

**AGENDA**  
**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**  
**August 10, 2023**  
**8:30 a.m.**

**MEETING PLACE**  
**2400 AVIATION DRIVE**  
**BOARD ROOM – DFW AIRPORT HEADQUARTERS BUILDING**  
**DFW AIRPORT, TX 75261**

This meeting location is accessible. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting by contacting Alicia Green at (972) 973-4755, or T.D. 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

For DFW Airport Board Meeting Information or to register to speak at a Board Meeting, please call (972) 973-4755 by 5:00 p.m. the day before the meeting.

Consent Agenda – all items under this heading are a part of the Consent Agenda and require little or no deliberation by the Board. Approval of the Consent Agenda authorizes the Chief Executive Officer or his designee to implement each item in accordance with staff recommendation.

A closed executive session may be held with respect to a posted agenda item if the discussion concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the Board's Legal Counsel. Texas Government Code Section 551.071.
2. Discussion concerning sale or lease of real property, or negotiated contracts for donations to the Board, when such discussions would have a detrimental effect on the negotiating position of the Board. Texas Government Code Section 551.072.
3. Personnel matters involving discussions of the qualifications or performance of identifiable individuals already employed or being considered for employment by the Board. Texas Government Code Section 551.074.
4. The deployment, or specific occasions for implementation, of security personnel or devices. Texas Government Code Section 551.076.

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## **AGENDA**

- A. Invocation – Chaplain DD Hayes
- B. Pledge of Allegiance
- C. Announcements
- D. Air Service Update - John Ackerman
- E. Financial Report – Chris Poinatte
- F. Approve Minutes of the Regular Board Meeting of June 8, 2023

**OPERATIONS COMMITTEE**

1. Approve Minutes of the Operations Committee Meeting of June 6, 2023.

**Consent Items for Consideration**

- Bobby Rodriguez
2. Approve a Cooperative Agreement, Contract No. 7007441, between the Board and Sourcewell of Staples, Minnesota; and execution of Contract No. 7007372, for Snowplow Blades with Kueper North America LLC, of Charleston, South Carolina, for the initial one-year Contract amount of \$63,300, and two, one-year options in the amount of \$126,600, for a total estimated Contract of \$189,900; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
  3. Approve ratification of Contract No. 7006472, for Supply of Natural Gas, with Symmetry Energy Solutions, LLC, of Houston, Texas, in an amount not to exceed \$400,000, for a revised not to exceed Contract amount of \$6,400,000.

**Action Items for Consideration**

- Tammy Huddleston
4. Approve execution of Contract No. 8500420, for 17R Materials Testing and Inspection Services, with Alliance Geotechnical Group, Inc., of Dallas, Texas, in an amount not to exceed \$3,000,000, for the three-year term of the Contract.
  5. Approve execution of Contract No. 9500825, for Terminal D Plumbing and Mechanical Equipment Replacement, with Gilbert May, Inc. dba Phillips/May Corporation, of Dallas, Texas, in an amount not to exceed \$7,508,333, for the 582-calendar day term of the Contract; and execution of change orders to such Contract on an as-needed basis, in the aggregate amount not to exceed \$1,500,000, for a total action amount of \$9,008,333.
  6. Approve execution of two Contracts for Civil Quality Assurance Services: Contract No. 8500416, with Foster CM Group, Inc. of Dallas, Texas; and Contract No. 8500427, with Keville Enterprises, Inc. of Irving, Texas, in an amount not to exceed \$7,500,000 per Contract for the three-year term of the Contracts. Total action amount is \$15,000,000.
  7. Approve execution of two Contracts for Facilities Quality Assurance Services: Contract No. 8500417, with PSA Constructors, Inc. dba PSA Management, Inc., of Dallas, Texas; and Contract No. 8500428, with Southwestern Testing Laboratories, LLC dba STL Engineers, of Dallas, Texas, in an amount not to exceed \$7,500,000 per Contract for the three-year term of the Contracts. Total action amount is \$15,000,000.

8. Approve execution of Contract No. 9500806, for design and construction of International Parkway Bridges & High Mast Light Poles Replacement Phase 2 Projects, with Archer Western Construction, LLC of Irving, Texas, in an amount not to exceed \$220,662,490, for the 1149-calendar day term of the Contract.
- Bobby Rodriguez
9. Approve execution of Contract No. 7007410, for Parking Lot Marking Services, with Allied Supply Chain Support and Services, of Dallas, Texas, for the three-year term of the Contract in an amount not to exceed \$602,970.
  10. Approve execution of Contract No. 7007387, for Supply of Pre-Mixed or Volumetric Concrete, with Redi-Mix dba Custom Crete LLC, of Euless, Texas, for the initial three-year Contract amount of \$812,664, and two, one-year options in the amount of \$541,776, for a total estimated Contract amount of \$1,354,440; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
  11. Approve execution of Contract No. 7007412, for the Supply of A/C Filters, with Puremaxx LLC, of Knoxville, Tennessee, for the initial three-year Contract amount of \$1,521,275.49, and two, one-year options in the amount of \$1,014,183.66, for a total estimated Contract Amount of \$2,535,459.15; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
  12. Approve five Purchase Orders for Various Fleet Vehicles; Purchase Order No. 280140, for Paint Striper Trucks, with M-B Companies Inc., of New Holstein, Wisconsin, in the amount of \$1,193,483.46; Purchase Order No. 280138, for Sweepers, with Tymco, Inc., of Waco, Texas, in the amount of \$807,145; Purchase Order No. 280142, for Hard Service Cleaning System, with Cyclone Technology LLC, of Tempe, Arizona, in the amount of \$552,490; Purchase Order No. 280139, for Stripe Hog Waterblasting System, with Waterblasting LLC, of Stuart, Florida, in the amount of \$854,875.96; and Purchase Order No. 280141, for Pressure Washer Trailer, with North Texas Sales and Distribution, of Dallas, Texas, in the amount of \$12,896.40. Total action amount is \$3,420,890.82.

13. Approve execution of two Contracts for Hot-Mix Asphalt: Contract No. 7007422, with Austin Asphalt, Inc., of Coppell, Texas, for the initial three-year Contract amount of \$1,710,000 and two, one-year options in the amount of \$1,140,000, for a total estimated Contract amount of \$2,850,000; and Contract No. 7007444, with Reynolds Asphalt & Construction Co., of North Richland Hills, Texas, for the initial three-year Contract amount of \$1,587,600 and two, one-year options in the amount of \$1,058,400, for a total estimated Contract amount of \$2,646,000; and that the Chief Executive Office or designee is authorized to exercise the option year at the Airport's discretion. Total amount of this action is \$5,496,000.
  14. Approve execution of Contract No. 7007395, for Non-Terminal Facilities Mechanical, Electrical, Plumbing, and Structural Maintenance Services, to George S. Hall, Inc., of Parsippany, New Jersey, for the initial four-year Contract amount of \$19,400,803.13, and one, one-year options in the amount of \$5,086,204.28, for a total estimated Contract of \$24,487,077.41.
  15. Approve execution of Contract No 7007403, for Skylink Capital Asset Rehabilitation Program with Alstom Transport USA Inc., of Pittsburgh, Pennsylvania, in an amount not to exceed \$99,765,734, for the eight-year term of the Contract.
- Dan White
16. Approve Purchase Order No. 280143, for Aircraft Rescue Fire Fighting (ARFF) Apparatuses, with Siddons Martin Emergency Group, LLC, of Denton, Texas, in the amount of \$26,899,397.45.

**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

17. Approve Minutes of the Concessions/Commercial Development Committee Meeting of June 6, 2023.

**Consent Items for Consideration**

- Zenola Campbell
18. Approve Change of Ownership for Concessions Lease numbers 008676 and 010613.

**Action Items for Consideration**

- Zenola Campbell
19. Approve the termination of Lease No. 009705 operated by XpresSpa DFW International, LLC.
- Sharon McCloskey
20. Approve to increase and extend Contract No. 7006770, for Terminal D Custodial Services, with Appro Inc., of Dallas, Texas, in an amount not to exceed \$1,782,858.25, for a revised not to exceed Contract amount of \$48,914,409.81.

- 21. Approve to increase and extend Contract No. 7006823, for Terminal A&C Custodial Services - Public, with Diverse Facility Solutions Global, Inc., of Alsip, Illinois, in an amount not to exceed \$4,447,501.18, for a revised not to exceed Contract amount of \$53,253,045.17.
- 22. Approve execution of Contract No. 8005550, for Lost and Found Services, with Hallmark Aviation Services, L.P., of Los Angeles, California, for the initial one-year Contract amount of \$755,242.80, and four, one-year options in the amount of \$3,335,395.82 for a total estimated Contract amount of \$4,090,638.62; and that the Chief Executive Office or designee is authorized to exercise the option year at the Airport's discretion.

**Discussion Items**

- Zenola Campbell      23. Permits Issued by Concessions.

**FINANCE/AUDIT COMMITTEE**

- 24. Approve Minutes of the Finance/Audit Committee Meeting of June 6, 2023.
- Abel Palacios      25. Financial Report.

**Consent Item for Consideration**

- Dean Ahmad      26. Approve Purchase Order No. 279993, for Variable Message Board Signage, with Applied Concepts, Inc, of Richardson, Texas, in the amount of \$85,600.
- 27. Approve Purchase Order No. 279924, for Electric Utility Carts, with Metro Golf Cars Transportation & Utility Vehicles of Fort Worth, Texas, in the amount of \$88,492.50.
- Elaine Rodriguez      28. Approve to increase Legal Services Contract No., 8005483 with the firm Carter Arnett PLLC of Dallas, Texas, in the amount of \$45,000.00 for a revised amount not to exceed, \$93,000.00.
- 29. Approve to enter into a settlement agreement with Real Network Services, Inc. in the amount of \$194,994.00 to settle any and all claims by Real Network against the Airport related to Contract No. 9500751, for Terminals A, B, C, D and E Uninterrupted Power Supply Replacement.
- Michael Youngs      30. Approve to increase Contract No. 7003634, for Budget & Continuous Forecasting Software with Longview of America, LLC, of Glen Ellyn, Illinois, in an amount not to exceed \$69,984, for a revised amount not to exceed Contract amount of \$2,004,218.59.

**Action Items for Consideration**

- |                                    |   |
|------------------------------------|---|
| Bruce Collins                      | <p>31. Approve authorization to exercise options for multi-year Contracts up to \$10,000,000, for the first quarter of Fiscal Year 2024.</p> <p>32. Approve authorization to exercise options for multi-year Contracts more than \$10,000,000, for the first quarter of Fiscal Year 2024.</p> <p>33. Approve execution of purchases not to exceed \$50,000 individually, through the Electronic Cooperative Marketplace (ECM) for goods and services, up to a total of \$5,000,000.</p>   |
| Catrina Gilbert                    | <p>34. Approve execution of Contract No. 8005539, for Broker of Record / Administrator Rolling Owner Controlled Insurance Program (ROCIP) Services, with Willis Towers Watson Insurance Services West, Inc., of Dallas, Texas for the initial five-year Contract amount of \$2,445,000 and three, one-year options in the amount of \$1,521,000, for a total estimated Contract amount of \$3,996,000; and that the Chief Executive Office or designee is authorized to exercise the option year at the Airport's discretion.</p> |
| Milton De La Paz                   | <p>35. Approve execution of Contract No. 8005544, for In-Country Mexico Sales and Commercial Services with LT y JC Consultores S. de R.L. de C.V., dba Monnarka Travel Marketing, of Mexico City, Mexico, for the initial one-year Contract amount of \$110,000, and four, one-year options in the amount of \$440,000, for a total estimated Contract of \$550,000; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport" discretion.</p>   |
| Elaine Rodriguez                   | <p>36. Approve an amendment to the Board's Rules of Procedure to change the name of the Finance/Audit Committee to Finance, Audit and IT Committee.</p>   |
| Michael Youngs                     | <p>37. Approve execution of Contract No. 7007443, for Access and Identity Management Tool, with Quisitive, LLC, of Irving, Texas, for the initial three-year Contract amount of \$572,004, and two, one-year options in the amount of \$148,568.40, for a total estimated Contract of \$720,752.40; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.</p>  |
| Michael Youngs<br>Sharon McCloskey | <p>38. Approve to increase Contract 7006788, for Smart Restroom Technology, with Infax, Inc., of Alpharetta, Georgia, in an amount not to exceed \$789,710.29, for a revised amount not to exceed Contract amount of \$4,558,348.21.</p>  |

- 39. Approve execution of Contract No. 8005582, for Enterprise-Wide Data Science Auto Machine Learning Software and Support with Carahsoft Technology Corp of Reston, Virginia, for the initial one-year Contract amount of \$207,458.25, and annual, one-year renewal options in the amount of \$1,134,466.74, for a total estimated Contract of \$1,341,924.99; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

Chris Poinsette

- 40. Approve the Fiscal Year 2024 Operation Revenue and Expense Fund Budget.
- 41. Approve the Schedule of Charges as amended for Fiscal Year 2024.

Dean Ahmad  
Michael Youngs

- 42. Approve execution of Contract No. 8005467, for Automated Taxi Queue, with IBI Group Professional Services, Inc., of Pompano Beach, Florida, for the initial three-year Contract amount of \$1,248,689.52, and one, two-year option in the amount of \$1,099,085.08, for a total estimated Contract of \$2,347,774.60; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

\*The Finance/Audit Committee recommended to the Board to approve at the June 6, 2023, meeting. This item does not need reapproval from the Committee.

**Discussion Item**

Aaron Muñoz

- 43. Department of Audit Services' Quarterly Audit Update.

Tamela Lee

- 44. Monthly D/S/M/WBE Expenditure Report.
- 45. Contract Deductive Change Orders.

**FULL BOARD**

- 46. Registered Speakers (items unrelated to agenda items)
- 47. Next Committee meetings – September 5, 2023  
Next Regular Board meeting – September 7, 2023



**AGENDA**  
**OPERATIONS COMMITTEE MEETING**  
**Tuesday, August 8, 2023**  
**1:00 p.m.**

**OPERATIONS COMMITTEE**

1. Approve Minutes of the Operations Committee Meeting of June 6, 2023.

**Consent Items for Consideration**

- Bobby Rodriguez
2. Approve a Cooperative Agreement, Contract No. 7007441, between the Board and Sourcewell of Staples, Minnesota; and execution of Contract No. 7007372, for Snowplow Blades with Kueper North America LLC, of Charleston, South Carolina, for the initial one-year Contract amount of \$63,300, and two, one-year options in the amount of \$126,600, for a total estimated Contract of \$189,900; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
  3. Approve ratification of Contract No. 7006472, for Supply of Natural Gas, with Symmetry Energy Solutions, LLC, of Houston, Texas, in an amount not to exceed \$400,000, for a revised not to exceed Contract amount of \$6,400,000.

**Action Items for Consideration**

- Tammy Huddleston
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- Bobby Rodriguez 9. Approve execution of Contract No. 7007410, for Parking Lot Marking Services, with Allied Supply Chain Support and Services, of Dallas, Texas, for the three-year term of the Contract in an amount not to exceed \$602,970.
10. Approve execution of Contract No. 7007387, for Supply of Pre-Mixed or Volumetric Concrete, with Redi-Mix dba Custom Crete LLC, of Euless, Texas, for the initial three-year Contract amount of \$812,664, and two, one-year options in the amount of \$541,776, for a total estimated Contract amount of \$1,354,440; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
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14. Approve execution of Contract No. 7007395, for Non-Terminal Facilities Mechanical, Electrical, Plumbing, and Structural Maintenance Services, to George S. Hall, Inc., of Parsippany, New Jersey, for the initial four-year Contract amount of \$19,400,803.13, and one, one-year options in the amount of \$5,086,204.28, for a total estimated Contract of \$24,487,077.41.
15. Approve execution of Contract No 7007403, for Skylink Capital Asset Rehabilitation Program with Alstom Transport USA Inc., of Pittsburgh, Pennsylvania, in an amount not to exceed \$99,765,734, for the eight-year term of the Contract.
16. Approve Purchase Order No. 280143, for Aircraft Rescue Fire Fighting (ARFF) Apparatuses, with Siddons Martin Emergency Group, LLC, of Denton, Texas, in the amount of \$26,899,397.45.

Dan White

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Supply of Snowplow Blades		<b>Resolution #</b>
<p><b>Action</b> That the Chief Executive Officer or designee be authorized enter into a Cooperative Agreement, Contract No. 7007441, between the Board and Sourcewell of Staples, Minnesota; and execute Contract No. 7007372, for Snowplow Blades with Kueper North America LLC, of Charleston, South Carolina, for the initial one-year Contract amount of \$63,300, and two, one-year options in the amount of \$126,600, for a total estimated Contract of \$189,900; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.</p>				
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Award a Contract for the supply of Snowplow blades in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li> </ul> <p><b>Justification</b></p> <ul style="list-style-type: none"> <li>• Provides a new blade design mounted to the existing OshKosh plows and will increase the performance and efficiency while reducing the potential for damage to runway and taxiway lights and marking.</li> <li>• This new blade material and shape will allow for the plow to be in constant contact with the pavement. Combined, the new design allows for more material to be moved per run while reducing any damage to the runway and taxiway lights and markings.</li> </ul>				
<p><b>D/S/M/WBE Information</b></p> <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)</li> </ul>				
<p><b>Schedule/Term</b></p> <ul style="list-style-type: none"> <li>• Start Date: August 2023</li> <li>• Contract Term: One year with two, one-year options</li> </ul>				
<b>Contract #</b> 7007372	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$189,900	<b>Revised Amount</b> \$0
<p><b>For Information contact</b> Robert Rodriguez 3-1783 Julian Cano 3-5076</p>	<p><b>Fund</b> Operating Fund</p>	<p><b>Project #</b></p>	<p><b>External Funding Source</b></p>	<p><b>Amount</b> \$189,900</p>

**Additional Information**

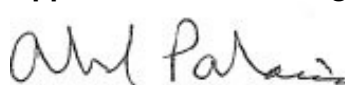
- This Contract will be made through Sourcewell Contract No. 062222, which is available to local government agencies, contingent upon Board approval.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized enter into a Cooperative Agreement, Contract No. 7007441, between the Board and Sourcewell of Staples, Minnesota; and execute Contract No. 7007372, for Snowplow Blades with Kueper North America LLC, of Charleston, South Carolina, for the initial one-year Contract amount of \$63,300, and two, one-year options in the amount of \$126,600, for a total estimated Contract of \$189,900; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 1:59 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 3:47 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:12 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Jul 26, 2023 10:16 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Supply of Natural Gas	<b>Resolution #</b>
<b>Action</b> That the Airport Board ratify Contract No. 7006472, for Supply of Natural Gas, with Symmetry Energy Solutions, LLC, of Houston, Texas, in an amount not to exceed \$400,000, for a revised not to exceed Contract amount of \$6,400,000.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Ratify the Contract for Supply of Natural gas in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• The natural gas will be used to fuel the boilers located at the Airport's Energy Plaza that provide heat for various Airport facilities, including all passenger terminals.</li> <li>• This action is for final invoice payment and Contract closeout.</li> <li>• The action amount is based on the Airport's existing usage and current rates.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the historical SBE Program is 20%.</li> <li>• In accordance with the Board's historical SBE Program, no SBE goal was set for this Contract due to no availability of SBE firms that perform this service.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• The current Contract completion date of March 31, 2023 is not affected by this action.</li> </ul>			
<b>Contract #</b> 7006472	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$400,000
			<b>Revised Amount</b> \$6,400,000
<b>For Information contact</b> Robert Rodriguez 3-1783 Peggy Watkins 3-5619	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$400,000

**Additional Information**


- On February 2, 2017, by Resolution No. 2017-02-025, the Airport awarded Contract No. 7006472, for the Supply of Natural Gas to Symmetry Energy Solutions, LLC, of Houston, Texas.

Additional Attachments: **N**

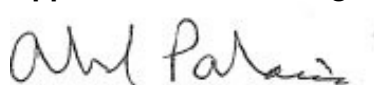
**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Airport Board ratify Contract No. 7006472, for Supply of Natural Gas, with Symmetry Energy Solutions, LLC, of Houston, Texas, in an amount not to exceed \$400,000, for a revised not to exceed Contract amount of \$6,400,000.


**Approved as to Form by**

  
 Rodriguez, Elaine  
 Legal Counsel  
 Jul 26, 2023 2:09 pm

**Approved as to Funding by**


  
 Palacios, Abel  
 Vice President Finance  
 Finance  
 Jul 26, 2023 3:47 pm

**Approved as to M/WBE by**

  
 Lee, Tamela  
 Vice President Business Diversity  
 and Development  
 Business Diversity and  
 Development  
 Jul 27, 2023 11:12 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**

  
 Department Head  
 Energy & Transportation Mgmt  
 Jul 26, 2023 10:17 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> 17R Materials Testing and Inspection Services	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 8500420, for 17R Materials Testing and Inspection Services, with Alliance Geotechnical Group, Inc., of Dallas, Texas, in an amount not to exceed \$3,000,000, for the three-year term of the Contract.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for 17R Material Testing and Inspection Services.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• This Contract will provide quality assurance materials testing and inspection services for Runway 17R-35L Rehabilitation construction project.</li> <li>• Quality assurance materials testing and inspections are a requirement for the Airport's acceptance of materials used on construction projects.</li> <li>• The size and scope of Runway 17R-35L Rehabilitation created the need for a dedicated material testing and inspection services Contract for this project.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%</li> <li>• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 30%</li> <li>• Alliance Geotechnical Group (BM-C) has committed to achieving 100% M/WBE participation, including 70% self-performance and 30% subcontracting participation utilizing Texas Drilling LLC dba TQD Group (BM-C:10%), Arias &amp; Associates, Inc. dba ARIAS (HM-C:10%), and Beyond Engineering and Testing, LLC (PM-C:10%)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: August 2023</li> <li>• Contract Term: Three years</li> </ul>			
<b>Contract #</b> 8500420	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$3,000,000
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Tammy Huddleston 3-6132 Tiara Salazar 3-2300	<b>Fund</b> Joint Capital Acct	<b>Project #</b> 26880-01	<b>External Funding Source</b>   <b>Amount</b> \$3,000,000



**Additional Information**

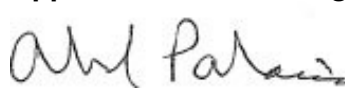
- Five Statements of Qualifications, including one from an M/WBE firm, were received on or before the due date of April 17, 2023:
  - ◆ Alliance Geotechnical Group, Inc., of Dallas, Texas: M/WBE certified through the North Central Texas Regional Certification Agency
  - ◆ Fugro USA Land, Inc., of Grand Prairie, Texas
  - ◆ Raba Kistner, Inc., of Dallas, Texas
  - ◆ Terracon Consultants, Inc., of Dallas, Texas
  - ◆ WSP USA Environment & Infrastructure Inc., of Dallas, Texas
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the Contract to Alliance Geotechnical Group, Inc., of Dallas, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8500420, for 17R Materials Testing and Inspection Services, with Alliance Geotechnical Group, Inc., of Dallas, Texas, in an amount not to exceed \$3,000,000, for the three-year term of the Contract.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 11:12 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 11:52 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:13 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Jul 26, 2023 9:38 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Terminal D Plumbing and Mechanical Equipment Replacement			<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 9500825, for Terminal D Plumbing and Mechanical Equipment Replacement, with Gilbert May, Inc. dba Phillips/May Corporation, of Dallas, Texas, in an amount not to exceed \$7,508,333, for the 582-calendar day term of the Contract; and execute change orders to such Contract on an as-needed basis, in the aggregate amount not to exceed \$1,500,000, for a total action amount of \$9,008,333.					
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for Terminal D Plumbing and Mechanical Equipment Replacement.</li> </ul>					
<b>Justification</b>  <ul style="list-style-type: none"> <li>• Plumbing and mechanical equipment and components which were installed during the original construction of Terminal D prior to opening in 2005, are near the end of service life and need to be replaced.</li> <li>• Equipment and components to be replaced include, but not limited to: <ul style="list-style-type: none"> <li>◆ Water heaters.</li> <li>◆ Fire pumps, groundwater lift station pumps, and heating, ventilation, and air conditioning (HVAC) pumps.</li> <li>◆ HVAC units servicing the gatehouses.</li> <li>◆ Drinking fountains and eye wash stations.</li> <li>◆ Toilet and urinal flush valves and supporting components.</li> </ul> </li> </ul>					
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the DBE Program is 20%.</li> <li>• In accordance with the Board's DBE Program, the DBE goal for this contract is 10%.</li> <li>• Gilbert May, Inc. dba Phillips/May Corporation has committed to achieving 10.02% DBE participation utilizing Alpha &amp; Omega Industries, LLC (BM-C: 7.02%) and Great Southwestern Fire &amp; Safety (BM-C: 3%).</li> </ul>					
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: September 2023</li> <li>• Contract Duration: 582-calendar days</li> </ul>					
<b>Contract #</b> 9500825		<b>Agreement #</b>		<b>Purchase Order #</b>	
				<b>Action Amount</b> NTE \$9,008,333	
				<b>Revised Amount</b> \$0	
<b>For Information contact</b> Tammy Huddleston 3-6132 Veronica Ramos 3-1867		<b>Fund</b> Joint Capital Acct		<b>Project #</b> 26986-01	
				<b>External Funding Source</b>  <b>Amount</b> \$9,008,333	

**Additional Information**

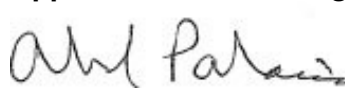
- One Bid, from a M/WBE firm certified through the North Central Texas Regional Certification Agency, was received on or before the due date of June 7, 2023.
- Gilbert May, Inc. dba Phillips/May Corporation of Dallas, Texas, is the lowest responsible, responsive Bidder.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 9500825, for Terminal D Plumbing and Mechanical Equipment Replacement, with Gilbert May, Inc. dba Phillips/May Corporation, of Dallas, Texas, in an amount not to exceed \$7,508,333, for the 582-calendar day term of the Contract; and execute change orders to such Contract on an as-needed basis, in the aggregate amount not to exceed \$1,500,000, for a total action amount of \$9,008,333.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 11:14 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 11:53 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:14 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Jul 26, 2023 9:40 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Civil Quality Assurance Services	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute two Contracts for Civil Quality Assurance Services: Contract No. 8500416, with Foster CM Group, Inc. of Dallas, Texas; and Contract No. 8500427, with Keville Enterprises, Inc. of Irving, Texas, in an amount not to exceed \$7,500,000 per Contract for the three-year term of the Contracts. Total action amount is \$15,000,000.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award two Contracts for Civil Quality Assurance Services.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• These Contracts will provide quality assurance inspection services on civil construction projects on an indefinite delivery basis.</li> <li>• Services will be authorized and funded through the issuance of individual delivery orders as the work volume dictates and the Airport will have no obligation to purchase any quantity under these Contracts.</li> <li>• These Contracts will replace existing Contracts that have been in place for two years.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%</li> <li>• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 30%.</li> <li>• Foster CM Group, Inc (BM-C) has committed to achieving 95% M/WBE participation including 75% self-performance and 20% subcontracting participation utilizing CMTS LLC (BM-C:10%), Levis Consulting Group, LLC (BF-C:8%), J.A. Watts, Inc. (WF-C:2%)</li> <li>• Keville Enterprises, Inc. (WF-C) has committed to achieving 100% M/WBE participation including 70% self-performance and 30% M/WBE subcontracting participation utilizing LTRA Engineers (IF-C:10%), Crawford Consulting Services (WF-C:10%), and TDQ Group (BF-C:10%).</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: August 2023</li> <li>• Contract Term: Three years</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>
8500416			NTE \$7,500,000
8500427			NTE \$7,500,000
<b>Revised Amount</b>			
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>
Tammy Huddleston 3-6132 Suzanne DeVasher 3-1749	Various		<b>Amount</b> \$15,000,000

**Additional Information**

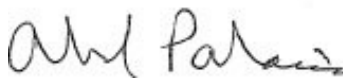
- Five Statements of Qualifications, all M/WBE certified through the North Central Texas Regional Certification Agency, were received on or before the due date of March 31, 2023:
  - ◆ Foster CM Group, Inc., of Dallas, Texas
  - ◆ Keville Enterprises, Inc., of Irving, Texas
  - ◆ Paragon Project Resources, Inc., of Dallas, Texas
  - ◆ PSA Constructors, Inc. dba PSA Management, Inc., of Dallas, Texas
  - ◆ Southwestern Testing Laboratories, LLC of Dallas, Texas
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the Contracts to Foster CM Group, Inc., of Dallas, Texas; and Keville Enterprises, Inc., of Dallas, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute two Contracts for Civil Quality Assurance Services: Contract No. 8500416, with Foster CM Group, Inc. of Dallas, Texas; and Contract No. 8500427, with Keville Enterprises, Inc. of Irving, Texas, in an amount not to exceed \$7,500,000 per Contract for the three-year term of the Contracts. Total action amount is \$15,000,000.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 11:15 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 11:55 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:14 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Jul 26, 2023 9:41 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Facilities Quality Assurance Services	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute two Contracts for Facilities Quality Assurance Services: Contract No. 8500417, with PSA Constructors, Inc. dba PSA Management, Inc., of Dallas, Texas; and Contract No. 8500428, with Southwestern Testing Laboratories, LLC dba STL Engineers, of Dallas, Texas, in an amount not to exceed \$7,500,000 per Contract for the three-year term of the Contracts. Total action amount is \$15,000,000.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award two Contracts for Facilities Quality Assurance Services.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• These Contracts will provide quality assurance inspection services on facility construction projects on an indefinite delivery basis.</li> <li>• Services will be authorized and funded through the issuance of individual delivery orders as the work volume dictates and the Airport will have no obligation to purchase any quantity under these Contracts.</li> <li>• These Contracts will replace existing Contracts that have been in place for two years.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%</li> <li>• In accordance with the Board's M/WBE Program the M/WBE goal for contract 8500417 is 30%</li> <li>• PSA Contractors, Inc. dba PSA Management, Inc (BM-C) has committed to achieving 30% M/WBE participation, including 90% self performance and 10% subcontracting participation utilizing Levis Consulting Group, LLC (BF-C:8%), and Okeman Construction LLC (BM-C:2%)</li> <li>• In accordance with the Board's M/WBE Program the M/WBE goal for contract 8500428 is 30%</li> <li>• Southwestern Testing Laboratories, LLC (HF-C) has committed to achieving 30% M/WBE participation, including 66% self-performance and 34% subcontracting participation utilizing CMTS, LLC (BM-C:10%), LTRA, Inc. (IF-C:7%) DGR Consultants, LLC (WF-C:7%) and TQD Group, LLC (BM-C:10%)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: August 2023</li> <li>• Contract Term: Three years</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>
8500417			NTE \$7,500,000
8500428			NTE \$7,500,000
<b>Revised Amount</b>			
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>
Tammy Huddleston 3-6132 Suzanne DeVasher 3-1749	Various		<b>Amount</b> \$15,000,000

**Additional Information**

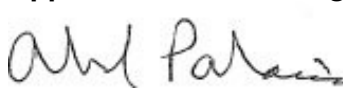
- Four Statements of Qualifications, all M/WBE certified through the North Central Texas Regional Certification Agency, were received on or before the due date of April 3, 2023:
  - ◆ Keville Enterprises, Inc., of Irving, Texas
  - ◆ Paragon Project Resources, Inc., of Dallas, Texas
  - ◆ PSA Constructors, Inc. dba PSA Management, Inc., of Dallas, Texas
  - ◆ Southwestern Testing Laboratories, LLC of Dallas, Texas
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the Contract to PSA Constructors, Inc., dba PSA Management, Inc., of Dallas, Texas; and Southwestern Testing Laboratories, LLC, dba STL Engineers, of Dallas, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute two Contracts for Facilities Quality Assurance Services: Contract No. 8500417, with PSA Constructors, Inc. dba PSA Management, Inc., of Dallas, Texas; and Contract No. 8500428, with Southwestern Testing Laboratories, LLC dba STL Engineers, of Dallas, Texas, in an amount not to exceed \$7,500,000 per Contract for the three-year term of the Contracts. Total action amount is \$15,000,000.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 11:16 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 11:56 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:15 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Jul 26, 2023 9:45 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> International Parkway Bridges & High Mast Light Poles Replacement Phase 2 Projects	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to execute Contract No. 9500806, for design and construction of International Parkway Bridges & High Mast Light Poles Replacement Phase 2 Projects, with Archer Western Construction, LLC of Irving, Texas, in an amount not to exceed \$220,662,490, for the 1149-calendar day term of the Contract.

**Description**

- Award a Contract for design and construction of International Parkway Bridges and High Mast Light Pole Replacement Phase 2 Projects.

**Justification**

- The flyover bridges used to access Terminals A, B and C from International Parkway are original Airport construction and are reaching the end of their service life. This Contract will remove these left-hand exit bridges and replace with right-hand exit bridges utilizing more modern roadway design standards. These improvements will provide enhanced wayfinding and terminal access for our customers.
- High mast poles with lights along International Parkway are also reaching the end of their service life. This Contract will remove existing poles and lights and replace with new poles equipped with LED lights.
- An Early Completion Incentive (ECI) of \$3,000,000, with payment due only if the contractor meets the ECI completion conditions explicitly described within the contract documents. The ECI is included in the Owner's Allowance of \$14,435,864 which is included in the not to exceed amount of \$220,662,490.

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for contract is 22% for Design and 30% for Construction.
- Archer Western Construction, LLC has committed to achieving 29% M/WBE participation for Design utilizing IEA, Inc (IM-C: 22.5%), The Rios Group, Inc. (HF-C: 2%), Simon Engineering & Consulting, Inc. (BF-C: 1%), Southwest Testing Laboratories, LLC (HF-C: 2%) and VRX, Inc. (WF-C: 1.5%) and 30% M/WBE participation for Construction. Compliance plan submitted for Construction phase and M/WBE Subcontractors will be determined once trade packages are released.

**Schedule/Term**

- Start Date: October 2023
- Contract Duration: 1149-calendar days

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
9500806			NTE \$220,662,490	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Tammy Huddleston 3-6132	Joint Capital Acct	26579-02		\$198,761,364
Monica Allen 3-1709	Joint Capital Acct	26625-03		\$21,901,126



**Additional Information**

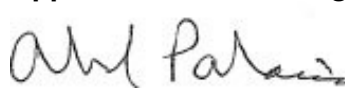
- Two Statements of Qualifications, none from M/WBE firms, were received on or before the due date of January 18, 2023.
  - ◆ American Bridge Company of Grapevine, Texas
  - ◆ Archer Western Construction, LLC, of Irving, Texas
- Based on the evaluation of the qualification documents and interviews, the selection committee recommends award of the Contract to Archer Western Construction, LLC, of Irving, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 9500806, for design and construction of International Parkway Bridges & High Mast Light Poles Replacement Phase 2 Projects, with Archer Western Construction, LLC of Irving, Texas, in an amount not to exceed \$220,662,490, for the 1149-calendar day term of the Contract.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 2:12 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 3:47 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:15 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Jul 26, 2023 9:47 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Parking Lot Marking Services	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007410, for Parking Lot Marking Services, with Allied Supply Chain Support and Services, of Dallas, Texas, for the three-year term of the Contract in an amount not to exceed \$602,970.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award Contract to provide Parking Lot Marking Services in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• Replaces an existing Contract that has been in place for four years.</li> <li>• The scope of work provides for the maintenance of painted marking on surface and garage parking lot space lines, handicap graphics, crosswalks and fire lanes.</li> <li>• Markings are required to organize lots, ensure safety and maintain regulatory compliance.</li> <li>• These services will be provided on both a programmed and as-needed basis and the Airport will have no obligation to purchase any set quantity under the Contract.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 5%.</li> <li>• Allied Supply Chain Support and Services, a certified Minority/Women Business Enterprise (BF-C) has committed to achieving 100% M/WBE participation through 44% self-performance, and 56% subcontractor participation utilizing Royal Striping LLC, 43% (BM-C) and Nitty Gritty Power-washing, 13% (BF-C).</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: October 2023</li> <li>• Contract Term: Three years</li> </ul>			
<b>Contract #</b> 7007410	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$602,970
<b>Revised Amount</b>			
<b>For Information contact</b> Robert Rodriguez 3-1783 Peggy Watkins 3-5619	<b>Fund</b> Various	<b>Project #</b>	<b>External Funding Source</b>
			<b>Amount</b> \$602,970

**Additional Information**

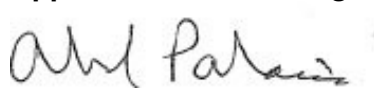
- Four Bids, including one from a M/WBE firm, were received on or before the due date of June 26, 2023.
- Bid Tabulation attached
- Allied Supply Chain Support and Services of Dallas, Texas is the lowest responsive responsible Bidder and is the incumbent.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007410, for Parking Lot Marking Services, with Allied Supply Chain Support and Services, of Dallas, Texas, for the three-year term of the Contract in an amount not to exceed \$602,970.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 2:27 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 3:48 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:27 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Jul 26, 2023 10:17 am

Pending

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**Chief Executive Officer**

Date

**Contract No. 7007410  
Parking Lot Marking Services  
Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
Allied Supply Chain Support & Services <sup>N1</sup> Dallas, Texas	\$602,970
Magnum Power Wash LLC Rockwall, Texas	\$725,000
RGJ Services, LLC dba Barricades Plus Roanoke, Texas	\$980,760
CCNG Enterprises, LLC dba CCNG Building Services <sup>N2</sup> DFW Airport, Texas	\$3,306,332.48
<b>Note:</b> <ol style="list-style-type: none"><li>1. M/WBE certified through the North Central Texas Regional Certification Agency</li><li>2. Price variance is attributed to cost related to power washing preparation work and space numbering costs along with higher annual escalation rate after in final contract year.</li></ol>	

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Supply of Pre-Mixed or Volumetric Concrete	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007387, for Supply of Pre-Mixed or Volumetric Concrete, with Redi-Mix dba Custom Crete LLC, of Euless, Texas, for the initial three-year Contract amount of \$812,664, and two, one-year options in the amount of \$541,776, for a total estimated Contract amount of \$1,354,440; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for the Supply of Pre-Mixed or Volumetric Concrete in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• Replaces an existing Contract that has been in place for four years.</li> <li>• The Department periodically requires delivered Pre-Mixed concrete for repairs on the airfield, roadways and parking lots infrastructure pavements.</li> <li>• On-site production will allow Airport staff to tailor concrete production to their product, volume and schedule requirements.</li> <li>• Contractor shall provide concrete for small to medium sized pours.</li> <li>• Purchases will be made on as needed basis and the Airport is not obligated to purchase any specific quantity.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start date: August 2023</li> <li>• Contract Term: Three years with two, one-year options</li> </ul>			
<b>Contract #</b> 7007392	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$1,354,440
<b>For Information contact</b> Robert Rodriguez 3-1783 Julian Cano 3-5076	<b>Fund</b> Various	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$1,354,440

**Additional Information**

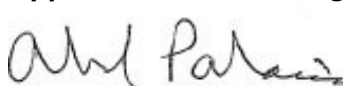
- One Bid, not from a M/WBE firm, was received on the or before the due date of June 9, 2023.
- Redi-Mix LLC dba Custom Crete of Euless, Texas, is the lowest responsible, responsive Bidder and is the incumbent.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007387, for Supply of Pre-Mixed or Volumetric Concrete, with Redi-Mix dba Custom Crete LLC, of Euless, Texas, for the initial three-year Contract amount of \$812,664, and two, one-year options in the amount of \$541,776, for a total estimated Contract amount of \$1,354,440; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 2:28 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 3:48 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:27 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Jul 26, 2023 10:17 am

Pending

---

**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Supply of Air Conditioner (A/C) Filters	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007412, for the Supply of A/C Filters, with Puremaxx LLC, of Knoxville, Tennessee, for the initial three-year Contract amount of \$1,521,275.49, and two, one-year options in the amount of \$1,014,183.66, for a total estimated Contract Amount of \$2,535,459.15; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for the Supply of A/C Filters in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• Replaces an existing Contract that has been in place for five years.</li> <li>• This Contract provides Air Conditioner (A/C) filters and supplies for the department to support the daily operations of the Airport.</li> <li>• Routine maintenance of the A/C and Heating Units requires the replacing A/C filters on a scheduled basis, which extends the useful life of the unit.</li> <li>• Filters will be ordered on an as-needed basis and the Airport is not obligated to purchase any specific quantity.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start date: August 2023.</li> <li>• Contract Term: Three years with two, one-year options</li> </ul>			
<b>Contract #</b> 7007412	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$2,535,459.15
<b>For Information contact</b> Robert Rodriguez 3-1783 Julian Cano 3-5076	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>   <b>Amount</b> \$2,535,459.15

**Additional Information**

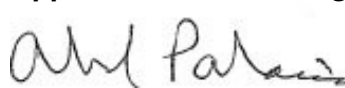
- Five Bids, none from M/WBE firms, were received on or before the due date of July 7, 2023.
- Bid Tabulation attached.
- The Bids submitted by Carrier Enterprises of Carrollton, Texas and Maxari Energy LLC of Austin, Texas, were determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- Puremaxx LLC of Knoxville, Tennessee, is the lowest responsive, responsible Bidder.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007412, for the Supply of A/C Filters, with Puremaxx LLC, of Knoxville, Tennessee, for the initial three-year Contract amount of \$1,521,275.49, and two, one-year options in the amount of \$1,014,183.66, for a total estimated Contract Amount of \$2,535,459.15; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 2:30 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 3:48 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:27 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Jul 26, 2023 10:19 am

Pending

---

**Chief Executive Officer**

Date



**Contract No. 7007412**  
**Supply of Air Conditioner (A/C) Filters**  
**Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
Puremaxx LLC Knoxville, Tennessee	\$507,091.83
GlasFloss Industries dba Filter Systems Dallas, Texas	\$529,389.79
Florence Filter Corporation <sup>N1</sup> Compton, California	\$703,524.75
<b>Note:</b> 1. The Bid price variance is attributed to Florence Filter Corporation has consistently higher Unit Prices for all bid items. There are 4 Items with Unit Prices variance between 20% to 60% higher than lower bidder prices. They represent 50% of total amount.	

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Various Fleet Vehicles	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to issue five Purchase Orders for Various Fleet Vehicles; Purchase Order No. 280140, for Paint Striper Trucks, with M-B Companies Inc., of New Holstein, Wisconsin, in the amount of \$1,193,483.46; Purchase Order No. 280138, for Sweepers, with Tymco, Inc., of Waco, Texas, in the amount of \$807,145; Purchase Order No. 280142, for Hard Service Cleaning System, with Cyclone Technology LLC, of Tempe, Arizona, in the amount of \$552,490; Purchase Order No. 280139, for Stripe Hog Waterblasting System, with Waterblasting LLC, of Stuart, Florida, in the amount of \$854,875.96; and Purchase Order No. 280141, for Pressure Washer Trailer, with North Texas Sales and Distribution, of Dallas, Texas, in the amount of \$12,896.40. Total action amount is \$3,420,890.82.

**Description**

- Issue five Purchase Orders for New Fleet vehicles in support of the Airport's Energy, Transportation & Asset Management Department.

**Justification**

- This purchase of seven replacement vehicles and one pressure washer, which is an addition to the fleet, is for the department's use in the performance of daily job functions.
- Electric vehicles were reviewed for this acquisition however, none were identified that met the operational needs of the stakeholder.
- Programmed replacement of the Airport fleet vehicles that have met the criteria established in the Airport's Fleet Vehicle Policy and Procedures (accumulated mileage, condition, life cycle costs, etc.) and are assessed for replacement by the Vehicle Maintenance Shop.

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%.
- N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)

**Schedule/Term**

- Purchase Date: August 2023

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
		280140	\$1,193,483.46	
		280138	\$807,145.00	
		280142	\$552,490.00	
		280139	\$854,875.96	
		280141	\$12,896.40	

For Information contact	Fund	Project #	External Funding Source	Amount
Robert Rodriguez 3-1783 Melissa Turner 3-5632	DFW Capital Acct	27121-01		\$3,420,890.82

**Justification continued**

- All vehicles fully comply with the Airport's Clear Fleet Vehicle Policy.
- Replaced vehicles will be declared surplus and sold at public auction.
- The Airport has validated approximately \$600,000 in savings by leveraging the cooperative agreements.

**Additional Information**

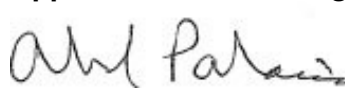
- These Purchases will be through the below cooperatives:
  - ◆ Purchase Order No. 280140, Sourcewell Contact No. 060920, contingent upon Board approval.
  - ◆ Purchase Order No. 280138, HGAC Contract No. SW04-20, which was approved by Resolution No. 97-07-181, dated July 3, 1997.
  - ◆ Purchase Order No. 280142, HGAC Contract No. SM10-20, which was approved by Resolution No. 97-07-181, dated July 3, 1997.
  - ◆ Purchase Order No. 280139, Sourcewell Contract No. 11522-WTB, contingent upon Board approval.
  - ◆ Purchase Order No. 280141, BuyBoard Contract No. 672-22, which was approved by Resolution No. 2006-08-246, dated August 3, 2006.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to issue five Purchase Orders for Various Fleet Vehicles; Purchase Order No. 280140, for Paint Striper Trucks, with M-B Companies Inc., of New Holstein, Wisconsin, in the amount of \$1,193,483.46; Purchase Order No. 280138, for Sweepers, with Tymco, Inc., of Waco, Texas, in the amount of \$807,145; Purchase Order No. 280142, for Hard Service Cleaning System, with Cyclone Technology LLC, of Tempe, Arizona, in the amount of \$552,490; Purchase Order No. 280139, for Stripe Hog Waterblasting System, with Waterblasting LLC, of Stuart, Florida, in the amount of \$854,875.96; and Purchase Order No. 280141, for Pressure Washer Trailer, with North Texas Sales and Distribution, of Dallas, Texas, in the amount of \$12,896.40. Total action amount is \$3,420,890.82.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 2:31 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 3:48 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:28 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Jul 26, 2023 10:19 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Supply of Hot-Mix Asphalt	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute two Contracts for Hot-Mix Asphalt: Contract No. 7007422, with Austin Asphalt, Inc., of Coppel, Texas, for the initial three-year Contract amount of \$1,710,000 and two, one-year options in the amount of \$1,140,000, for a total estimated Contract amount of \$2,850,000; and Contract No. 7007444, with Reynolds Asphalt & Construction Co., of North Richland Hills, Texas, for the initial three-year Contract amount of \$1,587,600 and two, one-year options in the amount of \$1,058,400, for a total estimated Contract amount of \$2,646,000; and that the Chief Executive Office or designee is authorized to exercise the option year at the Airport's discretion. Total amount of this action is \$5,496,000.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award two Contracts for Supply of Hot-Mix Asphalt in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• These Contracts replace existing Contracts which have been in place for five years.</li> <li>• The Contracts will provide Hot Mix Asphalt to the Airport, which is essential to maintaining and repairing the roadways and airfield pavement.</li> <li>• Two Contracts will allow the Airport maximum flexibility due to availability of materials.</li> <li>• Materials will be ordered on an as needed basis and the Airport is not obligated to purchase any specific quantity.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start date: August 2023</li> <li>• Contract Term: Three years with two, one-year options</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>
7007422			NTE \$2,850,000
7007444			NTE \$2,646,000
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>
Robert Rodriguez 3-1783 Julian Cano 3-5076	Operating Fund		<b>Amount</b> \$5,496,000

**Additional Information**

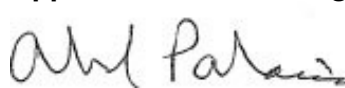
- Two Bids, none from M/WBE firms, were received on the or before the due date of June 23, 2023.
- Two Contracts are being recommended for award to Austin Asphalt, Inc., of Coppell, Texas, the incumbent; and Reynolds Asphalt & Construction Co., of North Richland Hills, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute two Contracts for Hot-Mix Asphalt: Contract No. 7007422, with Austin Asphalt, Inc., of Coppell, Texas, for the initial three-year Contract amount of \$1,710,000 and two, one-year options in the amount of \$1,140,000, for a total estimated Contract amount of \$2,850,000; and Contract No. 7007444, with Reynolds Asphalt & Construction Co., of North Richland Hills, Texas, for the initial three-year Contract amount of \$1,587,600 and two, one-year options in the amount of \$1,058,400, for a total estimated Contract amount of \$2,646,000; and that the Chief Executive Office or designee is authorized to exercise the option year at the Airport's discretion. Total amount of this action is \$5,496,000.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 2:33 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 3:49 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:28 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Jul 26, 2023 10:19 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Non-Terminal Facilities Maintenance Services	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007395, for Non-Terminal Facilities Mechanical, Electrical, Plumbing, and Structural Maintenance Services, to George S. Hall, Inc., of Parsippany, New Jersey, for the initial four-year Contract amount of \$19,400,803.13, and one, one-year options in the amount of \$5,086,204.28, for a total estimated Contract of \$24,487,077.41.			
<b>Description</b>			
<ul style="list-style-type: none"> <li>• To provide mechanical, electrical, plumbing, and building/structural services to various non-terminal facilities in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li> </ul>			
<b>Justification</b>			
<ul style="list-style-type: none"> <li>• Replaces an existing Contract that has been in place for five years.</li> <li>• This Contract will provide facilities maintenance services to over 160 non-terminal buildings and structures, including preventative maintenance and repair services available 24 hours per day, seven days a week.</li> </ul>			
<b>D/S/M/WBE Information</b>			
<ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 35%.</li> <li>• George S. Hall, Inc. has committed to achieving 41.59% M/WBE participation utilizing Dennis Services, LLC (WF-C).</li> </ul>			
<b>Schedule/Term</b>			
<ul style="list-style-type: none"> <li>• Start Date: October 2023</li> <li>• Contract Term: Four years with one, one-year option</li> </ul>			
<b>Contract #</b> 7007395	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$24,487,077.41  <b>Revised Amount</b>
<b>For Information contact</b> Robert Rodriguez 3-1783 Peggy Watkins 3-5619	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>   <b>Amount</b> \$24,487,077.41

**Additional Information**

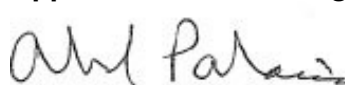
- Seven Bids, none from M/WBE firms, were received on the or before the due date of June 28, 2023.
- Bid Tabulation attached.
- George S. Hall, Inc. of Parsippany, New Jersey, is the lowest responsible, responsive Bidder. Incumbent John Bean Technologies Corporation dba JBT Aerotech

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007395, for Non-Terminal Facilities Mechanical, Electrical, Plumbing, and Structural Maintenance Services, to George S. Hall, Inc., of Parsippany, New Jersey, for the initial four-year Contract amount of \$19,400,803.13, and one, one-year options in the amount of \$5,086,204.28, for a total estimated Contract of \$24,487,077.41.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 3:24 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 4:00 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:28 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Jul 26, 2023 10:20 am

Pending

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**Chief Executive Officer**

Date

**Contract No. 7007395**  
**Non-Terminal Facilities Maintenance Services**  
**Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
George S. Hall, Inc. Parsippany, New Jersey	\$24,487,077.41
Flagship Airport Services, Inc. Southlake, Texas	\$32,961,975.80
Amentum Commercial Operations, Inc. Chantilly, Virginia	\$33,229,387.95
CBRE, Inc. Dallas, Texas	\$38,514,983.80
TDIndustries Dallas, Texas	\$40,630,203
JBT AeroTech Corporation Ogden, Utah	\$43,085,103
Jones Lang LaSalle Americas, Inc. <sup>N1</sup> Chicago, Illinois	\$55,239,921.03
<b>Note:</b> 1. The bid pricing variance is attributed to the higher staffing compensation rates and the inclusion of additional staff above minimum required in the scope of services.	



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Skylink Capital Asset Rehabilitation Program	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No 7007403, for Skylink Capital Asset Rehabilitation Program with Alstom Transport USA Inc., of Pittsburgh, Pennsylvania, in an amount not to exceed \$99,765,734, for the eight-year term of the Contract.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for Skylink Capital Asset Rehabilitation Program in support of the Airport's Energy, Transportation &amp; Asset Management Department.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• This action provides for a rehabilitation and renewal of critical Skylink systems components.</li> <li>• Making these changes will improve system reliability and meet the high traffic demands of the hub operation.</li> <li>• MII approval was received in April 2023 for \$39.5 Million for Package 1 of the program.</li> <li>• Package 2 of the program is contingent upon MII approval.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, the M/WBE Program M/WBE goal for this contract is 15%.</li> <li>• Alstom Transport USA Inc. has committed to achieving 15% M/WBE participation utilizing Mavich (HF-C: 11.1%), All Tex Staffing dba Abba Staffing (WF-C: 0.6%), C2 Flooring, LLC (WF-C: 1.6%) and GNS Electric (WF-C: 1.7%).</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: August 2023</li> <li>• Contract Term: Eight years</li> </ul>			
<b>Contract #</b> 7007403	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$99,765,734
<b>Revised Amount</b>			
<b>For Information contact</b> Robert Rodriguez 3-1783 Peggy Watkins 3-5619	<b>Fund</b> Joint Capital Acct	<b>Project #</b> 27097	<b>External Funding Source</b>          <b>Amount</b> \$99,765,734

**Additional Information**

- This Contract is a Sole Source.
- This Contract is exempt from competitive bidding, in accordance with Local Government Code 252.002 as it is available from only one source.

Additional Attachments: **N**

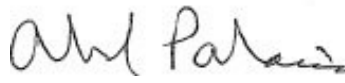
**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No 7007403, for Skylink Capital Asset Rehabilitation Program with Alstom Transport USA Inc., of Pittsburgh, Pennsylvania, in an amount not to exceed \$99,765,734, for the eight-year term of the Contract.


**Approved as to Form by**

Legal Counsel  
Pending

**Approved as to Funding by**

  
 Palacios, Abel  
 Vice President Finance  
 Finance  
 Jul 26, 2023 4:01 pm

**Approved as to M/WBE by**

  
 Lee, Tamela  
 Vice President Business Diversity  
 and Development  
 Business Diversity and  
 Development  
 Jul 27, 2023 11:28 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Energy & Transportation Mgmt  
Jul 26, 2023 10:21 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Operations	<b>Subject</b> Aircraft Rescue Fire Fighting Apparatuses	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer of designee be authorized to issue Purchase Order No. 280143, for Aircraft Rescue Fire Fighting (ARFF) Apparatuses, with Siddons Martin Emergency Group, LLC, of Denton, Texas, in the amount of \$26,899,397.45.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Issue a Purchase Order for twelve (12) Striker Fleet Replacement Trucks in support of the Airport's Department of Public Safety.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• The Fire Emergency Operations Division of the Department of Public Safety maintains a fleet of fire apparatus in a state of readiness to respond to the emergency needs of the Airport community. The ARFF apparatus are used to respond to Aircraft Rescue Firefighting calls and industrial fires per the requirements of FAR 139. The goal is to ensure continued reliability of fire apparatus responsible for emergency response within the airport boundaries.</li> <li>• Through benchmarking studies, the Airport has adopted a replacement plan of Life cycle-10 years, maintenance cost exceeds 25% of residual value, or annual downtime exceeds 600 hours. The existing fleet has met all criteria for replacement. It is therefore recommended that the plan to replace the ARFF fleet be enacted to replace all ARFF apparatus.</li> <li>• This proposal includes a one for one fire engine replacement for a structural fire engine/pumper that is end of life and no longer serviceable.</li> <li>• Replacing eight 8X8 diesel ARFF trucks with the six proposed 6X6 hybrid units and two 6X6 diesel units would reduce CO2 emissions by 56 tons per year (roughly 1% of the Airport's fleet emissions).</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Purchase Date: August 2023</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>
		280143	\$26,899,397.45
			\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>
Jon Taylor 3-3530  Melissa Turner 3-5632	Joint Capital Acct	27125-01	\$26,899,397.45

**Justification Continued**

- Environmental/Regulatory: Additional factors in determining ARFF fleet replacement are driven by rapid regulatory change that will force airports to transition from PFAS firefighting foam to Fluorine Free Foams.
- The Department of Defense (DOD) and U.S. Navy released a new performance standard (Military Specification MIL-PRF-32725) for fluorine-free foam (F3) fire-extinguishing agents, a significant milestone that is expected to ultimately allow Part 139 airports to transition to F3 agents and away from AFFF agents later this year.
- In FY22, vehicles represented 21% of the Airport's carbon footprint, the second largest source of emissions. Within the vehicle category, diesel vehicles accounted for 21% of emissions.
- Maintaining fleet at readiness level will ensure continued response to airport emergencies thus protecting the lives and property of the Airport employees, customers, and tenants.

**Additional Information:**

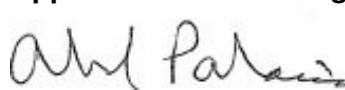
- This purchase will be made through the HGAC Contract No. FS12-19, which was approved by Resolution No. 97-07-181, dated July 3, 1997.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer of designee be authorized to issue Purchase Order No. 280143, for Aircraft Rescue Fire Fighting (ARFF) Apparatuses, with Siddons Martin Emergency Group, LLC, of Denton, Texas, in the amount of \$26,899,397.45.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 3:41 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 4:01 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:31 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Public Safety  
Jul 26, 2023 11:56 am

Pending

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**Chief Executive Officer**

Date

**AGENDA**  
**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**  
**Tuesday, August 8, 2023**  
**1:15 p.m.**

**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

18. Approve Minutes of the Concessions/Commercial Development Meeting of June 6, 2023.

**Consent Item for Consideration**

- Zenola Campbell 19. Approve Change of Ownership for Concessions Lease numbers 008676 and 010613.

**Action Items for Consideration**

- Zenola Campbell 20. Approve to terminate Lease No.009705, operated by XpresSpa DFW International, LLC.
- Sharon McCloskey 21. Approve to increase and extend Contract No. 7006770, for Terminal D Custodial Services, with Appro Inc., of Dallas, Texas, in an amount not to exceed \$1,782,858.25, for a revised not to exceed Contract amount of \$48,914,409.81.
22. Approve to increase and extend Contract No. 7006823, for Terminal A&C Custodial Services - Public, with Diverse Facility Solutions Global, Inc., of Alsip, Illinois, in an amount not to exceed \$4,447,501.18, for a revised not to exceed Contract amount of \$53,253,045.17.
23. Approve execution of Contract No. 8005550, for Lost and Found Services, with Hallmark Aviation Services, L.P., of Los Angeles, California, for the initial one-year Contract amount of \$755,242.80, and four, one-year options in the amount of \$3,335,395.82 for a total estimated Contract amount of \$4,090,638.62; and that the Chief Executive Office or designee is authorized to exercise the option year at the Airport's discretion.

**Discussion Item**

- Zenola Campbell 24. Permits Issued by Concessions.

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Approval for Change of Ownership for Concessions Lease numbers 008676 and 010613.	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to change the ownership of Lease numbers 008676 and 010613.

**Description**

- The current ownership of DFW E Satellite, LLC and Dickey's DFW Terminal C JV, LLC is comprised of Dickey's Barbecue Pit, Inc. (60%) and Southwest Minority Financial Group, Inc. (40%).
- The new ownership interest of DFW E Satellite, LLC and Dickey's DFW Terminal C JV, LLC will be as follows:
  - ◆ Dickey's Barbecue Pit, Inc. - 60%
  - ◆ Southwest Minority Financial Group, Inc. - 21%
  - ◆ Premiere Travel Solutions, LLC - 19%
- All lease terms and conditions of Lease numbers 008676 and 010613 remain in effect.

**Justification**

- Based on mutual agreement between ownership entities.

**D/S/M/WBE Information**

- In accordance with the Board's ACDBE Program, the ACDBE goal for lease 010613 is 35% and 40% for 008676. The M/WBE goal for design and construction is 30% for each lease.
- Dickey's DFW E Satellite LLC joint venture is comprised of Dickey's Barbecue Pit, Inc. (60%), Southwest Minority Financial Group, Inc. (ACDBE: BM-C, 20.40%) and Premiere Travel Solutions, LLC (ACDBE: HF-C, 19.60%).
- Dickey's DFW C Satellite LLC joint venture is comprised of Dickey's Barbecue Pit, Inc. (60%), Southwest Minority Financial Group, Inc. (ACDBE: BM-C, 20.40%) and Premiere Travel Solutions, LLC (ACDBE: HF-C, 19.60%).

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
			\$0	\$0

<b>For Information contact</b> Zenola Campbell 3-4830	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0
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**Additional Information**

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

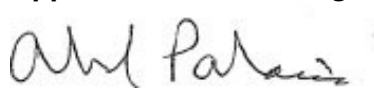
That the Chief Executive Officer or designee be authorized to change the ownership of Lease numbers 008676 and 010613.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 11:22 am

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 11:58 am

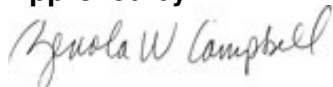
**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:44 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head

Jul 26, 2023 9:38 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Termination of Lease No. 009705 operated by XpresSpa DFW International, LLC.	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to terminate Lease No.009705, dba XpresSpa.

**Description**

- This action authorizes the termination of Lease No. 009705 operated by XpresSpa DFW International, LLC, dba XpresSpa, located in Terminal D, Location ID No, D-NC107A, Gate D34.
  - ◆ Concessionaire shall be responsible for any remaining Minimum Annual Guarantee (MAG) if they choose to close prior to September 30, 2023.
  - ◆ Concessionaire will not receive unamortized capital expenditure reimbursement for this termination.

**Justification**

- The concessionaire has decided to forfeit the additional two-year term extension granted by the Board for pandemic relief, and as such will terminate by September 30, 2023.

**D/S/M/WBE Information**

- All voluntary terminations requested by a joint venture are subject to an approved dissolution agreement.

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
			\$0	\$0

<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Zenola Campbell 3-4830				\$0



**Additional Information**

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

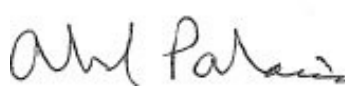
That the Chief Executive Officer or designee be authorized to terminate Lease No.009705, dba XpresSpa.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 11:25 am

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 11:59 am

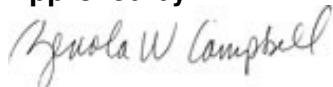
**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:46 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head

Jul 26, 2023 9:39 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Terminal D Custodial Services	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to increase and extend Contract No. 7006770, for Terminal D Custodial Services, with Appro Inc., of Dallas, Texas, in an amount not to exceed \$1,782,858.25, for a revised not to exceed Contract amount of \$48,914,409.81.

**Description**

- Increase and extend the Contract for Terminal D custodial services for the Airport's Customer Experience department.

**Justification**

- The Contract is being extended in order to keep the same contractor providing the custodial labor services in this terminal through the end of the fiscal year and to allow time for a transition to a new provider if necessary.
- APPRO Inc., has been the custodial vendor for Terminal D for five years.

**D/S/M/WBE Information**

- In accordance with the Board's historical SBE Program, the SBE goal for this contract is 35%.
- APPRO, Inc., a certified Small Business Enterprise (PM-C) committed to achieving 35% SBE participation through self-performance and is currently achieving 100% SBE participation.

**Schedule/Term**

- Current Contract completion date: May 2024
- Revised Contract completion date: January 1, 2025

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
7006770			NTE \$1,782,858.25	\$48,914,409.81

For Information contact	Fund	Project #	External Funding Source	Amount
Sharon McCloskey 3-4620 Latrece Crownover 3-0995	Operating Fund	Fund		\$1,782,858.25

**Additional Information**

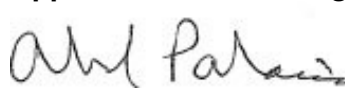
- On May 30, 2019, by Resolution No. 2019-06-148, the Airport awarded Contract No. 7006770, Terminal D Custodial Services to Appro Inc., of Dallas, Texas.
- On August 6, 2020, by Resolution No. 2022-08-165 the Airport increased Contract No. 7006770, Terminal D Custodial Services to Appro Inc., of Dallas, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase and extend Contract No. 7006770, for Terminal D Custodial Services, with Appro Inc., of Dallas, Texas, in an amount not to exceed \$1,782,858.25, for a revised not to exceed Contract amount of \$48,914,409.81.

**Approved as to Form by**

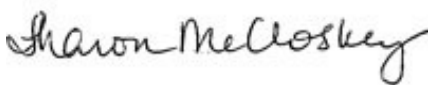

Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 11:26 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 11:59 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:46 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Customer Service  
Jul 25, 2023 4:04 pm

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Terminals A&C Custodial Services - Public	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase and extend Contract No. 7006823, for Terminal A&C Custodial Services - Public, with Diverse Facility Solutions Global, Inc., of Alsip, Illinois, in an amount not to exceed \$4,447,501.18, for a revised not to exceed Contract amount of \$53,253,045.17.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Increase and extend the Contract for Terminal A&amp;C Custodial Services - Public in support of the Airport's Customer Experience Department.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• The Contract is being extended in order to keep the same contractor providing the custodial labor services in this terminal through the end of the fiscal year and to allow time for a transition to a new provider if necessary.</li> <li>• Diverse Facility Solutions (DFS) has been the custodial vendor for Terminals A&amp;C for five years.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the Board's historical SBE Program is 20%.</li> <li>• In accordance with the Board's historical SBE Program, the SBE goal for this contract is 30%.</li> <li>• Diverse Facility Solutions Global, Inc. committed to achieving 30% SBE participation on this contract and is currently achieving 26.9%. Contract renewal option is subject to SBE contract compliance. The original 30% SBE commitment is inclusive of this Board Action.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Current Contract completion date: December 2023</li> <li>• Revised Contract completion date: January 1, 2025</li> </ul>			
<b>Contract #</b> 7006823	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$4,447,501.18
			<b>Revised Amount</b> \$53,253,045.17
<b>For Information contact</b> Sharon McCloskey 3-4620 Latrece Crownover 3-0995	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>          <b>Amount</b> \$4,447,501.18

**Additional Information**

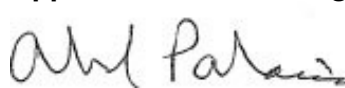
- On September 5, 2019, by Resolution No. 2019-09-218, the Airport awarded Contract No. 7006823, Terminals A&C Custodial Services - public to Diverse Facility Solutions Global, Inc., of Alsip, Illinois.
- By Resolution No. 2020-08-165, the Airport increased Contract No. 7006823, Terminals A&C Custodial Services - public to Diverse Facility Solutions Global, Inc., of Alsip, Illinois.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase and extend Contract No. 7006823, for Terminal A&C Custodial Services - Public, with Diverse Facility Solutions Global, Inc., of Alsip, Illinois, in an amount not to exceed \$4,447,501.18, for a revised not to exceed Contract amount of \$53,253,045.17.

**Approved as to Form by**

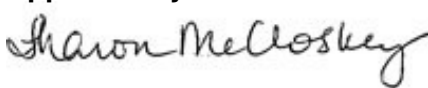

Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 11:27 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 12:00 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:49 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Customer Service  
Jul 25, 2023 4:40 pm

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Lost and Found Services	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 8005550, for Lost and Found Services, with Hallmark Aviation Services, L.P., of Los Angeles, California, for the initial one-year Contract amount of \$755,242.80, and four, one-year options in the amount of \$3,335,395.82 for a total estimated Contract amount of \$4,090,638.62; and that the Chief Executive Office or designee is authorized to exercise the option year at the Airport's discretion.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for Lost and Found Services in support of the Airport's Customer Experience Department.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• Replaces an existing Contract that has been in place for five years.</li> <li>• This Contract provides operations and management of Lost and Found services for lost items within the Airport's terminals and parking facilities.</li> <li>• Utilization of a state-of-the-art Lost and Found software, phone and online assistance will provide optimal customer service in returning lost items to passengers.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to no availability of M/WBE firms that perform this service.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: September 2023</li> <li>• Contract Term: One year with four, one-year options</li> </ul>			
<b>Contract #</b> 8005550	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$4,090,638.62
		<b>Revised Amount</b> \$0	
<b>For Information contact</b> Sharon McCloskey 3-4620 Helen Chaney 3-2523	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$4,090,638.62

**Additional Information**

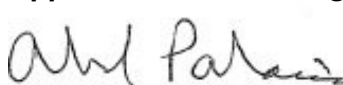
- Three Proposals, none from M/WBE firms, were received on or before the due date of May 8, 2023:
  - ◆ ABM Aviation, Inc., of Atlanta, Georgia
  - ◆ Hallmark Aviation Services, L.P., Los Angeles, California
  - ◆ Smarte Carte, Inc., of St. Paul, Minnesota
- Based on evaluations of the Proposals, the evaluation committee recommends award of the Contract to Hallmark Aviation Services, L.P., of Los Angeles, California. Hallmark Aviation Services, L.P. is the incumbent with a local office in Dallas, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005550, for Lost and Found Services, with Hallmark Aviation Services, L.P., of Los Angeles, California, for the initial one-year Contract amount of \$755,242.80, and four, one-year options in the amount of \$3,335,395.82 for a total estimated Contract amount of \$4,090,638.62; and that the Chief Executive Office or designee is authorized to exercise the option year at the Airport's discretion.

**Approved as to Form by**

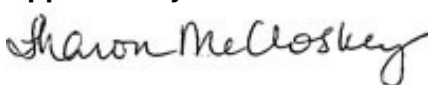

Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 11:28 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 12:01 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:49 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Customer Service  
Jul 25, 2023 4:06 pm

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
COMMITTEE DISCUSSION ITEM**

<b>Meeting Date</b> 08/10/2023	<b>Subject</b> Permits Issued by Concessions	<b>Committee</b> Concessions/Commercial Development
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**Item For Discussion**

Permits Issued by Concessions

**Description**

- Gideon Toal Management Services, LLC shall be issued a permit to operate and manage the A28 American Airlines cafeteria dba Krew Kitchen.
- The concessionaire shall pay a rent of 10 percent of Gross Receipts for a period of 24 months.

**Justification**

- DFW Concessions and AA partnered to provide additional offerings to AA employees in the vacant AA cafeteria. Krew Kitchen will provide affordable offerings such as Big Chicken, Modern Market, and Fort Worth Taco Co., with delivery and "grab and go" options available.
- This action supports the Board's Small Business Enterprise Concessions (SBEC) Program Policy, Section III, Scope of SBEC Program. Gideon Toal Management Services, LLC is a certified Small Business Enterprise Concessions (SBEC: BM-C, 100%).  
This action supports the Board's Concession Policy, 1.3.2 of providing and improving the shopping, dining, and service experience at DFW International Airport and 2.2.1 Direct Negotiation.



**AGENDA**  
**FINANCE/AUDIT COMMITTEE MEETING**  
**Tuesday, August 8, 2023**  
**1:20 p.m.**

**FINANCE/AUDIT COMMITTEE**

24. Approve Minutes of the Finance/Audit Committee Meeting of June 6, 2023.
- Abel Palacios 25. Financial Report.

**Consent Items for Consideration**

- Dean Ahmad 26. Approve Purchase Order No. 279993, for Variable Message Board Signage, with Applied Concepts, Inc, of Richardson, Texas, in the amount of \$85,600.
27. Approve Purchase Order No. 279924, for Electric Utility Carts, with Metro Golf Cars Transportation & Utility Vehicles of Fort Worth, Texas, in the amount of \$88,492.50.
- Elaine Rodriguez 28. Approve to increase Legal Services Contract No., 8005483 with the firm Carter Arnett PLLC of Dallas, Texas, in the amount of \$45,000.00 for a revised amount not to exceed, \$93,000.00.
29. Approve to enter into a settlement agreement with Real Network Services, Inc. in the amount of \$194,994.00 to settle any and all claims by Real Network against the Airport related to Contract No. 9500751, for Terminals A, B, C, D and E Uninterrupted Power Supply Replacement.
- Michael Youngs 30. Approve to increase Contract No. 7003634, for Budget & Continuous Forecasting Software with Longview of America, LLC, of Glen Ellyn, Illinois, in an amount not to exceed \$69,984, for a revised amount not to exceed Contract amount of \$2,004,218.59.

**Action Items for Consideration**

- Bruce Collins 31. Approve authorization to exercise options for multi-year Contracts up to \$10,000,000, for the first quarter of Fiscal Year 2024.
32. Approve authorization to exercise options for multi-year Contracts more than \$10,000,000, for the first quarter of Fiscal Year 2024.
33. Approve execution of purchases not to exceed \$50,000 individually, through the Electronic Cooperative Marketplace (ECM) for goods and services, up to a total of \$5,000,000.

- |                  |  |
|------------------|--|
| Catrina Gilbert  | 34. Approve execution of Contract No. 8005539, for Broker of Record / Administrator Rolling Owner Controlled Insurance Program (ROCIP) Services, with Willis Towers Watson Insurance Services West, Inc., of Dallas, Texas for the initial five-year Contract amount of \$2,445,000 and three, one-year options in the amount of \$1,521,000, for a total estimated Contract amount of \$3,996,000; and that the Chief Executive Office or designee is authorized to exercise the option year at the Airport's discretion. |
| Milton De La Paz | 35. Approve execution of Contract No. 8005544, for In-Country Mexico Sales and Commercial Services with LT y JC Consultores S. de R.L. de C.V., dba Monnarka Travel Marketing, of Mexico City, Mexico, for the initial one-year Contract amount of \$110,000, and four, one-year options in the amount of \$440,000, for a total estimated Contract of \$550,000; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.  |
| Elaine Rodriguez | 36. Approve an amendment to the Board's Rules of Procedure to change the name of the Finance/Audit Committee to Finance, Audit and IT Committee.   |
| Michael Youngs   | 37. Approve execution of Contract No. 7007443, for Access and Identity Management Tool, with Quisitive, LLC, of Irving, Texas, for the initial three-year Contract amount of \$572,004, and two, one-year options in the amount of \$148,568.40, for a total estimated Contract of \$720,752.40; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.  |
|                  | 38. Approve to increase Contract 7006788, for Smart Restroom Technology, with Infax, Inc., of Alpharetta, Georgia, in an amount not to exceed \$789,710.29, for a revised amount not to exceed Contract amount of \$4,558,348.21.  |
|                  | 39. Approve execution of Contract No. 8005582, for Enterprise-Wide Data Science Auto Machine Learning Software and Support with Carahsoft Technology Corp of Reston, Virginia, for the initial one-year Contract amount of \$207,458.25, and annual, one-year renewal options in the amount of \$1,134,466.74, for a total estimated Contract of \$1,341,924.99; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.   |
| Abel Palacios    | 40. Approve the Fiscal Year 2024 Operation Revenue and Expense Fund Budget.  |
|                  | 41. Approve the Schedule of Charges as amended for Fiscal Year 2024.   |

- Michael Youngs            42.    Approve execution of Contract No. 8005467, for Automated Taxi Queue, with IBI Group Professional Services, Inc., of Pompano Beach, Florida, for the initial three-year Contract amount of \$1,248,689.52, and one, two-year option in the amount of \$1,099,085.08, for a total estimated Contract of \$2,347,774.60; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

\*The Finance/Audit Committee recommended to the Board to approve at the June 6, 2023, meeting. This item does not need reapproval from the Committee.

**Discussion Item**

43.    Department of Audit Services' Quarterly Audit Update.
- Aaron Munoz            44.    Monthly D/S/M/WBE Expenditure Report.
- Tamela Lee              45.    Contract Deductive Change Orders.

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# KPIs and Financial Report

Nine months ending June 30, 2023 - Unaudited

# Key Performance Indicator Scorecard

Nine months ending June 30, 2023 - Unaudited

Key Performance Indicators	FY22 Actuals YTD	FY23 Plan YTD	FY23 Actuals YTD	FY23A	FY23 Annual Plan **	Data As Of
				vs FY23P		
<b><u>Business Performance</u></b>						
Reduce FY23 Expenditures from Budget	N/A	(\$4.5)	(\$1.4)	■	(\$6.0)	Jun-23
Increase DFWCC revenues from FY22 Actual	N/A	\$37.3	\$57.7	■	\$41.2	Jun-23
Increase total passengers from FY22 Actual	N/A	5.1	5.5	■	6.1	Jun-23
Have a new Use Agreement in place for FY 2024*	N/A	Complete	Complete	■	Complete	May-23
Add one new non-passenger revenue business to the DFW portfolio*	N/A	Complete	Complete	■	Complete	Apr-23
Complete pilot/identify preferred solution to monitor terminal parking occupancy*	N/A	Complete	EOY	■	Complete	EOY
<b><u>Customer Experience</u></b>						
Achieve DFW survey overall satisfaction score	4.39	4.38	4.51	■	4.38	Jun-23
Achieve DFW survey cleanliness and condition score	4.35	4.35	4.47	■	4.35	Jun-23
Complete deployment of virtual taxi queue solution*	N/A	Complete	EOY	■	Complete	EOY
Implement mapping of Terminal Link shuttles for customers*	N/A	Complete	EOY	■	Complete	EOY
<b><u>Operational Excellence</u></b>						
Achieve percent of waste diverted from landfills.	N/A	15%	11%	■	15%	Apr-23
Launch 5G/4G private network for one application*	N/A	Complete	EOY	■	Complete	EOY
Initiate executive-led ESG Workgroup; develop improved metrics for FY23 ESG report*	N/A	Complete	EOY	■	Complete	Jul-23
Complete implementation of Oracle Fusion, including the procurement marketplace*	N/A	Complete	EOY	■	Complete	EOY

\* Key goals and initiatives

\*\* Plan reflects 100% target

■ Improved/Constant  
 ■ Worse  
 ■ End of Year/Quarter Completion

# Key Performance Indicator Scorecard

Nine months ending June 30, 2023 - Unaudited

Key Performance Indicators	FY22 Actuals YTD	FY23 Plan YTD	FY23 Actuals YTD	FY23A vs FY23P	FY23 Annual Plan **	Data As Of
<b><u>Safe, Secure and Resilient</u></b>						
Achieve zero regulatory enforcement actions.	0	0	0	■	0	Jun-23
Reduce negative internal phishing test results by 50% in Q4 of FY23 compared to FY22 average*	N/A	-50%	EOY	■	-50%	EOY
<b><u>Community Impact</u></b>						
Achieve M/WBE/DBE/ACDBE goals	33%/29%/40%	31%/20%/31%	34%87%47%	■ ■ ■	31%/20%/31%	Jun-23
<b><u>Employee Engagement</u></b>						
Reduce voluntary employee turnover from FY22 average	N/A	12%	28%	■	12%	Jun-23
Redesign the organization's position architecture framework and complete position reevaluation for all MPP and ITS salaried roles*	N/A	Complete	EOY	■	98%	EOY
<b><u>Key Goals and Initiatives</u></b>						
	EOY	8 of 10	EOY	■	8 of 10	EOY

\* Key goals and initiatives

\*\* Plan reflects 100% target

- Improved/Constant
- Worse
- End of Year/Quarter Completion

# Key Performance Indicator Scorecard

Nine months ending June 30, 2023 – Unaudited

(\$ in millions)

Key Performance Indicator	Year-To-Date				FY 2023 Annual Budget
	FY 2022 Actuals	FY 2023 Actuals	FY 2023 Budget	Actuals vs. Budget Increase/(Decrease)	
DFWCC Total Revenues	\$313.7	\$371.4	\$351.0	\$20.4    5.8% <span style="color: green;">■</span>	\$476.5
Total Expenditure Budget	\$746.3	\$845.9	\$847.2	(\$1.4)    (0.2%) <span style="color: green;">■</span>	\$1,173.3
Total Passengers (Ms)	52.4	57.9	57.4	0.4    0.7% <span style="color: green;">■</span>	78.3
Total Landed Weights (Bs)	33.2	35.5	35.9	(0.4)    (1.1%) <span style="color: yellow;">■</span>	48.6

## Results Status Bar

- Improved/Constant
- Worse

# DFW Cost Center

Nine months ending June 30, 2023 - Unaudited

(in millions)	Year-To-Date					FY 2023
	FY 2022 Actuals	FY2023 Actuals	FY 2023 Budget	Actuals vs. Budget Increase/(Decrease)		Annual Budget
<b>Revenues</b>						
Parking	\$135.3	\$157.5	\$148.1	\$9.5	6.4%	\$202.1
Concessions	72.5	85.1	79.6	5.5	6.9%	108.2
Rental Car	30.6	34.1	35.6	(1.6)	(4.4%)	47.5
Commercial Development	49.1	55.1	53.7	1.3	2.5%	71.7
Other Revenues	26.2	39.6	34.0	5.6	16.6%	47.0
<b>Total Revenues before FRP</b>	<b>313.7</b>	<b>371.4</b>	<b>351.0</b>	<b>20.4</b>	<b>5.8%</b>	<b>476.5</b>
<b>DFW CC Expenditures</b>						
Operating Expenditures	94.6	107.0	111.8	(4.7)	(4.2%)	155.0
Debt Service, net	40.6	34.5	35.2	(0.7)	(1.9%)	47.7
<b>Total Expenditures</b>	<b>135.2</b>	<b>141.6</b>	<b>146.9</b>	<b>(5.4)</b>	<b>(3.7%)</b>	<b>202.8</b>
<b>Gross Margin - DFW Cost Center</b>	<b>178.5</b>	<b>229.8</b>	<b>204.0</b>	<b>25.8</b>	<b>12.6%</b>	<b>273.7</b>
<b>Less Transfers and Skylink</b>						
DFW Terminal Contribution	2.1	4.5	4.6	(0.2)	(3.9%)	6.2
Skylink Costs	37.6	39.6	41.6	(2.0)	(4.7%)	57.4
<b>Net Revenues</b>	<b>\$138.8</b>	<b>\$185.8</b>	<b>\$157.8</b>	<b>\$27.9</b>	<b>17.7%</b>	<b>\$210.1</b>



# Airfield and Terminal Cost Centers

Nine months ending June 30, 2023 - Unaudited

(in millions)	Year-To-Date				FY 2023	
	FY 2022 Actuals	FY2023 Actuals	FY 2023 Budget	Actuals vs. Budget Increase/(Decrease)	Annual Budget	
<b>Revenues</b>						
Landing Fees	\$65.7	\$54.8	\$60.0	(\$5.3)	(8.8%)	\$79.4
Other Airfield	11.4	11.6	10.8	0.9	8.1%	14.6
Transfer from DFW Cost Center	66.3	94.5	73.5	21.0	28.5%	97.8
<b>Total Airfield Revenue</b>	<b>143.4</b>	<b>160.9</b>	<b>144.3</b>	<b>16.6</b>	<b>11.5%</b>	<b>191.8</b>
Terminal Leases	243.8	256.3	254.9	1.3	0.5%	341.4
FIS Fees	17.8	26.4	24.5	2.0	8.1%	34.7
Turn Fees	16.9	25.9	26.9	(1.0)	(3.6%)	36.9
Other Terminal	18.4	22.2	20.6	1.5	7.4%	28.3
<b>Total Terminal Revenues</b>	<b>296.9</b>	<b>330.8</b>	<b>326.9</b>	<b>3.9</b>	<b>1.2%</b>	<b>441.3</b>
DFW Terminal Contributions	2.1	4.5	4.6	(0.2)	(3.9%)	6.2
<b>Total Revenues before FRP</b>	<b>442.5</b>	<b>496.1</b>	<b>475.9</b>	<b>20.3</b>	<b>4.3%</b>	<b>639.3</b>
<b>Expenditures</b>						
Operating Expenditures	259.6	306.2	294.4	11.7	4.0%	412.4
Debt Service, net	207.1	236.2	241.6	(5.3)	(2.2%)	326.9
<b>Total Expenditures</b>	<b>466.7</b>	<b>542.4</b>	<b>536.0</b>	<b>6.4</b>	<b>1.2%</b>	<b>739.3</b>
<b>Net Income/(Loss) before FRP</b>	<b>(24.2)</b>	<b>(46.3)</b>	<b>(60.1)</b>	<b>13.8</b>	<b>(23.0%)</b>	<b>(100.0)</b>
Federal Relief Proceeds (FRP)	34.9	68.6	68.6	0.0	0.0%	100.0
<b>Net Income/(Loss)</b>	<b>\$10.6</b>	<b>\$22.3</b>	<b>\$8.5</b>	<b>\$13.8</b>	<b>N/M</b>	<b>\$0.0</b>

# Operating Fund – Total Expenditures

Nine months ending June 30, 2023 - Unaudited

(in millions)	Year-To-Date				FY 2023	
	FY 2022 Actuals	FY2023 Actuals	FY 2023 Budget	Actuals vs. Budget Increase/(Decrease)	Annual Budget	
<b>Operating Expenditures</b>						
Salaries and Wages	\$115.3	\$122.8	\$122.9	(\$0.2)	(0.1%)	\$171.0
Benefits	51.8	55.7	58.6	(2.9)	(5.0%)	79.1
Facility Maintenance Contracts	70.3	90.4	84.1	6.3	7.5%	113.7
Other Contract Services	88.4	106.4	105.5	0.9	0.8%	150.1
Utilities	20.7	22.8	22.6	0.2	0.8%	30.9
Equipment and Other Supplies	13.7	19.9	17.0	2.9	17.3%	24.7
Insurance	8.3	9.1	10.0	(0.9)	(9.1%)	14.1
Fuels	3.1	2.9	3.8	(0.9)	(24.1%)	5.1
General, Administrative, and Other	3.9	5.3	5.6	(0.3)	(5.6%)	8.9
Change in Operating Reserves	12.6	12.8	12.8	(0.0)	(0.0%)	12.8
<b>Total Operating Expenditures</b>	<b>388.2</b>	<b>448.2</b>	<b>443.1</b>	<b>5.1</b>	<b>1.2%</b>	<b>618.4</b>
Debt Service, gross	358.1	397.7	404.2	(6.5)	(1.6%)	554.8
<b>Total Operating Fund Expenditures</b>	<b>\$746.3</b>	<b>\$845.9</b>	<b>\$847.2</b>	<b>(\$1.4)</b>	<b>(0.2%)</b>	<b>\$1,173.3</b>

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Variable Message Board Signage	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer of designee be authorized to issue Purchase Order No. 279993, for Variable Message Board Signage, with Applied Concepts, Inc, of Richardson, Texas, in the amount of \$85,600.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Purchase of four Variable Message Board Signs in support of the Airport's Transportation Business Unit.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• The Parking Operations Field Team is responsible for parking occupancy management throughout all terminal garages.</li> <li>• As parking demand continues to reach or exceed pre-pandemic levels, proactive steps are taken during periods of high demand to mitigate customer parking constraints. The solar powered digital variable message boards will support the following actions: <ul style="list-style-type: none"> <li>◆ Garage and surface lot guidance to direct customers to available parking</li> <li>◆ Redirects during lot closures (capacity limits, construction, hazards, etc.)</li> <li>◆ Advance notice of parking availability prior to entering the terminal areas</li> </ul> </li> <li>• The TBU currently has two Airport owned message boards to redirect customers, the message boards have been in service since 2015/2016 and are in disrepair.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Purchase Date: August 2023</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>
		279993	\$85,600
			\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>
Dean Ahmad 3-4842 Melissa Turner 3-5632	Operating Fund		<b>Amount</b> \$85,600

**Additional Information**

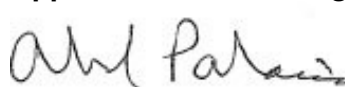
- Two Bids, none from M/WBE firms, were received on the or before the due date of July 11, 2023.
- Bid Tabulation attached.
- Applied Concepts Inc. of Richardson, Texas, is the lowest responsible, responsive Bidder.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer of designee be authorized to issue Purchase Order No. 279993, for Variable Message Board Signage, with Applied Concepts, Inc, of Richardson, Texas, in the amount of \$85,600.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 27, 2023 11:40 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 27, 2023 9:15 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:31 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Parking  
Jul 26, 2023 8:00 pm

Pending

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**Chief Executive Officer**

Date

**Purchase Order No. 279993  
Variable Message Board Signage  
Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
Applied Concepts, Inc. Richardson, Texas	\$85,600
Synergy Signs & Services, LLC <sup>N1</sup> Fort Worth, Texas	\$140,000
<b>Note:</b> 1. Synergy Signs advised that its wholesale pricing for materials increased, and that increase is reflected in the higher pricing.	

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Electric Utility Carts	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer of designee be authorized to issue Purchase Order No. 279924, for Electric Utility Carts, with Metro Golf Cars Transportation & Utility Vehicles of Fort Worth, Texas, in the amount of \$88,492.50.

**Description**

- Purchase of five Electric Utility Carts in support of the Airport's Transportation Business Unit.

**Justification**

- The electric utility carts will be utilized by the department's "Clean Team" in all terminal garages to support the TBU's customer focused cleanliness and condition initiative, including but not limited to:
  - ◆ Daily trash pick-up throughout the Terminal Garages
  - ◆ Cleaning of bollards, signs, and light fixtures
  - ◆ Identifying and reporting maintenance-related items
  - ◆ Customer assistance
- The carts will optimize our team's ability to increase cleaning frequency to ensure our facilities exceed customer expectations.

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%.
- N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)

**Schedule/Term**

- Purchase Date: August 2023

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b> 279924	<b>Action Amount</b> \$88,492.50	<b>Revised Amount</b> \$0
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<b>For Information contact</b> Dean Ahmad 3-4842 Melissa Turner 3-5632	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$88,492.50
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**Additional Information**

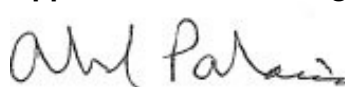
- This purchase will be made through OMNIA Partners Contract No. EV2671-01, which was approved by Resolution No. 2003-01-22, dated January 9, 2003.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer of designee be authorized to issue Purchase Order No. 279924, for Electric Utility Carts, with Metro Golf Cars Transportation & Utility Vehicles of Fort Worth, Texas, in the amount of \$88,492.50.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 27, 2023 12:01 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 27, 2023 9:15 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:32 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Parking  
Jul 26, 2023 8:01 pm

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Increase to Legal Services Contract No. 8005483 with the firm of Carter Arnett PLLC.	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No., 8005483 with the firm Carter Arnett PLLC of Dallas, Texas, in the amount of \$45,000.00 for a revised amount not to exceed, \$93,000.00.

**Description**

- This action would increase the Board's contract for legal Services in connection with the CorpCare, Inc. v DFW International Airport lawsuit.

**Justification**

- On May 24, 2022, the Board entered into a legal services agreement with Carter Arnett PLLC, for legal advice and representation in connection with the defense of the CorpCare lawsuit.

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%.
- Carter Arnett is a certified Minority Business Enterprise (BM-C) therefore its self-performance will count towards the annual M/WBE Program goal.

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
8005483			\$ 45,000.00	\$ 93,000.00

<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Elaine Rodriguez 3-5487	Operating Fund			\$ 45,000.00



**Additional Information**

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

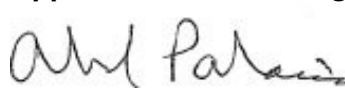
That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No., 8005483 with the firm Carter Arnett PLLC of Dallas, Texas, in the amount of \$45,000.00 for a revised amount not to exceed \$ 93,000.00.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 3:47 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 4:01 pm

**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:32 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Legal  
Jul 26, 2023 10:17 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Settlement of Claim Related to Terminals A, B, C, D and E Uninterrupted Power Supply Replacement	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to enter into a settlement agreement with Real Network Services, Inc. in the amount of \$194,994.00 to settle any and all claims by Real Network against the Airport related to Contract No. 9500751, for Terminals A, B, C, D and E Uninterrupted Power Supply Replacement.

**Description**

- Settle claims made by Real Network related to the provision of two (2) uninterruptible power supply (UPS) units.

**Justification**

- The Board issued a RFB for the above-referenced contract which included the replacement of ten UPS units.
- After the contract was awarded, Real Network purchased and delivered ten UPS units to support this project. Two of these units were determined incompatible for performance at the designated facilities.
- After the contract work was completed, Real Network made a claim for the cost of the two units.
- The parties wish to resolve the claim under the terms of which, the Airport will purchase the two UPS units from Real Network at cost, with the intent to repurpose them for use on future construction projects.
- Real Network will release the Airport from any and all claims that it may have with respect to Contract #9500751.

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%.
- N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Legal Settlement)

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$194,994	<b>Revised Amount</b>
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<b>For Information contact</b> Elaine Rodriguez 3-5487	<b>Fund</b> DFW Capital Acct	<b>Project #</b> 26851-01	<b>External Funding Source</b>	<b>Amount</b> \$194,994
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**Additional Information**

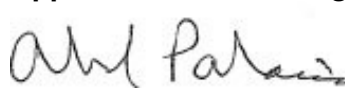
- On March 3, 2022, by Resolution No. 2022-03-035, the Airport awarded Contract No. 9500751, for Terminals A, B, C, D and E Uninterrupted Power Supply Replacement, with Real Network Services, Inc., of Dallas, Texas.
- On February 2, 2023, by Resolution No. 2023-02-025, the Airport decreased Contract No. 9500751, for Terminals A, B, C, D and E Uninterrupted Power Supply Replacement, with Real Network Services, Inc., of Dallas, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to enter into a settlement agreement with Real Network Services, Inc. in the amount of \$194,994.00 to settle any and all claims by Real Network against the Airport related to Contract No. 9500751, for Terminals A, B, C, D and E Uninterrupted Power Supply Replacement.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 3:47 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 4:02 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:56 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Legal  
Jul 26, 2023 10:42 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Budget & Continuous Forecasting Software	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase Contract No. 7003634, for Budget & Continuous Forecasting Software with Longview of America, LLC, of Glen Ellyn, Illinois, in an amount not to exceed \$69,984, for a revised amount not to exceed Contract amount of \$2,004,218.59.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Increase the Contract for Budget &amp; Continuous Forecasting Software in support of the Airport's Technology Program.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• Ensure uninterrupted access to the application and reports until the migration of historical budget data is completed.</li> <li>• Finance users will be able to view legacy budgeting information until Oracle Fusion is fully implemented.</li> <li>• The Airport has replaced this budget software with Oracle Fusion.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the historical SBE program is 20%.</li> <li>• N/A - Not subject to a goal per the Board's historical SBE Policy due to the nature of the procurement. (Sole Source)</li> </ul>			
<b>Contract #</b> 7003634	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$69,984
			<b>Revised Amount</b> \$2,004,218.55
<b>For Information contact</b> Michael Youngs 3-5350 Casey Daniels 3-1132	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>
			<b>Amount</b> \$69,984

**Additional Information**

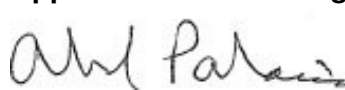
- On December 2, 2004, by Resolution No 2004-12-422, the Airport awarded Contract No. 7003634, Budget & Continuous Forecasting Software to Longview of America, Incorporated, of Broomall, Pennsylvania.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract No. 7003634, for Budget & Continuous Forecasting Software with Longview of America, LLC, of Glen Ellyn, Illinois, in an amount not to exceed \$69,984, for a revised amount not to exceed Contract amount of \$2,004,218.55.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 27, 2023 11:41 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 27, 2023 9:15 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:35 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Jul 26, 2023 12:49 pm

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Contract Renewal List Under \$10 Million for First Quarter Fiscal Year 2024	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to exercise options for multi-year Contracts up to \$10,000,000, for the first quarter of Fiscal Year 2024.

**Description**

- Exercise Contract Options in the amounts set forth on the attached information sheet pending performance and D/S/M/WBE contractual compliance.

**Justification**

- To ensure continuity of contracted services in accordance with the terms and conditions of the Contracts listed on the attached information sheet.
- Approval to exercise future Contract Options not listed herein will be brought forth separately as required.

**D/S/M/WBE Information**

- Contract renewal options are subject to D/S/M/WBE contract compliance as stated above.

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Bruce D. Collins 3-5610				\$0

**Additional Information**

Additional Attachments: **Y**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

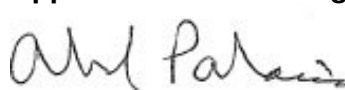
That the Chief Executive Officer or designee be authorized to exercise options for multi-year Contracts up to \$10,000,000, for the first quarter of Fiscal Year 2024.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 3:23 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 4:02 pm

**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 12:04 pm

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Procurement & Materials Mgmt  
Jul 26, 2023 12:10 pm

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

FY24 1st Quarter Contract Renewal List Under \$10 Million

Contract Number	Contractor Name	Contract Title	# of Remaining Renewals	Original Award Amount	Contract Amount Changes (Change Orders and Renewals)	Contract Amount	Remaining Renewal Total	Projected Total Contract Value with All Renewals
7006266	WEST PUBLISHING CORPORATION	LEGAL LIBRARY SUBSCRIPTION	5	\$ 70,551.00	\$ 547,644.00	\$ 618,195.00	\$ 352,755.00	\$ 970,950.00
7007035	CARASOFT TECHNOLOGY CORP	DOCUSIGN PROGRAM SERVICES	5	\$ 26,712.00	\$ 93,982.30	\$ 120,694.30	\$ 133,560.00	\$ 254,254.30
8005513	JUSTFOIA INC	OPEN RECORDS MANAGEMENT SYSTEM	4	\$ 20,075.00	\$ -	\$ 20,075.00	\$ 73,146.00	\$ 93,221.00
8005005	LIFTFUND INC	FUNDING ASSISTANCE TRAINING	5	\$ 5,000.00	\$ 35,000.00	\$ 40,000.00	\$ 25,000.00	\$ 65,000.00
8005348	CONSTRUCTION EDUCATION FOUNDATION	CRAFT TRAINING PROGRAM	2	\$ 1,000,000.00	\$ 500,000.00	\$ 1,500,000.00	\$ 1,000,000.00	\$ 2,500,000.00
7006366	PAYMENT EXPRESS USA	CREDIT CARD PROCESSING GATEWAY SVCS	5	\$ 81,000.00	\$ 826,000.00	\$ 907,000.00	\$ 405,000.00	\$ 1,312,000.00
8004204	COOPER CLINIC	EXECUTIVE PHYSICAL PROGRAM	5	\$ 12,000.00	\$ 111,000.00	\$ 123,000.00	\$ 60,000.00	\$ 183,000.00
8005023	VITAL SMARTS LC	EMPLOYEE LEADERSHIP TRAINING	5	\$ 78,000.00	\$ 244,700.00	\$ 322,700.00	\$ 390,000.00	\$ 712,700.00
8005278	GALLUP, INC.	EMPLOYEE ENGAGEMENT SURVEY	5	\$ 69,500.00	\$ 140,725.00	\$ 210,225.00	\$ 347,500.00	\$ 557,725.00
8005321	CARE NOW	PHYSICAL EXAMINATION SERVICES HR	1	\$ 33,175.00	\$ 40,000.00	\$ 73,175.00	\$ 34,630.00	\$ 107,805.00
8005530	RENE BATES AUCTIONEERS INC	AUCTIONEER SERVICES	5	\$ 24,500.00	\$ -	\$ 24,500.00	\$ 122,500.00	\$ 147,000.00
7006796	DAIOHS USA, DBA, FIRST CHOICE COFFEE SERVICES	COFFEE SERVICE	3	\$ 656,307.80	\$ -	\$ 656,307.80	\$ 1,013,995.55	\$ 1,670,303.35
7007153	EXALT PRINTING SOLUTIONS LLC	PRINT SERVICES	3	\$ 265,168.79	\$ 305,168.79	\$ 570,337.58	\$ 795,506.37	\$ 1,365,843.95
7007255	BIG HIT PRODUCTIONS DBA BIG HIT CREATIVE GROUP	BRANDED PROMOTIONAL ITEMS	4	\$ 335,420.50	\$ -	\$ 335,420.50	\$ 1,341,682.00	\$ 1,677,102.50
8005311	BONFIRE INTERACTIVE LTD	ELECTRONIC SOLICITATION PLATFORM	5	\$ 249,000.00	\$ 94,400.00	\$ 343,400.00	\$ 400,000.00	\$ 743,400.00
7003887	PASSUR AEROSPACE INC	MEGADATA SUBSCRIPTION SVCS	5	\$ 301,976.00	\$ 2,645,125.00	\$ 2,947,101.00	\$ 1,509,880.00	\$ 4,456,981.00
7006734	DATADIRECT NETWORKS INC	CCTV VIDEO STORAGE MAINTENANCE	5	\$ 150,153.88	\$ 666,455.00	\$ 816,608.88	\$ 750,769.40	\$ 1,567,378.28
7006748	VOICE PRODUCTS SERVICE LLC	EXT MFR WARRANTY & PURCHASES: CCTV/NICE	5	\$ 48,496.00	\$ 130,224.00	\$ 178,720.00	\$ 242,480.00	\$ 421,200.00
7006788	INFAX, INC	SMART RESTROOM TECHNOLOGY	1	\$ 3,205,604.00	\$ 555,999.02	\$ 3,761,603.02	\$ 636,734.00	\$ 4,398,337.02
7006849	REAL NETWORK SERVICES, INC.	AUDIO VISUAL EQUIPMENT AND INSTALLATION SERVICES	1	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ 200,000.00	\$ 1,200,000.00
7006873	E2 OPTICS LLC	AUDIO VISUAL EQUIPMENT AND INSTALLATION SERVICES	1	\$ 1,000,000.00	\$ 1,000,000.00	\$ 2,000,000.00	\$ 1,000,000.00	\$ 3,000,000.00
7006980	DELL MARKETING LP	ENTERPRISE VIRTUALIZATION SOFTWARE LICENSE AND MAINTENANCE	2	\$ 1,551,000.00	\$ -	\$ 1,551,000.00	\$ 1,034,000.00	\$ 2,585,000.00
7007013	GARTNER INC	IT RESEARCH AND ADVISORY SERVICES	5	\$ 58,600.00	\$ 156,106.00	\$ 214,706.00	\$ 293,000.00	\$ 507,706.00
7007040	ESO SOLUTIONS INC	Fire Records Management System(RMS) Implementation and Solution	3	\$ 38,016.00	\$ 30,399.48	\$ 68,415.48	\$ 114,048.00	\$ 182,463.48
7007129	KUDELSKI SECURITY INC	NETWORK DEVICE AND POLICY MANAGEMENT SYSTEM	3	\$ 210,689.53	\$ 126,088.91	\$ 336,778.44	\$ 389,614.73	\$ 726,393.17
7007136	FRONTIER MEDIA DBA AXIS TECHNOLOGIES	CYBERSECURITY SOFTWARE	3	\$ 565,000.00	\$ 448,249.98	\$ 1,013,249.98	\$ 1,695,000.00	\$ 2,708,249.98
7007144	CARASOFT TECHNOLOGY CORP	BREACH KEEPER MANAGEMENT SOLUTION	3	\$ 54,795.65	\$ 89,692.55	\$ 144,488.20	\$ 164,386.95	\$ 308,875.15
7007147	SIRIUS COMPUTER SOLUTIONS, INC.	ENTERPRISE TAPE DRIVE SOFTWARE MAINTENANCE	5	\$ 76,404.11	\$ 76,404.11	\$ 152,808.22	\$ 382,020.55	\$ 534,828.77
7007150	SHI GOVERNMENT SOLUTIONS, INC	TABLEAU SOFTWARE LICENSE	5	\$ 179,185.73	\$ 219,722.78	\$ 398,908.51	\$ 895,928.65	\$ 1,294,837.16
7006895	TORREZ PAPER COMPANY	PASSENGER TERMINAL TOILET TISSUE PAPER	1	\$ 3,017,449.00	\$ 3,771,881.25	\$ 6,789,330.25	\$ 1,624,731.27	\$ 8,414,061.52



FY24 1st Quarter Contract Renewal List Under \$10 Million

Contract Number	Contractor Name	Contract Title	# of Remaining Renewals	Original Award Amount	Contract Amount Changes (Change Orders and Renewals)	Contract Amount	Remaining Renewal Total	Projected Total Contract Value with All Renewals
7007162	VPRIME TECH INC	PROACTIVE CYBER SCANNER	3	\$ 129,692.00	\$ 152,956.81	\$ 282,648.81	\$ 389,076.00	\$ 671,724.81
7007277	PROCORP SYSTEMS INC	SECURITY PLATFORM FOR APPLICATION SECURITY OBSERVABILITY	4	\$ 47,369.00	\$ -	\$ 47,369.00	\$ 189,476.00	\$ 236,845.00
7007310	CARAHSOFT TECHNOLOGY CORP	NETWORK THREAT PREVENTION AND SUPPORT	5	\$ 895,116.14	\$ -	\$ 895,116.14	\$ 4,475,580.70	\$ 5,370,696.84
7007314	SHI GOVERNMENT SOLUTIONS,INC	TEST CASE MANAGEMENT TOOL	5	\$ 43,549.00	\$ -	\$ 43,549.00	\$ 217,745.00	\$ 261,294.00
7007332	FREIIT DATA SOLUTIONS INC	PRIVILEGED ACCESS MANAGEMENT SOFTWARE	4	\$ 139,040.05	\$ -	\$ 139,040.05	\$ 556,160.20	\$ 695,200.25
7007345	FREIIT DATA SOLUTIONS INC	LOGRHYTHM MAINTENANCE AND SUPPORT	5	\$ 103,256.78	\$ -	\$ 103,256.78	\$ 516,283.90	\$ 619,540.68
7007354	FRONTIER MEDIA DBA AXIS TECHNOLOGIES	MOBILE DEFENSE ENDPOINT PROTECTION	5	\$ 30,006.00	\$ -	\$ 30,006.00	\$ 150,030.00	\$ 180,036.00
8004847	FOUR POINTS TECHNOLOGY LLC	DISASTER RECOVERY PLAN MANAGEMENT	5	\$ 232,711.00	\$ 521,070.50	\$ 753,781.50	\$ 1,163,555.00	\$ 1,917,336.50
8005406	ELERTS CORPORATION	PRIVATE CROWD-SOURCING INCIDENT REPORTING PLATFORM	5	\$ 143,400.00	\$ 143,400.00	\$ 286,800.00	\$ 717,000.00	\$ 1,003,800.00
8004953	SHI GOVERNMENT SOLUTIONS,INC	MICROSTRATEGY TECHNICAL SUPPORT	5	\$ 98,524.00	\$ 966,151.70	\$ 1,064,675.70	\$ 492,620.00	\$ 1,557,295.70
7005851	DAKTRONICS, INC	LED SIGNAGE PARTS AND SVCS	5	\$ 49,000.00	\$ 353,990.00	\$ 402,990.00	\$ 245,000.00	\$ 647,990.00
8004215	SAFEGATE AIRPORT SYSTEMS, INC	LEVEL THREE AUTODOCK SUPPORT	5	\$ 95,592.00	\$ 2,133,688.70	\$ 2,229,280.70	\$ 477,960.00	\$ 2,707,240.70
7006440	SCIFORMA CORPORATION	PROJECT PORTFOLIO MANAGEMENT SOFTWARE	5	\$ 104,300.00	\$ 816,367.73	\$ 920,667.73	\$ 521,500.00	\$ 1,442,167.73
8004895	ORIGAMI RISK LLC	RISK MANAGEMENT INFORMATION SYSTEM	5	\$ 202,700.00	\$ 741,987.27	\$ 944,687.27	\$ 1,013,500.00	\$ 1,958,187.27
8005282	RELIANCE STANDARD LIFE INSURANCE COMPANY	EMPLOYEE DISABILITY INSURANCE AND ADMINISTRATIVE SERVICES	1	\$ 585,364.00	\$ 1,851,364.00	\$ 2,436,728.00	\$ 693,186.00	\$ 3,129,914.00
8005447	TRISTAR CLAIMS MANAGEMENT SERVICES INC	Employee Absence Management Administrative Services for Worker's Compensation	5	\$ 40,000.00	\$ 264,000.00	\$ 304,000.00	\$ 200,000.00	\$ 504,000.00
7006718	ADESTRA INC	E-MAIL MARKETING SOLUTIONS	1	\$ 41,250.00	\$ 176,782.12	\$ 218,032.12	\$ 50,139.63	\$ 268,171.75
8004241	UBM AVIATION ROUTES LTD	ROUTES MEETING ROOM, EXHIBIT SPACE & DELGATE FEES	5	\$ 100,000.00	\$ 1,338,000.00	\$ 1,438,000.00	\$ 500,000.00	\$ 1,938,000.00
8005442	MODSQUAD INC	SOCIAL MEDIA MODERATION SERVICES	3	\$ 300,699.36	\$ 309,671.64	\$ 610,371.00	\$ 1,015,339.92	\$ 1,625,710.92
7006866	SOUTHLAND PRINTING COMPANY, INC	SKIDATA PARKING TICKET STOCK	1	\$ 122,905.60	\$ 122,908.60	\$ 245,814.20	\$ 149,396.17	\$ 395,210.37
7006786	SYNERGY SIGNS AND SERVICES LLC	FABRICATION AND INSTALLATION OF FACILITIES SIGNAGE	1	\$ 3,255,120.00	\$ 1,008,000.00	\$ 4,263,120.00	\$ 1,085,040.00	\$ 5,348,160.00
8004170	AIRPORTS COUNCIL INTERNATIONAL (ACI-NA)	ASQ CUSTOMER SATISFACTION BENCHMARK PROGRAM	5	\$ 34,300.00	\$ 352,036.52	\$ 386,336.52	\$ 171,500.00	\$ 557,836.52
8005285	CONFIRMIT SOLUTIONS INC	SOFTWARE AGREEMENT: HORIZONS	5	\$ 59,450.00	\$ 247,845.00	\$ 307,295.00	\$ 297,250.00	\$ 604,545.00
7006732	IMPACT INFRASTRUCTURE INC	SOFTWARE LICENSE: AUTOCASE	5	\$ 13,000.00	\$ 58,000.00	\$ 71,000.00	\$ 65,000.00	\$ 136,000.00
7007032	KATJON LLC	FLUIDSECURE SYSTEM SERVICES	5	\$ 12,687.66	\$ 29,746.00	\$ 42,433.66	\$ 63,438.30	\$ 105,871.96
7006857	UNIFIED SERVICES OF TEXAS, INC	FUEL STORAGE SYSTEM REPAIR SERVICES	1	\$ 86,869.34	\$ 32,069.68	\$ 118,939.02	\$ 88,606.73	\$ 207,545.75
7007303	INLAND TECHNOLOGIES INTERNATIONAL LIMITED	GLYCOL REMOVAL RECOVERY VEHICLE	1	\$ 286,516.00	\$ -	\$ 286,516.00	\$ 286,516.00	\$ 573,032.00
8005434	ALS GROUP USA CORP DBA ALS ENVIRONMENTAL	ANALYTICAL LABORATORY TESTING SERVICES	5	\$ 164,172.00	\$ 32,834.00	\$ 197,006.00	\$ 999,881.36	\$ 1,196,887.36
7007195	DTN LLC	DTN WEATHER SENTRY	5	\$ 62,479.65	\$ 49,157.45	\$ 111,637.10	\$ 312,398.25	\$ 424,035.35

FY24 1st Quarter Contract Renewal List Under \$10 Million

Contract Number	Contractor Name	Contract Title	# of Remaining Renewals	Original Award Amount	Contract Amount Changes (Change Orders and Renewals)	Contract Amount	Remaining Renewal Total	Projected Total Contract Value with All Renewals
8005364	AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES (AAAE)	SECURITY TRAINING SYSTEM	2	\$ 399,500.00	\$ -	\$ 399,500.00	\$ 50,000.00	\$ 449,500.00
7007305	FLOCK GROUP INC	FLOCK SAFETY SYSTEM	5	\$ 49,850.00	\$ -	\$ 49,850.00	\$ 249,250.00	\$ 299,100.00
8005498	BEST EMS	MEDICAL DIRECTOR SERVICES	5	\$ 45,596.52	\$ -	\$ 45,596.52	\$ 242,078.12	\$ 287,674.64
7006958	ADACEL SYSTEMS INC	SIMCARE MAINTENANCE SUPPORT OF AERODRIVE SIMULATOR SYSTEM	5	\$ 27,058.16	\$ 77,036.49	\$ 104,094.65	\$ 135,290.80	\$ 239,385.45
7006999	UNIFIED SUPPLY & SERVICE COMPANY	BAGGAGE HANDLING SYSTEMS PARTS	2	\$ 46,381.10	\$ 23,190.55	\$ 69,571.65	\$ 69,571.65	\$ 139,143.30
8004801	VINSON PROCESS CONTROLS COMPANY LP	HARDWARE/SOFTWARE SUPPORT: ENERGY PLAZA DCS SYSTEMS	5	\$ 49,744.00	\$ 609,187.26	\$ 658,931.26	\$ 248,720.00	\$ 907,651.26
7006682	MITCHELL 1	SUBSCRIPTION: VEHICLE REPAIR DATA	5	\$ 3,600.00	\$ 19,058.14	\$ 22,658.14	\$ 18,000.00	\$ 40,658.14
7007084	JNA PAINTING & CONTRACTING COMPANY INC	PAINTING SERVICES	3	\$ 168,518.72	\$ 210,000.00	\$ 378,518.72	\$ 505,556.16	\$ 884,074.88
7007099	SOUTHWASTE DISPOSAL LLC	GREASE INTERCEPTOR INSPECTION AND CLEANING SERVICES	3	\$ 521,592.00	\$ 521,592.00	\$ 1,043,184.00	\$ 1,564,776.00	\$ 2,607,960.00
7007279	GEM ASSET ACQUISITION LLC DBA GEMSEAL PAVEMENT PRODUCTS	ASPHALT CRACK SEALANT MATERIAL	1	\$ 36,533.33	\$ -	\$ 36,533.33	\$ 36,533.33	\$ 73,066.66
7007166	RECONSTRUCT INC	VISUAL COMMAND CENTER REMOTE CONSTRUCTION MONITORING SOLUTION	5	\$ 48,500.00	\$ -	\$ 48,500.00	\$ 242,500.00	\$ 291,000.00
8005533	POLITICO LLC	POLITICO PRO SUBSCRIPTION	5	\$ 26,960.00	\$ -	\$ 26,960.00	\$ 134,800.00	\$ 161,760.00
7007283	SWISSPORT NORTH AMERICA HOLDINGS INC	AIRCRAFT DEICING SERVICES	5	\$ 99,049.10	\$ -	\$ 99,049.10	\$ 495,245.50	\$ 594,294.60
8005248	WILLIS TOWERS WATSON INC	TOTAL REWARDS CONSULTANT FOR BENEFITS	1	\$ 139,550.00	\$ 456,236.50	\$ 595,786.50	\$ 162,500.00	\$ 758,286.50
8005507	CARASOFT TECHNOLOGY CORP	CUSTOMER RELATIONSHIP MANAGEMENT SOFTWARE AND SERVICES	1	\$2,217,288.18	\$ -	\$2,217,288.18	\$ 758,730.15	\$ 2,976,018.33
7006835	FCC LICENSE MANAGEMENT / FREQUENCY COORDINATION SERVICES	TROTT COMMUNICATIONS GROUP, INC	5	\$15,000.00	\$ 51,175.00	\$66,175.00	\$ 75,000.00	\$ 141,175.00
7007287	CISCO SMARTNET MAINTENANCE AND SUPPORT	PRESIDIO NETWORKED SOLUTIONS	5	\$895,116.14	\$ -	\$895,116.14	\$4,475,580.70	\$ 5,370,696.84
8004991	DFW MOBILE APPLICATION	M2MOBI BV	5	\$532,139.02	\$ 3,843,058.76	\$4,375,197.78	\$546,540.00	\$ 4,921,737.78

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Contract Renewal List Over \$10 Million for First Quarter Fiscal Year 2024	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to exercise options for multi-year Contracts more than \$10,000,000, for the first quarter of Fiscal Year 2024.

**Description**

- Exercise Contract Options in the amounts set forth on the attached information sheet pending performance and D/S/M/WBE contractual compliance.

**Justification**

- To ensure continuity of contracted services in accordance with the terms and conditions of the Contracts listed on the attached information sheet.
- Approval to exercise future Contract Options not listed herein will be brought forth separately as required.

**D/S/M/WBE Information**

- Contract renewal options are subject to D/S/M/WBE contract compliance as stated above.

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

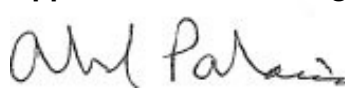
For Information contact	Fund	Project #	External Funding Source	Amount
Bruce D. Collins 3-5610				\$0

**Additional Information**Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to exercise options for multi-year Contracts more than \$10,000,000, for the first quarter of Fiscal Year 2024.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 3:22 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 4:02 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 12:04 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Procurement & Materials Mgmt  
Jul 26, 2023 12:09 pm

Pending

---

**Chief Executive Officer**

Date

FY24 1st Quarter Contract Renewal List Over \$10 Million

Contract Number	Contractor Name	Contract Title	# of Remaining Renewals	Original Award Amount	Contract Amount Changes (Change Orders and Renewals)	Contract Amount	Remaining Renewal Total	Projected Total Contract Value with All Renewals
7006595	SKIDATA INC	PARKING SYSTEM PARTS & SUPPLIES	5	\$ 2,000,000.00	\$ 3,000,000.00	\$ 5,000,000.00	\$ 10,000,000.00	\$ 15,000,000.00
7007158	EC AMERICA INC	BUSINESS PROCESS MANAGEMENT SOFTWARE	5	\$ 1,579,966.83	\$ 1,647,247.31	\$ 3,227,214.14	\$ 7,899,834.15	\$ 11,127,048.29
7006075	ORACLE AMERICA INC	ORACLE SOFTWARE & HARDWARE PURCHASE & MAINTENANCE	5	\$ 1,800,000.00	\$ 27,769,332.49	\$ 29,569,332.49	\$ 9,000,000.00	\$ 38,569,332.49
7006003	SCHNEIDER ELECTRIC BUILDINGS AMERICAS INC	ENTERPRISE INTEGRATION AND OPERATIONS SYSTEM (EIOS)	5	\$ 1,932,904.00	\$ -	\$ 1,932,904.00	\$ 9,664,520.00	\$ 11,597,424.00
9500755	GILBERT MAY, INC/DBA PHILLIPS/MAY CORPORATION	Job Order Contract	3	\$ 5,000,000.00	\$ -	\$ 5,000,000.00	\$ 7,500,000.00	\$ 12,500,000.00
9500756	SKYE BUILDING SERVICES LLC	Job Order Contract	3	\$ 5,000,000.00	\$ -	\$ 5,000,000.00	\$ 7,500,000.00	\$ 12,500,000.00
7006823	DIVERSE FACILITY SOLUTIONS GLOBAL INC	TERMINALS A & C CUSTODIAL SERVICES PUBLIC	1	\$ 16,664,554.43	\$ 32,140,989.56	\$ 48,805,543.99	\$ 9,047,357.47	\$ 57,852,901.46
8005012	QUANTUM SECURE INC	ACCESS CONTROL MANAGEMENT SYSTEM	5	\$ 2,277,217.98	\$ 504,542.73	\$ 2,781,760.71	\$ 11,386,089.90	\$ 14,167,850.61
7006766	CUSTOMS SUPPORT, WHEELCHAIR, SKYCAP AND DOCK SERVICES	PROSPECT AIRPORT SERVICES	1	\$4,626,717.47	\$ 17,618,523.81	\$22,245,241.28	\$ 5,201,245.42	\$ 27,446,486.70
7006798	CISCO HARDWARE AND PROFESSIONAL SERVICES	NETSYNC NETWORK SOLUTIONS	1	\$3,375,000.00	\$ 11,513,229.96	\$14,888,229.96	\$3,375,000.00	\$ 18,263,229.96

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Electronic Cooperative Marketplace Catalog System			<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee is authorized to execute purchases not to exceed \$50,000 individually, through the Electronic Cooperative Marketplace (ECM) for goods and services, up to a total of \$5,000,000.					
<b>Description</b>  <ul style="list-style-type: none"> <li>• Request authorization to use the EMC for cooperative purchases not to exceed \$5,000,000.</li> </ul>					
<b>Justification</b>  <ul style="list-style-type: none"> <li>• No single purchase will exceed \$50,000.</li> <li>• Individual purchases over \$50,000 will continue to be submitted to the Board for approval.</li> <li>• Use of the ECM rather than P-Cards will enhance procurement compliance, enhance efficiency and reduce audit points.</li> <li>• The ECM will result in an estimated 60% reduction in P-card usage.</li> <li>• The number of P-card issued will be reduced by 50%.</li> <li>• The platform will allow users to comparison shop and streamline orders in an efficient manner with contracts competitively solicited by purchasing cooperative organizations.</li> </ul>					
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• For Contracts that are awarded under \$50,000 and later increase, BDDD will evaluate whether to set a Contract Specific Goal.</li> </ul>					
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: August 2023</li> </ul>					
<b>Contract #</b>		<b>Agreement #</b>		<b>Purchase Order #</b>	
				Action Amount NTE \$5,000,000	
				Revised Amount \$0	
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	
Bruce D. Collins 3-5610 Ron Duncan 3-5613		Various		Amount \$5,000,000	

**Additional Information**

- On March 2, 2023, by Resolution No. 2023-03-068, the Airport awarded Contract No. 7007378, for Electronic Marketplace Catalog Platform, with EqualLevel, of Rockville, Maryland.

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

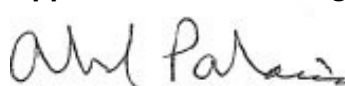
That the Chief Executive Officer or designee is authorized to execute purchases not to exceed \$50,000 individually, through the Electronic Cooperative Marketplace (ECM) for goods and services, up to a total of \$5,000,000.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 11:19 am

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 11:56 am

**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:39 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Procurement & Materials Mgmt  
Jul 26, 2023 9:37 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Broker of Record / Administrator Rolling Owner Controlled Insurance Program Services	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005539, for Broker of Record / Administrator Rolling Owner Controlled Insurance Program (ROCIP) Services, with Willis Towers Watson Insurance Services West, Inc., of Dallas, Texas for the initial five-year Contract amount of \$2,445,000 and three, one-year options in the amount of \$1,521,000, for a total estimated Contract amount of \$3,996,000; and that the Chief Executive Office or designee is authorized to exercise the option year at the Airport's discretion.

**Description**

- Award a Contract for Broker of Record / Administrator ROCIP Services in support of the Airport's Risk Management Department.
- The ROCIP is the comprehensive insurance and risk management program expected to cover capital development projects and other significant construction projects during its applicable time period of five years. Managed by the Broker of Record, the ROCIP provides the Board savings, contractor site/safety control and mitigation of risks often created during significant construction projects.
- The ROCIP will provide liability protection for the Airport's construction projects.

**Justification**

- Replaces an existing Contract that has been in place for eleven years.
- The ROCIP meets the Airport's strategic initiative of being cost competitive by creating comprehensive, economical, owner-controlled approach to managing the Board's liability exposures from long term capital development programs.

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 30%.
- Willis Towers Watson Insurance Services West, Inc. has committed to achieving 41% M/WBE participation utilizing TLS Global Learning Solutions, Inc. (HM-C).

**Schedule/Term**

- Start Date: September 2023
- Contract Term: Five years with three, one-year options

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8005539			NTE \$3,996,000	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Catrina Gilbert 3-5535 Helen Chaney 3-2523	Various			\$3,996,000



**Additional Information**

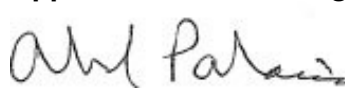
- Three Proposals, none from M/WBE firms, were received on or before the due date of April 10, 2023.
  - ◆ Marsh USA, Inc. of Dallas, Texas
  - ◆ Willis Towers Watson Insurance Services West, Inc., of Dallas, Texas
- The Proposal submitted by Alliant Insurance Services, Inc., of Dallas, Texas, was determined non-responsive as the submission did not meet the specifications outlined in the Airport's solicitation.
- Based on evaluations of the Proposals submitted, the evaluation committee recommends award of the Contract to Willis Towers Watson Insurance Services West, Inc., of Dallas, Texas, and is the incumbent.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005539, for Broker of Record / Administrator Rolling Owner Controlled Insurance Program (ROCIP) Services, with Willis Towers Watson Insurance Services West, Inc., of Dallas, Texas for the initial five-year Contract amount of \$2,445,000 and three, one-year options in the amount of \$1,521,000, for a total estimated Contract amount of \$3,996,000; and that the Chief Executive Office or designee is authorized to exercise the option year at the Airport's discretion.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 27, 2023 11:42 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 27, 2023 9:16 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:39 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Jul 26, 2023 1:05 pm

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> In-Country Mexico Sales and Commercial Services		<b>Resolution #</b>
<p><b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 8005544, for In-Country Mexico Sales and Commercial Services with LT y JC Consultores S. de R.L. de C.V., dba Monnarka Travel Marketing, of Mexico City, Mexico, for the initial one-year Contract amount of \$110,000, and four, one-year options in the amount of \$440,000, for a total estimated Contract of \$550,000; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport' discretion.</p>				
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Award a Contract for In-Country Mexico Sales and Commercial Services.</li> </ul> <p><b>Justification</b></p> <ul style="list-style-type: none"> <li>• This action will provide the Airport with in-country sales and commercial services support specifically targeting the travel trade, travel decision maker and air freight/logistics audience in Mexico. <ul style="list-style-type: none"> <li>◆ Services to be provided include the following: <ul style="list-style-type: none"> <li>◆ Manage travel trade and cargo sales calls to promote air service from Mexico to DFW and DFW Airport as a gateway into the United States and Asia.</li> <li>◆ Coordinate one-on-one meetings with tour operators to develop travel packages utilizing DFW Airport.</li> <li>◆ Host DFW Airport tours for international travel buyers.</li> <li>◆ Conduct training sessions and workshops for international travel agents in their country.</li> <li>◆ Represent and promote DFW at travel trade shows and cargo/logistics conferences throughout Mexico.</li> </ul> </li> </ul> </li> </ul>				
<p><b>D/S/M/WBE Information</b></p> <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to no availability of M/WBE firms that perform this service.</li> </ul>				
<p><b>Schedule/Term</b></p> <ul style="list-style-type: none"> <li>• Start Date: September 2023</li> <li>• Contract Term: One year with four, one-year options</li> </ul>				
<b>Contract #</b> 8005544	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$550,000	<b>Revised Amount</b>
<p><b>For Information contact</b> Milton De la Paz 3-5458 Sara Ramirez 3-2995</p>	<p><b>Fund</b> Operating Fund</p>	<p><b>Project #</b></p>	<p><b>External Funding Source</b></p>	<p><b>Amount</b> \$550,000</p>

**Additional Information**

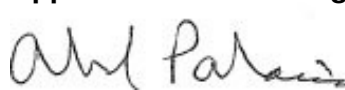
- Two Proposals, none from M/WBE firms, was received on or before the due date of April 27, 2023:
  - ◆ LT y JC Consultores S. de R.L. de C.V., dba, Monnarka Travel Marketing, of Mexico City, Mexico
  - ◆ Sales Internacional, of Mexico City, Mexico
- Based on evaluations of the Proposals, the evaluation committee recommends award of the Contract to LT y JC Consultores S. de R.L. de C.V. dba, Monnarka Travel Marketing, of Mexico City, Mexico.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005544, for In-Country Mexico Sales and Commercial Services with LT y JC Consultores S. de R.L. de C.V., dba Monnarka Travel Marketing, of Mexico City, Mexico, for the initial one-year Contract amount of \$110,000, and four, one-year options in the amount of \$440,000, for a total estimated Contract of \$550,000; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport' discretion.

**Approved as to Form by**

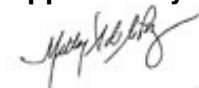

Rodriguez, Elaine  
Legal Counsel  
Jul 27, 2023 11:43 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 27, 2023 9:16 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:40 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Jul 26, 2023 3:34 pm

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Revision to Board's Rules of Procedure			<b>Resolution #</b>
<b>Action</b> That the Board approve an amendment to the Board's Rules of Procedure to change the name of the Finance/Audit Committee to Finance, Audit and IT Committee.					
<b>Description</b>  <ul style="list-style-type: none"> <li>• The Board's Rules of Procedure govern the practices and policies related to the operation of the Dallas Fort Worth International Airport Board</li> <li>• This action would revise Section 10.1 of the Board's Rules of Procedure as follows: <ul style="list-style-type: none"> <li>◆ Update the current name of the Finance/Audit Committee to Finance, Audit and IT (Information Technologies) Committee</li> </ul> </li> </ul>					
<b>Justification</b>  <ul style="list-style-type: none"> <li>• The new name is inclusive of departments typically involved during this Committee Meeting</li> </ul>					
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• Not Applicable</li> </ul>					
<b>Schedule/Term</b> N/A					
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0	
<b>For Information contact</b> Elaine Rodriguez 3-5487		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0

**Additional Information**

Additional Attachments: **Y**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

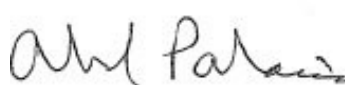
That the Board hereby approves an amendment to the Board's Rules of Procedure to change the name of the Finance/Audit Committee to Finance, Audit and IT Committee.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 11:22 am

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 11:58 am

**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:42 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Legal  
Jul 26, 2023 11:19 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS/FORT WORTH**

**INTERNATIONAL AIRPORT**

**BOARD'S RULES OF PROCEDURE**

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## **Section 1**

### **AUTHORITY**

The Contract and Agreement provides that the Airport Board (hereinafter "Board") shall hold at least one (1) public meeting each month and other public meetings as it may deem necessary for the transaction of its general business.

The Contract and Agreement also authorizes the Board to adopt such bylaws governing itself and its operations and affairs as will not be inconsistent with the Contract and Agreement's terms.

## **Section 2**

### **OATH OF OFFICE**

Upon their appointment to the Dallas/Fort Worth International Airport Board, the Chairman shall administer to the newly appointed members and these members shall affirm the following oath of office:

I, (state your name), hereby affirm, to the best of my ability, that I will abide by the Rules of Procedure of the Dallas/Fort Worth International Airport Board and agree to uphold the Airport's governing documents, including the 1968 Contract and Agreement, the Master Bond Ordinance, and the Airline Use Agreement, as they have or may be amended. I further agree, to the best of my ability, to abide by and uphold all rules, regulations, ordinances and laws that apply or may apply to me, as a member of the Airport Board, or to the Dallas/Fort Worth International Airport.

**Section 3**  
**MEETINGS**

- 3.1 **Regular Meetings.** The Board will meet on the first Thursday of each month at times set by the Board, unless postponed or canceled for valid reasons.
- 3.2 **Special Meetings.** The Board Secretary shall call special meetings upon written request of the Chief Executive Officer, Chairman of the Board, the Mayor of Dallas, the Mayor of Fort Worth, or three (3) members of the Board.
- 3.3 **Public Notice.** The agenda for all regular and committee meetings and the notice listing items to be considered shall be posted by the Board Secretary on the Airport's official bulletin board and the website in accordance with the Texas Open Meetings Act. [Chapter 551, Texas Government Code]
- 3.4 **Quorum.** A quorum shall consist of any seven (7) members of the Board including at least one (1) member appointed to Place No. 2, 3, 7 or 8, and a concurrence of six (6) members shall be necessary for any official action taken by the Board.
- 3.5 **Chief Executive Officer Participation.** The Chief Executive Officer, or Acting Chief Executive Officer, shall attend all meetings of the Board unless excused. The Chief Executive Officer may make recommendations to the Board and shall have the right to take part in all discussions, but shall have no vote.
- 3.6 **General Counsel Participation.** The General Counsel, or designated Legal Counsel, shall attend all meetings of the Board unless excused and shall, upon request, give an opinion, either written or oral, on questions of law. The General Counsel shall act as the Board's parliamentarian.
- 3.7 **Board Secretary Participation.** The Board Secretary or designee shall attend all meetings of the Board and shall keep accurate records of all actions taken by the Board except during its closed session meetings.
- 3.8 **Board Auditor Participation.** The Board Auditor or designee shall attend all Board meetings to respond to inquiries made by the Board unless specifically dismissed by the Board during all or part of its closed session meetings.
- 3.9 **Closed Sessions.** With the concurrence of Legal Counsel, closed sessions may be held to discuss personnel matters, pending or contemplated litigation, purchase, exchange, lease or value of real property, or other subjects for which a closed session is permitted by law. No vote shall be taken in a closed session on any matter under consideration nor shall any member enter into a commitment with another respecting a vote to be taken subsequently in a public meeting of the Board. The Board shall follow the letter

and the spirit of the Texas Open Meetings Act, and closed sessions shall be kept to a minimum.

- 3.10 **Committee Meetings.** During committee meetings, members shall refrain from calling on members of the public to speak unless arrangements are made in advance with the Chairman of the Board or Chief Executive Officer.

## Section 4

### CODE OF CONDUCT

#### 4.1 Board Members.

- (a) During Airport Board meetings (hereinafter "Board meetings"), members shall assist in preserving order and decorum and shall neither by conversation or otherwise delay or interrupt the proceedings nor refuse to obey the orders of the presiding officer or the rules of the Board.
- (b) A member desiring to speak shall address the Chair and, upon recognition by the presiding officer, shall confine discussion to the question under debate, avoid discussion of personalities and indecorous language, and refrain from personal attacks and verbal abuse.
- (c) A member desiring to question Airport Board staff shall address questions to the staff member or the Chief Executive Officer who shall either answer the inquiries or request the staff member to respond. Members shall not berate or admonish staff members.
- (d) A member, once recognized, shall not be interrupted while speaking unless called to order by the presiding officer, unless a point of order is raised by another member, or unless the speaker chooses to yield to questions from another member. If a Board member is called to order while speaking, that member shall cease speaking immediately until the question of order is determined. If ruled to be in order, the member shall be permitted to proceed. If ruled to be not in order, the member shall remain silent or make additional remarks so as to comply with rules of the Board.
- (e) Board members shall confine their questions to the particular matters before the assembly and in debate shall confine the remarks to the issues before the Board.
- (f) When there is more than one speaker on the same subject, members will delay their comments until after all speakers on the subject have been heard.

#### 4.2 Administrative Staff.

- (a) Members of the administrative staff and employees of the Board shall observe the same rules of procedures and decorum applicable to members of the Board.

- (b) Although the presiding officer has the authority to preserve decorum in meetings, the Chief Executive Officer also is responsible for the orderly conduct and decorum of all Board employees under the Chief Executive Officer's direction and control.
- (c) The Chief Executive Officer shall take such disciplinary action as may be necessary to ensure that decorum is preserved at all times by Board employees in Board meetings.
- (d) All persons addressing the Board, including the Chief Executive Officer, other staff members, or members of the public, shall be recognized by the presiding officer and shall limit their remarks to the matter under discussion.
- (e) All remarks and questions addressed to the Board shall be addressed to the Board as a whole and not to any individual member.

#### 4.3 **Citizens and Other Visitors.**

- (a) Citizens and other visitors are welcome to attend all public meetings of the Board and will be admitted to the Board room in which the Board is meeting up to the fire safety capacity of the room.
- (b) Everyone attending the meeting will refrain from private conversations while the Board is in session.
- (c) Citizens and other visitors attending Board meetings shall observe the same rules or propriety, decorum and good conduct applicable to members of the Board. Any person making personal, impertinent, profane or slanderous remarks or who becomes boisterous while addressing the Board or while attending the Board meeting shall be removed from the room if the sergeant-at-arms is so directed by the presiding officer, and the person shall be barred from further audience before the Board during that session of the Board. If the presiding officer fails to act, any member of the Board may move to require enforcement of the rules, and the affirmative vote of a majority of the Board shall require the presiding officer to act.
- (d) Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the presiding officer. Aggravated cases may be prosecuted. In case the presiding officer shall fail to act, any member of the Board may move to require enforcement of the rules, and the affirmative vote of the majority of the Board shall require the presiding officer to act.
- (e) No placards, banners, or signs will be permitted in the Board room or in any other room in which the Board is meeting. Exhibits, displays, and visual aids used in connection with presentations to the Board, however, are permitted.

4.4 **Enforcement.** The Chief Executive Officer, or designee, shall act as sergeant-at-arms for the Board and shall furnish whatever assistance is needed to enforce the rules of the Board.

## Section 5

### DUTIES AND PRIVILEGES OF MEMBERS

- 5.1 **Seating Arrangement.** Members shall occupy the seats in the Board room assigned to them by the Chairman of the Board, but any two (2) or more members may exchange seats.
- 5.2 **Right of Floor.** A member who desires to speak must be recognized by the presiding officer. No member shall address the presiding officer or demand the floor while a vote is being taken.
- 5.3 **Conflict of Interest.** A member prevented from voting by a conflict of interest shall leave the Board meeting during the debate, shall not vote on the matter, and shall otherwise comply with the state law and the Contract and Agreement concerning conflicts of interest.
- 5.4 **Right of Appeal.** Any member may appeal to the Board from a ruling of the presiding officer. If the appeal is seconded, the member making the appeal may briefly explain the ruling; but there shall be no debate on the appeal, and no other member shall participate in the discussion. The presiding officer shall then put the question, "Shall the decision of the Chair be sustained?" If a majority of the members present vote "Aye," the ruling of the Chair is sustained; otherwise, it is overruled.
- 5.5 **Voting.**
- (a) Every member present when a question is called shall vote either "Aye" or "No" except on matters involving a conflict of interest or the consideration of the member's own official conduct.
  - (b) After the result of a vote is announced, a member may not change a vote unless, before the adjournment of that meeting, permission is given to change the vote by a majority vote of the members present.
- 5.6 **Demand for Roll Call.** Upon demand of any member for roll call vote, made before the result is announced, the roll shall be called for aye and no votes upon any question before the Board. It shall not be in order for members to explain their vote during the roll call.
- 5.7 **Personal Privileges.** The right of a member to address the Board on a question of personal privilege shall be limited to cases in which the member's integrity, character, or motives are assailed, questioned, or impugned.

- 5.8 **Dissents and Protests.** Any member shall have the right to express dissent from or protest against any resolution, or other action of the Board and have the reason for the dissent or protest entered in the minutes. Such dissent or protest may be filed in writing and presented to the Board Secretary for placement in the minutes not later than the next regular agenda meeting following the date of the Board's action on the matter.
- 5.9 **Excusal from Attendance.** Members are expected to attend meetings and stay in attendance during each meeting. Members should not miss a Board meeting except for good and valid reasons.
- 5.10 **Absence Because of Official Airport Board Business.** If a member is absent from a Board meeting because he or she is on official Board business, as an officially designated Board representative, the member may request that the Board Secretary record in the minutes for that meeting that the member was absent because of official Board business.
- 5.11 **Attendance Resolution.** By policy of both city councils, any member who is absent for more than three (3) regular meetings in succession, or four (4) regular meetings in any successive twelve-month period, will be required to forfeit their office unless excused by the appointing city council.
- 5.12 **Procedures for Election of Officers.** Prior to the regularly scheduled February Board meeting, the Mayor of Dallas, the Mayor of Fort Worth, and the Board Chair shall discuss a potential slate of candidates to fill the Chairmanship, the Vice-Chairmanship, and the Secretary of the Board.

At the February Board meeting, this nominating advisory committee shall nominate an individual for each of these three (3) positions. The advisory committee's nominations are treated just as if made by members from the floor. The Chair shall then take additional nominations from the floor. A nomination need not be seconded.

The Chair shall then call for a vote by a show of hands for the Chairmanship first, followed by the Vice-Chairman, followed by the Secretary of the Board.

Each officer must be elected by a majority vote of the entire board, which must be at least six (6) board members pursuant to the Contract and Agreement. If a majority vote (six (6) or more votes) is not obtained for a single candidate upon the first ballot, then the candidate with the lowest vote count shall be dropped from the slate of candidates, and another vote is called. This procedure shall continue until there is a majority vote reached for each position.

Each officer shall be elected for a one (1) year term. The election shall take effect immediately.



## Section 6

### CHAIR AND DUTIES

- 6.1 **Chair.** The Chair of the Board, if present, shall preside as chair at all meetings of the Board. In the absence of the Chair of the Board, the Vice-Chair shall preside. In the absence of both the Chair and the Vice-Chair, the Secretary of the Board shall preside. In the absence of all three (3), the Board shall elect a chair. If the Chair of the Board vacates the Chair during a meeting, and the Vice-Chair or Secretary of the Board is not available, the Chair may, subject to the approval of the Board, appoint a temporary chair. The first adjournment puts an end to this appointment.
- 6.2 **Call to Order.** The meetings of the Board shall be called to order by the Chair, or in the Chair's absence, by the Vice-Chair, or in the Vice-Chair's absence, by the Secretary of the Board.
- 6.3 **Preservation of Order.** The Chair shall preserve order and decorum, call upon the sergeant-at-arms as necessary to enforce compliance with the rules, and confine members in debate to the question under discussion.
- 6.4 **Motions and Amendments to be Stated.** The Chair shall state all motions and amendments submitted for a vote and announce the result. A roll call vote shall be taken when requested by a member in accordance with Subsection 5.6.
- 6.5 **Call for Recess.** The Chair may call for a recess at his or her discretion for a designated period of time.

## Section 7

### ORDER OF BUSINESS

#### 7.1 Agenda.

- (a) **Preparation and Distribution.** The order of business of each meeting shall be as contained in the agenda prepared as follows:
- (1) The agenda shall be a listing by topic of subjects to be considered by the Board, and shall be delivered to members of the Board in advance of each meeting in accordance with the directives of the Board.
  - (2) The Chair shall determine the contents of the agenda relating to policy items. The Chair shall transmit these items to the Chief Executive Officer in time for distribution at the same time operational items are distributed.
  - (3) The Chief Executive Officer shall present the agenda to the Board.
- (b) **Board Meetings.** The Board will consider the minutes, the consent agenda, and individual items for consideration. The Board shall hear speakers who wish to comment on matters that are scheduled on the Board consent and individual item agenda for that day. The Board shall also hear speakers who wish to comment on matters not on the agenda for that day. Speakers shall appear in accordance with applicable rules established in Subsection 7.3 of these rules.

7.2 **Presentations by Members of Board.** The Chair shall include on an agenda any item to be brought before the Board that is requested by at least four (4) members or by a majority of a Board committee. The item must be placed on the first voting agenda scheduled at least thirty (30) calendar days after receipt of the request, unless the request is withdrawn by any of the original requesting Board members or by a majority of the Board committee, whichever applies.

7.3 **Citizen Speakers.** At Board meetings, a person may address the Board concerning agenda items or address the Board on matters not on the agenda in accordance with the following rules:

- (a) **Speakers to Register.** A person wishing to address the Board must first register with the Board Secretary and provide the following information: Name, address, daytime telephone number, the subject matter to be presented, and whether the subject is on the current Board meeting agenda. A person may register in person, by telephone, or by electronic media. The earliest a person may register for an upcoming Board meeting is the beginning of the next

regular business day following the preceding Board meeting. The deadline for registering to address the Board is 5:00 p.m. the night before the Board meeting.

- (b) **Contacting the Speaker.** On the day before the Board meeting, the Board Secretary will provide the Chief Executive Officer with the registration information of persons who have registered up to that time. The Chief Executive Officer may direct a member of the Board staff to contact the person to try to resolve a problem. Contact by a member of the Board staff should in no way suggest that the person should not appear and address the Airport Board.
- (c) **Speaker Rules.** In order that the Board may properly consider each matter brought to it, speakers are asked to observe the following rules:
  - (1) Only one (1) person may approach the microphone/podium at any one time, and only the person at the microphone/podium will be allowed to speak.
  - (2) There will be no substitutions or pooling of speakers.
  - (3) Speakers should address their comments to the presiding officer rather than individual members or staff. Speakers may not refer to a member by name.
  - (4) Speakers may file copies of their remarks or supporting information with the Board Secretary. The Board Secretary will make the information available to the Board and Chief Executive Officer if requested.
  - (5) Except as provided below, a person who addresses the Board during a public meeting must limit remarks to the specific subject matter being considered by the Board in that public meeting.
  - (6) A registered speaker wishing to address the Board concerning a matter on that Board meeting agenda shall be allowed to do so prior to or at the time the Board considers that item. The time allocated per speaker shall be designated by the Chairman but shall not exceed three (3) minutes; provided, however, that the time allotted to a registered speaker who addresses the Board through a translator shall be doubled to ensure that non-English speakers receive the same opportunity to address the Board as English speakers. The Chairman shall advise when the speaker's time has expired.
  - (7) A registered speaker wishing to address the Board on a subject matter not on that Board meeting agenda may speak during the period of time set aside at the end of the Board

meeting. A maximum of ten (10) citizens may address the Board on a subject matter not on that Board meeting agenda. During the meeting, the first ten (10) registrants will be called. If a registered speaker is not present, the next name will be called until a total of ten (10) speakers have been heard. The time allocated per speaker shall be designated by the Chairman but shall not exceed three (3) minutes. Chairman shall advise when the speaker's time has expired.

## Section 8

### CONSIDERATION OF BOARD ACTIONS AND RESOLUTIONS

- 8.1 Printed Form/Electronic Media.** All Board actions and resolutions shall be presented to the Board in printed form or by electronic media.
- 8.2 General Counsel to Approve.** All Board actions and resolutions shall be approved as to form by the Board's General Counsel.
- 8.3 Distribution of Actions and Resolutions.** The Chief Executive Officer shall prepare copies of all proposed Board actions and resolutions to be available for distribution to all members of the Board at the meeting at which the action or resolution is introduced, or at such earlier time as is appropriate.
- 8.4 Rules of Order.** The most recent edition of Robert's Rules of Order Revised shall govern the proceedings of the Board in all cases, unless they are in conflict with these rules.
- 8.5 Reconsideration.** A motion to reconsider any action of the Board must be made no later than the next meeting of the Board. Such a motion may only be made by a member who voted with the prevailing side. It can be seconded by any member. No question shall be twice reconsidered except by unanimous vote of the Board. An action relating to any contract may be reconsidered at any time before the final execution thereof.
- 8.6 The Previous Question.** When the previous question is moved and seconded, there shall be no further amendment or debate, and on pending amendments shall be put in order before the main question. If the motion for the previous question is lost, the main question remains before the Board. An affirmative vote of two-thirds of the member's present shall be required to approve the previous question. (To demand the previous question is equivalent in effect to moving "that debate now cease, and the Board immediately proceed to vote on the pending motion." In practice, this is done with the phrase "Call for the Question," or by simply saying "Question.")
- 8.7 Changing Vote(s).** Members have the right to change their votes at any time before the final vote is announced. Afterward, changes can only be made with the Board's permission. This can be given by general consent (i.e. if, when the Chair inquires, no

member objects). If objection is made, a motion may be made to grant the permission, which motion is undebatable.

**8.8 Withdrawal of Motions.** A motion may be withdrawn, or modified, by its mover without asking permission until the motion has been stated by the Chair. If the mover modifies the motion, the seconder may withdraw the second. After the question has been stated, the mover shall neither withdraw it nor modify it without the consent of the Board.

**8.9 Amendments to Motions.** No proposal of a subject different from that under consideration shall be admitted as a motion or amendment to a motion. A motion to amend an amendment shall be in order, but one to amend an amendment of an amendment shall not be in order.

## Section 9

### VOTES REQUIRED

**9.1 Voting Requirements.** A quorum shall consist of any seven (7) members of the Board including at least one (1) member appointed to Place No. 2, 3, 7 or 8, and a concurrence of six (6) members shall be necessary for any official action taken by the Board.

**9.2 Airport Board Rules Requirements.**

- (a) **Suspending Rules.** An Airport Board rule may be suspended by an affirmative vote of two-thirds of the members present.
- (b) **The Previous Question.** An affirmative vote of two-thirds of the members present is required to approve the previous question.

## Section 10

### AIRPORT BOARD COMMITTEES

#### 10.1 Committees Established.

- (a) The following standing committees of the Board are established.
  - (1) Operations
  - (2) ~~Finance, Audit and IT~~ ~~Finance/Audit~~
  - (3) Retirement/Investment
  - (4) Concessions/Commercial Development
  - (5) Executive Compensation
- (b) Each standing committee shall review matters in its area of responsibility that are referred to it by the Board, the Chief Executive Officer, or an individual member. A standing committee may by majority vote recommend action to the Board, but committee recommendation is not necessary for a matter to be placed on the Board agenda. At the next regular Board meeting after a standing committee meets, the committee chair shall report on the committee's consideration of items that are on that Board meeting agenda.

#### 10.2 Appointment.

- (a) A standing committee shall consist of not less than three members of the Board appointed by the Chair. The Chair shall also appoint a chair and vice-chair of each committee. The mayors of Dallas and Fort Worth shall be ex officio members of each standing committee. Only members may serve on a standing committee, except the Retirement/Investment, which will include as members the Chief Executive Officer, the Executive Vice President of Administration and Diversity, and the Executive Vice President of Finance and Information Technology Services. Every effort will be made to ensure equitable representation of both Fort Worth and Dallas Board members on each standing committee.
- (b) The Chair may remove and reassign members to and from the various standing committees.

#### 10.3 Committee Meetings.

- (a) Standing committees shall meet on the Tuesday immediately preceding the regular monthly Board meeting at a time prescribed by the Committee Chair and/or the Chief Executive Officer unless the Chair and/or the Chief Executive Officer cancels the meeting or establishes another meeting time. The Chair may also schedule additional meetings as necessary.

(b) A majority of the members (excluding ex officio members) of the committee, constitutes a quorum; provided, however, that, even if he or she is not a member of a standing committee, attendance of the Board Chair (or, in their absence, the Board Vice Chair, or in their absence, the Secretary of the Board) at a standing committee meeting may be counted toward satisfying the quorum requirement for that committee and may vote as a member of that committee. Committee meetings must be conducted in accordance with the Texas Open Meetings Act.

10.4 **Ad Hoc Working Groups.** The Chair may appoint ad hoc working groups from time to time to study and review specific issues. The Chair shall determine the number of members and appoint a chair of the ad hoc working group.

10.5 **Agenda and Information.** Before each committee meeting the Chief Executive Officer shall provide an agenda and supporting information for each committee meeting to committee members and the public. Items may be scheduled on the agenda for committee briefing by the Chair of the committee, the Board, the Chairman of the Board, or the Chief Executive Officer.

## Section 11

### RULES SUSPENSION OR AMENDMENT

- 11.1 **Suspension of Rules.** Any provision of these rules not governed by the 1968 Contract and Agreement, the Concurrent Bond Ordinance, or state law may be temporarily suspended by a two-thirds vote of the members of the Board present. The vote on any such suspension shall be taken by ayes and noes and entered upon the record.
- 11.2 **Amendment of Rules.** These rules may be amended, or new rules adopted, by a majority vote of the members of the Board present.



## Section 12

### BOARD MEMBER EXPENSES AND REQUESTS

12.1 **General.** Members of the Board shall consider the financial impacts of their expenditures and shall ensure that each expenditure is reasonable and necessary and provides a benefit to the Airport. When incurring Board travel and other Board business expenses, members shall exercise the same care that a prudent person exercises when traveling on personal business and spending his/her own money.

#### 12.2 Board Member Travel.

- (a) Members of the Board may be required to travel to discharge their official duties. Any Board-funded travel shall be clearly related to achieving the Board's strategic goals and objectives.
- (b) Travel by members of the Board shall be approved in advance by the Chair of the Board.
- (c) Members of the Board shall comply with the business travel and expense policies applicable to the Chief Executive Officer, unless indicated otherwise in this Section. The Board Staff Secretary shall provide copies of the applicable policies to members of the Board.
- (d) The Board Staff Secretary shall be responsible for coordinating Board-funded out-of-town travel for members of the Board and for assisting members with completing any necessary forms.
- (e) Airfare and registration fees shall be paid directly by the Board. Reimbursements for any airfare purchases by members of the Board are limited by state statute to an amount equal to the lowest available fare at the time of purchase. Members of the Board who have no overdue travel expense reimbursements owed to the Board may request a travel advance for the eligible portion of their estimated travel costs.
- (f) Members of the Board shall submit all required travel receipts to the Board Staff Secretary within 30 days of returning from travel. The Board Staff Secretary shall then prepare the business expense reimbursement forms for the member and submit them to the Chair of the Board for his/her review and approval. (The Chair's business expense reimbursement forms shall be reviewed and approved by the Chair of the Finance, ~~Audit~~ **and IT** Committee.) Once approved, the Board Staff Secretary shall initiate a payment to the member for any additional amount owed to the member, or notify the member as to any travel advance reimbursement owed to the Board. Any reimbursement owed to the Board shall be paid within 30 days of being notified by the Board Staff Secretary. The Board Staff Secretary shall notify

the Board Chair with respect to members who have not timely submitted all required travel receipts or reimbursements owed to the Board.

### 12.3 **Board Member Expenses Unrelated to Travel.**

- (a) Members of the Board may request reimbursement for mileage and tolls when using their personal vehicles for Board business, including mileage to and from DFW Airport; such mileage shall be reimbursed at the Internal Revenue Service mileage rate in effect at the time of travel. Requests for reimbursement shall be documented on reimbursement forms provided by the Board Staff Secretary and shall include, for each trip, the starting and ending locations, the total Board business mileage, and the Board business purpose of the trip. No advances for personal vehicle use shall be allowed.
- (b) Requests for reimbursements for other reasonable and necessary Board-related business expenses shall be fully documented on reimbursement forms provided by the Board Staff Secretary. Members of the Board may request reimbursement for data plans for their Board-issued iPads, not to exceed \$30 per month. Members of the Board shall provide receipts supporting the requested reimbursements; for any missing receipts, members shall document the reason the receipts are not available. No advances for non-travel Board business expenses shall be allowed.
- (c) The Chair of the Board shall review and approve (or disallow) all business expense reimbursement requests for members of the Board. The Chair's business expense reimbursement requests shall be reviewed and approved (or disallowed) by the Chair of the Finance, ~~Audit~~ and IT Committee. Reimbursement requests for data plans not exceeding \$30 per month for Board-issued iPads may be processed by the Board Staff Secretary without obtaining the Chair's approval.

12.4 **Electronic Communication Devices.** The Board shall not pay for nor provide members with electronic communication devices (e.g., cell phones and computers), other than the iPads issued to members of the Board for paper reduction purposes. Reimbursement for cell phone charges during international travel is governed by the Board's business travel and expense policies. Charges for members' domestic use of their personal cell phones are never reimbursable. iPads issued to members of the Board, and any related items purchased or reimbursed by the Board, shall be returned to the Board Staff Secretary when the member's service on the Board ends.

12.5 **Board Member Requests.** Any Board member request to Board staff for an item, service, or benefit that is not de minimis and is not addressed by this Section shall be made through and require the approval of the Chair of the Board.

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Cyber Access and Identity Management Tool			<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 7007443, for Access and Identity Management Tool, with Quisitive, LLC, of Irving, Texas, for the initial three-year Contract amount of \$572,004, and two, one-year options in the amount of \$148,568.40, for a total estimated Contract of \$720,752.40; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.					
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for Access and Identity Management Tool in support of the Airport's Information Technology and Cybersecurity Programs.</li> </ul>					
<b>Justification</b>  <ul style="list-style-type: none"> <li>• Automates the onboarding and offboarding process of users, providing visibility on external user access to the Airport's resources.</li> <li>• Satisfies multiple security controls based on a 2020 Deloitte cyber capability and maturity assessment and is part of an approved CIP initiative (Identity and Access Control).</li> <li>• Improve the security of authentication systems and protect user access and data.</li> </ul>					
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 10%.</li> <li>• Quisitive, LLC has committed to achieving 10% D/M/WBE participation utilizing Luna Data Solutions, Inc (WF-C).</li> </ul>					
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: August 2023</li> <li>• Contract Term: Three years with two, one-year options</li> </ul>					
<b>Contract #</b> 7007443	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$720,752.40	<b>Revised Amount</b> \$0	
<b>For Information contact</b> Michael Youngs 3-5350 Casey Daniels 3-1132	<b>Fund</b> DFW Capital Acct Operating Fund	<b>Project #</b> 26906-01	<b>External Funding Source</b>	<b>Amount</b> \$425,599.19 \$295,153.21	

**Additional Information**

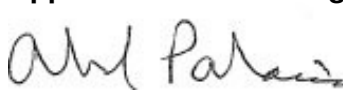
- The Contract is being made through the Texas Department of Information Resources (DIR), Contract No. DIR-CPO-4850, which is available to local government agencies, and which was approved by the Board by Resolution No. 97-01-21, on January 9, 1997.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7007443, for Access and Identity Management Tool, with Quisitive, LLC, of Irving, Texas, for the initial three-year Contract amount of \$572,004, and two, one-year options in the amount of \$148,568.40, for a total estimated Contract of \$720,752.40; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 27, 2023 12:01 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 27, 2023 9:16 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:42 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Jul 26, 2023 12:50 pm

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Smart Restroom Technology	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase Contract 7006788, for Smart Restroom Technology, with Infax, Inc., of Alpharetta, Georgia, in an amount not to exceed \$789,710.29, for a revised amount not to exceed Contract amount of \$4,558,348.21.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Increase the Contract for Smart Restroom Technology in support of the Airport's Customer Experience Department.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• Smart restroom technology enables demand-based cleaning by providing real-time notifications to custodial staff of customer utilization and supply depletion.</li> <li>• The technology provides visual displays informing customers of stall availability before entering a restroom and providing information on the location of the "next available" restroom.</li> <li>• Increase is needed to support replacement of a key sensor used to detect restroom stall occupancy. The sensor parts are failing at a high rate and the sub-contract manufacturer is bankrupt is no longer in business.</li> <li>• The Airport and the vendor Infax, have identified a viable alternative sensor, and will replace these devices across all terminals.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the historical SBE Program is 20%</li> <li>• In accordance with the Board's historical SBE Program, the SBE goal for this contract is 5%.</li> <li>• Infax, Inc. committed to achieving 7% SBE participation on this contract and is currently achieving 9.06%.</li> <li>• Infax, Inc. has committed to achieving the original 7% SBE participation inclusive of this Board Action.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• The current Contract completion date of November 3, 2023 is not affected by this action.</li> </ul>			
<b>Contract #</b> 7006788	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$789,710.29
			<b>Revised Amount</b> \$5,172,450.02
<b>For Information contact</b> Michael Youngs 3-5350 Casey Daniels 3-1132	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$789,710.29

**Additional Information**

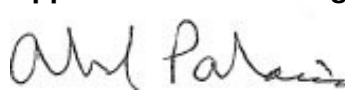
- On September 5, 2019, by Resolution No. 2019-09-217, the Board awarded Contract No. 7006788, for Smart Restroom Technology, with Infax, Inc., of Alpharetta, Georgia.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract 7006788, for Smart Restroom Technology, with Infax, Inc., of Alpharetta, Georgia, in an amount not to exceed \$789,710.29, for a revised amount not to exceed Contract amount of \$4,558,348.21.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Jul 27, 2023 12:02 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 27, 2023 9:17 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:43 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Jul 26, 2023 12:50 pm

Pending

---

**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Enterprise-Wide Data Science Auto Machine Learning Software and Support	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 8005582, for Enterprise-Wide Data Science Auto Machine Learning Software and Support with Carahsoft Technology Corp of Reston, Virginia, for the initial one-year Contract amount of \$207,458.25, and annual, one-year renewal options in the amount of \$1,134,466.74, for a total estimated Contract of \$1,341,924.99; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for Enterprise-wide Data Science Auto Machine Learning Software and Support in support of the Enterprise Data360 Initiative.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• This action supports growth of enterprise capabilities for predictive analysis, forecasting, and modeling utilizing auto-machine learning functionality and development of machine learning algorithms.</li> <li>• Supports multiple linear regression to understand econometric drivers and impact on revenue, passenger performance, and other metrics.</li> <li>• Ability to develop or enhance customer strategy to identify most valuable customers including lifetime value, understand customer needs and risks, assist with marketing analysis and strategy.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Product)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: September 2023</li> <li>• Contract Term: One year, with annual one-year options</li> </ul>			
<b>Contract #</b> 8005582	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$1,341,924.99
		<b>Revised Amount</b> \$0	
<b>For Information contact</b> Michael Youngs 3-5350 Helen Chaney 3-2523	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$1,341,924.99

**Additional Information**

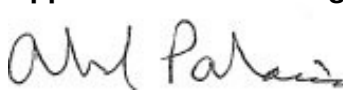
- This Contract will be made through OMNIA Partners, Contract No. R191902, which was approved by Resolution No. 2003-01-22, dated January 9, 2003.
- This software, manufactured by Dataiku, Inc., is sold through authorized reseller Carahsoft Technology Corporation.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005582, for Enterprise-Wide Data Science Auto Machine Learning (AutoML) Software and Support with Carahsoft Technology Corp of Reston, Virginia, for the initial one-year Contract amount of \$207,458.25, and annual, one-year renewal options in the amount of \$1,134,466.74, for a total estimated Contract of \$1,341,924.99; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 27, 2023 12:02 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 27, 2023 9:17 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:43 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Jul 26, 2023 12:51 pm

Pending

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**Chief Executive Officer**

Date



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Fiscal Year 2024 Operation Revenue and Expense Fund Budget	<b>Resolution #</b>
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**Action**  
That the Airport Board approve the Fiscal Year 2024 Operation Revenue and Expense Fund Budget.

**Description**

- Approve the FY 2024 Operation Revenue and Expense Fund Budget (Fund 102) in the amount of \$1,253.2 million (consisting of \$672.4 million of operating expenses, \$570.8 million of debt service and coverage and \$10 million of Board contingency).
- The use of Board contingency requires Board Approval.
- Total Airline Cost is budgeted at \$613.3 Million.
- Fiscal Year 2024 commences on October 1, 2023 and ends on September 30, 2024.

**Justification**

- Section 8J of the Contract and Agreement between the Cities of Dallas and Fort Worth requires the DFW Airport Board to approve the annual expenditures of the Airport (as included in the Operating Revenue and Expense Fund) and forward the approved budget to the Owner Cities by August 15 of each year, for approval by the Owner Cities by September 30 of each year.
- Pursuant to Resolution No. 2021-08-152, the Board reviewed the draft FY 2024 Operating Revenue and Expense Fund Budget and authorizes the CEO to submit it to the Owner Cities, and to update the submission for the final approved budget following approval by the Board.

**D/S/M/WBE Information**

- Not Applicable

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0
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<b>For Information contact</b> Abel Palacios 3-5445	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0
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**Additional Information**

Additional Attachments: **Y**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

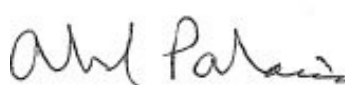
That the Airport Board approve the Fiscal Year 2024 Operation Revenue and Expense Fund Budget.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 12:00 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 11:57 am

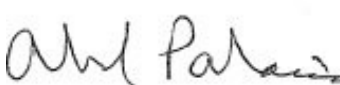
**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:40 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Finance  
Jul 26, 2023 11:49 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

<u>Annual Expenditures (in Millions)</u>	<u>FY24 Budget</u>
Operating expenses	\$672.4
Gross debt service	570.8
Total expenditures budget within rate base	<u>\$1,243.2</u>
Board contingency outside rate base	<u>10.0</u>
Total budget with contingency	<u><u>\$1,253.2</u></u>

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Schedule of Charges for Fiscal Year 2024	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to approve the Schedule of Charges as amended for Fiscal Year 2024.

**Description**

- The Schedule of Charges (SOC) is revised annually and distributed to tenants and users of airport facilities. It will be posted on the Airport's external website.
- The proposed SOC represents the rates and charges that support revenues shown in the proposed FY 2024 Budget.
- The proposed SOC are consistent with the terms in the new use agreement that is effective October 1, 2023.
- The Quick Reference guide summarizes changes to key rates, fees and charges. This is summary document is attached to the OBA. A full red-lined version of the FY 2024 SOC has been provided to the Board.
- The following airline rates will be effective October 1, 2024:
  - ◆ Signatory landing rate of \$3.41 per thousand pounds.
  - ◆ Preferential terminal rental rate of \$332.67 per square foot.
  - ◆ Net Terminal Rental Rate for Terminals A and C of \$261.79 per square foot.
  - ◆ Net Terminal Rental Rate for Terminal B of \$330.04 per square foot.
  - ◆ Net Terminal Rental Rate for Terminal D of \$331.35 per square foot.
  - ◆ Signatory FIS rate of \$8.15 per deplaned international passenger clearing customs.
  - ◆ Terminal common use gate turn rates changed as part of the new Use Agreement. Rates vary based on aircraft type and charges are levied on a per use basis.
  - ◆ Employee transportation rate of \$61 per tag per month.
- Full Schedule of Charges has been sent to board members.

**Justification**

- The OBA is required to comply with the terms of the Use Agreement.

**D/S/M/WBE Information**

- Not Applicable

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Abel Palacios 3-5445				\$0

**Additional Information**

Additional Attachments: **Y**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

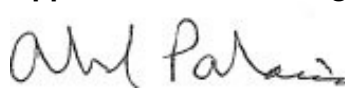
That the Chief Executive Officer or designee be authorized to approve the Schedule of Charges as amended for Fiscal Year 2024.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Jul 26, 2023 3:21 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Jul 26, 2023 11:57 am

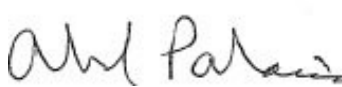
**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:40 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Finance  
Jul 26, 2023 11:50 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date



**FY ~~2023~~2024**  
**SCHEDULE OF CHARGES**  
**(Redline Version)**

Finance Department

P.O. Box 619428  
DFW Airport, Texas 75261-9428

## QUICK REFERENCE GUIDE

(For additional detail, see each pertaining section)

### AIRCRAFT OPERATIONS

#### **Aircraft Landing Fees Landing Fee Rates**

<u>Airline Type</u>	<u>Period</u>	<u>Fee</u>	<u>Units (1)</u>
<del>Signatory Airlines</del>	<del>10-01-22 01-31-23 09-30-23</del>	<del>\$1.88</del>	<del>1,000 lbs</del>
<del>Signatory Airlines</del>	<del>02-01-23 03-31-23</del>	<del>\$1.52</del>	<del>1,000 lbs</del>
<del>Signatory Airlines</del>	<del>04-01-23 05-31-23</del>	<del>\$1.06</del>	<del>1,000 lbs</del>
<del>Signatory Airlines</del>	<del>06-01-23 09-30-23</del>	<del>\$0.00</del>	<del>1,000 lbs</del>
Signatory Airlines	10-01-23 09-30-24	\$3.41	1,000 lbs
<del>Signatory Airlines</del>	<del>10-01-22 01-31-23 09-30-23</del>	<del>\$2.35</del>	<del>1,000 lbs</del>
<del>Signatory Airlines</del>	<del>02-01-23 03-31-23</del>	<del>\$1.90</del>	<del>1,000 lbs</del>
<del>Signatory Airlines</del>	<del>04-01-23 05-31-23</del>	<del>\$1.32</del>	<del>1,000 lbs</del>
<del>Signatory Airlines</del>	<del>06-01-23 09-30-23</del>	<del>\$0.00</del>	<del>1,000 lbs</del>
Signatory Airlines	10-01-23 09-30-24	\$4.26	1,000 lbs

(1) Fee is charged per 1,000 pounds maximum approved landed weight for the defined term in the Use Agreement

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**QUICK REFERENCE GUIDE**  
 (For additional detail, see each pertaining section)

**Common Use Airline Terminal Office Space  
 Rental Rates**

	<b>Period</b>	<b>Rent per Square Foot</b>
Signatory	<del>10-01-22 12-31-22 01-31-23</del>	<del>\$306.85</del>
	<del>01-01-23 02-01-23 09-30-23 03-31-23</del>	<del>\$320.60</del>
	<del>04-01-23 09-30-23</del>	<del>\$310.16</del>
	10-01-23 09-30-24	\$332.67
Non-Signatory	<del>10-01-22 12-31-22 01-31-23</del>	<del>\$383.56</del>
	<del>01-01-23 02-01-23 09-30-23 03-31-23</del>	<del>\$400.74</del>
	<del>04-01-23 09-30-23</del>	<del>\$387.70</del>
	10-01-23 09-30-24	\$415.83

**Non-Airline Terminal ~~Support~~ Space  
 Rental Rates**

~~Non-Airline Terminal Support Space rental rates vary depending upon market conditions, type and use of space and specific agreement. Please contact Aviation Real Estate at 972-973-4630 for additional information.~~

The rental rate for Non-Airline Terminal Space shall be the Airline Terminal Rental Rate, except with respect to unconditioned cage space and concessionaires.

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**QUICK REFERENCE GUIDE**

(For additional detail, see each pertaining section)

**Net Terminal Rents A, B, C, D & Terminal E Satellite**

~~**Preferential Airline Terminal Office Space Rental Rates**~~

	<b>Period</b>	<b>Gross Rent per Square Foot</b>
<del>Terminals E</del>	<del>10-01-22 12-31-22 01-31-23</del>	<del>\$306.85</del>
	<del>01-01-23 02-01-23 09-30-23 03-31-23</del>	<del>\$320.60</del>
	<del>04-01-23 09-30-23</del>	<del>\$310.16</del>

~~Terminal Rental Rates are net of applicable maintenance credits in certain terminals resulting in the following Net Terminal Rental Rates for Terminals A, B, C, D & Terminal E Satellite:~~

<del>Terminal A</del>	<del>10-01-22 12-31-22 01-31-23</del>	<del>\$243.98</del>
	<del>01-01-23 02-01-23 09-30-23 03-31-23</del>	<del>\$253.18</del>
	<del>04-01-23 09-30-23</del>	<del>\$242.74</del>

<del>Terminal C</del>	<del>10-01-22 12-31-22 01-31-23</del>	<del>\$243.98</del>
	<del>01-01-23 02-01-23 09-30-23 03-31-23</del>	<del>\$253.18</del>
	<del>04-01-23 09-30-23</del>	<del>\$242.74</del>

<del>Terminal B</del>	<del>10-01-22 12-31-22 01-31-23</del>	<del>\$304.58</del>
	<del>01-01-23 02-01-23 09-30-23 03-31-23</del>	<del>\$318.01</del>
	<del>04-01-23 09-30-23</del>	<del>\$307.57</del>

<del>Terminal D</del>	<del>10-01-22 12-31-22 01-31-23</del>	<del>\$305.83</del>
	<del>01-01-23 02-01-23 09-30-23 03-31-23</del>	<del>\$319.42</del>
	<del>04-01-23 09-30-23</del>	<del>\$308.98</del>

<del>Terminal E Satellite</del>	<del>10-01-22 12-31-22 01-31-23</del>	<del>\$272.92</del>
	<del>01-01-23 02-01-23 09-30-23 03-31-23</del>	<del>\$282.09</del>
	<del>04-01-23 09-30-23</del>	<del>\$271.65</del>

**QUICK REFERENCE GUIDE**  
(For additional detail, see each pertaining section)

**Airline Terminal Rental Rate**

<u>Airline Type</u>	<u>Period</u>	<u>Rate</u>	<u>Unit</u>
Signatory Airline	10-01-23 09-30-24	\$332.67	per sq. ft.
Non-Signatory Airline	10-01-23 09-30-24	\$415.83	per sq. ft.

**Airline Terminal Rental Rates after Maintenance Credit <sup>(1)</sup>**

<u>Terminal</u>	<u>Period</u>	<u>Rate</u>	<u>Unit</u>
A	10-01-23 09-30-24	\$261.79	per sq. ft.
B	10-01-23 09-30-24	\$330.04	per sq. ft.
C	10-01-23 09-30-24	\$261.79	per sq. ft.
D	10-01-23 09-30-24	\$331.35	per sq. ft.
E	10-01-23 09-30-24	\$332.67	per sq. ft.
E Satellite	10-01-23 09-30-24	\$293.45	per sq. ft.

(1) The Airline Terminal Rental Rates after Maintenance Credit are the rates payable by American Airlines for each Terminal for which American Airlines has assumed certain maintenance responsibilities pursuant to one or more agreements with DFW, as such agreements may be modified from time to time.

**FIS Charge**

~~\$6.30 per deplaned signatory/permittee passenger 10-01-22 thru 01-31-22~~  
~~\$8.11 per deplaned signatory/permittee passenger 02-01-23 thru 09-30-23~~  
\$8.15 per deplaned signatory/permittee passenger 10-01-23 thru 09-30-24

~~\$7.87 per deplaned non-signatory/non-permittee passenger 10-01-22 thru 01-31-22~~  
~~\$10.14 per deplaned non-signatory/non-permittee passenger 02-01-23 thru 09-30-23~~  
\$10.19 per deplaned non-signatory/non-permittee passenger 10-01-23 thru 09-30-24

Parking fees for pre-paid, on-line booked parking may not exceed the posted rates. Rates may vary, based on parking availability and demand. Charges and/or fees that may apply to changes and cancellations will be posted on the prepaid parking website.

**QUICK REFERENCE GUIDE**  
 (For additional detail, see each pertaining section)  
**Vehicle Parking Fees <sup>(1)</sup>**

<u>Duration</u>	<u>Terminal</u>	<u>Express Covered</u>	<u>Express Uncovered</u>	<u>Remote</u>
0 min - 8 min	\$6	\$2	\$2	\$1
8 min - 30 min	\$2	\$2	\$2	\$1
30 min - 2 hour	\$3	\$2	\$2	\$1
2 - 4 hours	\$9	\$3	\$3	\$2
4 - 6 hours	\$10	\$4	\$4	\$3
6 - 24 hours	\$27	\$18	\$15	\$12

(1) All Parking fees, excluding valet parking, include sales tax. The sales tax is based on applicable tax jurisdiction.

**Insufficient Funds (ISF) – Unpaid Parking Fees**

A \$10 charge will be applied to all ISF transactions.

**Employee Transportation Charges (ETC)**

	<u>Fee</u>	<u>Frequency</u>
<del>Concession Employees (Oct. 1, 2022–Dec. 31, 2022)</del>	<del>\$45</del>	<del>Monthly</del>
Concession Employees (Jan. 1, 2023–Sep. 30, 2023)	\$61	Monthly
<del>Non-Concession Employees (Oct. 1, 2022–Dec. 31, 2022)</del>	<del>\$45</del>	<del>Monthly</del>
Non-Concession Employees (Jan. 1, 2023–Sep. 30, 2023)	\$61	Monthly

DFW Airport has the right to periodically audit tenants' payroll records to validate ETC fees assessed.

1. Entities operating under separate agreements with the Airport Board are subject to the charges outlined in those agreements.
2. Federal agencies may have a modification to the requirement to submit an annual headcount that may address the specific employee of that agency and require the employee to pay the ETC.
3. Payroll Personnel listings are required when submitting the **Annual** or any **Revised ETC report**. ETC reports will not be processed without payroll documents. Payroll Personnel listings are required to include the following:

Last name, first name, and position title of all employees who work at the DFW airport, regardless of the number of hours worked.

**QUICK REFERENCE GUIDE**  
 (For additional detail, see each pertaining section)  
**Ground Rental Rates**

<u>Type</u>	<u>Fee</u>	<u>Unit</u>
Annual Ground Rental Rate	<del>33202</del> -\$35,128	Acres

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**GROUND TRANSPORTATION**  
**Access Fees**

<u>Class Type</u>	<u>Class</u>	<u>Total Fee</u>
Shared Ride/Shuttle <sup>(1)(2)</sup>	Two	\$3.49
Taxicab <sup>(1)(2)(3)</sup>	Three	\$4.00
Limousine <sup>(1)(2)</sup>	Four	\$4.43
Bus <sup>(1)(2)</sup>	Five	\$6.36
Courtesy Vehicle <sup>(1)(2)</sup>	Eight	\$2.19
Pre-Arranged (Other) <sup>(1)(2)</sup>	Eleven	\$4.00
Transportation Network Companies <sup>(4)(5)</sup>		\$6.00

**Administrative Service Fee <sup>(5)</sup>**

<u>Class Type</u>	<u>Total Fee</u>
Transportation Network Companies <sup>(4)(5)</sup>	\$0.50 per trip

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(1) Except for Transportation Network Company (TNC) drivers, use of the NTTA TollTag system is required for all commercial ground transportation vehicles, unless another payment process is approved by the Board. Failure to utilize the system will result in a ~~\$27 charge~~ each time a vehicle exits the Public Parking Revenue Area. Except as specified below for Transportation Network Companies (TNCs), all access fees and any public parking rates are collected from the vehicles' NTTA account upon exiting the Public Parking Revenue Area.

(2) Except as specified below for TNC drivers, the access fees entitle all classes of commercial ground transportation vehicles to be within the Public Parking Revenue Area for two hours without accruing public parking rates. After two hours, all classes of commercial ground transportation vehicles will accrue public parking rates.

(3) Taxicabs must pay the access fee for each dispatched pick-up within the Public Parking Revenue Area and for each drop-off within the Public Parking Revenue Area.

(4) TNCs must ~~pay \$4~~ for each digitally prearranged ride to, from, or within the Public Parking Revenue Area. Their portion of the access fees will be paid directly to the Airport on a monthly basis, as described in their permit. Because TNC drivers will not be identified within the system as TNC drivers, they shall accrue public parking rates immediately upon entering the Public Parking Revenue Area, regardless of whether their digital applications are active or otherwise capable of receiving a request for a digitally prearranged ride while they are within the Public Parking Revenue Area. The payment of public parking rates by a TNC driver during the first 30 minutes within the Public Parking Revenue Area will be deemed compensation to the Airport for the remaining portion of the access fee (\$2). Any additional revenue collected will be considered public parking revenue.

(5) TNCs who choose not to cooperate in implementing and continuously providing data for the real-time TNC vehicle tracking and reporting application shall pay the per-trip administrative service fee.

**QUICK REFERENCE GUIDE**  
(For additional detail, see each pertaining section)

**Decal Fees**

<u>Type</u>	<u>Fee</u>	<u>Frequency</u>
Taxicab/Limousine/Pre-Arranged(Other)	\$0	Annual
Re-issue/replacement		
Taxicab/Limousine/Pre-Arranged(Other)	\$25	Per occurrence
Courtesy Vehicle	\$25	Per occurrence
Courtesy Vehicle	\$0	Annual
Temporary Courtesy Vehicle	\$0	Per occurrence
Motor Vehicle Title/Registration Search	\$1	Per search
Late Document Fees <sup>(1)</sup>	\$5	Daily up to 30 days late per vehicle

(1) Late Document fees apply to Taxicabs, Limousine, Pre-Arranged (Other), and Courtesy operating authority holders who fail to submit required inspection documents by the due date.

**Meet & Greet Service Fees**

<u>Service</u>	<u>Fee</u>	
Meet & Greet Request	\$20	
Staging Fee	\$10	per vehicle up to a maximum of \$50 per request
Off Airport Charges	12%	Gross Receipts
Exemptions		Grand Hyatt and Hyatt Regency-exempt with validated ticket. Parking in excess of validated time will be charged at prevailing rate.

**UTILITIES**

**Water**

<u>Type</u>	<u>Fee</u>	<u>Unit</u>
Treated Water Charge	\$5.45	1,000 Gallons
Reclaimed Water Charge	\$4.45	1,000 Gallons
Sewer	\$4.25	1,000 Gallons

Note: Not applicable to Signatory Airlines with respect to the Terminals.

**QUICK REFERENCE GUIDE**  
(For additional detail, see each pertaining section)

**Waste to Landfill Service Fees <sup>(1)(2)</sup>**

<u>Service Type</u>	<u>Fee</u>	<u>Unit</u>
<i>Effective October 1, 2023 <del>2022</del> -February 28, 2024 <del>2023</del></i>		
Front Load Service	<del>\$3.25</del> \$3.34	Cubic Yard
Roll-Off Truck Open Top Service	<del>\$11.97</del> 12.27	Cubic Yard
Compactor Service	<del>\$14.42</del> \$14.78	Cubic Yard

<i>Effective October 1, 2023 <del>2022</del> -February 28, 2024 <del>2023</del></i>		
Front Load Service	<del>\$3.34</del> \$3.42	Cubic Yard
Roll-Off Truck Open Top Service	<del>\$12.27</del> \$12.58	Cubic Yard
Compactor Service	<del>\$14.78</del> \$15.15	Cubic Yard

Compactor Monitoring Service (Optional with Compactor Service) \$380 Monthly

(1) Sales tax included in the Trash Service Fees.

(2) Contaminated recycling containers will be assessed waste to landfill fees based on service type.

**Waste and Recycle Containers-Rental Fees <sup>(1)</sup>**

Front Load Container	\$50	Monthly
Open Top Container	\$150	Monthly
Compactor Container	\$280	Monthly

(1) Sales tax included in the Trash Containers-Rental Fees.

**Administrative Fees**

Security Deposit <sup>(1)</sup>	2 months rental fee	Per container
Reinstatement fee <sup>(2)(3)</sup>	\$150	Per event

**Compost**

	<u>Fee</u>	<u>Unit</u>
Roll Cart Composting (Full Service)	\$130	Cubic Yard
Roll Off Truck Composting Service	\$9	Cubic Yard

(1) Security deposit does not apply to trash containers located within the central terminal areas.

(2) Containers will be removed from service for non-payment. In order to resume solid waste service, the past-due invoices must be made current and a \$150 reinstatement fee must be paid.

(3) Solid Waste and recycling containers will be removed from service if hazardous, regulated, or universal waste is placed in the container. In order to resume solid waste service, tenant, permittee, or sublessee must provide documentation of waste disposal in accordance with State and Federal environmental laws and regulations and a \$150 re-instatement fee must be paid.

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 08/10/2023	<b>Committee</b> Finance/Audit	<b>Subject</b> Automated Taxi Queue	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 8005467, for Automated Taxi Queue, with IBI Group Professional Services, Inc., of Pompano Beach, Florida, for the initial three-year Contract amount of \$1,248,689.52, and one, two-year option in the amount of \$1,099,085.08, for a total estimated Contract of \$2,347,774.60; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for Automated Taxi Queue in support of the Airport's Ground Transportation Program.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• Provides a virtual queue technology that will reduce the demand for onsite property to stage taxicabs at the Airport.</li> <li>• The new system will replace the old legacy software Airport Regulated Vehicle System (ARVS), permitting, and taxi queue dispatching application.</li> <li>• Enables Airport staff to monitor the number of cabs in queue and their capacity to serve expected customer demand.</li> <li>• Supports the Airport's Digital Strategy to reduce friction for travelers and digitize work processes for ground transportation staff.</li> <li>• The current customer experience will not be affected by this program.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 15%.</li> <li>• IBI Group Professional Services, Inc has committed to achieving 15% M/WBE participation utilizing Myar Lonestar Solutions (IM-C).</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: August 2023</li> <li>• Contract Term: Three years with one, two-year option</li> </ul>			
<b>Contract #</b> 8005467	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$2,347,774.60
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Michael Youngs 3-5350 Casey Daniels 3-1132	<b>Fund</b> DFW Capital Acct Operating Fund	<b>Project #</b> 26947-01	<b>External Funding Source</b>       <b>Amount</b> \$1,248,689.52 \$1,099,085.08

**Additional Information**

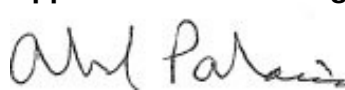
- On February 9, 2023, by Resolution No. 2023-02-041, the Airport awarded a Demonstration Agreement with IBI Group Professional Services Inc., of Pompano Beach, Florida, for the Virtual Taxi Queue in an amount not exceeding \$135,000.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005467, for Automated Taxi Queue, with IBI Group Professional Services, Inc., of Pompano Beach, Florida, for the initial three-year Contract amount of \$1,248,689.52, and one, two-year option in the amount of \$1,099,085.08, for a total estimated Contract of \$2,347,774.60; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Jul 27, 2023 12:15 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Jul 27, 2023 9:18 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Jul 27, 2023 11:44 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Jul 26, 2023 12:51 pm

Pending

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**Chief Executive Officer**

Date



DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
COMMITTEE DISCUSSION ITEM

<b>Meeting Date</b> 08/10/2023	<b>Subject</b> Contract Deductive Change Orders	<b>Committee</b> Finance/Audit
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**Item For Discussion**

Report to the Airport Board Contract Deductive Change Orders for the months of January-June 2023.

**Description**

- Report to the Airport Board Contract Deductive Change Orders for the months of January-June 2023.

**CONTRACT DEDUCTIVE CHANGE ORDERS JANUARY – JUNE 2023**

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>EXECUTION DATE</b>	<b>DESCRIPTION OF CHANGE</b>	<b>DEDUCTIVE AMOUNT</b>
9500687	TERMINAL D UPPER, LOWER-LEVEL ROADWAY AND SIDEWALK EXPANSION JOINTS REPLACEMENT	APRIL 7, 2023	QUANTITY ADJUSTMENT AND CONTRACT CLOSEOUT	(\$940,159.48)
9500800	SOUTHWEST END AROUND TAXIWAY PACKAGE 1A	APRIL 26, 2023	RELOCATE STAGING AREA, ADDITIONAL PAVING AT STAGING YARD, INSTALL TEMPORARY SWING GATE	(\$90,888.76)
9500800	SOUTHWEST END AROUND TAXIWAY PACKAGE 1A	JUNE 28, 2023	DRAINAGE MODIFICATION RE-ROUTING OF LATERAL PIPE	(\$168,674.63)
<b>TOTAL</b>				<b>\$1,199,722.87</b>