.Y. Lin International of Irving, Texas
  - ◆ Urban Engineers, Inc., dba Urban Services, Inc., of Irving, Texas
- The SOQ submitted by Urban Engineers, Inc., dba Urban Services, Inc., of Irving, Texas, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the contracts to AtkinsRealis USA, Inc., of Dallas, Texas, RS&H, Inc., of Dallas, Texas, and IEA Inc., of Dallas, Texas.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute three contracts for Airfield and Landside Civil Design and Design Management: contract no. PA1122, with AtkinsRealis USA, Inc., of Dallas, Texas, in an amount not to exceed \$25,000,000; contract no. PA1121, with RS&H, Inc., of Dallas, Texas, in an amount not to exceed \$20,000,000; and contract no. 8500425, with IEA Inc., of Dallas, Texas, in an amount not to exceed \$10,000,000; each for the three-year term of the contracts. Total amount of this action is \$55,000,000.

**Approved as to Form by**

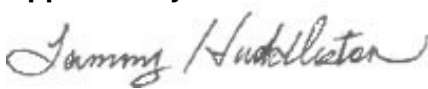

Rodriguez, Elaine  
Legal Counsel  
Nov 22, 2023 10:42 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 10:50 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 22, 2023 11:19 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 21, 2023 11:24 am

Pending

Chief Executive Officer

Date

## Contract 8500425

### Airfield and Landside Civil Design and Design Management

#### IEA, Inc.

#### M/WBE Subcontractors

Lina T. Ramey & Associates	IF-C	2.50%
	<b>Total</b>	<b>2.50%</b>
Criado & Associates	HF-C	2.50%
STL Engineers	HF-C	2.00%
	<b>Total</b>	<b>4.50%</b>
Shrewsberry & Associates	BM-C	2.00%
TSIT Engineering	BM-C	2.00%
	<b>Total</b>	<b>4.00%</b>
Ferguson Consulting, Inc.	WF-C	2.50%
MEP Consulting Engineers	WF-C	2.50%
Muller & Muller, Ltd.	WF-C	1.00%
	<b>Total</b>	<b>6.00%</b>
Simon Engineering & Consulting	BF-C	5.00%
	<b>Total</b>	<b>5.00%</b>
2M Associates, LLC	IM-C	2.50%
Saeed & Associates	IM-C	1.00%
IEA, Inc.	IM-C	57.00%
	<b>Total</b>	<b>60.50%</b>
<b>Overall Total</b>		<b>82.50%</b>

## **Contract PA1121**

### **Airfield and Landside Civil Design and Design Management**

#### **RS&H, Inc.**

##### **M/WBE Subcontractors**

The Rios Group, Inc.	HF-C	3.00%
	<b>Total</b>	<b>3.00%</b>
Beyond Engineering and Testing, LLC	PM-C	4.00%
TRACE Consulting, LLC	PM-C	5.00%
	<b>Total</b>	<b>9.00%</b>
2M Associates	IM-C	4.00%
JQ Infrastructure	IM-C	4.00%
	<b>Total</b>	<b>8.00%</b>
Project Management Assoc., LLC	BM-C	2.00%
	<b>Total</b>	<b>2.00%</b>
Ferguson Consulting, Inc.	WF-C	4.00%
Primera Engineers, Ltd.	WF-C	5.00%
White Hawk Engineering	WF-C	4.00%
	<b>Total</b>	<b>13.00%</b>
<b>Overall Total</b>		<b>35.00%</b>

## **Contract PA1122**

### **Airfield and Landside Civil Design and Design Management**

#### **Atkins North America, Inc.**

##### **M/WBE Subcontractors**

2M Associates, LLC	IM-C	4.00%
	<b>Total</b>	<b>4.00%</b>
Criado & Associates	HF-C	6.00%
	<b>Total</b>	<b>6.00%</b>
Corsair Consulting, LLC	PM-C	3.00%
	<b>Total</b>	<b>3.00%</b>
Centurion Planning	WF-C	2.00%
Ferguson Consulting, Inc.	WF-C	2.00%
	<b>Total</b>	<b>4.00%</b>
Airport Design Consultant	BM-C	9.00%
Shrewsberry & Assoc., LLC	BM-C	9.00%
	<b>Total</b>	<b>18.00%</b>
<b>Overall Total</b>		<b>35.00%</b>

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Operations	Facilities Design and Design Management		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute four contracts for Facilities Design and Design Management: contract no. 8500424, with Muller & Muller, Ltd., of Dallas, Texas, in an amount not to exceed \$30,000,000; contract no. PA1124, with Corgan Associates, Inc. dba Corgan, of Dallas, Texas, in an amount not to exceed \$15,000,000; contract no. PA1125, with EXP U.S. Services Inc., of Dallas, Texas, in an amount not to exceed \$15,000,000; and contract no. PA1126, with Hellmuth, Obata & Kassabaum, Inc. dba HOK, of Dallas, Texas, in an amount not to exceed \$15,000,000, each for the five-year term of the contracts. Total amount of this action is \$75,000,000.				
<b>Description</b>  <ul style="list-style-type: none"><li>Award four contracts for Facilities Design and Design Management in support of the Airport's Design, Code and Construction Department.</li></ul>				
<b>Justification</b>  <ul style="list-style-type: none"><li>These contracts will provide facilities design and design management services on an indefinite delivery basis.</li><li>The indefinite delivery approach allows the Airport to rapidly respond to project and program needs as the volume of work dictates.</li><li>Services will be authorized and funded on an as-needed basis by the issuance of individual delivery orders; and the Airport will have no obligation to purchase any quantity under the contracts.</li><li>These contracts will replace existing facilities design and design management contracts whose capacities are being exhausted.</li></ul>				
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 25%.</li><li>Muller &amp; Muller (WF-C) has committed to achieving 53% M/WBE participation, including 33% self-performance and 20% subcontracting participation utilizing the attached list of subs.</li><li>Corgan &amp; Associates, Inc. has committed to achieving 25% M/WBE participation utilizing the attached list of subs.</li><li>EXP U.S. Services, Inc. has committed to achieving 26% M/WBE participation utilizing the attached list of subs.</li><li>Hellmuth, Obata &amp; Kassabaum has committed to achieving 28.5% M/WBE participation utilizing the attached list of subs.</li></ul>				
<b>Schedule/Term</b>  <ul style="list-style-type: none"><li>Start Date: December 2023</li><li>Contract Term: Five years</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8500424			NTE \$30,000,000	\$0
PA1124			NTE \$15,000,000	\$0
PA1125			NTE \$15,000,000	\$0
PA1126			NTE \$15,000,000	\$0
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>
Tammy Huddleston 3-6132		Various		Amount
Tiara Salazar 3-2300				\$75,000,000

**Additional Information**

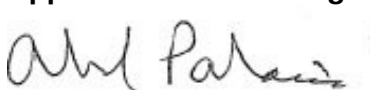
- Nine Statements of Qualifications (SOQs), including three from M/WBE firms, were received on or before the due date of July 18, 2023.
  - ◆ Corgan Associates, Inc., dba Corgan, of Dallas, Texas
  - ◆ EXP U.S. Services, Inc., of Dallas, Texas
  - ◆ Gresham Smith of Dallas, Texas
  - ◆ GSR Andrade Architects of Dallas, Texas: M/WBE certified through the North Central Texas Regional Certification Agency
  - ◆ HarrisonKornberg Architects of Dallas, Texas: M/WBE certified through the North Central Texas Regional Certification Agency
  - ◆ Hellmuth, Obata & Kassabaum, Inc., dba HOK of Dallas, Texas
  - ◆ Muller & Muller, Ltd., of Dallas, Texas: M/WBE certified through the North Central Texas Regional Certification Agency
  - ◆ Perkins&Will of Dallas, Texas
  - ◆ RS&H, Inc., of Dallas, Texas
- The SOQ submitted by RS&H, Inc., of Dallas, Texas, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the contracts to Muller & Muller, Ltd., of Dallas, Texas; Corgan Associates, Inc., dba Corgan, of Dallas, Texas; EXP U.S. Services Inc., of Dallas, Texas; and Hellmuth, Obata & Kassabaum, Inc. dba HOK, of Dallas, Texas.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute four contracts for Facilities Design and Design Management: contract no. 8500424, with Muller & Muller, Ltd., of Dallas, Texas, in an amount not to exceed \$30,000,000; contract no. PA1124, with Corgan Associates, Inc. dba Corgan, of Dallas, Texas, in an amount not to exceed \$15,000,000; contract no. PA1125, with EXP U.S. Services Inc., of Dallas, Texas, in an amount not to exceed \$15,000,000; and contract no. PA1126, with Hellmuth, Obata & Kassabaum, Inc. dba HOK, of Dallas, Texas, in an amount not to exceed \$15,000,000, each for the five-year term of the contracts. Total amount of this action is \$75,000,000.

**Approved as to Form by**

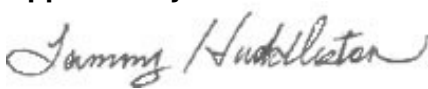

Rodriguez, Elaine  
Legal Counsel  
Nov 22, 2023 10:43 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 10:50 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 22, 2023 11:19 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 21, 2023 11:24 am

Pending

Chief Executive Officer

Date



**Contract 8500424**  
Facilities Design & Design Management

**Muller & Muller, Ltd.**

M/WBE Subcontractors

Ponce-Fuess Engineering	HM-C	3.00%
Campos Engineering, Inc.	HM-C	4.00%
Valancourt International	HM-C	1.00%
<b>Total</b>		<b>8.00%</b>
IEA, Inc.	IM-C	4.00%
<b>Total</b>		<b>4.00%</b>
Vic Thompson Company	WF-C	2.00%
TransSolutions, LLC	WF-C	1.00%
MEP Consulting Engineers	WF-C	3.00%
Essential Light Design	WF-C	2.00%
Muller & Muller, Ltd. (prime)	WF-C	33.00%
<b>Total</b>		<b>41.00%</b>
<b>Overall Total</b>		<b>53.00%</b>

**Contract PA1124**  
Facilities Design & Design Management

**Corgan & Associates, Inc.**  
M/WBE Subcontractors

Syscontek Consulting, LLC	PM-C	2.00%
	<b>Total</b>	<b>2.00 %</b>
Manning APC	BM-C	5.00%
	<b>Total</b>	<b>5.00%</b>
JQ Infratructure, LLC	IM-C	3.00%
AG&E Associates, PLLC	IM-C	2.00%
	<b>Total</b>	<b>5.00%</b>
focusEGD, LLC	WF-C	1.00%
MEP Consulting Engineers	WF-C	6.00%
TransSolutions	WF-C	2.00%
Faith Group, LLC	WF-C	3.00%
Vic Thompson Company	WF-C	1.00%
	<b>Total</b>	<b>13.00%</b>
<b>Overall Total</b>		<b>25.00%</b>

**Contract PA1125**  
**Facilities Design & Design Management**

**EXP U.S. Services, Inc.**  
M/WBE Subcontractors

Arredondo, Zepeda & Brunz	HM-C	0.50%
Campos Engineering, Inc.	HM-C	6.00%
Greater Than DD, LLC	HM-C	3.00%
<b>Total</b>		<b>9.50%</b>
Milhouse Engineering	BM-C	4.00%
Project Management Assoc.	BM-C	2.00%
<b>Total</b>		<b>6.00%</b>
Arora Engineers, Inc.	IM-C	1.00%
Demattei Wong Architecture	IM-C	1.00%
HVJ North Texas -Chelliah	IM-C	1.00%
JQ Infrastructure, LLC	IM-C	4.00%
<b>Total</b>		<b>7.00%</b>
Trott Communications	WF-C	0.50%
TransSolutions	WF-C	2.00%
focusEGD, LLC	WF-C	1.00%
<b>Total</b>		<b>3.50%</b>
<b>Overall Total</b>		<b>26.00%</b>

**Contract PA1126**

Airfield and Landside Civil Design and Design Management

**Hellmuth, Obata & Kassabaum, Inc.**

M/WBE Subcontractors

DFW Consulting Group, Inc.	BM-C	3.00%
	<b>Total</b>	<b>3.00%</b>
AG&E Associats, PLLC	IM-C	4.00%
HVJ North Texas - Chelliah	IM-C	0.50%
	<b>Total</b>	<b>4.50%</b>
CAET Project Management	WF-C	5.00%
MEP Consulting Engineers	WF-C	3.00%
Muller & Muller	WF-C	7.00%
Primera Engineers, Ltd.	WF-C	5.00%
Vic Thompson Company	WF-C	1.00%
	<b>Total</b>	<b>21.00%</b>
<b>Overall Total</b>		<b>28.50%</b>

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
12/07/2023	Operations	Purchase of Emergency Apparatus			
<b>Action</b> That the Airport Board ratify purchase order no. DFW2395, for an Emergency Apparatus, with Siddons-Martin Emergency Group, of Houston, Texas, in the amount of \$454,145.					
<b>Description</b> <ul style="list-style-type: none"><li>• Ratify the purchase of one Emergency Apparatus (Ambulance) in support of the Airport's Department of Public Safety.</li></ul>					
<b>Justification</b> <ul style="list-style-type: none"><li>• This purchase will provide equipment for use by Airport staff in the performance of their duties.</li><li>• Replacement criteria is determined by age/mileage, maintenance costs, and down time/reliability.</li><li>• Maintaining the Airport's fleet at its current readiness level will ensure continued response to Airport emergencies thus protecting the lives and property of the Airport employees, customers, and tenants.</li></ul>					
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The annual goal for the M/WBE Program is 31%.</li><li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)</li></ul>					
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>• Purchase Date: November 2023</li></ul>					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
		DFW2395	\$454,145	\$0	
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Robert Rodriguez 3-1783		DFW Capital Acct	2715401		\$454,145
Melissa Turner 3-5632					

**Additional Information**

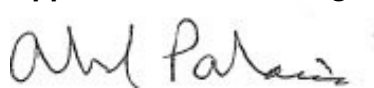
- This purchase is exempt from public procurement in accordance to Local Government Code 252.223, as it is a procurement necessary to preserve or protect the public health and safety of the Airport's traveling public, tenants and employees.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board ratify purchase order no. DFW2395, for an Emergency Apparatus, with Siddons-Martin Emergency Group, of Houston, Texas, in the amount of \$454,145.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:21 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:48 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:36 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Nov 20, 2023 3:36 pm

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Operations	Supply of Exterior and Interior Painting Services		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. PA1129 for the Supply of Exterior and Interior Painting Services, with JNA Painting & Contracting Company, Inc. of Dallas, Texas, for the initial three-year contract amount of \$859,282.26, and two, one-year options in the amount of \$572,854.84, for a total estimated contract amount of \$1,432,137.10; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for the Supply of Exterior and Interior Painting Services in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Replaces an existing contract that has been in place for two years.</li><li>The Airport's extensive building portfolio requires periodic interior and exterior painting on surfaces as a routine maintenance and renewal requirement.</li><li>The contract will provide qualified painters to perform maintenance, surface preparation and painting work at various Airport-owned facilities.</li><li>Services will be ordered and used on an as-needed basis, and the Airport will have no obligation to purchase any quantity under the contract.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 10%.</li><li>JNA Painting &amp; Contracting Company, Inc. has committed to achieving 10% M/WBE participation utilizing JH Painting (BM-C).</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start: December 2023</li><li>Contract Term: Three years with two, one-year options</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
PA1129			NTE \$1,432,137.10	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Robert Rodriguez 3-1783 Julian Cano 3-5076	Operating Fund			\$1,432,137.10

**Additional Information**

- One bid, not from a M/WBE firm, was received on or before the due date of October. 20, 2023.
- JNA Painting & Contracting Company, Inc. of Dallas, Texas, is the lowest, responsive and responsible bidder.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. PA1129 for the Supply of Exterior and Interior Painting Services, with JNA Painting & Contracting Company, Inc. of Dallas, Texas, for the initial three-year contract amount of \$859,282.26, and two, one-year options in the amount of \$572,854.84, for a total estimated contract amount of \$1,432,137.10; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:21 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:48 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:37 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Nov 20, 2023 3:36 pm

Pending

Chief Executive Officer

Date



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
12/07/2023	Operations	Industrial Maintenance Service for Energy Plaza		
<b>Action</b> That the Chief Executive Office or designee be authorized to execute contract no. PA 1208, for the Supply of Industrial Maintenance Services for Energy Plaza, with Trane US, Inc., of Carrollton, Texas, for the initial three-year contact amount of \$3,000,000, and two, one-year options in the amount of \$2,000,000 for a total estimated contract amount of \$5,000,000; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for the supply of Industrial Maintenance Services at Energy Plaza in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Replaces an existing contract that has been in place for five years.</li><li>This contract provides flexible and responsive capabilities for a variety of mechanical, electrical and plumbing services.</li><li>It will include repairs, maintenance, replacements, testing and reporting, equipment diagnostics, and vibration analysis services as it relates to thermal energy production and water/wastewater systems and equipment.</li><li>Services used under this contract will be on an as needed basis, and the Airport will have no obligation to purchase any quantity under the contract.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to no availability of M/WBE firms that perform these specialized services.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: February 2024</li><li>Contract Term: Three years with two, one-year options</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
PA			NTE \$5,000,000	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Robert Rodriguez 3-1783 Julian Cano 3-5076	Various			\$5,000,000

**Additional Information**

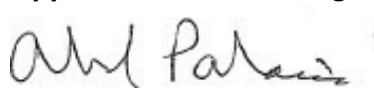
- This contract will be made through OMNIA Partners contract no. R221505, which is available to local Government agencies, and was approved by Resolution No. 2003-01-22, dated January 9, 2003.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Office or designee be authorized to execute contract no. PA 1208, for the Supply of Industrial Maintenance Services for Energy Plaza, with Trane US, Inc., of Carrollton, Texas, for the initial three-year contact amount of \$3,000,000, and two, one-year options in the amount of \$2,000,000 for a total estimated contract amount of \$5,000,000; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:22 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:48 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:37 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Nov 20, 2023 3:36 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
12/07/2023	Operations	Uninterruptable Power Supply Batteries		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. PA1139, for the Supply of Uninterruptable Power Supply Batteries, with TKC Enterprises, Inc., of Irving, Texas, for the initial three-year contract amount of \$6,280,419.99, and two, one-year options in the amount of \$4,186,946.66, for a total estimated contract amount of \$10,467,366.65.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a Contract for the purchase of Uninterruptable Power Supply (UPS) Batteries in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Replaces an existing contract that has been in place for four years.</li><li>Uninterruptable Power Supply batteries provide emergency power to critical support systems, such as the Security Access Control System, life safety equipment, switchgear, airfield lighting vaults and ITS Communication Rooms, in the event of a power outage.</li><li>This contract is a key component in the comprehensive battery replacement program designed to ensure batteries are replaced before their expiration date.</li><li>The batteries will be ordered on an as-needed basis and the Airport will have no obligation to purchase any quantity under the contract.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)</li><li>TKC Enterprises, Inc. is a certified Minority Business Enterprise (PM-C), therefore their self-performance will count towards the Board's overall M/WBE Program goal.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: December 2023</li><li>Contract Term: Three years with two, one-year options</li></ul>				
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
PA1139			NTE \$10,467,366.65	\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Robert Rodriguez 3-1783 Julian Cano 3-5076	Operating Fund			\$10,467,366.65

**Additional Information**

- Seven bids, including three from M/WBE firms, were received on the or before the due date of October 20, 2023.
- Bid Tabulation attached.
- The bids submitted by All Battery Centers, Inc., of Euless, Texas, and Telecom Electric Supply Company of Plano, Texas, were determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- TKC Enterprises, Inc., of Irving, Texas, is the lowest, responsive and responsible bidder.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. PA1139, for the Supply of Uninterruptable Power Supply Batteries, with TKC Enterprises, Inc., of Irving, Texas, for the initial three-year contract amount of \$6,280,419.99, and two, one-year options in the amount of \$4,186,946.66, for a total estimated contract amount of \$10,467,366.65.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:23 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:48 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:38 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Nov 20, 2023 3:37 pm

Pending

Chief Executive Officer

Date

**Contract No. PA1139**  
**Uninterruptable Power Supply Batteries**  
**Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
TKC Enterprises, Inc. <sup>N1</sup> Irving, Texas	\$10,467,366.65
DCPM - Direct Current Preventive Maintenance LLC Manvel, Texas	\$15,167,875.65
Kentzy International, Inc. <sup>N1</sup> Allen, Texas	\$18,992,868.70
EPS Logix, Inc. <sup>N1</sup> Dallas, Texas	\$28,843,054.85
PWR Storage Solutions LLC dba Power Storage Solutions <sup>N2</sup> Dallas, Texas	\$31,915,956.25
<b>Note:</b> <ol style="list-style-type: none"><li>1. M/WBE certified through the North Central Texas Regional Certification Agency</li><li>2. The bid price variance is attributed to the OEM replacement batteries for assembly battery modules.</li></ol>	

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
12/07/2023	Operations	Master Assessment of Facilities and Systems		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. 8500432, for Master Assessment of Facilities and Systems, with MPO Matador JV, of Irving, Texas, in an amount not to exceed \$16,000,000, for the four-year term of the contract.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for Master Assessment of Facilities and System in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>The Airport's aging facilities and systems require periodic assessment and evaluation by qualified consultants.</li><li>These assessments will be the basis, justification and support for the Airport's long-term rehabilitation or replacement plans.</li><li>Regularly assessing facilities and systems will enable the Airport to identify and address potential issues before they cause disruptions to operations, thereby improving operational efficiency and reliability.</li><li>Assessments are conducted to reduce the Airport's long-term maintenance and replacement costs. These assessments will help extend the life of the asset and avoid costly repairs or replacements.</li><li>Provides program management and technical consulting services in the management and administration of the Airport's Facilities and Systems Assessments Program.</li><li>Provides for both Facilities and System assessments.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%</li><li>In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 20%</li><li>MPO/Matador Engineering Joint Venture is comprised of Matador Engineering, LLC (HF-C: 51%) and Matador Engineering, Inc. (HM-C: 49%).</li><li>MPO/Matador Engineering JV has committed to achieving 30% M/WBE participation utilizing Campos Engineering, Inc. (HM-C:8%), Core CMCI (HF-C:7%), Lackey de Carvajal Cx (HM-C:5%), Post L Group, LLC (BM-C:5%), and Sunland Group, Inc. (WF-C:5%).</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: December 2023</li><li>Contract Term: Four years</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8500432			NTE \$16,000,000	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Robert Rodriguez 3-1783 Tiara Salazar 3-2300	Various			\$16,000,000

**Additional Information**

- Nine Statements of Qualifications (SOQs), none from M/WBE firms, were received on or before the due date of July 18, 2023.
  - ◆ AECOM Technical Services, Inc., of Dallas, Texas
  - ◆ Burns & McDonnell Engineering Company, Inc., of Fort Worth, Texas
  - ◆ Facility Optimization Solutions, LLC, of Buffalo, New York
  - ◆ Jacobs Engineering Group, Inc., of Dallas, Texas
  - ◆ M2P Consulting, Inc., of New York, New York
  - ◆ Michael Baker International, Inc., of Dallas, Texas
  - ◆ MPO Matador JV, of Irving, Texas
  - ◆ Parkhill, Smith & Cooper, Inc., dba Parkhill, of Frisco, Texas
  - ◆ Woolpert, Inc., of Dayton, Ohio
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the contract to MPO Matador JV, of Irving, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 8500432, for Master Assessment of Facilities and Systems, with MPO Matador JV, of Irving, Texas, in an amount not to exceed \$16,000,000, for the four-year term of the contract.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:35 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:49 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:38 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Nov 20, 2023 3:37 pm

Pending

**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
12/07/2023	Operations	Master Assessment of Civil Infrastructure and Systems		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. 8500433, for Master Assessment of Civil Infrastructure Systems, with Parkhill, Smith & Cooper, Inc. dba Parkhill of Frisco, Texas, in an amount not to exceed \$16,000,000, for the four-year term of the contract.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for Master Assessment of Civil Infrastructure Systems in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>The Airport's aging Civil and Infrastructure Systems require periodic assessment and evaluation by qualified consultants.</li><li>These assessments will be the basis, justification and support for the Airport's long-term rehabilitation or replacement plans. Civil infrastructure systems include, but not limited to, runways, taxiways, roads, bridges and drainage systems,</li><li>Regularly assessing Civil Infrastructure and systems will enable the Airport to identify and address potential issues before they cause disruptions to operations, thereby improving operational efficiency and reliability.</li><li>Assessments are conducted to reduce the Airport's long-term maintenance and replacement costs These assessments will help extend the life of the asset and avoid costly repairs or replacements.</li><li>Provides program management and technical consulting services in the management and administration of Airport's Civil and Systems Assessments Program.</li><li>There are two separate and distinct components Civil Airside and Civil Landside.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%</li><li>In accordance with the Board's M/WBE Program, the MWBE goal for this contract is 20%</li><li>Parkhill, Smith &amp; Cooper, Inc. has committed to achieving 25% M/WBE participation utilizing the attached list of M/WBE subs</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: December 2023</li><li>Contract Term: Four years</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8500433			NTE \$16,000,000	\$0
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>
Robert Rodriguez 3-1783 Tiara Salazar 3-2300		Various		Amount \$16,000,000



**Additional Information**

- Three Statements of Qualifications (SOQs), none from M/WBE firms, were received on or before the due date of September 5, 2023.
  - ◆ MPO Solutions PMCM, of Irving, Texas
  - ◆ Parkhill, Smith & Cooper, Inc. dba Parkhill, of Frisco, Texas
  - ◆ TRC Engineers, Inc., of Windsor, Connecticut
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the contract to Parkhill, Smith & Cooper, Inc. dba Parkhill, of Frisco, Texas.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 8500433, for Master Assessment of Civil Infrastructure Systems, with Parkhill, Smith & Cooper, Inc. dba Parkhill of Frisco, Texas, in an amount not to exceed \$16,000,000, for the four-year term of the contract.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:38 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:49 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:40 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Nov 20, 2023 3:37 pm

Pending

Chief Executive Officer

Date

**Contract 8500433**

**Master Assessment of Civil Infrastructure Systems**

**Parkhill, Smith & Cooper, Inc.**

**M/WBE Subcontractors**

ReStl Engineers, LLC	PF-C	4.00%
	<b>Total</b>	<b>4.00%</b>
Criado & Associates	HF-C	1.00%
	<b>Total</b>	<b>1.00%</b>
AG&E Associates, PLLC	IM-C	2.00%
Arora Engineers, LLC.	IM-C	2.00%
	<b>Total</b>	<b>4.00%</b>
Centurion Planning	WF-C	2.00%
Sunland Group	WF-C	2.00%
TransSolutions	WF-C	2.00%
	<b>Total</b>	<b>6.00%</b>
Acari Management Group, Inc.	BF-C	3.00%
	<b>Total</b>	<b>3.00%</b>
RDM International, Inc.	PM-C	6.00%
Corsair Engineering Svcs.	PM-C	1.00%
	<b>Total</b>	<b>7.00%</b>
<b>Overall Total</b>		<b>25.00%</b>

**AGENDA**  
**FINANCE, AUDIT, and IT COMMITTEE MEETING**  
**Tuesday, December 5, 2023**  
**12:40 p.m.**

**FINANCE, AUDIT, and IT COMMITTEE**

- |               |     |  |
|---------------|-----|--|
|               | 17. | Approve Minutes of the Finance, Audit, and IT Committee Meeting of October 31, 2023. |
| Abel Palacios | 18. | Financial Report.  |

**Consent Items for Consideration**

- |                  |     |  |
|------------------|-----|--|
| Bruce Collins    | 19. | Approve a Cooperative Purchasing Agreement, Contract No. PA1232, with Equalis Group, of Plano, Texas.  |
| Cindy Demers     | 20. | Approve the execution of Contract No. 8005576 for Passenger Facility Charges Consulting Services, with Ricondo & Associates, Inc., of Chicago, Illinois, in an amount not to exceed \$119,447, for the three-year term of the contract.                    |
| Elaine Rodriguez | 21. | Approve to increase Legal Services Contract No. 8004985 with the firm of Moses, Palmer & Howell, LLP of Fort Worth, Texas, in the amount not to exceed \$55,000, for a revised amount not to exceed \$1,111,750.   |
|                  | 22. | Approve to increase Legal Services Contract No. 8004974 with the firm of Cantey Hanger, LLP of Fort Worth, Texas, in an amount not to exceed \$100,000.00, for a revised contract amount not to exceed \$891,200.00.                                       |
|                  | 23. | Approve to increase Legal Services Contract No. 8005115 with the firm Milby LLC, Dallas, Texas. in an amount not to exceed \$150,000, for a revised not to exceed contract amount of \$945,000.  |
| Michael Youngs   | 24. | Approve to increase Contract No. 7007345, for LogRhythm Maintenance and Support, with Freeit Data Solutions Inc, of Austin, Texas, in an amount not to exceed \$242,483.90, for a revised not to exceed contract amount \$1,212,419.50.                    |
|                  | 25. | Approve to increase Contract No. 7007133, for Managed Security Risk, Detection and Response Service, with Freeit Data Solutions Inc, of Austin, Texas, in an amount not to exceed \$26,269.36, for a revised not to exceed contract amount \$1,522,397.12. |

### **Action Items**

- |                 |  |
|-----------------|--|
| Chris Poinsett  | 26. Approve to enter into an interlocal agreement on behalf of the DFW International Airport with Northern Arizona University of Flagstaff, Arizona, for the cooperative purchase of goods and services.   |
| Bruce Collins   | 27. Approve the delegation of authority to the Chief Executive Officer or designee to approve new and replacement Vehicle Procurements up to \$7,500,000 for the next 12-months.   |
| Cindy Demers    | <p>28. Approve the attached Investment Policy, Investment Strategies, Approved Broker/Dealers and Training sources for the period of February 1, 2024, through January 31, 2025.</p> <p>29. Approve the Disclosure Policy.</p> <p>30. Approve an amended Debt Policy.</p> <p>31. Approve the attached resolution, approving the form of the Sixty-Seventh Supplemental Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.</p> <p>32. Approve the attached resolution, approving the form of the Sixty-Eighth Supplemental Concurrent Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.</p> <p>33. Approve the attached resolution, approving the form of the Sixty-Ninth Supplemental Concurrent Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.</p> <p>34. Approve the attached resolution, expressing official intent to reimburse project costs with bond proceeds with the sale of the Dallas Fort Worth International Airport Joint Revenue Bonds issued under the 68th Supplemental Bond Ordinance and authorizes the Authorized Officers to take any necessary actions in connection with the sale of the Bonds.</p> |
| Catrina Gilbert | 35. Approve to bind and procure an insurance policy for Medical Stop Loss Insurance with Voya Insurance Company, in the amount of \$4,303,183 for the policy year effective January 1, 2024.   |

- |                  |   |
|------------------|---|
| Donnell Harvey   | 36. Approve the execution of a Reimbursement Agreement with American Airlines, Inc for the Construction of Terminal C Utilidor AA Ops Relocation in an amount not to exceed \$1,083,260.00.   |
|                  | 37. Approve the execution of a Reimbursement Agreement with American Airlines, Inc. (AA) for the DFW Novalifts (Wheelchair Lifts) Project in an amount not to exceed \$6,000,000.00.  |
| Heath Montgomery | 38. Approve to renew the Airport's annual memberships and sponsorships for a combined amount not to exceed \$1,600,000, for the calendar year 2024.   |
| Michael Youngs   | 39. Approve the execution of Contract No. 7007449, for Sumitomo Fiber Installation and Services with ABLe Communications, Inc., of Grand Prairie, Texas, for the initial one-year contract amount of \$5,183,335.18, and four, one-year options in the amount of \$20,733,340.72, for a total estimated contract amount of \$25,916,675.90.   |
|                  | 40. Approve the execution of Contract No. 7007448, for Traditional Fiber Installation and Services with ABLe Communications, Inc., of Grand Prairie, Texas, for the initial one-year contract amount of \$6,234,041, and four, one-year options in the amount of \$24,936,164, for a total estimated contract amount of \$31,170,205.   |
|                  | 41. Approve the execution of Contract No. PA1182, for Information Technology Service Management Tool, with Weaver Government Solutions, LLC., of Fredericksburg, Texas, for the initial one-year contract amount of \$250,164.42 and four, one-year options in the amount of \$1,132,152, for a total estimated contract of \$1,382,316.42; and that the Chief Executive Office or designee is authorized to exercise option years at the Airport's discretion. |
|                  | 42. Approve the execution of Contract No. PA1191 for Corporate Research and Advisory Services, with Gartner, Inc., of Stamford, Connecticut, for the initial one-year contract amount of \$522,500 and three, one-year options in the amount of \$1,567,500, for a total estimated contract of \$2,090,000, and that the Chief Executive Office or designee is authorized to exercise option years at the Airport's discretion.                                 |
|                  | 43. Approve the execution of Contract No. PA1214, for Biometric Identification Software and Support Services with Pangiam Labs, LLC of McLean, Virginia, for the initial two-year contract amount of \$838,227.00, and three, one-year options in the amount of \$1,303,829.25, for a total estimated contract amount of \$2,142,056.25; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.   |

44. Approve the execution of Contract No. PA1202 for Passenger Wait Time System, with Xovis USA, Inc., of Cambridge, Massachusetts, for the initial three-year contract amount of \$3,220,873.00, and four, one-year options in the amount of \$4,294,497.33, for a total estimated contract amount of \$7,515,370.33; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

Michael Youngs  
JT Taylor

45. Approve the ratification of Contract No. PA1222, for Employee Portal Enhanced Screening Technology, with SeeTrue Screening Ltd., of Tel Aviv, Israel, in an amount not to exceed \$2,709,000, for the five-year term of the contract.

### **Discussion Items**

Tamela Lee

46. Monthly D/S/M/WBE Expenditure Report.



# KPIs and Financial Report – FY 2024

One month ending October 31, 2023 – Unaudited



# Key Performance Indicator Scorecard

One months ending October 31, 2023 – Unaudited

(\$ in millions)

Key Performance Indicator	Year-To-Date					FY 2024	
	FY 2023 Actuals	FY 2024 Actuals	FY 2024 Budget	Actuals vs. Budget Increase/(Decrease)			Annual Budget
DFW CC Net Revenues	\$19.4	\$23.0	\$20.5	\$2.4	11.9%	<div></div>	\$229.9
Total Expenditure Budget	\$97.9	\$105.5	\$107.0	(\$1.5)	(1.4%)	<div></div>	\$1,243.2
Airline Costs	\$49.5	\$51.8	\$54.8	(\$3.0)	(5.5%)	<div></div>	\$613.3
Total Passengers (Ms)	6.6	7.3	7.0	0.3	4.4%	<div></div>	81.6
Total Landed Weights (Bs)	3.9	4.3	4.2	0.1	3.3%	<div></div>	50.9

## Results Status Bar

 Improved/Constant  
 Worse



# DFW Cost Center

One month ending October 31, 2023 – Unaudited

(in millions)	Year-To-Date					FY 2024
	FY 2023 Actuals	FY2024 Actuals	FY 2024 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget
Revenues						
Parking	\$19.1	\$20.9	\$20.6	\$0.3	1.3%	\$220.6
Concessions	9.2	10.4	9.8	0.6	5.7%	121.4
Rental Car	4.0	4.3	4.0	0.3	7.9%	44.6
Commercial Development	6.1	6.7	6.6	0.0	0.6%	77.0
Other Revenues	4.2	5.7	4.7	1.0	20.8%	56.8
Total Revenues	42.6	47.9	45.8	2.2	4.7%	520.4
DFW CC Expenditures						
Operating Expenditures	14.6	14.5	14.8	(0.3)	(2.1%)	167.8
Debt Service, net	3.7	5.3	5.5	(0.2)	(2.9%)	64.9
Total Expenditures	18.3	19.8	20.2	(0.5)	(2.3%)	232.8
Gross Margin - DFW Cost Center	24.4	28.2	25.5	2.6	10.3%	287.6
Less Transfers and Skylink						
Skylink Costs	5.0	5.2	5.0	0.2	3.7%	57.7
Net Revenues	\$19.4	\$23.0	\$20.5	\$2.4	11.9%	\$229.9

# Airline Cost Centers

One month ending October 31, 2023 – Unaudited

	Year-To-Date					FY 2024
(in millions)	FY 2023 Actuals	FY2024 Actuals	FY 2024 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget
Revenues						
Landing Fees	\$7.4	\$14.7	\$14.1	\$0.5	3.7%	\$173.0
Other Airfield	1.2	1.3	1.3	(0.1)	(5.2%)	15.9
Terminal Leases	27.8	30.7	30.6	0.0	0.1%	367.5
FIS Fees	2.2	3.4	3.2	0.1	4.0%	42.9
Turn Fees	2.8	2.6	2.1	0.5	21.8%	24.9
Other Terminal	2.4	2.5	2.4	0.2	7.1%	29.6
Transfer from DFW Cost Center	9.6	12.0	10.1	1.8	18.2%	109.2
Total Airline Revenue	53.3	67.0	63.9	3.1	4.9%	762.9
Expenditures						
Operating Expenditures	36.0	42.2	42.8	(0.7)	(1.6%)	454.9
Debt Service, net	26.3	24.8	25.3	(0.5)	(2.0%)	308.1
Total Expenditures	62.3	67.0	68.2	(1.2)	(1.8%)	762.9
Net Income/(Loss)	(\$9.0)	\$0.1	(\$4.2)	\$4.3	N/M	(\$0.0)

# Operating Fund – Total Expenditures

One month ending October 31, 2023 – Unaudited

(in millions)	Year-To-Date				FY 2024	
	FY 2023 Actuals	FY2024 Actuals	FY 2024 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget
Operating Expenditures						
Salaries and Wages	\$13.0	\$14.1	\$13.8	\$0.3	2.3%	\$184.4
Benefits	6.1	6.4	6.7	(0.3)	(4.4%)	83.7
Facility Maintenance Contracts	8.6	10.3	10.2	0.1	0.9%	124.0
Other Contract Services	8.9	10.4	11.0	(0.6)	(5.4%)	162.9
Utilities	2.5	2.9	2.6	0.3	9.8%	37.7
Equipment and Other Supplies	1.3	1.8	2.0	(0.2)	(12.2%)	28.4
Insurance	0.9	1.0	1.1	(0.1)	(5.5%)	15.3
Fuels	0.4	0.4	0.4	(0.0)	(6.2%)	4.8
General, Administrative, and Other	13.3	13.8	14.1	(0.2)	(1.6%)	31.4
Total Operating Expenditures	55.1	61.2	62.0	(0.8)	(1.3%)	672.4
Debt Service, gross	42.8	44.3	45.1	(0.7)	(1.6%)	570.8
Total Operating Fund Expenditures	\$97.9	\$105.5	\$107.0	(\$1.5)	(1.4%)	\$1,243.2

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

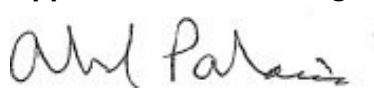
Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Cooperative Agreement with Equalis Group		
<b>Action</b> That the Chief Executive Officer or designee be authorized to enter into a Cooperative Purchasing Agreement, contract no. PA1232, with Equalis Group, of Plano, Texas.				
<b>Description</b> <ul style="list-style-type: none"><li>This action authorizes a Cooperative Purchasing Agreement with Equalis Group of Plano, Texas, to permit the Airport to engage in agreements for mutual services.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>Local Government Code Title 7, Chapters 74 1 and 79 1, effective September 1, 1991, permit political subdivisions to purchase from various state agencies or local government contracts utilizing cooperative agreements.</li><li>With this Agreement, the Airport has the opportunity to purchase goods and services through established, competitively bid contracts.</li><li>Along with this Agreement, the Airport will pay an administrative sliding-scale fee up to three percent depending upon the dollar value and category of the services purchased.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>Purchases through this Cooperative will be subject to a Business Diversity Program contract-specific goal review and determination.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: December 2023</li><li>Term: Indefinite unless terminated by one of the parties</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
PA1232			\$0	\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Bruce Collins 3-5610 Sara Ramirez 3-2995				\$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to enter into a Cooperative Purchasing Agreement, contract no. PA1232, with Equalis Group, of Plano, Texas.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:49 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:50 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:41 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Procurement & Materials Mgmt  
Nov 20, 2023 4:53 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
12/07/2023	Finance/Audit/IT	Passenger Facility Charges Consulting Services			
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. 8005576 for Passenger Facility Charges Consulting Services, with Ricondo & Associates, Inc., of Chicago, Illinois, in an amount not to exceed \$119,447, for the three-year term of the contract.					
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for Passenger Facility Charges Consulting Services in support of the Airport's Treasury Management Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>This contract will provide consulting services related to passenger facility charges (PFC).</li><li>Services include assistance with submitting a new application to the FAA for Terminal F, amending the existing application and consultation on any PFC related issues including regulatory and compliance items.</li></ul>					
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 10%.</li><li>Ricondo &amp; Associates, Inc. has committed to achieving 16% M/WBE participation utilizing R.M. Chin &amp; Associates, Inc. (PF-C).</li></ul>					
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: January 2023</li><li>Contract Term: Three years</li></ul>					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
8005576			NTE \$119,447	\$0	
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Cindy Demers 3-5447 Helen Chaney 3-2523		Operating Fund			\$119,447

**Additional Information**

- Two proposals, none from M/WBE firms, were received on or before the due date of October 3, 2023:
  - ◆ Jacobs Engineering Group Inc., of Dallas, Texas
  - ◆ Ricondo & Associates, Inc., of Chicago, Illinois
- Based on the evaluation of the qualification documents, the selection committee recommends award of the contract to Ricondo & Associates, Inc., of Chicago, Illinois.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 8005576 for Passenger Facility Charges Consulting Services, with Ricondo & Associates, Inc., of Chicago, Illinois, in an amount not to exceed \$119,447, for the three-year term of the contract.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 2:00 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:51 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:41 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 21, 2023 9:34 am

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Increase the Legal Services Contract with the firm of Moses, Palmer & Howell, LLP of Fort Worth, Texas		
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase Legal Services contract no. 8004985 with the firm of Moses, Palmer & Howell, LLP of Fort Worth, Texas, in the amount not to exceed \$55,000, for a revised amount not to exceed \$1,111,750.				
<b>Description</b> <ul style="list-style-type: none"><li>This action would increase the Board's contract for Legal Services in connection with Oil &amp; Gas matters.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the historical SBE Program is 20%.</li><li>No goal was determined for this specific board action due to the limited availability of SBE firms that provide this service and the nature of the work.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8004985			NTE \$55,000	\$1,111,750
For Information contact	Fund	Project #	External Funding Source	Amount
Elaine Rodriguez 3-5487	JCA-Cash	26024-17		\$55,000



**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Legal Services contract no. 8004985 with the firm of Moses, Palmer & Howell, LLP of Fort Worth, Texas, in the amount not to exceed \$55,000, for a revised amount not to exceed \$1,111,750.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 2:10 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:51 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:41 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Legal  
Nov 20, 2023 3:40 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

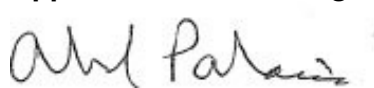
Date	Committee	Subject	Resolution #		
12/07/2023	Finance/Audit/IT	Increase to Legal Services Contract No. 8004974 with the law firm of Cantey Hanger, LLP			
<b>Action</b> That the Chief Executive Officer or designee be authorized to to increase Legal Services Contract No. 8004974 with the firm of Cantey Hanger, LLP of Fort Worth, Texas, in an amount not to exceed \$100,000.00, for a revised contract amount not to exceed \$891,200.00					
<b>Description</b> <ul style="list-style-type: none"><li>This action would increase the Board's contract for Legal Services regarding general environmental matters.</li></ul>					
<b>Justification</b> <ul style="list-style-type: none"><li>On January 1, 2015, the Board entered into a legal services contract with the firm of Cantey Hanger LLP (Sarah Walls) to provide legal representation to the Board in connection with general environmental matters. This action would fund the continued work on an as needed basis.</li></ul>					
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the historical SBE Program is 20%.</li><li>No goal was determined for this specific board action due to the limited availability of SBE firms that provide this service and the nature of the work.</li></ul>					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
			\$100,000.00	\$891,200.00	
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Elaine Rodriguez 3-5487		Operating Fund			\$100,000.00

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No. 8004974 with the firm of Cantey Hanger, LLP of Fort Worth, Texas, in an amount not to exceed \$100,000.00, for a revised contract amount not to exceed \$891,200.00.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 2:10 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:52 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:42 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Legal  
Nov 20, 2023 3:47 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

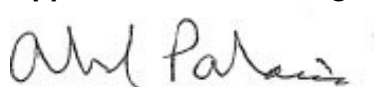
<b>Date</b> 12/07/2023	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Increase to Legal Services Contract with the firm of Milby, LLC.	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase Legal Services contract no. 8005115 with the firm Milby LLC, Dallas, Texas. in an amount not to exceed \$150,000, for a revised not to exceed contract amount of \$945,000.			
<b>Description</b> <ul style="list-style-type: none"> <li>This action would increase the Board's contract for Legal Services regarding representation in the connection with construction and/or engineering matters.</li> </ul> <b>Justification</b> <ul style="list-style-type: none"> <li>On September 11, 2017, the Board entered into legal services contract with Mitchell Milby for general advice and counsel in connection with construction and/or engineering matters.</li> </ul>			
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"> <li>In accordance the Board's historical SBE Program, no SBE goal was determined for this Contract increase due to no availability of SBE firms that can perform this service.</li> <li>Milby LLC is a certified Small Business Enterprise (WM-C) and will be counted towards the Board's historical SBE Program goal.</li> </ul>			
<b>Contract #</b> 8005115	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$150,000 <b>Revised Amount</b> \$945,000
<b>For Information contact</b> Elaine Rodriguez 3-5487	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b> <b>Amount</b> \$150,000

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Legal Services contract no. 8005115 with the firm Milby LLC, Dallas, Texas. in an amount not to exceed \$150,000, for a revised not to exceed contract amount of \$945,000.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 2:11 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:52 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:42 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Legal  
Nov 20, 2023 3:42 pm

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	LogRhythm Maintenance and Support		
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase contract no. 7007345, for LogRhythm Maintenance and Support, with Freeit Data Solutions Inc, of Austin, Texas, in an amount not to exceed \$242,483.90, for a revised not to exceed contract amount \$1,212,419.50.				
<b>Description</b> <ul style="list-style-type: none"><li>• Increase the contract for LogRhythm Maintenance and Support in support of the Airport's Technology Program.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>• LogRhythm SIEM provides real-time monitoring of Airport Information Technology Systems, applications, and platforms in order to help mitigate possible cyber threats and attacks.</li><li>• LogRhythm is used to collect system logs from all servers, workstations, firewalls, routers, switches, and operational technology devices (i.e., access control devices).</li><li>• Provides the cybersecurity team the ability to demonstrate compliance, deploying pre-built reports for review, and automatically notifying violations in real time.</li><li>• Increase is needed to expand licensing to support growth of Airport systems and new capability to provide File Integrity Monitory for Payment Card Institute compliance.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The annual goal for the M/WBE program is 31%.</li><li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Interlocal/Interagency agreement)</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>• The current contract completion date of December 27, 2024 is not affected by this action.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007345			NTE \$242,483.90	\$1,212,419.50
For Information contact	Fund	Project #	External Funding Source	Amount
Michael Youngs 3-5350 Jonathan Garza 3-1153	Operating Fund			\$242,483.90

**Additional Information**


- On December 8, 2022, by Resolution No. 2022-12-319, the Airport awarded contract no. 7007345, for LogRhythm Maintenance and Support, with Freeit Data Solutions Inc, of Austin, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase contract no. 7007345, for LogRhythm Maintenance and Support, with Freeit Data Solutions Inc, of Austin, Texas, in an amount not to exceed \$242,483.90, for a revised not to exceed contract amount \$1,212,419.50.

**Approved as to Form by**

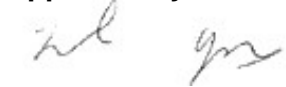

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 2:12 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:52 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:43 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Nov 21, 2023 9:57 am

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Managed Security Risk, Detection and Response Service		
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase contract no. 7007133, for Managed Security Risk, Detection and Response Service, with Freeit Data Solutions Inc, of Austin, Texas, in an amount not to exceed \$26,269.36, for a revised not to exceed contract amount \$1,522,397.12.				
<b>Description</b> <ul style="list-style-type: none"><li>• Increase the contract for Managed Security Risk, Detection and Response Service in support of the Airport's Cyber Security Program.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• The service provides a Managed Risk, Detection, and Response solution to help the Airport identify and address cybersecurity threats.</li><li>• Provides for monitoring of Airport computing devices, networks, and systems to identify cyber threats.</li><li>• Establishes a view of both the perimeter and inside the Airport networks. Includes Dark Web credential leak discovery and reporting and continuous vulnerability scanning and remediation reporting.</li><li>• This service is a response to increased cyber-attacks globally against critical infrastructure with the intent of providing enhanced cyber resiliency for the Airport.</li><li>• Increase is needed for additional licenses to enable monitoring of the Airport's cloud services and to increase cyber forensics on data older than 90 days.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The annual goal for the M/WBE Program is 31%.</li><li>• In accordance with the Board's M/WBE Program, no M/WBE goal was set for this Contract due to no availability of M/WBE firms that perform this service.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>• The current contract completion date of November 14, 2024 is not affected by this action.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007133			NTE \$26,269.36	\$1,522,397.12
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Michael Youngs 3-5350 Jonathan Garza 3-1153	Operating Fund			\$26,269.36



**Additional Information**

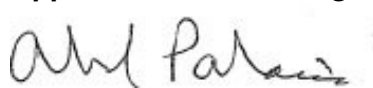
- On September 2, 2021, by Resolution No. 2021-09-193, the Airport awarded contract no. 7007133 for Managed Security Risk, Detection and Response Service to Freeit Data Solutions Inc, of Austin, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase contract no. 7007133, for Managed Security Risk, Detection and Response Service, with Freeit Data Solutions Inc, of Austin, Texas, in an amount not to exceed \$26,269.36, for a revised not to exceed contract amount \$1,522,397.12.

**Approved as to Form by**

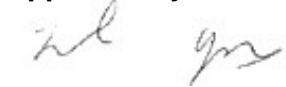

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 2:49 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:53 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:44 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Nov 21, 2023 9:58 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 12/07/2023	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Interlocal Purchasing Agreement with Northern Arizona University	<b>Resolution #</b>	
<b>Action</b> That the Chief Executive Officer or designee be authorized to enter into an interlocal agreement on behalf of the DFW International Airport with Northern Arizona University of Flagstaff, Arizona, for the cooperative purchase of goods and services.				
<b>Description</b> <ul style="list-style-type: none"><li>• Enter into an Interlocal Agreement with Northern Arizona University to purchase goods and services.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>• The Northern Arizona University has expressed an interest in purchasing goods and services under the same terms, conditions, and pricing provided under established DFW Airport contracts.</li><li>• This action will authorize the Board and the University to establish an interlocal arrangement to permit Northern Arizona University to execute the purchase of the Digital Infrastructure Platform using the Airport's contract.</li><li>• This will enable Northern Arizona University to access the Airport's contract with Willow for digital twin software and services. The Airport has a revenue sharing agreement with Willow.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• Not Applicable</li></ul>				
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0
<b>For Information contact</b> Chris Poinatte 3-5210	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0

**Additional Information**

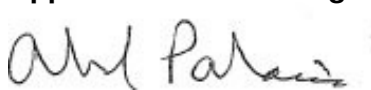
- The initial term of this Agreement will be one year from the Effective Date.
- The Agreement can be renewed for additional one-year terms by mutual agreement of the parties. Any party may terminate its participation in this Agreement upon sixty days advance notice to the other party.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to enter into an interlocal agreement on behalf of the DFW International Airport with Northern Arizona University of Flagstaff, Arizona, for the cooperative purchase of goods and services.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 3:06 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:57 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:49 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Procurement & Materials Mgmt  
Nov 21, 2023 11:09 am

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Delegation of Authority - Vehicle Procurements		
<b>Action</b> That the Airport Board does hereby delegate authority to the Chief Executive Officer or designee to approve new and replacement Vehicle Procurements up to \$7,500,000 for the next 12-months.				
<b>Description</b> <ul style="list-style-type: none"><li>• Delegates authority to the CEO or designee to select and purchase Airport Fleet vehicles.</li><li>• Purchases will be made through authorized cooperative agreements and will not exceed \$7,500,000 for the next 12-months.</li><li>• When the cumulative total of vehicle purchases exceeds \$7,500,000, individual requests to increase the designated amount will be brought to the Board.</li><li>• List of new and replacement vehicle types under this delegation:<ul style="list-style-type: none"><li>◆ Pickups (1/2 ton or lighter)</li><li>◆ Heavy duty pickups (3/4 - 1.5 ton)</li><li>◆ Sedans</li><li>◆ Police Vehicles</li><li>◆ Vans</li><li>◆ Ambulances</li></ul></li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• Delegating this authority will allow for flexibility in placing orders in accordance with manufacturers build cycles.</li><li>• Programmed replacements and spot purchases of the Airport fleet vehicles that meet the criteria established in the Airport's Fleet Vehicle Policy and Procedures (accumulated mileage, condition, life cycle costs, etc.) and are assessed for replacement by the Vehicle Maintenance Shop.</li><li>• All vehicles will fully comply with the Airport's Clean Fleet Vehicle Policy.</li><li>• Annually, Airport staff will request this authorization for Board approval each December.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• Not Applicable</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>• Start Date: December 2023</li><li>• Term: 12-months</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			NTE \$7,500,000	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Bruce D. Collins 3-5610	Various			\$7,500,000

**Additional Information**

- Department staff will provide a list of procured vehicles to Internal Audit to review on a quarterly basis.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board does hereby delegate authority to the Chief Executive Officer or designee to approve new and replacement Vehicle Procurements up to \$7,500,000 for the next 12-months.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 2:53 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:53 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:44 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Procurement & Materials Mgmt  
Nov 20, 2023 5:00 pm

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Approval of Investment Policy		
<b>Action</b> That the Airport Board approve the attached Investment Policy, Investment Strategies, Approved Broker/Dealers and Training sources for the period of February 1, 2024, through January 31, 2025.				
<b>Description</b> As required by the Texas Public Funds Investment Act (PFIA), all governing bodies of public entities must annually approve an investment policy, providing guidance for the investment of public funds.  Additionally, the PFIA requires that the governing body also approve the investment strategies for the entity, the broker/dealers authorized to sell investments to the entity and the training sources utilized by the investment officers to meet the training requirements under the Act.  A copy of the proposed Policy has been provided as well as a red-lined draft marked to the last approved policy.  Notable changes to the investment policy include: <ul style="list-style-type: none"><li>• Act 2023 of the 88th legislature concerning treatment of Repurchase Agreement. No changes required to the Investment Policy.</li><li>• UBS Financial Service was removed as a broker dealer.</li><li>• Added one new approved Investment training source, North Central Texas Council of Government.</li><li>• Removed one approved training source, University of Texas Center for Public Management.</li><li>• Performed a comprehensive review of the Investment Strategy by fund. The prior Investment Strategy was wordy and difficult to understand so we deleted and rewrote it to provide a clear summary of each fund and a summary table of strategy elements by fund.<ul style="list-style-type: none"><li>◆ Modifications were made for fund retention periods, core amounts (where applicable) and maximum maturities for certain funds.</li><li>◆ The Public Facility Improvement Corporation (PFIC) strategies were updated based on whether funds are restricted or unrestricted rather than by business unit.</li><li>◆ The maximum maturity for all funds was reduced from 10 years to 5 years.</li></ul></li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• This Provides guidelines for the Investment of DFW Public Funds and compliance with Texas Public Funds Investment Act.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• Not Applicable</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Cindy Demers 3-5447				\$0

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

The Airport Board hereby approves the attached Investment Policy, Investment Strategies, Approved Broker/Dealers and Training sources for the period of February 1, 2024, through January 31, 2025.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 2:57 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:53 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:45 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 21, 2023 9:33 am

Pending

Chief Executive Officer

Date

## FY 24 Investment Policy

<https://apps.dfwairport.com/board/doc.php?docid=145579&date=Dec%207,%202023>



## FY 24 Investment Policy Redline

<https://apps.dfwairport.com/board/doc.php?docid=145580&date=Dec%207,%202023>



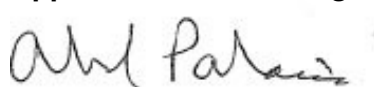


**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date 12/07/2023	Committee Finance/Audit/IT	Subject Approval of Disclosure Policy	Resolution #	
Action That the Airport Board approve the Disclosure Policy.				
Description <ul style="list-style-type: none"><li>Airport management is recommending the establishment of a Board Disclosure Policy to ensure compliance with all applicable federal and state securities laws, to timely satisfy all contractual continuing disclosure undertakings and promote best disclosure practices.</li><li>The Airport currently has a written administrative disclosure and procedures policy. This document would establish the policies as directed and approved by the Board of Directors.</li><li>The policy establishes the responsibilities of disclosure to the market.</li></ul>				
Justification <ul style="list-style-type: none"><li>To establish a Disclosure Policy and ensure compliance with legal requirements and best disclosure practices.</li></ul>				
D/S/M/WBE Information <ul style="list-style-type: none"><li>Not Applicable</li></ul>				
Schedule/Term N/A				
Contract #	Agreement #	Purchase Order #	Action Amount \$0	Revised Amount \$0
For Information contact Cindy Demers 3-5447	Fund	Project #	External Funding Source	Amount \$0

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board hereby approves the Disclosure Policy.

**Approved as to Form by**Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 3:02 pm**Approved as to Funding by**Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:54 am**Approved as to M/WBE by**Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:45 pm**SIGNATURE REQUIRED FOR APPROVAL****Approved by**

Department Head

Nov 21, 2023 9:34 am

Pending

**Chief Executive Officer**

Date

Disclosure Policy

<https://apps.dfwairport.com/board/doc.php?docid=145588&date=Dec%207,%202023>



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date 12/07/2023	Committee Finance/Audit/IT	Subject Approval of Amended Debt Policy			Resolution #
<b>Action</b> That the Airport Board approve an amended Debt Policy.					
<b>Description</b> <ul style="list-style-type: none"><li>• The Board last reviewed and amended the Debt Policy in May of 2019</li><li>• Airport management is recommending the Debt Policy be amended to reflect policies associated with an Extendable Commercial Paper Program (Sec. 7.3). The program being established provides a tax-exempt vehicle for the interim financing of DFW's tax-exempt capital program.</li><li>• The Policy is also amended to remove detail procedures and focus on policy elements. As such, there are substantial changes to the Policy as reflected in the red-lined version. Procedures will be reflected in DFW's internal administrative policies and procedures process.</li></ul>					
<b>Justification</b> <ul style="list-style-type: none"><li>• To ensure the Debt Policy is up to date and reflects best debt management practices.</li></ul>					
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• Not Applicable</li></ul>					
<b>Schedule/Term</b> Not Applicable.					
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0	
<b>For Information contact</b> Cindy Demers 3-5447		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board hereby approves the Amended Debt Policy.

**Approved as to Form by**Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 3:06 pm**Approved as to Funding by**Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:54 am**Approved as to M/WBE by**Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:45 pm**SIGNATURE REQUIRED FOR APPROVAL****Approved by**

Department Head

Nov 21, 2023 9:35 am

Pending

**Chief Executive Officer**

Date

## Debt Policy

<https://apps.dfwairport.com/board/doc.php?docid=145577&date=Dec%207,%202023>



## Debt Policy Redline

<https://apps.dfwairport.com/board/doc.php?docid=145578&date=Dec%207,%202023>



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

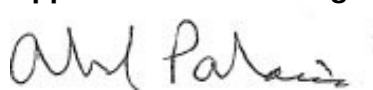
Date 12/07/2023	Committee Finance/Audit/IT	Subject Sixty-Seventh Supplemental Concurrent Bond Ordinance	Resolution #	
<b>Action</b> That the Airport Board approves the attached resolution, approving the form of the Sixty-Seventh Supplemental Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.				
<b>Description</b> <ul style="list-style-type: none"><li>• The Sixty-Seventh Supplemental Bond Ordinance will authorize an ongoing tax-exempt extendable commercial paper program in the principal amount not to exceed \$600,000,000.</li><li>• The commercial paper will be issued under the Fifty-Fifth Supplemental Bond Ordinance and will be sold on an as needed basis.</li><li>• The proceeds from the commercial paper program will be used to fund various capital projects over the next several years.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• This action will provide the lowest cost of interim financing for the Airport's future capital needs.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• Not Applicable</li></ul>				
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0
<b>For Information contact</b> Cindy Demers 3-5447	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board approves the attached resolution, approving the form of the Sixty-Seventh Supplemental Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 3:16 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:54 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:46 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 21, 2023 9:37 am

Pending

Chief Executive Officer

Date



67<sup>th</sup> SBO Board Resolution

<https://apps.dfwairport.com/board/doc.php?docid=145584&date=Dec%207,%202023>



67<sup>th</sup> SBO Series II ECP

<https://apps.dfwairport.com/board/doc.php?docid=145575&date=Dec%207,%202023>



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

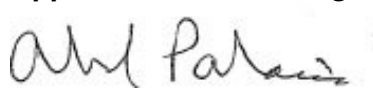
Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Sixty-Eighth Supplemental Concurrent Bond Ordinance		
<b>Action</b> That the Airport Board approves the attached resolution, approving the form of the Sixty-Eighth Supplemental Concurrent Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.				
<b>Description</b> <ul style="list-style-type: none"><li>• The Sixty-Eighth Supplemental Concurrent Bond Ordinance will provide for the issuance of a series of bonds, in a total amount not to exceed \$1.5 billion over a period of one year from the date of approval by the Owner Cities.</li><li>• Authorization contemplates \$1.5 billion in new money bonds.</li><li>• Sets parameters for bond sales including maximum interest rate allowed by law and final maturity not to exceed 11/1/2054.</li><li>• The Underwriters for the transactions will be appointed from the DFW Board approved underwriter pool.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• The Sixty-Eighth Supplemental Concurrent Bond Ordinance will give the Airport the flexibility to size bond issues and determine the best time to enter the market in 2024.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• Not Applicable</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Cindy Demers 3-5447				\$0

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board approves the attached resolution, approving the form of the Sixty-Eighth Supplemental Concurrent Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 3:18 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:54 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:46 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 21, 2023 9:37 am

Pending

Chief Executive Officer

Date

68<sup>th</sup> SBO Board Resolution

<https://apps.dfwairport.com/board/doc.php?docid=145585&date=Dec%207,%202023>



68<sup>th</sup> SBO Issuance Authorization

<https://apps.dfwairport.com/board/doc.php?docid=145586&date=Dec%207,%202023>



# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

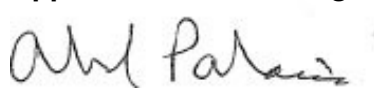
Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Sixty-Ninth Supplemental Concurrent Bond Ordinance		
<b>Action</b> That the Airport Board approves the attached resolution, approving the form of the Sixty-Ninth Supplemental Concurrent Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.				
<b>Description</b> <ul style="list-style-type: none"><li>• In 2019, the DFW International Airport Board authorized the creation of a self-liquidity commercial paper program as a financing tool to utilize as appropriate.</li><li>• The Board debt policy that states in Sec. 7.3.2.7, "Annually, the Airport will request standby authorization from the Owner Cities to issue refunding bonds in an amount sufficient to refund all anticipated outstanding debt under Interim VRD Financing programs."</li><li>• This is an annual request, per the debt policy.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• The Sixty-Ninth Supplemental Concurrent Bond Ordinance will provide for the issuance of multiple series of bonds in an amount not to exceed \$750 million over a period of one year from the date of approval by the Owner Cities, for the taxable commercial paper program.</li><li>• The supplement also provides for the issuance of multiple series of bonds in an amount not to exceed \$600 million over a period of one year from the date of approval by the Owner Cities for the tax-exempt extendable commercial paper program.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• Not Applicable</li></ul>				
<b>Schedule/Term</b> Not Applicable				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Cindy Demers 3-5447				\$0

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board approves the attached resolution, approving the form of the Sixty-Ninth Supplemental Concurrent Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 3:18 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:55 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:47 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 21, 2023 9:37 am

Pending

Chief Executive Officer

Date

69<sup>th</sup> SBO Board Resolution

<https://apps.dfwairport.com/board/doc.php?docid=145576&date=Dec%207,%202023>



69<sup>th</sup> SBO Subordinate Lien Refunding

<https://apps.dfwairport.com/board/doc.php?docid=145587&date=Dec%207,%202023>



# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Resolution expressing official intent to reimburse project costs with bond proceeds.		
<b>Action</b> That the Airport Board approves the attached resolution, expressing official intent to reimburse project costs with bond proceeds with the sale of the Dallas Fort Worth International Airport Joint Revenue Bonds issued under the 68th Supplemental Bond Ordinance and authorizes the Authorized Officers to take any necessary actions in connection with the sale of the Bonds.				
<b>Description</b> <ul style="list-style-type: none"><li>• Pending approval of the 68th Supplemental Bond ordinance authorizing issuances of bonds in an amount not to exceed \$1,500,000,000 in mid-late 2024.</li><li>• Due to the inverted yield curve and higher short-term interest rates, the airport will assess the benefit of issuing commercial paper to interim finance projects or temporarily cash fund projects with available unrestricted cash until the long-term financing is obtained.</li><li>• In order to reimburse the temporary use of DFW's unrestricted cash, a reimbursement resolution expressing official intent to reimburse project costs with bond proceeds is required.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• To provide for the ability to reimburse DFW for the temporary use of unrestricted cash from a future bond issue in an amount not to exceed \$200,000,000.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• Not Applicable</li></ul>				
<b>Schedule/Term</b> Not Applicable				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Cindy Demers 3-5447				\$0

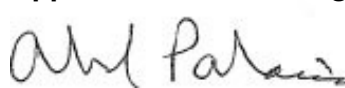


**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board approves the attached resolution, expressing official intent to reimburse project costs with bond proceeds with the sale of the Dallas Fort Worth International Airport Joint Revenue Bonds issued under the 68th Supplemental Bond Ordinance and authorizes the Authorized Officers to take any necessary actions in connection with the sale of the Bonds.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 3:19 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:55 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:47 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 21, 2023 9:38 am

Pending

Chief Executive Officer

Date

Reimbursement Resolution

<https://apps.dfwairport.com/board/doc.php?docid=145589&date=Dec%207,%202023>



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Stop Loss Insurance		
<b>Action</b> That the Chief Executive Officer or designee be authorized to bind and procure an insurance policy for Medical Stop Loss Insurance with Voya Insurance Company, in the amount of \$4,303,183 for the policy year effective January 1, 2024.				
<b>Description</b> <ul style="list-style-type: none"><li>This action will authorize the Airport Risk Management Department to procure Medical Stop Loss Insurance to protect the employee health benefit plan from substantial claims exposures.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>This action is in support of Employee Health Benefit Service, Resolution No. 2022-06-134</li><li>This action will provide for the following 2024 coverage limits.<ul style="list-style-type: none"><li>◆ Coverage - Stop Loss Insurance</li><li>◆ Specific Deductible - \$225,000</li><li>◆ Premium - \$4,303,183</li><li>◆ The Premium for the upcoming policy period represented a 13.4% decrease (\$663,276) over the expiring actual premium</li></ul></li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Insurance Premiums)</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Policy Period: January 1, 2024 thru January 1, 2025</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$4,303,183	
For Information contact	Fund	Project #	External Funding Source	Amount
Catrina Gilbert 3-5535	Operating Fund			\$4,303,183

**Additional Information**

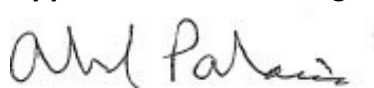
- 7 insurance carriers were solicited by the Airport's Broker of Record.
- 2 carriers submitted proposals and BAFO's
  - ◆ Cigna \$4,549,060 (quoted premium - 8.4% decrease over expiring)
  - ◆ Voya \$4,303,183 (quoted premium - 13.4 % decrease over expiring)
- 5 Carriers declined to quote.
- The quote from Voya from \$4,303,183 is considered final with no additional claim disclosure and is the recommended carrier for the 2024-2025 renewal term.
- Voya is a member of the Health Care Services /Corporation, which has an A. M. Best rating as A Excellent financially stable company.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to bind and procure an insurance policy for Medical Stop Loss Insurance with Voya in the amount of \$4,303,183, for the policy year effective January 1, 2024.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Nov 22, 2023 10:43 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 10:51 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 22, 2023 11:20 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 21, 2023 3:57 pm

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

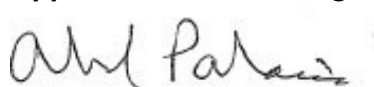
Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Reimbursement Agreement with American Airlines, Inc for the Construction of Terminal C Utilidor AA Ops Relocation		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute a Reimbursement Agreement with American Airlines, Inc for the Construction of Terminal C Utilidor AA Ops Relocation in an amount not to exceed \$1,083,260.00.				
<b>Description</b>  <ul style="list-style-type: none"><li>• Tenant Relocation Scope part of the Utilidor Project for AA Ops. Five entities are affected by the Utilidor construction:<ul style="list-style-type: none"><li>◆ A Corporate Security</li><li>◆ ABM</li><li>◆ TSA Storage Room</li><li>◆ Allied</li><li>◆ Bose</li></ul></li></ul>				
<b>Justification</b>  <ul style="list-style-type: none"><li>• This project will support American Airlines growth at DFW and support the moves and relocation of tenants for the Utility Corridor Project.</li><li>• The CTA expansion program will deliver the renovation of Terminal C and meet the near-term capacity demand.</li></ul>				
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"><li>• American Airlines has set a 31% M/WBE goal on reimbursable agreement projects.</li><li>• American Airlines has awarded this contract to James R. Thompson, Inc.</li><li>• James R. Thompson, Inc. has committed to achieving 31% M/WBE participation; see attached list of subcontractors.</li><li>• The 31% M/WBE committed participation excludes \$180,543 in Owner's (American Airlines) contingency. Any M/WBE participation achieved on the contingency amount will be credited toward the M/WBE commitment.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$1,083,260.00	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Donnell Harvey 3-4640	Joint Capital Acct			\$1,083,260.00

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute a Reimbursement Agreement with American Airlines, Inc for the Construction of Terminal C Utilidor AA Ops Relocation in an amount not to exceed \$1,083,260.00.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 22, 2023 10:44 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 10:51 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 22, 2023 11:20 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 22, 2023 9:32 am

Pending

Chief Executive Officer

Date

**American Airlines Reimbursement Agreement**  
DFW Terminal C Utility Corridor Enabling Construction  
Minority Subcontractor List

**PRIME: James R. Thompson, Inc.**  
**M/WBE Subcontractors**

Palmer Services LLC	WBE	WF-C	15.00%
Corporate Floors, Inc. dba APEX Surface Care	WBE	WF-C	2.00%
Make Ready Plus	WBE	WF-C	1.00%
Specialties Direct Texas Inc.	WBE	WF-C	1.00%
<b>Subtotal</b>			<b>19.00%</b>
Romo Life Safety & Construction, LLC	MBE	HM-C	5.00%
ABLe Communications, Inc.	MBE	HM-C	4.00%
Action Gypsum Supply, L.P.	MBE	HM-C	3.00%
<b>Subtotal</b>			<b>12.00%</b>
<b>Total</b>			<b>31.00%</b>
<b>Overall M/WBE Total</b>			<b>31%</b>

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Reimbursement Agreement with American Airlines, Inc. for the DFW Novalifts (Wheelchair Lifts) Project		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute a Reimbursement Agreement with American Airlines, Inc. (AA) for the DFW Novalifts (Wheelchair Lifts) Project in an amount not to exceed \$6,000,000.00.				
<b>Description</b> <ul style="list-style-type: none"><li>• Purchase and install a Novalift/slide for every gate. Approximately 150 units. Excluding gates that will close for construction and gates where Novalifts exist. AA will manage this project under a reimbursement agreement with DFW.</li><li>• This is a pre-approved Use and Lease Agreement Project.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• Improve efficiency for handling mobility devices.</li><li>• Standardize mobility handling across all gates.</li><li>• Improve customer service.</li><li>• Mitigate risk from manually lifting mobility devices.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• American Airlines has set a 31% M/WBE goal on reimbursable agreement projects.</li><li>• American Airlines has awarded this contract to P&amp;W Quality Machine.</li><li>• P&amp;W Quality Machine has committed to achieving 32% M/WBE participation utilizing Palmer Services, LLC (M/WBE: WF-C, 20%), R. M. Chin and Associates (M/WBE: PF-C, 9%) and Pure Construction Contracting, LLC (M/WBE: BM-C, 3%).</li><li>• The 32% M/WBE committed participation excludes \$4.4M in exempt services/specified equipment, and \$954,120 in Owner's (American Airlines) contingency. Any M/WBE participation achieved on the contingency amount will be credited toward the M/WBE commitment.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$6,000,000.00	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Donnell Harvey 3-4640	Joint Capital Acct			\$6,000,000.00



**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to

**Approved as to Form by**Rodriguez, Elaine  
Legal Counsel  
Nov 22, 2023 10:44 am**Approved as to Funding by**Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 10:51 am**Approved as to M/WBE by**Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 22, 2023 11:21 am**SIGNATURE REQUIRED FOR APPROVAL****Approved by**

Department Head

Nov 21, 2023 1:14 pm

Pending

**Chief Executive Officer**

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

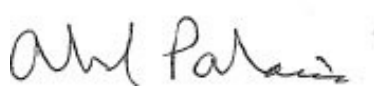
Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Renewal of DFW Airport Memberships and Sponsorships		
<b>Action</b> That the Chief Executive Officer or designee be authorized to renew the Airport's annual memberships and sponsorships for a combined amount not to exceed \$1,600,000, for the calendar year 2024.				
<b>Description</b> <ul style="list-style-type: none"><li>This action would renew the Airport's memberships and sponsorships with various trade, industry, or local community or industry partners.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>The Airport participates in various trade, business and industry organizations to drive policies, education and services that support the ability of commercial airports to serve their passengers, customers and communities.</li><li>A list of the Airport's Memberships and Sponsorships is attached.</li></ul>				
<b>D/S/M/WBE Information</b> N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Memberships/Sponsorships).				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date; January 2024</li><li>Term: One year</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			NTE \$1,600,000	\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Heath Montgomery 3-2329 Mitzi Chollampel 3-4882	Operating Fund			\$1,600,000

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to renew the Airport's annual memberships and sponsorships for a combined amount not to exceed \$1,600,000, for the calendar year 2024.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Nov 22, 2023 10:45 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 10:52 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 22, 2023 11:21 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**

Department Head

Nov 21, 2023 1:44 pm

Pending

\_\_\_\_\_  
Chief Executive Officer

Date

## **Airport's Membership and Sponsorships**

### **Advocacy Organizations**

- Asian American Contractors & Professionals Association
- Regional Black Contractors Association
- Dallas Black Chamber of Commerce
- Fort Worth Hispanic Chamber of Commerce
- Fort Worth Metropolitan Black Chamber of Commerce
- Asian Chamber of Texas
- Greater Dallas Hispanic Chamber of Commerce
- Regional Hispanic Contractors Association
- US India Chamber of Commerce
- US Pan Asian American Chamber of Commerce

### **Owner City Chambers/Tourism**

- VisitDallas
- Dallas Regional Chamber of Commerce
- Fort Worth Chamber of Commerce
- Visit Fort Worth

### **Additional Information Trade & Industry**

- Texas Commercial Airports Association
- Texas Travel Industry Association/Texas Travel Alliance
- Alliance to Save Energy
- World Travel Tourism
- U.S. Travel Association
- Airports Council International NA
- World Economic Forum
- AAEE

### **Additional Stakeholders & Adhoc groups**

- Dallas Citizens Council
- DFW Airport Interfaith Chaplaincy
- Fort Worth Sister Cities International
- Greater Dallas Planning Council
- Japan America Society of DFW
- North Texas Commission
- Women in Transportation
- World Affairs Council of Dallas/Ft. Worth
- Additional to be determined throughout the year

### **Host City Chambers**

- Coppell Chamber of Commerce
- Grapevine Chamber of Commerce
- Greater Irving-Las Colinas Chamber of Commerce
- Irving Hispanic COC
- Hurst-Euless-Bedford (HEB) Chamber of Commerce

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Sumitomo Fiber Installation & Services		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. 7007449, for Sumitomo Fiber Installation and Services with ABLe Communications, Inc., of Grand Prairie, Texas, for the initial one-year contract amount of \$5,183,335.18, and four, one-year options in the amount of \$20,733,340.72, for a total estimated contract amount of \$25,916,675.90.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for Sumitomo Fiber Installation Services in support of the Airport's Technology Program.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Allows for ongoing support for telecommunications within the network, cable TV, video surveillance, and security systems in all terminals.</li><li>Replaces an existing contract that has been in place for four years.</li><li>Provides installation services for multiple initiatives including the One Stop Security, Terminal A, C, and F.</li><li>Services used under this contract are on an as needed basis and are at the sole discretion of the Airport.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 22%.</li><li>Able Communications inc., a certified Minority Business Enterprise (HM-C), has committed to achieving 22% through self-performance.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: December 2023</li><li>Contract Term: One year with four, one-year options</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007449			NTE \$25,916,675.90	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Michael Young 3-5350 Pamela S. Byrd 3-1113	Various			\$25,916,675.90

**Additional Information**

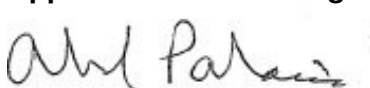
- Two bids, both from M/WBE firms certified through the North Central Texas Regional Certification Agency, were received on or before the due date of September 29, 2023.
- The bid submitted by E2 Optics, LLC, of Irving, Texas, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- ABLe Communications, Inc., of Grand Prairie, Texas, is the lowest, responsive and responsible bidder.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 7007449, for Sumitomo Fiber Installation and Services with ABLe Communications, Inc., of Grand Prairie, Texas, for the initial one-year contract amount of \$5,183,335.18, and four, one-year options in the amount of \$20,733,340.72, for a total estimated contract amount of \$25,916,675.90.

**Approved as to Form by**

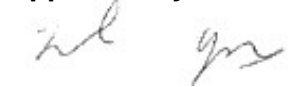

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 3:20 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:57 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 9:49 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Nov 21, 2023 9:53 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Traditional Fiber Installation & Services		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. 7007448, for Traditional Fiber Installation and Services with ABLe Communications, Inc., of Grand Prairie, Texas, for the initial one-year contract amount of \$6,234,041, and four, one-year options in the amount of \$24,936,164, for a total estimated contract amount of \$31,170,205.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for Traditional Fiber Installation and Services in support of the Airport's Technology Program.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Replaces an existing contract that has been in place for four years.</li><li>Provides installation services for multiple initiatives including the One Stop Security, Terminal A, C, and F.</li><li>Allows for ongoing support for telecommunications within the network, cable TV, video surveillance, and security systems in all terminals.</li><li>Services used under this contract are on an as needed basis and are at the sole discretion of the Airport.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Boards's M/WBE Program, the M/WBE goal for this contract is 22%.</li><li>Able Communications inc., a certified Minority Business Enterprise (HM-C), has committed to achieving 22% through self-performance.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: December 2023</li><li>Contract Term: One year with four, one-year options</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007448			NTE \$31,170,205	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Michael Young 3-5350 Pamela S. Byrd 3-1113	Various			\$31,170,205

**Additional Information**

- Four bids, all M/WBE firms certified through the North Central Texas Regional Certification Agency, were received on or before the due date of September 29, 2023.
- The bids submitted by Critical Electronic Systems Group, LLC of Plano, Texas; E2 Optics of Irving, Texas; and REAL Network Services, Inc., of Dallas, Texas, were determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- ABLe Communications, Inc., of Grand Prairie, Texas, is the lowest, responsive and responsible bidder.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 7007448, for Traditional Fiber Installation and Services with ABLe Communications, Inc., of Grand Prairie, Texas, for the initial one-year contract amount of \$6,234,041, and four, one-year options in the amount of \$24,936,164, for a total estimated contract amount of \$31,170,205.

**Approved as to Form by**

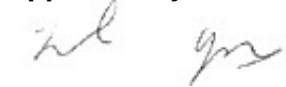

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 3:21 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:58 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 10:03 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Nov 21, 2023 9:54 am

Pending

Chief Executive Officer

Date



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #		
12/07/2023	Finance/Audit/IT	Information Technology Service Management Tool			
<b>Action</b> That the Chief Executive Office or designee be authorized to execute contract no. PA1182, for Information Technology Service Management Tool, with Weaver Government Solutions, LLC., of Fredericksburg, Texas, for the initial one-year contract amount of \$250,164.42 and four, one-year options in the amount of \$1,132,152, for a total estimated contract of \$1,382,316.42; and that the Chief Executive Office or designee is authorized to exercise option years at the Airport's discretion.					
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for Information Technology Service Management Tool in support of the Airport's Technology Program.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Replaces an existing contract that has been in place for five years.</li><li>This tool supports business processes for the IT Solutions Desk such as service requests, incident management, on-boarding of employees, management of information technology system changes, and management of assets.</li><li>This action will support the automation of services which will more efficiently meet the needs of the Airport's IT customers.</li></ul>					
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%</li><li>N/A â Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement (Goods/Finished Products)</li></ul>					
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: December 2023</li><li>Contract Term: One year with four, one-year options</li></ul>					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
PA1182			NTE \$1,382,316.42	\$0	
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Michael Youngs 3-5350		Operating Fund			\$1,382,316.42
Jonathan Garza 3-1153					

**Additional Information**

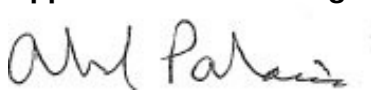
- This contract will be made through Texas Department of Information Resources (DIR) contract no. DIR-CPO-4927, which is available to local government agencies, and was approved by Resolution No. 97-01-24, dated January 9, 1997.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Office or designee be authorized to execute contract no. PA1182, for Information Technology Service Management Tool, with Weaver Government Solutions, LLC., of Fredericksburg, Texas, for the initial one-year contract amount of \$250,164.42 and four, one-year options in the amount of \$1,132,152, for a total estimated contract of \$1,382,316.42; and that the Chief Executive Office or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**

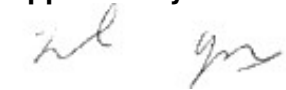

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 3:23 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:58 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 10:17 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Nov 21, 2023 9:54 am

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Corporate Research and Advisory Services		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. PA1191 for Corporate Research and Advisory Services, with Gartner, Inc., of Stamford, Connecticut, for the initial one-year contract amount of \$522,500 and three, one-year options in the amount of \$1,567,500, for a total estimated contract of \$2,090,000, and that the Chief Executive Office or designee is authorized to exercise option years at the Airport's discretion.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for Corporate Research and Advisory Services in support of the Airport's Human Resources, Communication and Marketing, and Information Technology Services departments.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>This action will combine and replace three existing contracts to better serve the Airport's interest.</li><li>The contract will provide licensing for this subscription service that will continue to provide the Airport the ability to define solutions and strategies through analysis and research.</li><li>Licenses will be obtained on an as-needed basis.</li><li>Additionally, the action allows for professional services to review and provide feedback on technology related statements of work.</li><li>Adds optional service to allow the vendor to help negotiate competitive pricing for hardware, software, and services.</li><li>Accessing these new services is at the sole discretion of the Airport.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to no availability of M/WBE firms that perform this service.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: December 2023</li><li>Contract Term: One year with three, one-year options</li></ul>				
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
PA1191			NTE \$2,090,000	\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Michael Youngs 3-5350	Operating Fund			\$2,090,000
Cyril Puthoff 3-3400				
Jonathan Garza 3-1153				

**Additional Information**

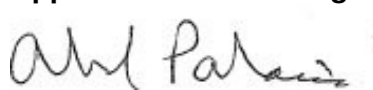
- This contract will be made through two contracts from Texas Department of Information Resources (DIR) contract no. DIR-CPO-4927 and contract no. DIR-TSO-4099, which are available to local Government agencies, and was approved by Resolution No. 97-01-24, dated January 9, 1997.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. PA1191 for Corporate Research and Advisory Services, with Gartner, Inc., of Stamford, Connecticut, for the initial one-year contract amount of \$522,500 and three, one-year options in the amount of \$1,567,500, for a total estimated contract of \$2,090,000, and that the Chief Executive Office or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**

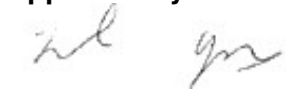

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:46 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:58 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 10:16 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Nov 21, 2023 9:55 am

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #		
12/07/2023	Finance/Audit/IT	Biometric Identification Software and Support Services			
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract no. PA1214, for Biometric Identification Software and Support Services with Pangiam Labs, LLC of McLean, Virginia, for the initial two-year contract amount of \$838,227.00, and three, one-year options in the amount of \$1,303,829.25, for a total estimated contract amount of \$2,142,056.25; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.					
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for Biometric Identification Software and Support Services in support of the Airport's Security Initiatives.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Provide ongoing licenses and support for all currently installed Biometric gates at the Airport.</li><li>This system as installed improves passenger identity verification processes by supporting the Biometric Air Exit Program requirements on International departures as required by U.S. Customs and Border Protection.</li><li>In addition, this system may be expanded to support other Airport programs or mandates that may be developed, including domestic biometric boarding.</li></ul>					
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to the limited availability of M/WBE firms that provide this service.</li></ul>					
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: January 2024</li><li>Contract Term: Two years with three, one-year options</li></ul>					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
7006728			NTE \$2,142,056.25		
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Mike Youngs 3-5350 Casey Daniels 3-1132		Operating Fund			\$2,142,056.25

**Additional Information**

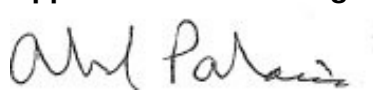
- This Contract is a Sole Source.
- This Contract is exempt from competitive bidding, in accordance with Local Government Code 252.002 as it is available from only one source.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract no. PA1214, for Biometric Identification Software and Support Services with Pangiam Labs, LLC of McLean, Virginia, for the initial two-year contract amount of \$838,227.00, and three, one-year options in the amount of \$1,303,829.25, for a total estimated contract amount of \$2,142,056.25; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**

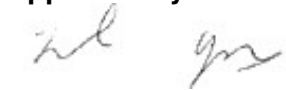

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:46 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:59 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 10:18 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Nov 21, 2023 9:55 am

Pending

---

**Chief Executive Officer**

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #		
12/07/2023	Finance/Audit/IT	Passenger Wait Time System			
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. PA1202 for Passenger Wait Time System, with Xovis USA, Inc., of Cambridge, Massachusetts, for the initial three-year contract amount of \$3,220,873.00, and four, one-year options in the amount of \$4,294,497.33, for a total estimated contract amount of \$7,515,370.33; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.					
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for Passenger Wait Time System in support of improving the customer experience at the Airport.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Replaces an existing contract that has been in place for five years.</li><li>This contract allows the Airport to monitor and provide customers with wait times at TSA checkpoints, and other locations in the terminals.</li><li>Provides ongoing maintenance and support for the currently installed system. Additionally, will allow for the expansion of up to 450 sensors (150 per year).</li></ul>					
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for this M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 5%.</li><li>Xovis USA, Inc. committed to achieving 25.15% M/WBE participation utilizing Real Network Services, Inc (HM-C).</li></ul>					
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date January 2024</li><li>Contract Term: Three years with four, one-year options</li></ul>					
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount	
PA1202			NTE 7,515,370.33	\$0	
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Mike Youngs 3-5350 Casey Daniels 3-1132		Various			\$7,515,370.33

**Additional Information**

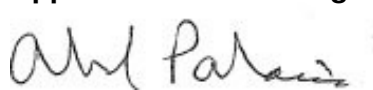
- This Contract is a Sole Source, of existing software and equipment provided by the manufacturer.
- This Contract is exempt from competitive bidding, in accordance with Local Government Code 252.002 as it is available from only one source.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. PA1202 for Passenger Wait Time System, with Xovis USA, Inc., of Cambridge, Massachusetts, for the initial three-year contract amount of \$3,220,873.00, and four, one-year options in the amount of \$4,294,497.33, for a total estimated contract amount of \$7,515,370.33; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**

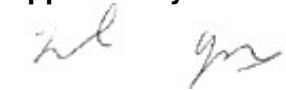

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:43 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:59 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 10:34 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Nov 21, 2023 9:54 am

Pending

Chief Executive Officer

Date



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

Date	Committee	Subject	Resolution #	
12/07/2023	Finance/Audit/IT	Employee Portal Enhanced Screening Technology		
<b>Action</b> That the Airport Board ratify contract no. PA1222, for Employee Portal Enhanced Screening Technology, with SeeTrue Screening Ltd., of Tel Aviv, Israel, in an amount not to exceed \$2,709,000, for the five-year term of the contract.				
<b>Description</b> <ul style="list-style-type: none"><li>• Ratify the contract for Employee Portal Enhanced Screening Technology in support of airport safety and security.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>• The solution provides enhanced security screening technology and equipment that connects to x-ray machines in non-passenger areas. The initiative directly supports federally required employee screening initiatives as well as upcoming international security initiatives.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The annual goal for the M/WBE Program is 31%.</li><li>• In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to no availability of M/WBE firms that perform this service.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>• Start Date: November 2023</li><li>• Contract Term: Five years</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
PA1222			NTE \$2,709,000	\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Michael Youngs	Operating Fund			\$2,640,000
3-5350	Capital	27152-01		\$69,000
Jonathan Garza				
3-1153				

**Additional Information**

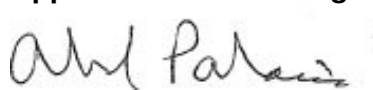
- This contract is exempt from public procurement in accordance to Local Government Code 252.223, as it is a procurement necessary to preserve or protect the public health and safety of the Airport's traveling public, tenants and employees.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board ratify contract no. PA1222, for Employee Portal Enhanced Screening Technology, with SeeTrue Screening Ltd., of Tel Aviv, Israel, in an amount not to exceed \$2,709,000, for the five-year term of the contract.

**Approved as to Form by**

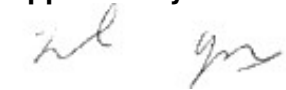

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:45 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:59 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 10:18 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Nov 21, 2023 9:56 am

Pending

Chief Executive Officer

Date

**AGENDA**  
**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**  
**Tuesday, December 5, 2023**  
**12:50 p.m.**

**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

47. Approve the minutes of the Concessions/Commercial Development Meeting of October 31, 2023.

**Consent Item for Consideration**

- Jennifer Simkins      48. Approve to reduce the minimum annual guarantee for Lease No. 011496.
49. Approve to reduce the Minimum Annual Guarantee and extend the term of Lease No. 010229 between the Dallas Fort Worth International Airport Board and Bank of America, National Association dba Bank of America.
50. Approve to adjust the percentage rent and extend the term of Permit No. 011366 between The Classic Shine and the Dallas Fort Worth International Airport Board.
51. Approve the execution of Contract No. 7007353, for Food Inspection Services, with A+ Food Industry Inspections, Inc., of Frisco, Texas, for the initial one-year contract amount of \$84,900, and four, one-year options in the amount of \$339,600 for a total estimated contract amount of \$424,500; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Action Items for Consideration**

- Megan Bozarth      52. Approve the execution of Contract No. PA1142, for Pillows and Blankets, with Amrapur Overseas, Inc., of Corona, California, for the initial one-year contract amount of \$129,392, and four, one-year options in the amount of \$517,568, for a total estimated contract amount of \$646,960; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

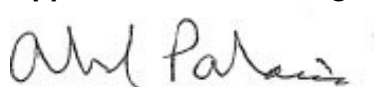
<b>Date</b> 12/07/2023	<b>Committee</b> Concessions/Comm Dev	<b>Subject</b> Approval to reduce Minimum Annual Guarantee for Lease Number 011496 dba Sapphire Lounge by the Club	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to reduce the minimum annual guarantee for Lease Number 011496.			
<b>Description</b> <ul style="list-style-type: none"> <li>Resolution 2023-02-043 approved a Lease Agreement between the Dallas Fort Worth International Airport Board and AD Partnership, LLC.</li> <li>The Minimum Annual Guarantee shall be reduced to \$3,748,706 for the first year of operation in accordance with providing reduced rent for the first year; beginning year two, the minimum annual guarantee shall increase to \$6,448,706.</li> <li>Concessionaire shall reimburse DFW for amounts that DFW is compelled to pay said tenants pursuant to their contracts, not to exceed \$425,000 for all said tenants in total.</li> </ul> <b>Justification</b> <ul style="list-style-type: none"> <li>The concessionaire will make substantial improvements to the current space.</li> <li>Two elevators will be added for access to the lounge.</li> <li>All other terms and conditions shall remain.</li> </ul>			
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"> <li>The existing ACDBE and M/WBE commitments will continue to apply to the lease term.</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0 <b>Revised Amount</b> \$0
<b>For Information contact</b> Jennifer Simkins 3-8788	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b> Amount \$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to reduce the minimum annual guarantee for Lease Number 011496.

**Approved as to Form by**

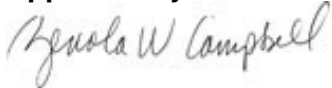

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:41 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 9:00 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 10:36 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 20, 2023 1:45 pm

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

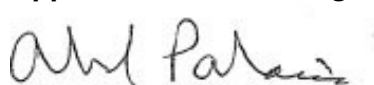
Date	Committee	Subject	Resolution #	
12/07/2023	Concessions/Comm Dev	Approval to reduce Minimum Annual Guarantee and extend the term for Lease Number 010229 dba Bank of America		
<b>Action</b> That the Chief Executive Officer or designee be authorized to reduce the Minimum Annual Guarantee and extend the term of Lease Number 010229 between the Dallas Fort Worth International Airport Board and Bank of America, National Association dba Bank of America.				
<b>Description</b> <ul style="list-style-type: none"><li>• This action extends Lease Number 010229 an additional two years to March 15, 2026.</li><li>• This extension is due to the extensions afforded all other concessions locations due to Covid.</li><li>• The number of locations shall be reduced from 20 to 13 ATMs located below:<ul style="list-style-type: none"><li>◆ A11, A34, B8, B29, C8, C21, D18, D25, D International Arrivals, E14, E33, DFW Headquarters, and Rental Car Center.</li></ul></li><li>• The minimum annual guarantee shall be reduced from \$1,974,906.14 to \$1,181,784.38.</li><li>• All other lease terms and conditions of said Lease shall remain in effect.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>• The use of ATM's has continued to decline and renewing this contract will ensure service in the terminals with a top bank provider.</li><li>• This action supports the Board's Concession Policy, 1.3.2 of providing and improving the shopping, dining, and service experience at DFW International Airport.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• Per the Board's previous goal determination, a 0% ACDBE goal was set due to no availability of ACDBE firms performing this service, and a 0% M/WBE goal set due to limited availability of M/WBE firms that support this service.</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0
For Information contact	Fund	Project #	External Funding Source	Amount
Jennifer Simkins 3-8788				\$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to reduce the Minimum Annual Guarantee and extend the term of Lease Number 010229 between the Dallas Fort Worth International Airport Board and Bank of America, National Association dba Bank of America.

**Approved as to Form by**

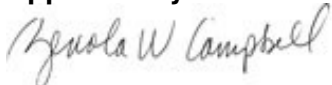

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:42 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 9:00 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 10:35 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 20, 2023 1:43 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 12/07/2023	<b>Committee</b> Concessions/Comm Dev	<b>Subject</b> Approval to adjust the percentage rent and extend the term of Permit Number 011366 dba Classic Shine	<b>Resolution #</b>	
<b>Action</b> That the Chief Executive Officer or designee be authorized to adjust the percentage rent and extend the term of Permit Number 011366 between The Classic Shine and the Dallas Fort Worth International Airport Board.				
<b>Description</b> <ul style="list-style-type: none"><li>• This Permit will be extended one year and will expire on October 16, 2025.</li><li>• Percentage rent shall be reduced from 12% to 10%.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>• The locations will be rebid next year.</li><li>• This action supports the Board's Concession Policy, 1.3.2 of providing and improving the shopping, dining, and service experience at DFW International Airport.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>• The existing ACDBE and M/WBE commitments will continue to apply to the lease term extension.</li><li>• The Classic Shine Company is a certified Airport Concessions Disadvantage Business Enterprise (ACDBE: WF-C, 100%) firm.</li></ul>				
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0
<b>For Information contact</b> Jennifer Simkins 3-8788		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>   <b>Amount</b> \$0



**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to extend the term and adjust the percentage rent of Permit No. 011366 between The Classic Shine and the Dallas Fort Worth International Airport Board.

**Approved as to Form by**

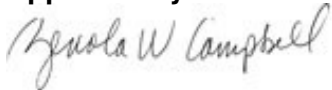

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:43 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 8:59 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 10:34 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 20, 2023 1:41 pm

Pending

Chief Executive Officer

Date

# DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

## OFFICIAL BOARD ACTION/RESOLUTION

Date	Committee	Subject	Resolution #	
12/07/2023	Concessions/Comm Dev	Food Inspection Services		
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. 7007353, for Food Inspection Services, with A+ Food Industry Inspections, Inc., of Frisco, Texas, for the initial one-year contract amount of \$84,900, and four, one-year options in the amount of \$339,600 for a total estimated contract amount of \$424,500; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for Food Inspection Services in support of the Airport's Concessions Department.</li></ul> <b>Justification</b> <ul style="list-style-type: none"><li>Replaces an existing contract that has been in place for six years.</li><li>Supports the Airport's strategic vision of clean, working and friendly.</li><li>Contracted service provider is a certified sanitarium/food safety inspector.</li><li>Results are scored, analyzed and utilized by Concessions to improve food safety, customer service, cleanliness, location maintenance, storage rooms and all aspects of the customer experience.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to the limited availability of M/WBE firms that perform this service.</li><li>A+ Food Industry Inspections, Inc. is a certified Minority Business Enterprise (HF-C), therefore their self-performance will count towards the Board's overall M/WBE Program goal.</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: January 2024</li><li>Contract Term: One year with four, one-year options</li></ul>				
Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7007353			NTE \$424,500	\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Jennifer Simkins 3-8788 David Foster 3-2988	Marketing Fund			\$424,500

**Additional Information**

- One best value bid from a M/WBE firm, was received on or before the due date of September 29, 2023.
  - ♦ A+ Food Industry Inspections, Inc., of Frisco, Texas: M/WBE certified through the North Central Texas Regional Certification Agency.
- Based on the evaluations of the bid submitted the evaluation committee recommends the contract be awarded to A+ Food Industry Inspections, Inc., of Frisco, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. 7007353, for Food Inspection Services, with A+ Food Industry Inspections, Inc., of Frisco, Texas, for the initial one-year contract amount of \$84,900, and four, one-year options in the amount of \$339,600 for a total estimated contract amount of \$424,500; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**

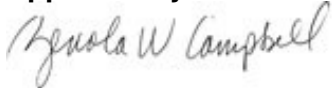

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:40 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 9:00 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 10:36 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Nov 20, 2023 1:45 pm

Pending

Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 12/07/2023	<b>Committee</b> Concessions/Comm Dev	<b>Subject</b> Pillows and Blankets		<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. PA1142, for Pillows and Blankets, with Amrapur Overseas, Inc., of Corona, California, for the initial one-year contract amount of \$129,392, and four, one-year options in the amount of \$517,568, for a total estimated contract amount of \$646,960; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.				
<b>Description</b> <ul style="list-style-type: none"><li>Award a contract for Pillows and Blankets in support of the Airport's Customer Experience Department.</li></ul>				
<b>Justification</b> <ul style="list-style-type: none"><li>This contract provides pillows and blankets for the Airport's Central Warehouse for use in all terminals.</li><li>Replaces an existing Contract that has been in place for five years.</li><li>Pillows and blankets may be provided to Airport overnight travelers when irregular operations and/or weather events occur.</li><li>The pillows and blankets are designed for single use and are disposed of after use.</li></ul>				
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"><li>The annual goal for the M/WBE Program is 31%.</li><li>N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)</li></ul>				
<b>Schedule/Term</b> <ul style="list-style-type: none"><li>Start Date: January 2024</li><li>Contract Term: One year with four, one-year options</li></ul>				
<b>Contract #</b> PA1142	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$646,960	<b>Revised Amount</b> \$0
<b>For Information contact</b> Megan Bozarth 3-4604 Steven Rathers 3-6378		<b>Fund</b> Operating	<b>Project #</b>	<b>External Funding Source</b>   <b>Amount</b> \$646,960

**Additional Information**

- Six bids, none from M/WBE firms, were received on or before the due date of November 7, 2023.
- The bid submitted by Medline Industries Holdings, LP, of Northfield, Illinois, was determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- Bid tabulation attached.
- Amrapur Overseas, Inc., of Corona, California, is the lowest, responsive and responsible bidder.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. PA1142, for Pillows and Blankets, with Amrapur Overseas, Inc., of Corona, California, for the initial one-year contract amount of \$129,392, and four, one-year options in the amount of \$517,568, for a total estimated contract amount of \$646,960; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**

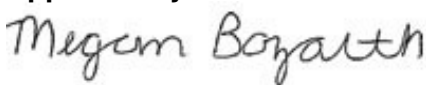

Rodriguez, Elaine  
Legal Counsel  
Nov 21, 2023 1:39 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Nov 22, 2023 9:01 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Nov 21, 2023 10:37 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Customer Service  
Nov 20, 2023 3:14 pm

Pending

Chief Executive Officer

Date

**Contract No. PA1142  
Pillows and Blankets  
Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
Amrapur Overseas, Inc. Corona, California	\$646,960
Frye Marketing LLC Madeira Beach, Florida	\$913,830
Paradise Pillow, Inc. Philadelphia, Pennsylvania	\$1,325,660
Empowerseas Inc Plano, Texas	\$1,950,800
Prosystems Group LLC <sup>N1</sup> Sugar Land, Texas	\$2,234,440
<b>Note:</b> 1. The price variance is attributed to products being made in the USA while competitors use foreign-based manufacturers.	

**AGENDA**  
**EXECUTIVE COMPENSATION COMMITTEE MEETING**  
**Tuesday, December 05, 2023**  
**12:52 p.m.**

**EXECUTIVE COMPENSATION COMMITTEE**

53. Approve the minutes of the Executive Compensation Committee Meeting of January 3, 2023.

**CLOSED SESSION**

54. In accordance with provisions of Section 551.074 of the Texas Government Code, a closed session will be held to discuss the qualifications or performance of identifiable Board employees, to wit:
- a) Review and Evaluate the Performance of the Chief Executive Officer.
  - b) Review and Evaluate the Performance of the Director of Audit Services.
  - c) Review and deliberate a second amended and restated employment agreement and compensation for the Chief Executive Officer.

**OPEN SESSION**

**Action Items for Consideration**

55. Approve a Management Incentive Compensation Payment for Fiscal Year 2023 for the Chief Executive Officer.
56. Approve the Second Amended and Restated Employment Agreement for the Chief Executive Officer; approve and establish an Excess Benefit Plan pursuant to Section 415(m) of the Internal Revenue Code; and approve and amend the 401(a) Plan to increase the contribution allocation for the CEO.
57. Approve a Management Incentive Compensation Payment for Fiscal Year 2023 for the Director of Audit Services.
58. Approve a Salary Adjustment for the Director of Audit Services.
59. Approve Fiscal Year 2024 Management Incentive Compensation Program Goals for the Chief Executive Officer.
60. Approve Fiscal Year 2024 Incentive Compensation Programs Goals for the Director of Audit Services.